

PORT OF BROOKINGS HARBOR
Regular Commission Meeting
Tuesday, July 21, 2020 • 6:00pm
Teleconference / Meeting Room (limited space)

Teleconference Call-In Number: 1 (301) 715-8592

Meeting ID: 857 6117 4819

Participant ID: #

(to mute/unmute: * 6)

When calling in, please announce your arrival and state your name when you join the meeting.

TENTATIVE AGENDA

	PAGE
1. CALL MEETING TO ORDER	
• Pledge of Allegiance	
• Roll Call	
• Modifications, Additions, and Changes to the Agenda	
• Declaration of Potential Conflicts of Interest	
2. APPROVAL OF AGENDA	
3. ELECTION OF COMMISSION OFFICERS	
A. One-year term of office from July 1 until June 30.	
• President	
• Vice President	
• Secretary/Treasurer	
4. APPROVAL OF MEETING MINUTES	
A. Approve Minutes of Special Meeting Thursday June 11, 2020.....	3
B. Approve Minutes of Budget Hearing Meeting Tuesday June 16, 2020.....	5
C. Approve Minutes of Regular Commissioner Meeting Tuesday June 16, 2020.....	6
Sample motion: Motion to approve meeting minutes items A, B and C.	
5. PUBLIC COMMENTS – (Limited to a maximum of three minutes per person. Please email your comments to danielle@portofbrookingsharbor.com prior to the meeting, no later than 5:30pm day of meeting. ***Please wait to be called on before speaking***)	
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A request for an interpreter for the hearing impaired, for those who want to participate but do not have access to a telephone, or for other accommodations for persons with disabilities should be made at least 48 hours in advance of the meeting to Port of Brookings Harbor Office at 541-469-2218.

PORT OF BROOKINGS HARBOR
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9.	COMMISSIONER COMMENTS	
10.	NEXT REGULAR MEETING DATE – Tuesday, August 18, 2020 at 6:00pm	
11.	ADJOURNMENT	

A request for an interpreter for the hearing impaired, for those who want to participate but do not have access to a telephone, or for other accommodations for persons with disabilities should be made at least 48 hours in advance of the meeting to Port of Brookings Harbor Office at 541-469-2218.

**DRAFT MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
PORT OF BROOKINGS HARBOR DISTRICT**

Thursday, June 11, 2020

The Port of Brookings Harbor District met in special session on the above date at 2:00 P.M. open session at the Port Office, 16330 Lower Harbor Road, Harbor OR, 97415 and via teleconference.

1. CALL MEETING TO ORDER

- **Roll Call**
 - Commissioners present: Treasurer Joseph Speir, Secretary Sharon Hartung, Chairman Roy Davis, Vice Chairman Richard Heap, and Commissioner Kenneth Range.
 - Staff present: Port Counsel Martha Rice, Port Manager Gary Dehlinger, Harbormaster Travis Webster, Financial officer Kim Boom, and Administrative Assistant Danielle Shepard.
- **Modifications, Additions, and Changes to the Agenda**
 - Port Manager requested to add Information Item A – RV Park Seawall.
 - *Heap made a motion to approve the agenda including information Item A, RV Park Seawall. Second by Speir. Motion Passed 5-0.*
- **Declaration of Potential Conflicts of Interest**
 - There was no declaration of potential conflicts of interest.

2. APPROVAL OF AGENDA

- *Range made a motion to approve the agenda as written with the addition of information item A. Second by Heap. Motion passed 5-0.*

3. PUBLIC COMMENTS

- The following individuals addressed the Commissioners regarding subject matters not on this meeting's agenda: Curry County Commissioner Court Boice.

4. ACTION ITEMS

A. Curry County 36-inch Storm Drain Easement

- I. Curry County Road Master Richard Christensen presented item.
- II. Commission discussed item.
- III. *Heap made a motion to approve temporary construction easement to perform the work to the 36-inch storm drain on Port property at no charge. Second by Speir. Motion passed 5-0.*
- IV. *Heap made a motion to approve permanent 36-inch storm drain easement on Port property for the sediment basin structure at no cost. Second by Speir. Motion passed 5-0.*

B. Curry County Storm Drain Master Plan Update

- I. Port Manager presented item.
- II. Commission discussed item.
- III. Chairman allowed public comments.

IV. Chairman moved discussion back to the board.

C. Clark Sunken Boat October 19, 2020

V. Port Manager presented item.

VI. Commission discussed item.

VII. *Heap made a motion to submit Clark's balance amount of \$14,958.88 to Port collection agency. Second by Range. Motion passed 5-0.*

5. INFORMATION ITEMS

A. RV Park Seawall

I. Port Manager presented item.

II. Commission discussed item.

6. COMMISSIONER COMMENTS

- Commissioners had no comments at this time.

7. NEXT REGULAR MEETING DATE – Tuesday, June 16, 2020 at 6:00 P.M.

8. ADJOURNMENT

- Chairman adjourned the meeting at 4:21 pm.

Secretary, Sharon Hartung

Date Signed

An audio recording was made of these proceedings. The recording and the full commission packet are available on the Ports website: www.portofbrookingsharbor.com

**DRAFT MINUTES
BUDGET HEARING MEETING OF THE
BOARD OF COMMISSIONERS
PORT OF BROOKINGS HARBOR DISTRICT**

Tuesday, June 16, 2020

The Port of Brookings Harbor District met in special session on the above date at 5:30 P.M. open session at the Port Office, 16330 Lower Harbor Road, Harbor OR, 97415 and via teleconference.

1. CALL MEETING TO ORDER

- **Roll Call**
 - Commissioners present: Treasurer Joseph Speir, Secretary Sharon Hartung, Chairman Roy Davis, Vice Chairman Richard Heap, and Commissioner Kenneth Range.
 - Staff present: Port Manager Gary Dehlinger, Harbormaster Travis Webster, Financial Officer Kim Boom, and Administrative Assistant Danielle Shepard.
- **Declaration of Potential Conflicts of Interest**
 - There was no declaration of potential conflicts of interest.

2. PRESENTATION OF THE BUDGET

- A. Modification to Budget Approved by the Budget Committee**
- B. Governing Body Discussion**
 - I. Port Manager presented item.
 - II. Commission discussed item.

3. PUBLIC COMMENTS

- I. The following individuals addressed the Commissioners regarding subject matters on this meeting's agenda:

4. ADJOURNMENT

- Chairman adjourned the meeting at 5:36 pm.

Secretary, Sharon Hartung

Date Signed

An audio recording was made of these proceedings. The recording and the full commission packet are available on the Ports website: www.portofbrookingsharbor.com

**DRAFT MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
PORT OF BROOKINGS HARBOR DISTRICT**

Tuesday, June 16, 2020

The Port of Brookings Harbor District met in regular session on the above date at 6:00 P.M. Open session at the Port Conference Room, 16350 Lower Harbor Road Suite 202, Harbor OR, 97415 and via teleconference.

1. CALL MEETING TO ORDER

- **Roll Call**
 - Commissioners present: Treasurer Joseph Speir, Secretary Sharon Hartung, Chairman Roy Davis, Vice Chairman Richard Heap, and Commissioner Kenneth Range.
 - Staff present: Port Counsel Martha Rice, Port Manager Gary Dehlinger, Harbormaster Travis Webster, and Administrative Assistant Danielle Shepard.
- **Modifications, Additions, and Changes to the Agenda**
 - Port Manager requested to add Action Item J, Clark Sunken Boat October 19, 2019.
- **Declaration of Potential Conflicts of Interest**
 - There was no declaration of potential conflicts of interest.

 - *Heap made a motion to approve the agenda with the addition of Action Item J, Clark Sunken Boat issue. Second by Speir. Motion passed 5-0.*

2. APPROVAL OF AGENDA – CONSENT ITEMS

- A. **Approve minutes of Budget Meeting Tuesday, May 12, 2020**
- B. **Approve minutes of Special Meeting Thursday, May 14, 2020**
- C. **Approve minutes of Regular Meeting Tuesday, May 19, 2020**
- D. **Approve minutes of Workshop Meeting Thursday, May 21, 2020**
- E. **Approve minutes of Special meeting Thursday May 28, 2020**
 - I. *Heap made a motion to approve the Consent Items A, B, C, D & E. Second by Range. Motion passed 5-0.*

3. PUBLIC COMMENTS

- No public comments.

4. MANAGEMENT REPORTS

- A. **Financial Report – May 2020**
 - I. *Speir made a motion to approve the Financial Report for May 2020. Second by Hartung. Motion passed 5-0.*

- B. **Safety Report – May 2020**
 - I. Commission discussed item.

- C. **Harbormaster Report – May 2020**
 - I. Commission discussed item.

- D. **Port Manager Report – May 2020**
 - I. Commission discussed item.
 - II. *Speir made a motion to approve management reports for May 2020 as discussed. Second by Heap. Motion passed 5-0.*

5. ACTION ITEMS

- A. **Resolution to Adopt Fiscal Year Budget 2020-2021**
 - I. *Heap made a motion to approve Resolution No. 540 Adopting Fiscal Year 2020-2021 Budget. Second by Speir. Motion passed 5-0.*
- B. **Tidewind Sportfishing Lease Renewal Amendment No. 1**
 - I. Commissioner Speir removed himself from the discussion due to potential conflict of interest.
 - II. *Heap made a motion to approve Tidewind Sportfishing Commercial Lease Agreement Amendment No. 1. Second by Range. Motion passed 4-0.*
- C. **Financing Agreement – Authorization Resolution**
 - I. Commission discussed item.
 - II. *Speir made a motion to approve Resolution No. 541 Financial Agreement Authorization. Second by Range. Motion passed 5-0.*
- D. **Interfund Working Capital Resolution**
 - I. Port Manager presented item.
 - II. *Hartung made a motion to approve Resolution No. 542 Authorizing interfund working capital advances from the General Fund to the Capital Projects Fund for payment of qualifying and approved grant related capital project expenditures in the Capital Projects Fund, and on reimbursement of the expenditures by the granting agencies, that the working advances from the General Fund be repaid by the Capital Projects Fund. Second by Speir. Motion passed 5-0.*
- E. **LGIP Account Reopening – Capital Project Fund**
 - I. *Speir made a motion to approve reopening LGIP account Capital Project Fund. Second by Heap. Motion passed 5-0.*
- F. **General Manager Employment Agreement Amendment No. 1**
 - I. Commission discussed item.
 - II. *Range made a motion to approve draft Employment Agreement Amendment No. 1 as written with the exception of the set 5% annual increase being for 3 years to be reviewed by the next commission. Second by Heap. Motion passed 5-0.*
- G. **Business Oregon Loan Amendments**
 - I. *Heap made a motion to approve draft loan amendments with Business Oregon for Loans 040139, 040172, 040176, 040181, L02001, L02009, L98004 and X03004. Second by Speir. Motion passed 5-0.*
 - II. *Heap made a motion to approve continuing making quarterly payments to Business Oregon for \$72,500 including current quarterly payment for June 2020. Second by Speir. Motion passed 5-0.*

H. BC Fisheries Consent to Sublease

- I. Port Manager presented item.
- II. Commission discussed item.
- III. Chairman allowed public comments.
- IV. Chairman moved discussion back to the board.
- V. *Speir made a motion to approve draft "Consent to Sublease" agreement with BC Fisheries for a 4-month mix zone study of the estuary. Second by Heap. Motion passed 5-0.*

I. RV Park Seawall Plan

- I. Commission discussed item.
- II. *Speir made a motion to approve Seawall Plan and installing self-closing sewer caps to all full hook-up camp sites. Second by Range. Motion passed 5-0.*

J. Clark Sunken Boat October 19, 2020

- I. *Heap made a motion to approve removing Clark's balance of \$14,958.88 from "Accounts Receivable". Second by Speir. Motion passed 5-0.*

6. INFORMATION ITEMS

A. Commercial Lease List

- I. Port Manager presented item.
- II. Commission discussed item.

B. Zola's Pizzeria Demolition Schedule

- I. Port Manager presented item.

C. Fish Cleaning Station

- I. Port Manager presented item.
- II. Commission discussed item.

7. COMMISSIONER COMMENTS

- Commissioners reported on their recent activities.

8. NEXT REGULAR MEETING DATE – Tuesday, July 21, 2020 at 6:00 P.M.

9. ADJOURNMENT

- Chairman adjourned the meeting at 6:59 pm.

Secretary, Sharon Hartung

Date Signed

An audio recording was made of these proceedings. The recording and the full commission packet are available on the Ports website: www.portofbrookingsharbor.com

FINANCIAL REPORT

DATE: July 21, 2020
RE: Month End Report of Financial Activities for June 2020
TO: Gary Dehlinger, Port Manager
ISSUED BY: Kim Boom, Financial Officer

Modified Cash Basis – June 2020

General Revenue/ Non-Operation – Net Income (\$74,116)

- Non-Operating Revenue {Tax Appropriations, Interest & Dividends, Inter-fund Transfers, FEMA & Grant Revenue & Misc. Income} - \$121,873
- Non-Operating Expenditures {FEMA, Grant & Loan Payments Expenditures, Inter-fund Transfers, Capital Outlay} - \$195,989

Program Revenue/ Operations – Net Income \$130,713

- Program Revenues \$297,089
- Operation Expenditures \$166,376
- Capital Outlay

Net Income \$56,596

Breakdown of General Port Operations

ADMINISTRATION – Operating Net Income (\$35,458)

- Revenue \$8,533
- Expenditures \$43,990

HIGHLIGHTED EXPENDITURES

\$27,502 Personnel Services – includes payroll for Port Office Staff & Port Manager, Benefits for all employees, and additional vacation payouts.

\$899 Utilities - Harbor Water, Telecommunications (Vonage, Verizon, Spectrum)

\$500 Gerald Burns –Financial Consultant Services

\$6,432 Special District Insurance Services SDIS –Property & Casualty Policy

\$860 Black, Rice & Luna for legal services

\$3,339 – Office Expenses (QuickBooks Support, Xerox Copiers' Leases, Postage)

\$ 1,038 Merchant Service Fees

\$610 The Farm AV - Automoxer - Rane AM2 for Port Meeting Room

\$160 B&H Photo - Auray ERS-12U Steel Equip Rack for Port Mtg Room

BEACHFRONT RV PARK – Operating Net Income \$96,232

- Revenue \$109,679
- Expenditures \$13,448

(Reserve Amount for Depreciation \$1,702 and Loan Payment Amount \$5,063, not factored)

HIGHLIGHTED EXPENDITURES

\$2,405 Utilities (Harbor Sant. Dist., Harbor Water Dist., CTR, Frontier, Dish Network, Spectrum)

\$930 South Coast Knight Security - Security Patrol

\$4,639 Merchant Service Fees

\$865 Crow/Clay & Associates, Inc. - PROJECT NO. 19005 RV Park Reconstruction - Contract Completion 29% APRIL & MAY 2020 SERVICES

BOAT YARD – Operating Net Income \$4,976

- Revenue \$9,063
- Expenditures 4,087

(Reserve Amount for Depreciation \$2,275 and Loan Payment Amount \$6,024, not factored)

HIGHLIGHTED EXPENDITURES

\$1,808 Utilities

\$570 Special District Insurance Services SDIS – Property & Casualty Policy

\$1,023 Curry Equipment – 6/8/2020 Repair to EQ#3707 Ride-on Lawn Mower

COMMERCIAL / RETAIL LEASES – Operating Net Income \$41,275

- Revenue \$45,582
- Expenditures \$4,306

(Reserve Amount for Depreciation \$10,727 and Loan Payment Amount \$11,236, not factored)

HIGHLIGHTED EXPENDITURES

\$1,947 Utilities (Harbor Sanitary District, Harbor Water District.)

\$930 to South Coast Knight Security - Security Patrol for December 2019

\$1,402 to Special District Insurance Services SDIS –Property & Casualty Policy

FUEL DOCK – Operating Net Income (\$10,090)

- Revenue \$65,964
- Expenditures \$76,054

(Reserve Amount for Depreciation \$833 and Loan Payment Amount \$1,754 not factored)

HIGHLIGHTED EXPENDITURES

\$75,167 purchasing petroleum product from Tyree Oil.

\$74 Utilities

\$688 Merchant Service Fees

Gas and Diesel Pumped:

- Diesel – 32,285 gallons
- Gas 1,852 gallons
- Fueling Over the Dock – 0 gallons

MARINA – Operating Net Income \$40,691

- Revenue \$64,214
- Expenditures \$23,523

(Reserve Amount for Depreciation \$14,867 and Loan Payment Amount \$14,913, not factored)

HIGHLIGHTED EXPENDITURES

\$13,692 –Wages/Compensation for Operations Staff

\$930 South Coast Knight Security - Security Patrol

\$1,203 Utilities - Harbor Sanitary District & Harbor Water District

\$3,462 McLennan Excavation – Asphalt sweeping throughout port for DEQ 1200z requirement

\$993 Brookings Signs & Graphics - Signs for Daily Moorage & Boat Launch

\$450 John's Portable Welding - Fabricated 20 sign mounts Basin 1

\$438 Northwest Parking Equipment Company - Program Launch Ramp Kiosk for daily moorage

\$489 ORRCO - 6/2/2020 Removal of all spent & used Oils & Filters from local fleet/clients

PROPERTY GROUND USE – Operating Net Income \$250

- Revenue \$250
- Expenditures \$0

Other Port Funds

Misc. Non-Operating & Transfers from General Fund \$13,511

- Total transfers to Debt Service Fund \$6,124
- Total transfers to Bond Debt Fund \$0
- Total transfers to Capital Projects Fund \$7,757
- Total transfers to Reserve Fund \$0

CAPITAL PROJECTS – NET INCOME (\$1,458)

- Revenue & Transfers \$3,717
- Expenditures & Transfers \$5,175

Projects in progress:

1. Marine Fuel Dock Station C20193
2. DR-4432-OR 02/24/2019 DISASTER
3. DR-4452-OR 04/06/2019 DISASTER

DEBT SERVICE FUND – NET INCOME (\$23,961)

- Revenue & Transfers \$55,110
- Expenditures Loan Payments \$79,071 *including principal & interest*

USDA REVENUE BOND FUND – NET INCOME \$21,773

- Revenue & Transfers \$21,7773
- Expenditures /Loan Payments \$0

RESERVE FUND – NET INCOME \$31,528

- Revenue & Transfers \$31,528
- Expenditures & Transfers \$0

DOCUMENTS

- Fund Balance Report, 1 page
- Finance Debt Summary Report, 1 page
- Profit & Loss, 3 pages
- Profit & Loss Budget Performance, 3 pages
- Check Register, 3 pages
- Vendor Expense Report, 49 pages

COMMISSIONERS ACTION

Recommended Motion:

Motion to accept Financial Report as presented.

Fund Balance Report

DATE: July 21, 2020
RE: Month End Report Fund Balances June 2020
TO: Gary Dehlinger, Port Manager
ISSUED BY: Kim Boom, Financial Officer

UNRESTRICTED FUNDS

GENERAL FUND

- \$51,503.79 Umpqua Bank Checking 3634
- \$230,605.21 LGIP 6017
- \$8,930.88 Dredging Fund LGIP 6254
- \$454.61 Petty Cash
- \$1,500.00 Cash on Hand (RV Park, Fuel Dock and Office Drawers)

\$292,994.49 UNRESTRICTED FUNDS, 30-Day reserve amount needed \$181,789 (without depreciation)

RESTRICTED FUNDS

Capital Projects Fund

- \$2,500.00

PROJECTS

- Marine Fuel Dock Station C20193 – *Project in the Engineering Phase, Payment Request #2 Received*

Debt Service Fund LGIP

- \$19,682.50 - Debt Service Fund \$72,500 (IFA Business Oregon)-Payment due Quarterly

Debt Service Fund Umpqua Bank

- \$2,511.15
- Monthly (Travel Lift Loan/Lease - \$4,659) Payment due monthly on the 22nd
- Monthly (2018 Genie Reach Forklift Loan - \$1,464.71) Payment due monthly on the 15th

Revenue Bond Fund

- \$101,658.23 Revenue Bond Fund \$143,132 Year (\$13,012 must remain in fund)
USDA Loan - \$130,120, Payment due annually on November 6th

Reserve Fund

- \$161,269.80

TOTALS

- \$287,621.68 UNRESTRICTED FUNDS
- \$292,994.49 RESTRICTED FUNDS

TOTAL CURRENT CASH & CASH EQUIVALENTS \$580,616.17

Financial Debt Summary

DATE: July 21, 2020
RE: Month End Report of Debt for June 2020
TO: Gary Dehlinger, Port Manager
ISSUED BY: Kim Boom, Financial Officer

IFA Debt Service and USDA Revenue Bond Payments

- IFA \$72,500 Paid 06/16/2020
 - L98004/Basin 2 Dock Improvement
PRINCIPAL BALANCE ...\$22,861.25 INTEREST BALANCE...\$312,338.92
 - X03004/Eureka Fishery-Property Improvement
PRINCIPAL BALANCE ...\$182,712.39 INTEREST BALANCE...\$197,881.55
 - 520139/Boardwalk
PRINCIPAL BALANCE ...\$45,521.39 INTEREST BALANCE...\$175,540.26
 - 525172/RV Park Improvement
PRINCIPAL BALANCE ...\$109,469.36 INTEREST BALANCE...\$138,594.25
 - 525176/Green Bldg.
PRINCIPAL BALANCE ...\$259,036.22 INTEREST BALANCE...\$263,665.71
 - 525181/Eureka Fishery-Property Purchase
PRINCIPAL BALANCE ...\$172,170.88 INTEREST BALANCE...\$347,562.39
 - L02001/Marine Fueling Dock
PRINCIPAL BALANCE ...\$163,150.80 INTEREST BALANCE...\$240,371.49
 - L02009/Cold Storage
PRINCIPAL BALANCE ...\$667,969.76 INTEREST BALANCE...\$1,025,118.15
- IFA TOTAL PRINCIPLE BALANCE as of June 30, 2020...\$1,622,892.05
IFA TOTAL ACCURED INTEREST as of March 10, 2020...\$3,158,805.37
- USDA Revenue Bond - \$130,120 paid November 6, 2019 to USDA (72,487.38 to Principal)
BALANCE...\$1,080,588.25

Other Notes Payable

- Travelift - \$4659.00 paid to m2Lease
BALANCE...\$169,916.05
- 2018 Genie Reach Forklift - \$1464.71 paid to Umpqua Bank
BALANCE...\$71,248.66

APPROXIMATE END OF MONTH BALANCES

Port of Brookings Harbor
Profit & Loss
 June 2020

	Jun 20
Income	
400 · REVENUES	
410 · GENERAL REVENUES	
10412 · Property Tax Current	7,262.57
10413 · Property Tax Prior	847.36
10414 · Interest General Fund	176.38
10417 · Assets Sales	0.00
10419 · Transfer to General Fund	1,457.76
20414 · Interest Revenue Bond Fund	83.32
20419 · Transfer to USDA Bond Fund	21,690.00
30414 · Interest Debt Service Fund	33.30
30419 · Transfer to Debt Service Fund	55,076.79
40419 · Transfer to Capital Project	3,717.04
50414 · Interest Reserve Fund	139.47
50419 · Transfer to Reserve Fund	31,389.00
Total 410 · GENERAL REVENUES	121,872.99
420 · PROGRAM REVENUES	
10421 · MARINA	
10421.2 · Moorage	
10421.3 · Commercial Slip Rent	7,951.64
10421.4 · Recreational Slip Rent	42,880.66
10421.5 · Transient	1,082.25
10421.6 · Liveaboard	2,175.00
Total 10421.2 · Moorage	54,089.55
10421.8 · Storage	6,652.08
10421 · MARINA - Other	3,472.80
Total 10421 · MARINA	64,214.43
10421.9 · Administration Fees	413.10
10422 · BEACHFRONT RV PARK	
10422.1 · Space Rental	105,094.43
10422.2 · Wood Sales	345.00
10422.3 · Other Sales	4,240.02
Total 10422 · BEACHFRONT RV PARK	109,679.45
10423 · BOATYARD	9,063.00
10424 · COMMERCIAL RETAIL	47,504.68
10425 · FUEL DOCK	65,963.95
10426 · PROPERTY GROUND EVENT USE	250.00
Total 420 · PROGRAM REVENUES	297,088.61
Total 400 · REVENUES	418,961.60
Total Income	418,961.60
Gross Profit	418,961.60
Expense	
500 · PERSONNEL SERVICES	
10501 · Port Manager	6,058.08
10502 · Port Office Staff	7,723.10
10503 · RV Park Office Staff	2,823.08
10504 · Operations Staff	13,247.17
10505 · Overtime	

Port of Brookings Harbor
Profit & Loss
 June 2020

	<u>Jun 20</u>
10505.1 · Office	241.44
10505.2 · Operations	444.58
Total 10505 · Overtime	686.02
10506 · Payroll Taxes/Costs/Benefits	
10506.1 · Paid Holidays	878.56
10506.2 · Sick Leave Benefit	155.28
10506.3 · Vacation	835.13
10506.5 · SEP Retirement	
10506.6 · Office	1,228.40
10506.7 · Operations	950.35
10506.8 · Port Manager	637.10
Total 10506.5 · SEP Retirement	2,815.85
10506.9 · Personal Vehicle Allowance	313.06
10506 · Payroll Taxes/Costs/Benefits - Other	3,469.48
Total 10506 · Payroll Taxes/Costs/Benefits	8,467.36
10509 · Health Care and Dental	5,093.36
Total 500 · PERSONNEL SERVICES	44,098.17
600 · MATERIALS & SERVICES	
10601 · ADVERTISING & NOTIFICATIONS	479.31
10602 · REPAIRS & MAINTENANCE	
10602.1 · Maintenance & Repairs	
10602.5 · Projects	743.16
10602.1 · Maintenance & Repairs - Other	4,471.37
Total 10602.1 · Maintenance & Repairs	5,214.53
10602.2 · Contracts and Agreements	3,198.98
10602.3 · Tools & Equipment Purchases	77.98
10602.4 · Supplies & Services	6,556.67
Total 10602 · REPAIRS & MAINTENANCE	15,048.16
10603 · FUEL purchased for resale	75,167.49
10605 · UTILITIES	
10605.2 · Water, Sanitary & Waste	7,363.65
10605.3 · Telecommunications & Cable TV	931.59
10605 · UTILITIES - Other	40.88
Total 10605 · UTILITIES	8,336.12
10606 · OFFICE EXPENSE	3,468.25
10607 · BANK SERVICE & FINANCE FEES	6,365.29
10608 · TRAINING & TRAVEL	46.58
10609 · PERMITS, LICENSES, TAXES & MISC	249.65
10610 · INSURANCE; PROP & CAS, BOND	8,771.24
10611 · PROFESSIONAL FEES	
10611.1 · Accounting	500.00
10611.2 · Attorney	860.00
10611.4 · Engineering/Consultant	830.00
10611.5 · Architecture & Planning	865.00
10611.6 · Payroll Administration	252.03
10611.7 · IT/Computer Support	99.00

Port of Brookings Harbor
Profit & Loss
 June 2020

	Jun 20
10611 · PROFESSIONAL FEES - Other	940.00
Total 10611 · PROFESSIONAL FEES	4,346.03
Total 600 · MATERIALS & SERVICES	122,278.12
700 · CAPITAL OUTLAY	
40702 · Land Improvement - Capt Proj	
40702.1 · Engineering/Consultants	95.00
40702.2 · Materials & Services	3,492.50
Total 40702 · Land Improvement - Capt Proj	3,587.50
Total 700 · CAPITAL OUTLAY	3,587.50
800 · DEBT SERVICE	
801 · Principal	
30802P · IFA PRINCIPAL	
30802.1 · OBDD #520139/Boardwalk Prin	3,793.46
30802.2 · OBDD #525172/RV Park Prin.	3,420.92
30802.3 · OBDD #525176/Green Bldg Prn	6,024.09
30802.4 · OBDD #525181/EurekaFish Prn	3,912.98
30802.5 · SPWF #L02009/Cold Strg Prin	19,084.86
30802.7 · SPWF L98004/Dock Impr Prin	26,763.04
30802.8 · SPWF L02001/MarineFuel Dock...	5,262.92
30802.9 · SPWF X03004/Eureka Fishery P...	4,684.93
Total 30802P · IFA PRINCIPAL	72,947.20
30803P · 50 BFMII Travelift Principal	3,839.93
30804P · 2018 Genie Forklift Principal	1,090.97
Total 801 · Principal	77,878.10
810 · Interest Payments	
30813I · 50 BFMII Travelift Interest	819.07
30814I · 2018 Genie Forklift Interest	373.74
Total 810 · Interest Payments	1,192.81
Total 800 · DEBT SERVICE	79,070.91
900 · Operating Transfers Out	
10900 · Operating Transfers Out General	111,872.83
40900 · Operating Transfers Out Capital	1,457.76
Total 900 · Operating Transfers Out	113,330.59
Total Expense	362,365.29
Net Income	56,596.31

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Port of Brookings Harbor
Profit & Loss Budget Performance
July 2019 through June 2020

	<u>Jul '19 - Jun 20</u>	<u>Budget</u>	<u>% of Budget</u>
Income			
400 · REVENUES			
410 · GENERAL REVENUES			
10411 · Cash Carry Over		442,386.00	
10415 · Loans - General Fund		700,000.00	
30414 · Interest Debt Service Fund	1,081.98	600.00	180.33%
20414 · Interest Revenue Bond Fund	1,760.56	700.00	251.51%
50414 · Interest Reserve Fund	1,977.48	2,500.00	79.1%
10414 · Interest General Fund	2,905.27	7,304.00	39.78%
10417 · Assets Sales	5,742.00	5,066.00	113.34%
10413 · Property Tax Prior	7,086.46	9,000.00	78.74%
10418 · Miscellaneous	31,034.73	20,657.00	150.24%
40419 · Transfer to Capital Project	32,916.49	625,000.00	5.27%
50419 · Transfer to Reserve Fund	126,200.00	126,200.00	100.0%
20419 · Transfer to USDA Bond Fund	130,120.00	130,120.00	100.0%
40416 · Government Funding			
40416.1 · Grant Funding	4,825.00	4,785.00	100.84%
40416.3 · State Lottery Funding	14,154.00	600,000.00	2.36%
40416.2 · FEMA Funding	182,173.16	182,000.00	100.1%
Total 40416 · Government Funding	201,152.16	786,785.00	25.57%
10419 · Transfer to General Fund	206,695.51	795,500.00	25.98%
10412 · Property Tax Current	238,613.99	225,000.00	106.05%
30419 · Transfer to Debt Service Fund	382,816.00	397,248.00	96.37%
Total 410 · GENERAL REVENUES	1,370,102.63	4,274,066.00	32.06%
420 · PROGRAM REVENUES			
10426 · PROPERTY GROUND EVENT USE	6,062.90	8,926.00	67.92%
10423 · BOATYARD	108,678.94	93,974.00	115.65%
10424 · COMMERCIAL RETAIL	515,765.59	519,402.00	99.3%
10422 · BEACHFRONT RV PARK	594,084.11	606,869.00	97.89%
10421 · MARINA	711,874.12	654,707.00	108.73%
10425 · FUEL DOCK	780,639.62	844,000.00	92.49%
Total 420 · PROGRAM REVENUES	2,717,105.28	2,727,878.00	99.61%
Total 400 · REVENUES	4,087,207.91	7,001,944.00	58.37%
Total Income	4,087,207.91	7,001,944.00	58.37%
Gross Profit	4,087,207.91	7,001,944.00	58.37%
Expense			
930 · Fund Balances			
10930 · Unappropriated Balance GF		690,000.00	
20930 · Unappropriated Balance-USDA		99,095.00	
30930 · Unappropriated Balance Debt		24,534.00	
40930 · Unappropriated Balance Capt Pro		2,500.00	
50930 · Unappropriated Balance Reserve		153,090.00	
Total 930 · Fund Balances		969,219.00	

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Port of Brookings Harbor
Profit & Loss Budget Performance
July 2019 through June 2020

	<u>Jul '19 - Jun 20</u>	<u>Budget</u>	<u>% of Budget</u>
920 · OPERATING CONTINGENCY		10,149.00	
700 · CAPITAL OUTLAY			
10702 · Land Improvements			
10703 · Buildings		50,000.00	
10704 · Equipment	29,724.41	30,000.00	99.08%
40702 · Land Improvement - Capt Proj			
40702 · Land Improvement - Capt Proj - Other			
40702.2 · Materials & Services	5,168.82	604,785.00	0.86%
40702.1 · Engineering/Consultants	42,150.00	20,000.00	210.75%
Total 40702 · Land Improvement - Capt Proj	<u>47,318.82</u>	<u>624,785.00</u>	<u>7.57%</u>
Total 700 · CAPITAL OUTLAY	<u>77,043.23</u>	<u>704,785.00</u>	<u>10.93%</u>
800 · DEBT SERVICE			
810 · Interest Payments			
30815I · RV Park Restroom/Shower Facilit		5,105.00	
30814I · 2018 Genie Forklift Interest	4,774.72	4,773.00	100.04%
30813I · 50 BFMII Travelift Interest	10,828.84	10,706.00	101.15%
20810I · USDA Revenue Bond Interest	57,652.78	57,633.00	100.03%
Total 810 · Interest Payments	<u>73,256.34</u>	<u>78,217.00</u>	<u>93.66%</u>
801 · Principal			
30806P · RV Park Restroom/Shower Facilit		9,327.00	
30804P · 2018 Genie Forklift Principal	12,801.80	12,803.00	99.99%
30805P · Property Purch-Kyle Aubin Prin.	15,192.00	14,500.00	104.77%
30803P · 50 BFMII Travelift Principal	45,079.16	45,202.00	99.73%
20801P · USDA Revenue Bond Principal	72,467.22	72,487.00	99.97%
30802P · IFA PRINCIPAL	294,681.60	294,500.00	100.06%
Total 801 · Principal	<u>440,221.78</u>	<u>448,819.00</u>	<u>98.08%</u>
Total 800 · DEBT SERVICE	<u>513,478.12</u>	<u>527,036.00</u>	<u>97.43%</u>
500 · PERSONNEL SERVICES			
10505 · Overtime			
10505 · Overtime - Other		4,316.00	
10505.1 · Office	3,694.27	6,512.00	56.73%
Total 10505 · Overtime	<u>3,694.27</u>	<u>10,828.00</u>	<u>34.12%</u>
10508 · Workers Compensation	16,908.15	14,205.00	119.03%
10503 · RV Park Office Staff	28,653.32	46,585.00	61.51%
10501 · Port Manager	78,755.04	84,018.00	93.74%
10509 · Health Care and Dental	82,134.85	85,964.00	95.55%
10502 · Port Office Staff	123,471.81	153,838.00	80.26%
10506 · Payroll Taxes/Costs/Benefits	154,733.67	157,710.00	98.11%
10504 · Operations Staff	232,706.62	248,578.00	93.62%
Total 500 · PERSONNEL SERVICES	<u>721,057.73</u>	<u>801,726.00</u>	<u>89.94%</u>
900 · Operating Transfers Out			
40900 · Operating Transfers Out Capital	206,695.51	795,500.00	25.98%

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Port of Brookings Harbor
Profit & Loss Budget Performance
July 2019 through June 2020

	<u>Jul '19 - Jun 20</u>	<u>Budget</u>	<u>% of Budget</u>
10900 · Operating Transfers Out General	672,052.49	1,278,568.00	52.56%
Total 900 · Operating Transfers Out	878,748.00	2,074,068.00	42.37%
600 · MATERIALS & SERVICES			
10601 · ADVERTISING & NOTIFICATIONS	7,997.39	12,928.00	61.86%
10608 · TRAINING & TRAVEL	9,535.43	11,500.00	82.92%
10609 · PERMITS, LICENSES, TAXES & MISC	10,757.01	29,317.00	36.69%
10607 · BANK SERVICE & FINANCE FEES	41,400.01	35,131.00	117.85%
10606 · OFFICE EXPENSE	44,420.31	40,000.00	111.05%
10610 · INSURANCE; PROP & CAS, BOND	87,474.04	83,940.00	104.21%
10611 · PROFESSIONAL FEES	95,035.70	114,570.00	82.95%
10605 · UTILITIES	270,409.29	281,292.00	96.13%
10602 · REPAIRS & MAINTENANCE	529,728.42	556,284.00	95.23%
10603 · FUEL purchased for resale	689,074.40	750,000.00	91.88%
Total 600 · MATERIALS & SERVICES	1,785,832.00	1,914,962.00	93.26%
Total Expense	3,976,159.08	7,001,945.00	56.79%

Port of Brookings Harbor
Check Registers

As of June 30, 2020

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Cash Basis

Type	Num	Date	Name	Memo	Debit	Credit	Balance
100 - UNRESTRICTED CASH & EQUIVALENTS							
101 - GENERAL FUND CHECKING & LGIP							
10100 - General Funds Ckg Umpqua 3634							
Check	DEBIT	06/08/2020	BL/ RV Park	Refunds issued on 06/08/2020		50.49	-2,486,453.82
Check	DEBIT	06/12/2020	BL/ RV Park	REFUND via Elavon batch#490 Lynna Camp		50.49	-2,486,833.22
Bill Pmt -Check	DEBIT	06/22/2020	Pinney Bowes, Inc.	Power Postage Acct# 6000-9000-0324-9186		300.00	-2,574,580.30
Bill Pmt -Check	DEBIT	06/04/2020	Tyree Oil, Inc	Account # 56851 Fuel Purchase		12,041.22	-2,574,681.28
Check	DEBIT	06/11/2020	Tyree Oil, Inc	Account # 56851 Fuel Purchase		9,678.04	-2,587,022.50
Check	DEBIT	06/03/2020	Edward Jones	Employer Contribution 06/03/2020 Confirmation0D37P-381SX		191.11	-2,596,891.65
Check	DEBIT	06/03/2020	Edward Jones	Employer Contribution 06/03/2020 Confirmation0D37P-394GN		128.77	-2,597,020.38
Check	DEBIT	06/03/2020	Edward Jones	Employer Contribution 06/03/2020 Confirmation0D37P-398MH		158.13	-2,597,179.15
Check	DEBIT	06/03/2020	Edward Jones	Employer Contribution 06/03/2020 Confirmation0D37P-39HFX		277.20	-2,597,456.35
Check	DEBIT	06/03/2020	TD Ameritrade	Employer Contribution 06/03/2020 Confirmation0D37P-39HFX		205.67	-2,597,662.02
Check	DEBIT	06/16/2020	US Bank Sep-IRA	Employer Contribution 06/03/2020 Confirmation0D37P-39HFX		318.55	-2,598,118.70
Bill Pmt -Check	DEBIT	06/05/2020	Tyree Oil, Inc	Account # 56851 Fuel Purchase		7,726.27	-2,605,844.97
Check	DEBIT	06/02/2020	Pinney Bowes Global Leasa	LEASE ACCT#0017089499 Inv#3311344336 Billing Period: 03/30/2020-06/29/2020		415.41	-2,606,260.38
Check	DEBIT	06/02/2020	Elavon	MAY 2020 MERCHANT SERVICE FEE ACCT#316		953.47	-2,607,213.85
Check	DEBIT	06/02/2020	Elavon	MAY 2020 MERCHANT SERVICE FEE ACCT#316		953.47	-2,608,167.32
Check	DEBIT	06/02/2020	Elavon	MAY 2020 MERCHANT SERVICE FEE ACCT#873 Ventek Boat Launch		82.58	-2,608,249.90
Check	DEBIT	06/02/2020	Elavon	MAY 2020 MERCHANT SERVICE FEE ACCT#902		4.09	-2,608,253.99
Check	DEBIT	06/12/2020	ADP	MAY 2020 MERCHANT SERVICE FEE ACCT#951		687.91	-2,608,941.90
Check	DEBIT	06/12/2020	Edward Jones	Advance of Debit 558230206 Payroll Date: 06/03/2020		124.90	-2,609,066.80
Check	DEBIT	06/17/2020	Edward Jones	Employer Contribution 06/17/2020 Confirmation0FLH5-NX22M		196.72	-2,609,263.52
Check	DEBIT	06/17/2020	Edward Jones	Employer Contribution 06/17/2020 Confirmation0FLH5-NYJ27		131.88	-2,609,405.40
Check	DEBIT	06/17/2020	Edward Jones	Employer Contribution 06/17/2020 Confirmation0FLH5-NYK2V		126.06	-2,609,531.46
Check	DEBIT	06/17/2020	Edward Jones	Employer Contribution 06/17/2020 Confirmation0FLH5-NYR15		157.00	-2,609,688.46
Check	DEBIT	06/17/2020	Edward Jones	Employer Contribution 06/17/2020 Confirmation0FLH5-NYVXF		277.20	-2,610,365.66
Check	DEBIT	06/17/2020	TD Ameritrade	Employer Contribution 06/17/2020 Confirmation0FLH5-NYVHL		190.28	-2,610,555.94
Check	DEBIT	06/17/2020	US Bank Sep-IRA	Employer Contribution 06/17/2020 Confirmation0FLH5-NZ32D		318.55	-2,610,874.49
Check	DEBIT	06/15/2020	BL/ RV Park	Refunds issued on 06/15/2020 via Elavon - Tim Sanders, Susie Hyde, Marjorie Reitke		252.00	-2,611,126.49
Check	DEBIT	06/17/2020	BL/ RV Park	Refunds issued on 06/17/2020-Linda McCuen		50.49	-2,611,176.98
Check	DEBIT	06/28/2020	ADP	Advice of Debit 558877233 Payroll Date: 06/17/2020		127.13	-2,611,304.11
Check	DEBIT	06/23/2020	BL/ RV Park	REFUNDS via Elavon \$100.98 Ethan Riggs & Cindy Riggs		100.98	-2,611,405.09
Check	DEBIT	06/27/2020	BL/ RV Park	Refunds issued on 06/27/2020 via Elavon-Lori Blando		50.49	-2,611,455.58
Check	DEBIT	06/29/2020	BL/ RV Park	Refunds issued on 06/27/2020 via Elavon-Mican Meidinger		42.87	-2,611,498.45
Check	DEBIT	06/03/2020	TD Ameritrade	Employer Contribution 07/01/2020 ConfirmationQGY58-S800Q		177.93	-2,611,676.38
General Journal	DEBIT 06/02	06/02/2020		Transfer to Debt Service Fund for Travel Payment		4,659.00	-2,616,335.38
General Journal	DEBIT 06/02	06/02/2020		Transfer to Debt Service Fund for Fork Lift Payment		1,464.71	-2,617,800.09
General Journal	DEBIT 06/03	06/03/2020		Transfer to Reserve Fund for 20% Net Proceeds from Surplus Sale via sealed bids 2/21-5/21		111.80	-2,617,911.89
General Journal	DEBIT 06/03	06/03/2020		Transfer to Debt Service Fund, includes 80% Net Proceeds from Surplus Sale via sealed bids 2/21-5/21		447.20	-2,618,359.09
General Journal	PAY 6/3	06/03/2020		Rec 06/03/2020 payroll		12,518.47	-2,630,877.56
General Journal	CP 06/11	06/11/2020		Transfer to Capital Projects for payment to County Media inv#431916 & 430377		322.50	-2,631,200.06
General Journal	CP 06/11	06/11/2020		Transfer to Capital Projects for payment to Curry County Economic Development Planning Dept - Fl...		1,500.00	-2,632,700.06
General Journal	PAY 06/17	06/17/2020		Rec 06/17/2020 payroll		12,944.87	-2,645,644.93
General Journal	TAX 06/17	06/17/2020		Rec 06/17/2020 payroll		5,116.27	-2,650,761.20
General Journal	CP 06/18	06/17/2020		Transfer to Capital Projects for payment to EMC Engineering inv#91009-2000		650.00	-2,651,411.20
General Journal	CP 06/18	06/17/2020		Transfer to Capital Projects for payment to EMC Engineering inv#91009-2001		1,230.00	-2,652,641.20
General Journal	GF 06/18	06/18/2020		Transfer \$35,000 from Umpqua Bank to LGIP - General Funds		35,000.00	-2,687,641.20
General Journal	CP 6/10/20	06/10/2020		Pmt via EFT for FT#865595 inv#20200624 Doc No VP300334 Pay No 1610334	534.52	75,000.00	-2,762,641.20
General Journal	GF 06/11/20	06/11/2020		Transfer \$75,000 from Umpqua Bank to LGIP - General Funds		30,000.00	-2,792,641.20
General Journal	IFA 6/8/20	06/08/2020		Transfer to IFA Debt Service for 2nd Qtr 2020 Pmt		5,070.27	-2,797,711.47
General Journal	TAX 6/2/20	06/03/2020		Rec 06/03/2020 payroll		923.24	-2,798,634.71
General Journal	USCG 6/20	06/23/2020		June 2020 LEASE Pmt		14.54	-2,798,649.25
General Journal	CP 06/24	06/24/2020		Transfer to Capital Projects for payment to Rogue Credit Union for Credit Card Charge/Boardwalk ...		30,000.00	-2,828,649.25
General Journal	GF 06/30	06/30/2020		Transfer \$30,000 from Umpqua Bank to LGIP - General Funds		18,505.88	-2,847,155.13
General Journal	IFA 06/30	06/30/2020		Transfer to IFA Debt Service for 3rd Qtr 2020 Pmt		31,277.20	-2,878,432.33
General Journal	RES 06/30	06/30/2020		Transfer to Reserve Fund - Year End 06/30/2020		21,690.00	-2,899,122.33
General Journal	USDA 06/30	06/30/2020		To transfer to USDA Revenue Bond Fund for November 2020 Payment		250.00	-2,899,372.33
Bill Pmt -Check	9843	06/04/2020	Brookings Harbor Chamber of Commerce	Annual Membership (Class 2 Gold (5-9 employees))		39.97	-2,899,412.30
Bill Pmt -Check	9844	06/04/2020	Chetco Automotive	15W-50 Motor Oil QT EQ#3707 Ride-on Lawn Mower		15.95	-2,899,428.25
Bill Pmt -Check	9845	06/04/2020	Curry Equipment	Account# 1052 Equip Repair & Maint. Supplies		2,459.54	-2,901,887.79
Bill Pmt -Check	9846	06/04/2020	Curry Transfer & Recycling	Account #2040-2434-001 Trash Dumpsters		0.00	-2,901,887.79
Bill Pmt -Check	9847	06/04/2020	Gold Beach Lumber Yard, Inc.	VOID: Account #776 Hardware Supplies & Materials		323.96	-2,902,211.75
Bill Pmt -Check	9848	06/04/2020	Gowman Electric, Inc.	Electrical Repairs		1,966.71	-2,904,178.46
Bill Pmt -Check	9849	06/04/2020	Harbor Sanitary District	MAY 2020 Sanitary Bill			-2,904,178.46

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Port of Brookings Harbor
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 As of June 30, 2020

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Type	Num	Date	Name	Memo	Debit	Credit	Balance	
Bill Pmt -Check	9850	06/04/2020	Harbor Water District P.U.D.	04/19/2019 - 05/22/2020 SERVICE/WATER BILL		607.40	-2,902,241.41	
Bill Pmt -Check	9851	06/04/2020	Kerr's Ace Hardware Inc	Customer#56 Hardware Supplies		185.09	-2,902,426.50	
Bill Pmt -Check	9852	06/04/2020	Quill Corporation	ACCT# 1932158 Office Supplies		49.99	-2,902,476.49	
Bill Pmt -Check	9853	06/04/2020	Roto Rooter	Acct#2940-522445 Sanitary Billing Period		2,130.00	-2,904,606.49	
Bill Pmt -Check	9854	06/04/2020	Xerox Capital Services, LLC	Copier Leases and Maintenance		943.26	-2,905,549.75	
Bill Pmt -Check	9855	06/04/2020	Gold Beach Lumber Yard, Inc.	Account #776 Hardware Supplies & Materials		372.38	-2,905,922.13	
Check	9856	06/11/2020	Evansow, Andrew	Refund for Overpayment on account		36.06	-2,905,958.19	
Bill Pmt -Check	9857	06/11/2020	Country Media, Inc.	CUST# 36747 Curry Coastal Pilot Notices		131.31	-2,906,089.50	
Bill Pmt -Check	9858	06/11/2020	Curry County Business License	Curry County Business License 7/1/2020-6/30/2021 for Beachfront RV Park		100.00	-2,906,189.50	
Bill Pmt -Check	9859	06/11/2020	Curry Equipment	Account#1052 Equip Repair & Maint. Supplies		1,022.98	-2,907,212.48	
Bill Pmt -Check	9860	06/11/2020	Fastenal Industrial Supplies	Customer No. ORBRK0013 Toiletries & Supplies		7.45	-2,907,219.93	
Bill Pmt -Check	9861	06/11/2020	Gold Beach Lumber Yard, Inc.	Account #776 Hardware Supplies & Materials		79.90	-2,907,299.83	
Bill Pmt -Check	9862	06/11/2020	Harbor Logging Supply, Inc.	Materials for Railing PROJECT Handrail on Launch Ramp		54.12	-2,907,353.95	
Bill Pmt -Check	9863	06/11/2020	Harbor Sanitary District	Portable Toilet Permit - valid to 10/30/2020		10.00	-2,907,363.95	
Bill Pmt -Check	9864	06/11/2020	Hartwick Automotive	6/4/2020-Lube, Oil and Filter Change EQ#1110 2007 Chevrolet CK2500		106.96	-2,907,470.91	
Bill Pmt -Check	9865	06/11/2020	Kerr's Ace Hardware Inc	Customer#56 Hardware Supplies		489.00	-2,908,013.94	
Bill Pmt -Check	9866	06/11/2020	ORRCCO	Removal of all spent & used Oils, Filters and Fuel		175.96	-2,908,189.90	
Bill Pmt -Check	9867	06/11/2020	Quill Corporation	ACCT# 1932158 Office Supplies		34.40	-2,923,041.98	
Bill Pmt -Check	9868	06/11/2020	Spec Dist Assoc of OR- Healthcare	Customer # 03-0016414 - HEALTHCARE PREMIUM		955.00	-2,923,996.98	
Bill Pmt -Check	9869	06/11/2020	Spec Dist Assoc of OR- Prop & Cas	Policy#31P16414-203 Customer ID: 01-16414 - 2019 PROPERTY & CASUALTY POLICY		1,215.50	-2,925,212.48	
Bill Pmt -Check	9870	06/16/2020	BI-MART	Account #931481 Water & Supplies		865.00	-2,926,077.48	
Bill Pmt -Check	9871	06/16/2020	Black Rice & Luna LLP	MAY 2020 Attorney/Legal Services		500.00	-2,926,577.48	
Bill Pmt -Check	9872	06/16/2020	Brookings Signs & Graphics	Signs for Daily Moorage and Decals for signage changes		560.19	-2,927,137.67	
Bill Pmt -Check	9873	06/16/2020	Crow/Clay & Associates, Inc	PROJECT NO. 19005 RV Park Reconstruction - Contract Completion 29% APRIL/MAY 2020 SERVICES		2,790.00	-2,929,927.67	
Bill Pmt -Check	9874	06/16/2020	Gerald W. Burns, CPA	JUN Retainer Bill #6		29,766.40	-2,959,694.07	
Bill Pmt -Check	9875	06/16/2020	Gold Beach Lumber Yard, Inc.	Account #776 Hardware Supplies & Materials		1,770.00	-2,961,464.07	
Bill Pmt -Check	9876	06/16/2020	Kerr's Ace Hardware Inc	Customer#56 Hardware Supplies		4,418.69	-2,965,882.76	
Bill Pmt -Check	9877	06/16/2020	Southern Knight Security	Security Patrol		80.95	-2,966,317.61	
Bill Pmt -Check	9878	06/16/2020	Tyree Oil, Inc	Account # 56851 Fuel Purchase		570.72	-2,966,888.33	
Bill Pmt -Check	9879	06/16/2020	EMC-Engineers/Scientists, LLC	RV Park Seawall Plan w/Earthenblocks & Review & Communication with HMGIP Letter of Intent - DR 4452		450.00	-2,967,459.05	
Bill Pmt -Check	9880	06/24/2020	Rogue Credit Union	ACCT #306-98 CREDIT CARD#2481		3,462.04	-2,970,921.09	
Bill Pmt -Check	9881	06/24/2020	Curry Equipment	Customer No. ORBRK0013 Toiletries & Supplies		437.50	-2,971,358.59	
Bill Pmt -Check	9882	06/24/2020	Fastenal Industrial Supplies	Electrical Repairs		409.11	-2,971,767.70	
Bill Pmt -Check	9883	06/24/2020	Gowman Electric, Inc.	Fabricated 20 sign mounts Basin 1		348.00	-2,972,115.70	
Bill Pmt -Check	9884	06/24/2020	John Kellum/John's Portable Welding	Rock-Secured Storage Improv. & Maintenance for DEO 1200z requirement		7,178.13	-2,979,293.83	
Bill Pmt -Check	9885	06/24/2020	McLennan Excavation	Supplies for Boat Launch Kiosk		8,775.43	-2,988,069.26	
Bill Pmt -Check	9886	06/24/2020	Quill Corporation	ACCT# 1932158 Office Supplies				
Bill Pmt -Check	9887	06/24/2020	Quill Corporation	Highway Signs - Beachfront RV Park				
Bill Pmt -Check	9888	06/24/2020	Travel Information Council	Account # 56851 Fuel Purchase				
Bill Pmt -Check	9889	06/24/2020	Tyree Oil, Inc	Account # 56851 Fuel Purchase				
Bill Pmt -Check	9890	06/24/2020	Tyree Oil, Inc	Account # 56851 Fuel Purchase				
Total 10103 - General Funds Cig Umpqua 3634							1,457.76	-2,988,033.54
10105 - General Fund LGIP 6017								
Check	DEBIT	06/01/2020		LGIP Fees for MAY 2020		0.05	87,747.08	
General Journal	GF 06/18	06/18/2020		Transfer \$35,000 from Umpqua Bank to LGIP - General Funds	35,000.00		87,747.03	
General Journal	GF 06/11/20	06/11/2020		Transfer \$75,000 from Umpqua Bank to LGIP - General Funds	75,000.00		122,747.03	
General Journal	GF 06/30	06/30/2020		Transfer \$30,000 from Umpqua Bank to LGIP - General Funds	30,000.00		197,747.03	
Total 10105 - General Fund LGIP 6017							0.05	227,747.03
Total 101 - GENERAL FUND CHECKING & LGIP								
10101 - Petty Cash								
Transfer	CASH	06/02/2020		Funds Transfer from Petty Cash to Fuel Dock Daily Till Box		200.00	379.40	
Bill Pmt -Check	CASH	06/25/2020	Harbor Sanitary District	Public Records Request: Ordinances & Audio for Mtgs: 2/11/20, 5/28/20, 6/9/20		50.50	179.40	
Bill Pmt -Check	CASH	06/26/2020	Boat Launch Kiosk	TEST for Kiosk 6/26/2020		5.00	128.90	
Total 10101 - Petty Cash							0.00	123.90
Total 100 - UNRESTRICTED CASH & EQUIVALENTS								
110 - RESTRICTED CASH & EQUIVALENTS								
104 - RESTRICTED MONEY MKT & CHECKING								
20104 - USDA BOND Umpqua MM 9529								
Total 100 - UNRESTRICTED CASH & EQUIVALENTS							141,457.76	-2,760,162.61
Total 101 - Petty Cash							415,166.55	-2,760,162.61
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Total 100 - UNRESTRICTED CASH & EQUIVALENTS								

Port of Brookings Harbor
Check Registers
As of June 30, 2020

4:10 PM
07/13/20
Cash Basis

Type	Num	Date	Name	Memo	Debit	Credit	Balance
Total 20104 - USDA BOND Umpqua MM 9529							
30104 - Debt Service Umpqua MM 8627							
Check	DEBIT	06/15/2020	Umpqua Bank/Loan#747041620	Genie Reach Forklift Loan#747041620 Payment #28		1,464.71	2,511.43
Check	DEBIT	06/22/2020	m2 Lease LLC	Customer #107104 Loan#110561 Pmt #44 - 50 BFMill Travelift	4,659.00		2,503.65
General Journal	DEBT 06/02	06/02/2020		Transfer to Debt Service Fund for Travelift Payment		4,659.00	1,038.94
General Journal	DEBT 06/02	06/02/2020		Transfer to Debt Service Fund for Fork Lift Payment	1,464.71		-3,620.06
Total 30104 - Debt Service Umpqua MM 8627							
40104 - Capital Projects Umpqua 8018							
General Journal	CP 06/11	06/11/2020		Transfer to Capital Projects for payment to County Media inv#431916 & 430377	322.50		-7,655.64
General Journal	CP 06/11	06/11/2020		Transfer to Capital Projects for payment to Curry County Economic Development Planning Dept - Fl...	1,500.00		-7,333.14
General Journal	CP 06/18	06/17/2020		Transfer to Capital Projects for payment to EMC Engineering inv#91009-2000	650.00		-5,833.14
General Journal	CP 06/18	06/17/2020		Transfer to Capital Projects for payment to EMC Engineering inv#91009-2001	1,230.00		-5,183.14
General Journal	CP 6/10/20	06/10/2020		Pmt via EFT for FT#885595 inv#20200624 Doc No VP300334 Pay No 1610334		534.52	-3,953.14
General Journal	USCG 6/20	06/23/2020		June 2020 LEASE Pmt	923.24		-4,487.66
General Journal	CP 06/24	06/24/2020		Transfer to Capital Projects for payment to Rogue Credit Union for Credit Card Charge/Boardwalk ...	14.54		-5,410.90
Bill Pmt -Check	264	06/11/2020	Curry County Planning Department	Floodplain Development Permit - C2018375 Dock Repairs & Improve		1,500.00	-6,896.36
Bill Pmt -Check	265	06/11/2020	Country Media, Inc.	CUST# 38747 Curry Coastal Pilot - Notice for Bid		322.50	-7,218.86
Bill Pmt -Check	266	06/16/2020	EMC-Engineers/Sculinists, LLC	Curry County Floodplain Permit Application C2019375 Dock Repairs & Improve & Attend via Teleconf...	1,860.00		-9,098.86
Bill Pmt -Check	267	06/24/2020	Rogue Credit Union	ACCT #306-89 CREDIT CARD#2481	14.54		-9,113.40
Total 40104 - Capital Projects Umpqua 8018							
Total 104 - RESTRICTED MONEY MKT & CHECKING							
105 - RESTRICTED LGIP							
20105 - USDA Bond Fund LGIP 6021							
General Journal	USDA 06/30	06/30/2020		To transfer to USDA Revenue Bond Fund for November 2020 Payment	9,840.75	11,298.51	-4,098.32
Total 20105 - USDA Bond Fund LGIP 6021							
30105 - IFA Debt Service Fund LGIP 6020							
Check	DEBIT	06/03/2020		80% Net Proceeds from Surplus Sale via sealed bids 2/21-5/31		447.20	42,602.14
Check	DEBIT	06/16/2020	Infrastructure Finance Authority	2nd QTR 2020 - Depositor's Acct #1230000433 - REF#3098997 & 3098998		31,000.77	42,154.94
Check	DEBIT	06/16/2020	Infrastructure Finance Authority	2nd QTR 2020-Depositor's Acct#1230000473 REF#3099001, 3099002, 3099003 & 3099004		17,151.45	11,154.17
Check	DEBIT	06/16/2020	Infrastructure Finance Authority	2nd QTR 2020-Depositor's Acct#1230000895 REF#3098999		5,262.92	-5,987.28
Check	DEBIT	06/16/2020	Infrastructure Finance Authority	2nd QTR 2020-Depositor's Acct#1230001027 REF#3099000		19,084.86	-11,260.20
General Journal	DEBT 06/03	06/03/2020		Transfer to Debt Service Fund, includes 90% Net Proceeds from Surplus Sale via sealed bids 2/21-...	447.20		-30,345.06
General Journal	IFA 6/8/20	06/08/2020		Transfer to IFA Debt Service for 2nd Qtr 2020 Pmt	30,000.00		102.14
General Journal	IFA 06/30	06/30/2020		Transfer to IFA Debt Service for 3rd Qtr 2020 Pmt	18,505.88		18,608.02
Total 30105 - IFA Debt Service Fund LGIP 6020							
50105 - Reserve Fund LGIP 6018							
General Journal	DEBT 06/03	06/03/2020		Transfer to Reserve Fund for 20% Net Proceeds from Surplus Sale via sealed bids 2/21-5/31	111.80		127,903.32
General Journal	RES 06/30	06/30/2020		Transfer to Reserve Fund - Year End 06/30/2020	31,277.20		128,015.12
Total 50105 - Reserve Fund LGIP 6018							
Total 105 - RESTRICTED LGIP							
Total 110 - RESTRICTED CASH & EQUIVALENTS							
TOTAL							

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Port of Brookings Harbor Expenditures per Vendor January through June 2020

