

PORT OF BROOKINGS HARBOR

Board of Commissioners

Regular Meeting Agenda

Harbor Fire / Harbor Water District

Conference Room

98069 W Benham Lane

Harbor OR 97415

Tuesday, July 17, 2018 • 6:00 pm

Commissioners present: Position 1, Commissioner Joe Speir, Position 2, Commissioner Wesley Ferraccioli, Position 3, Chairman Roy Davis, and Position 5, Secretary/Treasurer Kenneth Range. Also present were, Kathy Lindley Hall, Interim Manager, Martha Rice, Port Attorney, participating staff members and members of the public.

1. Call to Order, Pledge of Allegiance, and Roll Call:

Davis called the meeting to order at 6:00 pm. Board and audience stated the pledge of allegiance.

2. Election of Officers

Davis asked for nominations for President. Speir recommended Roy Davis. Second by Range. Motion passed 4-0. Davis asked for recommendations for Vice President. Range recommended Richard Heap. Second by Speir. Motion passed 4-0. Davis asked for nominations for treasurer. Davis recommended Kenneth Range. Second by Speir. Motion passed 4-0. Davis asked for a nomination for secretary. Ferraccioli recommended Joe Speir. Second by Range. Motion passed 4-0.

3. Approval of Agenda

Range made a motion to move agenda item 9, executive session to item 12. Second by Speir. Motion passed 4-0.

4. Agenda Related Public Comments *

Doug Lewis, Rita Ritz, and Mike Frederick all expressed their disappointment in how the cardboard boat race was handled, the timing of the cancellation, and being canceled. Doug Lewis also does not agree that we should be paying for past port commissioners' legal expenses or defending them.

5. Minutes to be accepted:

- a. Tuesday, January 30, 2018, Special Meeting
- b. Tuesday, February 6, 2018, Special Meeting
- c. Tuesday, February 20, 2018, Regular Meeting
- d. Tuesday, March 6, 2018, Special Meeting
- e. Tuesday, March 12, 2018, Special Meeting

- f. Tuesday, March 20, 2018, Regular Meeting
- g. Friday, April 6, 2018, Special Meeting
- h. Tuesday, April 17, 2018, Regular Meeting
- i. Monday, April 23, 2018, Special Meeting
- j. Friday, May 4, 2018, Special Meeting
- k. Tuesday, May 15, 2018, Regular Meeting

Davis made a motion to accept the minutes A-K, January 30 – May 15. Second by Speir. Motion passed 4-0.

6. Financial Review

Lindley Hall informed the board that we have received the bill for the recall. Range made a motion to accept the financial review. Second by Speir. Motion passed 4-0.

7. Managers Report & Operational Report

Lindley Hall read the operations report and managers report. Lindley Hall asked if the board wanted to have a board to board meeting. The board direct Lindley Hall to set up a meeting with Harbor Sanitary's board and have an agenda provided for the meeting. Ferraccioli did request for all information on what it is being discussed. Range made a motion to accept the managers and operational report as read. Second by Speir. Motion passed 4-0.

8. Old Business

- a. Enterprise Zone by Tracey Loomis:

Tracey Loomis gave her presentation to the board explaining the enterprise zone. The board had a few questions for her and thanked her for coming in and informed her that she should be hearing from our manager or even asked to come back.

- b. Richard Heaps Report Re: Marine Board:

Lindley Hall paraphrased Mr. Heaps report.

- c. Events at the Port:

Range informed the event coordinators that upon his research, the United States Coast Guard in Portland, Oregon State Marine Board and Sherriff's Department must know about all water events and activities.

9. New Business

- a. Interim Manager Agreement:

Lindley Hall informed the board that her six-month contract is about to expire. Davis suggested having a special meeting that would go into executive session and would like to extend her contract for another six-months.

10. Commissioners Report

Ferraccioli mentioned that he is in the process of working with the Fire Department regarding access, public access, and egress, regarding the Righetti property. Davis talked about the fishing season, the port clean up, and a need for someone to fillet and pack fish. Ranges "pet" project is the green building.

11. Non-Agenda Related Public Comments *

Craig Graber, Executive Director, with Brookings Outreach Gospel Mission talked about their interest in the green building to be able to house families, men, women, transients with dogs. The board suggested to get a business plan together and come talk to our Port Manager about being put on our agenda.

12. Executive Session ORS 192.660 (2)(e) and ORS 192.660 (2)(h)

Board went into executive session at 7:47 pm.

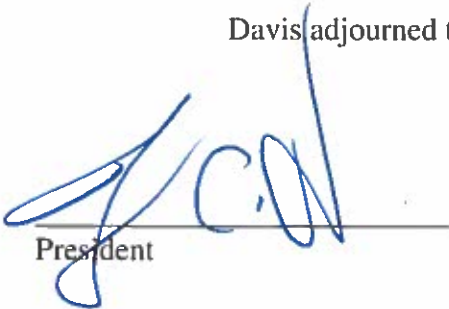
- e. To conduct deliberations with persons designated by the governing body to negotiate real property transactions.
- h. To consult with counsel concerning legal rights and duties regarding current litigation and litigation likely to be filed.

Board came out of executive session and back into regular session at 9:40 pm.

Davis made a motion to direct our attorney, Martha Rice, to write a letter on Wednesday, July 18th, to BC fisheries in order to cease and desist operations for the period of three days minimum, to have the dock epoxy coated, so the port does not lose \$40,000 at the end of the month? Range amended the motion to have a three-day notice of when the three-days will happen. Second by Range. Motion passed 4-0.

13. Adjournment

Davis adjourned the meeting at 9:43 pm.



President



Secretary

8/29/2018

Date Signed

An audio recording and transcript was made of these proceedings. The recording and the full commission agenda is available on the Ports website: www.portofbrookingsharbor.com and the transcript is available only by request at the Port Office.