



**FEMA**

April 11, 2018

Angie Christian  
President, Port of Brookings Harbor Board of Directors  
16340 Lower Harbor Road  
Brookings, Oregon 97415

Dear President Christian:

On April 10, 2018, the U.S. Department of Homeland Security's Federal Emergency Management Agency (FEMA) Region 10, approved the Port of Brookings Natural Hazards Mitigation Plan as a local plan as outlined in Code of Federal Regulations Title 44 Part 201. This approval provides the jurisdiction eligibility to apply for the Robert T. Stafford Disaster Relief and Emergency Assistance Act's, Hazard Mitigation Assistance (HMA) grants projects through April 9, 2023, through your state.

FEMA individually evaluates all application requests for funding according to the specific eligibility requirements of the applicable program. Though a specific mitigation activity or project identified in the plan may meet the eligibility requirements, it may not automatically receive approval for FEMA funding under any of the aforementioned programs.

Over the next five years, we encourage the Port to follow the plan's schedule for monitoring and updating, and to develop further mitigation actions. To continue eligibility, jurisdictions must review, revise as appropriate, and resubmit the plan within five years of the original approval date.

If you have questions regarding your plan's approval or FEMA's mitigation grant programs, please contact Joseph Murray, Planner with Oregon Office of Emergency Management, at (503) 378-2911, who locally coordinates and administers these efforts.

Sincerely,

A handwritten signature in blue ink that reads "Mark Carey".

Mark Carey, Director  
Mitigation Division

cc: Angie Lane, Oregon Office of Emergency Management

Enclosure

BH:vl



# FEMA REGION 10 LOCAL MITIGATION PLAN REVIEW TOOL

The *Local Mitigation Plan Review Tool* demonstrates how the Local Mitigation Plan meets the regulation in 44 CFR §201.6 and offers States and FEMA Mitigation Planners an opportunity to provide feedback to participating jurisdictions.

1. The Multi-Jurisdiction Summary Sheet is used to document how each jurisdiction met the requirements in the Plan.
2. The Regulation Checklist provides a summary of FEMA's evaluation of whether the Plan has addressed all requirements.
3. The Plan Assessment identifies the plan's strengths as well as documents areas for future improvement.

The FEMA Mitigation Planner must reference the Local Mitigation Plan Review Guide when completing this *Local Mitigation Plan Review Tool*.

<b>Jurisdiction:</b> Port of Brookings Harbor (POBH)	<b>Title of Plan:</b> NATURAL HAZARDS MITIGATION PLAN	<b>Date of Plan:</b> January 2018
<b>Local Point of Contact:</b> Gary Dehlinger	<b>Address:</b> POBH District 16340 Lower Harbor Road Brookings, Oregon 97415	
<b>Title:</b> Port Manager		
<b>Agency:</b> Port of Brookings Harbor		
<b>Phone Number:</b> 541-469-2218	<b>E-Mail:</b> gary@portofbrookingsharbor.com	

<b>State Reviewer:</b> Joseph Murray	<b>Title:</b> Planner	<b>Date:</b> December 13, 2017 and January 2, 2018
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<b>FEMA Reviewer:</b> Brett Holt, <a href="mailto:brett.holt@fema.dhs.gov">brett.holt@fema.dhs.gov</a>	<b>Title:</b> Regional Mitigation Planning Manager	<b>Date:</b> February 16, 2018
<b>Date Received in FEMA Region 10</b>	January 5, 2018	
<b>Plan Not Approved</b>		
<b>Plan Approvable Pending Adoption</b>	March 30, 2018	
<b>Plan Approved</b>	April 10, 2018	

**SECTION 1: MULTI-JURISDICTION SUMMARY SHEET**

(Used only for multi-jurisdictional plans – do not complete for single jurisdiction plans.)

**INSTRUCTIONS:** The Multi-Jurisdiction Summary Spreadsheet is completed by listing each participating jurisdiction and which required Elements for each jurisdiction were 'Met' or 'Not Met,' and when the adoption resolutions were received. This Summary Sheet does not imply that a mini-plan be developed for each jurisdiction; it is used to ensure that each jurisdiction participating in the Plan has been documented and has met the requirements for those Elements (A through E).