4:44 PM
07/10/20
Cash Basis

Date	Name	Memo	Original Amount	Balance
5-R Excavation, LLC				
01/31/2020	5-R Excavation, LLC	12/15/2019-Drill holes for new fence at boat storage, Secured Storage Improvement Project	1,590.00	1,590.00
01/31/2020	5-R Excavation, LLC	12/20/2019-Dig out and spread rock in new boat storage, Secured Storage Improvement Project	2,550.00	4,140.00
01/31/2020	5-R Excavation, LLC	1/6/2020- Grading for Gear Storage Road Grading Project	2,165.00	6,305.00
04/17/2020	5-R Excavation, LLC	1/30/2020-Install electric conduit and backfill with crushed rock in new boat storage, Secured S...	2,216.00	8,521.00
04/17/2020	5-R Excavation, LLC	3/4/2020-Breaking of concrete and load, rock delivery - PROJECTS Demo Old Waste Oil Bldg Charge...	1,491.00	10,012.00
04/17/2020	5-R Excavation, LLC	3/4/2020-Grading of lot at "old" Green Bldg. Charges applied to Earthwork Contract 2020	2,520.00	12,532.00
04/17/2020	5-R Excavation, LLC	4/14/2020- Installation ADA Ramp and sidewalk at Port Office as per specifications per bid - :PRO...	8,566.00	21,098.00
04/17/2020	5-R Excavation, LLC	4/14/2020- Concrete - extra to curb and rock by Hungry Clam and steps at Port Office	463.45	21,561.45
04/17/2020	5-R Excavation, LLC	4/14/2020-Labor and Equipment - extra to curb and rock by Hungry Clam and steps at Port Office	760.00	22,321.45
04/30/2020	5-R Excavation, LLC	Installation and Labor for Hydrants install by boatyard and kite field	3,627.00	25,948.45
Total 5-R Excavation, LLC				
Allied Roofing & Construction LLC				
02/11/2020	Mountain View Custom Cycles	Completion of the tear off and removal of the existing roof and frame to re frame to match same ...	3,446.00	3,446.00
02/11/2020	Mountain View Custom Cycles	Change Order for extra roofing work on shingles	500.00	3,946.00
Total Allied Roofing & Construction LLC				
AMAZON MKTPLACE				
03/02/2020	AMAZON MKTPLACE	Orzero for Samsung Galaxy Tab A Tempered Glass Screen Protector 2 Pack (Lifetime Replacement)	9.88	9.88
03/02/2020	AMAZON MKTPLACE	ZenRich New Galaxy Tab A Case Heavy Duty Shockproof Cover for Samsung Galaxy Tab A 8.0	37.98	47.86
03/04/2020	AMAZON MKTPLACE	2-ply Jumbo Bathroom Tissue, White, Case of 12	406.40	454.26
03/04/2020	AMAZON MKTPLACE	2-ply Jumbo Bathroom Tissue, White, Case of 12	101.60	555.86
03/13/2020	AMAZON MKTPLACE	NOZZLE SPRAY HEAR FOR 32OZ BOTTLES	21.88	577.74
03/18/2020	AMAZON MKTPLACE	SUGGESTION BOX with Lock	53.85	631.59
03/18/2020	AMAZON MKTPLACE	LOGITECH MK550 WIRELESS WAVE KEYBOARD AND MOUSE COMBO Kim's Workstation	49.99	681.58
03/13/2020	AMAZON MKTPLACE	PERFECT VISION PV6UE-05 UNIVERSAL FIT RG6 COAX CABLE COMPRESSION CONNECTORS, Bag of 50	12.79	694.37
03/13/2020	AMAZON MKTPLACE	Bluetooth Headset Wireless Eaphones with Mic for Cell Phones	24.95	719.32
03/26/2020	AMAZON MKTPLACE	100 PACK AGHZ F-81 F TYPE FEMALE TO FEMALE BARREL CONNECTOR COAX F81 SATV CCTV	45.98	765.30
04/07/2020	AMAZON MKTPLACE	42" x13" ALUMINUM HANDRAL W/FLATE BASE PLATE - SAFETY GRAB BAR FOR LAUNCH RAMP	639.95	1,405.25
05/17/2020	AMAZON MKTPLACE	NOVUS PC-10 Plastic Clean & Shine 8oz	5.86	1,411.11
05/15/2020	AMAZON MKTPLACE	Amazon Prime Subscription 5/15/2020 - 5/15/2021	119.00	1,530.11
06/01/2020	AMAZON MKTPLACE	NOVUS PC-10 Plastic Clean & Shine 8oz	5.86	1,535.97
06/18/2020	AMAZON MKTPLACE	5000 BTU Window-Mounted Air Conditioner	202.94	1,738.91
06/21/2020	AMAZON MKTPLACE	Furnan M-8x2 Merit Series 8 Outlet Power Conditioner and Surge Protector	94.00	1,832.91
Total AMAZON MKTPLACE				
Best Buy				
06/21/2020	Best Buy	Dell 23 Monitor S2319NX	129.99	129.99
06/21/2020	Best Buy	Dell Inspiron 3670 - I5 Ship Order#1120171631645	649.99	779.98
Total Best Buy				
Betsy Bubble Bath				
05/29/2020	Betsy Bubble Bath	Car Wash EQ#1117 2018 F150 Ford Truck	10.00	10.00
Total Betsy Bubble Bath				
BI-MART				
01/31/2020	BI-MART	KNIT WRIST GLOVE	7.94	7.94
01/31/2020	BI-MART	NEOPRENE WADERS	59.99	67.93
01/31/2020	BI-MART	PVC KNEE BOOT	11.47	79.40
01/31/2020	BI-MART	NEOPRENE WADERS	59.99	139.39
01/16/2020	BI-MART	BOTTLED WATER	90.16	181.39
01/31/2020	BI-MART	BOTTLED WATER	90.16	229.55

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Port of Brookings Harbor
Expenditures per Vendor
January through June 2020

4:44 PM
07/10/20
Cash Basis

Date	Name	Memo	Original Amount	Balance
01/16/2020	BI-MART	WATER EXCH CERT	-42.00	187.55
03/05/2020	BI-MART	BOTTLED WATER	90.16	235.71
03/02/2020	BI-MART	WATER EXCH CERT	-42.00	277.71
03/02/2020	BI-MART	WATER EXCH CERT	-42.00	235.71
04/24/2020	BI-MART	CANON CARTRIDGE - BLACK	45.98	281.69
04/24/2020	BI-MART	CANON CARTRIDGE - COLOR	32.99	314.68
05/12/2020	BI-MART	HAND SANITIZER	17.94	332.62
05/13/2020	BI-MART	HAND SANITIZER	5.98	338.60
05/13/2020	BI-MART	SOAP PUMP	6.39	344.99
05/13/2020	BI-MART	FORMULA 409	3.29	350.97
05/13/2020	BI-MART	HAND SANITIZER	19.99	374.25
06/11/2020	BI-MART	BOTTLED WATER	64.40	404.25
06/16/2020	BI-MART	BOTTLED WATER	64.40	438.65
06/11/2020	BI-MART	WATER EXCH CERT	-30.00	408.65
Total BI-MART 408.65				
Black Rice & Luna LLP				
01/15/2020	Black Rice & Luna LLP	12/03/2019-Respond to various e-mail/questions from Gary (Kathy's Mkt, SDIS Agreement, RV Park L...	95.00	95.00
01/15/2020	Zola's on the Water	12/05/2019 Review Zola's lease comments and respond, send to Gary	38.00	133.00
01/15/2020	Pacific Fishing LLC.:Commercial Stora...	12/06/2019 Review and revise lease amendment for Pacific Fishing LLC	38.00	171.00
01/15/2020	Black Rice & Luna LLP	12/12/2019 Review agenda packet	76.00	247.00
01/15/2020	Black Rice & Luna LLP	12/13/2019 Review ORS regarding filling vacancy on Commission	38.00	285.00
01/15/2020	Black Rice & Luna LLP	12/13/2019 Email Gary regarding abandoned vessel proper notice, prevention and recovery	57.00	342.00
01/15/2020	Zola's on the Water	12/17/2019 Review and comment on revised lease agreement for Zola's on the Water	57.00	399.00
01/15/2020	Black Rice & Luna LLP	12/17/2019 Attend Meeting of Port Commission	266.00	665.00
01/15/2020	Black Rice & Luna LLP	12/17/2019 Travel fee	95.00	760.00
01/15/2020	Zola's on the Water	12/30/2019 Phone call with Tony Mavrides regarding Zola's lease	38.00	798.00
01/15/2020	Zola's on the Water	12/30/2019 Draft estoppel certificate for Sporlthaven Marina lease (Zola's on the Water), mails w...	95.00	893.00
02/19/2020	Black Rice & Luna LLP	12/30/2019 Review/revise boatyard salvage items purchaser agreement	38.00	931.00
02/19/2020	Black Rice & Luna LLP	1/1/2020-Review letter from Gainey attorney, emails with Gary regarding the same and Righetti	76.00	1,007.00
02/19/2020	Krauss, Ashley	1/2/2020-Advise on termination of lease with Vickie Fike	19.00	1,026.00
02/19/2020	Smith, Mike	1/2/2020-Krauss: Review timeline, termination letter, Port Ordinance, moorage license application	57.00	1,083.00
02/19/2020	Jones, Damon	1/2/2020-Smith: Review timeline and termination letter	38.00	1,121.00
02/19/2020	Black Rice & Luna LLP	1/13/2020-Review emails and documents regarding transfer of property / disposal of property alte...	95.00	1,216.00
02/19/2020	Black Rice & Luna LLP	1/16/2020-Review and revise POBH Event Agreement	456.00	1,672.00
02/19/2020	Black Rice & Luna LLP	1/17/2020-Finish review and revisions to Event Agreement	475.00	2,147.00
02/19/2020	Black Rice & Luna LLP	1/17/2020-Review and revise Beachfront RV Park Terms and Conditions / Rules and Informatio for g...	95.00	2,242.00
02/19/2020	Black Rice & Luna LLP	1/27/2020-Review materials and advise Gary re termination of camp hosts	76.00	2,318.00
02/19/2020	Black Rice & Luna LLP	1/27/2020-Phone call with Gary and Travis regarding Righetti Letter and RV Park Camp Hosts	133.00	2,451.00
02/19/2020	Black Rice & Luna LLP	1/28/2020-Review agenda	57.00	2,508.00
02/19/2020	Black Rice & Luna LLP	1/28/2020-Travel fee	95.00	2,603.00
02/19/2020	Black Rice & Luna LLP	1/28/2020-Attend Meeting of Port Commission	646.00	3,249.00
02/19/2020	Black Rice & Luna LLP	1/31/2020-1/27/2020-Phone call with Gary regarding Gainey and Righetti Matters	57.00	3,306.00
03/24/2020	Black Rice & Luna LLP	02/3/2020-Emails w/Gary regarding executive session and Lohman regarding Gainey	38.00	3,344.00
03/24/2020	Black Rice & Luna LLP	02/04/2020- Attend executive session - special meeting	95.00	3,439.00
03/24/2020	Black Rice & Luna LLP	02/04/2020-Travel fee	95.00	3,534.00
03/24/2020	Black Rice & Luna LLP	02/05/2020-Revise Gainey mutual release and email Gainey attorney and Gary regarding check issuance	3,572.00	3,572.00
03/24/2020	Black Rice & Luna LLP	02/05/2020-Settlement for R. Gainey	1,000.00	4,572.00
03/24/2020	Black Rice & Luna LLP	02/06/2020-Various emails with Port staff and Gainey attorney regarding settlement and process	38.00	4,610.00
03/24/2020	Black Rice & Luna LLP	02/12/2020-Research emails and notes on activities of Port to alleviate "flooding" of parking lo...	190.00	4,800.00
03/24/2020	Black Rice & Luna LLP	02/13/2020-Draft letter to Righetti attorney regarding Port efforts to alleviate stormwater "flo...	285.00	5,085.00
03/24/2020	Black Rice & Luna LLP	02/14/2020-Finish Righetti letter; emails w/Gary re letter	57.00	5,142.00
03/24/2020	Black Rice & Luna LLP	02/16/2020-Review CPA agreement and amendment no. 1 to commercial lease with AI Mills	57.00	5,199.00
03/24/2020	Black Rice & Luna LLP	02/20/2020-Travel Fee	95.00	5,294.00

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Date	Name	Memo	Original Amount	Balance
03/24/2020	Black Rice & Luna LLP	02/20/2020-Attend Port Commission Meeting	209.00	5,503.00
04/17/2020	Black Rice & Luna LLP	03/02/2020-Review changes to moorage agreement	57.00	5,560.00
04/17/2020	Black Rice & Luna LLP	03/02/2020-Advise on collection of past due accounts	38.00	5,598.00
04/17/2020	Black Rice & Luna LLP	03/04/2020 Update EMC Engineers Amendment	38.00	5,636.00
04/17/2020	Black Rice & Luna LLP	03/11/2020- Review IT Security Policy	190.00	5,826.00
04/17/2020	Black Rice & Luna LLP	03/11/2020- Review draft bylaws for commission	95.00	5,921.00
04/17/2020	Black Rice & Luna LLP	03/18/2020- Review financial consultant agreement	57.00	5,978.00
04/17/2020	Black Rice & Luna LLP	03/23/2020-Communications with Gary regarding special meeting re RV Park	57.00	6,035.00
04/17/2020	Black Rice & Luna LLP	03/24/2020 - Attend special meeting (teleconference)	19.00	6,054.00
04/17/2020	Black Rice & Luna LLP	03/27/2020- Review letter to HSD and answer questions re security for Umpqua Loan for RV Park Up...	228.00	6,282.00
04/17/2020	Black Rice & Luna LLP	03/30/2020 - Review requested changes and update contract for Gerald Burns	38.00	6,320.00
05/28/2020	Black Rice & Luna LLP	03/31/2020 - Reserarch and advise Gary re questions about turoughts, insurance, unemployment, e...	57.00	6,377.00
05/28/2020	Black Rice & Luna LLP	04/01/2020- Review bid documents for the fuel dock replacement pad and dock piles	152.00	6,529.00
05/28/2020	Black Rice & Luna LLP	04/02/2020- Attend special meeting of the Port Commission via teleconference	190.00	6,719.00
05/28/2020	Black Rice & Luna LLP	04/07/2020-Review letter to gear storage tenants regarding stormwater permit conditions and requ...	285.00	7,004.00
05/28/2020	Black Rice & Luna LLP	04/13/2020-Review Board Counsel letter and ORS regarding bond issuance, e-mail Gary with concerns	57.00	7,061.00
05/28/2020	Black Rice & Luna LLP	04/13/2020-Phone call with Gary and Kim regarding Umpqua Loan, Exec Order re commercial tenanci...	57.00	7,118.00
05/28/2020	Black Rice & Luna LLP	04/15/2020-Reserarch EO application to moorage holders	95.00	7,213.00
05/28/2020	Black Rice & Luna LLP	04/17/2020-Attend Special Commission Meeting via Zoom	190.00	7,403.00
05/28/2020	Black Rice & Luna LLP	04/27/2020-Review proposed personnel action and letter	133.00	7,536.00
05/28/2020	Black Rice & Luna LLP	04/28/2020-Reserarch legality of restricting RV Park stays to Oregon residents	95.00	7,631.00
05/28/2020	Black Rice & Luna LLP	04/30/2020-Attend Special Meeting Re RV Park Closure and Port Events	190.00	7,821.00
06/16/2020	Black Rice & Luna LLP	05/04/2020- Review Lease extension renewals and public announcement	38.00	7,859.00
06/16/2020	Black Rice & Luna LLP	05/11/2020- Review emails and advise re HSD and portable restrooms	95.00	7,954.00
06/16/2020	Black Rice & Luna LLP	05/11/2020-Review and advise re HSD and portable restrooms	38.00	7,992.00
06/16/2020	Black Rice & Luna LLP	05/12/2020-Phone call with Gary re various matter including HSD and portable restrooms at RV Park	95.00	8,030.00
06/16/2020	Black Rice & Luna LLP	05/13/2020-Review authorizing resolution for Urnqua financing	19.00	8,125.00
06/16/2020	Black Rice & Luna LLP	05/14/2020- Attend special meeting of the Port Commission via teleconference	95.00	8,239.00
06/16/2020	Black Rice & Luna LLP	05/15/2020-Review HSD letters, J. Coffey letter, and Gary's draft letter, and OAR re portable to...	133.00	8,372.00
06/16/2020	Black Rice & Luna LLP	05/18/2020-Review Tidewinds Sportfishing Lease and draft amendments and waiver to extend lease f...	190.00	8,562.00
06/16/2020	Black Rice & Luna LLP	05/18/2020-Review letter to HSD and advise before being sent	19.00	8,581.00
06/16/2020	Black Rice & Luna LLP	05/19/2020- Attend special meeting of the Port Commission via teleconference	95.00	8,676.00
06/16/2020	Black Rice & Luna LLP	05/27/2020-Phone call with J. Spier re Righetti property issues	38.00	8,714.00
06/16/2020	Black Rice & Luna LLP	05/31/2020-Lexis Nexis: Lexis Nexis	100.00	8,814.00
Total Black Rice & Luna LLP				
BOARDWALK MAIL SERVICE			4.42	8,814.00
01/08/2020	BOARDWALK MAIL SERVICE	USPS First Class Pkg Service Ship to: Foursom Golf Cars 2380 National Way Woodburn, OR 97071...	4.42	4.42
02/11/2020	BOARDWALK MAIL SERVICE	Mailbox Renewal Notice Term: 2/10/2020-2/10/2021 Port of Brookings Harbor 16340 Lower Harbor ...	108.00	112.42
03/19/2020	BOARDWALK MAIL SERVICE	UPS Ground - Commercial Ship to: Ken Durant See Water Inc. 22220 Opportunity Way Ste 101 R...	43.70	156.12
03/19/2020	BOARDWALK MAIL SERVICE	Box and packing materials for shipping	18.00	174.12
03/27/2020	BOARDWALK MAIL SERVICE	USPS Priority Mail Sent to Harbor Sanitary District	11.25	185.37
03/30/2020	BOARDWALK MAIL SERVICE	USPS First Class Package Service Sent to: Tanya Bames 2157 NW North Hill Dr Apt A Grants Pas...	9.09	194.46
04/07/2020	BOARDWALK MAIL SERVICE	USPS First Class Flat Service Sent to: DEQ Postage for DEQ documents	1.35	195.81
04/21/2020	BOARDWALK MAIL SERVICE	USPS First Class Flat Service Sent to: Stormwater Program DEQ Western Region Office 165 E 7th...	9.68	205.49
05/21/2020	BOARDWALK MAIL SERVICE	FedEx Priority Overnight Tracking #393083701074 Postage - Agreement sent to : Jeff Howell L...	43.17	248.66
06/17/2020	BOARDWALK MAIL SERVICE	UPS Ground Tracking 1ZA98V870397251915 Postage - Signed Contract sent to : Jeff Howell Lega...	14.54	263.20
Total BOARDWALK MAIL SERVICE			263.20	263.20
Boat Launch Kiosk			5.00	5.00
05/11/2020	Boat Launch Kiosk	Test for Boat Launch Pay Station - Reimbursed Brent Ferguson Trans 019819	5.00	5.00
06/26/2020	Boat Launch Kiosk	Test for Boat Launch Pay Station - Reimbursed Brent Ferguson Trans 019818	5.00	10.00
TEST for Kiosk 6/26/2020			5.00	15.00

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Date	Name	Memo	Original Amount	Balance
	Total Boat Launch Kiosk			15.00
04/30/2020	Brookings Glass, Inc.	(96"x48") 1/4 PLEXIGLASS SHIELD	376.00	376.00
	Total Brookings Glass, Inc.			376.00
06/04/2020	Brookings Harbor Chamber of Commerce	Annual Membership (Class 2 Gold (5-9 employees))	250.00	250.00
	Total Brookings Harbor Chamber of Commerce			250.00
06/16/2020	Brookings Signs & Graphics	SIGN "Daily Moorage", Aluminum composite, 3mm thickness: 24x24"	675.00	675.00
06/16/2020	Brookings Signs & Graphics	SIGN "Boat Launch", Aluminum composite, 3mm thickness: 24x24"	135.00	810.00
06/16/2020	Brookings Signs & Graphics	SIGN "Daily Moorage", Aluminum composite, 3mm thickness: 36x36"	182.50	992.50
06/16/2020	Brookings Signs & Graphics	DECALS patch decals for call phone number change - printed and cut into individual decals	79.95	1,072.45
06/16/2020	Brookings Signs & Graphics	Clear ultraviolet protective layer to protect graphic. Applied to decals	21.55	1,094.00
06/16/2020	Brookings Signs & Graphics	INSTALL Cut Vinyl: Includes trip to Port and installation on existing signs	121.50	1,215.50
	Total Brookings Signs & Graphics			1,215.50
03/19/2020	Cascadia Geoservices, Inc.	March 14, 2020 - GEOTECHNICAL SITE EVALUATION Shower and Laundry Facility Buildings	3,700.00	3,700.00
	Total Cascadia Geoservices, Inc.			3,700.00
02/14/2020	Central Curry	UNLEADED REG MILEAGE:6109.6	73.21	73.21
	Total Central Curry			73.21
01/02/2020	CertifiedMailLabels.com	Certified Mail Label Balance Update	300.00	300.00
	Total CertifiedMailLabels.com			300.00
04/10/2020	Chetco Automotive	CLEAR GRINDING SHIELD (Face Shield)	26.49	26.49
06/04/2020	Chetco Automotive	15W-50 Motor Oil QT	29.97	56.46
06/04/2020	Chetco Automotive	15W-50 Motor Oil QT	10.00	66.46
	Total Chetco Automotive			66.46
05/28/2020	Chetco Drywall Inc.	Drywall Repairs at Ste #103 - Pithitude from incident on 5/19/2020. Bell & Whisite ice maker was...	150.00	150.00
	Total Chetco Drywall Inc.			150.00
01/11/2020	CHEVRON	UNLEADED REG for EQ#1110 2007 Chevrolet CK2500 MILEAGE: 134,691	56.02	56.02
01/14/2020	CHEVRON	UNLEADED REG MILEAGE: 4,933.7	52.00	108.02
01/16/2020	CHEVRON	UNLEADED REG MILEAGE: 4217.4	57.00	165.02
01/21/2020	CHEVRON	UNLEADED REG for EQ#1110 2007 Chevrolet CK2500 MILEAGE: 134,713	54.85	219.87
01/24/2020	CHEVRON	UNLEADED REG MILEAGE: 4547.7	58.71	278.58
02/02/2020	CHEVRON	UNLEADED REG for EQ#1110 2007 Chevrolet CK2500 MILEAGE: 134,882	51.25	329.83
02/02/2020	CHEVRON	UNLEADED REG MILEAGE: 5079.4	50.00	379.83
02/04/2020	CHEVRON	UNLEADED REG MILEAGE: 4916	63.25	443.08
02/19/2020	CHEVRON	UNLEADED REG MILEAGE: 5220.3	49.00	492.08

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Date	Name	Memo	Original Amount	Balance
02/21/2020	CHEVRON	UNLEADED REG for EQ#1110 2007 Chevrolet CK2500 MILEAGE: 135,041	61.50	553.58
02/27/2020	CHEVRON	UNLEADED REG MILEAGE: 5,527.7	54.01	607.59
03/05/2020	CHEVRON	UNLEADED REG for EQ#1110 2007 Chevrolet CK2500 MILEAGE: 135,148	53.01	660.60
03/05/2020	CHEVRON	Gas for 5 gal cans at Boatyard	55.16	715.76
03/08/2020	CHEVRON	UNLEADED REG MILEAGE: 6349.6	63.04	778.80
03/13/2020	CHEVRON	UNLEADED REG MILEAGE: 5,681.6	49.11	827.91
03/16/2020	CHEVRON	Gas for 5 gal cans at Boatyard	68.54	896.45
03/20/2020	CHEVRON	UNLEADED REG for EQ#1110 2007 Chevrolet CK2500 MILEAGE: 135,269	57.27	953.72
03/23/2020	CHEVRON	UNLEADED REG MILEAGE: 5,958	56.00	1,009.72
03/23/2020	CHEVRON	UNLEADED REG MILEAGE: 6570.01	51.02	1,060.74
03/24/2020	CHEVRON	UNLEADED REG for EQ#1110 2007 Chevrolet CK2500 MILEAGE: 135,330 & Fuel for 5GAL Cans	42.18	1,102.92
04/06/2020	CHEVRON	UNLEADED REG MILEAGE: 6729.5	53.73	1,156.65
04/02/2020	CHEVRON	UNLEADED REG for EQ#1110 2007 Chevrolet CK2500 MILEAGE: 135,419	44.00	1,200.65
04/15/2020	CHEVRON	UNLEADED REG MILEAGE: 17,033	68.62	1,269.27
04/20/2020	CHEVRON	UNLEADED REG MILEAGE: 6933.8	48.02	1,317.29
04/21/2020	CHEVRON	UNLEADED REG MILEAGE: 6075.2	32.88	1,350.17
04/19/2020	CHEVRON	UNLEADED REG for EQ#1110 2007 Chevrolet CK2500 MILEAGE: 135,511	54.00	1,404.17
04/24/2020	CHEVRON	UNLEADED REG MILEAGE: 7217.8	41.81	1,445.98
05/01/2020	CHEVRON	UNLEADED REG MILEAGE: 17,197	64.47	1,510.45
05/04/2020	CHEVRON	UNLEADED REG MILEAGE: 7,552.1	58.00	1,568.45
05/05/2020	CHEVRON	UNLEADED REG MILEAGE: 6,356.9	42.76	1,611.21
05/09/2020	CHEVRON	UNLEADED REG for EQ#1110 2007 Chevrolet CK2500 MILEAGE: 135,615	49.49	1,660.70
05/14/2020	CHEVRON	UNLEADED REG MILEAGE: 17,367	58.91	1,719.61
05/20/2020	CHEVRON	Gas for 5 gal cans at Boatyard	95.97	1,815.58
05/21/2020	CHEVRON	UNLEADED REG for EQ#1110 2007 Chevrolet CK2500 MILEAGE: 135,760	60.18	1,875.76
05/23/2020	CHEVRON	UNLEADED REG MILEAGE: 7773.7	57.00	1,932.76
05/31/2020	CHEVRON	UNLEADED REG for EQ#1110 2007 Chevrolet CK2500 MILEAGE: 135,858	42.76	1,975.52
06/04/2020	CHEVRON	UNLEADED REG MILEAGE: 17,549	61.91	2,037.43
06/07/2020	CHEVRON	UNLEADED REG MILEAGE: 6,542.3 Fuel for EQ#1117 2018 F150 Ford Truck	38.35	2,075.78
06/08/2020	CHEVRON	UNLEADED REG MILEAGE: 7,962.9	53.00	2,128.78
06/12/2020	CHEVRON	UNLEADED REG for EQ#1110 2007 Chevrolet CK2500 MILEAGE: 135,990	57.18	2,185.96
Total CHEVRON				2,185.96
Cole-Parmer				
02/27/2020	Cole-Parmer	EW-05942-10 Oakton Buffer Pack; 500 mL of each pH 4.01, 7.00, and 10.01	34.50	34.50
02/27/2020	Cole-Parmer	Shipping	18.90	53.40
Total Cole-Parmer				53.40
Coos-Curry Electric Cooperative, Inc.				
01/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#65995 ACCT#67601001 (Lower Harbor Rd near B-Sport Dock-Parking Lots/Docks)	47.92	47.92
01/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#80951 ACCT#67601002 (Lower Harbor Rd #104) Kathy's Market	86.08	134.00
01/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#90194 ACCT#67601005 (Lower Harbor Rd-B Dock-Sport Dock)	43.13	177.13
01/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#80837 ACCT#67601006 (16340 Lower Harbor Rd-LM - Retail Restroom)	135.78	312.91
01/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#90095 ACCT#67601010 (16340 Lower Harbor Rd Basin #1-Sport Dock A-D)	1,642.74	1,955.65
01/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#57152 ACCT#67601011 (16374 Lower Harbor Rd -Coast Guard/Boat Launch)	66.24	2,021.89
01/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#63023 ACCT#67601012 (16370 Lower Harbor Rd-Fish Cleaning Station)	46.29	2,068.18
01/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#60766 ACCT#67601013 (16374 Lower Harbor Rd-Fish Cleaning Station)	51.67	2,119.85
01/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#69813 ACC#67601014 (16350 Lower Harbor Rd - Event Panel Next to Port Office)	39.29	2,159.14
01/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#90192 ACCT#67601017 (16110 Lower Harbor Rd-Commercial Transient Dock)	273.29	2,432.43
01/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#57354 ACCT#67601018 (16200 Lower Harbor Rd - Fuel Dock)	107.76	2,540.19
01/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#80814 ACCT#67601019 (16060 Lower Harbor Rd - BU, Front Boat Yard Shop Wall)	297.85	2,838.04
01/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#80923 ACCT#67601020 (16060 Lower Harbor Rd - BU, Front Boat Yard Shop Wall)	138.75	2,976.79
01/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#65823 ACCT#67601021 (16035 Boat Basin RD-TP, Kite Field)	40.15	3,016.94
01/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#70929 ACCT#67601022 (16035 Boat Basin RD-RV Park @ Site 43)	214.12	3,231.06
01/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#66346 ACCT#67601023 (16024 Boat Basin-RR, RV Park back of RV Restroom)	302.25	3,533.31

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Date	Name	Memo	Original Amount	Balance
01/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#66347 ACCT#67601024 (16035 Boat Basin Rd, RV Park @ Site 13)	82.92	3,616.23
01/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#66345 ACCT#67601025 (16035 Boat Basin Rd-MH, RV Park back of Office)	297.85	3,914.08
01/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#66348 ACCT#67601026 (16374 Lower Harbor Rd - RV Park Electric Shed)	423.37	4,337.45
01/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#90092 ACCT#67601027 (Boat Basin-&J&K&L DOCKS-Kite Field/Ramp to Docks (-))	445.91	4,783.36
01/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#64942 ACCT#67601028 (16011 Boat Basin-Rep'r Specs, Boat Yard Wall Abutting Sebastians)	195.99	4,979.35
01/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#64944 ACCT#67601029 (16011 Boat Basin-San Blaster, Boat Yard Back Gate)	62.88	5,042.23
01/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#90094 ACCT#67601031 (16110 Lower Harbor Rd - Seal Cove Realty)	216.76	5,258.99
01/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#90191 ACCT#67601032 (16011 Boat Basin Rd - O&N Docks)	1,458.61	6,717.60
01/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#90193 ACCT#67601033 (16011 Lower Harbor Rd - P&Q Docks)	1,147.89	7,865.49
01/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#80092 ACCT#67601034 (16115 Lower Harbor Rd - BU, Secured Storage.#2 Area)	50.52	7,916.01
01/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#90093 ACCT#67601035 (16035 Boat Basin Rd-RR, CS Dock C-H)	511.12	8,427.13
01/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#80536 ACCT#67601036 (16350 Lower Harbor Rd #202 - Port Meeting Hall)	101.35	8,528.48
01/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#0 ACCT#67601040 (MASTER SEP OL PORT COMM-Parking Lot Lights)	574.51	9,102.99
01/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#68927 ACCT#67601041 (Boat Basin Rd-Event Panel-Kite Field North End)	39.58	9,142.57
01/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#69092 ACCT#67601042 (16367 Lower Harbor-Vendor)	39.48	9,182.05
01/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#69814 ACCT#67601044 (16330 Lower Harbor-(Port Office))	280.67	9,462.72
01/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#80857 ACCT#67601044 (16330 Lower Harbor-(Port Office))	280.67	9,743.39
01/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#80382 ACCT#67601052 (16266 Lower Harbor-Freezer Storage - Ice House)	56.75	9,799.14
01/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#65995 ACCT#67601001 (Lower Harbor Rd near B-Sport Dock-Parking Loais/Docks)	234.65	10,033.79
02/27/2020	Coos-Curry Electric Cooperative, Inc.	METER#80951 ACCT#67601002 (Lower Harbor Rd #104) Kathy's Market	48.02	10,081.81
02/27/2020	Kathy's Corner Market	METER#90194 ACCT#67601005 (Lower Harbor Rd-B Dock-Sport Dock)	208.18	10,289.99
02/27/2020	Coos-Curry Electric Cooperative, Inc.	METER#80837 ACCT#67601006 (16340 Lower Harbor Rd-LM - Retail Restroom)	62.31	10,352.30
02/27/2020	Coos-Curry Electric Cooperative, Inc.	METER#90095 ACCT#67601010 (16340 Lower Harbor Rd Basin #1-Sport Dock A-D)	131.36	10,483.66
02/27/2020	Coos-Curry Electric Cooperative, Inc.	METER#57152 ACCT#67601011 (16374 Lower Harbor Rd -Coast Guard/Boat Launch)	1,604.38	12,088.04
02/27/2020	Coos-Curry Electric Cooperative, Inc.	METER#63023 ACCT#67601012 (16370 Lower Harbor Ramp-Sport Transient Dock)	66.14	12,154.18
02/27/2020	Coos-Curry Electric Cooperative, Inc.	METER#80766 ACCT#67601013 (16374 Lower Harbor Rd-Fish Cleaning Station)	45.33	12,200.51
02/27/2020	Coos-Curry Electric Cooperative, Inc.	METER#69813 ACCT#67601014 (16350 Lower Harbor Rd - Event Panel Next to Port Office)	50.52	12,251.03
02/27/2020	Coos-Curry Electric Cooperative, Inc.	METER#90192 ACCT#67601017 (16110 Lower Harbor Rd-Commercial Transient Dock)	177.39	12,428.42
02/27/2020	Coos-Curry Electric Cooperative, Inc.	METER#57354 ACCT#67601018 (16200 Lower Harbor Rd - Fuel Dock)	106.80	12,535.22
02/27/2020	Coos-Curry Electric Cooperative, Inc.	METER#80814 ACCT#67601019 (16060 Lower Harbor Rd - BU, Front Boat Yard Shop Wall)	295.83	12,831.05
02/27/2020	Coos-Curry Electric Cooperative, Inc.	METER#65923 ACCT#67601021 (16035 Boat Basin RD-TP, Kite Field)	123.40	12,954.45
02/27/2020	Coos-Curry Electric Cooperative, Inc.	METER#70929 ACCT#67601022 (16035 Boat Basin RD-RV Park @ Site 43)	39.96	13,000.00
02/27/2020	Coos-Curry Electric Cooperative, Inc.	METER#66347 ACCT#67601024 (16035 Boat Basin Rd, RV Park @ Site 13)	247.97	13,247.97
02/27/2020	Coos-Curry Electric Cooperative, Inc.	METER#66345 ACCT#67601025 (16035 Boat Basin Rd-MH, RV Park back of Office)	164.92	13,412.89
02/27/2020	Coos-Curry Electric Cooperative, Inc.	METER#66348 ACCT#67601026 (16374 Lower Harbor Rd - RV Park Electric Shed)	69.02	13,481.91
02/27/2020	Coos-Curry Electric Cooperative, Inc.	METER#90092 ACCT#67601027 (Boat Basin-&J&K&L DOCKS-Kite Field/Ramp to Docks (-))	286.94	13,768.85
02/27/2020	Coos-Curry Electric Cooperative, Inc.	METER#64942 ACCT#67601028 (16011 Boat Basin-Rep'r Specs, Boat Yard Wall Abutting Sebastians)	209.32	13,978.17
02/27/2020	Coos-Curry Electric Cooperative, Inc.	METER#64944 ACCT#67601029 (16011 Boat Basin-San Blaster, Boat Yard Back Gate)	491.94	14,470.11
02/27/2020	Coos-Curry Electric Cooperative, Inc.	METER#90094 ACCT#67601031 (16110 Lower Harbor Rd - Seal Cove Realty)	83.79	14,553.90
02/27/2020	Coos-Curry Electric Cooperative, Inc.	METER#90191 ACCT#67601032 (16011 Boat Basin Rd - O&N Docks)	39.29	14,593.19
02/27/2020	Coos-Curry Electric Cooperative, Inc.	METER#90193 ACCT#67601033 (16011 Lower Harbor Rd - P&Q Docks)	201.42	14,794.61
02/27/2020	Coos-Curry Electric Cooperative, Inc.	METER#80092 ACCT#67601034 (16115 Lower Harbor Rd - BU, Secured Storage.#2 Area)	1,197.76	15,992.37
02/27/2020	Coos-Curry Electric Cooperative, Inc.	METER#90093 ACCT#67601035 (16035 Boat Basin Rd-RR, CS Dock C-H)	50.52	16,042.89
02/27/2020	Coos-Curry Electric Cooperative, Inc.	METER#80536 ACCT#67601036 (16350 Lower Harbor Rd #202 - Port Meeting Hall)	522.63	16,565.52
02/27/2020	Coos-Curry Electric Cooperative, Inc.	METER#0 ACCT#67601040 (MASTER SEP OL PORT COMM-Parking Lot Lights)	108.35	16,673.87
02/27/2020	Coos-Curry Electric Cooperative, Inc.	METER#68927 ACCT#67601041 (Boat Basin Rd-Event Panel-Kite Field North End)	574.51	17,248.38
02/27/2020	Coos-Curry Electric Cooperative, Inc.	METER#69092 ACCT#67601042 (16367 Lower Harbor-Vendor)	39.58	17,287.96
02/27/2020	Coos-Curry Electric Cooperative, Inc.	METER#69814 ACCT#67601044 (16330 Lower Harbor-(Port Office))	224.38	17,512.34
02/27/2020	The Hungry Clam	METER#80857 ACCT#67601044 (16330 Lower Harbor-(Port Office))	224.38	17,736.72
03/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#80382 ACCT#67601052 (16266 Lower Harbor-Freezer Storage - Ice House)	55.70	17,792.42
03/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#65995 ACCT#67601001 (Lower Harbor Rd near B-Sport Dock-Parking Loais/Docks)	211.63	17,994.05
03/31/2020	Kathy's Corner Market	METER#80951 ACCT#67601002 (Lower Harbor Rd #104) Kathy's Market	45.91	18,040.96
03/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#90194 ACCT#67601005 (Lower Harbor Rd-B Dock-Sport Dock)	213.07	18,254.03
03/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#80837 ACCT#67601006 (16340 Lower Harbor Rd-LM - Retail Restroom)	54.63	18,308.66
03/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#80837 ACCT#67601006 (16340 Lower Harbor Rd-LM - Retail Restroom)	128.87	18,437.53

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Port of Brookings Harbor Expenditures per Vendor January through June 2020

Date	Name	Memo	Original Amount	Balance
03/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#90095 ACCT#67601010 (16340 Lower Harbor Rd Basin #1-Sport Dock A-D)	1,476.68	21,065.03
03/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#57152 ACCT#67601011 (16374 Lower Harbor Rd -Coast Guard/Boat Launch)	61.83	21,126.86
03/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#63023 ACCT#67601012 (16370 Lower Harbor Ramp-Sport Transient Dock)	44.95	21,171.81
03/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#80766 ACCT#67601013 (16374 Lower Harbor Rd-Fish Cleaning Station)	50.62	21,222.43
03/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#69813 ACC#67601014 (16350 Lower Harbor Rd - Event Panel Next to Port Office)	39.29	21,261.72
03/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#90192 ACCT#67601017 (16200 Lower Harbor Rd-Commercial Transient Dock)	303.97	21,565.69
03/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#57354 ACCT#67601018 (16200 Lower Harbor Rd - Fuel Dock)	100.28	21,665.97
03/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#80814 ACCT#67601019 (16080 Lower Harbor Rd - BU, Front Boat Yard Shop Wall)	294.11	21,960.08
03/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#80923 ACCT#67601020 (16080 Lower Harbor Rd - BU, Front Boat Yard Shop Wall)	65.86	22,025.94
03/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#65823 ACCT#67601021 (16035 Boat Basin RD-TP, Kite Field)	40.06	22,066.00
03/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#70929 ACCT#67601022 (16035 Boat Basin RD-RV Park @ Site 43)	88.68	22,154.68
03/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#66346 ACCT#67601023 (16024 Boat Basin-RR, RV Park back of RV Restroom)	372.25	22,526.93
03/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#66347 ACCT#67601024 (16035 Boat Basin Rd, RV Park @ Site 13)	90.69	22,617.62
03/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#66345 ACCT#67601025 (16035 Boat Basin RD-MH, RV Park back of Office)	257.01	22,874.63
03/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#66348 ACCT#67601026 (16374 Lower Harbor Rd - DOCKS-Kite Field/Ramp to Docks I-J)	452.81	23,327.44
03/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#90092 ACCT#67601027 (16011 Boat Basin-Rep Specs, Boat Yard Wall Abutting Sebastians)	392.20	23,719.64
03/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#64942 ACCT#67601029 (16011 Boat Basin-San Blasler, Boat Yard Back Gate)	79.86	23,799.50
03/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#90094 ACCT#67601031 (16110 Lower Harbor Rd - Seal Cove Realty)	39.77	23,839.27
03/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#90191 ACCT#67601032 (16110 Boat Basin Rd - O&N Docks)	205.25	24,044.52
03/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#90193 ACCT#67601033 (16011 Lower Harbor Rd - P&Q Docks)	1,404.91	25,449.43
03/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#90092 ACCT#67601034 (16115 Lower Harbor Rd - BU, Secured Storage.#2 Area)	933.08	26,382.51
03/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#90093 ACCT#67601035 (16035 Boat Basin Rd-RR, CS Dock C-H)	50.52	26,433.03
03/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#80536 ACCT#67601036 (16350 Lower Harbor Rd #202 - Port Meeting Hall)	568.66	27,001.69
03/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#0 ACCT#67601040 (MASTER SEP OIL PORT COMM-Parking Lot Lights)	111.32	27,113.01
03/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#68827 ACCT#67601041 (Boat Basin Rd-Event Panel-Kite Field North End)	574.51	27,687.52
03/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#69092 ACCT#67601042 (16367 Lower Harbor-Vendor)	39.58	27,727.10
03/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#69814 ACCT#67601044 (16330 Lower Harbor-(Port Office)	39.39	27,766.49
03/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#80857 ACCT#67601044 (16350 Lower Harbor-RD#205) HUNGRY CLAM	228.21	27,994.70
03/31/2020	Coos-Curry Electric Cooperative, Inc.	METER#80382 ACCT#67601052 (16286 Lower Harbor-Freezer Storage - Ice House)	56.95	28,051.65
04/30/2020	Coos-Curry Electric Cooperative, Inc.	METER#65995 ACCT#67601001 (Lower Harbor Rd near B-Sport Dock-Parking Lots/Docks)	188.62	28,240.27
04/30/2020	Kathy's Corner Market	METER#80951 ACCT#67601002 (Lower Harbor Rd #104) Kathy's Market	46.00	28,286.27
04/30/2020	Coos-Curry Electric Cooperative, Inc.	METER#90194 ACCT#67601005 (Lower Harbor Rd-B Dock-Sport Dock)	223.43	28,509.70
04/30/2020	Coos-Curry Electric Cooperative, Inc.	METER#80837 ACCT#67601006 (16340 Lower Harbor Rd-LM - Retail Restroom)	50.80	28,560.50
04/30/2020	Coos-Curry Electric Cooperative, Inc.	METER#90095 ACCT#67601010 (16340 Lower Harbor Rd -Coast Guard/Boat Launch)	142.39	28,702.89
04/30/2020	Coos-Curry Electric Cooperative, Inc.	METER#57152 ACCT#67601011 (16374 Lower Harbor Rd - BU, Front Boat Yard Shop Wall)	1,458.32	30,161.21
04/30/2020	Coos-Curry Electric Cooperative, Inc.	METER#63023 ACCT#67601012 (16370 Lower Harbor Ramp-Sport Transient Dock)	65.09	30,226.30
04/30/2020	Coos-Curry Electric Cooperative, Inc.	METER#80766 ACCT#67601013 (16374 Lower Harbor Rd-Fish Cleaning Station)	45.43	30,271.73
04/30/2020	Coos-Curry Electric Cooperative, Inc.	METER#69813 ACCT#67601014 (16350 Lower Harbor Rd - Event Panel Next to Port Office)	50.62	30,322.35
04/30/2020	Coos-Curry Electric Cooperative, Inc.	METER#90192 ACCT#67601017 (16110 Lower Harbor Rd-Commercial Transient Dock)	39.29	30,361.64
04/30/2020	Coos-Curry Electric Cooperative, Inc.	METER#57354 ACCT#67601018 (16200 Lower Harbor Rd - Fuel Dock)	330.83	30,692.47
04/30/2020	Coos-Curry Electric Cooperative, Inc.	METER#80814 ACCT#67601019 (16080 Lower Harbor Rd - BU, Front Boat Yard Shop Wall)	81.39	30,773.86
04/30/2020	Coos-Curry Electric Cooperative, Inc.	METER#80923 ACCT#67601020 (16080 Lower Harbor Rd - BU, Front Boat Yard Shop Wall)	299.00	31,072.86
04/30/2020	Coos-Curry Electric Cooperative, Inc.	METER#65823 ACCT#67601021 (16035 Boat Basin RD-TP, Kite Field)	77.37	31,150.23
04/30/2020	Coos-Curry Electric Cooperative, Inc.	METER#70929 ACCT#67601022 (16035 Boat Basin RD-RV Park @ Site 43)	40.06	31,190.29
04/30/2020	Coos-Curry Electric Cooperative, Inc.	METER#66346 ACCT#67601023 (16024 Boat Basin-RR, RV Park back of RV Restroom)	113.42	31,303.71
04/30/2020	Coos-Curry Electric Cooperative, Inc.	METER#66347 ACCT#67601024 (16035 Boat Basin Rd, RV Park @ Site 13)	199.35	31,503.06
04/30/2020	Coos-Curry Electric Cooperative, Inc.	METER#66345 ACCT#67601025 (16035 Boat Basin RD-MH, RV Park back of Office)	31,581.09	31,814.15
04/30/2020	Coos-Curry Electric Cooperative, Inc.	METER#66348 ACCT#67601026 (16374 Lower Harbor Rd - DOCKS-Kite Field/Ramp to Docks I-J)	284.87	32,099.02
04/30/2020	Coos-Curry Electric Cooperative, Inc.	METER#90092 ACCT#67601027 (16011 Boat Basin-Rep Specs, Boat Yard Wall Abutting Sebastians)	326.61	32,425.63
04/30/2020	Coos-Curry Electric Cooperative, Inc.	METER#64942 ACCT#67601028 (16011 Boat Basin-San Blasler, Boat Yard Back Gate)	338.50	32,764.13
04/30/2020	Coos-Curry Electric Cooperative, Inc.	METER#90094 ACCT#67601031 (16110 Lower Harbor Rd - Seal Cove Realty)	98.17	32,862.30
04/30/2020	Coos-Curry Electric Cooperative, Inc.	METER#90191 ACCT#67601032 (16110 Boat Basin Rd - O&N Docks)	32,862.30	33,190.60
04/30/2020	Coos-Curry Electric Cooperative, Inc.	METER#90193 ACCT#67601033 (16011 Lower Harbor Rd - P&Q Docks)	39.77	33,230.37
04/30/2020	Coos-Curry Electric Cooperative, Inc.	METER#80092 ACCT#67601034 (16115 Lower Harbor Rd - BU, Secured Storage.#2 Area)	1,447.10	34,677.47
04/30/2020	Coos-Curry Electric Cooperative, Inc.		1,021.31	35,698.78
04/30/2020	Coos-Curry Electric Cooperative, Inc.		50.52	35,749.30

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Port of Brookings Harbor
Expenditures per Vendor
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Date	Name	Memo	Original Amount	Balance
04/30/2020	Coos-Curry Electric Cooperative, Inc.	METER#90093 ACCT#67601035 (16035 Boat Basin Rd-RR, CS Dock C-H)	752.79	36,176.67
04/30/2020	Coos-Curry Electric Cooperative, Inc.	METER#80536 ACCT#67601036 (16350 Lower Harbor Rd #202 - Port Meeting Hall)	113.33	36,290.00
04/30/2020	Coos-Curry Electric Cooperative, Inc.	METER#0 ACCT#67601040 (MASTER SEP OL PORT COMM-Parking Lot Lights)	574.51	36,864.51
04/30/2020	Coos-Curry Electric Cooperative, Inc.	METER#68827 ACCT#67601041 (Boat Basin Rd-Event Panel-Kite Field North End)	39.58	36,904.09
04/30/2020	Coos-Curry Electric Cooperative, Inc.	METER#69092 ACCT#67601042 (16387 Lower Harbor-Vendor)	39.48	36,943.57
04/30/2020	The Hungry Clam	METER#69814 ACCT#67601044 (16330 Lower Harbor-(Port Office))	212.10	37,155.67
04/30/2020	Coos-Curry Electric Cooperative, Inc.	METER#80382 ACCT#67601052 (16286 Lower Harbor-Freezer Storage - Ice House)	52.05	37,207.72
05/28/2020	Coos-Curry Electric Cooperative, Inc.	METER#65995 ACCT#67601001 (Lower Harbor Rd near B-Sport Dock-Parking Lots/Docks)	203.96	37,411.68
05/28/2020	Kathy's Corner Market	METER#80951 ACCT#67601002 (Lower Harbor Rd #104) Kathy's Market	44.76	37,456.44
05/28/2020	Coos-Curry Electric Cooperative, Inc.	METER#90194 ACCT#67601005 (Lower Harbor Rd-B Dock-Sport Dock)	221.99	37,678.43
05/28/2020	Coos-Curry Electric Cooperative, Inc.	METER#80837 ACCT#67601006 (16340 Lower Harbor Rd-LM - Retail Restroom)	73.81	37,752.24
05/28/2020	Coos-Curry Electric Cooperative, Inc.	METER#90095 ACCT#67601010 (16340 Lower Harbor Rd Basin #1-Sport Dock A-D)	120.24	37,872.48
05/28/2020	Coos-Curry Electric Cooperative, Inc.	METER#57152 ACCT#67601011 (16374 Lower Harbor Rd - Coast Guard/Boat Launch)	913.77	38,786.25
05/28/2020	Coos-Curry Electric Cooperative, Inc.	METER#63023 ACCT#67601012 (16370 Lower Harbor Ramp-Sport Transient Dock)	62.50	38,848.75
05/28/2020	Coos-Curry Electric Cooperative, Inc.	METER#80766 ACCT#67601013 (16374 Lower Harbor Rd-Fish Cleaning Station)	43.70	38,892.45
05/28/2020	Coos-Curry Electric Cooperative, Inc.	METER#69813 ACCT#67601014 (16350 Lower Harbor Rd - Event Panel Next to Port Office)	50.52	38,942.97
05/28/2020	Coos-Curry Electric Cooperative, Inc.	METER#90192 ACCT#67601017 (16110 Lower Harbor Rd-Commercial Transient Dock)	39.29	38,982.26
05/28/2020	Coos-Curry Electric Cooperative, Inc.	METER#57354 ACCT#67601018 (16200 Lower Harbor Rd - Fuel Dock)	66.14	39,048.40
05/28/2020	Coos-Curry Electric Cooperative, Inc.	METER#80814 ACCT#67601019 (16080 Lower Harbor Rd - BU, Front Boat Yard Shop Wall)	238.76	39,287.16
05/28/2020	Coos-Curry Electric Cooperative, Inc.	METER#80923 ACCT#67601020 (16080 Lower Harbor Rd - BU, Front Boat Yard Shop Wall)	220.84	39,508.00
05/28/2020	Coos-Curry Electric Cooperative, Inc.	METER#65823 ACCT#67601021 (16035 Boat Basin RD-TP, Kite Field)	65.86	39,573.86
05/28/2020	Coos-Curry Electric Cooperative, Inc.	METER#70929 ACCT#67601022 (16035 Boat Basin RD-RV Park @ Site 43)	40.06	39,613.92
05/28/2020	Coos-Curry Electric Cooperative, Inc.	METER#66346 ACCT#67601023 (16024 Boat Basin-RR, RV Park back of RV Restroom)	39.29	39,653.21
05/28/2020	Coos-Curry Electric Cooperative, Inc.	METER#66347 ACCT#67601024 (16035 Boat Basin Rd, RV Park @ Site 13)	44.18	39,697.39
05/28/2020	Coos-Curry Electric Cooperative, Inc.	METER#66345 ACCT#67601025 (16035 Boat Basin Rd-MH, RV Park back of Office)	39.77	39,737.16
05/28/2020	Coos-Curry Electric Cooperative, Inc.	METER#66348 ACCT#67601026 (16374 Lower Harbor Rd - RV Park Electric Shed)	206.48	39,943.64
05/28/2020	Coos-Curry Electric Cooperative, Inc.	METER#90092 ACCT#67601027 (Boat Basin-18-J&K&L DOCKS-Kite Field/Ramp to Docks I-J)	39.29	39,982.93
05/28/2020	Coos-Curry Electric Cooperative, Inc.	METER#64942 ACCT#67601028 (16011 Boat Basin-Repr Spcs, Boat Yard Wall Abutting Sebaslins)	307.81	40,290.74
05/28/2020	Coos-Curry Electric Cooperative, Inc.	METER#64944 ACCT#67601029 (16011 Boat Basin-San Blaster, Boat Yard Back Gate)	70.75	40,361.49
05/28/2020	Coos-Curry Electric Cooperative, Inc.	METER#90094 ACCT#67601031 (16110 Lower Harbor Rd - Seal Cove Realty)	40.15	40,401.64
05/28/2020	Coos-Curry Electric Cooperative, Inc.	METER#90191 ACCT#67601032 (16011 Boat Basin Rd - O&N Docks)	224.43	40,626.07
05/28/2020	Coos-Curry Electric Cooperative, Inc.	METER#90193 ACCT#67601033 (16011 Lower Harbor Rd - P&Q Docks)	1,051.99	41,678.06
05/28/2020	Coos-Curry Electric Cooperative, Inc.	METER#80092 ACCT#67601034 (16115 Lower Harbor Rd - BU, Secured Storage #2 Area)	50.52	42,342.62
05/28/2020	Coos-Curry Electric Cooperative, Inc.	METER#90093 ACCT#67601035 (16035 Boat Basin Rd-RR, CS Dock C-H)	534.13	42,393.14
05/28/2020	Coos-Curry Electric Cooperative, Inc.	METER#80536 ACCT#67601036 (16350 Lower Harbor Rd #202 - Port Meeting Hall)	42,927.27	42,927.27
05/28/2020	Coos-Curry Electric Cooperative, Inc.	METER#0 ACCT#67601040 (MASTER SEP OL PORT COMM-Parking Lot Lights)	97.51	43,024.78
05/28/2020	Coos-Curry Electric Cooperative, Inc.	METER#68827 ACCT#67601041 (Boat Basin Rd-Event Panel-Kite Field North End)	574.51	43,599.29
05/28/2020	Coos-Curry Electric Cooperative, Inc.	METER#69092 ACCT#67601042 (16387 Lower Harbor-Vendor)	39.58	43,638.87
05/28/2020	Coos-Curry Electric Cooperative, Inc.	METER#69814 ACCT#67601044 (16330 Lower Harbor-(Port Office))	39.48	43,678.35
05/28/2020	The Hungry Clam	METER#80857 ACCT#67601044 (16350 Lower Harbor-Freezer Storage - Ice House)	146.03	43,824.38
05/28/2020	Coos-Curry Electric Cooperative, Inc.	METER#80382 ACCT#67601052 (16286 Lower Harbor-Freezer Storage - Ice House)	50.52	43,874.90
05/28/2020	Coos-Curry Electric Cooperative, Inc.		203.96	44,078.86
	Total Coos-Curry Electric Cooperative, Inc.			44,078.86
	Country Media, Inc.			
01/15/2020	Country Media, Inc.	12/13/19 -Invoice#405039 Advertising Notice of Public Meeting The Port of Brookings Harbor Board...	21.83	21.83
01/15/2020	Country Media, Inc.	12/20/19 -Invoice#406045 Advertising Request for Proposal The Port of Brookings Harbor is requ...	21.83	43.66
01/15/2020	Country Media, Inc.	12/24/19 -Invoice#406331 Advertising Notice of Public Meeting The Port of Brookings Harbor Boar...	23.02	66.68
01/15/2020	Country Media, Inc.	12/27/19 -Invoice#407099 Advertising Port of Brookings Harbor is seeking labor and equipment rat...	25.41	92.09
01/15/2020	Country Media, Inc.	12/27/19 -Invoice#407100 Advertising Port of Brookings Harbor is seeking Electrical labor rates ...	25.41	117.50
01/15/2020	Country Media, Inc.	12/27/19 -Invoice#407101 Advertising Port of Brookings Harbor is seeking labor rates on time and ...	30.19	147.69
01/15/2020	Country Media, Inc.	12/27/19 -Invoice#407102 Advertising Port of Brookings Harbor is seeking Fuel Service labor and e...	26.61	174.30
01/15/2020	Country Media, Inc.	12/27/19 -Invoice#407103 Advertising Request for Proposal The Port of Brookings Harbor is request...	21.83	196.13
01/15/2020	Country Media, Inc.	12/27/19 -Invoice#407104 Advertising Port of Brookings Harbor is seeking labor and equipment rate...	25.41	221.54
02/11/2020	Country Media, Inc.	1/3/20 -Invoice# 408680 Advertising Port of Brookings Harbor is seeking labor and equipment rat...	25.41	246.95

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Date	Name	Memo	Original Amount	Balance
02/11/2020	Country Media, Inc.	1/3/20 -Invoice# 408681 Advertising Port of Brookings Harbor is seeking Electrical labor rates ...	25.41	272.36
02/11/2020	Country Media, Inc.	1/3/20 -Invoice# 408682 Advertising Port of Brookings Harbor is seeking labor rates on time and...	30.19	302.55
02/11/2020	Country Media, Inc.	1/3/20 -Invoice# 408683 Advertising Port of Brookings Harbor is seeking Fuel Service labor and ...	26.61	329.16
02/11/2020	Country Media, Inc.	1/3/20 -Invoice# 408684 Advertising Request for Proposal The Port of Brookings Harbor is reques...	21.83	350.99
02/11/2020	Country Media, Inc.	1/3/20 -Invoice# 408685 Advertising Port of Brookings Harbor is seeking labor and equipment rat...	25.41	376.40
02/11/2020	Country Media, Inc.	1/10/20 -Invoice# 409251 Advertising Request for Proposal The Port of Brookings Harbor is reque...	21.83	398.23
02/11/2020	Country Media, Inc.	1/17/20 -Invoice# 410131 Advertising Port of Brookings Harbor run dates jan 17,24,31, feb 7,14,...	43.00	441.23
02/11/2020	Country Media, Inc.	1/17/20 -Invoice# 410132 Advertising Request for Proposal The Port of Brookings Harbor is reque...	21.83	463.06
02/11/2020	Country Media, Inc.	1/17/20 -Invoice# 411064 Advertising Notice of Public Meeting The Port of Brookings Harbor Boar...	27.11	490.17
03/19/2020	Country Media, Inc.	PORT OF BROOKINGS HARBOR RUN DATES JAN 31, FEB 7,1... Pilot/Trip Classifieds TF, 1 ins., 01/31...	64.50	554.67
03/19/2020	Country Media, Inc.	2/14/20 -Invoice# 414627 Advertising Port of Brookings Harbor RUN DATES JAN 31, FEB 7 Pilot/Tr...	64.50	619.17
03/19/2020	Country Media, Inc.	2/28/20 -Invoice# 416801 Advertising Port of Brookings Harbor RUN DATES JAN 31, FEB 7 Pilot/Tr...	64.50	683.67
04/10/2020	Country Media, Inc.	3/6/20 -Invoice# 418220 Advertising Port of Brookings Harbor Pilot/Trip Classifieds TF, 1 ins...	53.75	748.17
04/10/2020	Country Media, Inc.	3/6/20 -Invoice# 418220 Advertising Port of Brookings Harbor p 275235 Committee Vacancies Pl...	209.63	801.92
05/07/2020	Country Media, Inc.	3/31/20 -Invoice# 423139 Advertising Port of Brookings Harbor Budget Hearing March 17 P...	177.38	1,011.55
05/14/2020	Country Media, Inc.	4/24/20 -Invoice# 428767 Advertising Port of Brookings Harbor Pilot/Trip Classifieds TF, 1 in...	161.25	1,188.93
06/11/2020	Country Media, Inc.	4/24/20 -Invoice# 428472 Advertising Port of Brookings Harbor INVITATION TO BID - FUEL DOCK ...	209.16	1,350.18
06/11/2020	Country Media, Inc.	5/1/20 Advertising Port of Brookings Harbor Pilot/Trip Classifieds TF, 1 ins., RUN DATES AP ...	48.38	1,559.34
06/11/2020	Country Media, Inc.	5/8/20 Advertising Port of Brookings Harbor Pilot/Trip Classifieds TF, 1 ins., RUN DATES AP ...	48.38	1,607.72
06/11/2020	Country Media, Inc.	5/15/20 Advertising Port of Brookings Harbor Pilot/Trip Classifieds TF, 1 ins., RUN DATES AP ...	34.55	1,656.10
06/11/2020	Country Media, Inc.	5/8/20 Advertising Port of Brookings Harbor Pilot/Trip Classifieds TF, 1 ins., RUN DATES APR ...	161.25	1,817.35
06/11/2020	Country Media, Inc.	Curry Coastal Pilot 5/1/20 Advertising Port of Brookings Harbor Pilot/Trip Classifieds TF, 1...	161.25	2,013.15
Total Country Media, Inc. 2,013.15				
02/21/2020	Crescent ACE Hardware	BOBCAT EXCAVATOR-RAMP TRAILER ONLY Delivery Date: 02/21/2020 Time: 10:00am Pickup Date: 02/22/...	319.00	319.00
02/21/2020	Crescent ACE Hardware	Damage Waiver	31.90	350.90
02/21/2020	Crescent ACE Hardware	Enviro Fee	17.55	368.45
02/21/2020	Crescent ACE Hardware	Delivery/Pickup	200.00	568.45
02/21/2020	Crescent ACE Hardware	Security Deposit	319.00	887.45
02/25/2020	Crescent ACE Hardware	NAILER/ROOFING/COIL/455XP \$28.00/24 HOURS SERIAL # 084T0854 2/25/2020	28.00	915.45
02/25/2020	Crescent ACE Hardware	Damage Waiver	2.80	918.25
02/25/2020	Crescent ACE Hardware	Sales Tax (ST)	2.10	920.35
02/25/2020	Crescent ACE Hardware	Rental/Security Deposit	28.00	948.35
02/28/2020	Crescent ACE Hardware	NAILER/ROOFING/COIL/455XP \$28.00/24 HOURS SERIAL # 084T0854 2/26/2020-2/28/2020	56.00	972.18
02/28/2020	Crescent ACE Hardware	Damage Waiver	56.00	1,004.35
02/28/2020	Crescent ACE Hardware	Damage Waiver	5.60	1,007.57
02/28/2020	Crescent ACE Hardware	Sales Tax (ST)	5.60	1,009.95
02/28/2020	Crescent ACE Hardware	Sales Tax (ST)	4.20	1,012.36
02/28/2020	Crescent ACE Hardware	Sales Tax (ST)	4.20	1,014.15
02/28/2020	Crescent ACE Hardware	Rental/Security Deposit (Credit Return)	-28.00	990.32
02/28/2020	Crescent ACE Hardware	Rental/Security Deposit (Credit Return)	-28.00	987.94
02/28/2020	Crescent ACE Hardware	Rental/Security Deposit (Credit Return)	-28.00	986.15
03/27/2020	Crescent ACE Hardware	NAILER/ROOFING/COIL/455XP - DEPOSIT	2.80	1,014.15
03/27/2020	Crescent ACE Hardware	NAILER/ROOFING/COIL/455XP - DAMAGE WAIVER	2.80	1,016.95
03/27/2020	Crescent ACE Hardware	NAILER/ROOFING/COIL/455XP - RENTAL	28.00	1,044.95
03/27/2020	Crescent ACE Hardware	TAX	2.10	1,047.05
04/01/2020	Crescent ACE Hardware	NAILER/ROOFING/COIL/455XP - DAMAGE WAIVER	8.40	1,053.07
03/30/2020	Crescent ACE Hardware	NAILER/ROOFING/COIL/455XP - DAMAGE WAIVER	8.40	1,055.45
03/30/2020	Crescent ACE Hardware	NAILER/ROOFING/COIL/455XP - RENTAL	84.00	1,079.28
04/01/2020	Crescent ACE Hardware	NAILER/ROOFING/COIL/455XP - RENTAL	84.00	1,139.45
04/01/2020	Crescent ACE Hardware	TAX	6.30	1,143.96
03/30/2020	Crescent ACE Hardware	TAX	6.30	1,145.75
03/30/2020	Crescent ACE Hardware	NAILER/ROOFING/COIL/455XP - DEPOSIT RETURNED	-28.00	1,143.96

