Port of Brookings Harbor Board of Commissioners

Commissioners Meeting Minutes

Friday, January 5, 2018 6:00 pm

Port Office: 16330 Lower Harbor Rd, Brookings OR, 97415

**1. Call to Order and Roll Call:**

President Christian called the meeting to order at 6:00 pm.

Commissioners Present: Position 1 Secretary Andy Martin, Position 2 Treasurer Roger Thompson, Position 3 Commissioner Roy Davis, Position 4 Vice President Jan Barbas, & Position 5 President Angi Christian.

Staff Present: Port Manager Gary Dehlinger.

1. **Approval of Agenda:**

***Treas. Thompson made a motion to approve the agenda as written.***

Pres. Christian requested to add in correspondence and a complaint from the Pilot and distribute the information from our attorney regarding this.

***Treas. Thompson made an amendment to his motion to include under 8B of New business, a complaint from the pilot and the stuff from our attorney. Seconded by Vice Pres. Barbas. Voting yes: unanimous.***

1. **Agenda Related Public Comments:**

No agenda related public comments.

1. **New Business:**
2. **Fuel Dock**

Mr. Dehlinger informed the board of the condition of the fuel dock ramp, that the aluminum ramp was coming apart from the concrete connection, so we removed the aluminum ramp, lowered it down, and reconnected all the lines, and barricaded the ramps so nobody can use it. Mr. Dehlinger also warned the commissioners that this fix is just temporary. Extensive dialogue followed resulting in Vice Pres. Barbas suggesting talking to business Oregon and see if we could get a bridge loan against our 2019 lottery funds and to get an engineer started.

1. **Pilot’s Complaint**

Pres. Christian informed the board that she was forwarded a complaint from the pilot, that was sent to Mr. Coffey, against the board for amending an agenda. Mr. Coffey responded, and Robin Fornoff, Editor, thanked him for the response and said that he would not agree with it and would be turning everything over to the pilot's attorney. President Christian wanted the rest of the commission to be made aware that this has happened, and the other thing is Mr. Coffey recited the ORS and the rules, and agrees with Mr. Coffey, that we have not done anything, or violated any public open meeting laws, and SDAO’s General council called me this morning and reiterated the same thing that Mr. Coffey did. Vice Pres. Barbas was a little disturbed by Coffey’s behavior in the matter of all the board members not getting this information, along with the Port Manager.

1. **Non-Agenda Related Public Comments:**

No non-agenda related public comments.

1. **Executive Session – pursuant to ORS 192.660(2)(b):**
2. **Personnel Issues**

Board of Commissioners went into executive session at 6:20 PM

Board of Commissioners came out of executive session and back into open session at 7:51 PM

***Motion by Commissioner Barbas to approve resolution 488. Commissioner Barbas read proposed resolution. Seconded by Commissioner Thompson. No discussion. Commissioner Davis: No; Commissioner Martin: Yes, Commissioner Barbas: Yes, Commissioner Thompson: Yes, President Christian: Yes. Motion passed 4-1.***

Commissioners discussed how to move forward. Commissioner Martin said major current issues are OSMB boat launch dock replacement, FEMA Natural Hazard Mitigation Plan, Fuel dock issue, commercial crab season beginning soon. Commissioner Thompson said the port has the telehandler on order that is financed by Umpqua Bank. Commissioner Martin said the port also has the Righetti property issue. Extensive discussion followed on selecting an interim manager. Commissioner Barbas suggested contacting SDAO on both an interim manager and recruiting a general manager.

***Commissioner Martin made a motion to have President Christian contact SDAO to discuss port manager position. Seconded by Commissioner Barbas. Commissioner Thompson: Yes, Commissioner Barbas: Yes, Commissioner Davis: Yes, Commissioner Martin: Yes, President Christian: Yes. Motion passed 5-0.***

***Commissioner Thompson made motion to have President Christian update Oregon IFA. Commissioner Barbas suggested the motion be amended to include contacting port attorney. Commissioner Thompson amended his motion, seconded by Commissioner Barbas. Commissioner Thompson: yes, Commissioner Barbas: Yes, Commissioner Davis: Yes, Commissioner Martin: Yes, President Christian: Yes. Motion passed 5-0.***

***Commissioner Barbas made motion to allow President Christian to have locks changed at port office and distribute keys and passcodes as she deems necessary. Seconded by Commissioner Thompson. Commissioner Thompson: Yes, Commissioner Barbas: Yes, Commissioner Davis: Yes, Commissioner Martin: Yes. President Christian: Yes. Motion passed 5-0.***

***Commissioner Barbas made motion for commissioners to meet weekly until an interim manager is in place. Seconded by Commissioner Davis. After discussion Commissioner Barbas amended his motion to hold weekly meetings on Tuesdays at 6 p.m. until an interim manager is in place. Seconded by Commissioner Martin. Commissioner Thompson: Yes, Commissioner Barbas: Yes, Commissioner Davis: Yes, Commissioner Martin: Yes. President Christian: Yes. Motion passed 5-0.***

***Commissioner Thompson made motion that President Christian will take possession of the port manager’s keys and cell phone. Seconded by Commissioner Barbas. Commissioner Thompson: Yes, Commissioner Barbas: Yes, Commissioner Davis: Yes, Commissioner Martin: Yes, President Christian: Yes. Motion passed 5-0.***

Meeting in recess at 8:18 p.m. Meeting back in session at 8:20 p.m.

***Commissioner Thompson made motion to have Skylar handle office manager duties and Brent supervise outside function. Commissioner Martin second. Commissioner Thompson: Yes, Commissioner Barbas: Yes, Commissioner Davis: Yes, Commissioner Martin: Yes, President Christian: Yes. Motion passed 5-0.***

***Commissioner Martin made motion to have Commissioner Thompson serve as the liaison with the outside staff and President Christian serve as liaison with office staff. Seconded by Commissioner Barbas. Commissioner Thompson: Yes, Commissioner Barbas: Yes, Commissioner Davis: Yes, Commissioner Martin: Yes, President Christian: Yes. Motion passed 5-0.***

***Commissioner Barbas made motion for President Christian to contact Kathy Hall regarding temporary interim manager, Seconded by Commissioner Davis. Commissioner Thompson: Yes, Commissioner Barbas: Yes, Commissioner Davis: Yes, Commissioner Martin: Yes, President Christian: Yes. Motion passed 5-0.***

Meeting recessed and moved to executive session at 8:42.

Meeting back in open session, 9 p.m.

***Commissioner Barbas made motion to allowed President Christian to proceed as discussed in executive session regarding interim manager. Seconded by Commissioner Davis. Commissioner Thompson: Yes, Commissioner Barbas: Yes, Commissioner Davis: Yes, Commissioner Martin: Yes, President Christian: Yes. Motion passed 5-0.***

1. **Adjournment:**

The meeting was adjourned at 9:01 p.m.

Signed by Angi Christian

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Port Commissioner