#	Jurisdiction Name	Jurisdiction Type (city, district, etc.)	POC	Required Revisions / Comments	Requirements Met (Y/N)					
					A. Planning Process	B. Hazard Identification & Risk Assessment	C. Mitigation Strategy	D. Plan Review, Evaluation & Implementation	E. Plan Adoption	F. State Requirements
1										
2										
3										
4										
5										
6										
7										
8										
9										
10										

**SECTION 2: REGULATION CHECKLIST**

**INSTRUCTIONS:** The Regulation Checklist is completed by FEMA. The purpose of the Checklist is to identify the location of relevant or applicable content in the Plan by Element/sub-element and to determine if each requirement has been 'Met' or 'Not Met.' The 'Required Revisions' summary at the bottom of each Element is completed by FEMA to provide a clear explanation of the revisions that are required for plan approval. Required revisions are explained for each plan sub-element that is 'Not Met.' Sub-elements are referenced in each summary by using the appropriate numbers (A1, B3, etc.), where applicable.

1. REGULATION CHECKLIST Regulation (44 CFR 201.6 Local Mitigation Plans)	Location in Plan (section and/or Page number)	Met	Not Met
<b>ELEMENT A. PLANNING PROCESS</b>			
A1. Does the Plan document the planning process, including how it was prepared and who was involved in the process for each jurisdiction? (Requirement §201.6(c)(1))	Sections 2.1, 2.2 (PP 7 & 8)	X	
A2. Does the Plan document an opportunity for neighboring communities, local and regional agencies involved in hazard mitigation activities, agencies that have the authority to regulate development as well as other interests to be involved in the planning process? (Requirement §201.6(b)(2))	Sections 2.3, 2.4 (PP 8 & 9)	X	
A3. Does the Plan document how the public was involved in the planning process during the drafting stage? (Requirement §201.6(b)(1))	Section 2.3 (P 9); Section 2.4 (P 9)	X	
A4. Does the Plan describe the review and incorporation of existing plans, studies, reports, and technical information? (Requirement §201.6(b)(3))	Section 2.5 (P 10); Section 8.0 (P 46)	X	
A5. Is there discussion of how the community (ies) will continue public participation in the plan maintenance process? (Requirement §201.6(c)(4)(iii))	Sections 5.41, 5.42 (PP 32-33)	X	
A6. Is there a description of the method and schedule for keeping the plan current (monitoring, evaluating and updating the mitigation plan within a 5-year cycle)? (Requirement §201.6(c)(4)(i))	Section 5.4 (PP 32-33)	X	
<b>ELEMENT A: REQUIRED REVISIONS</b>			

1. REGULATION CHECKLIST		Location in Plan (section and/or Page number)	Met	Not Met
Regulation (44 CFR 201.6 Local Mitigation Plans)				
<b>ELEMENT B. HAZARD IDENTIFICATION AND RISK ASSESSMENT</b>				
B1. Does the Plan include a description of the type, location, and extent of all natural hazards that can affect each jurisdiction(s)? (Requirement §201.6(c)(2)(i))	Section 3.0 (PP 10-24)	X		
B2. Does the Plan include information on previous occurrences of hazard events and on the probability of future hazard events for each jurisdiction? (Requirement §201.6(c)(2)(i))	Section 3.0 (PP 10-24)	X		
B3. Is there a description of each identified hazard's impact on the community as well as an overall summary of the community's vulnerability for each jurisdiction? (Requirement §201.6(c)(2)(ii))	Section 3.0 (PP 10-24)	X		
B4. Does the Plan address NFIP insured structures within the jurisdiction that have been repetitively damaged by floods? (Requirement §201.6(c)(2)(ii))	N/A	N/A		
<b>ELEMENT B: REQUIRED REVISIONS</b>				
<b>ELEMENT C. MITIGATION STRATEGY</b>				
C1. Does the plan document each jurisdiction's existing authorities, policies, programs and resources and its ability to expand on and improve these existing policies and programs? (Requirement §201.6(c)(3))	Section 5.31 (P 29)	X		
C2. Does the Plan address each jurisdiction's participation in the NFIP and continued compliance with NFIP requirements, as appropriate? (Requirement §201.6(c)(3)(ii))	N/A	N/A		
C3. Does the Plan include goals to reduce/avoid long-term vulnerabilities to the identified hazards? (Requirement §201.6(c)(3)(i))	Section 3.0 (PP 10-24)	X		
C4. Does the Plan identify and analyze a comprehensive range of specific mitigation actions and projects for each jurisdiction being considered to reduce the effects of hazards, with emphasis on new and existing buildings and infrastructure? (Requirement §201.6(c)(3)(ii))	Section 3.0 (PP 10-24); Section 4.3 (PP 25, 26)	X		
C5. Does the Plan contain an action plan that describes how the actions identified will be prioritized (including cost benefit review), implemented, and administered by each jurisdiction? (Requirement §201.6(c)(3)(iv)); (Requirement §201.6(c)(3)(iii))	Section 5.3.3 (P 30); Section 6.0 (PP 34, 35), 26	X		
C6. Does the Plan describe a process by which local governments will integrate the requirements of the mitigation plan into other planning mechanisms, such as comprehensive or capital improvement plans, when appropriate? (Requirement §201.6(c)(4)(ii))	Section 5.3.2 (P 29); Section 8.0 (e.g. Attachment D-2, Section 6.0, P 32)	X		