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Date	Name	Memo	Original Amount	Balance
03/30/2020	Crescent ACE Hardware	NAILER/ROOFING/COIL/455XP - DEPOSIT RETURNED	-28.00	1,141.58
03/30/2020	Crescent ACE Hardware	NAILER/ROOFING/COIL/455XP - DEPOSIT RETURNED	-28.00	1,117.75
Total Crescent ACE Hardware				
Crow/Clay & Associates, Inc				
06/16/2020	Crow/Clay & Associates, Inc	Charges applied to Architecture & Planning Services Agreement PROJECT NO. 19005 RV Park Recon...	865.00	865.00
Total Crow/Clay & Associates, Inc				
Curry Coastal Pilot				
02/27/2020	Curry Coastal Pilot	1 Year Subscription to Curry Coastal Pilot	103.00	103.00
Total Curry Coastal Pilot				
Curry County Business License				
06/11/2020	Curry County Business License	Curry County Business License 7/1/2020-6/30/2021 for Beachfront RV Park	100.00	100.00
Total Curry County Business License				
Curry County Planning Department				
05/18/2020	Curry County Planning Department	Planning Clearance/AG Building/Septic/Erosion Prevention Review	250.00	250.00
05/18/2020	Curry County Planning Department	State/Federal Agency Permit Review (LUCS)	100.00	350.00
05/18/2020	Curry County Planning Department	Payment Processing Fee - Point & Pay	8.75	358.75
06/11/2020	Curry County Planning Department	Floodplain Development Permit	1,500.00	1,858.75
Total Curry County Planning Department				
Curry Equipment				
01/08/2020	Curry Equipment	SHARPEN 16 AND UNDER	32.00	32.00
01/08/2020	Curry Equipment	RAKER GRIND	8.00	40.00
01/08/2020	Curry Equipment	WALBRO PRIMER ASSY	8.95	48.95
01/08/2020	Curry Equipment	MINIMUM SHOP CHARGE	35.00	83.95
01/31/2020	Curry Equipment	SLEEVE for Silt/ Power Heads	19.16	103.11
02/27/2020	Curry Equipment	LP .050 3 8	20.16	123.27
02/27/2020	Curry Equipment	LP .050 3 8	20.16	143.43
03/31/2020	Curry Equipment	SHARPEN 18-24 IN	30.00	173.43
03/31/2020	Curry Equipment	SHARPEN 16 AND UNDER	8.00	181.43
03/31/2020	Curry Equipment	RAKER GRIND	8.00	189.43
03/31/2020	Curry Equipment	GRINDING WHEEL D B10	109.99	299.42
04/30/2020	Curry Equipment	AUTOCUT 25 2	59.98	359.40
05/28/2020	Curry Equipment	DRIVE SHAFT for weedeater head	50.99	410.39
05/28/2020	Curry Equipment	SHARPEN 18-24 IN	30.00	440.39
05/28/2020	Curry Equipment	Pressure Washer B4000PSI Gx390 PW 4GP S/N: B190722-0014488	1,250.00	1,690.39
06/04/2020	Curry Equipment	CAP-PUMP OIL CAT	15.95	1,706.34
06/11/2020	Curry Equipment	6/8/2020 - DELIVERY SERVICE Pump here to install and change oil, Port provided pump	70.00	1,776.34
06/11/2020	Curry Equipment	6/8/2020 Repair to EQ#3707 Ride-on Lawn Mower PARTS	698.02	2,474.36
06/11/2020	Curry Equipment	6/8/2020 Repair to EQ#3707 Ride-on Lawn Mower PARTS - Freight	44.96	2,519.32
06/11/2020	Curry Equipment	6/8/2020 Repair to EQ#3707 Ride-on Lawn Mower PARTS - Freight	210.00	2,729.32
06/24/2020	Curry Equipment	SHARPEN 16 AND UNDER	16.00	2,745.32
06/24/2020	Curry Equipment	RAKER GRIND	2.00	2,747.32
06/24/2020	Curry Equipment	DIAMOND EDGE .105 5LB	62.95	2,810.27
Total Curry Equipment				
Curry Transfer & Recycling				
01/08/2020	Curry Transfer & Recycling	Brookings Transfer Site 12/03/19	11.25	11.25
01/08/2020	Curry Transfer & Recycling	ACCT#2434-002 6 Yds Weekly 12/1/19-12/31/19	1,779.86	1,791.11

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Port of Brookings Harbor Expenditures per Vendor January through June 2020

Date	Name	Memo	Original Amount	Balance
01/08/2020	Curry Transfer & Recycling	ACCT#2434-002 Gate Commercial 12/11/19-12/31/19	7.45	1,798.56
01/08/2020	Curry Transfer & Recycling	ACCT#2434-002 Recycle Charge Comm 12/11/19-12/31/19	21.07	1,819.63
01/08/2020	Curry Transfer & Recycling	ACCT#2434-009 Auto Lock Charge 12/11/19-12/31/19	12.96	1,832.59
01/08/2020	Curry Transfer & Recycling	ACCT#2434-009 6 Yds Weekly 12/11/19-12/31/19	1,779.86	3,612.45
01/08/2020	Curry Transfer & Recycling	Yardage Frontload 341070R6resir	222.48	3,834.93
01/08/2020	Curry Transfer & Recycling	ACCT#2434-012 5 Yds Eow 12/11/19-12/31/19	16.79	3,851.72
01/08/2020	Curry Transfer & Recycling	ACCT#2434-012 Auto Lock Charge 12/11/19-12/31/19	381.02	4,232.74
01/08/2020	Curry Transfer & Recycling	ACCT#2434-013 3 Yds Weekly 12/11/19-12/31/19	4.32	4,237.06
01/08/2020	Curry Transfer & Recycling	Acct#2434-014 3 Yds Eow 12/11/19-12/31/19	453.72	4,690.78
02/11/2020	Curry Transfer & Recycling	Brookings Transfer Site 17720 PO# 0722 Dispose of Boat & Trailer	235.61	4,926.39
02/11/2020	Curry Transfer & Recycling	Medical Waste 1/31/20 PO# 0622 Dispose of Hazardous Waste	591.25	5,517.64
02/11/2020	Curry Transfer & Recycling	6 Yds Weekly 1/1/20-1/31/20	25.40	5,543.04
02/11/2020	Curry Transfer & Recycling	Gate Commercial 1/1/20-1/31/20	1,779.86	7,322.90
02/11/2020	Curry Transfer & Recycling	Recycle Charge Comm 1/1/20-1/31/20	7.45	7,330.35
02/11/2020	Curry Transfer & Recycling	6 Yds Eow 1/1/20-1/31/20	21.07	7,351.42
02/11/2020	Curry Transfer & Recycling	Auto Lock Charge 1/1/20-1/31/20	907.44	8,258.86
02/11/2020	Curry Transfer & Recycling	5 Yds Eow 1/1/20-1/31/20	8.64	8,267.50
02/11/2020	Curry Transfer & Recycling	Auto Lock Charge 1/1/20-1/31/20	381.02	8,648.52
02/11/2020	Curry Transfer & Recycling	3 Yds Weekly 1/1/20-1/31/20	4.32	8,652.84
02/11/2020	Curry Transfer & Recycling	3 Yds Eow 1/1/20-1/31/20	453.72	9,106.56
03/05/2020	Curry Transfer & Recycling	Brookings Transfer Site 02/28/2020 PO# 0757 510810	235.61	9,342.17
03/05/2020	Curry Transfer & Recycling	6 Yds Weekly 02/01/2020 - 02/29/2020	93.00	9,435.17
03/05/2020	Curry Transfer & Recycling	Gate Commercial 02/01/2020 - 02/29/2020	1,779.86	11,215.03
03/05/2020	Curry Transfer & Recycling	Recycle Charge Comm 02/01/2020 - 02/29/2020	7.45	11,222.48
03/05/2020	Curry Transfer & Recycling	6 Yds Eow 02/01/2020 - 02/29/2020	21.07	11,243.55
03/05/2020	Curry Transfer & Recycling	Auto Lock Charge 02/01/2020 - 02/29/2020	907.44	12,150.99
03/05/2020	Curry Transfer & Recycling	Prorated Drop Box Rent 02/19/20-02/29/20	8.64	12,159.63
03/05/2020	Curry Transfer & Recycling	5 Yds Eow 02/01/2020 - 02/29/2020	27.50	12,187.13
03/05/2020	Curry Transfer & Recycling	Auto Lock Charge 02/01/2020 - 02/29/2020	381.02	12,568.15
03/05/2020	Curry Transfer & Recycling	3 Yds Weekly 02/01/2020 - 02/29/2020	4.32	12,572.47
03/05/2020	Curry Transfer & Recycling	3 Yds Eow 02/01/2020 - 02/29/2020	453.72	13,026.19
04/10/2020	Curry Transfer & Recycling	Brookings Transfer Site 03/03/2020 PO#0761 510828 Disposal of fish carcasses	235.61	13,261.80
04/10/2020	Curry Transfer & Recycling	Brookings Transfer Site 03/09/2020 PO#0769 510867 Disposal of couches/garbage from derelict ...	31.50	13,293.30
04/10/2020	Curry Transfer & Recycling	Brookings Transfer Site 03/10/2020 PO#0771 510879 Disposal of abandoned RV Trailer	58.50	13,351.80
04/10/2020	Curry Transfer & Recycling	Brookings Transfer Site 03/13/2020 PO#0788 510897 Disposal of fish carcasses	834.00	14,185.80
04/10/2020	Curry Transfer & Recycling	Brookings Transfer Site 03/18/2020 PO#0792 510924 Disposal of spent boom	39.00	14,224.80
04/10/2020	Curry Transfer & Recycling	Brookings Transfer Site 03/25/2020 PO#0860 510861	33.00	14,257.80
04/10/2020	Curry Transfer & Recycling	Brookings Transfer Site 03/26/2020 PO#0869 510973 Disposal of fish carcasses	38.75	14,296.55
04/10/2020	Curry Transfer & Recycling	03/27/2020 Drop Box 347552R20main Clean up Boatyard after public sale of surplus items	53.75	14,350.30
04/10/2020	Curry Transfer & Recycling	03/27/2020 Drop Box Rent 347552	671.40	15,021.70
04/10/2020	Curry Transfer & Recycling	6 Yds Weekly 03/01/2020 - 03/31/2020	27.50	15,049.20
04/10/2020	Curry Transfer & Recycling	Gate Commercial 03/01/2020 - 03/31/2020	1,779.86	16,829.06
04/10/2020	Curry Transfer & Recycling	Recycle Charge Comm 03/01/2020 - 03/31/2020	7.45	16,836.51
04/10/2020	Curry Transfer & Recycling	Prorated 6 Yds Eow 03/01/2020 - 03/31/2020	21.07	16,857.58
04/10/2020	Curry Transfer & Recycling	Prorated Auto Lock Charge 03/01/2020 - 03/31/2020	907.44	17,765.02
04/10/2020	Curry Transfer & Recycling	03/03/2020 Special Trip 346126D6	12.96	17,777.98
04/10/2020	Curry Transfer & Recycling	03/03/2020 Special Trip 346126D6	30.83	17,808.81
04/10/2020	Curry Transfer & Recycling	03/03/2020 Yardage Frontload 346126	30.83	17,839.64
04/10/2020	Curry Transfer & Recycling	03/03/2020 Yardage Frontload 346127	201.42	18,041.06
04/10/2020	Curry Transfer & Recycling	03/23/2020 Prorated 6 Yds Eow 03/23/2020-03/31/2020	201.42	18,242.48
04/10/2020	Curry Transfer & Recycling	03/30/2020 Yardage Frontload 347634R6bea	226.86	18,469.34
04/10/2020	Curry Transfer & Recycling	03/30/2020 Yardage Frontload 347635R6bea	100.71	18,570.05
04/10/2020	Curry Transfer & Recycling	03/30/2020 Yardage Frontload 347636R6bea	67.14	18,637.19
04/10/2020	Curry Transfer & Recycling	03/05/2020 Drop Box 346385 PO# Total WU690	67.14	18,704.33
04/10/2020	Curry Transfer & Recycling	03/05/2020 Drop Box 346385R30gea PO# Total WU690	1,007.10	19,711.43
04/10/2020	Curry Transfer & Recycling	03/05/2020 Drop Box 346385R30gea PO# Total WU690	12.50	19,723.93

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Date	Name	Memo	Original Amount	Balance
04/10/2020	Curry Transfer & Recycling	5 Yds Eow 03/01/2020 - 03/31/2020	381.02	20,104.95
04/10/2020	Curry Transfer & Recycling	Auto Lock Charge 03/01/2020 - 03/31/2020	4.32	20,109.27
04/10/2020	Curry Transfer & Recycling	03/30/2020 Container Overload Extra	11.75	20,121.02
04/10/2020	Curry Transfer & Recycling	3 Yds Weekly 03/01/2020 - 03/31/2020	453.72	20,574.74
04/10/2020	Curry Transfer & Recycling	3 Yds Eow 03/01/2020 - 03/31/2020	235.61	20,810.35
05/07/2020	Curry Transfer & Recycling	Brookings Transfer Site 04/23/2020 PO#0895 516278 Disposal of fish carcasses	48.75	20,859.10
05/07/2020	Curry Transfer & Recycling	6 Yds Weekly 04/01/2020 - 04/30/2020	1,779.86	22,638.96
05/07/2020	Curry Transfer & Recycling	Gate Commercial 04/01/2020 - 04/30/2020	7.45	22,646.41
05/07/2020	Curry Transfer & Recycling	Recycle Charge Comm 04/01/2020 - 04/30/2020	21.07	22,667.48
05/07/2020	Curry Transfer & Recycling	5 Yds Eow 04/01/2020 - 04/30/2020	381.02	23,048.50
05/07/2020	Curry Transfer & Recycling	Auto Lock Charge 04/01/2020 - 04/30/2020	4.32	23,052.82
05/07/2020	Curry Transfer & Recycling	Prorated 3 Yds Weekly 04/01/2020-04/20/2020	340.29	23,393.11
05/07/2020	Curry Transfer & Recycling	Yardage Frontload Extra	16.79	23,409.90
05/07/2020	Curry Transfer & Recycling	Yardage Frontload 348793R3ramp 4/21/2020	67.14	23,477.04
05/07/2020	Curry Transfer & Recycling	3 Yds Eow 04/01/2020-04/20/2020	235.61	23,712.65
05/07/2020	Curry Transfer & Recycling	Yardage Frontload 348794R3ramp 4/21/2020	67.14	23,779.79
06/04/2020	Curry Transfer & Recycling	Yardage Frontload 348794R3ramp 4/21/2020	1,779.86	25,559.65
06/04/2020	Curry Transfer & Recycling	ACCT#2434-002 6 Yds Weekly 05/01/2020 - 05/31/2020	7.45	25,567.10
06/04/2020	Curry Transfer & Recycling	ACCT#2434-002 Gate Commercial 05/01/2020 - 05/31/2020	21.07	25,588.17
06/04/2020	Curry Transfer & Recycling	ACCT#2434-012 05/15/2020 Yardage Frontload	67.14	25,655.31
06/04/2020	Curry Transfer & Recycling	ACCT#2434-012 05/28/2020-Special Trip/Extra	30.83	25,686.14
06/04/2020	Curry Transfer & Recycling	ACCT#2434-012 05/28/2020 Yardage Frontload 350251	167.85	25,853.99
06/04/2020	Curry Transfer & Recycling	Auto Lock Charge 05/01/2020 - 05/31/2020	381.02	26,235.01
06/04/2020	Curry Transfer & Recycling	Auto Lock Charge 05/01/2020 - 05/31/2020	4.32	26,239.33
Total Curry Transfer & Recycling				
Da-Tone Rock Products				
02/27/2020	Da-Tone Rock Products	2° open rock Net 5,000	38.75	38.75
02/27/2020	Da-Tone Rock Products	2° open rock Net 5,860	45.42	84.17
03/05/2020	Da-Tone Rock Products	2° open rock Net 5,000	38.75	122.92
Total Da-Tone Rock Products				
Del-Cur Supply Co-op				
01/31/2020	Del-Cur Supply Co-op	2° ORENCO GROMMET	27.90	27.90
01/31/2020	Del-Cur Supply Co-op	1 1/2° ORENCO GROMMET	17.90	45.80
01/31/2020	Del-Cur Supply Co-op	FREIGHT CHARGE PLUMBING	10.00	55.80
01/31/2020	Del-Cur Supply Co-op	3° SCH 40 ELEC CONDUIT 10° STK	160.00	215.80
01/31/2020	Del-Cur Supply Co-op	3° 90X36° COND SWEEP	72.00	287.80
02/04/2020	Del-Cur Supply Co-op	2 3/8X8° 16GA CORNER POST Posts for Indian Memorial Fence Project	199.80	487.60
02/27/2020	Del-Cur Supply Co-op	NEMESIS CAMO SAFETY GLASSES	23.90	511.50
03/19/2020	Del-Cur Supply Co-op	4x3° ABS FLUSH BUSHING	3.60	515.10
03/19/2020	Del-Cur Supply Co-op	PVC 4° MALE ADAPTER TXS	10.40	525.50
03/19/2020	Del-Cur Supply Co-op	4° ABS MALE ADAPTER	14.32	539.82
03/19/2020	Del-Cur Supply Co-op	PVC 4X3 RED BUSHING SXS	13.60	553.42
03/19/2020	Del-Cur Supply Co-op	4X3° ABS FLUSH BUSHING	7.20	560.62
03/19/2020	Del-Cur Supply Co-op	1°X520 TEFLON TAPE	8.85	569.47
03/19/2020	Del-Cur Supply Co-op	4° ABS MALE ADAPTER	325.00	894.47
03/19/2020	Del-Cur Supply Co-op	4X3° ABS FLUSH BUSHING	1,069.47	1,963.94
03/19/2020	Del-Cur Supply Co-op	3° ABS FEMALE ADAPTER	175.00	2,138.94
03/30/2020	Del-Cur Supply Co-op	9°X25° STRAW WATTLES	287.68	2,426.62
03/31/2020	Del-Cur Supply Co-op	9°X25° STRAW WATTLES	287.68	2,714.30
04/17/2020	Del-Cur Supply Co-op	2-7/8x5/8 POST HINGE	11.12	2,725.42
04/17/2020	Del-Cur Supply Co-op	GALV CARRIAGE BOLT 3/8X3.5	1.50	2,726.92
04/17/2020	Del-Cur Supply Co-op	GALV GEX NUT 3/8°	0.30	2,727.22

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Date	Name	Memo	Original Amount	Balance
Total Del-Cur Supply Co-op				
Dish Network				1,545.07
01/24/2020	Dish Network	RV PARK DISH NETWORK 01/08/20 - 02/07/2020	571.24	571.24
02/24/2020	Dish Network	RV PARK DISH NETWORK 02/08/20 - 03/07/2020	571.24	1,142.48
03/24/2020	Dish Network	RV PARK DISH NETWORK 03/08/20 - 04/07/2020	571.25	1,713.73
04/24/2020	Dish Network	RV PARK DISH NETWORK 04/08/20 - 05/07/2020	571.25	2,284.98
Total Dish Network				
DMV Driver & Motor Vehicle Services				
01/13/2020	DMV Driver & Motor Vehicle Services	Vehicle Title History Fee for abandoned RV license: R671965	22.50	22.50
02/11/2020	DMV Driver & Motor Vehicle Services	Vehicle Record Fee for abandoned trailer	4.00	26.50
Total DMV Driver & Motor Vehicle Services				
Dollar General				
03/13/2020	Dollar General	LYSOL SPRAY	17.55	17.55
05/12/2020	Dollar General	9 ROLL PREMIUM TOILET PAPER	13.50	31.05
05/12/2020	Dollar General	GLADE GAIN ORG Garbage Bags	7.00	38.05
05/12/2020	Dollar General	FORKS	3.00	41.05
05/12/2020	Dollar General	ALKALINE AA BATTERIES	4.25	45.30
05/12/2020	Dollar General	BLUE PENS 10PK	6.60	51.90
05/12/2020	Dollar General	PAPER BAG FEE	0.05	51.95
Total Dollar General				
Dollar Tree				
01/08/2020	Dollar Tree	BWL SPRAY	2.00	2.00
01/08/2020	Dollar Tree	AIRWICK	2.00	4.00
01/08/2020	Dollar Tree	TAB DIVIDERS	16.00	20.00
02/24/2020	Dollar Tree	MEASURING PLASTIC 2CUP	2.00	22.00
05/12/2020	Dollar Tree	PLASTIC DRAWER ORGANIZER	2.00	24.00
05/13/2020	Dollar Tree	PLASTIC DRAWER ORGANIZER	1.00	25.00
Total Dollar Tree				
EMC-Engineers/Scientists, LLC				
01/23/2020	EMC-Engineers/Scientists, LLC	11/25/2019 - 1/21/2020: POBH Fixed Dock sheet steel wall and fill design, associated budgeting (...)	4,860.00	4,860.00
02/19/2020	EMC-Engineers/Scientists, LLC	02/03/2020 Site visits, meetings with Port Staff. Site measurements, review of project priorit...	1,440.00	6,300.00
02/19/2020	EMC-Engineers/Scientists, LLC	02/10-02-15: CAD sessions and design routine (12.7 hrs)	1,270.00	7,570.00
04/20/2020	EMC-Engineers/Scientists, LLC	On-site measurements, reconnaissance (three Site visits), including meetings w/Port staff (23.3...	2,330.00	9,900.00
04/20/2020	EMC-Engineers/Scientists, LLC	Design and specifications for fuel dock access pad, slope stabilization, asphalt pavement, pile ...	4,760.00	14,660.00
04/20/2020	EMC-Engineers/Scientists, LLC	CAD work sessions, drawing instructions and ordering (11.7 hrs)	1,170.00	15,830.00
05/07/2020	EMC-Engineers/Scientists, LLC	final review and revisions (3.8 hrs)	380.00	16,210.00
05/07/2020	EMC-Engineers/Scientists, LLC	FEMA Flood FIRIM and ARC map review, presentation to Curry County, petition to Dwyer	440.00	16,650.00
05/07/2020	EMC-Engineers/Scientists, LLC	3/28 - 4/02: Bid Docs construction, extracted specifications, communications with prospective bi...	1,440.00	18,090.00
05/07/2020	EMC-Engineers/Scientists, LLC	Other correspondences (2.0 hrs)	890.00	18,980.00
05/07/2020	EMC-Engineers/Scientists, LLC	3/23-4/30: Stormwater review (3.5 hrs) Charges applied to Engineering Contract	200.00	19,180.00
05/07/2020	EMC-Engineers/Scientists, LLC	4/02/2020: DR 4432 (Haul off) and DR 4452 (Basin 2) estimates, review (3.8 hrs)	350.00	19,530.00
05/28/2020	EMC-Engineers/Scientists, LLC	5/19: Correspondences with Bashant, rewrite of FAMA LOI (5.5hrs)	380.00	19,910.00
05/28/2020	EMC-Engineers/Scientists, LLC	5/09-5/15: FEMA elevation extrapolated from found USDA Study, mapping, placement of horizontal a...	550.00	20,460.00
05/28/2020	EMC-Engineers/Scientists, LLC	5/05-5/14: Review of SWPCP, review of lab results, preliminary geometric mean calcs and predicti...	960.00	22,300.00
05/28/2020	EMC-Engineers/Scientists, LLC	5/11-5/13: Bid Review and submitted recommendation (3.5 hrs)	1,840.00	23,300.00
05/28/2020	EMC-Engineers/Scientists, LLC	5/24-2/5/25: Calc sheets prepared as requested by county (5.4 hrs)	350.00	23,650.00
05/28/2020	EMC-Engineers/Scientists, LLC	5/21-5/25: Correspondences Mw/ USACE, Legacy, SLOPES pages 2 & 3 details for NOAA request RE pil...	540.00	24,150.00
06/16/2020	EMC-Engineers/Scientists, LLC	5/28/2020-POBH Commissioner's conference, and preparation (2.3hrs)	510.00	24,660.00
Total EMC-Engineers/Scientists, LLC				

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06/16/2020	EMC-Engineers/Scientists, LLC	06/06/2020-Correspondences with POBH and Legacy (2.1 hrs)	210.00	25,100.00
06/16/2020	EMC-Engineers/Scientists, LLC	08/09/2020-Revision of Sheet C8.2 (2.1 hrs)	210.00	25,310.00
06/16/2020	EMC-Engineers/Scientists, LLC	Review and applicability determination RE Curry County Flood Damage Ordinance, conference with S...	1,230.00	26,540.00
06/16/2020	EMC-Engineers/Scientists, LLC	6/11/2020-Ecology Block, calculations and report (9.4 hrs)	940.00	27,480.00
06/16/2020	EMC-Engineers/Scientists, LLC	5/19/2020- FEMA LOI review, comments on Section #8 (4.1 hrs) Charges applied to Engineering Con...	410.00	27,890.00
06/16/2020	EMC-Engineers/Scientists, LLC	06/03/2020-Phone conference w/FEMA (Ms Bashant) RE Forms for HMGP 4452 (4.2 hrs) Charges applie...	420.00	28,310.00
Total EMC-Engineers/Scientists, LLC				
Engineering Tech. Services				
02/27/2020	Engineering Tech. Services	Printing / Civil Engineering Design Software Auto CAD Civil 3d-2020 - Flat Rate	75.00	75.00
02/27/2020	Engineering Tech. Services	02/19/2020-Created 4 Sheet Plan for Jack Akin/EMC Engineering, for his re-design of the new stal...	446.25	521.25
03/05/2020	Engineering Tech. Services	Printing / Civil Engineering Design Software Auto CAD Civil 3d-2020 - Flat Rate	75.00	596.25
03/05/2020	Engineering Tech. Services	02/24/20-Revised lan sheets per EMC comments 4 sht plan - a 12 sht plan added excavation plan.	170.00	766.25
03/05/2020	Engineering Tech. Services	02/25/20-Revised lan sheets per EMC comments 4 sht plan - a 12 sht plan added excavation plan.	510.00	1,276.25
03/05/2020	Engineering Tech. Services	2/26/20-Received additional comments and requested earthwork volumes.	297.50	1,573.75
04/02/2020	Engineering Tech. Services	Revised earthwork fill details and minor comments from EMC	170.00	1,743.75
04/02/2020	Engineering Tech. Services	Printing / Civil Engineering Design Software Auto CAD Civil 3d-2020 - Flat Rate	75.00	1,818.75
04/02/2020	Engineering Tech. Services	03/18/20-Landing for the Fueling Dock - Meeting at EMC (Jack Akin's Office)	127.50	1,946.25
04/02/2020	Engineering Tech. Services	03/22/20-Landing for the Fueling Dock - Meeting at EMC (Jack Akin's Office)	170.00	2,116.25
04/02/2020	Engineering Tech. Services	03/24/20-Landing for the Fueling Dock - Construction Drawings	595.00	2,711.25
04/02/2020	Engineering Tech. Services	03/25/20-Landing for the Fueling Dock - Construction Drawings	255.00	2,966.25
04/02/2020	Engineering Tech. Services	03/26/20-Landing for the Fueling Dock - Construction Drawings	510.00	3,476.25
04/02/2020	Engineering Tech. Services	03/27/20-Landing for the Fueling Dock - Construction Drawings	510.00	3,986.25
04/02/2020	Engineering Tech. Services	03/28/20-Landing for the Fueling Dock - Addressed comments by Jack Akin -mailed for final review	382.50	4,368.75
04/02/2020	Engineering Tech. Services	03/29/20-Landing for the Fueling Dock - Finalize plans and adjuspad deck rebar reinforcement. R...	425.00	5,006.25
04/02/2020	Engineering Tech. Services	03/30/20-Landing for the Fueling Dock - Finalize plans and adjuspad deck rebar reinforcement	75.00	5,081.25
04/17/2020	Engineering Tech. Services	Printing / Civil Engineering Design Software Auto CAD Civil 3d-2020 - Flat Rate	595.00	5,676.25
04/17/2020	Engineering Tech. Services	04/01/20-Landing for the Fueling Dock - Rush project - Added Fuel Tank Paving Plan to bid doc pl...	170.00	5,846.25
05/07/2020	Engineering Tech. Services	04/01/20-Landing for the Fueling Dock - Rush project - Added Fuel Tank Paving Plan to bid doc pl...	75.00	5,921.25
05/07/2020	Engineering Tech. Services	Printing / Civil Engineering Design Software Auto CAD Civil 3d-2020 - Flat Rate	297.50	6,218.75
05/07/2020	Engineering Tech. Services	05/04/20-Landing for the Fueling Dock - Finalize Plan Civil Construction Documents & FEMA flood ...	212.50	6,431.25
05/07/2020	Engineering Tech. Services	05/05/2020- Landing for the Fueling Dock - Meeting with Jack Akin/EMC & Final Revisions	6,431.25	6,431.25
Total Engineering Tech. Services				
Englund Marine Supply				
01/24/2020	Englund Marine Supply	2 IN 1 BRAIDED NYLON ROPE 3/4"	882.00	882.00
01/24/2020	Englund Marine Supply	tax	66.15	948.15
01/31/2020	Englund Marine Supply	2 IN 1 BRAIDED NYLON ROPE 5/8"	750.00	1,698.15
03/05/2020	Englund Marine Supply	2 IN 1 BRAIDED NYLON ROPE 3/4"	882.00	2,580.15
03/19/2020	Englund Marine Supply	Delivery Fee	44.34	2,624.49
03/19/2020	Englund Marine Supply	BWN-OPLY ORANGE PLYWOOD	231.30	2,855.79
Total Englund Marine Supply				
Expedia				
02/25/2020	Expedia	Best Western Premier Peppertree Inn at Bend Apr 6, 2020 - Apr 7, 2020 Reserved for. Travis We...	108.49	108.49
02/25/2020	Expedia	Taxes	13.23	121.72
Total Expedia				
Fastenal Industrial Supplies				
01/15/2020	Fastenal Industrial Supplies	800'BwnPwrTwrRoll	78.77	78.77
01/15/2020	Fastenal Industrial Supplies	800'BwnPwrTwrRoll	26.26	105.03
01/15/2020	Fastenal Industrial Supplies	Pet Waste Bag Roll	379.35	484.38
01/15/2020	Fastenal Industrial Supplies	Pet Waste Bag Roll	126.45	610.83

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Date	Name	Memo	Original Amount	Balance
01/15/2020	Fastenal Industrial Supplies	KnuckleWovenBnd 40Ct	10.45	621.28
01/15/2020	Fastenal Industrial Supplies	KnuckleWovenBnd 40Ct	3.48	624.76
01/23/2020	Fastenal Industrial Supplies	1/2 USS FW Galv	12.09	636.85
01/23/2020	Fastenal Industrial Supplies	1/2 USS FW Galvaniz	102.70	739.55
01/31/2020	Fastenal Industrial Supplies	1/2" -13 GALV FINISHED HEX NUT	19.71	759.26
01/31/2020	Fastenal Industrial Supplies	1/2" -13 X 12" GALV FINISHED HEX BOLT	161.92	921.18
01/31/2020	Fastenal Industrial Supplies	1/2" GALV FINISH SPLIT LOCK WASHER	6.87	928.05
01/31/2020	Fastenal Industrial Supplies	1/2"x2" odx1/4" GALV FINISH STEEL SQUARE WASHER	112.86	1,040.91
02/27/2020	Fastenal Industrial Supplies	4 MIL BULE NITRILE DISPOSABLE GLOVE	8.14	1,049.05
02/27/2020	Fastenal Industrial Supplies	CLEAR LENS VENT SAFETY GOGGLE	12.61	1,061.66
03/19/2020	Fastenal Industrial Supplies	SMALL 4 MIL BULE NITRILE DISPOSABLE GLOVE	8.14	1,069.80
03/19/2020	Fastenal Industrial Supplies	800'BrownPrtWtRoll	117.63	1,187.43
03/19/2020	Fastenal Industrial Supplies	800'BrownPrtWtRoll	29.41	1,216.84
03/24/2020	Fastenal Industrial Supplies	PET WASTE BAG ROLL	1,011.60	2,228.44
03/24/2020	Fastenal Industrial Supplies	PET WASTE BAG ROLL	252.90	2,481.34
04/10/2020	Fastenal Industrial Supplies	800' BROWN PAPER TOWEL ROLL	117.63	2,598.97
04/10/2020	Fastenal Industrial Supplies	800' BROWN PAPER TOWEL ROLL	29.41	2,628.38
04/24/2020	Fastenal Industrial Supplies	XL COVERALL	113.46	2,741.84
04/24/2020	Fastenal Industrial Supplies	7/8"x3" BANDAGE 50CT	10.83	2,752.67
04/24/2020	Fastenal Industrial Supplies	S SERIES 6MIL BLACK NITRILE DISPOSABLE GLOVE	0.27	2,752.94
04/24/2020	Fastenal Industrial Supplies	L YELLOW LATEX DISPOSABLE BOOTIES PAIR	30.95	2,783.89
04/24/2020	Fastenal Industrial Supplies	2XL YELLOW LATEX DISPOSABLE BOOTIES PAIR	40.90	2,824.79
04/24/2020	Fastenal Industrial Supplies	SIZE 10 16" 4.7 MIL BULE NITRILE DISPOSABLE GLOVE	191.20	3,015.99
05/07/2020	Fastenal Industrial Supplies	1000' 2Ply Bath Tissue	14.94	3,030.93
05/07/2020	Fastenal Industrial Supplies	1000' 2Ply Bath Tissue	3.74	3,034.67
05/07/2020	Fastenal Industrial Supplies	XLg4mil Blue Glove	71.68	3,106.35
05/07/2020	Fastenal Industrial Supplies	XLg4mil Blue Glove	17.92	3,124.27
05/07/2020	Fastenal Industrial Supplies	L 6mil Black Glove	48.48	3,172.75
05/07/2020	Fastenal Industrial Supplies	L 6mil Black Glove	12.12	3,184.87
05/28/2020	Fastenal Industrial Supplies	1000' 2Ply Bath Tissue	238.15	3,423.02
05/28/2020	Fastenal Industrial Supplies	1000' 2Ply Bath Tissue	42.03	3,465.05
06/24/2020	Fastenal Industrial Supplies	4.5"x3/32" Cut Off Wheels for Grinder	7.45	3,472.50
06/24/2020	Fastenal Industrial Supplies	800' BROWN PAPER TOWEL ROLL	75.62	3,548.12
06/24/2020	Fastenal Industrial Supplies	800' BROWN PAPER TOWEL ROLL	8.40	3,556.52
06/24/2020	Fastenal Industrial Supplies	1LDebAzureHandCleaner	75.92	3,632.44
06/24/2020	Fastenal Industrial Supplies	1LDebAzureHandCleaner	8.43	3,640.87
06/24/2020	Fastenal Industrial Supplies	1000' 2PlyBathTissue	117.68	3,758.55
06/24/2020	Fastenal Industrial Supplies	1000' 2PlyBathTissue	13.07	3,771.62
06/24/2020	Fastenal Industrial Supplies	XL 6milBlackGlove	271.60	4,043.22
	Total Fastenal Industrial Supplies		30.05	4,043.22
	Ferguson Enterprises, Inc.	EB CLST SEAT COMM OFLC WHIT	30.05	30.05
	Ferguson Enterprises, Inc.		30.05	30.05
	Total Ferguson Enterprises, Inc.			
	FRED MEYER	UNLEADED REG EQ#1108 2017 F250 Ford Truck MILEAGE: 15,489	71.03	71.03
	FRED MEYER	UNLEADED REG MILEAGE: 15,679	70.19	141.22
	FRED MEYER	BULK PROPANE	27.80	169.02
	FRED MEYER	UNLEADED REG EQ#1108 2017 F250 Ford Truck MILEAGE: 15,840	70.13	239.15
	FRED MEYER	UNLEADED REG MILEAGE: 16,029	71.95	311.10
	FRED MEYER	UNLEADED REG MILEAGE: 16,227	78.19	389.29
	FRED MEYER	UNLEADED REG MILEAGE: 16,420	69.90	459.19
	FRED MEYER	UNLEADED REG EQ#1108 2017 F250 Ford Truck MILEAGE: 16,596	64.60	523.79
	FRED MEYER	UNLEADED REG EQ#1108 2017 F250 Ford Truck MILEAGE: 16,828	68.70	592.49

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Date	Name	Memo	Original Amount	Balance
05/12/2020	FRED MEYER	LYSOL CLEANER SPRAY	6.38	598.87
05/12/2020	FRED MEYER	ARM&HAMMER WIPES	9.98	608.85
05/13/2020	FRED MEYER	ARM&HAMMER WIPES	4.99	613.84
Total FRED MEYER				
Freeman Rock, Inc.				
01/08/2020	Freeman Rock, Inc.	BRK 2" OPEN QUARRY 44323	330.48	330.48
01/08/2020	Freeman Rock, Inc.	BRK 2" OPEN QUARRY 44323	332.10	662.58
01/08/2020	Freeman Rock, Inc.	BRK 2" OPEN QUARRY 44323	324.41	986.99
01/08/2020	Freeman Rock, Inc.	BROOKINGS DELIVERY ZONE 01	402.11	1,389.10
01/15/2020	Freeman Rock, Inc.	BRK 2" OPEN QUARRY 44381	319.14	1,674.64
01/09/2020	Freeman Rock, Inc.	BRK 2" OPEN QUARRY 44381	319.14	1,708.24
01/09/2020	Freeman Rock, Inc.	BRK 2" OPEN QUARRY 44384	297.68	1,739.57
01/15/2020	Freeman Rock, Inc.	BRK 2" OPEN QUARRY 44384	297.68	2,005.92
01/15/2020	Freeman Rock, Inc.	BROOKINGS DELIVERY ZONE 01	251.30	2,230.77
01/09/2020	Freeman Rock, Inc.	BROOKINGS DELIVERY ZONE 01	251.30	2,257.22
01/09/2020	Freeman Rock, Inc.	BROOKINGS REBATE	-91.38	2,230.77
01/09/2020	Freeman Rock, Inc.	BROOKINGS REBATE	-91.38	2,197.17
01/09/2020	Freeman Rock, Inc.	BROOKINGS REBATE	-91.38	2,165.84
01/31/2020	Freeman Rock, Inc.	BRK 2" OPEN QUARRY 44477	140.94	2,306.78
01/31/2020	Freeman Rock, Inc.	BROOKINGS DELIVERY ZONE 01	57.42	2,364.20
02/19/2020	Freeman Rock, Inc.	BRK 4-6" OPEN QUARRY 44683	40.00	2,404.20
02/19/2020	Freeman Rock, Inc.	BRK 2" OPEN QUARRY 44685	40.00	2,444.20
02/19/2020	Freeman Rock, Inc.	BRK 2" OPEN QUARRY 44685	40.00	2,484.20
02/19/2020	Freeman Rock, Inc.	BRK EARTH BLOCK FULL SIZE 2X2X6	130.00	2,614.20
03/05/2020	Freeman Rock, Inc.	BRK 4-6" OPEN QUARRY 44774	40.00	2,654.20
03/05/2020	Freeman Rock, Inc.	BRK 4-6" OPEN QUARRY 44775	40.00	2,694.20
03/24/2020	Freeman Rock, Inc.	DISPOSAL YARD CLIPPINGS 3 YS MINIMUM	15.00	2,709.20
03/24/2020	Freeman Rock, Inc.	DISPOSAL YARD CLIPPINGS 3 YS MINIMUM	15.00	2,724.20
04/24/2020	Freeman Rock, Inc.	DISPOSAL YARD CLIPPINGS 3 YS MINIMUM	105.00	2,829.20
04/24/2020	Freeman Rock, Inc.	DISPOSAL YARD CLIPPINGS 3 YS MINIMUM	150.00	2,979.20
05/07/2020	Freeman Rock, Inc.	DISPOSAL YARD CLIPPINGS 3 YS MINIMUM	15.00	2,994.20
Total Freeman Rock, Inc.				
Gerald W. Burns, CPA				
04/24/2020	Gerald W. Burns, CPA	Financial Consultant Project 2020	500.00	500.00
02/11/2020	Gerald W. Burns, CPA	Financial Consultant Project 2020	500.00	1,000.00
02/11/2020	Gerald W. Burns, CPA	Financial Consultant Project 2020	500.00	1,500.00
03/19/2020	Gerald W. Burns, CPA	Financial Consultant Project 2020	500.00	2,000.00
05/14/2020	Gerald W. Burns, CPA	Financial Consultant Project 2020	500.00	2,500.00
06/16/2020	Gerald W. Burns, CPA	Financial Consultant Project 2020	500.00	3,000.00
Total Gerald W. Burns, CPA				
GODaddy.com				
04/27/2020	GODaddy.com	COM DomainRenewal - Term 5 YRS beachfrontpark.com	90.85	90.85
Total GODaddy.com				
Gold Beach Lumber Yard, Inc.				
01/31/2020	Gold Beach Lumber Yard, Inc.	1x6x6' PREM DECAR FENCE D/E	249.50	249.50
01/31/2020	Gold Beach Lumber Yard, Inc.	2X4X6 PRESSURE TREATED DOUGLAS FIR	107.04	356.54
01/31/2020	Gold Beach Lumber Yard, Inc.	2X4X10 PRESSURE TREATED DOUGLAS FIR	107.88	464.42
02/04/2020	Gold Beach Lumber Yard, Inc.	REDIMIX CONCRETE 90# BAG 2/3CF Concrete mix for Indian Memorial Fence	179.70	644.12
02/04/2020	Gold Beach Lumber Yard, Inc.	SAKRETE ASPHALT PATCH 60#	461.58	1,105.70

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02/04/2020	Gold Beach Lumber Yard, Inc.	1/4" HEAT SHRINK TUBE	2.99	1,108.69
02/04/2020	Gold Beach Lumber Yard, Inc.	WHITE MARKING PAINT	31.96	1,140.65
02/04/2020	Gold Beach Lumber Yard, Inc.	3/4" 4X8 DCX PRESSURE TREAT PLYWOOD	42.99	1,183.64
02/27/2020	Gold Beach Lumber Yard, Inc.	SAKRETE ASPHALT PATCH 60#	208.81	1,248.69
02/12/2020	Gold Beach Lumber Yard, Inc.	SAKRETE ASPHALT PATCH 60#	208.81	1,392.45
02/25/2020	Gold Beach Lumber Yard, Inc.	3TAB SUPREME 25YR ONYX BLACK	65.98	1,428.19
02/27/2020	Gold Beach Lumber Yard, Inc.	3TAB SUPREME 25YR ONYX BLACK	65.98	1,458.43
02/27/2020	Gold Beach Lumber Yard, Inc.	GAF ZRIDGE SLATE 10"x33"	77.99	1,494.17
02/25/2020	Gold Beach Lumber Yard, Inc.	GAF ZRIDGE SLATE 10"x33"	77.99	1,536.42
02/27/2020	Gold Beach Lumber Yard, Inc.	3TAB SUPREME 25YR SHASTA WHITE	32.99	1,569.41
02/27/2020	Gold Beach Lumber Yard, Inc.	5CD HOOK BLADES	4.49	1,573.90
03/24/2020	Gold Beach Lumber Yard, Inc.	FLEXIBLE SEAL CLEAR	6.99	1,580.89
03/24/2020	Gold Beach Lumber Yard, Inc.	4" FOAM BRUSH	2.98	1,583.87
03/24/2020	CBN Enterprises/Barbara C	9" MAGIK ROLLER COVER CANDY STRIP 1/4"	19.96	1,603.83
03/24/2020	CBN Enterprises/Barbara C	9" 5-WIRE ROLLER FRAME	7.98	1,611.81
03/24/2020	CBN Enterprises/Barbara C	CLEAR WATERPROOFING SEALER	67.96	1,679.77
03/24/2020	CBN Enterprises/Barbara C	PAINTCARE RECOVERY FEE	3.80	1,683.57
03/24/2020	CBN Enterprises/Barbara C	11" WOOSTR TRAY LINER FITS R402	3.87	1,687.44
03/24/2020	Gold Beach Lumber Yard, Inc.	12OZ GOOF OFF SPRAY	7.99	1,695.43
03/24/2020	Gold Beach Lumber Yard, Inc.	9X11 SHT NRTN 3X ALU-OX 80 3PK	3.99	1,699.42
03/24/2020	Gold Beach Lumber Yard, Inc.	2x4x20 PRESSURE TREATED DOUGLAS FIR	99.95	1,799.37
03/24/2020	Gold Beach Lumber Yard, Inc.	2x8x20 PRESSURE TREATED DOUGLAS FIR	116.97	1,916.34
03/24/2020	Gold Beach Lumber Yard, Inc.	2x2x3 CEDAR S4S TK 16 BUNDLES 4 LOOSE	329.00	2,245.34
03/17/2020	Gold Beach Lumber Yard, Inc.	2x2x4 CEDAR S4S TK	399.00	2,574.34
03/24/2020	Gold Beach Lumber Yard, Inc.	2x2x4 CEDAR S4S TK	27.96	2,642.34
03/24/2020	Gold Beach Lumber Yard, Inc.	2x4x12 #2&BTR S4S GREEN DOUGLAS FIR	28.99	2,672.30
03/24/2020	Gold Beach Lumber Yard, Inc.	4X6X10 PRESSURE TREATED DOUGLAS FIR	2,701.29	2,711.28
03/24/2020	Gold Beach Lumber Yard, Inc.	1.2x6 SDS HAMMER BIT	9.99	2,721.77
03/24/2020	Gold Beach Lumber Yard, Inc.	2x2x4 CEDAR S4S TK	10.49	2,889.35
03/24/2020	Gold Beach Lumber Yard, Inc.	9X12 CANVAS DROP CLOTH	167.58	2,916.34
03/24/2020	Gold Beach Lumber Yard, Inc.	24" MAGNETIC ALUM LEVEL	26.99	2,943.33
03/24/2020	Gold Beach Lumber Yard, Inc.	9"X3/8" MARATHON COVER	97.99	3,041.33
03/24/2020	Gold Beach Lumber Yard, Inc.	11" WOOSTR TRAY LINER	20.97	3,035.30
03/31/2020	Gold Beach Lumber Yard, Inc.	GAF HIGH DEF PEWTER	3.87	3,039.17
03/31/2020	Gold Beach Lumber Yard, Inc.	GAF ZRIDGE PEWTER GRAY 10"x33"	342.90	3,382.07
03/31/2020	Gold Beach Lumber Yard, Inc.	3TAB SUPREME 25YR ONYX BLACK	76.39	3,458.46
03/31/2020	Gold Beach Lumber Yard, Inc.	12" CLASSIC TINNER SNIPS (Shop Tool)	34.99	3,493.45
03/31/2020	Gold Beach Lumber Yard, Inc.	3TAB SUPREME 25YR ONYX BLACK	24.99	3,518.44
03/31/2020	Gold Beach Lumber Yard, Inc.	3TAB SUPREME 25YR ONYX BLACK	34.99	3,553.43
04/24/2020	Gold Beach Lumber Yard, Inc.	12" 18T SAWZAL BLADE	26.99	3,580.42
04/24/2020	Gold Beach Lumber Yard, Inc.	BLADE RECIP 9 10TPI 5PK	26.99	3,607.41
04/24/2020	Gold Beach Lumber Yard, Inc.	ATLAS GOLVES SM	5.99	3,613.40
06/04/2020	Gold Beach Lumber Yard, Inc.	100CT 28X58 CAN LINER	27.59	3,640.99
06/04/2020	Gold Beach Lumber Yard, Inc.	100CT 28X58 CAN LINER	6.90	3,647.89
06/04/2020	Gold Beach Lumber Yard, Inc.	HILLMAN BOLTS	27.48	3,675.37
06/11/2020	Gold Beach Lumber Yard, Inc.	2"x20 SCH40 PVC PIPE	310.41	3,985.78
06/11/2020	Gold Beach Lumber Yard, Inc.	2" SCH40 PVC COUPLING	19.99	4,005.77
06/11/2020	Gold Beach Lumber Yard, Inc.	1/2" PINT PVC PIPE CEMENT	11.94	4,017.71
06/11/2020	Gold Beach Lumber Yard, Inc.	2" PVC SLIP FIX COUPLING	7.99	4,025.70
06/16/2020	Gold Beach Lumber Yard, Inc.	100CT 38X58 CAN LINER	39.98	4,065.68
06/12/2020	Gold Beach Lumber Yard, Inc.	CROSSBOW WEED & BRUSH 1 GAL	206.94	4,272.62
06/16/2020	Gold Beach Lumber Yard, Inc.	CROSSBOW WEED & BRUSH 1 GAL	139.98	4,282.49
06/12/2020	Gold Beach Lumber Yard, Inc.	16OZ GOOF OFF REMOVER	139.98	4,412.60
06/16/2020	Gold Beach Lumber Yard, Inc.	16OZ GOOF OFF REMOVER	15.98	4,413.73
06/16/2020	Gold Beach Lumber Yard, Inc.	16OZ GOOF OFF REMOVER	15.98	4,428.58

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Date	Name	Memo	Original Amount	Balance
Total Gold Beach Lumber Yard, Inc.				
				4,428.58
Gowman Electric, Inc.				
01/23/2020	Gowman Electric, Inc.	1/15/2020- Changed 125A breaker at the RV Park. Charges applied to Electrical Contract	85.00	85.00
01/23/2020	Gowman Electric, Inc.	Job Materials Charges applied to Electrical Contract	24.65	109.65
01/31/2020	Gowman Electric, Inc.	1/21/2020- Changed 30A receptacle at B2 P-9. Charges applied to Electrical Contract	85.00	194.65
01/31/2020	Gowman Electric, Inc.	1/28/2020- Job Material - Concrete junction box for boat storage yard. Charges applied to Elect...	493.77	688.42
02/19/2020	Gowman Electric, Inc.	Charges applied to Electrical Contract 2020 Journeyman Hours - Greg Work in Boat Storage	127.50	815.92
02/19/2020	Gowman Electric, Inc.	Charges applied to Electrical Contract 2020 Job Materials	7.41	823.33
02/19/2020	Gowman Electric, Inc.	Charges applied to Electrical Contract 2020 Journeyman Hours - Greg Work on Boat Storage	212.50	1,035.83
03/19/2020	Gowman Electric, Inc.	2/21/20- Journeyman Hours - Greg Replaced solar panel and controller for water alarm Charges ...	297.50	1,333.33
03/19/2020	Gowman Electric, Inc.	3/12/2020-Journeyman Hours - Greg Replaced GFIs in spaces 88 and 88A in RV Park. Charges appli...	85.00	1,418.33
03/19/2020	Gowman Electric, Inc.	Job Materials Charges applied to Electrical Contract 2020	41.76	1,460.09
03/31/2020	Gowman Electric, Inc.	3/31/2020-Journeyman Hours - Greg 3/31/2020-Checked pedestal #56 in PV Park, found it had caught...	85.00	1,545.09
03/31/2020	Gowman Electric, Inc.	Job Materials - New Pedestal	426.40	1,971.49
05/28/2020	Gowman Electric, Inc.	5/14/2020 - Journeyman Hours - Greg Changed lights in Port Office to LED and bulbs in Lights on...	170.00	2,141.49
05/28/2020	Gowman Electric, Inc.	Job Materials Charges applied to Electrical Contract 2020	350.69	2,492.18
05/28/2020	Gowman Electric, Inc.	5/27/2020- Journeyman Hours - Greg Found an repaired bad connection feeding pedestals in boat y...	170.00	2,662.18
06/04/2020	Gowman Electric, Inc.	Journeyman Hours - Greg 5/20/2020- Changed pedestal in RV Park, space #56 Charges applied to ...	85.00	2,747.18
06/04/2020	Gowman Electric, Inc.	Journeyman Hours - Greg 06/01/2020- Unhooked hoist at Bomsteins Charges applied to Electric...	85.00	2,832.18
06/04/2020	Gowman Electric, Inc.	Journeyman Hours - Greg 06/02/2020-Replaced GFIs in space 54 in RV Park. Charges applied to El...	85.00	2,917.18
06/04/2020	Gowman Electric, Inc.	Job Materials Charges applied to Electrical Contract 2020	20.88	2,938.06
06/04/2020	The Hungry Clam	Journeyman Hours - Greg 06/02/2020- Changed Fluorescent in kitchen at Hungry Clam to LED. Ch...	85.00	3,023.06
06/04/2020	Gowman Electric, Inc.	Job Materials Charges applied to Electrical Contract 2020	48.10	3,071.16
06/24/2020	Gowman Electric, Inc.	Journeyman Hours - Greg 06/17/2020- Hooked hoist at Bomsteins Charges applied to Electrical...	85.00	3,156.16
Total Gowman Electric, Inc.				
				3,156.16
Grants Pass Water Lab, Inc.				
03/31/2020	Grants Pass Water Lab, Inc.	IRON Test	25.00	25.00
03/31/2020	Grants Pass Water Lab, Inc.	ALUMINUM Test	25.00	50.00
03/31/2020	Grants Pass Water Lab, Inc.	1200-Z Storm Water Test	200.00	250.00
03/31/2020	Grants Pass Water Lab, Inc.	IRON Test	25.00	275.00
03/31/2020	Grants Pass Water Lab, Inc.	ALUMINUM Test	25.00	300.00
03/31/2020	Grants Pass Water Lab, Inc.	1200-Z Storm Water Test	200.00	500.00
03/31/2020	Grants Pass Water Lab, Inc.	IRON Test	25.00	525.00
03/31/2020	Grants Pass Water Lab, Inc.	ALUMINUM Test	25.00	550.00
03/31/2020	Grants Pass Water Lab, Inc.	1200-Z Storm Water Test	200.00	750.00
03/31/2020	Grants Pass Water Lab, Inc.	IRON Test	25.00	775.00
03/31/2020	Grants Pass Water Lab, Inc.	ALUMINUM Test	25.00	800.00
03/31/2020	Grants Pass Water Lab, Inc.	1200-Z Storm Water Test	200.00	1,000.00
03/31/2020	Grants Pass Water Lab, Inc.	IRON Test	25.00	1,025.00
03/31/2020	Grants Pass Water Lab, Inc.	ALUMINUM Test	25.00	1,050.00
03/31/2020	Grants Pass Water Lab, Inc.	1200-Z Storm Water Test	200.00	1,250.00
03/31/2020	Grants Pass Water Lab, Inc.	IRON Test	25.00	1,275.00
03/31/2020	Grants Pass Water Lab, Inc.	ALUMINUM Test	25.00	1,300.00
03/31/2020	Grants Pass Water Lab, Inc.	1200-Z Storm Water Test	200.00	1,500.00
05/14/2020	Grants Pass Water Lab, Inc.	IRON Test 103 Boat Yard	35.00	1,535.00
05/14/2020	Grants Pass Water Lab, Inc.	ALUMINUM Test 103 Boat Yard	35.00	1,570.00
05/14/2020	Grants Pass Water Lab, Inc.	1200-Z Storm Water Test 103 Boat Yard	200.00	1,770.00
05/14/2020	Grants Pass Water Lab, Inc.	IRON Test 202 Hallmark Drain	35.00	1,805.00
05/14/2020	Grants Pass Water Lab, Inc.	ALUMINUM Test 202 Hallmark Drain	35.00	1,840.00
05/14/2020	Grants Pass Water Lab, Inc.	1200-Z Storm Water Test 202 Hallmark Drain	200.00	2,040.00
05/14/2020	Grants Pass Water Lab, Inc.	IRON Test 203 Fuel Tank	35.00	2,075.00
05/14/2020	Grants Pass Water Lab, Inc.	ALUMINUM Test 203 Fuel Tank	35.00	2,110.00
05/14/2020	Grants Pass Water Lab, Inc.	1200-Z Storm Water Test 203 Fuel Tank	200.00	2,310.00

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Date	Name	Memo	Original Amount	Balance
05/14/2020	Grants Pass Water Lab, Inc.	IRON Test 302 Gear Storage	35.00	2,345.00
05/14/2020	Grants Pass Water Lab, Inc.	ALUMINUM Test 302 Gear Storage	35.00	2,380.00
05/14/2020	Grants Pass Water Lab, Inc.	1200-Z Storm Water Test 302 Gear Storage	200.00	2,580.00
05/14/2020	Grants Pass Water Lab, Inc.	IRON Test 304 Receiving Dock	35.00	2,615.00
05/14/2020	Grants Pass Water Lab, Inc.	ALUMINUM Test 304 Receiving Dock	35.00	2,650.00
05/14/2020	Grants Pass Water Lab, Inc.	1200-Z Storm Water Test 304 Receiving Dock	200.00	2,850.00
05/14/2020	Grants Pass Water Lab, Inc.	IRON Test 305 Gear Storage	35.00	2,885.00
05/14/2020	Grants Pass Water Lab, Inc.	ALUMINUM Test 305 Gear Storage	35.00	2,920.00
05/14/2020	Grants Pass Water Lab, Inc.	1200-Z Storm Water Test 305 Gear Storage	200.00	3,120.00
Total Grants Pass Water Lab, Inc. 3,120.00				
Harbor Logging Supply, Inc.				
03/05/2020	Harbor Logging Supply, Inc.	60' 5/16 CHAIN	159.00	159.00
03/05/2020	Harbor Logging Supply, Inc.	5/16 GRAB HOOKS	56.10	215.10
05/07/2020	Harbor Logging Supply, Inc.	Materials to attach liftgate on EQ#1110 2007 Chevrolet CK2500	131.69	215.12
03/19/2020	Harbor Logging Supply, Inc.	Materials to attach liftgate on EQ#1110 2007 Chevrolet CK2500	131.69	346.79
05/07/2020	Harbor Logging Supply, Inc.	Aluminum Welding Tips	6.00	352.79
05/07/2020	Harbor Logging Supply, Inc.	5/16 Choker	20.00	372.79
05/07/2020	Harbor Logging Supply, Inc.	2x2 Aluminum	687.00	1,059.79
06/11/2020	Harbor Logging Supply, Inc.	1 LB spool alum wire (Launch Ramp)	15.00	1,074.79
06/11/2020	Harbor Logging Supply, Inc.	7' 3/8x2 Alum Fla (Launch Ramp)	30.87	1,105.66
06/11/2020	Harbor Logging Supply, Inc.	4 1/2 Grinding Wheels (Handrail)	6.30	1,111.96
06/11/2020	Harbor Logging Supply, Inc.	1' 1/4x2 Flat	1.95	1,113.91
Total Harbor Logging Supply, Inc. 1,113.91				
Harbor Sanitary District				
01/08/2020	Harbor Sanitary District	1403C Port of Brookings Harbor Meter #30150 Catalyst Sealfood	236.34	236.34
01/08/2020	Harbor Sanitary District	1723C Port of Brookings Harbor Meter#03085000 (RV PARK)	256.39	492.73
01/08/2020	Harbor Sanitary District	1724C Port of Brookings Harbor Westside R/R Meter#30750 (KITE FIELD/ CS DOCKS)	93.07	585.80
01/08/2020	Harbor Sanitary District	1725C Port of Brookings Harbor OLD FERREL GAS Meter#302 (CHETCO MARINE)	102.00	687.80
01/08/2020	Harbor Sanitary District	1757C Port of Brookings Harbor METER#02200000 (BOAT LAUNCH/FISH STATION)	322.94	1,010.74
01/08/2020	Harbor Sanitary District	1759C Port of Brookings Harbor 4M TACKLE/PORT SHOP (BOAT YARD)	51.00	1,061.74
01/08/2020	Harbor Sanitary District	1771C Port of Brookings Harbor Meter#22100 (ZOLAS)	144.90	1,206.64
01/08/2020	Harbor Sanitary District	1837C METER#02220000 (MAIN RETAIL CENTER)	1,499.32	2,705.96
01/08/2020	Harbor Sanitary District	1861C Port of Brookings Harbor/16011 Lower Harbor Road- Pacifica Boat Basin LLC	276.98	2,982.94
01/08/2020	Harbor Sanitary District	1911C Port of Brookings Harbor HALLMARK	33.14	3,016.08
01/08/2020	Harbor Sanitary District	2024C Port of Brookings Harbor FUEL DOCK	33.14	3,049.22
01/08/2020	Harbor Sanitary District	2026C Port of Brookings Harbor PUBLIC DOCKS (SPORT DOCKS)	33.14	3,082.36
01/08/2020	Harbor Sanitary District	2041C Port of Brookings Harbor Meter#22450 BOAT SHOP	33.14	3,115.50
01/08/2020	Harbor Sanitary District	2068C Port of Brookings Harbor/BG Fisheries Meter#226	140.30	3,255.80
02/04/2020	Harbor Sanitary District	1403C Port of Brookings Harbor Meter #30150 Catalyst Sealfood	348.10	3,603.90
02/04/2020	Harbor Sanitary District	1723C Port of Brookings Harbor Meter#03085000 (RV PARK)	158.16	3,762.06
02/04/2020	Harbor Sanitary District	1724C Port of Brookings Harbor Westside R/R Meter#30750 (KITE FIELD/ CS DOCKS)	93.07	3,855.13
02/04/2020	Harbor Sanitary District	1725C Port of Brookings Harbor OLD FERREL GAS Meter#302 (CHETCO MARINE)	128.79	3,983.92
02/04/2020	Harbor Sanitary District	1757C Port of Brookings Harbor METER#02200000 (BOAT LAUNCH/FISH STATION)	363.58	4,347.50
02/04/2020	Harbor Sanitary District	1759C Port of Brookings Harbor 4M TACKLE/PORT SHOP (BOAT YARD)	42.07	4,389.57
02/04/2020	Harbor Sanitary District	1771C Port of Brookings Harbor Meter#22100 (ZOLAS)	185.54	4,575.11
02/04/2020	Harbor Sanitary District	1837C METER#02220000 (MAIN RETAIL CENTER)	1,936.20	6,511.31
02/04/2020	Harbor Sanitary District	1861C Port of Brookings Harbor/16011 Lower Harbor Road- Pacifica Boat Basin LLC	327.78	6,839.09
02/04/2020	Harbor Sanitary District	1911C Port of Brookings Harbor HALLMARK	33.14	6,872.23
02/04/2020	Harbor Sanitary District	2024C Port of Brookings Harbor FUEL DOCK	33.14	6,905.37
02/04/2020	Harbor Sanitary District	2026C Port of Brookings Harbor PUBLIC DOCKS (SPORT DOCKS)	33.14	6,938.51
02/04/2020	Harbor Sanitary District	2041C Port of Brookings Harbor Meter#22450 BOAT SHOP	131.37	7,069.88
02/04/2020	Harbor Sanitary District	2068C Port of Brookings Harbor/BG Fisheries Meter#226	399.27	7,469.15
03/05/2020	Harbor Sanitary District	1403C Port of Brookings Harbor Meter #30150 Catalyst Sealfood	358.26	7,827.41

