

January 20, 2014

1. CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Port of Brookings Harbor Board of Commissioners was held on December 16, 2014 in the Best Western Beachfront Inn meeting room, Harbor, Oregon. Vice Chair Gold called the meeting to order at 7:00pm. Other Commissioners present were Jim Relaford, Tim Patterson, and Mike Manning. Chairman Roy Davis was running late. Also present was Director Ted Fitzgerald.

2. APPROVAL OF AGENDA

Comm. Relaford moved to approve the agenda as written, seconded by Comm. Manning. Voting Yes: Unanimous.

3. APPROVAL OF MINUTES

A. Regular Meeting – December 16, 2014

Comm. Manning moved to approve the minutes as written, seconded by Vice Chair Manning. Voting Yes: Vice Chair Gold, Comm. Relaford, Comm. Manning. Abstain: Comm. Patterson.

4. OPERATIONAL AND FINANCIAL REVIEW

Director Ted Fitzgerald reported that for November, revenues from operations were \$180,149. Normal expenses were \$174,660. The two categories together after grant expense and debt service resulted in a net operating profit of \$9,457.

Marina/Moorage Revenues were \$30,735.

RV Park Revenue was \$13,836.

Fuel Sales were \$73,376.

Cold Storage Revenues were \$3,385.

Yard Activity Revenue was \$19,904.

Port of Brookings Harbor / Regular Meeting
January 20, 2014

Rental Revenues were standard at \$34,793.

The Ice Plant generated \$2,843.

The Crab Festival generated revenue of \$1,117 for clothing.

Repair and Maintenance Expenses were \$14,865.

Utility Expenses were \$7,695.

Office Expenses were \$1,858.

The Port hosted two separate Christmas events which resulted in some unlooked for expense in an otherwise slow month Crab season opened inauspiciously to say the least, and revenue forecasts were downgraded accordingly.

Preparations were begun for the 2015 Port of Brookings Harbor Crab Festival, and have been ongoing since, heading for the big event this Saturday, January 24th.

We moved forward with RV Park clean-up and plans for executing the renovation, marked with a good-bye to Fely's restaurant, which has concluded operations on port premises. We are looking at restoration costs of the building and an efficient way to transition the building into the new location for the RV Park Office.

In December the Port was approached by the City of Brookings, which was in turn approached by the Governor's office about a potential HUD grant relating to increasing community resiliency. The Port is currently cataloging unreimbursed costs related to the 2011 tsunami as part of the community affected by the disaster; if we can meet the necessary threshold, the state of Oregon will apply for grant funds that hopefully will find their way back to this community.

Crab season has been disappointing in the extreme so far this year. We are looking forward to getting through these difficult months with our fishermen so they may participate in more productive activities in other fisheries soon. In the mean time we have received assurances from our local fishermen and buyers that there will be sufficient crab to satisfy the demand of this weekend's festival. As we are looking forward to good weather for the event, we

hope that it will be a resounding success, and everyone in the port is working hard to see a good turnout for our community.

Executive Director Ted Fitzgerald discussed the growing feral cat problem at the port, and how it may be handled.

Comm. Patterson moved that the Commission direct Executive Director Ted Fitzgerald to find a way to eliminate the feral cat problem as fast as possible in the most humane possible way. Vice Chair Gold seconded. Voting Yes: Unanimous.

Comm. Relaford approved the Financial Report.

Vice Chair Gold moved to approve the Financial and Manager's Reports. Comm. Manning seconded. Voting Yes: Unanimous.

5. PUBLIC COMMENTS

There were no public comments.

6. ACTION ITEMS

The Action Item regarding the Tidewinds Lease was tabled until next month's meeting.

7. DISCUSSION ITEMS

Discussion Item A: Crab Festival

Crab Festival was discussed in detail.

8. COMMISSIONERS REPORT

Comm. Relaford had no comment.

Vice Chair Gold had no comment.

Comm. Manning had no comment.

Chairman Davis had no comment.

Port of Brookings Harbor / Regular Meeting
January 20, 2014

Comm. Patterson asked that a discussion and action item be added for February's meeting approving the \$529.00 funding to apply for annexation in order to receive the necessary information regarding whether or not the port should proceed with annexation.

9. ADJOURNMENT

The meeting was unanimously adjourned at 7:37 p.m.