1. REGULATION CHECKLIST		Location in Plan (section and/or Page number)	Met	Not Met
Regulation (44 CFR 201.6 Local Mitigation Plans)				
<b>ELEMENT C: REQUIRED REVISIONS</b>				
<p><b>Element C5:</b> Each identified action on page 26 needs to have specific funding source(s) listed. This may include specific FEMA, NOAA, or state grants. This may include district funds, if applicable. Refer to the list of specific funding sources on page 36-45, in the county plan and/or state plan. The Oregon State Hazard Mitigation Officer and/or State Mitigation Planner can assist in identifying sources of funds for each project.</p>				
<b>ELEMENT D. PLAN REVIEW, EVALUATION, AND IMPLEMENTATION</b> (applicable to plan updates only)				
D1. Was the plan revised to reflect changes in development? (Requirement §201.6(d)(3))	N/A		N/A	
D2. Was the plan revised to reflect progress in local mitigation efforts? (Requirement §201.6(d)(3))	N/A		N/A	
D3. Was the plan revised to reflect changes in priorities? (Requirement §201.6(d)(3))	N/A		N/A	
<b>ELEMENT D: REQUIRED REVISIONS</b>				
<b>ELEMENT E. PLAN ADOPTION</b>				
E1. Does the Plan include documentation that the plan has been formally adopted by the governing body of the jurisdiction requesting approval? (Requirement §201.6(c)(5))	Section 5.2 (P 28)		X	
E2. For multi-jurisdictional plans, has each jurisdiction requesting approval of the plan documented formal plan adoption? (Requirement §201.6(c)(5))	N/A			
<b>ELEMENT E: REQUIRED REVISIONS</b>				
<b>ELEMENT F. ADDITIONAL STATE REQUIREMENTS</b> <b>(OPTIONAL FOR STATE REVIEWERS ONLY; NOT TO BE COMPLETED BY FEMA)</b>				
The State of Oregon imposes no additional requirements upon non-EMPG jurisdiction local mitigation plans.				

### SECTION 3: PLAN ASSESSMENT

Here are a few resources that can support the district in your mitigation efforts.

The **Mitigation Ideas: A Resource for Reducing Risk from Natural Hazards** resource presents ideas for how to mitigate the impacts of different natural hazards, from drought and sea level rise, to severe winter weather and wildfire. The document also includes ideas for actions that communities can take to reduce risk to multiple hazards, such as incorporating a hazard risk assessment into the local development review process. You can find it in the FEMA Library at <http://www.fema.gov/library/viewRecord.do?id=6938>.

The FEMA Region 10 **Risk Mapping, Analysis, and Planning program (Risk MAP)** releases a monthly newsletter that includes information about upcoming events and training opportunities, as well as hazard and risk related news from around the Region. Past newsletters can be viewed at <http://www.starr-team.com/starr/RegionalWorkspaces/RegionX/Pages/default.aspx>. If you would like to receive future newsletters, email [rxnewsletter@starr-team.com](mailto:rxnewsletter@starr-team.com) and ask to be included.

The mitigation strategy may include eligible projects to be funded through FEMA's hazard mitigation grant programs (Pre-Disaster Mitigation, Hazard Mitigation Grant Program, Flood Mitigation Assistance). Contact your State Hazard Mitigation Officer, Angie Lane at [angie.lane@mil.state.or.us](mailto:angie.lane@mil.state.or.us), for more information.