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Date	Name	Memo	Original Amount	Balance
03/05/2020	Harbor Sanitary District	1723C Port of Brookings Harbor Meter#03085000 (RV PARK)	184.95	8,012.36
03/05/2020	Harbor Sanitary District	1724C Port of Brookings Harbor Westside R/R Meter#30750 (KITE FIELD/CS DOCKS)	128.79	8,141.15
03/05/2020	Harbor Sanitary District	1725C Port of Brookings Harbor OLD FERREL GAS Meter#302 (CHETCO MARINE)	137.72	8,278.87
03/05/2020	Harbor Sanitary District	1759C Port of Brookings Harbor 4M TACKLE/PORT SHOP (BOAT LAUNCH/FISH STATION)	272.14	8,551.01
03/05/2020	Harbor Sanitary District	1771C Port of Brookings Harbor Meter#22100 (ZOLAS)	42.07	8,593.08
03/05/2020	Harbor Sanitary District	1837C METER#02220000 (MAIN RETAIL CENTER)	165.22	8,758.30
03/05/2020	Harbor Sanitary District	1861C Port of Brookings Harbor/16011 Lower Harbor Road- Pacifica Boat Basin LLC	2,088.60	10,846.90
03/05/2020	Harbor Sanitary District	1911C Port of Brookings Harbor HALLMARK	307.46	11,154.36
03/05/2020	Harbor Sanitary District	2024C Port of Brookings Harbor FUEL DOCK	33.14	11,187.50
03/05/2020	Harbor Sanitary District	2028C Port of Brookings Harbor PUBLIC DOCKS (SPORT DOCKS)	33.14	11,220.64
03/05/2020	Harbor Sanitary District	2041C Port of Brookings Harbor Meter#22450 BOAT SHOP	33.14	11,253.78
03/05/2020	Harbor Sanitary District	2068C Port of Brookings Harbor/BC Fisheries Meter#226	86.72	11,340.50
04/02/2020	Harbor Sanitary District	1403C Port of Brookings Harbor Meter #30150 Catalyst Sealbood	372.48	11,712.98
04/02/2020	Harbor Sanitary District	1723C Port of Brookings Harbor Meter#03085000 (RV PARK)	220.67	12,040.76
04/02/2020	Harbor Sanitary District	1724C Port of Brookings Harbor Westside R/R Meter#30750 (KITE FIELD/CS DOCKS)	110.93	12,151.69
04/02/2020	Harbor Sanitary District	1725C Port of Brookings Harbor OLD FERREL GAS Meter#302 (CHETCO MARINE)	102.00	12,253.69
04/02/2020	Harbor Sanitary District	1757C Port of Brookings Harbor METER#02200000 (BOAT LAUNCH/FISH STATION)	333.10	12,586.79
04/02/2020	Harbor Sanitary District	1759C Port of Brookings Harbor 4M TACKLE/PORT SHOP (BOAT YARD)	51.00	12,637.79
04/02/2020	Harbor Sanitary District	1771C Port of Brookings Harbor Meter#22100 (ZOLAS)	155.06	12,792.85
04/02/2020	Harbor Sanitary District	1837C METER#02220000 (MAIN RETAIL CENTER)	3,043.64	15,836.49
04/02/2020	Harbor Sanitary District	1861C Port of Brookings Harbor/16011 Lower Harbor Road- Pacifica Boat Basin LLC	297.30	16,133.79
04/02/2020	Harbor Sanitary District	1911C Port of Brookings Harbor HALLMARK	33.14	16,166.93
04/02/2020	Harbor Sanitary District	2024C Port of Brookings Harbor FUEL DOCK	33.14	16,200.07
04/02/2020	Harbor Sanitary District	2028C Port of Brookings Harbor PUBLIC DOCKS (SPORT DOCKS)	33.14	16,233.21
04/02/2020	Harbor Sanitary District	2041C Port of Brookings Harbor Meter#22450 BOAT SHOP	77.79	16,311.00
04/02/2020	Harbor Sanitary District	2068C Port of Brookings Harbor/BC Fisheries Meter#226	247.46	16,558.46
05/07/2020	Harbor Sanitary District	1403C Port of Brookings Harbor Meter #30150 Catalyst Sealbood	185.54	16,744.00
05/07/2020	Harbor Sanitary District	1723C Port of Brookings Harbor Meter#03085000 (RV PARK)	247.46	16,991.46
05/07/2020	Harbor Sanitary District	1724C Port of Brookings Harbor Westside R/R Meter#30750 (KITE FIELD/CS DOCKS)	128.79	17,120.25
05/07/2020	Harbor Sanitary District	1725C Port of Brookings Harbor OLD FERREL GAS Meter#302 (CHETCO MARINE)	155.58	17,275.83
05/07/2020	Harbor Sanitary District	1757C Port of Brookings Harbor METER#02200000 (BOAT LAUNCH/FISH STATION)	444.86	17,720.69
05/07/2020	Harbor Sanitary District	1759C Port of Brookings Harbor 4M TACKLE/PORT SHOP (BOAT YARD)	42.07	17,762.76
05/07/2020	Harbor Sanitary District	1771C Port of Brookings Harbor Meter#22100 (ZOLAS)	155.06	17,917.82
05/07/2020	Harbor Sanitary District	1837C METER#02220000 (MAIN RETAIL CENTER)	2,281.64	20,199.46
05/07/2020	Harbor Sanitary District	1861C Port of Brookings Harbor/16011 Lower Harbor Road- Pacifica Boat Basin LLC	63.62	20,263.08
05/07/2020	Harbor Sanitary District	1911C Port of Brookings Harbor HALLMARK	33.14	20,296.22
05/07/2020	Harbor Sanitary District	2024C Port of Brookings Harbor FUEL DOCK	33.14	20,329.36
05/07/2020	Harbor Sanitary District	2028C Port of Brookings Harbor PUBLIC DOCKS (SPORT DOCKS)	33.14	20,362.50
05/07/2020	Harbor Sanitary District	2041C Port of Brookings Harbor Meter#22450 BOAT SHOP	77.79	20,440.29
06/04/2020	Harbor Sanitary District	2068C Port of Brookings Harbor/BC Fisheries Meter#226	220.67	20,660.96
06/04/2020	Harbor Sanitary District	1403C Port of Brookings Harbor Meter #30150 Catalyst Sealbood	195.70	20,856.66
06/04/2020	Harbor Sanitary District	1723C Port of Brookings Harbor Meter#03085000 (RV PARK)	140.30	21,006.96
06/04/2020	Harbor Sanitary District	1724C Port of Brookings Harbor Westside R/R Meter#30750 (KITE FIELD/CS DOCKS)	102.00	21,108.96
06/04/2020	Harbor Sanitary District	1725C Port of Brookings Harbor OLD FERREL GAS Meter#302 (CHETCO MARINE)	164.51	21,273.47
06/04/2020	Harbor Sanitary District	1757C Port of Brookings Harbor METER#02200000 (BOAT LAUNCH/FISH STATION)	424.54	21,698.01
06/04/2020	Harbor Sanitary District	1759C Port of Brookings Harbor 4M TACKLE/PORT SHOP (BOAT YARD)	51.00	21,749.01
06/04/2020	Harbor Sanitary District	1771C Port of Brookings Harbor Meter#22100 (ZOLAS)	155.06	21,904.07
06/04/2020	Harbor Sanitary District	1837C METER#02220000 (MAIN RETAIL CENTER)	341.08	22,245.15
06/04/2020	Harbor Sanitary District	1861C Port of Brookings Harbor/16011 Lower Harbor Road- Pacifica Boat Basin LLC	83.94	22,329.09
06/04/2020	Harbor Sanitary District	1911C Port of Brookings Harbor HALLMARK	33.14	22,362.23
06/04/2020	Harbor Sanitary District	2024C Port of Brookings Harbor FUEL DOCK	33.14	22,395.37
06/04/2020	Harbor Sanitary District	2028C Port of Brookings Harbor PUBLIC DOCKS (SPORT DOCKS)	33.14	22,428.51
06/04/2020	Harbor Sanitary District	2041C Port of Brookings Harbor Meter#22450 BOAT SHOP	95.65	22,524.16
06/04/2020	Harbor Sanitary District	2068C Port of Brookings Harbor/BC Fisheries Meter#226	113.51	22,637.67
06/11/2020	Harbor Sanitary District	Portable Toilet Permit - valid to 10/30/2020 Permit for 6 Portable Toilets	10.00	22,647.67

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Date	Name	Memo	Original Amount	Balance
04/01/2020	Harbor Water District P.U.D.	ACCT#02225000 BASIN#7 (DOCKS/BOATWASH)	-877.64	5,556.85
04/01/2020	Harbor Water District P.U.D.	ACCT#02225000 BASIN#7 (DOCKS/BOATWASH)	-877.64	5,547.06
04/01/2020	Harbor Water District P.U.D.	ACCT#02225000 BASIN#7 (DOCKS/BOATWASH)	-877.64	5,538.84
04/01/2020	Harbor Water District P.U.D.	ACCT#02225000 BASIN#7 (DOCKS/BOATWASH)	-877.64	5,487.01
04/01/2020	Harbor Water District P.U.D.	ACCT#02225000 BASIN#7 (DOCKS/BOATWASH)	-877.64	5,474.78
04/01/2020	Harbor Water District P.U.D.	ACCT#02225000 BASIN#7 (DOCKS/BOATWASH)	-877.64	4,860.51
04/01/2020	Harbor Water District P.U.D.	ACCT#02225000 BASIN#7 (DOCKS/BOATWASH)	-877.64	4,786.68
04/01/2020	Harbor Water District P.U.D.	ACCT#02225000 BASIN#7 (DOCKS/BOATWASH)	-877.64	4,761.30
04/01/2020	Harbor Water District P.U.D.	ACCT#02245002 16288 LOWER HARBOR ROAD (BOAT/REPAIR SHOP)	1,943.36	4,737.18
04/01/2020	Harbor Water District P.U.D.	ACCT#02245002 16288 LOWER HARBOR ROAD (BOAT/REPAIR SHOP)	1,943.36	6,066.27
04/01/2020	Harbor Water District P.U.D.	ACCT#02250000 16278 LOWER HARBOR ROAD (BC FISHERIES)	38.68	6,680.54
04/01/2020	Harbor Water District P.U.D.	ACCT#02250000 16278 LOWER HARBOR ROAD (BC FISHERIES)	38.68	6,706.99
04/01/2020	Harbor Water District P.U.D.	ACCT#03012501 16266 LOWER HARBOR ROAD (BROOKINGS HARBOR ICE & Bornstein)	163.98	6,719.22
04/01/2020	Harbor Water District P.U.D.	ACCT#03012501 16266 LOWER HARBOR ROAD (BROOKINGS HARBOR ICE & Bornstein)	163.98	6,771.05
04/10/2020	Harbor Water District P.U.D.	ACCT#03015200 LOWER HARBOR ROAD (YARD SHOP)	26.00	6,883.20
04/01/2020	Harbor Water District P.U.D.	ACCT#03015200 LOWER HARBOR ROAD (YARD SHOP)	26.00	6,909.98
04/10/2020	Harbor Water District P.U.D.	ACCT#03025000 LOWER HARBOR ROAD (COMMERCIAL RESTROOMS)	30.98	6,930.39
04/01/2020	Harbor Water District P.U.D.	ACCT#03025000 LOWER HARBOR ROAD (COMMERCIAL RESTROOMS)	30.98	6,940.18
04/01/2020	Harbor Water District P.U.D.	ACCT#03030000 LOWER HARBOR ROAD (COMMERCIAL DOCK)	71.02	6,962.63
04/10/2020	Harbor Water District P.U.D.	ACCT#03030000 LOWER HARBOR ROAD (COMMERCIAL DOCK)	71.02	7,011.20
04/01/2020	Harbor Water District P.U.D.	ACCT#030500 16060 LOWER HARBOR ROAD (YARD SHOP)	26.00	7,028.98
04/01/2020	Harbor Water District P.U.D.	ACCT#030500 16060 LOWER HARBOR ROAD (YARD SHOP)	26.00	7,037.20
04/10/2020	Harbor Water District P.U.D.	ACCT#03070000 PORT (BOAT YARD)	26.00	7,045.42
04/01/2020	Harbor Water District P.U.D.	ACCT#03070000 PORT (BOAT YARD)	26.00	7,063.20
04/10/2020	Harbor Water District P.U.D.	ACCT#03075000 PORT (KITE FIELD RESTROOM)	31.96	7,085.06
04/01/2020	Harbor Water District P.U.D.	ACCT#03075000 PORT (KITE FIELD RESTROOM)	31.96	7,095.16
04/10/2020	Harbor Water District P.U.D.	ACCT#03080000 WEST SIDE DOCK (COMMERCIAL SPORT DOCKS)	28.40	7,114.58
04/01/2020	Harbor Water District P.U.D.	ACCT#03080000 WEST SIDE DOCK (COMMERCIAL SPORT DOCKS)	28.40	7,123.56
04/01/2020	Harbor Water District P.U.D.	ACCT#03085000 BOAT BASIN ROAD (BEACHFRONT RV PARK)	76.30	7,147.68
04/10/2020	Harbor Water District P.U.D.	ACCT#03085000 BOAT BASIN ROAD (BEACHFRONT RV PARK)	76.30	7,199.86
05/07/2020	Harbor Water District P.U.D.	ACCT#02200000 PORT (SPORT BASIN/LAUNCH RAMPS/FISH STATIONS)	101.70	7,301.56
05/07/2020	Harbor Water District P.U.D.	ACCT#02245002 16288 LOWER HARBOR ROAD (PORT OFFICE/BOARDWALK)	311.68	7,613.24
05/07/2020	Harbor Water District P.U.D.	ACCT#02250000 16278 LOWER HARBOR ROAD (BOAT/REPAIR SHOP)	908.60	8,521.84
05/07/2020	Harbor Water District P.U.D.	ACCT#03012501 16266 LOWER HARBOR ROAD (BC FISHERIES)	29.20	8,551.04
05/07/2020	Harbor Water District P.U.D.	ACCT#03012501 16266 LOWER HARBOR ROAD (BROOKINGS HARBOR ICE & Bornstein)	191.84	8,742.88
05/07/2020	Harbor Water District P.U.D.	ACCT#03025000 LOWER HARBOR ROAD (COMMERCIAL RESTROOMS)	26.00	8,768.88
05/07/2020	Harbor Water District P.U.D.	ACCT#03025000 LOWER HARBOR ROAD (COMMERCIAL RESTROOMS)	37.84	8,806.72
05/07/2020	Harbor Water District P.U.D.	ACCT#03030000 LOWER HARBOR ROAD (COMMERCIAL DOCK)	103.78	8,910.50
05/07/2020	Harbor Water District P.U.D.	ACCT#030500 16060 LOWER HARBOR ROAD (YARD SHOP)	26.00	8,936.50
05/07/2020	Harbor Water District P.U.D.	ACCT#03070000 PORT (BOAT YARD)	26.00	8,962.50
05/07/2020	Harbor Water District P.U.D.	ACCT#03075000 PORT (KITE FIELD RESTROOM)	33.64	8,996.14
05/07/2020	Harbor Water District P.U.D.	ACCT#03080000 WEST SIDE DOCK (COMMERCIAL SPORT DOCKS)	32.52	9,028.66
05/07/2020	Harbor Water District P.U.D.	ACCT#03085000 BOAT BASIN ROAD (BEACHFRONT RV PARK)	82.30	9,110.96
06/04/2020	Harbor Water District P.U.D.	ACCT#02200000 PORT (SPORT BASIN/LAUNCH RAMPS/FISH STATIONS)	97.36	9,208.32
06/04/2020	Harbor Water District P.U.D.	ACCT#02245002 16288 LOWER HARBOR ROAD (PORT OFFICE/BOARDWALK)	44.00	9,252.32
06/04/2020	Harbor Water District P.U.D.	ACCT#03012501 16266 LOWER HARBOR ROAD (BC FISHERIES)	34.34	9,286.66
06/04/2020	Harbor Water District P.U.D.	ACCT#03012501 16266 LOWER HARBOR ROAD (BROOKINGS HARBOR ICE & Bornstein)	35.32	9,321.98
06/04/2020	Harbor Water District P.U.D.	ACCT#03015200 LOWER HARBOR ROAD (YARD SHOP)	268.56	9,590.54
06/04/2020	Harbor Water District P.U.D.	ACCT#03025000 LOWER HARBOR ROAD (COMMERCIAL RESTROOMS)	26.00	9,616.54
06/04/2020	Harbor Water District P.U.D.	ACCT#03025000 LOWER HARBOR ROAD (COMMERCIAL RESTROOMS)	39.66	9,656.20
06/04/2020	Harbor Water District P.U.D.	ACCT#03030000 LOWER HARBOR ROAD (COMMERCIAL DOCK)	91.46	9,747.66
06/04/2020	Harbor Water District P.U.D.	ACCT#030500 16060 LOWER HARBOR ROAD (YARD SHOP)	26.00	9,773.66
06/04/2020	Harbor Water District P.U.D.	ACCT#03075000 PORT (KITE FIELD RESTROOM)	26.00	9,799.66
06/04/2020	Harbor Water District P.U.D.	ACCT#03080000 WEST SIDE DOCK (COMMERCIAL SPORT DOCKS)	29.60	9,829.26
06/04/2020	Harbor Water District P.U.D.	ACCT#03080000 WEST SIDE DOCK (COMMERCIAL SPORT DOCKS)	31.40	9,860.66

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Date	Name	Memo	Original Amount	Balance
06/04/2020	Harbor Water District P.U.D.	ACCT#03085000 BOAT BASIN ROAD (BEACHFRONT RV PARK)	57.70	9,918.36
Total Harbor Water District P.U.D.				
Hartwick Automotive				
02/04/2020	Hartwick Automotive	Engine Oil Filter Remove & Replace (Labor)	19.00	19.00
02/04/2020	Hartwick Automotive	Oil Filter - NAPA Gold (Parts)	9.77	28.77
02/04/2020	Hartwick Automotive	NAPA Full Synthetic 5W30 Motor Oil - 1 qt (Parts)	40.88	69.65
02/04/2020	Hartwick Automotive	Shop Supplies	0.95	70.60
06/11/2020	Hartwick Automotive	6/4/2020-Lube, Oil and Filter Change EQ#1110 2007 Chevrolet CK2500 Mileage 135,915 Parts & Labor	54.03	124.63
Total Hartwick Automotive				
Highway Specialties, LLC				
04/30/2020	Highway Specialties, LLC	FG 336 YELLOW 3" DELINIATORS - used around retail parking lot	198.00	198.00
04/30/2020	Highway Specialties, LLC	FG 300 YELLOW BASE - used around retail parking lot	80.00	278.00
04/30/2020	Highway Specialties, LLC	FREIGHT	40.00	318.00
Total Highway Specialties, LLC				
Home Depot				
02/25/2020	Home Depot	HUSKY 8G 150 PSI HOTDOG COMPRESSOR	159.00	159.00
02/25/2020	Home Depot	GR 15D 1-1/4"x120 EGSMTX COIL RF 7.2M ROOF NAILS	22.98	181.98
02/25/2020	Home Depot	1/4 NPT X 1/4 IM AIR ACC KIT 4PC CONNECT KIT	6.98	188.96
02/25/2020	Home Depot	1/4 NPT X 1/4 IM COUPLER KIT. 4PC	7.98	196.94
02/25/2020	Home Depot	3/8 X 50 YELLOW HYBRID AIR HOSE	64.96	261.90
Total Home Depot				
Intuit				
04/01/2020	Intuit	Quickbooks Service Plan renewal for 2020	1,499.99	1,499.99
Total Intuit				
John Kellum/John's Portable Welding				
03/19/2020	John Kellum/John's Portable Welding	Materials and Labor to attach liftgate to EQ#1110 2007 Chevrolet CK2500	637.50	637.50
03/19/2020	John Kellum/John's Portable Welding	Materials and Labor to install 2 new tail light and mounts EQ#1110 2007 Chevrolet CK2500	412.50	1,050.00
04/17/2020	John Kellum/John's Portable Welding	4/13/2020-Build and fabricate handrail for Port Office	562.50	1,612.50
04/17/2020	John Kellum/John's Portable Welding	4/14/2020-Weld and grind hand rail for Port Office	300.00	1,912.50
04/17/2020	John Kellum/John's Portable Welding	4/7/2020-Weld Hand Rail to Ramp at Launch Ramp	150.00	2,062.50
05/28/2020	John Kellum/John's Portable Welding	4/6/2020-Install and Repair 2 handrails for Launch Ramp	112.50	2,175.00
05/28/2020	John Kellum/John's Portable Welding	4/21/2020-Weld and grind 5 hand rail for Launch Ramp	112.50	2,287.50
05/28/2020	John Kellum/John's Portable Welding	5/15/2020-Repair and Weld hand rail for Launch Ramp	112.50	2,400.00
05/28/2020	John Kellum/John's Portable Welding	5/20/2020- Repair to ladder/handrail located at Bornstein Dock 5/19/2020 Incident - FV PACIF...	187.50	2,587.50
06/24/2020	John Kellum/John's Portable Welding	Fabricated 20 sign mounts Basin 1	450.00	3,037.50
Total John Kellum/John's Portable Welding				
K&K Insurance Group, Inc.				
01/23/2020	K&K Insurance Group, Inc.	Annual Renewal Volunteer Insurance Policy #6AGP 0000006417001	225.00	225.00
Total K&K Insurance Group, Inc.				
Kendrick Equipment USA LLC				
04/17/2020	Kendrick Equipment USA LLC	ANNUAL INSPECTION OF TRAVELIFT (EQ# 4605) Comprehensive MT1 inspection Conducted by factory tra...	950.00	950.00
04/17/2020	Kendrick Equipment USA LLC	Travel Time	2,160.00	3,110.00
04/17/2020	Kendrick Equipment USA LLC	Mileage	1,006.25	4,116.25
04/17/2020	Kendrick Equipment USA LLC	Hotel/Per Diem	300.00	4,416.25

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Total Kendrick Equipment USA LLC				
02/04/2020	Kerr's Ace Hardware Inc			4,416.25
02/04/2020	Kerr's Ace Hardware Inc	ACRYLIC SHEET 24X48X100*	28.99	28.99
02/04/2020	Kerr's Ace Hardware Inc	THROUGHT THE ROOF 10.5OZ	8.99	37.98
02/04/2020	Kerr's Ace Hardware Inc	CUTOFF WHEEL 4-1/2X1/16X7/8	29.90	67.88
02/04/2020	Kerr's Ace Hardware Inc	GOOF OFF SPRAY VOC 12OZ	6.99	74.87
02/04/2020	Kerr's Ace Hardware Inc	PAD KNEE PRO NO MARK FLX	45.98	120.85
02/04/2020	Kerr's Ace Hardware Inc	ELBOW 90L ABS DWV 1.5"HXH	5.98	126.83
02/04/2020	Kerr's Ace Hardware Inc	PIPE ABS DWV 1.5"X10' FOAM 4/FT = PRICE PER FOOT - \$.94	3.76	130.59
02/04/2020	Kerr's Ace Hardware Inc	CEMENT ABS 4OZ	2.99	133.58
02/04/2020	Kerr's Ace Hardware Inc	3-1/2" #3 PHILLIPS	7.38	140.96
02/04/2020	Kerr's Ace Hardware Inc	SCRW SM PH FH 14X1.5B100	36.99	177.95
02/04/2020	Kerr's Ace Hardware Inc	MISC SCREWS AND BOLTS	24.78	202.73
02/04/2020	Kerr's Ace Hardware Inc	KEY STEM 4 WAY 1/4-11/32"	5.60	208.33
02/04/2020	Kerr's Ace Hardware Inc	KEY STEM 4 WAY 1/4-11/32"	1.39	209.72
02/04/2020	Kerr's Ace Hardware Inc	BATH&KITCHN CLNR CLR26OZ	31.63	241.35
02/04/2020	Kerr's Ace Hardware Inc	BATH&KITCHN CLNR CLR26OZ	7.91	249.26
02/04/2020	Kerr's Ace Hardware Inc	FLAT WASHER GALV 1/2"	16.49	265.75
02/04/2020	Kerr's Ace Hardware Inc	FLAT WASHER GALV 1/2"	49.47	315.22
02/04/2020	Kerr's Ace Hardware Inc	2x12x20 ACQ PRESSURE TREATED for Boardwalk Repair	111.78	427.00
02/04/2020	Kerr's Ace Hardware Inc	Delivery Charge	10.00	437.00
02/04/2020	Kerr's Ace Hardware Inc	MISC SCREWS AND BOLTS	17.16	454.16
02/04/2020	Kerr's Ace Hardware Inc	SCREW SM PH FH 14X1.5B100	36.99	491.15
02/04/2020	Kerr's Ace Hardware Inc	MISC SCREWS AND BOLTS	29.50	520.65
02/04/2020	Kerr's Ace Hardware Inc	CONCRETE MIX/80LB	69.48	590.13
02/04/2020	Kerr's Ace Hardware Inc	RV Park Fencing Repair	124.46	714.59
02/04/2020	Kerr's Ace Hardware Inc	3 CRIMP CUP 5/8-11&m 14-2 - Wire brush for 4" grinder	16.99	731.58
02/04/2020	Kerr's Ace Hardware Inc	MAGNETIC LINER 70X71	13.77	745.35
02/04/2020	Kerr's Ace Hardware Inc	3/4" PT PLYWOOD	55.29	800.64
02/04/2020	Kerr's Ace Hardware Inc	ASPHALT MIX	139.08	939.72
02/04/2020	Kerr's Ace Hardware Inc	TOILET SEAT ELNG PREM WH	19.99	952.50
02/04/2020	Kerr's Ace Hardware Inc	TOILET SEAT ELNG PREM WH	19.99	966.09
02/04/2020	Kerr's Ace Hardware Inc	FILTER AIR PLEAT 20X20X1	9.98	978.28
02/04/2020	Kerr's Ace Hardware Inc	FILTER AIR PLEAT 20X20X1	9.98	984.27
02/04/2020	Kerr's Ace Hardware Inc	SHOWER ROD 5' CHROME	8.59	992.26
02/04/2020	Kerr's Ace Hardware Inc	HOLDR SHWR ROD NONADJ PR	5.99	1,023.24
02/04/2020	Kerr's Ace Hardware Inc	ROD SHOWER 1" X 5'	12.99	1,037.22
02/04/2020	Kerr's Ace Hardware Inc	PINE SOL CLEANER 144OZ	25.98	1,041.94
02/04/2020	Kerr's Ace Hardware Inc	DOOR WEATHRSTRP BEIGES1*	13.98	1,048.53
02/04/2020	Kerr's Ace Hardware Inc	MISC SCREWS AND BOLTS	6.59	1,052.52
02/04/2020	Kerr's Ace Hardware Inc	TAPPER BIT 3/16 X 4 1/2	3.99	1,066.29
02/04/2020	Kerr's Ace Hardware Inc	CONNECTOR 25 PC ASSORTED	13.77	1,080.06
02/04/2020	Kerr's Ace Hardware Inc	MAGNETIC LINER 70X71 BNE	5.18	1,085.24
02/04/2020	Kerr's Ace Hardware Inc	MAGNETIC LINER 70X71 WHT	13.77	1,103.18
02/04/2020	Kerr's Ace Hardware Inc	RING SHOWER CURTAIN 12PK	17.94	1,123.17
02/04/2020	Kerr's Ace Hardware Inc	PAINTBRUSH TRIM 3" POLY	19.99	1,142.12
02/04/2020	Kerr's Ace Hardware Inc	PRIMER+SEALER GAL	0.95	1,190.10
02/04/2020	Kerr's Ace Hardware Inc	ECOLOGO FEE FOR GAL	65.98	1,192.00
02/04/2020	Kerr's Ace Hardware Inc	RYL EXT SG LTX ULTRA GAL	1.90	1,200.97
02/04/2020	Kerr's Ace Hardware Inc	ECOLOGO FEE FOR GAL	8.97	1,220.15
02/04/2020	Kerr's Ace Hardware Inc	SCRUB PAD STAINLESS 3PK	19.18	1,225.68
02/04/2020	Kerr's Ace Hardware Inc	BRACKET SHELF 'L' 16 WHT	5.53	1,227.68
02/04/2020	Kerr's Ace Hardware Inc	RECEPTACLE PLATE	2.00	1,229.78
02/04/2020	Kerr's Ace Hardware Inc	MISC SCREWS AND BOLTS	2.10	

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Date	Name	Memo	Original Amount	Balance
03/05/2020	Kerr's Ace Hardware Inc	MISC SCREWS AND BOLTS		1,232.18
03/05/2020	Kerr's Ace Hardware Inc	30# 2 SQ ASTM FELT	2.40	1,262.17
03/05/2020	Kerr's Ace Hardware Inc	PRV50 WEATHER GREY PROOF VENT	29.99	1,274.16
03/05/2020	Kerr's Ace Hardware Inc	ACE SNIPS STRT CUT AVIAT	11.99	1,288.15
03/05/2020	Kerr's Ace Hardware Inc	STAPLE 1/2" T-50 1250PK	13.99	1,292.74
03/05/2020	Kerr's Ace Hardware Inc	HAMMER TACKER PRO T55	4.59	1,315.73
03/05/2020	Kerr's Ace Hardware Inc	1-3/8" BROWN G DRIP CAP	22.99	1,355.65
03/05/2020	Kerr's Ace Hardware Inc	30# 2 SQ ASTM FELT	39.92	1,370.88
02/29/2020	Kerr's Ace Hardware Inc	30# 2 SQ ASTM FELT	29.99	1,385.64
03/05/2020	Kerr's Ace Hardware Inc	PADLOCK COMB 2-1/4" RESET	59.97	1,445.61
03/05/2020	Kerr's Ace Hardware Inc	ASPHALT MIX	241.80	1,687.41
03/05/2020	Kerr's Ace Hardware Inc	FLAT WASHER GALV 5/16"	9.49	1,696.90
03/05/2020	Kerr's Ace Hardware Inc	GALV SPLIT LOCKWASH 5/16	8.99	1,705.89
03/05/2020	Kerr's Ace Hardware Inc	GALV HX NUTS USS 5/16-18	9.79	1,715.68
03/05/2020	Kerr's Ace Hardware Inc	BIT DRILL 5/16" SP PT	4.59	1,720.27
03/05/2020	Kerr's Ace Hardware Inc	BIT DRILL 5/16" COBALT	9.99	1,730.26
03/24/2020	Kerr's Ace Hardware Inc	ADAPTER SCH 40 4"	11.98	1,742.24
03/24/2020	Kerr's Ace Hardware Inc	ADAPTER ABS DWV 4"	29.97	1,772.21
03/24/2020	Kerr's Ace Hardware Inc	BUSHING REDUCE ABS 4CX3SXH	20.97	1,793.18
03/24/2020	Kerr's Ace Hardware Inc	BUSHING PVC DWV4"	13.98	1,807.16
03/24/2020	Kerr's Ace Hardware Inc	CEMENT ALL PURPOSE 16OZ	8.99	1,816.15
03/24/2020	Kerr's Ace Hardware Inc	TEE PVC40 2" SXS 3/4" FPT	23.95	1,840.10
03/24/2020	Kerr's Ace Hardware Inc	PLIER 16" PUMP CHANNEL	34.99	1,875.09
03/24/2020	Kerr's Ace Hardware Inc	PIPE ABS DWV 3"X10' FOAM	39.98	1,915.07
03/24/2020	Kerr's Ace Hardware Inc	2X10X16 ACQ PRESSURE TREATED	378.90	2,293.97
03/24/2020	Kerr's Ace Hardware Inc	2X12X20 ACQ PRESSURE TREATED	279.45	2,573.42
03/24/2020	Kerr's Ace Hardware Inc	KNIFE BLADES PK50	12.99	2,586.41
03/24/2020	Kerr's Ace Hardware Inc	8X1-3/4" BRONZE STAR 5LB	44.49	2,630.90
03/24/2020	Kerr's Ace Hardware Inc	9X3" BRONZE STAR 5LB	43.39	2,674.29
03/24/2020	Kerr's Ace Hardware Inc	2" T20	6.57	2,680.86
03/24/2020	Kerr's Ace Hardware Inc	1X6X6' CEDAR PREMIUM DOG EAR	105.80	2,786.66
03/24/2020	Kerr's Ace Hardware Inc	2X4X10 ACQ PRESSURE TREATED	49.14	2,835.80
03/24/2020	Kerr's Ace Hardware Inc	CEMENT ABS 16OZ	15.98	2,851.78
03/24/2020	Kerr's Ace Hardware Inc	THREAD SEAL TAPE 3/4X300	5.97	2,857.75
03/24/2020	Kerr's Ace Hardware Inc	RYL EXT SG LTX MDH 5GAL	149.99	3,007.74
03/24/2020	Kerr's Ace Hardware Inc	ECOLOGY FEE FOR >GAL TO 5-GAL	1.95	3,009.69
03/24/2020	Kerr's Ace Hardware Inc	PAINTBRUSH TRIM 3" POLY	14.95	3,024.64
03/24/2020	Kerr's Ace Hardware Inc	TRIM ROLLER REFILLS 4"	6.99	3,031.63
03/24/2020	Kerr's Ace Hardware Inc	NUMBERS KIT 3"BLACK VINYL	31.92	3,063.55
03/24/2020	Kerr's Ace Hardware Inc	LETTER "B" REFLECT 3"VINYL	2.78	3,066.33
03/24/2020	Kerr's Ace Hardware Inc	LETTER "A" REFLECT 3"VINYL	2.78	3,069.11
03/24/2020	Kerr's Ace Hardware Inc	LETTER "2" REFLECT 3"VINYL	4.17	3,073.28
03/24/2020	Kerr's Ace Hardware Inc	LETTER "3" REFLECT 3"VINYL	5.56	3,078.84
03/24/2020	Kerr's Ace Hardware Inc	LETTER "4" REFLECT 3"VINYL	12.51	3,091.35
03/24/2020	Kerr's Ace Hardware Inc	LETTER "5" REFLECT 3"VINYL	11.12	3,102.47
03/24/2020	Kerr's Ace Hardware Inc	LETTER "6" REFLECT 3"VINYL	6.95	3,109.42
03/24/2020	Kerr's Ace Hardware Inc	LETTER "7" REFLECT 3"VINYL	4.17	3,113.59
03/24/2020	Kerr's Ace Hardware Inc	LETTER "8" REFLECT 3"VINYL	12.51	3,126.10
03/24/2020	Kerr's Ace Hardware Inc	LETTER "9" REFLECT 3"VINYL	4.17	3,130.27
03/24/2020	Kerr's Ace Hardware Inc	10X3" BRONZE STAR HD 5LB	48.59	3,178.86
03/24/2020	Kerr's Ace Hardware Inc	MISC SCREWS AND BOLTS	8.76	3,187.62
03/24/2020	Kerr's Ace Hardware Inc	POST BASE ZMAX ABA44Z	31.96	3,219.58
03/24/2020	Kerr's Ace Hardware Inc	4x4X8 ACQ BROWN PRESSURE TREATED	28.38	3,247.96
03/24/2020	Kerr's Ace Hardware Inc	MISC SCREWS AND BOLTS	23.92	3,271.88
03/24/2020	Kerr's Ace Hardware Inc	MISC SCREWS AND BOLTS	4.72	3,276.60
03/24/2020	Kerr's Ace Hardware Inc	MISC SCREWS AND BOLTS	1.60	3,278.20

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Date	Name	Memo	Original Amount	Balance
03/24/2020	Kerr's Ace Hardware Inc	46x10 ACQ BROWN PRESSURE TREATED	82.47	3,360.67
03/24/2020	Kerr's Ace Hardware Inc	PIPE ABS DWV 3"X10' FOAMN	19.99	3,380.66
03/24/2020	Kerr's Ace Hardware Inc	GORILLA TAPE BLACK 12YD	6.99	3,387.65
03/24/2020	Kerr's Ace Hardware Inc	GOOF OFF SPRAY VOC 12OZ	13.98	3,401.63
03/24/2020	Kerr's Ace Hardware Inc	COUPLE 3/4" SCH4010 PCK	4.18	3,405.81
03/24/2020	Kerr's Ace Hardware Inc	BALL VALVE SCH40 3/4" SXS	14.97	3,420.78
03/24/2020	Kerr's Ace Hardware Inc	PLUG CLEAN OUT UNIV 3"	7.47	3,428.25
03/24/2020	Kerr's Ace Hardware Inc	PIPOE SCH40 3/4"X10'P END	1.85	3,430.10
03/24/2020	Kerr's Ace Hardware Inc	MISC SCREWS AND BOLTS	43.04	3,473.14
03/24/2020	Kerr's Ace Hardware Inc	MISC SCREWS AND BOLTS	2.30	3,475.44
03/24/2020	Kerr's Ace Hardware Inc	MISC SCREWS AND BOLTS	4.00	3,479.44
03/24/2020	Kerr's Ace Hardware Inc	MISC SCREWS AND BOLTS	48.59	3,528.03
03/24/2020	Kerr's Ace Hardware Inc	10x3" BRONZE STAR HD 5LB	3.58	3,531.61
03/24/2020	Kerr's Ace Hardware Inc	SCOUR PAD GREEN 6X9	3.58	3,535.19
03/24/2020	Kerr's Ace Hardware Inc	ELBOW 90PVC40 1'S 3/4" FPT	9.18	3,544.37
03/24/2020	Kerr's Ace Hardware Inc	BALL VAV34PVC SCH40THRD	2.78	3,547.15
03/24/2020	Kerr's Ace Hardware Inc	THREAD SEAL TAPE 1/2X260	5.99	3,553.14
03/24/2020	Kerr's Ace Hardware Inc	CEMENTPVCHOT LOVOC 4OZ	12.99	3,566.13
03/31/2020	Kerr's Ace Hardware Inc	SCREW SM GEX SS 8X3/4B100	39.98	3,606.11
03/31/2020	Kerr's Ace Hardware Inc	VINYL 1" WHITE BLIND 43X64	2.79	3,608.90
03/31/2020	Kerr's Ace Hardware Inc	FUSE AUTO AGC 20AMP	83.40	3,692.30
03/31/2020	Kerr's Ace Hardware Inc	LETTER ** REFLECT 3"VINYL	32.99	3,725.29
03/31/2020	Kerr's Ace Hardware Inc	ROYAL EXTERIOR SG LATEX ULTRA GAL	0.95	3,726.24
03/31/2020	Kerr's Ace Hardware Inc	ECOLOGY FEE FOR GALLON	8.97	3,735.21
03/31/2020	Kerr's Ace Hardware Inc	PAINTBRUSH TRIM 3" POLY	6.59	3,736.94
03/25/2020	Kerr's Ace Hardware Inc	BLADE HOOK KNIFE STANCD5	6.59	3,739.16
03/31/2020	Kerr's Ace Hardware Inc	BLADE HOOK KNIFE STANCD5	6.59	3,740.76
03/31/2020	Kerr's Ace Hardware Inc	BLADE HOOK KNIFE STANCD5	6.59	3,741.80
03/31/2020	Kerr's Ace Hardware Inc	BAR PRY 12-3/4" WONDER	19.98	3,744.95
03/31/2020	Kerr's Ace Hardware Inc	BAR PRY 12-3/4" WONDER	19.98	3,749.85
03/31/2020	Kerr's Ace Hardware Inc	BAR PRY 12-3/4" WONDER	19.98	3,755.05
03/31/2020	Kerr's Ace Hardware Inc	STINGER STAPLEPAC 3/8"	19.98	3,761.78
03/31/2020	Kerr's Ace Hardware Inc	STINGER STAPLEPAC 3/8"	42.99	3,768.57
03/31/2020	Kerr's Ace Hardware Inc	STINGER STAPLEPAC 3/8"	42.99	3,790.30
03/31/2020	Kerr's Ace Hardware Inc	STINGER STAPLEPAC 3/8"	42.99	3,804.77
03/25/2020	Kerr's Ace Hardware Inc	STINGER CAP HAMMER	49.99	3,817.79
03/31/2020	Kerr's Ace Hardware Inc	STINGER CAP HAMMER	49.99	3,834.62
03/31/2020	Kerr's Ace Hardware Inc	STINGER CAP HAMMER	49.99	3,846.87
03/31/2020	Kerr's Ace Hardware Inc	STINGER CAP HAMMER	49.99	3,854.76
03/31/2020	Kerr's Ace Hardware Inc	1-3/8" GALV G DRIP CAP	52.68	3,867.66
03/31/2020	Kerr's Ace Hardware Inc	1-3/8" GALV G DRIP CAP	52.68	3,875.98
03/25/2020	Kerr's Ace Hardware Inc	1-3/8" GALV G DRIP CAP	52.68	3,889.70
03/31/2020	Kerr's Ace Hardware Inc	1-3/8" GALV G DRIP CAP	52.68	3,907.44
03/25/2020	Kerr's Ace Hardware Inc	30# 2 SW ASTM FELT	29.99	3,915.25
03/31/2020	Kerr's Ace Hardware Inc	30# 2 SW ASTM FELT	29.99	3,919.98
03/31/2020	Kerr's Ace Hardware Inc	30# 2 SW ASTM FELT	29.99	3,927.33
03/31/2020	Kerr's Ace Hardware Inc	30# 2 SW ASTM FELT	29.99	3,937.43
03/31/2020	Kerr's Ace Hardware Inc	STYLE G WHITE FLASHING	53.88	3,991.31
03/31/2020	Kerr's Ace Hardware Inc	30# 2 SW ASTM FELT	29.99	4,021.30
03/31/2020	Kerr's Ace Hardware Inc	LETTER "A" REFLECT 3" VINYL	2.78	4,024.08
03/31/2020	Kerr's Ace Hardware Inc	GREAT STUFF BIG BAP 20OZ	7.99	4,032.07
03/31/2020	Kerr's Ace Hardware Inc	EXT SAT ULT WHITE 1 GAL	39.99	4,072.06
03/31/2020	Kerr's Ace Hardware Inc	ECOLOGY FEE FOR GAL	0.95	4,073.01
03/31/2020	Kerr's Ace Hardware Inc	PUTTY KNIFE 6"	1.79	4,074.80
03/31/2020	Kerr's Ace Hardware Inc	PAINTBRUSH TRIM 3" PLOY	5.98	4,080.78

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Date	Name	Memo	Original Amount	Balance
03/31/2020	Kerr's Ace Hardware Inc	HYDRAULIC CEMENT 10LB	13.99	4,094.77
03/31/2020	Kerr's Ace Hardware Inc	NUMBERS 5" REFLECT 3" VINYL	16.68	4,111.45
03/31/2020	Kerr's Ace Hardware Inc	LETTER 'O' OR ZERO REF 3" VINYL	5.56	4,117.01
03/31/2020	Kerr's Ace Hardware Inc	NUMBER 1" REFLECT 3" VINYL	5.56	4,122.57
03/31/2020	Kerr's Ace Hardware Inc	NUMBER 2" REFLECT 3" VINYL	16.68	4,139.25
03/31/2020	Kerr's Ace Hardware Inc	NUMBER 3" REFLECT 3" VINYL	6.95	4,146.20
03/31/2020	Kerr's Ace Hardware Inc	NUMBER 4" REFLECT 3" VINYL	12.51	4,158.71
03/31/2020	Kerr's Ace Hardware Inc	NUMBER 6" REFLECT 3" VINYL	6.95	4,165.66
03/31/2020	Kerr's Ace Hardware Inc	NUMBER 8" REFLECT 3" VINYL	15.29	4,180.95
03/31/2020	Kerr's Ace Hardware Inc	NUMBER 9" REFLECT 3" VINYL	6.95	4,187.90
03/31/2020	Kerr's Ace Hardware Inc	DISTILLED WATER GAL	23.31	4,211.21
03/31/2020	Kerr's Ace Hardware Inc	SPRING EXT 7/16X10-1/4"	7.99	4,219.20
03/31/2020	Kerr's Ace Hardware Inc	MISC SCREWS AND BOLTS	6.00	4,225.20
03/31/2020	Kerr's Ace Hardware Inc	MISC SCREWS AND BOLTS	6.90	4,232.10
03/31/2020	Kerr's Ace Hardware Inc	MISC SCREWS AND BOLTS	16.50	4,248.60
03/31/2020	Kerr's Ace Hardware Inc	MISC SCREWS AND BOLTS	6.90	4,255.50
04/17/2020	Kerr's Ace Hardware Inc	CONCRETE MIX 90LB	69.48	4,324.98
04/17/2020	Kerr's Ace Hardware Inc	NUMBER REFLECT 3" VINYL - Various numbers for RV Park	101.47	4,426.45
04/17/2020	Kerr's Ace Hardware Inc	MISC SCREWS AND BOLTS	1.50	4,427.95
04/17/2020	Kerr's Ace Hardware Inc	MISC SCREWS AND BOLTS	1.78	4,429.73
04/17/2020	Kerr's Ace Hardware Inc	SHOE COVERS BLUE 10PK	5.99	4,435.72
04/17/2020	Kerr's Ace Hardware Inc	THREAD SEAL TAPE 1/2X260	1.39	4,437.11
04/17/2020	Kerr's Ace Hardware Inc	FLARE FITTING CAP 3/8"	3.59	4,440.70
04/17/2020	Kerr's Ace Hardware Inc	FLARE FITTING CAP 1/4"	2.79	4,443.49
04/17/2020	Kerr's Ace Hardware Inc	COMPRESSION CAP 3/8"	2.49	4,445.98
04/17/2020	Kerr's Ace Hardware Inc	COMPRESSION CAP 1/4"	2.99	4,448.97
04/17/2020	Kerr's Ace Hardware Inc	PADLOCK COMB 2-1/4" RESET	38.98	4,487.95
04/17/2020	Kerr's Ace Hardware Inc	ZONE MARK LATEX BLUE GALLON	24.99	4,513.94
04/30/2020	Kerr's Ace Hardware Inc	ECONOLOGY FEE FOR GALLON	0.95	4,514.89
04/30/2020	Kerr's Ace Hardware Inc	MISC SCREWS AND BOLTS	4.00	4,518.89
04/30/2020	Kerr's Ace Hardware Inc	1X2 DOUG FIR	4.56	4,523.45
04/28/2020	Kerr's Ace Hardware Inc	SHELF LAM WALNUT 12"X36"	9.99	4,533.44
04/28/2020	Kerr's Ace Hardware Inc	SHELF BRACKET 8" MILAN BRZ	23.97	4,557.41
06/04/2020	Kerr's Ace Hardware Inc	HEX KEY SET 9PC MET SHRT	12.99	4,570.40
06/04/2020	Kerr's Ace Hardware Inc	WETDRY VAC 6GAL 3HP GRAY	64.99	4,635.39
06/04/2020	Kerr's Ace Hardware Inc	KEY KWIKSET	7.17	4,642.56
06/04/2020	Kerr's Ace Hardware Inc	PINE SOL CLEANER 144OZ	12.99	4,655.55
06/04/2020	Kerr's Ace Hardware Inc	BLEACH HE REGULAR GL	3.59	4,659.14
06/04/2020	Kerr's Ace Hardware Inc	POWER SPRAYER 360DG 32OZ	4.59	4,663.73
06/04/2020	Kerr's Ace Hardware Inc	BUFFALO MICROFIBER CLOTH 12/PK	11.89	4,675.62
06/04/2020	Kerr's Ace Hardware Inc	FUNNEL RADIATOR BOZ	1.59	4,677.21
06/04/2020	Kerr's Ace Hardware Inc	MISC SCREWS AND BOLTS	7.00	4,684.21
06/04/2020	Kerr's Ace Hardware Inc	4500 WHITE ROOF CEMENT	10.19	4,694.40
05/31/2020	Kerr's Ace Hardware Inc	CORD PONE LINE 50'	9.99	4,694.40
05/31/2020	Kerr's Ace Hardware Inc	CORD PONE LINE 50'	9.99	4,704.39
05/31/2020	Kerr's Ace Hardware Inc	NETWORK CABLE 5E BLUE 50'	24.99	4,704.39
05/31/2020	Kerr's Ace Hardware Inc	DUCT TAPE AW 1.89"X60YD	24.99	4,729.38
06/11/2020	Kerr's Ace Hardware Inc	DUCT TAPE AW 1.89"X60YD	14.99	4,729.94
06/11/2020	Kerr's Ace Hardware Inc	VALVE BOX LID ROUND GREEN 6"	14.99	4,744.37
06/11/2020	Kerr's Ace Hardware Inc	TEE GALV 2	10.77	4,755.14
06/11/2020	Kerr's Ace Hardware Inc	NIPPLE GALV 2"X3"	19.98	4,775.12
06/11/2020	Kerr's Ace Hardware Inc	NIPPLE GALV 2"X3"	13.18	4,788.30
06/11/2020	Kerr's Ace Hardware Inc	BUSHING 40PVC2"	11.98	4,800.28
06/11/2020	Kerr's Ace Hardware Inc	ADAPTER ABS	5.98	4,806.26
06/11/2020	Kerr's Ace Hardware Inc	ADAPTER TRAP	2.98	4,809.24
06/11/2020	Kerr's Ace Hardware Inc	ADAPTER TRAP	4.78	4,814.02

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Date	Name	Memo	Original Amount	Balance
06/11/2020	Kerr's Ace Hardware Inc	DWV FLEX COUPL 2X2	23.96	4,837.98
06/11/2020	Kerr's Ace Hardware Inc	NUMBERS 7" REFLECT 3" VINYL	1.39	4,839.37
06/11/2020	Kerr's Ace Hardware Inc	NUMBER 6" REFLECT 3" VINYL	1.39	4,840.76
06/11/2020	Kerr's Ace Hardware Inc	NUMBER 5" REFLECT 3" VINYL	1.39	4,842.15
06/11/2020	Kerr's Ace Hardware Inc	COUPLE FLEX 1.25 SOCKET	9.18	4,851.33
06/16/2020	Kerr's Ace Hardware Inc	SILICON AUTOMAR CLR 2.8OZ	6.99	4,858.32
06/16/2020	Kerr's Ace Hardware Inc	PIPE STRAP 3/4 INCH	15.80	4,874.12
06/16/2020	Kerr's Ace Hardware Inc	COUPL QWIK FIX 2"	56.97	4,931.09
06/16/2020	Kerr's Ace Hardware Inc	TEE PVC40 2"SXS 3/4"FPT	23.95	4,955.04
06/16/2020	Kerr's Ace Hardware Inc	CEMENTPVCHOT LOVOC 4OZ	11.98	4,967.02
06/16/2020	Kerr's Ace Hardware Inc	COUPLE 2" SXS SCH40	8.90	4,975.92
06/16/2020	Kerr's Ace Hardware Inc	BIBB HOSE 3/4" BALL BALB	74.95	5,050.87
06/16/2020	Kerr's Ace Hardware Inc	PIPE PVC DWV 2"X10'	17.98	5,068.85
06/16/2020	Kerr's Ace Hardware Inc	6x6x10 ACO PRESSURE TREATED for Boat yard blocks	233.34	5,302.19
06/16/2020	Kerr's Ace Hardware Inc	TARPS POLY BLUE/BRN 20X40	64.99	5,367.18
06/16/2020	Kerr's Ace Hardware Inc	PINE SOL CLEANER 144OZ	25.98	5,393.16
06/16/2020	Kerr's Ace Hardware Inc	PINE SOL CLEANER 40OZ	18.36	5,411.52
Total Kerr's Ace Hardware Inc				
Les Schwab Tire Center				
05/07/2020	Les Schwab Tire Center	LT24575R-16/10 120/116R BACK CTY AT	970.04	970.04
05/07/2020	Les Schwab Tire Center	WHEEL SPIN BALANCE	67.96	1,038.00
05/07/2020	Les Schwab Tire Center	TUBELESS METAL STEM	31.00	1,069.00
Total Les Schwab Tire Center				
Mascott Equipment				
02/11/2020	Mascott Equipment	SENSOR, UNIVERSAL LIQUID SUMP	532.02	532.02
02/11/2020	Mascott Equipment	Freight	19.91	551.93
Total Mascott Equipment				
McLennan Excavation				
05/24/2020	McLennan Excavation	Rock for Project - 3 loads of 2" open	682.04	682.04
06/24/2020	McLennan Excavation	Mobilization/Demobilization Sweeper and Drag Box	500.00	1,182.04
06/24/2020	McLennan Excavation	Drag Box	855.00	2,037.04
06/24/2020	McLennan Excavation	Sweeper	1,425.00	3,462.04
Total McLennan Excavation				
Microsoft				
01/06/2020	Microsoft	Office 365 Home Annual Subscription for Gary's Computer	99.99	99.99
Total Microsoft				
My Parking Permit				
01/10/2020	My Parking Permit	Custom Parking Hang Tags, 5"x3"	149.50	149.50
Total My Parking Permit				
Northwest Parking Equipment Company				
06/24/2020	Northwest Parking Equipment Company	Hours programming labor to add dock moorage platform to Automated Fee Machine	437.50	437.50
Total Northwest Parking Equipment Company				
O'Reilly Auto Parts				
02/27/2020	O'Reilly Auto Parts	V-BELT	6.99	6.99
02/27/2020	O'Reilly Auto Parts	V-BELT	6.99	13.98

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Date	Name	Memo	Original Amount	Balance
03/24/2020	O'Reilly Auto Parts		4.29	18.27
Total O'Reilly Auto Parts				
Oil Can Henry's				
02/24/2020	Oil Can Henry's	MaxLife Oil Change Valvoline 5W20 MaxLife Oil API SN Valvoline Oil Filter V088	63.99	63.99
02/24/2020	Oil Can Henry's	Extra Oil Charge	6.00	69.99
Total Oil Can Henry's				
ONLINE Purchases				
03/04/2020	ONLINE Purchases	RESERVED Camping Spot Portable Cone Sign Online Order # 34302 Wildflower Meadows, LLC www.r...	46.25	46.25
03/04/2020	ONLINE Purchases	Shipping	26.44	72.69
03/05/2020	ONLINE Purchases	Ubiquiti TOUGH Cable Shielded Cat5 Connectors - 100 Pack	46.00	118.69
03/05/2020	ONLINE Purchases	Ubiquiti TOUGH Cable PRO Cat5e 1000FT	137.00	255.69
03/05/2020	ONLINE Purchases	MikroTik quickMOUNT pro Wall Mount Adapter	16.50	272.19
03/05/2020	ONLINE Purchases	Ubiquiti UniFi 802.11ac Mesh Pro Outdoor 2.4/5GHz AP US	518.25	790.44
03/05/2020	ONLINE Purchases	MikroTik SXT sq 5GHz 802.11ac 16dBI 28dBm Outdoor CPE US	409.60	1,200.04
03/13/2020	ONLINE Purchases	Shipping & Handling	85.06	1,285.10
03/13/2020	ONLINE Purchases	Recessed fitting adapter - grease extension for EQ#3710 Genie Reach Forklift	13.99	1,299.09
04/01/2020	ONLINE Purchases	Shipping	4.20	1,303.29
04/30/2020	ONLINE Purchases	OSHA Compliant Men's Rockford Workboot - Brent Ferguson	155.00	1,458.29
06/02/2020	ONLINE Purchases	Women's Timberland Pro High Tower 6" Alloy Toe Work Boots	145.00	1,603.29
06/02/2020	ONLINE Purchases	Traffic Tally 2 Vehicle Counter for RV Park	491.21	2,094.50
06/18/2020	ONLINE Purchases	Shipping & Handling	35.07	2,129.57
06/18/2020	ONLINE Purchases	Flare Automixer (1U) - Gain-Sharing Auto Mic Mixer	589.00	2,718.57
06/18/2020	ONLINE Purchases	Drop ship fee	10.00	2,728.57
06/23/2020	ONLINE Purchases	Freight	10.65	2,739.22
06/19/2020	ONLINE Purchases	Monoprice 50th Premier Series XLR Male to RCA Male Cable	26.69	2,765.91
06/19/2020	ONLINE Purchases	Auray ERS-12U Steel Equipment Rack with 3" Casters	159.99	2,925.90
Total ONLINE Purchases				
Oregon Coast Magazine				
03/05/2020	Oregon Coast Magazine	AD ON PG 95 OF SPRING 2020 OREGON COAST & MILE-BY-MILE GUIDE ISSUE SIZE+1/12	675.00	675.00
Total Oregon Coast Magazine				
Oregon Department of Agriculture				
05/20/2020	Oregon Department of Agriculture	License NO. AG-L0169571F Lic Type: F-Meter under 20gpm	90.00	90.00
05/20/2020	Oregon Department of Agriculture	License NO. AG-L0178944G Lic Type: G-Meter 20-150gpm	188.00	278.00
Total Oregon Department of Agriculture				
ORRCO				
02/27/2020	ORRCO	Used Oil For recycling, Flash Point > 200 F	25.70	25.70
02/27/2020	ORRCO	Wastewater (oil & water) For recycling, Flash Point > 200 F	45.00	70.70
02/27/2020	ORRCO	Clor D Test 4000 Field test for chlorinated materials	30.00	100.70
02/27/2020	ORRCO	Hydro Clor D Test Field test for chlorinated materials	40.00	140.70
04/10/2020	ORRCO	Truck & Gear Labor Per hour (includes stop fee, job time and travel time when applicable).	120.00	260.70
04/10/2020	ORRCO	Used Oil For recycling, Flash Point > 200 F	25.00	285.70
04/10/2020	ORRCO	Wastewater (oil & water) For recycling, Flash Point > 200 F	281.25	566.95
04/10/2020	ORRCO	Used Oil Filter For recycling, no liquid available to test	65.00	631.95
04/10/2020	ORRCO	Clor D Test 4000 Field test for chlorinated materials	60.00	691.95
06/11/2020	ORRCO	Truck & Gear Labor Per hour (includes stop fee, job time and travel time when applicable).	120.00	811.95
06/11/2020	ORRCO	Used Oil For recycling, Flash Point > 200 F	120.00	931.95
06/11/2020	ORRCO	Clor D Test 4000 Field test for chlorinated materials	30.00	961.95
06/11/2020	ORRCO	Truck & Gear Labor Per hour (includes stop fee, job time and travel time when applicable).	120.00	1081.95

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Date	Name	Memo	Original Amount	Balance
06/11/2020	ORRCC	Wastewater (oil & water) For recycling, Flash Point > 200 F	172.50	1,160.95
06/11/2020	ORRCC	Hydro Chlor D Test Field test for chlorinates in aqueous materials	40.00	1,200.95
06/11/2020	ORRCC	Spent Antifreeze Ethylene glycol For recycling, Flash Point > 200 F pH:7	35.00	1,235.95
06/11/2020	ORRCC	Used Oil Filter For recycling, no liquid available to test	65.00	1,300.95
Total ORRCC				
Pacific Rim Copy Center				
03/13/2020	Pacific Rim Copy Center	Copies of RV Park Maps	15.00	15.00
03/13/2020	Pacific Rim Copy Center	Copy	5.00	20.00
Total Pacific Rim Copy Center				
Pape Material Handling				
03/05/2020	Pape Material Handling	800121835 FILTER - LU @	7.08	7.08
04/10/2020	Pape Material Handling	800121835 FILTER - LU @	7.08	7.08
04/10/2020	Pape Material Handling	BC7023081 MOTOR OIL @	42.30	7.29
03/05/2020	Pape Material Handling	BC7023081 MOTOR OIL @	42.30	49.38
03/05/2020	Pape Material Handling	SERVICE SUPPLIES	10.00	59.33
04/10/2020	Pape Material Handling	SERVICE SUPPLIES	10.00	59.38
04/10/2020	Pape Material Handling	ENVIRONMENTAL CHARGE	12.00	59.44
03/05/2020	Pape Material Handling	ENVIRONMENTAL CHARGE	12.00	71.38
03/05/2020	Pape Material Handling	FUEL SURCHARGE	5.00	76.36
04/10/2020	Pape Material Handling	FUEL SURCHARGE	5.00	76.38
03/05/2020	Pape Material Handling	QUOTED LABOR	99.00	174.89
04/10/2020	Pape Material Handling	QUOTED LABOR	99.00	175.38
03/31/2020	Pape Material Handling	324692 OILFILTER	5.44	180.36
03/23/2020	Pape Material Handling	324692 OILFILTER	5.44	180.82
03/31/2020	Pape Material Handling	BC7023080 OIL - DIESEL	12.30	192.07
03/23/2020	Pape Material Handling	BC7023080 OIL - DIESEL	12.30	193.12
03/31/2020	Pape Material Handling	BC7023081 - DIESEL	21.15	194.93
03/23/2020	Pape Material Handling	BC7023081 - DIESEL	21.15	214.27
03/31/2020	Pape Material Handling	DWA400403-00034 FILTER FUEL	17.60	230.36
03/23/2020	Pape Material Handling	DWA400403-00034 FILTER FUEL	17.60	231.87
03/31/2020	Pape Material Handling	6983247 CLEANER	10.80	232.79
03/23/2020	Pape Material Handling	6983247 CLEANER	10.80	242.67
03/31/2020	Pape Material Handling	SERVICES SUPPLIES	10.00	251.81
03/23/2020	Pape Material Handling	SERVICES SUPPLIES	10.00	252.67
03/31/2020	Pape Material Handling	ENVIRONMENTAL CHARGE	12.00	263.64
03/23/2020	Pape Material Handling	ENVIRONMENTAL CHARGE	12.00	264.67
03/31/2020	Pape Material Handling	FUEL SURCHARGE	5.00	269.24
03/23/2020	Pape Material Handling	FUEL SURCHARGE	5.00	269.67
03/31/2020	Pape Material Handling	QUOTED LABOR	99.00	278.14
03/23/2020	Pape Material Handling	QUOTED LABOR	99.00	368.67
03/31/2020	Pape Material Handling	OR CAT RECOVERY	0.96	369.55
03/23/2020	Pape Material Handling	OR CAT RECOVERY	0.96	369.63
03/05/2020	Pape Material Handling	OR CAT RECOVERY	0.97	370.50
04/10/2020	Pape Material Handling	BC7023082 OIL-DIESEL	61.68	432.18
04/10/2020	Pape Material Handling	GN823057GT FUEL FILTER	104.00	536.18
04/10/2020	Pape Material Handling	6983247 CLEANER	10.80	546.98
04/10/2020	Pape Material Handling	07 4501.0223GT AIR FILTER	105.70	652.68
04/10/2020	Pape Material Handling	236260GT ELEMENT, PRE	76.01	728.69
04/10/2020	Pape Material Handling	49924GT FILTER, OIL	14.35	743.04
04/10/2020	Pape Material Handling	SERVICE SUPPLIES	10.00	753.04
04/10/2020	Pape Material Handling	ENVIRONMENTAL CHARGE	12.00	765.04
04/10/2020	Pape Material Handling	FUEL SURCHARGE	5.00	770.04
04/10/2020	Pape Material Handling	QUOTED LABOR	169.00	939.04

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Date	Name	Memo	Original Amount	Balance
04/10/2020	Pape Material Handling	OR CAT RECOVERY	2.87	941.91
Total Pape Material Handling				
03/04/2020	Pinney Bowes Global Lease	Lease invoice#3310750182 Billing Period: 12/30/2019-03/29/2020	415.41	415.41
06/05/2020	Pinney Bowes Global Lease	Lease invoice#3311344336 Billing Period: 03/30/2020-06/29/2020	415.41	830.82
Total Pinney Bowes Global Lease				
Pinney Bowes, Inc.				
01/21/2020	Pinney Bowes, Inc.	Postage Re-Set 12/17/2019	300.00	300.00
03/19/2020	Pinney Bowes, Inc.	Postage Re-Set 02/27/2020	300.00	600.00
04/21/2020	Pinney Bowes, Inc.	Postage Re-Set 03/20	300.00	900.00
06/22/2020	Pinney Bowes, Inc.	Postage Re-Set 05/29/2020	300.00	1,200.00
Total Pinney Bowes, Inc.				
Port of Brookings Harbor				
06/04/2020	Port of Brookings Harbor	Test kiosk for one day moorage credit card transactions Trans: 020064	15.00	15.00
06/04/2020	Port of Brookings Harbor	Test kiosk for two day moorage credit card transactions Trans: 020065	30.00	45.00
Total Port of Brookings Harbor				
Pump Pipe & Tank Services, LLC				
02/11/2020	Pump Pipe & Tank Services, LLC	Technician Labor Rate	85.00	85.00
02/11/2020	Pump Pipe & Tank Services, LLC	MISC / JOB / SUPPLIES, Safety supplies / Haz. DISPOSAL etc./ per job	10.00	95.00
02/27/2020	Pump Pipe & Tank Services, LLC	Technician Labor Rate (no travel or mileage)	212.50	307.50
02/27/2020	Pump Pipe & Tank Services, LLC	MISC./JOB/SUPPLIES, Safety supplies: Haz. DISPOSAL etc./per job	25.00	332.50
04/30/2020	Pump Pipe & Tank Services, LLC	Technician Labor Rate	85.00	417.50
04/30/2020	Pump Pipe & Tank Services, LLC	MISC. / JOB / SUPPLIES, Safety supplies / Haz. DISPOSAL etc./ per job	10.00	427.50
Total Pump Pipe & Tank Services, LLC				
Quill Corporation				
01/08/2020	Quill Corporation	BINDER CLIPS, MINI, 1/4" CAPACITY, 12/BOX	7.74	7.74
01/08/2020	Quill Corporation	4" 3-RING D-RING VIEW BINDER, BLACK	119.94	127.68
01/08/2020	Quill Corporation	#9 DOUBLE WINDOW SECURITY ENVELOPES	83.18	210.86
01/08/2020	Quill Corporation	HANGING FOLDER TABS, 3.5" X 26.5", CLEAR, 25/PACK	26.94	237.80
03/19/2020	Quill Corporation	Cynthia Rowley Copy Paper, 8 1/2"x11", 92 Bright, 20lbs, Case of 10 reams	105.98	343.78
03/19/2020	Quill Corporation	Avery Preprinted Monthly Leather Dividers, 12-tab, yellow	29.96	373.74
03/19/2020	Quill Corporation	Smead Blank Dividers, 5-tab, white, 20 sets/box	40.99	414.73
03/19/2020	Quill Corporation	Avery Big Tab Insertable Paper Dividers, 8-tab, buff with clear tabs, set	24.90	439.63
03/19/2020	Quill Corporation	Pental EnerGel Deluxe Retractable Gel Pens, Med Point, Blue Ink, dozen	31.99	471.62
03/19/2020	Quill Corporation	Febreze AIR Handheld Aerosols, 8.8oz, 2/pack	5.59	477.21
03/19/2020	Quill Corporation	Scotch-Brite Non-Scratch Scrub Sponge, blue, 6/pack	5.79	483.00
03/19/2020	Quill Corporation	Cornet All-Purpose Cleaner 21 OZ	2.79	485.79
03/19/2020	Quill Corporation	Perk Everyday Paper Plates, 8.5", Teal/White 125/pack	9.99	495.78
03/19/2020	Quill Corporation	Quill Brand Rubber Bands, Postal Size #64, 3-1/2" L x 1/4"W, 1lb	8.49	504.27
03/19/2020	Quill Corporation	Gummed Currency Envelopes, 5 1/2" x 3 1/8", Brown, 500/Box	53.99	558.26
04/10/2020	Quill Corporation	Scotch Thermal Laminating Pouches, 200 count, Letter size	39.99	598.25
05/28/2020	Quill Corporation	2" 3-Ring Binder, Black	30.36	628.61
05/28/2020	Quill Corporation	Cynthia Rowley Copy Paper, 8 1/2"x11", 92 Bright, 20lbs, Case of 10 reams	199.96	828.57
05/28/2020	Quill Corporation	1" 3-Ring Binder, Black	23.56	852.13
05/28/2020	Quill Corporation	Lexmark E260A11A Black Toner Cartridge	139.99	992.12
06/04/2020	Quill Corporation	Thermal Laminating Pouches, Letter Size 200 Pouches	49.99	1,042.11
06/11/2020	Quill Corporation	Custom Self Inking Square Stamp * SENT via*	55.99	1,098.10
06/11/2020	Quill Corporation	Custom Self Inking Square Stamp *Approved*	79.98	1,178.08

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Cash Basis

Port of Brookings Harbor Expenditures per Vendor January through June 2020

Date	Name	Memo	Original Amount	Balance
06/11/2020	Quill Corporation	Custom Self Inking Square Stamp "DRAFT"	39.99	1,218.07
06/24/2020	Quill Corporation	GLAD Tall Kitchen Drawstrim Trash Bags, 13 Gal, 100 Bags	31.30	1,249.37
06/24/2020	Quill Corporation	Self-Stick Notes 1-1/2"x2", Yellow, 100 Sheets/Pad	10.30	1,259.67
06/24/2020	Quill Corporation	Self-Stick Notes 3"x3", Yellow, 100 Sheets/Pad	21.72	1,281.39
06/24/2020	Quill Corporation	Post-It Tabs, 2" wide, lined, assorted colors, 24 Tabs/Pack	17.37	1,298.76
06/24/2020	Quill Corporation	Scotch Thermal Laminating Pouches, Letter Size, 200 Pouches	29.47	1,328.23
06/24/2020	Quill Corporation	Bostitch Magnetic Push Staple Remover, Black	7.72	1,335.95
06/24/2020	Quill Corporation	Dymo LetraTag Label Maker Tape, 1/2" W, Black On White	18.21	1,354.16
06/24/2020	Quill Corporation	Medium Binder Clips, Black, Dozen	6.87	1,361.03
06/24/2020	Quill Corporation	Small Binder Clips, Black, Dozen	4.68	1,365.71
06/24/2020	Quill Corporation	Duracell AA Alkaline Batteries, 36/pk	27.63	1,393.34
06/24/2020	Quill Corporation	Duracell AA Alkaline Batteries, 36/pk	27.63	1,420.97
06/24/2020	Quill Corporation	Clorox Toilet Bowl Cleaner with Bleach, 24OZ	6.44	1,427.41
06/24/2020	Quill Corporation	Mint Binder Clips, Black, Dozen	3.57	1,430.98
06/24/2020	Quill Corporation	#9 Business Envelopes, 3-7/8"x8-7/8", White, 500/Box	93.93	1,524.91
06/24/2020	Quill Corporation	#10 Business Envelopes, White, 500/Box	102.27	1,627.18
	Total Quill Corporation			1,627.18
	Rentprep Enterprise/Fidelis Screening			
01/02/2020	Gardner, Fletcher	Background Check for Moorage Application	19.95	19.95
01/02/2020	McLennan, Cody	Background Check for Moorage Application	19.95	39.90
01/02/2020	Swigert, Trenton	Background Check for Moorage Application	19.95	59.85
01/02/2020	Todd, Hank	Background Check for Moorage Application	19.95	79.80
02/03/2020	Giannetto, Stephen	Background Check for Moorage Application	19.95	99.75
03/02/2020	Huber, Steve	Background Check for Moorage Application	19.95	119.70
03/02/2020	Howard, Dick	Background Check for Moorage Application	19.95	139.65
04/01/2020	Mathews, David P	Background Check for Moorage Application	19.95	159.60
04/01/2020	Foley, Norman	Background Check for Moorage Application	19.95	179.55
04/01/2020	Alvarez, David	Background Check for Moorage Application	19.95	199.50
06/01/2020	Beckley, Michael	Background Check for Moorage Application	19.95	219.45
06/01/2020	Graham, Gary	Background Check for Moorage Application	19.95	239.40
06/01/2020	Winebrenner, Larry	Background Check for Moorage Application	19.95	259.35
06/01/2020	Gates, Henry	Background Check for Moorage Application	19.95	279.30
06/01/2020	Bennett, Joshua	Background Check for Moorage Application	19.95	299.25
06/01/2020	Wolchuck, Harvey	Background Check for Moorage Application	19.95	319.20
06/01/2020	Forner, Robert	Background Check for Moorage Application	19.95	339.15
	Total Rentprep Enterprise/Fidelis Screening		339.15	
	RezStream			
01/02/2020	RezStream	Booking Engine - Monthly Billing 12/1/19-12/31/19	149.00	149.00
02/03/2020	RezStream	Booking Engine - Monthly Billing 11/1/2020 - 1/31/2020	149.00	298.00
	Total RezStream		298.00	
	River Inn at Seaside			
02/10/2020	River Inn at Seaside	2020 SDAO Annual Conference Hotel Rooms	2,649.63	491.80
02/10/2020	River Inn at Seaside	2020 SDAO Annual Conference Hotel Rooms	2,649.63	760.26
02/10/2020	River Inn at Seaside	2020 SDAO Annual Conference Hotel Rooms	2,649.63	1,006.16
02/10/2020	River Inn at Seaside	2020 SDAO Annual Conference Hotel Rooms	2,649.63	1,274.62
02/10/2020	River Inn at Seaside	2020 SDAO Annual Conference Hotel Rooms	2,649.63	1,397.57
02/10/2020	River Inn at Seaside	2020 SDAO Annual Conference Hotel Rooms	2,649.63	1,889.37
02/10/2020	River Inn at Seaside	2020 SDAO Annual Conference Hotel Rooms	2,649.63	2,381.17
02/10/2020	River Inn at Seaside	2020 SDAO Annual Conference Hotel Rooms	2,649.63	2,649.63

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Port of Brookings Harbor Expenditures per Vendor January through June 2020

Date	Name	Memo	Original Amount	Balance
Total River Inn at Seaside				
	Rivers End Construction, Inc.			2,649.63
03/19/2020	Rivers End Construction, Inc.	One Sheet Oak Plywood for Gary's office renovation	100.00	100.00
Total Rivers End Construction, Inc.				
Rogue Credit Union				
02/26/2020	Rogue Credit Union	ACCT #306-89 CREDIT CARD#2481 Statement Period: 01/24/2020-02/23/2020	5,859.84	5,859.84
02/27/2020	Rogue Credit Union	ACCT #306-89 CREDIT CARD#2481 Statement Period: 01/24/2020-02/23/2020	11,719.68	11,719.68
02/26/2020	Rogue Credit Union	ACCT #306-89 CREDIT CARD#2481 Statement Period: 01/24/2020-02/23/2020	5,859.84	5,859.84
05/25/2020	Rogue Credit Union	ACCT #306-89 CREDIT CARD#2481 Statement Period: 04/24/2020-05/23/2020	9,736.87	9,736.87
05/25/2020	Rogue Credit Union	ACCT #306-89 CREDIT CARD#2481 Statement Period: 04/24/2020-05/23/2020	3,877.03	5,859.84
05/28/2020	Rogue Credit Union	ACCT #306-89 CREDIT CARD#2481 Statement Period: 04/24/2020-05/23/2020	3,877.03	9,334.95
05/28/2020	Rogue Credit Union	ACCT #306-89 CREDIT CARD#2481 Statement Period: 04/24/2020-05/23/2020	3,877.03	9,736.87
06/24/2020	Rogue Credit Union	ACCT #306-89 CREDIT CARD#2481 Statement Period: 05/24/2020-06/23/2020	4,433.23	14,170.10
06/24/2020	Rogue Credit Union	ACCT #306-89 CREDIT CARD#2481 Statement Period: 05/24/2020-06/23/2020	4,433.23	14,184.64
06/24/2020	Rogue Credit Union	ACCT #306-89 CREDIT CARD#2481 Statement Period: 05/24/2020-06/23/2020	4,433.23	18,603.33
06/24/2020	Rogue Credit Union	ACCT #306-89 CREDIT CARD#2481 Statement Period: 05/24/2020-06/23/2020	4,433.23	14,170.10
Total Rogue Credit Union				
Roto Rooter				
02/11/2020	Roto Rooter	Acct #522445-011 Location: 16282 Lower Harbor Road Labor 342785/Truck	175.00	175.00
06/04/2020	Roto Rooter	Acct#522445-003 Beachfront RV Park 05/08/20 Delivery Charge 349868/Deivpark	60.00	235.00
06/04/2020	Roto Rooter	Acct#522445-003 Beachfront RV Park ProratedToilet Weekly Service 05/15/2020 5/31/2020	210.00	445.00
06/04/2020	Roto Rooter	Acct#522445-003 Beachfront RV Park ProratedToilet Weekly Service 05/15/2020 5/31/2020	240.00	685.00
06/04/2020	Roto Rooter	Acct#522445-003 Beachfront RV Park Prorated Wash Station 05/15/2020 5/31/2020	120.00	805.00
06/04/2020	Roto Rooter	Acct#522445-003 Beachfront RV Park 5/27/2020-Extra Service On Route 350809	360.00	1,165.00
06/04/2020	Roto Rooter	Acct#522445-003 Beachfront RV Park Toilet Weekly Service 06/01/2020-06/30/2020	420.00	1,585.00
06/04/2020	Roto Rooter	Acct#522445-003 Beachfront RV Park Toilet Weekly Service 06/01/2020-06/30/2020	480.00	2,065.00
06/04/2020	Roto Rooter	Acct#522445-003 Beachfront RV Park Wash Station 06/01/2020-06/30/2020	240.00	2,305.00
Total Roto Rooter				
See Water Inc.				
02/21/2020	See Water Inc.	POWER SONIC SEALED LEAD ACID BATTERY	129.98	129.98
02/21/2020	See Water Inc.	SHIPPING	21.06	151.06
Total See Water Inc.				
Shell Oil				
02/12/2020	Shell Oil	UNLEADED REG MILEAGE: 5.643.5	52.45	52.45
Total Shell Oil				
SimpliSafe				
01/28/2020	SimpliSafe	Support for Port Office Alarm System SUPPORT January 2020	14.99	14.99
02/27/2020	SimpliSafe	Support for Port Office Alarm System SUPPORT February 2020	14.99	29.98
03/29/2020	SimpliSafe	Support for Port Office Alarm System SUPPORT March 2020	14.99	44.97
05/01/2020	SimpliSafe	Support for Port Office Alarm System SUPPORT April 2020	14.99	59.96
05/25/2020	SimpliSafe	Support for Port Office Alarm System SUPPORT MAY 2020	14.99	74.95
Total SimpliSafe				
South Coast Knight Security				
01/08/2020	South Coast Knight Security	Charges applied to Security Contract 2 Hours of Vehicle/Foot Patrols of Entire Port of Brooki...	887.40	887.40
01/08/2020	South Coast Knight Security	Charges applied to Security Contract 2 Hours of Vehicle/Foot Patrols of Entire Port of Brooki...	861.30	1,748.70

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Port of Brookings Harbor
Expenditures per Vendor
January through June 2020

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Cash Basis

Date	Name	Memo	Original Amount	Balance
03/05/2020	Spec Dist Assoc of OR- Healthcare	HealthCare Premium - Employer Paid	6,518.05	22,114.27
03/05/2020	Spec Dist Assoc of OR- Healthcare	Dental Premium - Employer Paid	566.06	22,680.33
03/05/2020	Spec Dist Assoc of OR- Healthcare	Life Premium - Employer Paid	26.07	22,706.40
03/05/2020	Spec Dist Assoc of OR- Healthcare	Short Term Premium - Employer Paid	53.46	22,759.86
03/01/2020	Spec Dist Assoc of OR- Healthcare	HealthCare Premium - Dependent - Travis Webster	634.47	23,394.33
03/01/2020	Spec Dist Assoc of OR- Healthcare	HealthCare Premium - Dependent - Travis Webster	634.47	22,759.86
03/05/2020	Spec Dist Assoc of OR- Healthcare	HealthCare Premium - Dependent - Travis Webster	634.47	23,394.33
04/10/2020	Spec Dist Assoc of OR- Healthcare	HealthCare Premium - Employer Paid	6,518.05	29,912.38
04/10/2020	Spec Dist Assoc of OR- Healthcare	Dental Premium - Employer Paid	566.06	30,478.44
04/10/2020	Spec Dist Assoc of OR- Healthcare	Life Premium - Employer Paid	26.07	30,504.51
04/10/2020	Spec Dist Assoc of OR- Healthcare	Short Term Premium - Employer Paid	53.46	30,557.97
04/01/2020	Spec Dist Assoc of OR- Healthcare	HealthCare Premium - Dependent - Travis Webster	634.47	31,192.44
04/01/2020	Spec Dist Assoc of OR- Healthcare	HealthCare Premium - Dependent - Travis Webster	634.47	31,826.91
04/01/2020	Spec Dist Assoc of OR- Healthcare	HealthCare Premium - Dependent - Travis Webster	634.47	31,192.44
06/01/2020	Spec Dist Assoc of OR- Healthcare	HealthCare Premium - Employer Paid	6,518.05	35,533.13
06/01/2020	Spec Dist Assoc of OR- Healthcare	HealthCare Premium - Employer Paid	6,518.05	37,710.49
06/01/2020	Spec Dist Assoc of OR- Healthcare	Dental Premium - Employer Paid	566.06	37,899.58
05/07/2020	Spec Dist Assoc of OR- Healthcare	Dental Premium - Employer Paid	566.06	38,276.55
05/07/2020	Spec Dist Assoc of OR- Healthcare	Life Premium - Employer Paid	26.07	38,293.91
06/01/2020	Spec Dist Assoc of OR- Healthcare	Life Premium - Employer Paid	26.07	38,302.62
05/01/2020	Spec Dist Assoc of OR- Healthcare	Short Term Premium - Employer Paid	53.46	38,338.22
05/01/2020	Spec Dist Assoc of OR- Healthcare	Short Term Premium - Employer Paid	53.46	38,356.08
05/07/2020	Spec Dist Assoc of OR- Healthcare	HealthCare Premium - Dependent - Travis Webster	634.47	38,990.55
05/07/2020	Spec Dist Assoc of OR- Healthcare	HealthCare Premium - Dependent - Travis Webster	634.47	39,413.08
05/01/2020	Spec Dist Assoc of OR- Healthcare	HealthCare Premium - Dependent - Travis Webster	634.47	39,625.02
06/11/2020	Spec Dist Assoc of OR- Healthcare	HealthCare Premium - Dependent - Travis Webster	634.47	38,990.55
06/11/2020	Spec Dist Assoc of OR- Healthcare	HealthCare Premium - Employer Paid	4,894.47	43,885.02
06/11/2020	Spec Dist Assoc of OR- Healthcare	Dental Premium - Employer Paid	360.22	44,245.24
06/11/2020	Spec Dist Assoc of OR- Healthcare	Life Premium - Employer Paid	16.59	44,261.83
06/01/2020	Spec Dist Assoc of OR- Healthcare	Short Term Premium - Employer Paid	34.02	44,295.85
06/01/2020	Spec Dist Assoc of OR- Healthcare	HealthCare Premium - Dependent - Travis Webster	741.14	45,036.99
06/11/2020	Spec Dist Assoc of OR- Healthcare	HealthCare Premium - Dependent - Travis Webster	741.14	44,295.85
06/11/2020	Spec Dist Assoc of OR- Healthcare	HealthCare Premium - Dependent - Travis Webster	741.14	45,036.99
Total Spec Dist Assoc of OR- Healthcare			45,036.99	45,036.99
Spec Dist Assoc of OR- Prop & Cas			3,779.58	3,779.58
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	General Liability Contribution \$52,670 (less Best Practices Credit \$5,267) and less Multi-Line D...	15.25	3,794.83
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1102 1996 Chevrolet 2500 Lift Gate	15.92	3,810.75
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1108 2017 F250 Ford Truck	15.92	3,826.67
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1109 2019 Ford F-150	15.92	3,842.59
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1110 2007 Chevrolet CK2500	15.92	3,858.51
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	Non-owned and Hired Auto Liability	14.58	3,873.09
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Physical Damage-Marina	49.58	3,922.67
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	Hired Auto Physical Damage	11.42	3,934.09
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102408W-Property Contribution-District Facility - 16182 Lower Harbor Rd - Restaurant/Catal...	89.33	4,023.42
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102411W-Property Contribution-District Facility - 16035 Boat Basin Rd - Public Fishing Pier	97.00	4,120.42
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102413W-Property Contribution-District Facility - 16340 Lower Harbor Rd - Concrete Boardwalk	158.67	4,279.09
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102407W-Property Contribution-District Facility - 16340 Lower Harbor Rd - Pump Out Station #1	5.33	4,284.42
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	16414P75374W-Property Contribution-District Facility - Retail- Motorcycle Shop, Tattoo Parlor	34.25	4,318.67
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102408W-Property Contribution-District Facility - 16230 Lower Harbor Rd - Pump Out Station #2	5.33	4,324.00
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	16414P10715-Property Contribution - District Facility - 16263 Lower Harbor Rd - BC Fisheries Dock	318.00	4,642.00
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102409W-Property Contribution - District Facility - 16263 Lower Harbor Rd - Recreating Dock...	347.33	4,989.33
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	16414P8188-Property Contribution-District Facility - 16282 Lower Harbor Rd - Boat Shop	37.25	5,026.58
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	16414P75442W-Property Contribution-District Facility - 16330 Lower Harbor Road - Port Office	39.58	5,066.16

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Port of Brookings Harbor Expenditures per Vendor January through June 2020

Date	Name	Memo	Original Amount	Balance
01/15/2020	CBN Enterprises/Barbara C	16414P10205W-Property Contribution-District Facility - 16364 Lower Harbor Rd - CBN Enterprises	33.50	5,089.66
01/15/2020	Zola's Pizzeria	16414P75372W-Property Contribution-District Facility -16342 Lower Harbor Rd - Zola's Pizzeria	48.67	5,148.33
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	16414P6231-Property Contribution-District Facility - 16374 Lower Harbor Rd - Docks Basin 1	430.83	5,579.16
01/15/2020	Pacific Ocean Harvesters LLC	16414P75376W-Property Contribution-District Facility - 16372 Lower Harbor Rd - Retail Seafood Market	64.17	5,643.33
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	16414P100790W-Property Contribution-District Facility - 16340 Lower Harbor Rd - Crabbing Dock	9.25	5,652.58
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	16414P979-Property Contribution-District Facility - 16340 Lower Harbor Rd - Wooden Boardwalk	287.67	5,940.25
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	16414P980-Property Contribution-District Facility - 16340 Lower Harbor Rd - Comm Retail #1	163.50	6,103.75
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	16414P981-Property Contribution-District Facility - 16350 Lower Harbor Rd - Comm Retail #2	164.75	6,268.50
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	16414P5051-Property Contribution-District Facility - 16110 Lower Harbor Rd - Docks Basin 2	611.17	6,879.67
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	16414P978-Property Contribution-District Facility - 16408 Lower Harbor Rd - Fish Cleaning Station	7.42	6,887.09
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	16414P974-Property Contribution-District Facility - 16035 Boat Basin Road - Restroom - RV Park S...	3.25	6,890.34
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	16414P984-Property Contribution-District Facility - 16408 Lower Harbor Rd - Restroom #1, New Boa...	15.50	6,905.84
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	16414P983-Property Contribution-District Facility - 16110 Lower Harbor Rd - Restroom #2, Basin 2	32.58	6,938.42
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	16414P985-Property Contribution-District Facility - 16408 Lower Harbor Rd - Restroom#3 Kitefield	21.08	6,959.50
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	16414P986-Property Contribution-District Facility - 16408 Lower Harbor Rd - Restroom #4, by Comm...	26.75	6,986.25
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	16414P8189-Property Contribution-District Facility - 16060 Lower Harbor Rd - Shop/Warehouse	175.33	7,161.58
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	16414P5050-Property Contribution-District Facility - Lower Harbor Rd - Transient Dock/Fuel Station	124.83	7,286.41
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102410W-Property Contribution-District Facility - 16408 Lower Harbor Rd - Boat Launch Pay ...	2.67	7,289.08
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102412W-Property Contribution-District Facility - 16408 Lower Harbor Rd - Boat Launch Ramps	84.50	7,373.58
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment Digitalway 48 Channel Headend System - Beachfront RV Park	31.17	7,404.75
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment Office/Small Tools, Miscellaneous	20.50	7,425.25
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	RV Power Equipment System - Beachfront RV Park	111.25	7,536.50
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3701 - 2013 Doosan Forklift	28.25	7,564.75
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3705 Port Work Boat	11.17	7,575.92
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3707 Ride-On Lawn Mower	8.33	7,584.25
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3710 - 2018 Genie Variable Reach Forklift	161.33	7,745.58
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3711 Golf Cart - Marina	2.75	7,748.33
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3712 Golf Cart - Marina	2.75	7,751.08
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3713 Golf Cart - Beachfront RV Park	13.08	7,764.16
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#4605 - 50 BFM II Marine Travelift Mobile Boat Hoist	360.50	8,124.66
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment Hoist Installed 2012 - Bomstein	74.58	8,199.24
01/15/2020	Bornstein Seafoods Inc	Earthquake Contribution	329.33	8,528.57
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	Flood Coverage Contribution	157.42	8,685.99
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	Crime Coverage Contribution	85.25	8,771.24
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	General Liability Contribution \$52,670 (less Best Practices Credit \$5,267) and less Multi-Line D...	3,779.58	12,550.82
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle EQ#1102 1996 Chevrolet 2500 Lift Gate	15.25	12,566.07
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1108 2017 F250 Ford Truck	15.92	12,581.99
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1109 2019 Ford F-150	15.92	12,597.91
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1110 2007 Chevrolet CK2500	15.92	12,613.83
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1117 2018 F150 Ford Truck	15.92	12,629.75
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	Non-owned and Hired Auto Liability	14.58	12,644.33
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Physical Damage-Marina	49.58	12,693.91
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	Hired Auto Physical Damage	11.42	12,705.33
02/04/2020	Chetco Seafood/Bill Goergen	16414P101767W-Property Contribution-District Facility - 16182 Lower Harbor Rd - Restaurant/Catal...	89.33	12,794.66
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102411W-Property Contribution-District Facility - 16035 Boat Basin Rd - Public Fishing Pier	97.00	12,891.66
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102413W-Property Contribution-District Facility - 16340 Lower Harbor Rd - Concrete Boardwalk	158.67	13,050.33
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102407W-Property Contribution-District Facility - 16340 Lower Harbor Rd - Pump Out Station #1	5.33	13,055.66
02/04/2020	Mountain View Custom Cycles	16414P75374W-Property Contribution-District Facility - Retail- Motorcycle Shop, Tattoo Parlor	34.25	13,089.91
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102408W-Property Contribution-District Facility - 16230 Lower Harbor Rd - Pump Out Station #2	5.33	13,095.24
02/04/2020	BC Fisheries LLC	16414P10715-Property Contribution - District Facility - 16263 Lower Harbor Rd - BC Fisheries Dock	318.00	13,413.24
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102409W-Property Contribution - District Facility - 16263 Lower Harbor Rd - Receiving Doc...	347.33	13,760.57
02/04/2020	Boat Shop & More, LLC	16414P8188-Property Contribution-District Facility - 16282 Lower Harbor Rd - Boat Shop	37.25	13,797.82
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	16414P75442W-Property Contribution-District Facility - 16330 Lower Harbor Road - Port Office	39.58	13,837.40
02/04/2020	CBN Enterprises/Barbara C	16414P10205W-Property Contribution-District Facility - 16364 Lower Harbor Rd - CBN Enterprises	33.50	13,870.90
02/04/2020	Zola's Pizzeria	16414P75372W-Property Contribution-District Facility -16342 Lower Harbor Rd - Zola's Pizzeria	48.67	13,919.57
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	16414P6231-Property Contribution-District Facility - 16374 Lower Harbor Rd - Docks Basin 1	430.83	14,350.40

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Date	Name	Memo	Original Amount	Balance
02/04/2020	Pacific Ocean Harvesters LLC	16414P75376W-Property Contribution-District Facility - 16372 Lower Harbor Rd - Retail Seafood Market	64.17	14,414.57
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	16414P100790W-Property Contribution-District Facility - 16374 Lower Harbor Rd - Crabbing Dock	9.25	14,423.82
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	16414P9797-Property Contribution-District Facility - 16340 Lower Harbor Rd - Wooden Boardwalk	287.67	14,711.49
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	16414P980-Property Contribution-District Facility - 16340 Lower Harbor Rd - Comm Retail #1	163.50	14,874.99
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	16414P981-Property Contribution-District Facility - 16350 Lower Harbor Rd - Comm Retail #2	164.75	15,039.74
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	16414P5051-Property Contribution-District Facility - 16110 Lower Harbor Rd - Docks Basin 2	611.17	15,650.91
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	16414P978-Property Contribution-District Facility - 16408 Lower Harbor Rd - Fish Cleaning Station	7.42	15,658.33
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	16414P974-Property Contribution-District Facility - 16035 Boat Basin Road - Restroom - RV Park S...	3.25	15,661.58
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	16414P984-Property Contribution-District Facility - 16408 Lower Harbor Rd - Restroom #1, New Boa...	15.50	15,677.08
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	16414P983-Property Contribution-District Facility - 16110 Lower Harbor Rd - Restroom #2, Basin 2	32.58	15,709.66
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	16414P985-Property Contribution-District Facility - 16408 Lower Harbor Rd - Restroom#3 Killfield	21.08	15,730.74
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	16414P986-Property Contribution-District Facility - 16408 Lower Harbor Rd - Restroom #4, by Comm...	26.75	15,757.49
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	16414P8189-Property Contribution-District Facility - 16060 Lower Harbor Rd - Shop/Warehouse	175.33	15,932.82
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	16414P5050-Property Contribution-District Facility - Lower Harbor Rd - Transient Dock/Fuel Station	124.83	16,057.65
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102410W-Property Contribution-District Facility - 16408 Lower Harbor Rd - Boat Launch Pay ...	2.67	16,060.32
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102412W-Property Contribution-District Facility - 16408 Lower Harbor Rd - Boat Launch Ramps	84.50	16,144.82
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment Digitalway 48 Channel Headend System - Beachfront RV Park	31.17	16,175.99
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment Office/Small Tools, Miscellaneous	20.50	16,196.49
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	RV Power Equipment System - Beachfront RV Park	111.25	16,307.74
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3701 - 2013 Doosan Forklift	11.17	16,318.91
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3705 Port Work Boat	28.25	16,347.16
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3707 Ride-On Lawn Mower	8.33	16,355.49
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3710 - 2018 Genie Variable Reach Forklift	161.33	16,516.82
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3711 Golf Cart - Marina	2.75	16,519.57
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3712 Golf Cart - Marina	2.75	16,522.32
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3713 Golf Cart - Beachfront RV Park	13.08	16,535.40
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#4605 - 50 BFM II Marine Travelift Mobile Boat Hoist	360.50	16,895.90
02/04/2020	Bornstein Seafoods Inc	Property Contribution-Equipment Hoist Installed 2012 - Bornstein	74.58	16,970.48
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	Earthquake Contribution	329.33	17,299.81
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	Flood Coverage Contribution	157.42	17,457.23
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	Crime Coverage Contribution	85.25	17,542.48
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	General Liability Contribution \$52,670 (less Best Practices Credit \$5,267) and less Multi-Line D...	3,779.58	21,219.49
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	General Liability Contribution \$52,670 (less Best Practices Credit \$5,267) and less Multi-Line D...	3,779.58	21,322.06
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle EQ#1102 1996 Chevrolet 2500 Lift Gate	15.25	21,322.48
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle EQ#1102 1996 Chevrolet 2500 Lift Gate	15.25	21,337.73
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1108 2017 F250 Ford Truck	15.92	21,352.80
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1108 2017 F250 Ford Truck	15.92	21,368.72
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1109 2019 Ford F-150	15.92	21,384.64
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1109 2019 Ford F-150	15.92	21,400.56
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1110 2007 Chevrolet CK2500	15.92	21,416.48
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1110 2007 Chevrolet CK2500	15.92	21,432.40
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1117 2018 F150 Ford Truck	14.58	21,446.98
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1117 2018 F150 Ford Truck	14.58	21,461.56
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	Non-owned and Hired Auto Liability	49.58	21,511.14
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	Non-owned and Hired Auto Liability	49.58	21,560.72
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Physical Damage-Marina	11.42	21,572.14
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Physical Damage-Marina	11.42	21,583.56
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	Hired Auto Physical Damage	11.42	21,594.98
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	Hired Auto Physical Damage	11.42	21,606.40
03/02/2020	Chetco Seafood/Bill Goergen	16414P101767W-Property Contribution-District Facility - 16182 Lower Harbor Rd - Restaurant/Catal...	89.33	21,695.73
04/17/2020	Chetco Seafood/Bill Goergen	16414P101767W-Property Contribution-District Facility - 16182 Lower Harbor Rd - Restaurant/Catal...	89.33	21,785.06
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102411W-Property Contribution-District Facility - 16035 Boat Basin Rd - Public Fishing Pier	97.00	21,882.06
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102411W-Property Contribution-District Facility - 16035 Boat Basin Rd - Public Fishing Pier	97.00	21,979.06
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102413W-Property Contribution-District Facility - 16340 Lower Harbor Rd - Concrete Boardwalk	158.67	22,137.73
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102413W-Property Contribution-District Facility - 16340 Lower Harbor Rd - Concrete Boardwalk	158.67	22,296.40
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102407W-Property Contribution-District Facility - 16340 Lower Harbor Rd - Pump Out Station #1	5.33	22,301.73

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Date	Name	Memo	Original Amount	Balance
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102407W-Property Contribution-District Facility - 16340 Lower Harbor Rd - Pump Out Station #1	5.33	21,826.90
03/02/2020	Mountain View Custom Cycles	16414P75374W-P-Property Contribution-District Facility - Retail- Motorcycle Shop, Tattoo Parlor	34.25	21,827.83
04/17/2020	Mountain View Custom Cycles	16414P75374W-Property Contribution-District Facility - Retail- Motorcycle Shop, Tattoo Parlor	34.25	21,861.15
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102408W-Property Contribution-District Facility - 16230 Lower Harbor Rd - Pump Out Station #2	5.33	21,861.29
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102408W-Property Contribution-District Facility - 16230 Lower Harbor Rd - Pump Out Station #2	5.33	21,866.48
03/02/2020	BC Fisheries LLC	16414P10715-P-Property Contribution - District Facility - 16263 Lower Harbor Rd - BC Fisheries Dock	318.00	22,175.85
03/02/2020	BC Fisheries LLC	16414P10715-P-Property Contribution - District Facility - 16263 Lower Harbor Rd - BC Fisheries Dock	318.00	22,184.48
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102409W-Property Contribution - District Facility - 16263 Lower Harbor Rd - Receiving Doc...	347.33	22,522.39
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102409W-Property Contribution - District Facility - 16263 Lower Harbor Rd - Receiving Doc...	347.33	22,531.81
03/02/2020	Boat Shop & More, LLC	16414P8188-Property Contribution-District Facility - 16282 Lower Harbor Rd - Boat Shop	37.25	22,532.82
04/17/2020	Boat Shop & More, LLC	16414P8188-Property Contribution-District Facility - 16282 Lower Harbor Rd - Boat Shop	37.25	22,569.06
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	16414P75442W-P-Property Contribution-District Facility - 16330 Lower Harbor Road - Port Office	39.58	22,570.13
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P75442W-P-Property Contribution-District Facility - 16330 Lower Harbor Road - Port Office	39.58	22,608.64
03/02/2020	CBN Enterprises/Barbara C	16414P10205W-Property Contribution-District Facility - 16364 Lower Harbor Rd - CBN Enterprises	33.50	22,608.64
04/17/2020	CBN Enterprises/Barbara C	16414P10205W-Property Contribution-District Facility - 16364 Lower Harbor Rd - CBN Enterprises	33.50	22,609.55
04/17/2020	Zola's Pizzeria	16414P75372W-Property Contribution-District Facility - 16342 Lower Harbor Rd - Zola's Pizzeria	48.67	22,642.14
03/02/2020	Zola's Pizzeria	16414P75372W-Property Contribution-District Facility - 16342 Lower Harbor Rd - Zola's Pizzeria	48.67	22,689.49
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P6231-P-Property Contribution-District Facility - 16374 Lower Harbor Rd - Docks Basin 1	430.83	22,690.81
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	16414P6231-P-Property Contribution-District Facility - 16374 Lower Harbor Rd - Docks Basin 1	430.83	23,109.95
03/02/2020	Pacific Ocean Harvesters LLC	16414P75376W-Property Contribution-District Facility - 16374 Lower Harbor Rd - Retail Seafood Market	430.83	23,121.64
04/17/2020	Pacific Ocean Harvesters LLC	16414P75376W-Property Contribution-District Facility - 16374 Lower Harbor Rd - Retail Seafood Market	64.17	23,123.38
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P100790W-Property Contribution-District Facility - 16374 Lower Harbor Rd - Crabbing Dock	9.25	23,194.81
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	16414P100790W-Property Contribution-District Facility - 16374 Lower Harbor Rd - Crabbing Dock	9.25	23,195.06
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	16414P979-Property Contribution-District Facility - 16340 Lower Harbor Rd - Wooden Boardwalk	287.67	23,202.87
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P979-Property Contribution-District Facility - 16340 Lower Harbor Rd - Wooden Boardwalk	287.67	23,482.73
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	16414P980-Property Contribution-District Facility - 16340 Lower Harbor Rd - Docks Basin 1	163.50	23,487.17
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P980-Property Contribution-District Facility - 16340 Lower Harbor Rd - Comm Retail #1	163.50	23,646.23
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	16414P981-Property Contribution-District Facility - 16350 Lower Harbor Rd - Comm Retail #2	164.75	23,806.51
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P981-Property Contribution-District Facility - 16350 Lower Harbor Rd - Comm Retail #2	164.75	23,810.98
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	16414P5051-Property Contribution-District Facility - 16110 Lower Harbor Rd - Docks Basin 2	611.17	24,405.57
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	16414P5051-Property Contribution-District Facility - 16110 Lower Harbor Rd - Docks Basin 2	611.17	24,422.15
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P978-Property Contribution-District Facility - 16408 Lower Harbor Rd - Fish Cleaning Station	7.42	24,429.57
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	16414P978-Property Contribution-District Facility - 16408 Lower Harbor Rd - Fish Cleaning Station	7.42	24,432.73
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P974-Property Contribution-District Facility - 16035 Boat Basin Road - Restroom - RV Park S...	3.25	24,432.82
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	16414P974-Property Contribution-District Facility - 16035 Boat Basin Road - Restroom - RV Park S...	3.25	24,433.24
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P984-Property Contribution-District Facility - 16408 Lower Harbor Rd - Restroom #1, New Boa...	15.50	24,448.32
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	16414P984-Property Contribution-District Facility - 16408 Lower Harbor Rd - Restroom #1, New Boa...	15.50	24,480.02
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P983-Property Contribution-District Facility - 16110 Lower Harbor Rd - Restroom #2, Basin 2	32.58	24,480.90
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	16414P983-Property Contribution-District Facility - 16110 Lower Harbor Rd - Restroom #2, Basin 2	32.58	24,481.47
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	16414P985-Property Contribution-District Facility - 16408 Lower Harbor Rd - Restroom #3 Kitefield	21.08	24,501.98
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P985-Property Contribution-District Facility - 16408 Lower Harbor Rd - Restroom #3 Kitefield	21.08	24,528.00
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	16414P986-Property Contribution-District Facility - 16408 Lower Harbor Rd - Restroom #4, by Comm...	26.75	24,528.00
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P986-Property Contribution-District Facility - 16408 Lower Harbor Rd - Restroom #4, by Comm...	26.75	24,528.73
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	16414P8189-Property Contribution-District Facility - 16060 Lower Harbor Rd - Shop/Warehouse	175.33	24,699.30
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P8189-Property Contribution-District Facility - 16060 Lower Harbor Rd - Shop/Warehouse	175.33	24,704.06
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	16414P5050-Property Contribution-District Facility - Lower Harbor Rd - Transient Dock/Fuel Station	124.83	24,707.45
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P5050-Property Contribution-District Facility - Lower Harbor Rd - Transient Dock/Fuel Station	124.83	24,828.89
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102410W-Property Contribution-District Facility - 16408 Lower Harbor Rd - Boat Launch Pay ...	2.67	24,831.56
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102410W-Property Contribution-District Facility - 16408 Lower Harbor Rd - Boat Launch Pay ...	2.67	24,833.85
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102412W-Property Contribution-District Facility - 16408 Lower Harbor Rd - Boat Launch Ramps	84.50	24,916.06
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102412W-Property Contribution-District Facility - 16408 Lower Harbor Rd - Boat Launch Ramps	84.50	24,946.38
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment Digitalway 48 Channel Headend System - Beachfront RV Park	31.17	24,947.23
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment Digitalway 48 Channel Headend System - Beachfront RV Park	31.17	24,967.17
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment Office/Small Tools, Miscellaneous	20.50	24,967.73
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	RV Power Equipment System - Beachfront RV Park	111.25	24,970.75

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Date	Name	Memo	Original Amount	Balance
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	RV Power Equipment System - Beachfront RV Park	111.25	25,078.98
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3701 - 2013 Doosan Forklift	28.25	25,106.46
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3701 - 2013 Doosan Forklift	28.25	25,107.23
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3705 Port Work Boat	11.17	25,118.10
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3705 Port Work Boat	11.17	25,118.40
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3707 Ride-On Lawn Mower	8.33	25,118.63
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3707 Ride-On Lawn Mower	8.33	25,126.73
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3710 - 2018 Genie Variable Reach Forklift	161.33	25,288.06
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3710 - 2018 Genie Variable Reach Forklift	161.33	25,288.13
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3711 Golf Cart - Marina	2.75	25,290.81
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3711 Golf Cart - Marina	2.75	25,290.88
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3712 Golf Cart - Marina	2.75	25,293.56
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3712 Golf Cart - Marina	2.75	25,306.29
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3713 Golf Cart - Beachfront RV Park	13.08	25,306.64
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3713 Golf Cart - Beachfront RV Park	13.08	25,306.64
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#4605 - 50 BFM II Marine Travellit Mobile Boat Hoist	360.50	25,667.14
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#4605 - 50 BFM II Marine Travellit Mobile Boat Hoist	360.50	25,667.14
03/02/2020	Bornstein Seafoods Inc	Property Contribution-Equipment Hoist Installed 2012 - Bornstein	74.58	25,669.16
04/17/2020	Bornstein Seafoods Inc	Property Contribution-Equipment Hoist Installed 2012 - Bornstein	74.58	25,741.72
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	Earthquake Contribution	74.58	25,741.72
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	Earthquake Contribution	329.33	26,062.11
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	Flood Coverage Contribution	329.33	26,071.05
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	Flood Coverage Contribution	157.42	26,224.20
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	Crime Coverage Contribution	157.42	26,228.47
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	Crime Coverage Contribution	85.25	26,230.78
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	Crime Coverage Contribution	85.25	26,313.72
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	General Liability Contribution	3,779.58	30,093.30
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle EQ#102 1996 Chevrolet 2500 Lift Gate	15.25	30,108.55
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1108 2017 F250 Ford Truck	15.92	30,124.47
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1109 2019 Ford F-150	15.92	30,140.39
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1110 2007 Chevrolet CK2500	15.92	30,156.31
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1117 2018 F150 Ford Truck	15.92	30,172.23
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	Non-owned and Hired Auto Liability	14.58	30,186.81
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Physical Damage-Marina	49.58	30,236.39
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	Hired Auto Physical Damage	11.42	30,247.81
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	16414P101767W-Property Contribution-District Facility - 16182 Lower Harbor Rd - Restaurant/Catal...	89.33	30,337.14
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102411W-Property Contribution-District Facility - 16035 Boat Basin Rd - Public Fishing Pier	97.00	30,434.14
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102413W-Property Contribution-District Facility - 16340 Lower Harbor Rd - Concrete Boardwalk	158.67	30,592.81
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102407W-Property Contribution-District Facility - 16340 Lower Harbor Rd - Pump Out Station #1	5.33	30,598.14
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	16414P75374W-Property Contribution-District Facility - Retail- Motorcycle Shop, Tattoo Parlor	34.25	30,632.39
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102408W-Property Contribution-District Facility - 16230 Lower Harbor Rd - Pump Out Station #2	5.33	30,637.72
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	16414P10715-Property Contribution - District Facility - 16263 Lower Harbor Rd - BC Fisheries Dock	318.00	30,955.72
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102409W-Property Contribution - District Facility - 16263 Lower Harbor Rd - BC Fisheries Dock	347.33	31,303.05
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	16414P189-Property Contribution-District Facility - 16282 Lower Harbor Rd - Boat Shop	37.25	31,340.30
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	16414P75442W-Property Contribution-District Facility - 16330 Lower Harbor Road - Port Office	39.58	31,379.88
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	16414P10205W-Property Contribution-District Facility - 16364 Lower Harbor Rd - CBN Enterprises	33.50	31,413.38
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	16414P75372W-Property Contribution-District Facility - 16342 Lower Harbor Rd - Zola's Pizzeria	48.67	31,462.05
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	16414P9231-Property Contribution-District Facility - 16374 Lower Harbor Rd - Docks Basin 1	430.83	31,892.88
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	16414P75376W-Property Contribution-District Facility - 16372 Lower Harbor Rd - Retail Seafood Market	64.17	31,957.05
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	16414P100790W-Property Contribution-District Facility - 16374 Lower Harbor Rd - Crabbing Dock	9.25	31,966.30
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	16414P979-Property Contribution-District Facility - 16340 Lower Harbor Rd - Wooden Boardwalk	287.67	32,253.97
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	16414P980-Property Contribution-District Facility - 16340 Lower Harbor Rd - Comm Retail #1	163.50	32,417.47
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	16414P981-Property Contribution-District Facility - 16350 Lower Harbor Rd - Comm Retail #2	164.75	32,582.22
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	16414P5051-Property Contribution-District Facility - 16110 Lower Harbor Rd - Docks Basin 2	611.17	33,193.39
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	16414P978-Property Contribution-District Facility - 16408 Lower Harbor Rd - Fish Cleaning Station	7.42	33,200.81
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	16414P974-Property Contribution-District Facility - 16035 Boat Basin Road - Restroom - RV Park S...	3.25	33,204.06
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	16414P984-Property Contribution-District Facility - 16408 Lower Harbor Rd - Restroom #1, New Boa...	15.50	33,219.56

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Port of Brookings Harbor Expenditures per Vendor January through June 2020

Date	Name	Memo	Original Amount	Balance
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	16414P983-Property Contribution-District Facility - 16110 Lower Harbor Rd - Restroom #2, Basin 2	32.58	33,252.14
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	16414P985-Property Contribution-District Facility - 16408 Lower Harbor Rd - Restroom#3 Kitefield	21.08	33,273.22
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	16414P986-Property Contribution-District Facility - 16408 Lower Harbor Rd - Restroom #4, by Comm...	26.75	33,299.97
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	16414P8189-Property Contribution-District Facility - 16060 Lower Harbor Rd - Shop/Warehouse	175.33	33,475.30
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	16414P5050-Property Contribution-District Facility - Lower Harbor Rd - Transient Dock/Fuel Station	124.83	33,600.13
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102410W-Property Contribution-District Facility - 16408 Lower Harbor Rd - Boat Launch Pay ...	2.67	33,602.80
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102412W-Property Contribution-District Facility - 16408 Lower Harbor Rd - Boat Launch Ramps	84.50	33,687.30
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment Digitalway 48 Channel Headend System - Beachfront RV Park	31.17	33,718.47
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment Office/Small Tools, Miscellaneous	20.50	33,738.97
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	RV Power Equipment System - Beachfront RV Park	111.25	33,850.22
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3701 - 2013 Doosan Forklift	28.25	33,878.47
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3705 Port Work Boat	11.17	33,889.64
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3707 Ride-On Lawn Mower	8.33	33,897.97
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3710 - 2018 Genie Variable Reach Forklift	161.33	34,059.30
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3711 Golf Cart - Marina	2.75	34,062.05
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3712 Golf Cart - Marina	2.75	34,064.80
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3713 Golf Cart - Beachfront RV Park	13.08	34,077.88
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#4605 - 50 BFM II Marine Travellit Mobile Boat Hoist	360.50	34,438.38
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment Hoist Installed 2012 - Bornstein	74.58	34,512.96
03/24/2020	Bornstein Seafoods Inc	Earthquake Contribution	329.33	34,842.29
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	Flood Coverage Contribution	157.42	34,999.71
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	Crime Coverage Contribution	85.25	35,084.96
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	General Liability Contribution	3,779.58	38,864.54
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle EQ#1102 1998 Chevrolet 2500 Lift Gate	15.25	38,879.79
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle EQ#1108 2017 F250 Ford Truck	15.92	38,895.71
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle EQ#109 2019 Ford F-150	15.92	38,911.63
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle EQ#110 2007 Chevrolet CK2500	15.92	38,927.55
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle EQ#1117 2018 F150 Ford Truck	14.58	38,942.13
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	Non-owned and Hired Auto Liability	49.58	39,991.63
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Physical Damage-Marina	11.42	39,010.05
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	Hired Auto Physical Damage	89.33	39,108.38
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	16414P101767W-Property Contribution-District Facility - 16182 Lower Harbor Rd - Restaurant/Catal...	97.00	39,205.38
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102411W-Property Contribution-District Facility - 16035 Boat Basin Rd - Public Fishing Pier	158.67	39,364.05
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102413W-Property Contribution-District Facility - 16340 Lower Harbor Rd - Concrete Boardwalk	5.33	39,369.38
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102407W-Property Contribution-District Facility - 16340 Lower Harbor Rd - Pump Out Station #1	34.25	39,403.63
05/14/2020	Mountain View Custom Cycles	16414P75374W-Property Contribution-District Facility - Retail- Motorcycle Shop, Tattoo Parlor	5.33	39,408.96
05/14/2020	BC Fisheries LLC	16414P102408W-Property Contribution-District Facility - 16230 Lower Harbor Rd - BC Fisheries Dock	316.00	39,725.96
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	16414P10715-Property Contribution - District Facility - 16263 Lower Harbor Rd - Receiving Doc...	347.33	40,074.29
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102409W-Property Contribution - District Facility - 16263 Lower Harbor Rd - Receiving Doc...	37.25	40,111.54
05/14/2020	Boat Shop & More, LLC	16414P75442W-Property Contribution-District Facility - 16282 Lower Harbor Rd - Boat Shop	39.58	40,151.12
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	16414P10205W-Property Contribution-District Facility - 16330 Lower Harbor Road - Port Office	33.50	40,184.62
05/14/2020	CBN Enterprises/Barbara C	16414P10205W-Property Contribution-District Facility - 16364 Lower Harbor Rd - CBN Enterprises	48.67	40,233.29
05/14/2020	Zola's Pizzeria	16414P75372W-Property Contribution-District Facility - 16342 Lower Harbor Rd - Zola's Pizzeria	430.83	40,664.12
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	16414P6231-Property Contribution-District Facility - 16374 Lower Harbor Rd - Docks Basin 1	64.17	40,728.29
05/14/2020	Pacific Ocean Harvesters LLC	16414P75376W-Property Contribution-District Facility - 16372 Lower Harbor Rd - Retail Seafood Market	9.25	40,737.54
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	16414P100790W-Property Contribution-District Facility - 16374 Lower Harbor Rd - Crabbing Dock	287.67	41,025.21
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	16414P979-Property Contribution-District Facility - 16340 Lower Harbor Rd - Wooden Boardwalk	163.50	41,188.71
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	16414P980-Property Contribution-District Facility - 16340 Lower Harbor Rd - Comm Retail #1	164.75	41,353.46
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	16414P981-Property Contribution-District Facility - 16350 Lower Harbor Rd - Comm Retail #2	611.17	41,964.63
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	16414P5051-Property Contribution-District Facility - 16110 Lower Harbor Rd - Docks Basin 2	7.42	41,972.05
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	16414P978-Property Contribution-District Facility - 16408 Lower Harbor Rd - Fish Cleaning Station	3.25	41,975.30
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	16414P974-Property Contribution-District Facility - 16035 Boat Basin Road - Restroom - RV Park S...	15.50	41,990.80
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	16414P984-Property Contribution-District Facility - 16408 Lower Harbor Rd - Restroom #1, New Boa...	32.58	42,023.38
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	16414P983-Property Contribution-District Facility - 16110 Lower Harbor Rd - Restroom #2, Basin 2	21.08	42,044.46
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	16414P985-Property Contribution-District Facility - 16408 Lower Harbor Rd - Restroom#3 Kitefield	26.75	42,071.21
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	16414P986-Property Contribution-District Facility - 16408 Lower Harbor Rd - Restroom #4, by Comm...		

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Date	Name	Memo	Original Amount	Balance
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	16414P8189-Property Contribution-District Facility - 16060 Lower Harbor Rd - Shop/Warehouse	175.33	42,246.54
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	16414P5050-Property Contribution-District Facility - Lower Harbor Rd - Transient Dock/Fuel Station	124.83	42,371.37
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102410W-Property Contribution-District Facility - 16408 Lower Harbor Rd - Boat Launch Pay ...	2.67	42,374.04
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102412W-Property Contribution-District Facility - 16408 Lower Harbor Rd - Boat Launch Pay ...	84.50	42,458.54
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment Digitalway 48 Channel Headend System - Beachfront RV Park	31.17	42,489.71
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	RV Power Equipment System - Beachfront RV Park	20.50	42,510.21
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3701 - 2013 Doosan Forklift	111.25	42,621.46
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3705 Port Work Boat	28.25	42,649.71
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3707 Ride-On Lawn Mower	11.17	42,660.88
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3710 - 2018 Genie Variable Reach Forklift	8.33	42,669.21
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3711 Golf Cart - Marina	161.33	42,830.54
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3712 Golf Cart - Marina	2.75	42,833.29
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3713 Golf Cart - Beachfront RV Park	2.75	42,836.04
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#4605 - 50 BFM II Marine Travelift Mobile Boat Hoist	13.08	42,849.12
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment Hoist Installed 2012 - Bornstein	360.50	43,209.62
05/14/2020	Bornstein Seafoods Inc	Earthquake Contribution	74.58	43,284.20
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	Flood Coverage Contribution	329.33	43,613.53
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	Crime Coverage Contribution	157.42	43,770.95
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	General Liability Contribution \$52,670 (less Best Practices Credit \$5,267) and less Multi-Lme D...	85.25	43,856.20
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1102 1996 Chevrolet 2500 Lift Gate	3,779.58	47,635.78
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1108 2017 F250 Ford Truck	15.25	47,651.03
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1109 2019 Ford F-150	15.92	47,666.95
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1110 2007 Chevrolet CK2500	15.92	47,682.87
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1117 2018 F150 Ford Truck	15.92	47,714.71
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	Non-owned and Hired Auto Liability	14.58	47,729.29
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Physical Damage-Marina	49.58	47,778.87
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	Hired Auto Physical Damage	11.42	47,790.29
06/11/2020	Chelco Seafood/Bill Goergen	16414P101767W-Property Contribution-District Facility - 16182 Lower Harbor Rd - Restaurant/Catal...	89.33	47,879.62
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102411W-Property Contribution-District Facility - 16035 Boat Basin Rd - Public Fishing Pier	97.00	47,976.62
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102413W-Property Contribution-District Facility - 16340 Lower Harbor Rd - Concrete Boardwalk	158.67	48,135.29
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102407W-Property Contribution-District Facility - 16340 Lower Harbor Rd - Pump Out Station #1	5.33	48,140.62
06/11/2020	Mountain View Custom Cycles	16414P75374W-Property Contribution-District Facility - Retail- Motorcycle Shop, Tattoo Parlor	34.25	48,174.87
06/11/2020	BC Fisheries LLC	16414P102408W-Property Contribution-District Facility - 16230 Lower Harbor Rd - Pump Out Station #2	5.33	48,180.20
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	16414P10715-Property Contribution - District Facility - 16263 Lower Harbor Rd - BC Fisheries Dock...	318.00	48,498.20
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102409W-Property Contribution - District Facility - 16263 Lower Harbor Rd - Receiving Doc...	37.25	48,882.78
06/11/2020	Boat Shop & More, LLC	16414P9186-Property Contribution-District Facility - 16282 Lower Harbor Rd - Boat Shop	39.58	48,922.36
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	16414P75442W-Property Contribution-District Facility - 16330 Lower Harbor Road - Port Office	33.50	48,955.86
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	16414P75372W-Property Contribution-District Facility - 16364 Lower Harbor Rd - CBN Enterprises	48.67	49,004.53
06/11/2020	CBN Enterprises/Barbara C	16414P9231-Property Contribution-District Facility - 16374 Lower Harbor Rd - Docks Basin 1	430.83	49,435.36
06/11/2020	Zola's Pizzeria	16414P75376W-Property Contribution-District Facility - 16372 Lower Harbor Rd - Retail Seafood Market	64.17	49,499.53
06/11/2020	Pacific Ocean Harvesters LLC	16414P100790W-Property Contribution-District Facility - 16374 Lower Harbor Rd - Crabbing Dock	9.25	49,508.78
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	16414P980-Property Contribution-District Facility - 16340 Lower Harbor Rd - Wooden Boardwalk	287.67	49,796.45
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	16414P980-Property Contribution-District Facility - 16340 Lower Harbor Rd - Comm Retail #1	163.50	49,959.95
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	16414P981-Property Contribution-District Facility - 16350 Lower Harbor Rd - Comm Retail #2	164.75	50,124.70
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	16414P5051-Property Contribution-District Facility - 16110 Lower Harbor Rd - Docks Basin 2	611.17	50,735.87
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	16414P978-Property Contribution-District Facility - 16408 Lower Harbor Rd - Fish Cleaning Station	7.42	50,743.29
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	16414P974-Property Contribution-District Facility - 16035 Boat Basin Road - Restroom - RV Park S...	3.25	50,746.54
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	16414P984-Property Contribution-District Facility - 16408 Lower Harbor Rd - Restroom #1, New Boa...	15.50	50,762.04
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	16414P983-Property Contribution-District Facility - 16110 Lower Harbor Rd - Restroom #2, Basin 2	32.58	50,794.62
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	16414P985-Property Contribution-District Facility - 16408 Lower Harbor Rd - Restroom#3 Kitefield	21.08	50,815.70
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	16414P986-Property Contribution-District Facility - 16408 Lower Harbor Rd - Restroom #4, by Comm...	26.75	50,842.45
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	16414P8189-Property Contribution-District Facility - 16060 Lower Harbor Rd - Shop/Warehouse	175.33	51,017.78
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	16414P5050-Property Contribution-District Facility - Lower Harbor Rd - Transient Dock/Fuel Station	154.83	51,142.61
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102410W-Property Contribution-District Facility - 16408 Lower Harbor Rd - Boat Launch Pay ...	2.67	51,145.28

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Port of Brookings Harbor Expenditures per Vendor January through June 2020

Date	Name	Memo	Original Amount	Balance
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102412W-Property Contribution-District Facility - 16408 Lower Harbor Rd - Boat Launch Ramps	84.50	51,229.78
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment Digitalway 48 Channel Headend System - Beachfront RV Park	31.17	51,260.95
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment Office/Small Tools, Miscellaneous	20.50	51,281.45
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	RV Power Equipment System - Beachfront RV Park	111.25	51,392.70
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3701 - 2013 Doosan Forklift	28.25	51,420.95
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3705 Port Work Boat	11.17	51,432.12
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3707 Ride-On Lawn Mower	8.33	51,440.45
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3710 - 2018 Genie Variable Reach Forklift	161.33	51,601.78
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3711 Golf Cart - Marina	2.75	51,604.53
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3712 Golf Cart - Marina	2.75	51,607.28
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3713 Golf Cart - Beachfront RV Park	13.08	51,620.36
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#4605 - 50 BFM II Marine Travellit Mobile Boat Hoist	360.50	51,980.86
06/11/2020	Bornstein Seafoods Inc	Property Contribution-Equipment Hoist Installed 2012 - Bornstein	74.58	52,055.44
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	Earthquake Contribution	329.33	52,384.77
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	Flood Coverage Contribution	157.42	52,542.19
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	Crime Coverage Contribution	85.25	52,627.44
Total Spec Dist Assoc of OR- Prop & Cas				52,627.44
Spec Dist Assoc of Or -TRAINING				
01/15/2020	Spec Dist Assoc of Or -TRAINING	Full Conference Registration - Danielle	230.00	230.00
01/15/2020	Spec Dist Assoc of Or -TRAINING	Full Conference Registration with Pre-Conference - Gary	330.00	560.00
01/15/2020	Spec Dist Assoc of Or -TRAINING	Full Conference Registration with Pre-Conference - Joe	330.00	890.00
01/15/2020	Spec Dist Assoc of Or -TRAINING	Full Conference Registration - Kim	230.00	1,120.00
01/15/2020	Spec Dist Assoc of Or -TRAINING	Full Conference Registration with Pre-Conference - Roy	330.00	1,450.00
01/15/2020	Spec Dist Assoc of Or -TRAINING	Full Conference Registration with Pre-Conference - Richard	330.00	1,780.00
01/15/2020	Spec Dist Assoc of Or -TRAINING	Full Conference Registration with Pre-Conference - Ken	330.00	2,110.00
01/15/2020	Spec Dist Assoc of Or -TRAINING	Full Conference Registration - Travis	230.00	2,340.00
Total Spec Dist Assoc of Or -TRAINING				2,340.00
Spectrum Business 8752 19 060 0025169				
01/28/2020	Spectrum Business 8752 19 060 0025169	Beachfront RV Park WiFi 01/11/2020-02/10/2020	90.22	90.22
02/28/2020	Spectrum Business 8752 19 060 0025169	Beachfront RV Park WiFi 02/11/2020-03/10/2020	90.22	180.44
03/28/2020	Spectrum Business 8752 19 060 0025169	Beachfront RV Park WiFi 03/11/2020-04/10/2020	90.22	270.66
04/28/2020	Spectrum Business 8752 19 060 0025169	Beachfront RV Park WiFi 04/11/2020-05/10/2020	90.22	360.88
05/28/2020	Spectrum Business 8752 19 060 0025169	Beachfront RV Park WiFi 05/11/2020-06/10/2020	90.22	451.10
Total Spectrum Business 8752 19 060 0025169				451.10
Spectrum Business 8752 19 060 0226494				
01/22/2020	Spectrum Business 8752 19 060 0226494	Internet for Port Office 01/05/20 - 02/04/20	71.75	71.75
02/22/2020	Spectrum Business 8752 19 060 0226494	Internet for Port Office 02/05/20 - 03/04/20	74.98	146.73
03/23/2020	Spectrum Business 8752 19 060 0226494	Internet for Port Office 03/05/20 - 04/04/20	74.98	221.71
04/22/2020	Spectrum Business 8752 19 060 0226494	Internet for Port Office 03/05/20 - 04/04/20	74.98	296.69
05/22/2020	Spectrum Business 8752 19 060 0226494	Internet for Port Office 05/05/20 - 06/04/20	74.98	371.67
Total Spectrum Business 8752 19 060 0226494				371.67
Spectrum Business 8752 19 060 0247029				
06/05/2020	Spectrum Business 8752 19 060 0247029	Business Internet	49.00	49.00
06/05/2020	Spectrum Business 8752 19 060 0247029	Business Voice	19.98	68.98
06/05/2020	Spectrum Business 8752 19 060 0247029	Installation	100.00	168.98
Total Spectrum Business 8752 19 060 0247029				168.98
Stormwater Biochar LLC				
04/03/2020	Stormwater Biochar LLC	Stormwater Filler Sock 36" Long BiocharBASIC	96.73	96.73
Total Spectrum Business 8752 19 060 0247029				96.73

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Date	Name	Memo	Original Amount	Balance
04/03/2020	Stormwater Blochar LLC	Stormwater Filter Sock 36" Long BlocharBASIC	96.73	193.46
04/03/2020	Stormwater Blochar LLC	Stormwater Filter Sock 36" Long BlocharBASIC	193.44	386.90
04/03/2020	Stormwater Blochar LLC	Stormwater Filter Sock 36" Long BlocharZAPT	154.76	541.66
04/03/2020	Stormwater Blochar LLC	Stormwater Filter Sock 36" Long BlocharZAPT	309.52	696.42
04/03/2020	Stormwater Blochar LLC	Stormwater Filter Sock 36" Long BlocharZAPT	49.54	1,005.94
04/03/2020	Stormwater Blochar LLC	SHIPPING	49.54	1,055.48
04/03/2020	Stormwater Blochar LLC	SHIPPING	99.09	1,105.02
04/03/2020	Stormwater Blochar LLC	SHIPPING		1,204.11
	Total Stormwater Blochar LLC			1,204.11
	Stripe	BBPOS Chipper 2X BT	118.00	118.00
01/22/2020	Stripe	Stripe Terminal Test Card	5.00	123.00
01/22/2020	Stripe	BBPOS Charging Cradle	19.00	142.00
01/22/2020	Stripe	Verifone P400 Card Reader	299.00	441.00
01/22/2020	Stripe	Shipping	16.00	457.00
	Total Stripe			457.00
	SUPPLYHOUSE.COM			
06/19/2020	SUPPLYHOUSE.COM	3/4" MALE X HOSE BIBB for Marina	111.80	111.80
	Total SUPPLYHOUSE.COM			111.80
	T3E Company			
05/21/2020	T3E Company	2200-16200-001 Polycorn SoundStation 2 EX with Display & Entended Microphone Ports (NEW)	349.50	349.50
05/21/2020	T3E Company	2200-16155-001 Polycorn SoundStation 2 Entended Microphone (NEW)	174.50	524.00
05/21/2020	T3E Company	Freight	148.96	672.96
	Total T3E Company			672.96
	Tidewater Contractors, Inc.			
01/23/2020	Tidewater Contractors, Inc.	CR QR 1 1/2 - 0 RECYCLE ticket#271918	195.16	195.16
01/23/2020	Tidewater Contractors, Inc.	CR QR 1 1/2 - 0 RECYCLE ticket#271919	179.06	374.22
01/23/2020	Tidewater Contractors, Inc.	CR QR 1 1/2 - 0 RECYCLE ticket#271920	180.74	554.96
01/23/2020	Tidewater Contractors, Inc.	CR QR 1 1/2 - 0 RECYCLE ticket#271921	186.20	741.16
	Total Tidewater Contractors, Inc.			741.16
	Tidewinds Sportfishing/Kyle Aubin			
04/24/2020	Tidewinds Sportfishing/Kyle Aubin	Per Resolution #539, Payment in full for Tidewind Charters dba Tidewide Sport Fishing/Kyle...	14,544.00	14,544.00
	Total Tidewinds Sportfishing/Kyle Aubin			14,544.00
	Training and Travel Expenses			
02/25/2020	Training and Travel Expenses	2020 Cascade Occupational Safety & Health Conference Danielle Shepard March 2-3, 2020	250.00	250.00
03/03/2020	Training and Travel Expenses	Carl's Jr (Collage Grove, OR) Lunch for Danielle Shepard 2020 Cascade Occupational Safety & He...	20.48	270.48
03/01/2020	Training and Travel Expenses	Texas Roadhouse (Eugene, OR) Dinner for Danielle Shepard 2020 Cascade Occupational Safety & He...	15.48	285.96
03/01/2020	Training and Travel Expenses	Tip	2.50	288.46
03/03/2020	Training and Travel Expenses	Graduate Hotels (Eugene, OR) Room for Danielle Shepard 2020 Cascade Occupational Safety & Heal...	327.39	615.85
	Total Training and Travel Expenses			615.85
	Travel Information Council			
06/24/2020	Travel Information Council	Highway Sign - Beachfront RV Park - Intersection HWY 101	112.00	112.00
06/24/2020	Travel Information Council	Highway Sign - Beachfront RV Park - Advance HWY 101	236.00	348.00

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Total Travel Information Council				
Tyreese Oil, Inc				348.00
01/11/2020	Tyreese Oil, Inc	DIESEL #2 DYED ULS	10,977.94	10,977.94
01/11/2020	Tyreese Oil, Inc	FEDERAL LUST TAX	4.50	10,982.44
01/11/2020	Tyreese Oil, Inc	OREGON STATE LOAD FEE	9.00	10,991.44
01/18/2020	Tyreese Oil, Inc	DIESEL #2 DYED ULS	16,450.00	27,441.44
01/18/2020	Tyreese Oil, Inc	FEDERAL LUST TAX	7.00	27,448.44
01/18/2020	Tyreese Oil, Inc	FEDERAL OIL SPILL TAX	14.98	27,463.42
02/04/2020	Tyreese Oil, Inc	OREGON STATE LOAD FEE	9.00	27,472.42
02/04/2020	Tyreese Oil, Inc	DIESEL #2 DYED ULS	10,485.00	37,957.42
02/04/2020	Tyreese Oil, Inc	FEDERAL LUST TAX	4.50	37,961.92
02/04/2020	Tyreese Oil, Inc	FEDERAL OIL SPILL TAX	9.63	37,971.55
02/04/2020	Tyreese Oil, Inc	OREGON STATE LOAD FEE	9.00	37,980.55
02/10/2020	Tyreese Oil, Inc	DIESEL #2 DYED ULS	17,168.00	55,148.55
02/10/2020	Tyreese Oil, Inc	FEDERAL LUST TAX	7.40	55,155.95
02/10/2020	Tyreese Oil, Inc	FEDERAL OIL SPILL TAX	15.84	55,171.79
02/25/2020	Tyreese Oil, Inc	OREGON STATE LOAD FEE	9.00	55,180.79
02/25/2020	Tyreese Oil, Inc	DIESEL #2 DYED ULS	8,015.00	63,195.79
02/25/2020	Tyreese Oil, Inc	FEDERAL LUST TAX	3.50	63,199.29
02/25/2020	Tyreese Oil, Inc	FEDERAL OIL SPILL TAX	7.49	63,206.78
03/09/2020	Tyreese Oil, Inc	OREGON STATE LOAD FEE	9.00	63,215.78
03/09/2020	Tyreese Oil, Inc	DIESEL #2 DYED ULS	17,696.00	80,911.78
03/09/2020	Tyreese Oil, Inc	FEDERAL LUST TAX	7.90	80,919.68
03/09/2020	Tyreese Oil, Inc	FEDERAL OIL SPILL TAX	16.91	80,936.59
03/09/2020	Tyreese Oil, Inc	OREGON STATE LOAD FEE	9.00	80,945.59
03/03/2020	Tyreese Oil, Inc	DIESEL #2 DYED ULS	7,875.00	88,820.59
03/03/2020	Tyreese Oil, Inc	FEDERAL LUST TAX	3.50	88,824.09
03/03/2020	Tyreese Oil, Inc	FEDERAL OIL SPILL TAX	7.49	88,831.58
03/18/2020	Tyreese Oil, Inc	OREGON STATE LOAD FEE	9.00	88,840.58
03/18/2020	Tyreese Oil, Inc	DIESEL #2 DYED ULS	12,137.00	100,977.58
03/18/2020	Tyreese Oil, Inc	FEDERAL LUST TAX	5.30	100,982.88
03/18/2020	Tyreese Oil, Inc	FEDERAL OIL SPILL TAX	11.34	100,994.22
03/18/2020	Tyreese Oil, Inc	OREGON STATE LOAD FEE	9.00	101,003.22
04/02/2020	Tyreese Oil, Inc	DRUM NON-RETURNABLE	40.00	101,043.22
04/10/2020	Tyreese Oil, Inc	PREMIUM UNLEADED GASOLINE 92 OCT	2,250.00	103,293.22
04/10/2020	Tyreese Oil, Inc	FEDERAL GASOLINE EXCISE TAX	183.00	103,476.22
04/10/2020	Tyreese Oil, Inc	FEDERAL LUST TAX	1.00	103,477.22
04/10/2020	Tyreese Oil, Inc	OR STATE GASOLINE EXCISE TAX	2.14	103,479.36
04/10/2020	Tyreese Oil, Inc	DIESEL #2 DYED ULS	360.00	103,839.36
04/10/2020	Tyreese Oil, Inc	FEDERAL LUST TAX	6,720.00	110,559.36
04/10/2020	Tyreese Oil, Inc	FEDERAL OIL SPILL TAX	3.00	110,562.36
04/10/2020	Tyreese Oil, Inc	OREGON STATE LOAD FEE	6.42	110,568.78
05/13/2020	Tyreese Oil, Inc	DIESEL #2 DYED ULS	9.00	110,577.78
05/13/2020	Tyreese Oil, Inc	FEDERAL LUST TAX	9,030.00	119,607.78
05/13/2020	Tyreese Oil, Inc	FEDERAL OIL SPILL TAX	7.00	119,614.78
05/13/2020	Tyreese Oil, Inc	OREGON STATE LOAD FEE	14.98	119,629.76
05/23/2020	Tyreese Oil, Inc	DIESEL #2 DYED ULS	9.00	119,638.76
05/23/2020	Tyreese Oil, Inc	FEDERAL LUST TAX	9,675.00	129,313.76
05/23/2020	Tyreese Oil, Inc	FEDERAL OIL SPILL TAX	7.50	129,321.26
05/23/2020	Tyreese Oil, Inc	OREGON STATE LOAD FEE	16.05	129,337.31
06/04/2020	Tyreese Oil, Inc	PREMIUM UNLEADED GASOLINE 92 OCT	9.00	129,346.31
06/04/2020	Tyreese Oil, Inc	FEDERAL GASOLINE EXCISE TAX	2,468.30	131,814.61
06/04/2020	Tyreese Oil, Inc	FEDERAL LUST TAX	177.14	131,991.75
06/04/2020	Tyreese Oil, Inc	FEDERAL OIL SPILL FEE	0.97	131,992.72
06/04/2020	Tyreese Oil, Inc	FEDERAL OIL SPILL FEE	2.07	131,994.79

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06/04/2020	Tyree Oil, Inc	OR STATE GASOLINE EXCISE TAX	348.48	132,343.27
06/04/2020	Tyree Oil, Inc	DIESEL #2 DYED ULS	9,014.85	141,358.12
06/04/2020	Tyree Oil, Inc	FEDERAL LUST TAX	6.50	141,364.62
06/04/2020	Tyree Oil, Inc	FEDERAL OIL SPILL TAX	13.91	141,378.53
06/04/2020	Tyree Oil, Inc	OREGON STATE LOAD FEE	9.00	141,387.53
06/11/2020	Tyree Oil, Inc	DIESEL #2 DYED ULS	9,648.00	151,035.53
06/11/2020	Tyree Oil, Inc	FEDERAL LUST TAX	6.70	151,042.23
06/11/2020	Tyree Oil, Inc	FEDERAL OIL SPILL TAX	14.34	151,056.57
06/11/2020	Tyree Oil, Inc	OREGON STATE LOAD FEE	9.00	151,065.57
06/16/2020	Tyree Oil, Inc	DIESEL #2 DYED ULS	7,700.00	158,765.57
06/16/2020	Tyree Oil, Inc	FEDERAL LUST TAX	5.50	158,771.07
06/16/2020	Tyree Oil, Inc	FEDERAL OIL SPILL TAX	11.77	158,782.84
06/16/2020	Tyree Oil, Inc	OREGON STATE LOAD FEE	9.00	158,791.84
06/16/2020	Tyree Oil, Inc	DIESEL #2 DYED ULS	9,536.00	168,327.84
06/16/2020	Tyree Oil, Inc	FEDERAL LUST TAX	6.40	168,334.24
06/16/2020	Tyree Oil, Inc	FEDERAL OIL SPILL TAX	13.70	168,347.94
06/16/2020	Tyree Oil, Inc	OREGON STATE LOAD FEE	9.00	168,356.94
06/16/2020	Tyree Oil, Inc	DIESEL #2 DYED ULS	10,132.00	178,488.94
06/16/2020	Tyree Oil, Inc	FEDERAL LUST TAX	6.80	178,495.74
06/16/2020	Tyree Oil, Inc	FEDERAL OIL SPILL TAX	14.55	178,510.29
06/16/2020	Tyree Oil, Inc	OREGON STATE LOAD FEE	9.00	178,519.29
06/16/2020	Tyree Oil, Inc	DIESEL #2 DYED ULS	10,011.54	188,530.83
06/16/2020	Tyree Oil, Inc	FEDERAL LUST TAX	6.50	188,537.33
06/16/2020	Tyree Oil, Inc	FEDERAL OIL SPILL TAX	13.91	188,551.24
06/16/2020	Tyree Oil, Inc	OREGON STATE LOAD FEE	9.00	188,560.24
06/24/2020	Tyree Oil, Inc	DIESEL #2 DYED ULS	7,155.00	195,715.24
06/24/2020	Tyree Oil, Inc	FEDERAL LUST TAX	4.50	195,719.74
06/24/2020	Tyree Oil, Inc	FEDERAL OIL SPILL TAX	9.63	195,729.37
06/24/2020	Tyree Oil, Inc	OREGON STATE LOAD FEE	9.00	195,738.37
06/24/2020	Tyree Oil, Inc	PREMIUM UNLEADED GASOLINE 92 OCT	3,180.00	198,918.37
06/24/2020	Tyree Oil, Inc	FEDERAL GASOLINE EXCISE TAX	219.60	199,137.97
06/24/2020	Tyree Oil, Inc	FEDERAL LUST TAX	1.20	199,139.17
06/24/2020	Tyree Oil, Inc	FEDERAL OIL SPILL FEE	2.57	199,141.74
06/24/2020	Tyree Oil, Inc	OR STATE GASOLINE EXCISE TAX	432.00	199,573.74
06/24/2020	Tyree Oil, Inc	DIESEL #2 DYED ULS	4,921.64	204,495.38
06/24/2020	Tyree Oil, Inc	FEDERAL LUST TAX	3.00	204,498.38
06/24/2020	Tyree Oil, Inc	FEDERAL OIL SPILL TAX	6.42	204,504.80
06/24/2020	Tyree Oil, Inc	OREGON STATE LOAD FEE	9.00	204,513.80
Total Tyree Oil, Inc				
02/04/2020	U Printing	Carbonless Forms 8.5" x 11" Custom PO Books 50 sets per pad / 5 pads	140.42	140.42
02/04/2020	U Printing	Shipping	16.31	156.73
04/30/2020	U Printing	Carbonless Forms 8.5" x 11" Custom PO Books 50 sets per pad / 5 pads	164.84	321.57
04/30/2020	U Printing	Shipping	17.51	339.08
Total U Printing				
ULine				
03/24/2020	ULine	OIL SORBENT BOOMS - 5"X10'	636.00	636.00
03/24/2020	ULine	15x19 LIGHT SORBENT PAD 200/CT	430.00	1,066.00
03/24/2020	ULine	SHIPPING & HANDLING	109.76	1,175.76
04/30/2020	ULine	STANDARD FLAMMABLE STORAGE CABINET - SELF-CLOSING DOORS, RED, 90 GAL	1,240.00	2,415.76
04/30/2020	ULine	SHIPPING/HANDLING	200.50	2,616.26

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Date	Name	Memo	Original Amount	Balance
Total U/Line				2,616.26
United Rentals				
03/19/2020	United Rentals	MIRROR for EQ#3710 Genie Reach Forklift	70.00	70.00
03/19/2020	United Rentals	Shipping	10.00	80.00
Total United Rentals				80.00
US Postal Service				
03/12/2020	US Postal Service	First Class Mail, Large Envelope (Sent to Gerry)	1.00	1.00
06/04/2020	US Postal Service	BOX 848 RENEWAL 7/1/20-7/1/21	130.00	131.00
Total US Postal Service				131.00
Ventek International				
05/07/2020	Ventek International	VENVUE SINGLE USER DREIDENTIAL, ANNUAL FEE	495.00	495.00
05/07/2020	Ventek International	1 PAYSTATION, VENDOR TRANSACTION PROCESSING SERVICES	990.00	990.00
05/07/2020	Ventek International	CCU SERVERE HOISING, HANNUAL FEE	540.00	1,530.00
05/07/2020	Ventek International	DIGITAL CELLULAR CARRIER SERVICES, ANNUAL FEE	540.00	2,070.00
Total Ventek International				2,070.00
VERIZON WIRELESS				
01/01/2020	VERIZON WIRELESS	Monthly Charges 01/02 - 02-01	312.98	13.59
01/22/2020	VERIZON WIRELESS	Monthly Charges 01/02 - 02-01	312.98	312.98
01/22/2020	VERIZON WIRELESS	Equipment Charges	91.49	400.50
01/01/2020	VERIZON WIRELESS	Surcharges	91.49	404.47
01/01/2020	VERIZON WIRELESS	Surcharges	-17.94	400.50
01/01/2020	VERIZON WIRELESS	Surcharges	-17.94	400.12
01/01/2020	VERIZON WIRELESS	Surcharges	-17.94	386.53
01/01/2020	VERIZON WIRELESS	Taxes, Governmental Surcharges & Fees	8.80	386.91
01/22/2020	VERIZON WIRELESS	Taxes, Governmental Surcharges & Fees	8.80	395.33
02/01/2020	VERIZON WIRELESS	Monthly Charges Jan 02 - Feb 01	312.98	408.92
02/22/2020	VERIZON WIRELESS	Monthly Charges Jan 02 - Feb 01	312.98	708.31
02/22/2020	VERIZON WIRELESS	Equipment Charges	91.49	795.83
02/01/2020	VERIZON WIRELESS	Surcharges	91.49	799.80
02/01/2020	VERIZON WIRELESS	Surcharges	-17.94	786.21
02/01/2020	VERIZON WIRELESS	Surcharges	-17.94	782.24
02/01/2020	VERIZON WIRELESS	Surcharges	-17.94	781.86
02/22/2020	VERIZON WIRELESS	Taxes, Governmental Surcharges & Fees	8.80	782.24
02/22/2020	VERIZON WIRELESS	Taxes, Governmental Surcharges & Fees	8.80	790.66
03/21/2020	VERIZON WIRELESS	Monthly Charges 03/02 - 04-01	335.74	1,126.40
03/21/2020	VERIZON WIRELESS	Equipment Charges - "new" Verizon Plan XL 16GB for RV Park	116.49	1,242.89
03/21/2020	VERIZON WIRELESS	Surcharges	62.38	1,305.27
03/21/2020	VERIZON WIRELESS	Surcharges	8.80	1,314.07
04/01/2020	VERIZON WIRELESS	Monthly Charges 04/02-05/01	332.98	1,327.29
04/21/2020	VERIZON WIRELESS	Monthly Charges 04/02-05/01	332.98	1,647.05
04/21/2020	VERIZON WIRELESS	Equipment Charges 04/02-05/01	116.49	1,758.91
04/01/2020	VERIZON WIRELESS	Equipment Charges 04/02-05/01	116.49	1,763.54
04/01/2020	VERIZON WIRELESS	Surcharges	-18.20	1,750.32
04/01/2020	VERIZON WIRELESS	Surcharges	-18.20	1,745.69
04/01/2020	VERIZON WIRELESS	Surcharges	-18.20	1,745.34
04/01/2020	VERIZON WIRELESS	Taxes, Governmental Surcharges & Fees	8.80	1,745.69
04/21/2020	VERIZON WIRELESS	Taxes, Governmental Surcharges & Fees	8.80	1,754.14
05/22/2020	VERIZON WIRELESS	Monthly Charges 05/02-06/01	332.98	2,073.90
05/01/2020	VERIZON WIRELESS	Monthly Charges 05/02-06/01	332.98	2,087.12
05/01/2020	VERIZON WIRELESS	Equipment Charges 05/02-06/01	116.49	2,091.75

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05/22/2020	VERIZON WIRELESS	Equipment Charges 05/02-06/01	116.49	2,203.61
05/01/2020	VERIZON WIRELESS	Surcharges	-18.20	2,190.39
05/01/2020	VERIZON WIRELESS	Surcharges	-18.20	2,190.04
05/01/2020	VERIZON WIRELESS	Surcharges	-18.20	2,185.41
05/22/2020	VERIZON WIRELESS	Taxes, Governmental Surcharges & Fees	8.80	2,193.86
05/01/2020	VERIZON WIRELESS	Taxes, Governmental Surcharges & Fees	8.80	2,194.21
06/05/2020	VERIZON WIRELESS	Account Charges & Credits	154.00	2,198.79
06/21/2020	VERIZON WIRELESS	Monthly Charges 06/02-07/01	192.68	2,348.21
06/05/2020	VERIZON WIRELESS	Monthly Charges 06/02-07/01	192.68	2,535.17
06/05/2020	VERIZON WIRELESS	Equipment Charges 06/02-07/01	102.49	2,540.89
06/05/2020	VERIZON WIRELESS	Equipment Charges 06/02-07/01	102.49	2,543.93
06/05/2020	VERIZON WIRELESS	Surcharges	-13.50	2,643.38
06/05/2020	VERIZON WIRELESS	Surcharges	-13.50	2,637.66
06/05/2020	VERIZON WIRELESS	Surcharges	-13.50	2,634.62
06/05/2020	VERIZON WIRELESS	Surcharges	-13.50	2,630.04
06/21/2020	VERIZON WIRELESS	Taxes, Governmental Surcharges & Fees	-13.50	2,629.88
06/05/2020	VERIZON WIRELESS	Taxes, Governmental Surcharges & Fees	5.50	2,635.22
06/05/2020	VERIZON WIRELESS	Taxes, Governmental Surcharges & Fees	5.50	2,635.38
Total VERIZON WIRELESS				
02/01/2020	Vonage	Local Company Number	4.99	4.99
02/01/2020	Vonage	Unlimited Extension Service	174.93	179.92
02/01/2020	Vonage	US Fax Number	9.99	189.91
02/01/2020	Vonage	E911 Fee	6.93	196.84
02/01/2020	Vonage	Recovery Fee	28.00	224.84
02/01/2020	Vonage	Federal Program Fee	11.45	236.29
02/01/2020	Vonage	State - E911 (VolP)	7.00	243.29
02/01/2020	Vonage	State - RSPF Surcharge	0.70	243.99
03/03/2020	Vonage	Local Company Number	4.99	248.98
03/03/2020	Vonage	Unlimited Extension Service	174.93	423.91
03/03/2020	Vonage	US Fax Number	9.99	433.90
03/03/2020	Vonage	E911 Fee	6.93	440.83
03/03/2020	Vonage	Recovery Fee	28.00	468.83
03/03/2020	Vonage	Federal Program Fee	11.45	480.28
03/03/2020	Vonage	State - E911 (VolP)	7.00	487.28
04/01/2020	Vonage	State - RSPF Surcharge	0.70	487.98
04/01/2020	Vonage	Local Company Number	4.99	492.97
04/01/2020	Vonage	Unlimited Extension Service	174.93	667.90
04/01/2020	Vonage	US Fax Number	9.99	677.89
04/01/2020	Vonage	E911 Fee	6.93	684.82
04/01/2020	Vonage	Recovery Fee	28.00	712.82
04/01/2020	Vonage	Federal Program Fee	12.81	725.63
04/01/2020	Vonage	State - E911 (VolP)	7.00	732.63
04/01/2020	Vonage	State - RSPF Surcharge	0.70	733.33
05/01/2020	Vonage	Local Company Number	4.99	738.32
05/01/2020	Vonage	Unlimited Extension Service	174.93	913.25
05/01/2020	Vonage	US Fax Number	9.99	923.24
05/01/2020	Vonage	E911 Fee	6.93	930.17
05/01/2020	Vonage	Recovery Fee	28.00	958.17
05/01/2020	Vonage	Federal Program Fee	11.84	970.01
05/01/2020	Vonage	State - E911 (VolP)	7.00	977.01
05/01/2020	Vonage	State - RSPF Surcharge	0.70	977.71
06/01/2020	Vonage	Local Company Number	4.99	982.70
06/01/2020	Vonage	Unlimited Extension Service	174.93	1,157.63

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06/01/2020	Vonage	US Fax Number	9.99	1,167.62
06/01/2020	Vonage	E911 Fee	6.93	1,174.55
06/01/2020	Vonage	Recovery Fee	28.00	1,202.55
06/01/2020	Vonage	Federal Program Fee	11.84	1,214.39
06/01/2020	Vonage	State - E911 (VolP)	7.00	1,221.39
06/01/2020	Vonage	State - RSPF Surcharge	0.70	1,222.09
Total Vonage				
02/11/2020	WebReserv	Beachfront RV Park Setup Fee for booking engine website		1,222.09
02/07/2020	WebReserv	Beachfront RV Park WebReserv Enterprise 2/12/2020-3/12/2020	299.00	299.00
03/13/2020	WebReserv	Beachfront RV Park WebReserv Enterprise 3/12/2020-4/12/2020	99.00	398.00
04/13/2020	WebReserv	Beachfront RV Park WebReserv Enterprise 4/12/2020-5/12/2020	99.00	497.00
05/12/2020	WebReserv	Beachfront RV Park WebReserv Enterprise 5/12/2020-6/12/2020	99.00	596.00
06/12/2020	WebReserv	WebReserv Enterprise 6/12/2020 - 7/12/2020	99.00	695.00
Total WebReserv				
WEEBLY-CHARGE.COM				
01/15/2020	WEEBLY-CHARGE.COM	G Suite for Domain 'Port of Brookings Harbor' website	1,470.00	1,470.00
Total WEEBLY-CHARGE.COM				
01/23/2020	Wendy's	Lunch for Travis & Gary - Out of Town Meetings 1/23/20	19.48	19.48
Total Wendy's				
01/08/2020	Wes' Towing	TOW/TRANSPORT RV License #R671965 at Basin 2 to Boatyard	125.00	125.00
01/08/2020	Wes' Towing	TOW/TRANSPORT Boat Registration # OR727YD Boat Owner: Scott Vaught Boatyard to CTR for disposal	100.00	225.00
03/19/2020	Wes' Towing	TOW/TRANSPORT RV License #R671965 at Boatyard to CTR	100.00	325.00
Total Wes' Towing				
01/23/2020	Workamper News Inc.	Ad for Park Host 12/6/2019	39.00	39.00
Total Workamper News Inc.				
Xerox Capital Services, LLC				
01/08/2020	Xerox Capital Services, LLC	BASE CHARGE - W7970 PRINTER SER.BOW-592355 DECEMBER 2019	483.16	483.16
01/08/2020	Xerox Capital Services, LLC	5806 TOTAL BLACK PRINTS - METER CHARGE 11/21/19 - 12/21/19	40.64	523.80
01/08/2020	Xerox Capital Services, LLC	3321 TOTAL COLOR PRINTS - METER CHARGE 11/21/19 - 12/21/19	234.46	758.26
01/08/2020	Xerox Capital Services, LLC	BASE CHARGE - XEROX PRINTER WC6655X DECEMBER 2019	70.14	828.40
01/08/2020	Xerox Capital Services, LLC	836 TOTAL BLACK PRINTS - METER CHARGE 11/23/2019 TO 12/24/2019	21.07	849.47
02/04/2020	Xerox Capital Services, LLC	95 TOTAL COLOR PRINTS - METER CHARGE 11/23/2019 TO 12/24/2019	13.78	863.25
02/04/2020	Xerox Capital Services, LLC	BASE CHARGE - W7970 PRINTER SER.BOW-592355 JANUARY 2020	483.16	1,346.41
02/04/2020	Xerox Capital Services, LLC	5099 TOTAL BLACK PRINTS - METER CHARGE 12/21/19 - 1/21/19	1,362.10	2,708.51
02/04/2020	Xerox Capital Services, LLC	3417 TOTAL COLOR PRINTS - METER CHARGE 12/21/19 - 1/21/19	241.24	3,049.75
02/04/2020	Xerox Capital Services, LLC	BASE CHARGE - XEROX PRINTER WC6655X JANUARY 2020	70.14	3,119.89
02/04/2020	Xerox Capital Services, LLC	1532 TOTAL BLACK PRINTS - METER CHARGE 12/23/2019 TO 1/24/2019	38.61	3,158.50
02/04/2020	Xerox Capital Services, LLC	119 TOTAL COLOR PRINTS - METER CHARGE 12/23/2019 TO 1/24/2019	17.27	3,175.77
03/19/2020	Xerox Capital Services, LLC	BASE CHARGE - W7970 PRINTER SER.BOW-592355 FEBRUARY 2020	483.16	3,658.93
03/19/2020	Xerox Capital Services, LLC	TOTAL BLACK PRINTS - METER CHARGE 1/21/20 - 2/21/20	45.39	3,704.32
03/19/2020	Xerox Capital Services, LLC	TOTAL COLOR PRINTS - METER CHARGE 1/21/20 - 2/21/20	264.61	3,968.93
03/19/2020	Xerox Capital Services, LLC	BASE CHARGE - XEROX PRINTER WC6655X FEBRUARY 2020	70.14	4,039.07

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Cash Basis

Port of Brookings Harbor Expenditures per Vendor January through June 2020

Date	Name	Memo	Original Amount	Balance
03/19/2020	Xerox Capital Services, LLC	TOTAL BLACK PRINTS - METER CHARGE 1/27/2020 TO 02/25/2020	20.64	2,633.30
03/19/2020	Xerox Capital Services, LLC	TOTAL COLOR PRINTS - METER CHARGE 1/27/2020 TO 02/25/2020	74.87	2,708.17
04/10/2020	Xerox Capital Services, LLC	BASE CHARGE - W7970 PRINTER SER BOW-592355 MARCH 2020	483.16	3,191.33
04/10/2020	Xerox Capital Services, LLC	TOTAL BLACK PRINTS - METER CHARGE 02/21/20 - 3/21/20	25.63	3,216.96
04/10/2020	Xerox Capital Services, LLC	TOTAL COLOR PRINTS - METER CHARGE 02/21/20 - 3/21/20	269.06	3,486.02
04/10/2020	Xerox Capital Services, LLC	BASE CHARGE - XEROX PRINTER WC6655X MARCH 2020	70.14	3,556.16
04/10/2020	Xerox Capital Services, LLC	TOTAL BLACK PRINTS - METER CHARGE 02/25/2020 TO 03/24/2020	13.05	3,569.21
04/10/2020	Xerox Capital Services, LLC	TOTAL COLOR PRINTS - METER CHARGE 02/25/2020 TO 03/24/2020	115.35	3,684.56
05/07/2020	Xerox Capital Services, LLC	BASE CHARGE - W7970 PRINTER SER BOW-592355 APRIL 2020	483.16	4,167.72
05/07/2020	Xerox Capital Services, LLC	TOTAL BLACK PRINTS - METER CHARGE 03/21/20 - 4/21/20	18.73	4,186.45
05/07/2020	Xerox Capital Services, LLC	TOTAL COLOR PRINTS - METER CHARGE 03/21/20 - 4/21/20	219.14	4,405.59
05/07/2020	Xerox Capital Services, LLC	BASE CHARGE - XEROX PRINTER WC6655X APRIL 2020	70.14	4,475.73
05/07/2020	Xerox Capital Services, LLC	TOTAL BLACK PRINTS - METER CHARGE 03/25/2020 TO 04/24/2020	0.73	4,476.46
05/07/2020	Xerox Capital Services, LLC	TOTAL COLOR PRINTS - METER CHARGE 03/25/2020 TO 04/24/2020	3.48	4,479.94
06/04/2020	Xerox Capital Services, LLC	BASE CHARGE - W7970 PRINTER SER BOW-592355 MAY 2020	483.16	4,963.10
06/04/2020	Xerox Capital Services, LLC	TOTAL BLACK PRINTS - METER CHARGE 04/21/20 - 05/21/20	25.12	4,988.22
06/04/2020	Xerox Capital Services, LLC	TOTAL COLOR PRINTS - METER CHARGE 04/21/20 - 05/21/20	320.03	5,308.25
06/04/2020	Xerox Capital Services, LLC	BASE CHARGE - XEROX PRINTER WC6655X MAY 2020	70.14	5,378.39
06/04/2020	Xerox Capital Services, LLC	TOTAL BLACK PRINTS - METER CHARGE 04/25/2020 TO 05/24/2020	4.33	5,382.72
06/04/2020	Xerox Capital Services, LLC	TOTAL COLOR PRINTS - METER CHARGE 04/25/2020 TO 05/24/2020	40.48	5,423.20
Total Xerox Capital Services, LLC				5,423.20
ziply fiber 541-412-7930-102902-5				
01/16/2020	ziply fiber 541-412-7930-102902-5	Fuel Dock Account#541-412-7930-102902-5 Service 12/28/19-1/27/2020	41.38	41.38
02/21/2020	ziply fiber 541-412-7930-102902-5	Fuel Dock Account#541-412-7930-102902-5 Service 1/28/2020-2/27/2020	82.41	123.44
03/18/2020	ziply fiber 541-412-7930-102902-5	Fuel Dock Account#541-412-7930-102902-5 Service 2/28/2020-3/27/2020	41.03	164.47
04/16/2020	ziply fiber 541-412-7930-102902-5	Fuel Dock Account#541-412-7930-102902-5 Service 3/28/2020-4/27/2020	41.03	205.35
05/22/2020	ziply fiber 541-412-7930-102902-5	Fuel Dock Account#541-412-7930-102902-5 Service 4/28/2020-5/27/2020	40.88	246.23
06/17/2020	ziply fiber 541-412-7930-102902-5	Fuel Dock Account#541-412-7930-102902-5 Service 5/28/2020-6/27/2020	40.88	246.23
Total ziply fiber 541-412-7930-102902-5				246.23
ziply fiber 541-469-5867-121516-5				
01/22/2020	ziply fiber 541-469-5867-121516-5	Service 1/1/2020 - 1/31/2020 at Beachfront RV Park (Phone & Internet)	73.91	73.91
02/20/2020	ziply fiber 541-469-5867-121516-5	Service 2/1/2020 - 2/29/2020 at Beachfront RV Park (Phone & Internet)	73.91	147.82
03/20/2020	ziply fiber 541-469-5867-121516-5	Service 3/1/2020 - 3/31/2020 at Beachfront RV Park (Phone & Internet)	73.91	221.73
04/22/2020	ziply fiber 541-469-5867-121516-5	Service 4/1/2020 - 4/30/2020 at Beachfront RV Park (Phone & Internet)	75.97	297.70
05/21/2020	ziply fiber 541-469-5867-121516-5	Service 5/1/2020 - 5/30/2020 at Beachfront RV Park (Phone & Internet)	78.42	376.12
06/20/2020	ziply fiber 541-469-5867-121516-5	6/1/2020 - 6/30/2020 at Beachfront RV Park (Phone & Internet)	77.06	453.18
Total ziply fiber 541-469-5867-121516-5				453.18
Zoom Video Communications Inc.				
03/24/2020	Zoom Video Communications Inc.	Standard Pro Monthly Service Period 03/23/2020 - 04/22/2020	14.99	14.99
04/23/2020	Zoom Video Communications Inc.	Standard Pro Monthly Service Period 04/23/2020 - 05/22/2020	14.99	29.98
05/25/2020	Zoom Video Communications Inc.	Standard Pro Monthly Service Period 05/23/2020 - 06/22/2020	14.99	44.97
Total Zoom Video Communications Inc.				44.97
TOTAL				637,756.90

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SAFETY MONTHLY REPORT

Date: July 21, 2020
Period: June 2020
To: Gary Dehlinger, Port Manager
Issued By: Danielle Shepard, Safety Representative

Safety Meetings:

- Port staff was briefed on reporting any incidents whether it be to themselves, others, or equipment, and to be cautious of COVID-19 by keeping their communication with the public to a minimum, and was given personal hand sanitizer and face masks to keep on them at all times.

Employee Accidents:

- RV Park Manager strained lower back while cleaning and was sent to the doctors immediately. Doctor released employee back to work but put on light duty for a week.

Accident / Incident Reports:

1. June 1, Moorage customer left vehicle in the boat launch parking lot overnight and had a giant banner advertising their charter business attached to the outside of the vehicle. Vehicle was tag for parking in the boat launch parking lot overnight and for advertising in a recreational area. When the customer was confronted about his vehicle by the Port Harbormaster, he was not cooperative at first. Customer eventually removed the vehicle and banner from the parking lot.
2. June 10, Staff witnessed a visitor dumping a pile mexican food near the tenant sites. Birds ended up cleaning up the mess.
3. June 19, Visitor reported a loose dog from Boat Shop attacked him. He reported it to Sheriff Dept. Port management talked to Boat Shop owner about the situation and to keep his dog leashed.
4. June 22, Moorage customer from Basin 1 C Dock came in stating that another moorage holder was bumping into boats. Staff requested for an incident report to be completed and suggested other open slips, but customer refused both.
5. June 24, a RV went into a site after 8pm and departure before 7am without checking in and paying for their site. RV Park Manager reported theft of services to the Sheriff's Department.
6. June 29, Moorage holder from Basin II F Dock was coming into the harbor when the wind caught the vessel and ran into another boat's engine on Basin II E Dock. All damage was done to the boat from F Dock and the Boat on E Dock was notified of the incident.

Safety Notes:

- July is UV Safety Month. As we enjoy the beautiful summertime weather, we need to keep in mind several issues about the effects of the sun's ultraviolet radiation and heat. UV light can be harmful to the skin and the eyes, make sure you are wearing sunscreen, protect your eyes by wearing sunglasses, rest in cool places, drink lots of cool fluids, and wear loose clothes.
- COVID-19 is still affecting our country and will be for some time, please keep in mind and continue practicing:
 - Good hygiene with frequent handwashing for at least 20 seconds or use hand sanitizer (60-95% alcohol content)
 - Practice physical distancing of at least six (6) feet between you and people who you do not live with.
 - Use cloth, paper, or disposable face coverings in public
 - Stay home if you are sick.
 - If you become symptomatic (cough, fever, shortness of breath) while in public, please return home and self-isolate immediately.
 - Cover coughs/sneezes with elbow or tissue. If you use a tissue, immediately discard

- tissue in garbage and your wash hands.
- Avoid touching your face
 - Stay close to home. Avoid overnight trips and minimize other non-essential travel, including recreational day trips to destinations outside the community where you live.

HARBORMASTER MONTHLY REPORT

Date: July 21, 2020
Period: June 2020
To: Gary Dehlinger, Port Manager
Issued By: Travis Webster, Harbormaster

RV Park

Curry County entered Phase 2 Reopening, allowing the RV Park to open at full capacity. 32 volunteers from the South Coast Fishermen Association weed waked and mowed the RV Park and Kite Field. Thank you very much to everyone who came down and helped. Port staff has been landscaping RV sites and doing minor repairs to sites as guests leave.

Occupancy by Month & Year

RV Park	2019	2020	Change	Month	2019	2020	Change
January	10.35%	7.45%	-2.90%	July	61.32%		
February	7.32%	16%	8.68%	August	60.81%		
March	16.83%	16.4%	-.43%	September	45.36%		
April	13.53%	0	-13.53%	October	25.38%		
May	26.42%	5.7%	-20.72%	November	15.22%		
June	39.97%	71.08%	31.11%	December	8.52%		

Marina

Port staff completed minor dock and water line repairs throughout both basins. Board approved our new daily moorage method for vessels that are under 30 ft in overall length. The docks used for daily moorage will be F & G and will be paid at our launch machine. Signs have been posted at the launch machine, gangways, and pilings to help Port customers find the slips. Customers who came for the salmon opening enjoyed having this as an option.

Max Capacity – 512 slips		Slips Closed – 14 slips		Available Slips – 498 slips	
Basin 2 239 slips	Water & Power Available	Basin 1 273 slips	With Power Available	Without Power Available	
	15 – 24' slips 2 – 40' slips 0 – 35' slips		3 – 40' slips 3 – 30' slips 3 – 20' slips	5 – 40' slips 12 – 30' slips 46 – 22' & under slips 60 – daily moorage	

Moorage Renewals by Month

Total Moorage Rentals

June	2019	2020	Change	YTD 2019	YTD 2020	Change
Recreational	51	39	-12	213	215	2
Commercial	5	8	3			
Transient	19	6	-13	49	17	-32

Boat Launches Paid through Launch Machine

June	2019	2020	Change	YTD 2019	YTD 2020	Change
Boat Launch	303	694	391	825	1499	674

Gear & Boat / Trailer Storage

Weekly inventory of all gear storage, boat/trailer storage were completed. As restrictions of COVID-19 are being lifted, we have had an increased number of patrons use our improved boat storage areas. Gear from the crab season is mostly all in. Some commercial vessels have switched their gear to start the shrimp and salmon season.

Commercial Receiving Dock

Port staff continues to monitor and inspect receiving docks. USACE was here for about a week dredging the Chetco channel. When completed staff removed the bumper from the steel wall and reinstalled Bornstein Seafood's hoist.

Commercial Retail Building

Port staff mowed, weed waked, and pulled weeds throughout the retail area. Staff moved Zola's freezer, oven and shed from the old building to the new building.

Boat Yard

All offers on abandoned boats have been accepted and all purchased parts have been removed. Staff continues to collect all wash water from haul out vessel. The water collect is them distributed at the back of boat yard for dust control. Port continues to test the stormwater from the boat yard and adjusts our methods to improve the water quality. No-Yo was surveyed and ready for demolition.

Billable Services Performed this Month and Boat Yard Inventory

Description	2019	2020	2020 Hours	Change	YTD 2019	YTD 2020	Change
Reach lift (Forklift)	3	0	0	-3	27	25	-2
Travel Lift Haul Ins-Outs	16	15	-	-1	44	40	-4

Maintenance Crew

Port maintenance completed 44 work orders for the month of June. Please see attached log for descriptions.

Abandoned Boats (Port Acquired)

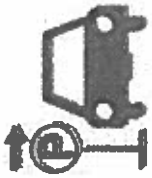
1	Sweet Genevieve	6	Stella
2	Katish	7	Kanygo 289938
3	4-Play	8	Momentum (sailboat on C-Dock/in process of ownership)
4	No-Yo (scheduled for demo)		
5	Gypsy Lee		

WORK ORDERS LOG
Port Of Brookings Harbor
June 2020

	Date	Location	Description of Work	Corrective Action	Date Completed	Completed By
319						
320	5/28/20	RV Park, site 36	broken fence boards	fixed	6/1/20	Marian
321	5/27/20	RV Park, site 57	needs water valve cover	completed	6/1/20	Brent
322	6/1/20	Commercial Retail, Hungry Clam	Kitchen light needs to be fixed	Gowman Electric fixed	6/2/20	Travis
323	6/2/20	Travelift Pad	needs to be drained	completed	6/2/20	Brent
324	5/27/20	Basin 1 A 12	needs cleat	cleat added	6/3/20	Sean
325	5/27/20	Launch Ramp Machine	program for daily moorage	completed	6/3/20	Brent
326	5/27/20	Basin 1 A 23	Check Cleats	added cleat	6/3/20	Sean
327	6/3/20	Eq 1110	engine light on	fixed	6/4/20	Brent
328	6/2/20	Commercial Retail, Bell & Whistle	Repair outside siding	completed	6/4/20	Travis
329	6/2/20	Basin 1 F Dock	Remove South side fingers on dock	Completed	6/5/20	Travis
330	6/5/20	Basin 1 F Dock	Add rubboards as needed	Completed	6/5/20	Shawn / Marian
331	6/5/20	Boat Yard	Remove all triangles out of boat	Completed	6/5/20	Shawn/Marian/Brent
332	6/8/20	Coast Guard Dock	Replace piling hoop	Completed	6/8/20	Travis & Brent
333	6/8/20	Basin II G 15	Check Electrical Box	fully functional	6/9/20	Brent
334	6/8/20	Launch Ramp	Remove Rock from Launch Pad	SR Construction Completed	6/9/20	Travis
335	5/27/20	RV Park	sites 7 & 56 need numbers	Completed	6/10/20	Danielle
336	6/11/20	Travelift	Travelift RMPs not responding	fixed	6/11/20	Brent
337	6/8/20	RV Park, Ladies Restroom	Fix bench	completed	6/11/20	Sean
338	6/10/20	Basin 1 F 41	Water leak	fixed	6/11/20	Brent
339	6/11/20	Tourist Center	Weeds under deck	Sprayed	6/11/20	Sean
340	6/10/20	Basin 1 E-G Dock	have locking mechanism stays unlocked	completed	6/12/20	Brent
341	6/11/20	RV Park	dumpsters full	Completed	6/12/20	Brent
342	5/29/20	RV Park, site 22	Hose bid stripped	Replaced	6/12/20	Shawn
343	6/8/20	RV Park, Site 84	Sewer extention loose and crooked	Fixed	6/12/20	Shawn
344	6/10/20	Basin II O Dock	Remove Shopping Cart from Dock	Removed and taken to boat yard	6/15/20	Sean
345	6/11/20	RV Park Wood Shed	Racoons are getting in	Trapper employed	6/16/20	Brent
346	6/17/20	Men's Retail Restroom	Faucet will not turn off	Fixed	6/17/20	Brent
347	6/12/20	RV Park, Wood Shed	Need more fire wood	Completed	6/17/20	Brent
348	6/18/20	Basin 1 D Dock	Move detached docks to yard	completed	6/18/20	Brent
349	6/18/20	Fish Cleaning Station	Fish Carcasses need to be dumped	completed	6/18/20	Brent
350	6/18/20	Launch Ramp	Safety grabrail is loose	Fixed	6/18/20	Brent
351	6/19/20	RV Park, Site 68	Electrical panel door is detached	Fixed	6/19/20	Brent
352	6/19/20	Port Property	Grass need to be mowed/weedwaked	Completed	6/19/20	Brent
353	6/10/20	RV Park	Landscaping	Being completed when guest leave	6/20/20	Shawn
354	6/19/20	RV Park	Install A/C Unit at RV Park	Completed	6/19/20	Shawn
355	6/10/20	Basin 1 B 28	Needs a triangle	Completed	6/20/20	Marian
356	6/21/20	Basin 2 O Dock	Water Leak	Fixed	6/21/20	Shawn
357	6/22/20	RV Park, Site 36	Guest reported electrical issue	Guest trailer has a tripped breaker	6/22/20	Brent
358	6/22/2020	Transient Dock	Water Leak	Fixed	6/22/2020	Brent
359	6/19/20	RV Park, Site 22	Cable box ripped off fence	fixed	6/28/20	Shawn
360	6/29/20	Basin II, Port possessed boat	Boat needs to be pumped	completed	6/29/20	Brent
361	6/29/20	Public Fishing Pier	Sink hole	filled	6/29/20	Brent
362	6/19/20	Commercial Retail Restroom	Faucet stuck on	Replaced	6/30/20	Brent
363	6/29/20	RV Park, Site 1	Hose bib stripped	replaced	6/30/20	Brent
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Jun-20

Sitetype	Calendar Nights	Total Nights	Booked Nights	Booked %
Back In, Full Hookup	29	1334	636	47.68
Ocean Front Pull Through, Full Hookups	29	1015	822	80.99
Back In, Partial Hookup	29	261	152	58.24
		2610	1610	
		2265		
Occupancy %		71.08%		



Brooking Harbor VenTek RCS

Monthly Transactions Summary Report

1 Jul 2020 10:52:47AM

Date: June 01, 2020 to June 30, 2020

Payment type: ALL

Transaction IDs: ALL

Terminals: ALL

Location	Terminal	Product	Count	Cash	Visa	MC	Amex	Discover	Smart Card	Debit	Cash Refund	Credit Refund	Total
Date: 2020 / June													
		VS_All Pay											
	1	Boat Launch	719	2,002.10	1,235.00	250.00	0.00	0.00	0.00	0.00	0.00	0.00	3,487.10
	2	Daily Moorage	26	45.05	375.00	30.00	0.00	0.00	0.00	0.00	0.00	0.00	450.05
	3	Donation	3	5.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.10
		Subtotal	748	2,052.25	1,610.00	280.00	0.00	0.00	0.00	0.00	0.00	0.00	3,942.25
		Total Sales	748	2,052.25	1,610.00	280.00	0.00	0.00	0.00	0.00	0.00	0.00	3,942.25

Grand Totals

Total Sales	748	2,052.25	1,610.00	280.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,942.25
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PORT MANAGER

MONTHLY REPORT

Date: July 21, 2020
Period: June 2020
To: Honorable Board President and Harbor District Board Members
Issued By: Gary Dehlinger, Port Manager

The COVID-19 (Coronavirus) restrictions continued to improve for Curry County and we entered Phase 2 Reopening Friday June 5. The RV Park opened to full capacity under Phase 2 Reopening on Monday June 8. Businesses throughout Port retail and commercial fishing industry continued to be impacted by the restrictions but many have reopened.

Security

South Coast Knight Security and POBH recorded 37 violations in June. (24) overnight parking (public obeyed and left property), (5) parking violations, (7) no camping, and (1) issue with debris in a restroom. June 2020 Security Log attached for your review.

Port Office

Continued corresponding with Harbor Sanitary District proposing solutions to their concerns on protections of sewer system from the RV Park. Harbor Sanitary District continues to review Port's solutions. Port received a permit from HSD for the portable restrooms at the RV Park. Permit is good through October 1.

Strategic Business Plan 5-year Mid-Point Update completed the 30-day public comment period. No public comments were received. A second workshop meeting was scheduled in July to receive public comments and to finish the update.

Met with Legacy Contracting and Port engineer Jack Akin to review changes for the Fuel Dock Repair Project. In-Water Work permit with USACE is completed. Department of State Lands is reviewing the Joint Permit Application for the In-Water Work permit. Curry County Planning and Building & Safety permits were completed.

Lots of activity on tenant lease's this month for renewals, sale of businesses, repayment plans and new leases for existing tenants.

Business Oregon announced a payment relief for Oregon ports impacted by COVID-19. Since then, weekly reports of the Port finances and related information were completed and submitted to Business Oregon. Business Oregon proposed a loan repayment plan that froze the interest from accruing and deferring current quarterly payment. Port Commissioners approved the proposal and loan amendments were completed with Business Oregon. Funds were available to make the current quarterly payment.

DEQ 1200-Z Industrial Stormwater

Port staff continues to work on improving and maintaining storm drains outfalls to reduce stormwater pollutes and to improve stormwater test results. Monthly paperwork of recordkeeping will continue forever.

Port Upcoming Projects

In the next several months the Port will be looking to continue its maintenance and repair projects:

Maintenance and repair projects: (strikethrough = completed)

- 1) Gear storage grading (ongoing)
- 2) Install fire hydrants at Basin 2 (Lower Harbor Road side)
- 3) General cleanup across Lower Harbor Road, Port property area
- 4) Repair travel lift ramp handrail and cross bracing
- 5) Repair Basin 2 commercial restroom roof and paint
- 6) Demolition of retail building "Zola's Pizzeria" and pave site for additional parking
- 7) Reorganize boats and docks in Boat Yard
- 8) Repair damage fence at RV Park (ongoing repairs)
- 9) Separating main water source to Basin 1 Docks E, F & G. Adding a new water connection
- 10) Remove bushes from Basin 1 slopes – retail side
- ~~11) Remove south side fingers on Basin 1 F & G Docks for side ties~~
- ~~12) Install signage for new daily moorage on Basin 1 F & G Docks~~

2019 FEMA Disasters

COVID-19 pandemic has affected approval process on the 2019 FEMA claims. Could receive approval mid-July for permitting and engineering for both claims.

FEMA DR-4432 February 24, 2019 storm damage to slopes is waiting for final approval.

FEMA DR-4452 April 6, 2019 storm damage to basins (dredging) is waiting for final approval.

#	Date	Reported By	Issue Type	Location	Vehicle Plate	Notes
92	06/02/20	POBH	Overnight Parking	Boat Launch	058GAF	OR
93	06/02/20	POBH	Parking Violation	Boat Launch	058GAF	Sign, no launch ticket
94	06/02/20	SCKS	Restroom Debris	Commercial Boat Basin		
95	06/02/20	SCKS	Overnight Parking	RV Park	073HJK	OR
96	06/02/20	SCKS	Overnight Parking	RV Park	4YCZ113	CA
97	06/02/20	SCKS	Parking Violation	RV Park	081KYQ	OR
98	06/02/20	SCKS	No Camping	Kite Field	393KQN	OR
99	06/02/20	SCKS	Overnight Parking	RV Park	876LZF	OR
100	06/10/20	SCKS	Overnight Parking	RV Park	8RAA536	CA
101	06/10/20	SCKS	No Camping	Kite Field	826EXC	OR
102	06/10/20	SCKS	Overnight Parking	Commercial Boat Basin	834KSC	OR
103	06/10/20	SCKS	Overnight Parking	Commercial Boat Basin	192DCD	OR
104	06/10/20	SCKS	Overnight Parking	Boat Ramp	902GTD	OR
105	06/13/20	SCKS	Overnight Parking	Retail Parking Lot	H808097	OR
106	06/14/20	SCKS	Overnight Parking	Retail Parking Lot	ROSEDON	CA
107	06/16/20	SCKS	Parking Violation	RV Park	876LZF	OR
108	06/17/20	SCKS	No Camping	RV Park	ABYZ91	CO
109	06/18/20	SCKS	Overnight Parking	RV Park	HD10441	OR
110	06/23/20	SCKS	No Camping	Kite Field	524DAP	OR
111	06/25/20	SCKS	Overnight Parking	RV Park	8186	OR
112	06/26/20	POBH	Parking Violation	Retail Parking Lot	575JWC	OR
113	06/27/20	SCKS	Overnight Parking	RV Park	HC51429	OR
114	06/27/20	SCKS	Overnight Parking	Commercial Boat Basin	AZ69J22	CA
115	06/27/20	SCKS	Overnight Parking	Commercial Boat Basin	D55015	OR
116	06/27/20	SCKS	Overnight Parking	Commercial Boat Basin	613DMQ	OR
117	06/28/20	SCKS	Overnight Parking	RV Park	758HYB	OR
118	06/28/20	SCKS	Overnight Parking	RV Park	604HQG	OR
119	06/28/20	POBH	Parking Violation	Boat Launch	SES946	OR
120	06/29/20	SCKS	Overnight Parking	RV Park	561JFH	OR
121	06/29/20	SCKS	Overnight Parking	RV Park	8CKF829	CA
122	06/29/20	SCKS	No Camping	RV Park	QON220	CO
123	06/29/20	SCKS	Overnight Parking	RV Park	CA21101	OR
124	06/29/20	SCKS	Overnight Parking	RV Park	6DJM456	CA
125	06/29/20	SCKS	No Camping	RV Park	SES946	OR
126	06/29/20	SCKS	Overnight Parking	RV Park	PSC563	OR
127	06/30/20	SCKS	No Camping	RV Park	F337YK	UT
128	06/30/20	SCKS	Overnight Parking	RV Park	678HLT	OR

ACTION ITEM – A

DATE: July 21, 2020
RE: Catalyst Seafood Lease
TO: Honorable Board President and Harbor District Board Members
ISSUED BY: Gary Dehlinger, Port Manager

OVERVIEW

- Chetco Seafood lease ended August 31, 2017 and became month-to-month lease. Catalyst Seafood been operating, maintaining and paying the monthly rent since September 1, 2017.
- The amended and restated lease with Catalyst Seafood will be continuing the maintenance of the buildings and utilities on the Leased Premises.
- This lease starts off with 10-year term with three 5-year options for renewal. Base rental rent is Bare Ground rate at 8 cents per square foot with annual adjustment using Consumer Price Index for All Urban Consumers (CPI-U).
- Port legal counsel has reviewed and approved the draft document.

DOCUMENTS

- Draft Amended and Restated Commercial Lease Agreement, 14 pages

COMMISSIONER ACTION

- **Recommended Action:**
Motion to approve draft Catalyst Seafood Amended and Restated Commercial Lease Agreement.

AMENDED AND RESTATED
COMMERCIAL LEASE AGREEMENT
CATALYST SEAFOOD CO INC.

This amended and restated lease agreement is made and entered into at Brookings, Oregon this 1st day of August, 2020, by and between the **Port of Brookings Harbor**, an Oregon municipal corporation (referred to herein as the "Landlord") and **Catalyst Seafood Co Inc.**, an Oregon corporation (referred to herein as the "Tenant").

1. **Leased Premises.** Landlord hereby leases to Tenant the following described property located in the Port of Brookings Harbor on the terms and conditions stated herein:

Landlord hereby leases to Tenant approximately 16,804 sq.ft. of bare ground and a 3,628 sq.ft. building, as described in Exhibits "A", "B", "C" & "D", located at 16182 Lower Harbor Road, Brookings, Oregon (referred to herein as the "Leased Premises").

2. **Lease Term and Base Rental Rate.**

- a. **Original Lease Agreement.** The original lease agreement was dated September 20, 1993 and was for a term of 5 years (September 1, 1993 through August 31, 1998). The original lease agreement included two options to renew of five years each (effectively extending the term to August 31, 2008). The lease term was amended again in 1997 to add an additional option to renew for another 9 years (effectively extending the lease term to August 31, 2017). Per the terms of the original lease as amended over the years, beginning September 1, 2017, the tenancy became month-to-month subject to all other terms and conditions as stated in the lease agreement, as amended.
- b. **Current Term.** The term of this amended and restated lease agreement will be ten (10) years commencing August 1, 2020 and continuing through July 31, 2030.
- c. **Option to Renew.** Upon termination of the initial term of this lease, Landlord grants to Tenant the option to renew this lease in whole or in part of the Leased Premises, for three (3) additional five (5) year terms at terms and conditions to be negotiated, provided that: (a) Tenant is not in default of this lease at the time the option is exercised; (b) Landlord does not need the ground for its own use; and (c) Landlord is otherwise satisfied with Tenant's use of the Leased Premises during the initial term. The parties agree to negotiate in good faith with respect to the renewal terms and conditions on terms at least as favorable as those offered to any other tenant of Landlord at the time.
- d. **Base Rental Rate.** The base rental rate for the Leased Premises is One Thousand Six Hundred Thirty-Four and 56/100 Dollars (\$1,634.56) per month based upon the bare ground rental rate of \$0.08/sq.ft. per month for (20,432 sq.ft.). The area of the metal building is being charged at the bare ground rate because Tenant has made a significant investment (thousands of dollars) improving the building since the inception of the original lease and Tenant has had, and continues to have, sole maintenance and repair responsibilities for the building and all other improvements upon the Leased Premises, except as expressly stated herein.

- e. **Notice of Intent.** Tenant must notify the Landlord in writing ninety (90) days prior to expiration of the lease of Tenant's intent to exercise all or any portion of Tenant's option to extend the lease. Failure to provide such notice is a default and a material breach of the lease and Landlord may terminate the lease on the expiration date and retake possession of the Leased Premises with or without process of law.
- f. **Holdover Tenancy.** If Tenant does not vacate the Leased Premises at the time required, Landlord may treat Tenant as tenant from month-to-month, subject to all of the provisions of this Lease, except that Landlord may establish a new rental rate commensurate with the applicable rates adopted by the Board of Commissioners in effect at the end of the term. Such month-to-month tenancy will be terminable at the end of any monthly rental period upon 10-days' written notice from Landlord. Tenant hereby waives any notice otherwise required by law with respect to a month-to-month tenancy.

3. Base Rent Payment.

- a. **Annual Adjustment.** Tenant must pay the base rent for the Leased Premises and any additional rent provided herein without deduction or offset. The base rent will increase annually, on each anniversary of the lease commencement for the second and each subsequent year, according to the Consumer Price Index for All Urban Consumers (CPI-U). The base rent increase will be for the total amount of the base rent due. Base rent includes all prior percentage increases.
- b. **Proration.** Rent for any partial month during the lease term will be prorated to reflect the number of days during the month that Tenant actually occupied the Premises.
- c. **Additional Rent.** Additional rent means any other sums payable by Tenant to Landlord under this lease. At the end of the lease agreement, a new base rent will be established.
- d. **Fees and Charges.** Should any rent or other payment required of Tenant by this lease not be paid within 10 days after it is due, a late charge of 1.5% per month (18% per annum) will be assessed. In the event, suit or action is instituted to collect any amount owed on this account, the undersigned applicant agrees to pay any reasonable attorney's fees, collection agency fees and any other costs associated with such action. A \$50.00 fee will be assessed on any returned payment.

- 4. **Lease Consideration/Security Deposit.** Upon execution of the lease, Tenant's base rent is due the first day of the month of the lease term for which rent is payable. Tenant is required to pay a security deposit in a sum of equal to one month's base rent. Landlord may apply the security deposit to pay the cost of performing any obligation which Tenant fails to perform within the time required by this lease, but such application by Landlord will not be the exclusive remedy for Tenant's default. If the security deposit is applied by the Landlord, Tenant must on demand pay the sum necessary to replenish the security deposit to its original amount. To the extent not applied by Landlord to cure defaults by Tenant, the security deposit will be returned to Tenant upon termination of this lease, or, by mutual agreement between Landlord and Tenant, applied against the rent payable for the last month of the term.

5. Use of Leased Premises.

- a. Tenant may use the Leased Premises the following purposes only, and for no other purpose without Landlord's prior written consent:
 - 1. Holding of live seafood in holding tanks for storage and sale (cultivation or mariculture is not contemplated or permitted);
 - 2. Buying and selling fisheries products wholesale and retail;
 - 3. Cooking and processing shellfish for sale wholesale and retail;

4. Filleting bottom fish for sale wholesale and retail;
5. Sale and product of ice;
6. Freezer and cold storage of fisheries and non-fisheries products, including bait;
7. Contract packing of fish for shipment;
8. Preparation and sale of food for consumption off-premises and on-premises;
9. Sale of beer, spirits, and wine for consumption on-premises.
10. Storage of equipment and fish gear.

- b. In connection with its use of the Leased Premises, Tenant must at its expense promptly comply with all applicable laws, ordinances, rules and regulations of any public authority, including, but not limited to, those of the Port of Brookings Harbor, Curry County and the State of Oregon, and not unreasonably annoy, obstruct or interfere with the rights of other tenants of the Port of Brookings Harbor, wherever located. Tenant must not create or maintain any nuisance, noise, objectionable fumes, or vibrations while using the Leased Premises. Tenant will be responsible for any System Development Charges applicable to or caused by the Tenant's use of the Leased Premises.

6. Improvements and Fixtures.

- a. All improvements on the property will automatically become the property of the Landlord upon expiration or earlier termination of the lease, unless expressly otherwise agreed to by the parties.
- b. All fixtures placed upon the Leased Premises during the term, other than Tenant's trade fixtures, will, at Landlord's option, become the property of Landlord upon the expiration or earlier termination of this lease.
- c. Prior to the termination or expiration of the lease term, Tenant must remove all furnishings, furniture, and trade fixtures which remain its property. If Tenant fails to do so, such failure will be deemed an abandonment of the property. Upon giving Tenant 20 days' written notice, Landlord may sell or otherwise dispose of the property. Tenant will be responsible for all costs of storing and disposing of abandoned personal property, with interest at the legal rate from the date of expenditure by Landlord.

7. **Sign.** No additional signs, awnings, antennas, or other apparatus may be positioned as to be visible from outside the Leased Premises without Tenant obtaining Landlord's prior written approval as to design, size, location, and color. All additional signs installed by Tenant must comply with Landlord's standards for signs, and all applicable codes and signs and sign hardware must be removed upon termination of this lease with the sign location restored to its former state unless Landlord elects to retain all or any portion thereof.

8. **Utilities and Services.** Tenant is responsible for all utilities, including but not limited to, water, sewer, electricity, gas, phone, and garbage. Unless caused by Landlord's negligence or intentional act, the interruption, limitation, curtailment, or rationing of services or utilities may not be deemed an eviction or disturbance of Tenant's use and possession of the Leased Premises, or render Landlord liable to Tenant for damages, or relieve Tenant from performance of Tenant's obligations under this lease. Tenant is responsible for all waste generated by the business and disposal of the waste.

9. Maintenance and Repair – Tenant.

- a. Tenant is at all times during the term of this lease, and at Tenant's sole cost and expense, obligated to keep the entirety of the Leased Premises, including the

improvements thereon (exterior, interior and structural elements), and every part thereof in good condition and repair; excepting ordinary wear and tear and damage to the Leased Premises by earthquake, act of God, or the elements.

- b. On the last day of the term hereof, or upon any sooner termination, Tenant must surrender the Leased Premises to Landlord in good condition and repair, ordinary wear and tear excepted, clean and free of debris. Any damage or deterioration of the Leased Premises will not be deemed ordinary wear and tear if the same could have been prevented by commercially reasonable maintenance practices.

10. Maintenance and Repair – Landlord. Landlord has no maintenance and repair obligations for the improvements or utilities upon the Leased Premises during the term of this lease.

11. Alterations. Tenant must not make any alterations, additions, or improvements to the Leased Premises without Landlord's prior written consent. Landlord will have the right to approve the contractor used by Tenant for any work on the Leased Premises, and to post notices of non-responsibility in connection with any work being performed by Tenant on the Leased Premises.

12. Indemnity.

- a. Tenant must not allow any liens to attach to the Leased Premises, or Tenant's interest in the Leased Premises, as a result of Tenant's activities. In the event that a materialman, mechanic's, or other lien is filed, or a claim of lien is made for work claimed to have been done for Tenant, Landlord will have the option in its sole discretion of requiring Tenant to post a Surety Bond within ten (10) days at Tenant's expense or to pay and discharge the lien. Tenant agrees to reimburse Landlord promptly upon demand. These Landlord remedies are not exclusive as Landlord has other remedies as provided by law including requiring Tenant to pay for Landlord's attorney's fees and costs relating to any such lien.
- b. Except as otherwise provided herein, Tenant hereby waives all claims against Landlord for damage to any property or injury, illness, or death of any person in, upon, or about the Leased Premises arising at any time and from any cause whatsoever other than solely by reason of the gross negligence or willful act of Landlord, its officers, employees, or agents. Tenant must defend, indemnify and hold Landlord harmless from and against any and all claims or liability for damage to any property or injury, illness, or death of any person (a) occurring in or on the Leased Premises or any part thereof arising at any time and from any cause whatsoever other than solely by reason of the gross negligence or willful act of Landlord, its officers, employees, or agents; or (b) occurring in, on, or about any part of the Leased Premises when such damage, injury, illness, or death was caused in whole or in part by the act, neglect, omission, or fault of Tenant, its agents, servants, employees, invitees, or licensees (including, without limitation, when such damage, injury, illness, or death has been caused in part by Landlord, its officers, employees, or agents.) Landlord will have no liability to Tenant because of loss or damage caused by the acts or omissions of other tenants of Landlord, or by third parties. The provisions of this paragraph will survive the termination of this lease with respect to any damage, injury, illness, or death occurring prior to such termination.

13. Insurance. During the initial term of this lease and any extension thereof, Tenant must comply with the following insurance requirements:

- a. **General Liability.** Tenant must carry commercial general liability insurance at least as broad as ISO Form CG 00 01 covering CGL on an "occurrence" basis, including products

- and completed operations, property damage, bodily injury and personal and advertising injury with limits no less than \$2 million per occurrence. If a general aggregate limit applies, either the general aggregate limit must apply separately to this project location (ISO CG 25 03 or 25 04) or the general aggregate limit must be twice the required occurrence limit.
- b. **Property.** Tenant must carry property insurance against all risk of loss to any tenant improvement or betterments, at full replacement cost with no coinsurance penalty provision.
 - c. **Workers' Compensation.** If Tenant has employees, Tenant must carry workers' compensation insurance as required by State law and Employer's Liability Insurance with limits of no less than \$1 million per accident for bodily injury or disease.
 - d. **Excess Coverage.** If Tenant maintains broader coverage and/or higher limits than the minimums shown above, Landlord will be entitled to the broader coverage and/or the higher limits maintained by Tenant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage will be available to Landlord.
 - e. **Additional Insureds.** The Port of Brookings Harbor, its officers, officials, employees, and agents are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Tenant including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provide in the form of an endorsement of the lessee's insurance (at least as broad as ISO Form CG 20 10).
 - f. **Certificates of Coverage.** Tenant must furnish certificates of insurance to Port's General Manager, P.O. Box 848, Brookings, Oregon 97415 certifying the existence of such insurance no later than five (5) days prior to commencement of this lease. Each insurance policy required by this clause must be endorsed to state that coverage will not be suspended, voided, canceled, or reduced in coverage or limits or not renewed without fourteen (14) days advance written notice to the Landlord and Landlord's agent, if any, and a renewal certificate must be furnished at least 14 days prior to the expiration of any policy.
 - g. **Primary Insurance.** The insurance required herein will be primary and without right of contribution from other insurance that may be in effect and without subordination. Any other insurance carried by the Landlord is excess. The insurance policies must be underwritten by a company licensed in the state of Oregon, and carry a minimum Best's rating of "A-VI" or better.
 - h. **Lapse of Policy.** If Tenant's policies lapse or are canceled at any time during the term of this Contract, Landlord will have the right to immediately terminate Tenant's lease until such insurance requirements have been fully satisfied by Tenant. Tenant will be responsible to Landlord, and must reimburse and hold Landlord harmless for any bodily injury, fire or property damage not covered by Tenant's insurance.
14. **Exemption of Landlord from Liability.** Tenant hereby agrees that Landlord will not be liable for injury to Tenant's business or any loss of income therefrom or for damage to the goods, wares, merchandise or other property of Tenant, Tenant's employees, invitees, customers, or any other person in or about the Leased Premises or the Port, nor will Landlord be liable for injury to the person of Tenant, Tenant's employees, agents or contractors, whether such damage or injury is caused by or results from fire, steam, electricity, gas, water or rain, or from the breakage, leakage, obstruction or other defects of pipes, wires or lighting fixtures, or from any other cause, whether said damage or injury results from conditions arising upon the Leased Premises or upon other premises of the Port, or from other sources or places and regardless of whether the cause of such damage or injury or the means of repairing the same is inaccessible to Tenant, unless such injury and/or damage results from the gross negligence or willful acts of Landlord. Landlord will not be liable for any damages arising from any act or neglect of any

other tenant, occupant or user of the Port, nor from the failure of Landlord to enforce the provisions of any other lease of the Port.

15. **Major Damage.** Major damage means damage by fire or other casualty to the Leased Premises that causes the Leased Premises or any substantial portion of the Leased Premises to be unusable, or which will cost more than twenty-five percent (25%) of the pre-damage value of the Leased Premises to repair, or which is not covered by insurance. In case of major damage, Landlord or Tenant may elect to terminate this lease by notice in writing to the other party within thirty (30) days after such date. If this lease is not terminated following major damage, or if damage occurs that is not major damage, Landlord must promptly restore the Leased Premises to the condition existing just prior to the damage, with the exception of damage to Tenant improvements. Restoration of any Tenant improvements or alterations installed by Tenant, and the costs thereof, will be the responsibility of the Tenant. Rent will be reduced from the date of damage until the date restoration work being performed by the Landlord is substantially complete, with the reduction to be in proportion to the area of the Leased Premises not useable by Tenant.
16. **Waiver of Subrogation.** Tenant will be responsible for insuring its personal property and trade fixtures located on the Leased Premises and any alterations or Tenant improvements it has made to the Leased Premises. Neither Landlord nor Tenant will be liable to the other for any loss or damage caused by any of the risks that are or could be covered by a standard all risk insurance policy with an extended coverage endorsement, or for any business interruption. There may be no subrogated claims by one party's insurance carrier against the other party arising out of any such loss.
17. **Eminent Domain.** If a condemning authority takes title by eminent domain or by agreement in lieu thereof to the entire Leased Premises or a portion sufficient to render the Leased Premises unsuitable for Tenant's use, then either party may elect to terminate this lease effective on the date that possession is taken by the condemning authority; provided, however, that a condition to the exercise by Tenant of such right to terminate will be that the portion of the Leased Premises taken must be of such extent and nature as to substantially handicap, impede, or impair Tenant's use of the balance of the Leased Premises for the purpose intended. Rent will be reduced for the remainder of the term in an amount proportionate to the reduction in area of the Leased Premises caused by the taking. All condemnation proceeds will belong to Landlord, and Tenant will have no claims against Landlord or the condemnation award because of the taking.
18. **Assignment and Subletting.** This lease will bind and inure to the benefit of the parties, their respective heirs, successors, and assigns, provided that Tenant must not assign its interest under this lease or sublet all or any portion of the Leased Premises without first obtaining Landlord's consent in writing. This provision applies to all transfers by operation of law including but not limited to mergers and changes in control of Tenant. No assignment will act to relieve Tenant of its obligation to pay rent or perform other obligations required by this lease and no consent to one assignment or subletting may be deemed consent to any further assignment or subletting. Landlord must not unreasonably withhold or delay its consent to any assignment, or to subletting, accepting that the proposed Tenant has been approved by Landlord in writing. Tenant will pay any costs incurred by Landlord in connection with a request for assignment or subletting, including reasonable attorney's fees.
19. **Default.**



- a. Any of the following will constitute a default by Tenant under this lease:
 - 1. Tenant's failure to pay rent or any other charge under this lease within ten (10) days after its due, or failure to comply with any other term or condition within twenty (20) days following written notice from Landlord specifying the noncompliance. If such noncompliance cannot be cured within the 20-day period, this provision will be satisfied if Tenant commences correction within such period and thereafter proceeds in good faith and with reasonable diligence to effect compliance as soon as possible. Time is of the essence of this lease.
 - 2. Tenant's insolvency, business failure or assignment for the benefit of its creditors. Tenant's commencement of proceedings under any provision of any bankruptcy or insolvency law or failure to obtain dismissal of any petition filed against it under such laws within the time required to answer, or the appointment of a receiver for Tenant's property.
 - 3. Assignment or subletting by Tenant in violation of Section 18 above.
 - 4. Vacation or abandonment of the Leased Premises for more than three (3) months without the written consent of Landlord.
 - 5. If this Lease is levied upon under any attachment or execution and such attachment or execution is not vacated within ten (10) days.

20. **Remedies for Default.** In case of default as described in Section 19 above, Landlord will have the right to the following remedies, which are intended to be cumulative and in addition to any other remedies provided under applicable law.

- a. Landlord may terminate the lease and reenter and retake possession of the Leased Premises, and remove any persons or property by legal action or by self-help with the use of reasonable force and without liability for damages. Following such retaking of possession, efforts by Landlord to re-let the Leased Premises will be sufficient if Landlord follows its usual procedures for finding tenants for the Leased Premises at rates not less than the current rates for other comparable space on Port property. If Landlord has other vacant space available, prospective tenants may be placed in such other space without prejudice to Landlord's claim to damages to loss of rentals from Tenant.
- b. Landlord may recover all damages caused by Tenant's default, which will include an amount equal to rent lost because of the default, all attorney's fees and costs. Landlord may sue periodically to recover damages as they occur throughout the lease term, and no action for accrued damages will bar a later action for damages subsequently accruing. Landlord may elect in any one action to recover accrued damages plus damages attributable to the remaining term of the lease. Such damages will be measured by the difference between the rent under this lease and the reasonable rental value of the Leased Premises for the remainder of the term, discounted to the time of judgment at the prevailing interest rate on judgments.
- c. Landlord may make any payment or perform any obligation which Tenant has failed to perform, in which case Landlord will be entitled to recover from Tenant upon all demand all amounts so expended plus interest from the date of the expenditure at the rate of one and one-half percent (1.5%) per month. Any such payment or performance by Landlord will not waive Tenant's default.

21. **Regulations.** Landlord will have the right (but not the obligation) to make, revise, and enforce commercially reasonable regulations or policies consistent with this lease for the purpose of promoting safety, order, economy, cleanliness, and good service to all tenants of the Landlord,

provided that if Landlord passes a regulation or policy that interferes with Tenant's quiet enjoyment or unreasonably interferes with Tenant's use of the Leased Premises, then Tenant may terminate this lease. All such regulations and policies must be complied with as if part of this lease.

- 22. **Access.** During times, other than normal business hours, Tenant's officers and employees or those having business with Tenant may be required to identify themselves or show passes in order to gain access to the Leased Premises. In such event, Landlord will have no liability for permitting or refusing to permit access to anyone. With reasonable notice to Tenant, Landlord will have the right to enter upon the Leased Premises at any time by passkey or otherwise to determine Tenant's compliance with this lease, to perform necessary services, maintenance and repairs to the Leased Premises, or to show the Leased Premises to any prospective tenant or purchasers. Except in cases of emergency, such entry will be with at least 24 hours' prior notice and at such times and in such manner as to minimize interference with the reasonable business use of the Leased Premises by Tenant.
- 23. **Notices.** Notices to the parties relating to the lease must be in writing, effective when delivered, or if mailed, effective on the second day following mailing, postage prepaid, to the address for the party stated in this lease or to such other address as either party may specify by notice to the other. Notice to Tenant may always be delivered to the Leased Premises. Rent will be payable to Landlord at the same address and in the same manner, but will be considered paid only when received.
- 24. **Subordination.** This lease will be subject and subordinate to any mortgages, deeds of trust, or land sale contracts (hereafter collectively referred to as encumbrances) now existing against the Leased Premises. At Landlord's option this lease will be subject and subordinate to any future encumbrance hereafter placed against the Leased Premises (including the underlying land) or any modifications of existing encumbrances. Tenant will execute such documents as may reasonably be requested by Landlord or the beholder of the encumbrance to evidence this subordination.
- 25. **Transfer of Premises.** If the Leased Premises is sold or otherwise transferred by Landlord or any successor, Tenant will attorn to the purchaser or transferee and recognize it as the landlord under this lease, and, provided the purchaser assumes all obligations hereunder, the Landlord (transferor) will have no further liability hereunder.
- 26. **Estoppel.** Either party will within twenty (20) days after notice from the other party execute, acknowledge and deliver to the other party a certificate reciting: whether or not this lease has been modified and is in full force and effect; whether there are any modifications or alleged breaches by the other party; the dates to which rent has been paid in advance; the amount of any security deposit or prepaid rent; and any other facts that may be reasonably requested. Failure to deliver the certificate within the specified time will be conclusive upon the party of whom the certificate was requested that the lease is in full force and effect and has not been modified except as may be represented by the party requesting the certificate. If requested by the holder of any encumbrance or any ground lessor, Tenant will agree to give such holder or lessor notice of and an opportunity to cure any default by Landlord under this lease.
- 27. **Attorney's Fees.** In the event, any action, suit, or other proceeding is instituted by either party to this lease to enforce any provision of this lease or any matter arising therefrom or to interpret any provision of this lease, the prevailing party will be entitled to an award of reasonable attorney's fees and costs of suit, including expert witness fees. In the event, any such action,

suit, or other proceeding is appealed to any higher court or courts, the prevailing party will be entitled to an award of reasonable attorney's fees and costs for prosecuting or defending such appeal or appeals, in addition to the reasonable attorney's fees and costs in the lower court, or courts.

28. **Quiet Enjoyment.** Landlord warrants that so long as Tenant complies with all material terms of this lease, it will be entitled to peaceable and undisturbed possession of the Leased Premises free from any eviction or disturbance by Landlord. Landlord will have no liability to Tenant for loss or damages arising out of the acts of other tenants of Port property or third parties, nor any liability for any reason which exceeds the value of its interest in the Leased Premises.
29. **Complete Agreement.** This lease and the attached exhibits constitute the entire agreement of the parties and supersede all prior written and oral agreements and representations. Neither Landlord nor Tenant is relying on any representations other than those expressly set forth herein. Any modification to this lease must be in writing and signed by both parties.
30. **Nonwaiver.** Waiver by either party of strict performance of any provision of this lease will not be a waiver of or prejudice of the party's right to require strict performance of the same provision in the future or of any other provision.
31. **Real Property Taxes.**
- a. **Payment of Taxes.** Tenant will pay all real and personal property taxes, if any, applicable to Tenant's use and possession of the Leased Premises.
 - b. **Additional Improvements.** Tenant will be responsible for paying any increase in real property tax specified in the Tax Assessor's records and work sheets caused by additional improvements placed upon the Leased Premises by Tenant or by Landlord for use by Tenant.
 - c. **Definition of "Real Property Tax".** As used herein, the term "real property tax" will include any form of real estate tax or assessment, general, special, ordinary or extraordinary, and any license fee, commercial rental tax, improvement bond or bonds, levy or tax (other than inheritance, personal income or estate taxes) imposed on the Port or any portion thereof by any authority having the direct or indirect power to tax, including any city, county, state or federal government, or any school, agricultural, sanitary, fire, street, drainage or other improvement district thereof.
32. **Severability.** The invalidity of any provision of this lease as determined by a court of competent jurisdiction, will in no way affect the validity of any other provisions herein.
33. **Time of Essence.** Time is of the essence with respect to the obligations to be performed under this lease.
34. **Security Measures.** Each party acknowledges that they will have no obligation whatsoever to provide guard service or other security measures for the benefit of the other party or their property. Each party assumes full responsibility for the protection of itself, its agents and invitees and its property from acts of third parties. Nothing herein contained will prevent Landlord, at Landlord's sole option from providing security protection for the Port or any part thereof.
35. **No Warranties.** The Leased Premises are leased "as-is" and in their current condition as of the first day of the lease term. No warranties, express or implied, are provided by Landlord.

DRAFT

- 36. **Parking.** Landlord does not reserve any parking spaces to Tenant as part of this Lease.
- 37. **Headings.** The headings in this lease are for the convenience of the parties only and are not to be used in the interpretation of its provisions.

IN WITNESS, WHEREOF, the duly authorized representatives of the parties have executed this lease as of the day and year last written below.

PORT OF BROOKINGS HARBOR, Landlord	CATALYST SEAFOOD CO INC Tenant
Dated: _____	Dated: _____
By: _____ Roy C. Davis, Board President	By: _____
ATTEST: _____ Commissioner	Name: William Goergen Its: President
Mailing Address: P.O. Box 848 Brookings, OR 97415 Phone: 541-469-2218	Mailing Address: PO Box 3128 Brookings, Oregon 97415 Phone: 541-412-7733

Exhibit A

CHETCO SEAFOOD'S LEASE
Description for Bill Goergen
T41S, R13W, Sections 5& 8
May, 1997

A parcel of land located in the Southeast Quarter of the Southeast Quarter of Section 5, Township 41 South, Range 13 West, Willamette Meridian, Curry County, Oregon described as follows:

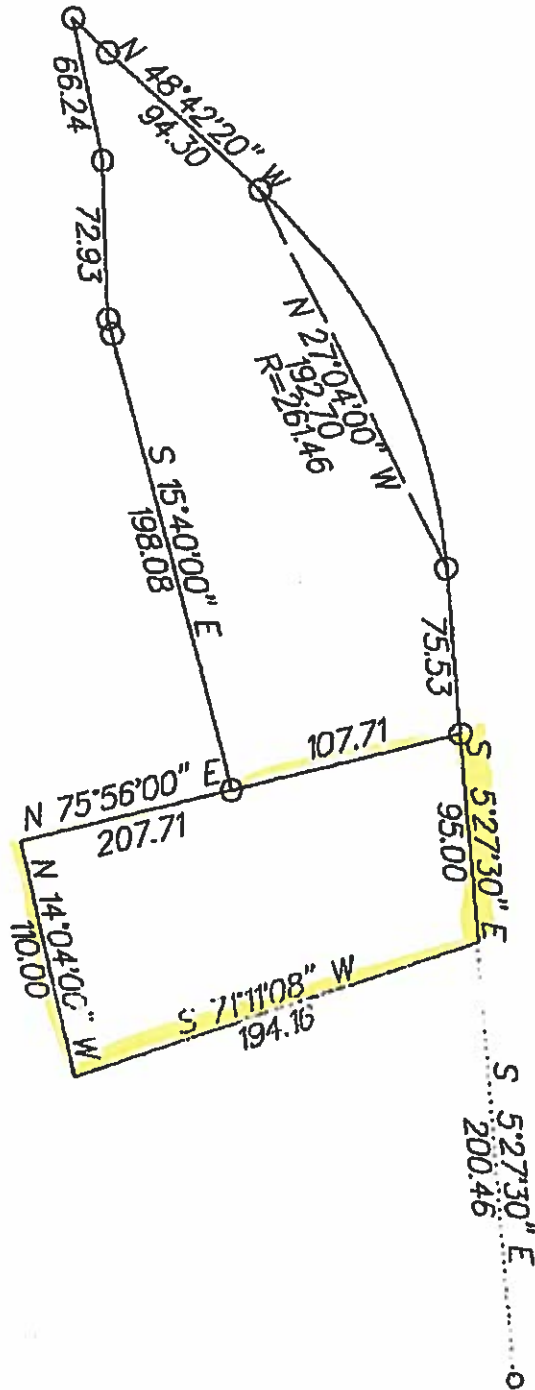
Beginning at the most southwesterly corner of that parcel belonging to William L. Byrtus described in Instrument No. 93-00971; thence South 75° 56' West 100.0 feet; thence South 14° 04' East 110.0 feet; thence North 71° 11' East 194.16 feet to the west right of way of Lower Harbor Road; thence along said right of way North 05° 27' 30" West 95.0 feet to the south line of Byrtus; thence along the south line of Byrtus South 75° 56' West 107.71 feet to the Point of Beginning.
The Basis of Bearings for this description is County Survey 41-1111, a map of survey for B.A. McVay and the Port of Brookings.

REGISTERED
PROFESSIONAL
LAND SURVEYOR

Donald Cormack

OREGON
AUGUST 22, 1975
DONALD F. CORMACK
1027

Exhibit B

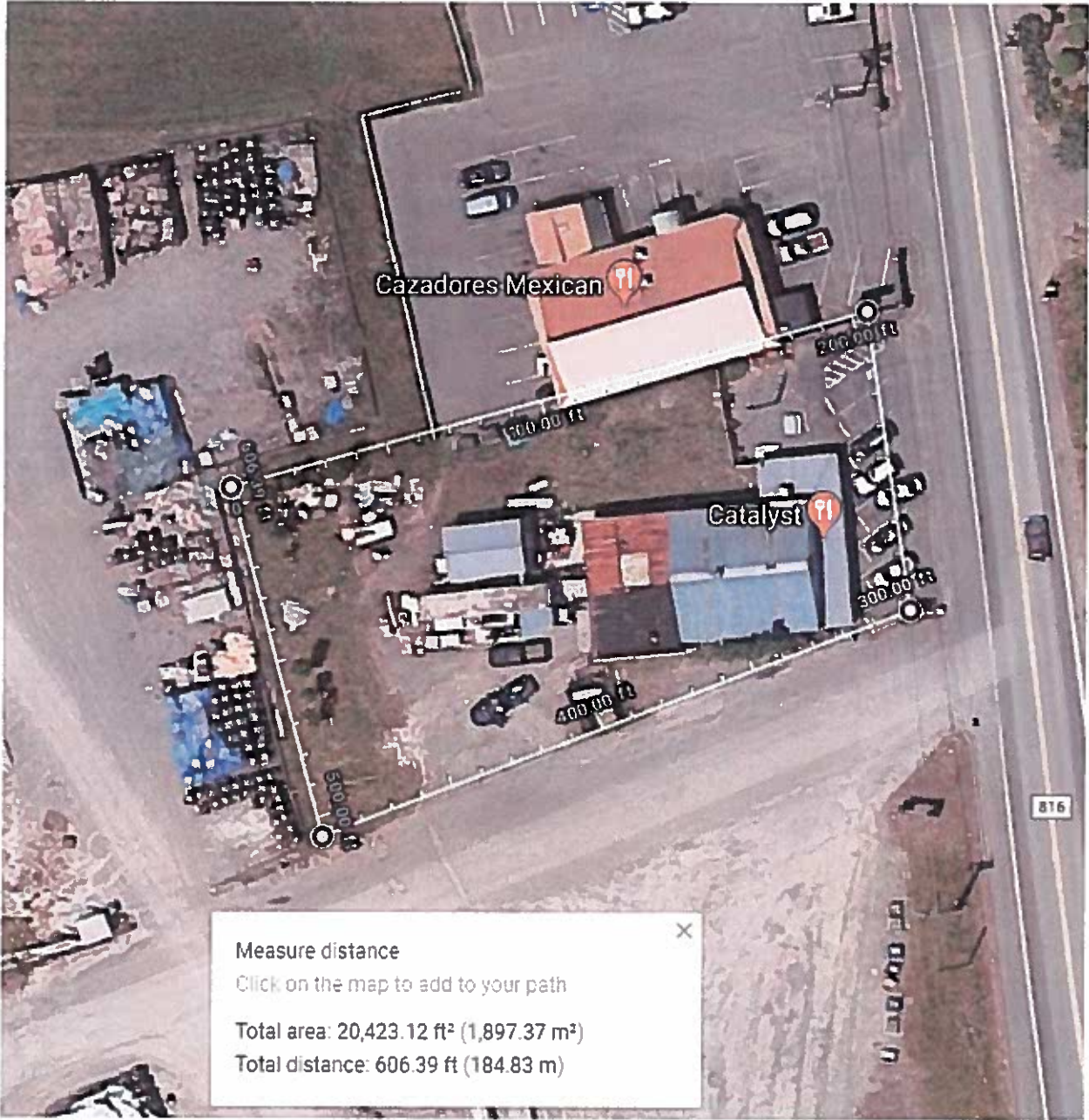


Chetco Seafoods Lease
41-13-08
Lower Harbor Road

EXHIBIT "C" – Building Footprint SF



EXHIBIT "D" – Bare Ground Footprint SF



ACTION ITEM – B

DATE: July 21, 2020
RE: Catalyst Seafood Outdoor Seating Plan
TO: Honorable Board President and Harbor District Board Members
ISSUED BY: Gary Dehlinger, Port Manager

OVERVIEW

- Catalyst Seafood has proposed to install more outdoor seating to comply with social distancing as required by COVID-19 Reopening Guidance.
- New outdoor seating area would be adjacent to the existing access road to Hallmark receiving dock and transient / fuel dock and within the leased premises.
- New outdoor seating area would take away existing restaurant parking space. Guests would use the vacant lot across the access road.
- Port staff recommends Catalyst Seafood to provide permit documentation and/or approvals prior to construction from:
 - 1) Curry County Planning
 - 2) Curry County Building & Safety
 - 3) Harbor Sanitary District
- Port staff recommended additional information on the proposal for traffic control and more detail construction of the outdoor seating area.
- Willie Goergen will be present or call-in to provide additional information and to answer any questions from the Board.

DOCUMENTS

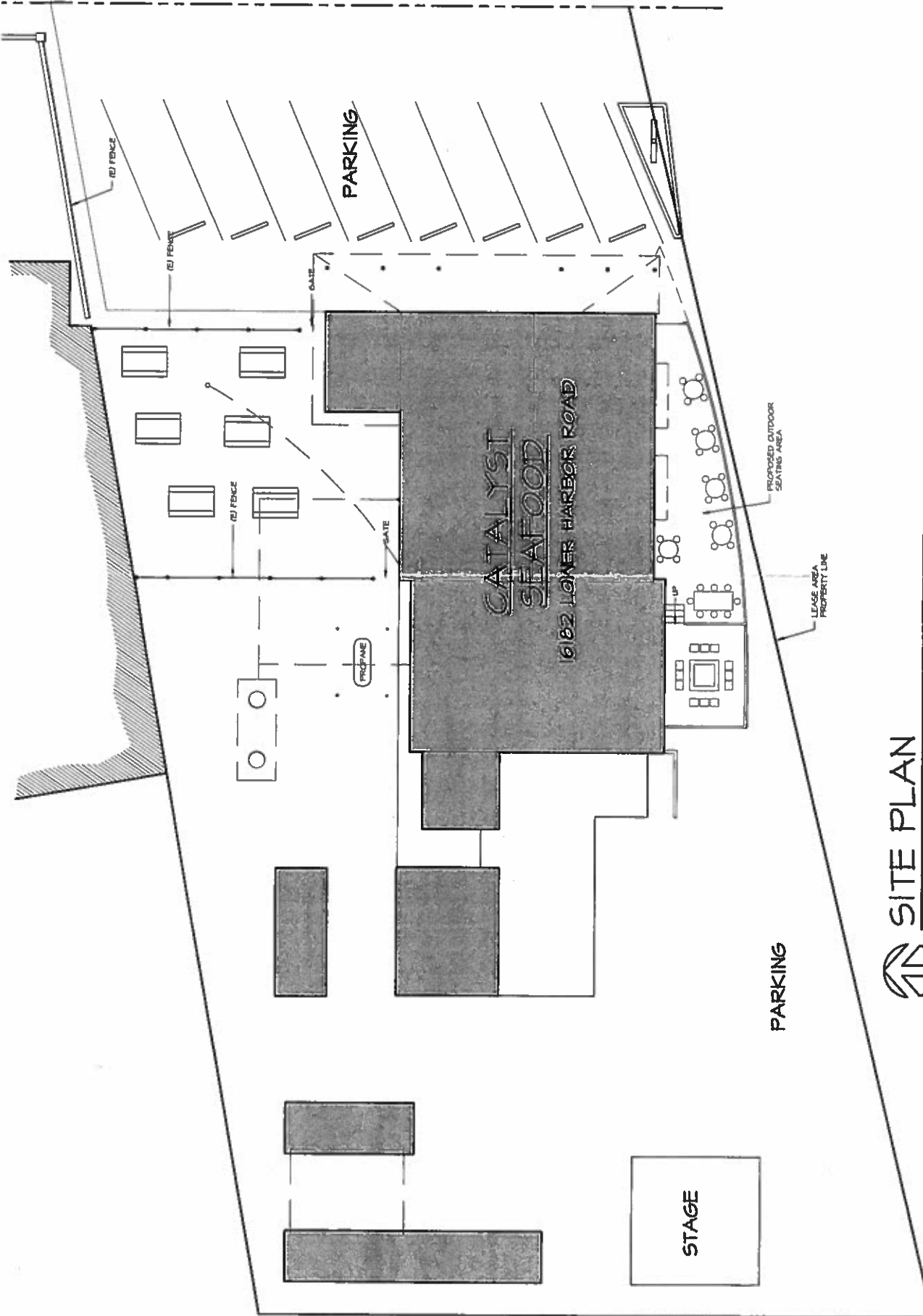
- Catalyst Seafood Drawing Proposal, 1 page
- Photos of existing area, 2 pages

COMMISSIONERS ACTION

- Board discussion

LOWER HARBOR ROAD

**BARON
DESIGNS**
ANTHONY BARON
17241 S. PASADENA RD
BROOKINGS OREGON
97415
Ph: (531)-661-4065



PARKING

**CATALYST
SEAFOOD**
6182 LOWER HARBOR ROAD

PARKING

STAGE

PROPOSED OUTDOOR SEATING AREA

LEASE AREA PROPERTY LINE

 **SITE PLAN**
CATALYST SEAFOOD - PROPOSED OUTDOOR SEATING AREA

NO SCALE





ACTION ITEM – C

DATE: July 21, 2020
RE: Ocean Suites Motel Lease
TO: Honorable Board President and Harbor District Board Members
ISSUED BY: Gary Dehlinger, Port Manager

OVERVIEW

- Ocean Suites Motel wishes to extend the lease renewal for another 2-years for storage at the Boat Yard warehouse building.
- The amendment is needed to confirm the renewal with the Port since the tenant request was not received 90-days prior to expiration of the lease.
- Port legal counsel provided Amendment No. 1 for Board and tenant approval.

DOCUMENTS

- Letter from Ocean Suites Hotel to Port, 1 page
- Draft Commercial Lease Agreement Amendment No. 1, 1 page

COMMISSIONERS ACTION

- **Recommended Motion:**
Motion to approve Ocean Suites Motel Commercial Lease Agreement Amendment No. 1.

Ocean Suites Motel

"Your home away from home."

6/18/2020

**PORT OF BROOKINGS HARBOR
16330 LOWER HARBOR ROAD
BROOKINGS OR 97415**

RE: LEASE RENEWAL OPTION

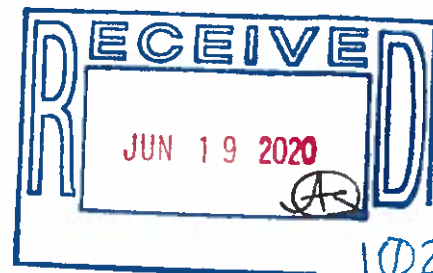
This serves as our official notice that we do wish to exercise the renewal option (2 years) for the property originally leased by agreement dated July 1, 2017 for the period July 1, 2017 through June 30, 2020.

If you have any questions, please call my cell phone at 541-813-9017.

Thank you,


Susan Griffith
Owner

16045 Lower Harbor Road, Brookings, OR 97415
541-469-4004 • FAX 541-813-0830



**COMMERCIAL LEASE AGREEMENT
AMENDMENT NO. 1**

DRAFT

This lease amendment ("Amendment") is entered into by and between the Port of Brookings Harbor ("Landlord") and Don Griffith, dba Ocean Suites ("Tenant") to amend the terms of the commercial lease dated July 1, 2017 ("Lease").

1. WAIVER. Landlord waives Tenant's default for failing to provide at least 90 days' advance written notice of Tenant's intent to exercise its option to extend the Lease term for an additional two years as required by the Lease. This is not an express or implied waiver of Tenant's obligation to fulfill the same Lease provision in the future or any other Lease provision during the term of the Lease.

2. TERM. The waiver of the default by Landlord results in a two-year extension to the term of the Lease for the period July 1, 2020 through June 30, 2022.

3. OTHER TERMS AND CONDITIONS. All other terms and conditions of the original Lease agreement, which includes the terms of the agreement dated July 1, 2017 between the parties regarding lease terms, remain in full force and effect and remain unaffected hereby.

4. EFFECTIVE DATE. This Amendment shall be effective as of July 1, 2020.

IN WITNESS WHEREOF, the parties have executed this instrument as of the date last below written at Curry County, Oregon.

PORT OF BROOKINGS HARBOR, Landlord	Don Griffith DBA Ocean Suites, Tenant
Dated: _____	Dated: _____
By: _____ Roy C. Davis, Board President	By: _____ Don Griffith
ATTEST: _____ Commissioner	

ACTION ITEM – D

DATE: July 21, 2020
RE: J Sloane Hair Studio Lease
TO: Honorable Board President and Harbor District Board Members
ISSUED BY: Gary Dehlinger, Port Manager

OVERVIEW

- J Sloane Lease with the Port ended June 30, 2020 and transitioned to month-to-month. The Amended and Restated lease would extend the lease another 3-years with an option for another 3-years.
- Port legal counsel provided Amended and Restated Commercial Lease Agreement for Board and tenant approval. This lease incorporates all updated sections.

DOCUMENTS

- Draft Amended and Restated Commercial Lease Agreement with J Sloane Hair Studio LLC, 12 pages

COMMISSIONERS ACTION

- **Recommended Motion:**
Motion to approve Amended and Restated Commercial Lease Agreement with J Sloane Hair Studio for 3-years.

DRAFT

**AMENDED AND RESTATED
COMMERCIAL LEASE AGREEMENT
J SLOANE HAIR STUDIO LLC**

This amended and restated lease agreement is made and entered into at Brookings, Oregon, effective the 1st day of July, 2020, by and between the **Port of Brookings Harbor**, an Oregon special district (referred to herein as the "Landlord") and **J Sloane Hair Studio LLC** (hereinafter referred to as "Tenant").

1. **Leased Premises.** Landlord hereby leases to Tenant the following described property located in the Port of Brookings Harbor on the terms and conditions stated herein:

a. Approximately 835 square-feet of retail building space, (the Leased Premises, as described in in Exhibit "A" & "B"), located at 16340 Lower Harbor Road Space #105, Brookings, Oregon.

2. **Lease Term and Base Rental Rate.**

a. **Initial Term.** The initial term of this lease is six (6) years commencing July 1, 2017 and continuing through June 30, 2023.

b. **Base Rental Rate.** The base rental rate for the Leased Premises is Nine Hundred Fifty-Nine and 71/100 Dollars (\$959.71) per month, as calculated below, payable on the first day of each month commencing July 1, 2020. The base rental rate is the combined rate of:

1. The building consisting of 835 square feet of property at approx. \$1.15 per square foot per month, for a total of Nine Hundred Fifty-Nine and 71/100 Dollars (\$959.71) per month.

c. **Option to Renew.** Upon termination of the initial term of this lease, Landlord grants to Tenant the option to renew this lease in whole or in part of the Leased Premises, for one (1) additional three (3) year term at terms and conditions to be negotiated, provided that: (a) Tenant is not in default of this lease at the time the option is exercised; (b) Landlord does not need the ground for its own use; and (c) Landlord is otherwise satisfied with Tenant's use of the Leased Premises during the initial term. The parties agree to negotiate in good faith with respect to the renewal terms and conditions on terms at least as favorable as those offered to any other tenant of Landlord at the time.

d. **Notice of Intent.** Tenant shall notify the Landlord in writing ninety (90) days prior to expiration of the lease of Tenant's intent to exercise all or any portion of Tenant's option to extend the lease. Failure to provide such notice is a default and a material breach of the lease and Landlord may terminate the lease on the expiration date and retake possession of the Leased Premises with or without process of law.

3. **Base Rent Payment.**

a. **Annual Adjustment.** Tenant must pay the base rent for the Leased Premises and any additional rent provided herein without deduction or offset. The base rent will increase annually, on each anniversary of the lease commencement for the second and each subsequent year, according to the Consumer Price Index for All Urban Consumers (CPI-U). The base rent increase will be for the total amount of the base rent due. Base rent

includes all prior percentage increases. In the event that the CPI-U is negative, the base rent will remain the same, it will not increase or decrease.

- b. **Proration.** Rent for any partial month during the lease term will be prorated to reflect the number of days during the month that Tenant actually occupied the Leased Premises.
- c. **Additional Rent.** Additional rent means any other sums payable by Tenant to Landlord under this lease. At the end of the initial lease term, a new base rent will be established.
- d. **Fees and Charges.** Should any rent or other payment required of Tenant by this lease not be paid within 10 days after it is due, a late charge of 1.5% per month (18% per annum) will be assessed. In the event any suit or action is instituted to collect any amount owed on this account, the undersigned applicant agrees to pay any reasonable attorney's fees, collection agency fees and any other costs associated with such action. A \$50.00 fee will be assessed on any returned payment.

4. **Lease Consideration/Security Deposit.** Upon execution of the lease, Tenant's base rent is due the first day of the month of the lease term for which rent is payable. Tenant is required to pay a security deposit in a sum equal to one month's base rent. Landlord may apply the security deposit to pay the cost of performing any obligation that Tenant fails to perform within the time required by this lease, but such application by Landlord shall not be the exclusive remedy for Tenant's default. If the security deposit is applied by the Landlord, Tenant must on demand pay the sum necessary to replenish the security deposit to its original amount. To the extent not applied by Landlord to cure defaults by Tenant, the security deposit will be returned to Tenant upon termination of this lease, or, by mutual agreement between Landlord and Tenant, applied against the rent payable for the last month of the term.

5. **Use.** Tenant may use the Leased Premises for hair and nail salon and for no other purpose without Landlord's written consent. In connection with its use of the Leased Premises, Tenant must, at its sole expense, promptly comply with all applicable laws, ordinances, rules and regulations of any public authority, including those of the Port of Brookings Harbor, and not unreasonably annoy, obstruct or interfere with the rights of other tenants of the Port of Brookings Harbor, wherever located. Tenant must not create or maintain any nuisance or any objectionable fumes, noise, or vibrations while using the Leased Premises.

6. **Equipment.** Tenant may install in the Leased Premises only such equipment as is customary for the intended *use* and must not overload the floors or electrical circuits of the Leased Premises or alter the plumbing or wiring of the Leased Premises, without the prior written consent of Landlord. Landlord must approve, in advance, the location and manner of installing any electrical, heat generating or communication equipment or exceptionally heavy articles. Any equipment installed by Tenant will remain Tenant's property and must be installed and operated at Tenant's expense. Any air conditioning required because of heat generating equipment or special lighting installed by Tenant must also be installed and operated at Tenant's expense.

7. **Sign.** No signs, awnings, antennas, or other apparatus may be positioned as to be visible from outside the Leased Premises without Tenant obtaining Landlord's prior written approval as to design, size, location, and color. All signs installed by Tenant must comply with Landlord's standards for signs, and all applicable codes and signs and sign hardware must be removed upon termination of this lease with the sign location restored to its former state unless Landlord elects to retain all or any portion thereof.

8. **Utilities and Services.** Landlord will furnish all utilities up to the Leased Premises and Tenant will be directly responsible for any and all electrical charges or fees for electrical service and

must make arrangements to be billed directly from the local electric co-op (Coos-Curry Electric Cooperative, Inc.). Tenant must also make the necessary arrangements to have a meter installed in the name of Tenant for billing purposes. Water and Sewer usage will be billed separately. Tenant must comply with all government laws or regulations regarding the use or reduction of use of utilities on the Leased Premises. Tenant is responsible for all waste generated by the business and disposal of the waste. Unless caused by Landlord's negligence or intentional act, the interruption, limitation, curtailment, or rationing of services or utilities may not be deemed an eviction or disturbance of Tenant's use and possession of the Leased Premises, render Landlord liable to Tenant for damages, or relieve Tenant from performance of Tenant's obligations under this lease. Landlord must take all reasonable steps to correct any interruption in service.

9. Maintenance and Repair – Tenant's Obligations

- a. Tenant is at all times during the term of this lease, and at Tenant's sole cost and expense, obligated to keep the entire of the Leased Premises and every part thereof in good condition and repair; excepting ordinary wear and tear and damage to the Leased Premises by earthquake, act of God, or the elements. Landlord has no obligation and has made no promise to alter, remodel, improve, repair, decorate, or paint the Leased Premises or any part thereof. Landlord does have the right to erect scaffolding and other apparatus necessary for the purpose of making repairs, and Landlord will have no liability for interference with Tenant's use because of repairs and installations. Tenant will have no claim against Landlord for any interruption or reduction of services or interference with Tenant's occupancy, and no such interruption or reduction shall be construed as a constructive or other eviction of Tenant.
- b. Tenant will be responsible for any repairs necessitated by Tenant's breach of this lease or the negligent or intentional acts of Tenant, its agents, employees, and invitees, excepting repairs that would otherwise be the responsibility of Landlord under Section 10 or Section 15.
- c. Tenant is responsible for all other repairs to the Leased Premises which Landlord is not required to make under Section 10 or Section 15.
- d. If Tenant fails to perform Tenant's obligations under this Section 9 or under any other Section of this lease, Landlord may enter upon the affected portion of the Leased Premises after ten (10) days' prior written notice to Tenant (except in case of emergency, in which no notice shall be required), perform such obligations on Tenant's behalf and put the Leased Premises in good order, condition and repair, and the cost thereof together with interest thereon at the maximum rate then allowable by law will be due and payable as additional rent to Landlord together with Tenant's next base rent installment.
- e. On the last day of the term hereof, or upon any sooner termination, Tenant must surrender the Leased Premises to Landlord in the same condition as received, ordinary wear and tear excepted, clean and free of debris. Any damage or deterioration of the Leased Premises will not be deemed ordinary wear and tear if the same could have been prevented by commercially reasonable maintenance practices. Tenant shall leave the air-lines, power panels, electrical distribution systems, lighting fixtures, space heaters, air conditioning, plumbing and fencing which were on the Leased Premises prior to the commencement of the lease, in good operating condition.

10. Maintenance and Repair - Landlord's Obligations. The following will be the responsibility of Landlord:

- a. Provide adequate means of ingress and egress to the Leased Premises.
- b. Provide access to a water supply and electricity.
- c. Repair and maintenance of existing exterior water, sewage, and electrical services up the point of entry to the Leased Premises.
- d. Repair and maintain any structural element of the building that does not meet the definition of Major Damage as provided in Section 15, with respect to the Leased Premises.

11. **Alterations.** Tenant must not make any alterations, additions, or improvements to the Leased Premises without Landlord's prior written consent. Any such additions, alterations, or improvements, except for removable machinery and trade fixtures, will at once become part of the realty and belong to the Landlord. Landlord may at its option require that Tenant remove any alterations and restore the Leased Premises to the original condition upon termination of this lease. Landlord will have the right to approve the contractor used by Tenant for any work on the Leased Premises, and to post notices of non-responsibility in connection with any work being performed by Tenant in the Leased Premises.

12. **Indemnity.**

- a. Tenant may not allow any liens to attach to the Leased Premises or Tenant's interest in the Leased Premises as a result of its activities. In the event that a materialman, mechanic's, or other lien is filed, or a claim of lien is made for work claimed to have been done for Tenant, Landlord will have the option in its sole discretion to require Tenant to post a Surety Bond within ten (10) days at Tenant's expense or to pay and discharge the lien. Tenant agrees to reimburse Landlord promptly upon demand. These Landlord remedies are not exclusive as Landlord has other remedies as provided by law including requiring Tenant to pay for Landlord's attorney's fees and costs relating to any such lien.
- b. Except as otherwise stated herein, Tenant hereby waives all claims against Landlord for damage to any property or injury, illness, or death of any person in, upon, or about the Leased Premises arising at any time and from any cause whatsoever other than by reason of the willful act of Landlord, its officers, employees, invitees, licensees or agents. Tenant must defend, indemnify and hold Landlord harmless from any and all claims or liability for damage to any property or injury, illness, or death of any person (a) occurring in or on the Leased Premises or any part thereof arising at any time and from any cause whatsoever other than by reason of the willful act of Landlord, its officers, employees, invitees, licensees or agents; or (b) occurring in, on, or about any part of the Leased Premises when such damage, injury, illness, or death was caused by the act, negligence, omission, or fault of Tenant, its agents, servants, employees, invitees, or licensees. Except as otherwise stated herein, Landlord will have no liability to Tenant because of loss or damage caused by the acts or omissions of other tenants of Landlord, or by third parties. The provisions of this paragraph will survive the termination of this lease with respect to any damage, injury, illness, or death occurring prior to such termination.

13. **Insurance.** During the initial term of this lease and any extension thereof, Tenant must comply with the following insurance requirements:

- a. **General Liability.** Tenant must carry commercial general liability insurance at least as broad as ISO Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal and advertising injury with limits no less than \$2 million per occurrence. If a general aggregate limit applies,

- either the general aggregate limit shall apply separately to this project location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.
- b. **Property.** Tenant must carry property insurance against all risk of loss to any tenant improvement or betterments, at full replacement cost with no coinsurance penalty provision.
 - c. **Workers' Compensation.** If Tenant has employees, Tenant must carry workers' compensation insurance as required by State law and Employer's Liability Insurance with limits of no less than \$1 million per accident for bodily injury or disease.
 - d. **Excess Coverage.** If Tenant maintains broader coverage and/or higher limits than the minimums shown above, Landlord will be entitled to the broader coverage and/or the higher limits maintained by Tenant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage will be available to Landlord.
 - e. **Additional Insureds.** The Port of Brookings Harbor, its officers, officials, employees, and agents are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Tenant including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provide in the form of an endorsement of the lessee's insurance (at least as broad as ISO Form CG 20 10).
 - f. **Certificates of Coverage.** Tenant must furnish certificates of insurance to Port's General Manager, P.O. Box 848, Brookings, Oregon 97415 certifying the existence of such insurance no later than five (5) days prior to commencement of this lease. Each insurance policy required by this clause must be endorsed to state that coverage will not be suspended, voided, canceled, or reduced in coverage or limits or not renewed without fourteen (14) days advance written notice to the Landlord and Landlord's agent, if any, and a renewal certificate must be furnished at least 14 days prior to the expiration of any policy.
 - g. **Primary Insurance.** The insurance required herein will be primary and without right of contribution from other insurance that may be in effect and without subordination. Any other insurance carried by the Landlord is excess. The insurance policies must be underwritten by a company licensed in the state of Oregon, and carry a minimum Best's rating of "A-VI" or better.
 - h. **Lapse of Policy.** If Tenant's policies lapse or are canceled at any time during the term of this Contract, Landlord will have the right to immediately terminate Tenant's lease until such insurance requirements have been fully satisfied by Tenant. Tenant will be responsible to Landlord, and must reimburse and hold Landlord harmless for any bodily injury, fire or property damage not covered by Tenant's insurance.
14. **Exemption of Landlord from Liability.** Tenant hereby agrees that Landlord will not be liable for injury to Tenant's business or any loss of income therefrom or for damage to the goods, wares, merchandise or other property of Tenant, Tenant's employees, invites, customers, or any other person in or about the Leased Premises or the Port, nor will Landlord be liable for injury to the person of Tenant, Tenant's employees, agents or contractors, whether such damage or injury is caused by or results from fire, steam, electricity, gas, water or rain, or from the breakage, leakage, obstruction or other defects of pipes, wires or lighting fixtures, or from any other cause, whether said damage or injury results from conditions arising upon the Leased Premises or upon other premises of the Port, or from other sources or places and regardless of whether the cause of such damage or injury or the means of repairing the same is inaccessible to Tenant. Landlord will not be liable for any damages arising from any act or neglect of any other tenant, occupant or user of the Port, nor from the failure of Landlord to enforce the provisions of any other lease of the Port.
15. **Major Damage.** Major damage means damage by fire or other casualty to the Leased Premises that causes the Leased Premises or any substantial portion of the Leased Premises to be

unusable. In the event that major damage occurs without negligence or willful misconduct of Tenant or its employees, agents, or licensees, then either Landlord or Tenant may elect to terminate this lease by providing written notice to the other party within thirty (30) days after the occurrence of the damage. If this lease is not terminated following major damage, or if damage occurs that is not major damage, Landlord must promptly restore the Leased Premises to the condition existing just prior to the damage, with the exception of damage to Tenant improvements. Restoration of any Tenant improvements or alterations installed by Tenant, and the costs thereof, will be the responsibility of the Tenant. Rent will be reduced from the date of damage until the date restoration work being performed by the Landlord is substantially complete, with the reduction to be in proportion to the area of the Leased Premises not useable by Tenant.

16. **Waiver of Subrogation.** Tenant will be responsible for insuring its personal property and trade fixtures located on the Premises and any alterations or Tenant improvements it has made to the Premises. Neither Landlord nor Tenant will be liable to the other for any loss or damage caused by any of the risks that are or could be covered by a standard all risk insurance policy with the extended coverage endorsement, or for any business interruption. There may be no subrogated claims by one party's insurance carrier against the other party arising out of any loss.
17. **Eminent Domain.** If a condemning authority takes title by eminent domain or by agreement in lieu thereof to the entire Leased Premises or a portion sufficient to render the Leased Premises unsuitable for Tenant's use, then either party may elect to terminate this lease effective on the date that possession is taken by the condemning authority; provided, however, that a condition to the exercise by Tenant of such right to terminate will be that the portion of the Leased Premises taken must be of such extent and nature as to substantially handicap, impede, or impair Tenant's use of the balance of the Leased Premises for the purpose intended. Rent will be reduced for the remainder of the term in an amount proportionate to the reduction in area of the Leased Premises caused by the taking. All condemnation proceeds will belong to Landlord, and Tenant will have no claims against Landlord or the condemnation award because of the taking.
18. **Assignment and Subletting.** This lease binds and inures to the benefit of the parties, their respective heirs, successors, and assigns, provided that Tenant may not assign its interest under this lease or sublet all or any portion of the Leased Premises without first obtaining Landlord's consent in writing. This provision applies to all transfers by operation of law including but not limited to mergers and changes in control of Tenant. No assignment may relieve Tenant of its obligation to pay rent or perform other obligations required by this lease and no consent to one assignment or subletting may be deemed consent to any further assignment or subletting. Landlord may not unreasonably withhold or delay its consent to any assignment, or to subletting, accepting that the proposed Tenant has been approved by Landlord in writing. Tenant will pay any costs incurred by Landlord in connection with a request for assignment or subletting, including reasonable attorney's fees.
19. **Default.**
 - a. Any of the following constitute a default by Tenant under this lease:
 1. Tenant's failure to pay rent or any other charge under this lease within ten (10) days after it is due, or failure to comply with any other term or condition within twenty (20) days following written notice from Landlord specifying the noncompliance. If such noncompliance cannot be cured within the 20-day

period, this provision will be satisfied if Tenant commences corrective action within such period and thereafter proceeds in good faith and with reasonable diligence to effect compliance as soon as possible. Time is of the essence of this lease.

2. Tenant's insolvency, business failure or assignment for the benefit of its creditors. Tenant's commencement of proceedings under any provision of any bankruptcy or insolvency law or failure to obtain dismissal of any petition filed against it under such laws within the time required to answer, or the appointment of a receiver for Tenant's property.
3. Assignment or subletting by Tenant in violation of this lease.
4. Vacation or abandonment of the Leased Premises for more than three (3) months without the written consent of Landlord.
5. If this lease is levied upon under any attachment or execution and such attachment or execution is not vacated within ten (10) days.

20. **Remedies for Default.** In case of default as described in Section 19 above, Landlord will have the right to the following remedies, which are intended to be cumulative and in addition to any other remedies provided under applicable law.

- a. Landlord may terminate the lease and reenter, retake possession of the Leased Premises, and remove any persons or property by legal action or by self-help with the use of reasonable force and without liability for damages. Following such retaking of possession, efforts by Landlord to relet the Leased Premises will be sufficient if Landlord follows its usual procedures for finding tenants for the Leased Premises at rates not less than the current rates for other comparable space on Port property. If Landlord has other vacant space available, prospective tenants may be placed in such other space without prejudice to Landlord's claim to damages to loss of rentals from Tenant.
- b. Landlord may recover all damages caused by Tenant's default, which include an amount equal to rent lost because of the default and all attorney's fees and costs. Landlord may sue periodically to recover damages as they occur throughout the lease term, and no action for accrued damages will bar a later action for damages subsequently accruing. Landlord may elect in any one action to recover accrued damages plus damages attributable through the remaining term of the lease. Such damages will be measured by the difference between the rent under this lease and the reasonable rental value of the Leased Premises for the remainder of the term, discounted to the time of judgment at the prevailing interest rate on judgments.
- c. Landlord may make any payment or perform any obligation that Tenant has failed to perform, in which case Landlord will be entitled to recover from Tenant upon all demand all amounts so expended plus interest from the date of the expenditure at the rate of one and one-half percent (1.5%) per month. Any such payment or performance by Landlord will not waive Tenant's default.

21. **Regulations.** Landlord will have the right (but not the obligation) to make, revise, and enforce commercially reasonable regulations or policies consistent with this lease for the purpose of promoting safety, order, economy, cleanliness, and good service to all tenants of the Landlord, provided that if Landlord passes a regulation or policy that interferes with Tenant's quiet enjoyment or unreasonably interferes with Tenant's use of the Leased Premises, then Tenant may terminate this lease. All such regulations and policies must be complied with as if part of this lease.

22. **Access.** During times, other than normal business hours, Tenant's officers and employees or those having business with Tenant may be required to identify themselves or show passes in order to gain access to the Leased Premises. In such event, Landlord will have no liability for permitting or refusing to permit access to anyone. With reasonable notice to Tenant, Landlord will have the right to enter upon the Leased Premises at any time by passkey or otherwise to determine Tenant's compliance with this lease, to perform necessary services, maintenance and repairs to the Leased Premises, or to show the Leased Premises to any prospective tenant or purchasers. Except in cases of emergency, such entry will be with at least 24 hours prior notice and at such times and in such manner as to minimize interference with the reasonable business use of the Leased Premises by Tenant.
23. **Notices.** Notices to the parties relating to the lease must be in writing, effective when delivered, or if mailed, effective on the second day following mailing, postage prepaid, to the address for the party stated in this lease or to such other address as either party may specify by notice to the other. Notice to Tenant may always be delivered to the Leased Premises. Rent will be payable to Landlord at the same address and in the same manner, but will be considered paid only when received.
24. **Subordination.** This lease will be subject and subordinate to any mortgages, deeds of trust, or land sale contracts (hereafter collectively referred to as encumbrances) now existing against the Leased Premises. At Landlord's option this lease will be subject and subordinate to any future encumbrance hereafter placed against the Leased Premises (including the underlying land) or any modifications of existing encumbrances. Tenant must execute such documents as may reasonably be requested by Landlord or the holder of the encumbrance to evidence this subordination.
25. **Transfer of Premises.** If the Leased Premises is sold or otherwise transferred by Landlord or any successor, Tenant will attorn to the purchaser or transferee and recognize it as the landlord under this lease, and, provided the purchaser assumes all obligations hereunder, the Landlord (transferor) will have no further liability hereunder.
26. **Estoppel.** Either party will within twenty (20) days after notice from the other party execute, acknowledge and deliver to the other party a certificate reciting: whether or not this lease has been modified and is in full force and effect; whether there are any modifications or alleged breaches by the other party; the dates to which rent has been paid in advance, and the amount of any security deposit or prepaid rent; and any other facts that may be reasonably requested. Failure to deliver the certificate within the specified time will be conclusive upon the party of whom the certificate was requested that the lease is in full force and effect and has not been modified except as may be represented by the party requesting the certificate. If requested by the holder of any encumbrance or any ground lessor, Tenant will agree to give such holder or lessor notice of and an opportunity to cure any default by Landlord under this lease.
27. **Attorney's Fees.** In the event, any action, suit, or other proceeding is instituted by either party to this lease to enforce any provision of this lease or any matter arising therefrom or to interpret any provision of this lease, the prevailing party will be entitled to an award of reasonable attorney's fees and costs of suit, including expert witness fees. In the event, any such action, suit, or other proceeding is appealed to any higher court or courts, the prevailing party will be entitled to an award of reasonable attorney's fees and costs for prosecuting or defending such appeal or appeals, in addition to the reasonable attorney's fees and costs in the lower court, or courts.

28. **Quiet Enjoyment.** Landlord warrants that so long as Tenant complies with all material terms of this lease, Tenant is entitled to peaceable and undisturbed possession of the Leased Premises free from any eviction or disturbance by Landlord. Landlord will have no liability to Tenant for loss or damages arising out of the acts of other tenants of Port property or third parties, nor any liability for any reason which exceeds the value of its interest in the Leased Premises.
29. **Complete Agreement.** This lease and the attached exhibits constitute the entire agreement of the parties and supersede all prior written and oral agreements and representations. Neither Landlord nor Tenant is relying on any representations other than those expressly set forth herein. Any modification to this lease must be in writing and signed by both parties.
30. **Nonwaiver.** Waiver by either party of strict performance of any provision of this lease may not be deemed a waiver of or prejudice of the party's right to require strict performance of the same provision in the future or of any other provision.
31. **Real Property Taxes.**
 - a. **Payment of Taxes.** Tenant must pay all real and personal real property taxes, if any, applicable to Tenant's portion of the use and possession of the Leased Premises.
 - b. **Additional Improvements.** Tenant will be responsible for paying any increase in real property tax specified in the Tax Assessor's records and work sheets caused by additional improvements placed upon the Leased Premises by Tenant or by Landlord for use by Tenant.
 - c. **Definition of "Real Property Tax".** As used herein, the term "real property tax" includes any form of real estate tax or assessment, general, special, ordinary or extraordinary, and any license fee, commercial rental tax, improvement bond or bonds, levy or tax (other than inheritance, personal income or estate taxes) imposed on the Port or any portion thereof by any authority having the direct or indirect power to tax, including any city, county, state or federal government, or any school, agricultural, sanitary, fire, street, drainage or other improvement district thereof.
32. **Severability.** The invalidity of any provision of this lease as determined by a court of competent jurisdiction, may in no way affect the validity of any other provisions herein.
33. **Time of Essence.** Time is of the essence with respect to the obligations to be performed under this lease.
34. **Security Measures.** Each party acknowledges that they have no obligation whatsoever to provide guard service or other security measures for the benefit of the other party or their property. Each party assumes full responsibility for the protection of itself, its agents and invitees and its property from acts of third parties. Nothing herein contained prevents Landlord, at Landlord's sole option from providing security protection for the Port or any part thereof.
35. **No Warranties.** The Leased Premises are leased "as-is" and in their current condition as of the first day of the lease term. No warranties, express or implied, are provided by Landlord regarding the condition or fitness for purpose of the Leased Premises.
36. **Parking.** Landlord does not assign any specific parking spaces to Tenant under this lease. Tenant and Tenant's employees and invitees are permitted to use any un-restricted Port public parking areas.

DRAFT

37. **Headings.** The headings in this lease are for the convenience of the parties only and are not to be used in the interpretation of its provisions.

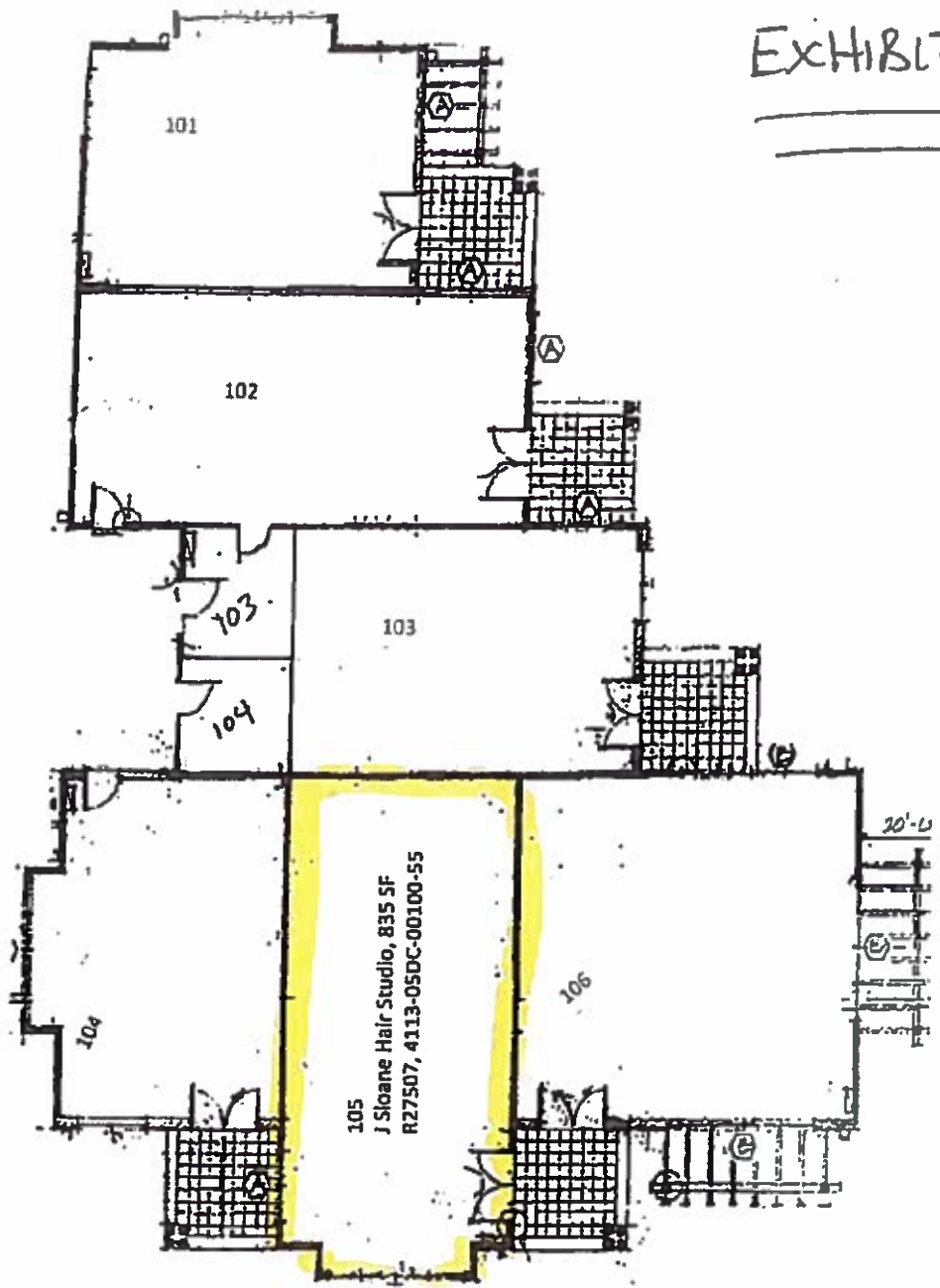
IN WITNESS, WHEREOF, the duly authorized representatives of the parties have executed this lease as of the last date written below.

PORT OF BROOKINGS HARBOR, Landlord	J SLOANE HAIR STUDIO LLC Tenant
Dated: _____	Dated: _____
By: _____ Roy C. Davis, Board President	By: _____ Name: Tabitha Wilson Its: Owner
ATTEST: _____ Commissioner	
Mailing Address: P.O. Box 848 Brookings, OR 97415	Mailing Address: 16340 Lower Harbor Road #304 Brookings, OR 97415
Phone: 541-469-2218 Fax:	Phone: 541-254-1165 Fax :

EXHIBIT "A"



EXHIBIT "B"



Building 1
16340 Lower Harbor Road

ACTION ITEM – E

DATE: July 21, 2020
RE: Boardwalk Mail Service Lease
TO: Honorable Board President and Harbor District Board Members
ISSUED BY: Gary Dehlinger, Port Manager

OVERVIEW

- Boardwalk Mail Service Lease with the Port ended May 31, 2020 and transitioned to month-to-month. The Amended and Restated lease would extend the lease another 3-years with an option for another 3-years.
- Port legal counsel provided Amended and Restated Commercial Lease Agreement for Board and tenant approval. This lease incorporates all updated sections.

DOCUMENTS

- Letter from Boardwalk Mail Service to Port, 1 page
- Draft Amended and Restated Commercial Lease Agreement with Boardwalk Mail Service LLC, 12 pages

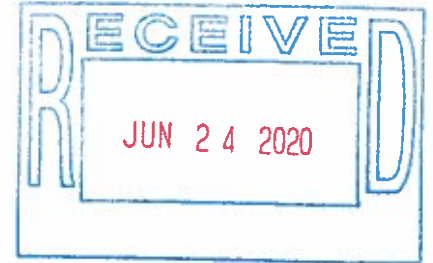
COMMISSIONERS ACTION

- **Recommended Motion:**
Motion to approve Amended and Restated Commercial Lease Agreement with Boardwalk Mail Service for 3-years.



June 24, 2020

Port of Brookings Harbor
16340 Lower Harbor Rd Ste 1 PMB 138
Brookings, OR 97415



Dear Port,

This letter is to inform you that I would like to continue doing business in the Port but the current lease needs to be updated. I want to use J Sloane Hair Studio current lease wording but changed to represents my business. With this new lease I will do another 3 year contract.

Please contact me if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "Nanett Villalvazo".

Nanett Villalvazo
President
16340 Lower Harbor Rd Ste 1
Brookings, OR 97415
541-469-2500

DRAFT

AMENDED AND RESTATED
COMMERCIAL LEASE AGREEMENT
BOARDWLAK MAIL SERVICE LLC

This amended and restated lease agreement is made and entered into at Brookings, Oregon, effective the 1st day of June, 2020, by and between the **Port of Brookings Harbor**, an Oregon special district (referred to herein as the "Landlord") and **Nanett Villalvazo dba Boardwalk Mail Service LLC** (hereinafter referred to as "Tenant").

1. **Leased Premises.** Landlord hereby leases to Tenant the following described property located in the Port of Brookings Harbor on the terms and conditions stated herein:

a. Approximately 900 square-feet of retail building space, (the Leased Premises, as described in in Exhibit "A" & "B"), located at 16340 Lower Harbor Road Space #106, Brookings, Oregon.

2. **Lease Term and Base Rental Rate.**

a. **Initial Term.** The initial term of this lease is six (6) years commencing June 1, 2017 and continuing through May 31, 2023.

b. **Base Rental Rate.** The base rental rate for the Leased Premises is One Thousand Thirty-Four and 41/100 Dollars (\$1,034.41) per month, as calculated below, payable on the first day of each month commencing August 1, 2020. The base rental rate is the combined rate of:

1. The building consisting of 900 square feet of property at approx. \$1.15 per square foot per month, for a total of One Thousand Thirty-Four and 41/100 Dollars (\$1,034.41) per month.

c. **Option to Renew.** Upon termination of the initial term of this lease, Landlord grants to Tenant the option to renew this lease in whole or in part of the Leased Premises, for one (1) additional three (3) year term at terms and conditions to be negotiated, provided that: (a) Tenant is not in default of this lease at the time the option is exercised; (b) Landlord does not need the ground for its own use; and (c) Landlord is otherwise satisfied with Tenant's use of the Leased Premises during the initial term. The parties agree to negotiate in good faith with respect to the renewal terms and conditions on terms at least as favorable as those offered to any other tenant of Landlord at the time.

d. **Notice of Intent.** Tenant shall notify the Landlord in writing ninety (90) days prior to expiration of the lease of Tenant's intent to exercise all or any portion of Tenant's option to extend the lease. Failure to provide such notice is a default and a material breach of the lease and Landlord may terminate the lease on the expiration date and retake possession of the Leased Premises with or without process of law.

3. **Base Rent Payment.**

a. **Annual Adjustment.** Tenant must pay the base rent for the Leased Premises and any additional rent provided herein without deduction or offset. The base rent will increase annually, on each anniversary of the lease commencement for the second and each subsequent year, according to the Consumer Price Index for All Urban Consumers (CPI-U). The base rent increase will be for the total amount of the base rent due. Base rent

includes all prior percentage increases. In the event that the CPI-U is negative, the base rent will remain the same, it will not increase or decrease.

- b. **Proration.** Rent for any partial month during the lease term will be prorated to reflect the number of days during the month that Tenant actually occupied the Leased Premises.
 - c. **Additional Rent.** Additional rent means any other sums payable by Tenant to Landlord under this lease. At the end of the initial lease term, a new base rent will be established.
 - d. **Fees and Charges.** Should any rent or other payment required of Tenant by this lease not be paid within 10 days after it is due, a late charge of 1.5% per month (18% per annum) will be assessed. In the event any suit or action is instituted to collect any amount owed on this account, the undersigned applicant agrees to pay any reasonable attorney's fees, collection agency fees and any other costs associated with such action. A \$50.00 fee will be assessed on any returned payment.
4. **Lease Consideration/Security Deposit.** Upon execution of the lease, Tenant's base rent is due the first day of the month of the lease term for which rent is payable. Tenant is required to pay a security deposit in a sum equal to one month's base rent. Landlord may apply the security deposit to pay the cost of performing any obligation that Tenant fails to perform within the time required by this lease, but such application by Landlord shall not be the exclusive remedy for Tenant's default. If the security deposit is applied by the Landlord, Tenant must on demand pay the sum necessary to replenish the security deposit to its original amount. To the extent not applied by Landlord to cure defaults by Tenant, the security deposit will be returned to Tenant upon termination of this lease, or, by mutual agreement between Landlord and Tenant, applied against the rent payable for the last month of the term.
5. **Use.** Tenant may use the Leased Premises for private mailbox and office supply/crafts business and for no other purpose without Landlord's written consent. In connection with its use of the Leased Premises, Tenant must, at its sole expense, promptly comply with all applicable laws, ordinances, rules and regulations of any public authority, including those of the Port of Brookings Harbor, and not unreasonably annoy, obstruct or interfere with the rights of other tenants of the Port of Brookings Harbor, wherever located. Tenant must not create or maintain any nuisance or any objectionable fumes, noise, or vibrations while using the Leased Premises.
6. **Equipment.** Tenant may install in the Leased Premises only such equipment as is customary for the intended *use* and must not overload the floors or electrical circuits of the Leased Premises or alter the plumbing or wiring of the Leased Premises, without the prior written consent of Landlord. Landlord must approve, in advance, the location and manner of installing any electrical, heat generating or communication equipment or exceptionally heavy articles. Any equipment installed by Tenant will remain Tenant's property and must be installed and operated at Tenant's expense. Any air conditioning required because of heat generating equipment or special lighting installed by Tenant must also be installed and operated at Tenant's expense.
7. **Sign.** No signs, awnings, antennas, or other apparatus may be positioned as to be visible from outside the Leased Premises without Tenant obtaining Landlord's prior written approval as to design, size, location, and color. All signs installed by Tenant must comply with Landlord's standards for signs, and all applicable codes and signs and sign hardware must be removed upon termination of this lease with the sign location restored to its former state unless Landlord elects to retain all or any portion thereof.
8. **Utilities and Services.** Landlord will furnish all utilities up to the Leased Premises and Tenant will be directly responsible for any and all electrical charges or fees for electrical service and

must make arrangements to be billed directly from the local electric co-op (Coos-Curry Electric Cooperative, Inc.). Tenant must also make the necessary arrangements to have a meter installed in the name of Tenant for billing purposes. Water and Sewer usage will be billed separately. Tenant must comply with all government laws or regulations regarding the use or reduction of use of utilities on the Leased Premises. **Tenant is responsible for all waste generated by the business and disposal of the waste.** Unless caused by Landlord's negligence or intentional act, the interruption, limitation, curtailment, or rationing of services or utilities may not be deemed an eviction or disturbance of Tenant's use and possession of the Leased Premises, render Landlord liable to Tenant for damages, or relieve Tenant from performance of Tenant's obligations under this lease. Landlord must take all reasonable steps to correct any interruption in service.

9. Maintenance and Repair – Tenant's Obligations

- a. Tenant is at all times during the term of this lease, and at Tenant's sole cost and expense, obligated to keep the entire of the Leased Premises and every part thereof in good condition and repair; excepting ordinary wear and tear and damage to the Leased Premises by earthquake, act of God, or the elements. Landlord has no obligation and has made no promise to alter, remodel, improve, repair, decorate, or paint the Leased Premises or any part thereof. Landlord does have the right to erect scaffolding and other apparatus necessary for the purpose of making repairs, and Landlord will have no liability for interference with Tenant's use because of repairs and installations. Tenant will have no claim against Landlord for any interruption or reduction of services or interference with Tenant's occupancy, and no such interruption or reduction shall be construed as a constructive or other eviction of Tenant.
- b. Tenant will be responsible for any repairs necessitated by Tenant's breach of this lease or the negligent or intentional acts of Tenant, its agents, employees, and invitees, excepting repairs that would otherwise be the responsibility of Landlord under Section 10 or Section 15.
- c. Tenant is responsible for all other repairs to the Leased Premises which Landlord is not required to make under Section 10 or Section 15.
- d. If Tenant fails to perform Tenant's obligations under this Section 9 or under any other Section of this lease, Landlord may enter upon the affected portion of the Leased Premises after ten (10) days' prior written notice to Tenant (except in case of emergency, in which no notice shall be required), perform such obligations on Tenant's behalf and put the Leased Premises in good order, condition and repair, and the cost thereof together with interest thereon at the maximum rate then allowable by law will be due and payable as additional rent to Landlord together with Tenant's next base rent installment.
- e. On the last day of the term hereof, or upon any sooner termination, Tenant must surrender the Leased Premises to Landlord in the same condition as received, ordinary wear and tear excepted, clean and free of debris. Any damage or deterioration of the Leased Premises will not be deemed ordinary wear and tear if the same could have been prevented by commercially reasonable maintenance practices. Tenant shall leave the air-lines, power panels, electrical distribution systems, lighting fixtures, space heaters, air conditioning, plumbing and fencing which were on the Leased Premises prior to the commencement of the lease, in good operating condition.

10. Maintenance and Repair - Landlord's Obligations. The following will be the responsibility of Landlord:

- a. Provide adequate means of ingress and egress to the Leased Premises.
 - b. Provide access to a water supply and electricity.
 - c. Repair and maintenance of existing exterior water, sewage, and electrical services up the point of entry to the Leased Premises.
 - d. Repair and maintain any structural element of the building that does not meet the definition of Major Damage as provided in Section 15, with respect to the Leased Premises.
11. **Alterations.** Tenant must not make any alterations, additions, or improvements to the Leased Premises without Landlord's prior written consent. Any such additions, alterations, or improvements, except for removable machinery and trade fixtures, will at once become part of the realty and belong to the Landlord. Landlord may at its option require that Tenant remove any alterations and restore the Leased Premises to the original condition upon termination of this lease. Landlord will have the right to approve the contractor used by Tenant for any work on the Leased Premises, and to post notices of non-responsibility in connection with any work being performed by Tenant in the Leased Premises.

12. **Indemnity.**

- a. Tenant may not allow any liens to attach to the Leased Premises or Tenant's interest in the Leased Premises as a result of its activities. In the event that a materialman, mechanic's, or other lien is filed, or a claim of lien is made for work claimed to have been done for Tenant, Landlord will have the option in its sole discretion to require Tenant to post a Surety Bond within ten (10) days at Tenant's expense or to pay and discharge the lien. Tenant agrees to reimburse Landlord promptly upon demand. These Landlord remedies are not exclusive as Landlord has other remedies as provided by law including requiring Tenant to pay for Landlord's attorney's fees and costs relating to any such lien.
- b. Except as otherwise stated herein, Tenant hereby waives all claims against Landlord for damage to any property or injury, illness, or death of any person in, upon, or about the Leased Premises arising at any time and from any cause whatsoever other than by reason of the willful act of Landlord, its officers, employees, invitees, licensees or agents. Tenant must defend, indemnify and hold Landlord harmless from any and all claims or liability for damage to any property or injury, illness, or death of any person (a) occurring in or on the Leased Premises or any part thereof arising at any time and from any cause whatsoever other than by reason of the willful act of Landlord, its officers, employees, invitees, licensees or agents; or (b) occurring in, on, or about any part of the Leased Premises when such damage, injury, illness, or death was caused by the act, negligence, omission, or fault of Tenant, its agents, servants, employees, invitees, or licensees. Except as otherwise stated herein, Landlord will have no liability to Tenant because of loss or damage caused by the acts or omissions of other tenants of Landlord, or by third parties. The provisions of this paragraph will survive the termination of this lease with respect to any damage, injury, illness, or death occurring prior to such termination.

13. **Insurance.** During the initial term of this lease and any extension thereof, Tenant must comply with the following insurance requirements:

- a. **General Liability.** Tenant must carry commercial general liability insurance at least as broad as ISO Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal and advertising injury with limits no less than \$2 million per occurrence. If a general aggregate limit applies,

either the general aggregate limit shall apply separately to this project location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.

- b. **Property.** Tenant must carry property insurance against all risk of loss to any tenant improvement or betterments, at full replacement cost with no coinsurance penalty provision.
 - c. **Workers' Compensation.** If Tenant has employees, Tenant must carry workers' compensation insurance as required by State law and Employer's Liability Insurance with limits of no less than \$1 million per accident for bodily injury or disease.
 - d. **Excess Coverage.** If Tenant maintains broader coverage and/or higher limits than the minimums shown above, Landlord will be entitled to the broader coverage and/or the higher limits maintained by Tenant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage will be available to Landlord.
 - e. **Additional Insureds.** The Port of Brookings Harbor, its officers, officials, employees, and agents are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Tenant including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provide in the form of an endorsement of the lessee's insurance (at least as broad as ISO Form CG 20 10).
 - f. **Certificates of Coverage.** Tenant must furnish certificates of insurance to Port's General Manager, P.O. Box 848, Brookings, Oregon 97415 certifying the existence of such insurance no later than five (5) days prior to commencement of this lease. Each insurance policy required by this clause must be endorsed to state that coverage will not be suspended, voided, canceled, or reduced in coverage or limits or not renewed without fourteen (14) days advance written notice to the Landlord and Landlord's agent, if any, and a renewal certificate must be furnished at least 14 days prior to the expiration of any policy.
 - g. **Primary Insurance.** The insurance required herein will be primary and without right of contribution from other insurance that may be in effect and without subordination. Any other insurance carried by the Landlord is excess. The insurance policies must be underwritten by a company licensed in the state of Oregon, and carry a minimum Best's rating of "A-VI" or better.
 - h. **Lapse of Policy.** If Tenant's policies lapse or are canceled at any time during the term of this Contract, Landlord will have the right to immediately terminate Tenant's lease until such insurance requirements have been fully satisfied by Tenant. Tenant will be responsible to Landlord, and must reimburse and hold Landlord harmless for any bodily injury, fire or property damage not covered by Tenant's insurance.
14. **Exemption of Landlord from Liability.** Tenant hereby agrees that Landlord will not be liable for injury to Tenant's business or any loss of income therefrom or for damage to the goods, wares, merchandise or other property of Tenant, Tenant's employees, invites, customers, or any other person in or about the Leased Premises or the Port, nor will Landlord be liable for injury to the person of Tenant, Tenant's employees, agents or contractors, whether such damage or injury is caused by or results from fire, steam, electricity, gas, water or rain, or from the breakage, leakage, obstruction or other defects of pipes, wires or lighting fixtures, or from any other cause, whether said damage or injury results from conditions arising upon the Leased Premises or upon other premises of the Port, or from other sources or places and regardless of whether the cause of such damage or injury or the means of repairing the same is inaccessible to Tenant. Landlord will not be liable for any damages arising from any act or neglect of any other tenant, occupant or user of the Port, nor from the failure of Landlord to enforce the provisions of any other lease of the Port.
15. **Major Damage.** Major damage means damage by fire or other casualty to the Leased Premises that causes the Leased Premises or any substantial portion of the Leased Premises to be

unusable. In the event that major damage occurs without negligence or willful misconduct of Tenant or its employees, agents, or licensees, then either Landlord or Tenant may elect to terminate this lease by providing written notice to the other party within thirty (30) days after the occurrence of the damage. If this lease is not terminated following major damage, or if damage occurs that is not major damage, Landlord must promptly restore the Leased Premises to the condition existing just prior to the damage, with the exception of damage to Tenant improvements. Restoration of any Tenant improvements or alterations installed by Tenant, and the costs thereof, will be the responsibility of the Tenant. Rent will be reduced from the date of damage until the date restoration work being performed by the Landlord is substantially complete, with the reduction to be in proportion to the area of the Leased Premises not useable by Tenant.

16. **Waiver of Subrogation.** Tenant will be responsible for insuring its personal property and trade fixtures located on the Premises and any alterations or Tenant improvements it has made to the Premises. Neither Landlord nor Tenant will be liable to the other for any loss or damage caused by any of the risks that are or could be covered by a standard all risk insurance policy with the extended coverage endorsement, or for any business interruption. There may be no subrogated claims by one party's insurance carrier against the other party arising out of any loss.
17. **Eminent Domain.** If a condemning authority takes title by eminent domain or by agreement in lieu thereof to the entire Leased Premises or a portion sufficient to render the Leased Premises unsuitable for Tenant's use, then either party may elect to terminate this lease effective on the date that possession is taken by the condemning authority; provided, however, that a condition to the exercise by Tenant of such right to terminate will be that the portion of the Leased Premises taken must be of such extent and nature as to substantially handicap, impede, or impair Tenant's use of the balance of the Leased Premises for the purpose intended. Rent will be reduced for the remainder of the term in an amount proportionate to the reduction in area of the Leased Premises caused by the taking. All condemnation proceeds will belong to Landlord, and Tenant will have no claims against Landlord or the condemnation award because of the taking.
18. **Assignment and Subletting.** This lease binds and inures to the benefit of the parties, their respective heirs, successors, and assigns, provided that Tenant may not assign its interest under this lease or sublet all or any portion of the Leased Premises without first obtaining Landlord's consent in writing. This provision applies to all transfers by operation of law including but not limited to mergers and changes in control of Tenant. No assignment may relieve Tenant of its obligation to pay rent or perform other obligations required by this lease and no consent to one assignment or subletting may be deemed consent to any further assignment or subletting. Landlord may not unreasonably withhold or delay its consent to any assignment, or to subletting, accepting that the proposed Tenant has been approved by Landlord in writing. Tenant will pay any costs incurred by Landlord in connection with a request for assignment or subletting, including reasonable attorney's fees.
19. **Default.**
 - a. Any of the following constitute a default by Tenant under this lease:
 1. Tenant's failure to pay rent or any other charge under this lease within ten (10) days after it is due, or failure to comply with any other term or condition within twenty (20) days following written notice from Landlord specifying the noncompliance. If such noncompliance cannot be cured within the 20-day

period, this provision will be satisfied if Tenant commences corrective action within such period and thereafter proceeds in good faith and with reasonable diligence to effect compliance as soon as possible. Time is of the essence of this lease.

2. Tenant's insolvency, business failure or assignment for the benefit of its creditors. Tenant's commencement of proceedings under any provision of any bankruptcy or insolvency law or failure to obtain dismissal of any petition filed against it under such laws within the time required to answer, or the appointment of a receiver for Tenant's property.
3. Assignment or subletting by Tenant in violation of this lease.
4. Vacation or abandonment of the Leased Premises for more than three (3) months without the written consent of Landlord.
5. If this lease is levied upon under any attachment or execution and such attachment or execution is not vacated within ten (10) days.

20. **Remedies for Default.** In case of default as described in Section 19 above, Landlord will have the right to the following remedies, which are intended to be cumulative and in addition to any other remedies provided under applicable law.

- a. Landlord may terminate the lease and reenter, retake possession of the Leased Premises, and remove any persons or property by legal action or by self-help with the use of reasonable force and without liability for damages. Following such retaking of possession, efforts by Landlord to relet the Leased Premises will be sufficient if Landlord follows its usual procedures for finding tenants for the Leased Premises at rates not less than the current rates for other comparable space on Port property. If Landlord has other vacant space available, prospective tenants may be placed in such other space without prejudice to Landlord's claim to damages to loss of rentals from Tenant.
- b. Landlord may recover all damages caused by Tenant's default, which include an amount equal to rent lost because of the default and all attorney's fees and costs. Landlord may sue periodically to recover damages as they occur throughout the lease term, and no action for accrued damages will bar a later action for damages subsequently accruing. Landlord may elect in any one action to recover accrued damages plus damages attributable through the remaining term of the lease. Such damages will be measured by the difference between the rent under this lease and the reasonable rental value of the Leased Premises for the remainder of the term, discounted to the time of judgment at the prevailing interest rate on judgments.
- c. Landlord may make any payment or perform any obligation that Tenant has failed to perform, in which case Landlord will be entitled to recover from Tenant upon all demand all amounts so expended plus interest from the date of the expenditure at the rate of one and one-half percent (1.5%) per month. Any such payment or performance by Landlord will not waive Tenant's default.

21. **Regulations.** Landlord will have the right (but not the obligation) to make, revise, and enforce commercially reasonable regulations or policies consistent with this lease for the purpose of promoting safety, order, economy, cleanliness, and good service to all tenants of the Landlord, provided that if Landlord passes a regulation or policy that interferes with Tenant's quiet enjoyment or unreasonably interferes with Tenant's use of the Leased Premises, then Tenant may terminate this lease. All such regulations and policies must be complied with as if part of this lease.

22. **Access.** During times, other than normal business hours, Tenant's officers and employees or those having business with Tenant may be required to identify themselves or show passes in order to gain access to the Leased Premises. In such event, Landlord will have no liability for permitting or refusing to permit access to anyone. With reasonable notice to Tenant, Landlord will have the right to enter upon the Leased Premises at any time by passkey or otherwise to determine Tenant's compliance with this lease, to perform necessary services, maintenance and repairs to the Leased Premises, or to show the Leased Premises to any prospective tenant or purchasers. Except in cases of emergency, such entry will be with at least 24 hours prior notice and at such times and in such manner as to minimize interference with the reasonable business use of the Leased Premises by Tenant.
23. **Notices.** Notices to the parties relating to the lease must be in writing, effective when delivered, or if mailed, effective on the second day following mailing, postage prepaid, to the address for the party stated in this lease or to such other address as either party may specify by notice to the other. Notice to Tenant may always be delivered to the Leased Premises. Rent will be payable to Landlord at the same address and in the same manner, but will be considered paid only when received.
24. **Subordination.** This lease will be subject and subordinate to any mortgages, deeds of trust, or land sale contracts (hereafter collectively referred to as encumbrances) now existing against the Leased Premises. At Landlord's option this lease will be subject and subordinate to any future encumbrance hereafter placed against the Leased Premises (including the underlying land) or any modifications of existing encumbrances. Tenant must execute such documents as may reasonably be requested by Landlord or the holder of the encumbrance to evidence this subordination.
25. **Transfer of Premises.** If the Leased Premises is sold or otherwise transferred by Landlord or any successor, Tenant will attorn to the purchaser or transferee and recognize it as the landlord under this lease, and, provided the purchaser assumes all obligations hereunder, the Landlord (transferor) will have no further liability hereunder.
26. **Estoppel.** Either party will within twenty (20) days after notice from the other party execute, acknowledge and deliver to the other party a certificate reciting: whether or not this lease has been modified and is in full force and effect; whether there are any modifications or alleged breaches by the other party; the dates to which rent has been paid in advance, and the amount of any security deposit or prepaid rent; and any other facts that may be reasonably requested. Failure to deliver the certificate within the specified time will be conclusive upon the party of whom the certificate was requested that the lease is in full force and effect and has not been modified except as may be represented by the party requesting the certificate. If requested by the holder of any encumbrance or any ground lessor, Tenant will agree to give such holder or lessor notice of and an opportunity to cure any default by Landlord under this lease.
27. **Attorney's Fees.** In the event, any action, suit, or other proceeding is instituted by either party to this lease to enforce any provision of this lease or any matter arising therefrom or to interpret any provision of this lease, the prevailing party will be entitled to an award of reasonable attorney's fees and costs of suit, including expert witness fees. In the event, any such action, suit, or other proceeding is appealed to any higher court or courts, the prevailing party will be entitled to an award of reasonable attorney's fees and costs for prosecuting or defending such appeal or appeals, in addition to the reasonable attorney's fees and costs in the lower court, or courts.

28. **Quiet Enjoyment.** Landlord warrants that so long as Tenant complies with all material terms of this lease, Tenant is entitled to peaceable and undisturbed possession of the Leased Premises free from any eviction or disturbance by Landlord. Landlord will have no liability to Tenant for loss or damages arising out of the acts of other tenants of Port property or third parties, nor any liability for any reason which exceeds the value of its interest in the Leased Premises.
29. **Complete Agreement.** This lease and the attached exhibits constitute the entire agreement of the parties and supersede all prior written and oral agreements and representations. Neither Landlord nor Tenant is relying on any representations other than those expressly set forth herein. Any modification to this lease must be in writing and signed by both parties.
30. **Nonwaiver.** Waiver by either party of strict performance of any provision of this lease may not be deemed a waiver of or prejudice of the party's right to require strict performance of the same provision in the future or of any other provision.
31. **Real Property Taxes.**
- a. **Payment of Taxes.** Tenant must pay all real and personal real property taxes, if any, applicable to Tenant's portion of the use and possession of the Leased Premises.
 - b. **Additional Improvements.** Tenant will be responsible for paying any increase in real property tax specified in the Tax Assessor's records and work sheets caused by additional improvements placed upon the Leased Premises by Tenant or by Landlord for use by Tenant.
 - c. **Definition of "Real Property Tax".** As used herein, the term "real property tax" includes any form of real estate tax or assessment, general, special, ordinary or extraordinary, and any license fee, commercial rental tax, improvement bond or bonds, levy or tax (other than inheritance, personal income or estate taxes) imposed on the Port or any portion thereof by any authority having the direct or indirect power to tax, including any city, county, state or federal government, or any school, agricultural, sanitary, fire, street, drainage or other improvement district thereof.
32. **Severability.** The invalidity of any provision of this lease as determined by a court of competent jurisdiction, may in no way affect the validity of any other provisions herein.
33. **Time of Essence.** Time is of the essence with respect to the obligations to be performed under this lease.
34. **Security Measures.** Each party acknowledges that they have no obligation whatsoever to provide guard service or other security measures for the benefit of the other party or their property. Each party assumes full responsibility for the protection of itself, its agents and invitees and its property from acts of third parties. Nothing herein contained prevents Landlord, at Landlord's sole option from providing security protection for the Port or any part thereof.
35. **No Warranties.** The Leased Premises are leased "as-is" and in their current condition as of the first day of the lease term. No warranties, express or implied, are provided by Landlord regarding the condition or fitness for purpose of the Leased Premises.
36. **Parking.** Landlord does not assign any specific parking spaces to Tenant under this lease. Tenant and Tenant's employees and invitees are permitted to use any un-restricted Port public parking areas.

37. **Headings.** The headings in this lease are for the convenience of the parties only and are not to be used in the interpretation of its provisions.

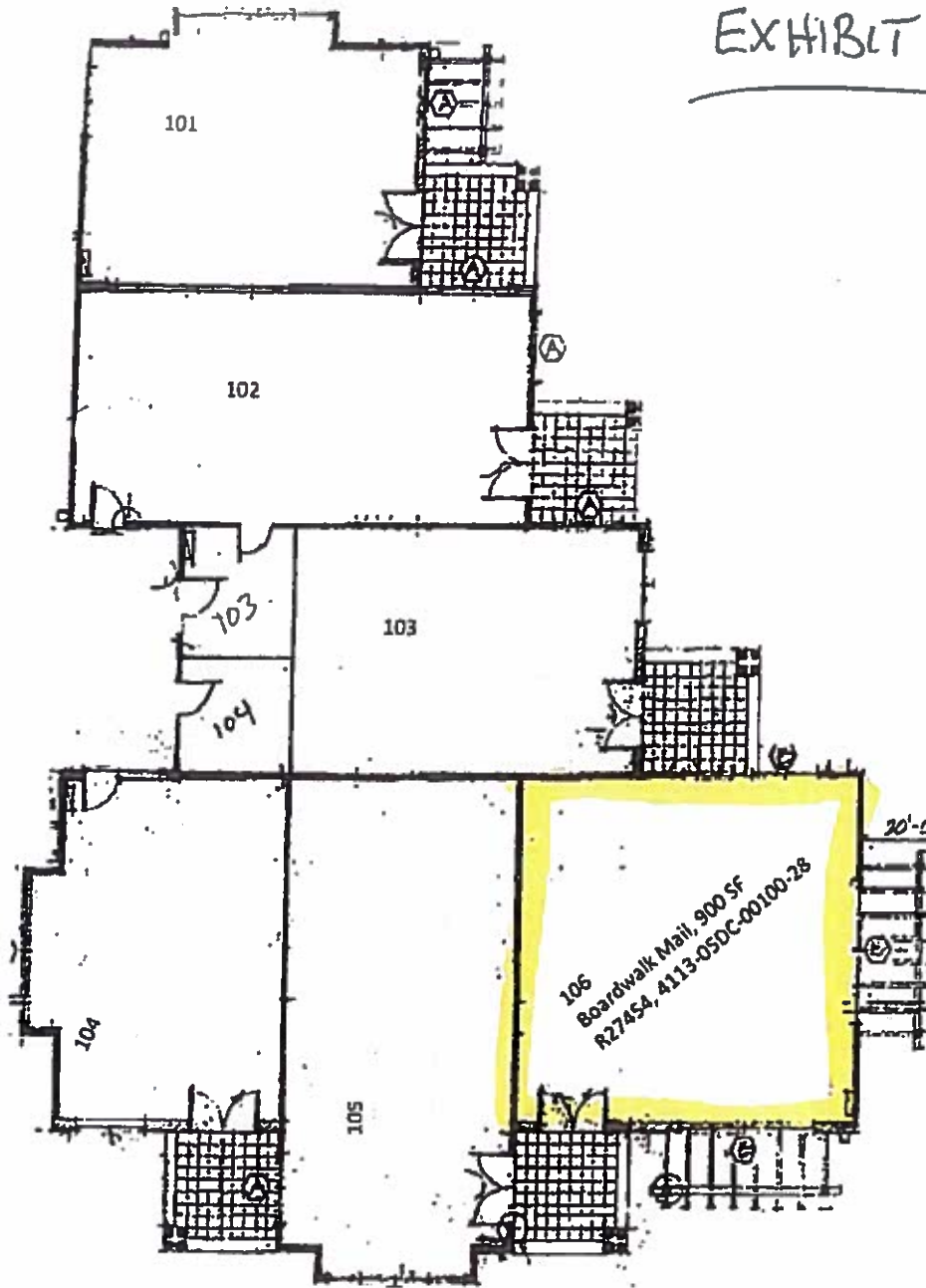
IN WITNESS, WHEREOF, the duly authorized representatives of the parties have executed this lease as of the last date written below.

PORT OF BROOKINGS HARBOR, Landlord	BOARDWALK MAIL SERVICE, LLC Tenant
Dated: _____	Dated: _____
By: _____ Board Chairman Roy Davis ATTEST: _____ Board Secretary Sharon Hartung	By: _____ Name: Nanett Villalvazo Its: Member / Owner
Mailing Address: P.O. Box 848 Brookings, OR 97415 Phone: 541-469-2218 Fax:	Mailing Address: 16340 Lower Harbor Road Brookings, OR 97415 Phone: 541-469-2500 Fax :

EXHIBIT "A"



EXHIBIT "B"



Building 1
16340 Lower Harbor Road

ACTION ITEM – F

DATE: July 21, 2020
RE: Whale's Tail Consent to Assignment and Assumption to Lease
TO: Honorable Board President and Harbor District Board Members
ISSUED BY: Gary Dehlinger, Port Manager

OVERVIEW

- Becky Hannen, owner of Whale's Tail Candy and Gifts informed the Port of a pending sale of the business.
- The new owners are currently going through financing and should be closing within couple of months.
- New owners provided a biography for the Board.
- Port legal counsel provided the Consent to Assignment and Assumption of Lease for Board approval.

DOCUMENTS

- Email from Becky Hannen to Port, 1 page
- Biography of New Owners, 1 page
- Draft Consent to Assignment and Assumption of Lease, 1 page

COMMISSIONERS ACTION

- **Recommended Motion:**
Motion to approve Consent to Assignment and Assumption of Lease with Becky Hannen and Andy and Amy Sale.

portmanager@portofbrookingsharbor.com

From: Becky Hannen <whalestailcandyandgifts@gmail.com>
Sent: Wednesday, June 24, 2020 4:35 PM
To: portmanager@portofbrookingsharbor.com
Subject: SALE OF WHALES TAIL CANDY

Dear Gary,

This is to inform you that we have a sale pending for Whales Tail Candy & Gifts. Amy and Andy Sale are the purchasers. The sale is pending on financing. When the store is sold and finalized I will be making arrangements to pay up my rent. However, they will be paying the rent on the first of each month, until all is final and they take over completely. My sincerest apologies for my rent but the Covid 19 is the cause of all of this. My health, as you and I have discussed, is a real issue now.

Thanks,

Sale Family Biography

My name is Amy Sale, I have lived in Oregon for the past 28 years. I spent most of my time in Klamath Falls. My husband and I moved here in 2015. I worked for Curry Community Health as a case manager and Mental Health Therapist until 2019. I currently work for the Brookings Harbor School District as a Teacher and a Social Emotional Learning Specialist.

My name is Andy Sale, I have lived in Oregon all of my life. I spent most of my life in Klamath Falls. My wife and I moved in 2015 to Gold Beach, OR. I continued school and got a degree in computer tech. I worked for a short time in Gold Beach as a mobile computer service then started working for Gold Beach Lumber in Gold Beach in 2017 as a Yard Manager.

We bought a house here in Brookings in 2017 and our daughter attends school at Kalmiopsis and plays sports all year long. We made the decision to move to Curry County because we loved the area and the people in this community. For us this feels like home. We are always greeted by others with a smile or a wave and have made great friends in the area.

It is important to our family that we continue to give back to the community and support all businesses in the area. We moved to raise our daughter in a place where she can grow and learn a sense of community.

Our daughter, Temperance, is 8 years old and enjoys working with us everyday. She plays sports and goes to Kalmiopsis elementary school. We also have a 24 year old son who works for Gold Beach Lumber in Brookings and helps on his days off.

CONSENT TO ASSIGNMENT
AND
ASSUMPTION OF LEASE

This Consent to Assignment and Assumption of Lease (“Consent”) dated as of _____, 2020, is made by and among the Port of Brookings Harbor (“Landlord”), an Oregon municipal corporation, Becky Hannen (“Assignor”) and Andy Sale and Amy Sale (“Assignee”).

WHEREAS, Assignor is the current tenant of the premises known as 16350 Lower Harbor Road Space #204; and

WHEREAS, the original lease for the premises was entered into on May 1, 2017 and was amended on _____; and

WHEREAS, Assignor has requested Landlord’s consent to the assignment and assumption of the lease to Andy Sale and Amy Sale as part of the sale of her business “Whales Tail Candy & Gifts”; and

WHEREAS, Landlord is willing to execute the Consent, subject to all of the terms and provisions herein contained.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties agree as follows:

1. **CONSENT TO ASSIGNMENT.** Landlord hereby consents to the assignment and assumption of the Lease by Assignor to Assignee subject to the terms and provisions of this Consent.
2. **LEASE TERM.** Assignor and Assignee acknowledge and agree that the Lease expires April 30, 2021, with automatic one year renewals through 2026.
3. **TRANSFER DATE.** The assignment and assumption of the lease under this Consent will be effective upon the date of closing of the sale of the business known as “Whales Tail Candy & Gifts” from Becky Hannen to Andy and Amy Sale (“Transfer Date”). If the sale falls through, then the assignment and assumption of the lease cannot take place.
4. **FURTHER ASSIGNMENT.** This Consent is not to be deemed a consent to the further assignment of the Lease. Pursuant to the Lease, Landlord’s consent in writing must be obtained prior to any further assignment of the Lease.
5. **ASSUMPTION OF OBLIGATIONS.** Assignee hereby assumes all of the obligations of Assignor arising under the Lease from and after the Transfer Date and agrees to be bound by and to perform all of the terms, covenants, agreements, provisions, and conditions of the Lease on Assignor’s part to be performed or observed from and after the Transfer Date.

6. **RELEASE OF ASSIGNOR.** This Consent serves as a waiver and release of the continuing obligations of Assignor under the Lease as of the Transfer Date. Assignor will remain responsible for any liabilities and obligations incurred up to the Transfer Date.

7. **GOVERNING LAW.** This Consent will be governed and construed in accordance with Oregon Law.

IN WITNESS WHEREOF, this Consent has been executed as of the day and year first above written.

LANDLORD:	ASSIGNOR:	ASSIGNEE:
_____ Roy Davis, Chairman Board of Commissioners	_____ Barbara (Becky) Hannen	_____ Andy Sale _____ Amy Sale
Attest: _____ Commissioner		

ACTION ITEM – G

DATE: July 21, 2020
RE: Reopening Dry Camping Sites
TO: Honorable Board President and Harbor District Board Members
ISSUED BY: Gary Dehlinger, Port Manager

OVERVIEW

- Over a year ago the dry camping and tent sites were closed due to lack of proper infrastructure handling wastes.
- Proposed solutions for temporary holding tanks and portable toilets were not acceptable by Harbor Sanitary.
- Further review of the ORS for toilet facilities at camp sites provide a possible solution to reopen the sites if the RV's have their own individual toilet facility.
- The RV Park only dump station was removed at the request of Harbor Sanitary.
- Port staff recommends opening the tents sites for RV dry camp use with their own individual toilet facility.

DOCUMENTS

- ORS 918-650-0050 Toilets, 1 page

COMMISSIONERS ACTION

- **Recommended Motion No.1:**
Motion to approve reopening dry camping sites for RV's with their own contain waste unit.
- **Recommended Motion No.2:**
Motion to approve opening tent sites for RV dry camping only that have their own contain waste unit.

(10) Water Systems in Flood Zones. Potable water systems located in, or partially in flood zones, must be provided with valves to isolate that portion of the system in the flood zone from the rest of the system, and fittings must be installed to permit flushing and treatment of the flood zone portion of the water system.

[Publications: Publications referenced are available from the agency.]

Statutory/Other Authority: ORS 455.020, 455.110 & 455.680

Statutes/Other Implemented: ORS 455.680

History:

BCD 26-2011, f. 9-30-11, cert. ef. 10-1-11

BCA 10-1987, f. & ef. 9-18-87, Renumbered from 814-029-0090

918-650-0050

Toilets

(1) Toilet facilities must be provided in every recreation park or organizational camp. They must be convenient and accessible and must be located within 500 feet of any recreational vehicle space or camping site not provided with an individual toilet facility or sewer connection.

EXCEPTION: The requirement for toilets in picnic parks, campgrounds and organizational camps may be waived by the regulating authority for areas not accessible by road.

(2)(a) Sanitary facilities must be as required in Table 3-RV;

(b) Toilet Bowls. Toilet bowls for public use must be elongated bowls with open-front seats. Any room with flush toilets must be provided with a floor drain as required in the Oregon Plumbing Specialty Code;

(c) Signs. Toilets must either be marked for the designated sex or be provided with a privacy lock. If not apparent, the location of toilets must be indicated by appropriate direction signs;

(d) Flush Toilets and Showers. Flush toilets and showers and the buildings containing them must be constructed in accordance with the State Building Code;

(e) Unisex Toilets. Toilet facilities designed to serve an occupant load of 15 persons or less may serve both sexes. Such toilet facilities must be equipped with a urinal.

(3) Nonwater-Carried Toilets. Nonwater-carried toilets, including, but not limited to, chemical or vault toilets or pit privies, must be constructed and located in accordance with the requirements of the Department of Environmental Quality.

[Publications: Publications referenced are available from the agency.]

[NOTE: Table referenced is not included in rule text.]

ACTION ITEM – H

DATE: July 21, 2020
RE: Coronavirus Relief Fund Grant Agreement
TO: Honorable Board President and Harbor District Board Members
ISSUED BY: Gary Dehlinger, Port Manager

OVERVIEW

- Due to the Coronavirus (COVID-19) pandemic, relief grant funds from the State of Oregon have become available for our district.
- Eligible expenditures include the following:
 - 1) Medical Expenses,
 - 2) Public Health Expenses,
 - 3) Payroll Expenses,
 - 4) Expenses to facilitate compliance with COVID-19-measures.
- With Board approval, the Port is eligible for sub award in the amount of \$3,057 which includes Medical and Protective supplies, Public safety measures and Payroll expenses paid under the Families First Coronavirus Response Act (FFCRA). The federal FFCRA tax credit available to the private sector was not available to government entities.

DOCUMENTS

- Notification e-mail from Department of Administrative Services (DAS), 1 page
- State of Oregon Grant Agreement, Grant No. 1222, 21 pages
- Notification Letter from Governor Kate Brown to Frank Stratton, Executive Director SDAO, 3 pages
- Request Form with expense report, 3 pages
- Federal Funding Certification, 2 pages

COMMISSIONERS ACTION

- **Recommended Motion:**
Motion to approve State of Oregon Grant Agreement, Grant No. 1222.



Action needed- CRF Grant Agreement

1 message

CoronavirusReliefFund * DAS <Coronavirus.ReliefFund.DAS@oregon.gov>
To: Kim Boom <accounts@portofbrookingsharbor.com>

Tue, Jun 16, 2020 at 11:36 AM

Good morning.

Attached please find the CRF subaward agreement for your special district.

The CRF subaward to be disbursed agrees to your CRF Request.

We ask that the appropriate personnel within your government review, sign and return all pages of this agreement via email.

Please ensure that:

1. the *Grantee Name* (on Exhibit D, page 21) matches exactly how your entity is listed in SAM.gov and
2. your *DUNS #* (on page 12 and on Exhibit D, page 21) is accurately listed.

Note: If the *DUNS #* field (on page 12 and on Exhibit D, page 21) and the *Grantee Name* field (on Exhibit D, page 21) are blank, please make sure that you have filled in these fields exactly as your entity is registered on SAM.gov, prior to returning the document.

Upon receipt of your signed agreement, we will:

- Provide disbursement information to accounting of the amount determined to be eligible for this reimbursement window (March 1 to May 15, 2020) as listed in Exhibit D of the agreement.
 - Please note that the subaward will be disbursed using the method the state previously established with your entity (i.e. LGIP, ACH or check).
- Provide a copy of the agreement, counter-signed by the state. This copy will be sent by email to you.

Please note: Future disbursements will require an amendment to this agreement as the amount noted within only applies to this first cost period of March 1 – May 15, 2020.

Should you have any questions, please contact us at CoronavirusReliefFund@Oregon.gov.

CORONAVIRUS RELIEF FUND TEAM

Data Classification: Level 1 – Published

 **Port of Brookings Harbor CRF Grant Agreement 1222.pdf**
372K

STATE OF OREGON GRANT AGREEMENT

Grant No. 1222

This Grant Agreement (“Grant”) is between the State of Oregon acting by and through its Department of Administrative Services (“Agency”) and Port of Brookings Harbor (“Grantee”), each a “Party” and, together, the “Parties”.

SECTION 1: AUTHORITY

Pursuant to funding available under section 601(a) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Agency is authorized to enter into a grant agreement and provide funding for the purposes described in this Grant.

SECTION 2: PURPOSE

Section 5001 of the CARES Act provides funds to state, local and tribal governments through the Coronavirus Relief Fund to be used for expenditures incurred due to COVID-19 during the period of March 1, 2020 through December 30, 2020. This Grant governs the disbursement of funds from the Coronavirus Relief Fund to Grantee for the First Cost Period, as that term is defined below.

SECTION 3: EFFECTIVE DATE AND DURATION

When all Parties have executed this Grant, and all necessary approvals have been obtained (“Executed Date”), this Grant is effective and has a Grant funding start date as of March 1, 2020 (“Effective Date”), and, unless extended or terminated earlier in accordance with its terms, will expire on December 30, 2020.

SECTION 4: GRANT MANAGERS

4.1 Agency’s Grant Manager is:

Gerold Floyd
Department of Administrative Services
Attention: Coronavirus Relief Fund
155 Cottage Street NE, Salem, OR 97301
Phone: 503-378-2709
Email: CoronavirusReliefFund@Oregon.gov

4.2 Grantee's Grant Manager is:

Name: Gary Dehlinger

Address: PO Box 848 Brookings, OR 97415

Phone: (541) 469-2218 ext 406

Email: portmanager@portofbrookingsharbor.com

4.3 A Party may designate a new Grant Manager by written notice to the other Party.

SECTION 5: PROJECT ACTIVITIES

Grantee must perform the project activities set forth in Exhibit A (the "Project"), attached hereto and incorporated in this Grant by this reference, for the period beginning on the Effective Date and ending on the expiration date set forth in Section 3 (the "Performance Period").

SECTION 6: GRANT FUNDS

In accordance with the terms and conditions of this Grant, Agency will provide Grantee up to an amount not to exceed the amount of eligible costs for the Project incurred during the period March 1, 2020, to May 15, 2020 (the "First Cost Period"). Agency will pay the Grant Funds from monies available through its Coronavirus Relief Fund ("Funding Source"). Future disbursements from the Funding Source for cost periods after the First Cost Period will require an amendment to this Grant pursuant to Section 19.3.

SECTION 7: DISBURSEMENT GENERALLY

7.1 Disbursement.

7.1.1 Subject to the availability of sufficient moneys in and from the Funding Source based on Agency's reasonable projections of moneys accruing to the Funding Source, Agency will disburse Grant Funds to Grantee for the allowable Project activities described in Exhibit A that are undertaken during the First Cost Period.

7.1.2 Grantee must provide to Agency any information or detail regarding the expenditure of Grant Funds required under Exhibit A prior to disbursement or as Agency may request.

7.2 **Conditions Precedent to Disbursement.** Agency's obligation to disburse Grant Funds to Grantee under this Grant is subject to satisfaction of each of the following conditions precedent:

7.2.1 Agency has received sufficient funding, appropriations, expenditure limitation, allotments or other necessary expenditure authorizations to allow Agency, in the exercise of its reasonable administrative discretion, to make the disbursement from the Funding Source;

- 7.2.2 No default as described in Section 15 has occurred; and
- 7.2.3 Grantee’s representations and warranties set forth in Section 8 are true and correct on the date of disbursement(s) with the same effect as though made on the date of disbursement.
- 7.3 **No Duplicate Payment.** Grantee may use other funds in addition to the Grant Funds to complete the Project; provided, however, funds received pursuant to this Grant are not used for expenditures for which a local government entity has received any other supplemental funding (whether state, federal or private in nature) for that same expense unless otherwise authorized by Agency in writing.

SECTION 8: REPRESENTATIONS AND WARRANTIES

- 8.1 **Organization/Authority.** Grantee represents and warrants to Agency that:
 - 8.1.1 Grantee is a local government or tribal government duly organized and validly existing;
 - 8.1.2 Grantee has all necessary rights, powers and authority under any organizational documents and under Oregon Law to (i) execute this Grant, (ii) incur and perform its obligations under this Grant, and (iii) receive financing, including the Grant Funds, for the Project;
 - 8.1.3 This Grant has been duly executed by Grantee and when executed by Agency, constitutes a legal, valid and binding obligation of Grantee enforceable in accordance with its terms;
 - 8.1.4 If applicable and necessary, the execution and delivery of this Grant by Grantee has been authorized by an ordinance, order or resolution of its governing body, or voter approval, that was adopted in accordance with applicable law and requirements for filing public notices and holding public meetings; and
 - 8.1.5 There is no proceeding pending or threatened against Grantee before any court or governmental authority that if adversely determined would materially adversely affect the Project or the ability of Grantee to carry out the Project.
- 8.2 **False Claims Act.** Grantee acknowledges the Oregon False Claims Act, ORS 180.750 to 180.785, applies to any “claim” (as defined by ORS 180.750) made by (or caused by) Grantee that pertains to this Grant or to the Project. Grantee certifies that no claim described in the previous sentence is or will be a “false claim” (as defined by ORS 180.750) or an act prohibited by ORS 180.755. Grantee further acknowledges in addition to the remedies under Section 16, if it makes (or causes to be made) a false claim or performs (or causes to be performed) an act prohibited under the Oregon False Claims Act, the Oregon Attorney General may enforce the liabilities and penalties provided by the Oregon False Claims Act against the Grantee.
- 8.3 **No limitation.** The representations and warranties set forth in this Section are in addition to, and not in lieu of, any other representations or warranties provided by Grantee.

SECTION 9: OWNERSHIP

9.1 Intellectual Property Definitions. As used in this Section and elsewhere in this Grant, the following terms have the meanings set forth below:

“Third Party Intellectual Property” means any intellectual property owned by parties other than Grantee or Agency.

“Work Product” means every invention, discovery, work of authorship, trade secret or other tangible or intangible item Grantee is required to create or deliver as part of the Project, and all intellectual property rights therein.

9.2 Grantee Ownership. Grantee must deliver copies of all Work Product as directed in Exhibit A. Grantee retains ownership of all Work Product, and grants Agency an irrevocable, non-exclusive, perpetual, royalty-free license to use, to reproduce, to prepare derivative works based upon, to distribute, to perform and to display the Work Product, to authorize others to do the same on Agency’s behalf, and to sublicense the Work Product to other entities without restriction.

9.3 Third Party Ownership. If the Work Product created by Grantee under this Grant is a derivative work based on Third Party Intellectual Property, or is a compilation that includes Third Party Intellectual Property, Grantee must secure an irrevocable, non-exclusive, perpetual, royalty-free license allowing Agency and other entities the same rights listed above for the pre-existing element of the Third party Intellectual Property employed in the Work Product. If state or federal law requires that Agency or Grantee grant to the United States a license to any intellectual property in the Work Product, or if state or federal law requires Agency or the United States to own the intellectual property in the Work Product, then Grantee must execute such further documents and instruments as Agency may reasonably request in order to make any such grant or to assign ownership in such intellectual property to the United States or Agency.

9.4 Real Property. If the Project includes the acquisition, construction, remodel or repair of real property or improvements to real property, and if such assets are disposed of prior to December 30, 2020, the proceeds would be subject to the restrictions on the eligible use of payments from the Grant Funds provided by section 601(d) of the Social Security Act .

SECTION 10: CONFIDENTIAL INFORMATION

10.1 Confidential Information Definition. Grantee acknowledges it and its employees or agents may, in the course of performing its responsibilities, be exposed to or acquire information that is: (i) confidential to Agency or Project participants or (ii) the disclosure of which is restricted under federal or state law, including without limitation: (a) personal information, as that term is used in ORS 646A.602(12) and (b) social security numbers (items (i) and (ii) separately and collectively “Confidential Information”).

10.2 Nondisclosure. Grantee agrees to hold Confidential Information as required by any applicable law and in all cases in strict confidence, using at least the same degree of care Grantee uses in maintaining the confidentiality of its own confidential information. Grantee may not copy, reproduce, sell, assign, license, market, transfer or otherwise dispose of, give, or disclose Confidential Information to third parties, or use Confidential Information except as is allowed by

law and for the Project activities and Grantee must advise each of its employees and agents of these restrictions. Grantee must assist Agency in identifying and preventing any unauthorized use or disclosure of Confidential Information. Grantee must advise Agency immediately if Grantee learns or has reason to believe any Confidential Information has been, or may be, used or disclosed in violation of the restrictions in this Section. Grantee must, at its expense, cooperate with Agency in seeking injunctive or other equitable relief, in the name of Agency or Grantee, to stop or prevent any use or disclosure of Confidential Information. At Agency's request, Grantee must return or destroy any Confidential Information. If Agency requests Grantee to destroy any Confidential Information, Grantee must provide Agency with written assurance indicating how, when and what information was destroyed.

- 10.3 Identity Protection Law.** Grantee must have and maintain a formal written information security program that provides safeguards to protect Confidential Information from loss, theft, and disclosure to unauthorized persons, as required by the Oregon Consumer Information Protection Act, ORS 646A.600-628. If Grantee or its agents discover or are notified of a potential or actual "Breach of Security", as defined by ORS 646A.602(1)(a), or a failure to comply with the requirements of ORS 646A.600-628, (collectively, "Breach") with respect to Confidential Information, Grantee must promptly but in any event within one calendar day (i) notify the Agency Grant Manager of such Breach and (ii) if the applicable Confidential Information was in the possession of Grantee or its agents at the time of such Breach, Grantee must (a) investigate and remedy the technical causes and technical effects of the Breach and (b) provide Agency with a written root cause analysis of the Breach and the specific steps Grantee will take to prevent the recurrence of the Breach or to ensure the potential Breach will not recur. For the avoidance of doubt, if Agency determines notice is required of any such Breach to any individual(s) or entity(ies), Agency will have sole control over the timing, content, and method of such notice, subject to Grantee's obligations under applicable law.
- 10.4 Subgrants/Contracts.** Grantee must require any subgrantees, contractors or subcontractors under this Grant who are exposed to or acquire Confidential Information to treat and maintain such information in the same manner as is required of Grantee under subsections 10.1 and 10.2 of this Section.
- 10.5 Background Check.** If requested by Agency and permitted by law, Grantee's employees, agents, contractors, subcontractors, and volunteers that perform Project activities must agree to submit to a criminal background check prior to performance of any Project activities or receipt of Confidential Information. Background checks will be performed at Grantee's expense. Based on the results of the background check, Grantee or Agency may refuse or limit (i) the participation of any Grantee employee, agent, contractor, subgrantee, or volunteer, in Project activities or (ii) access to Agency Personal Information or Grantee premises.

SECTION 11: INDEMNITY/LIABILITY

- 11.1 Indemnity.** Grantee must defend, save, hold harmless, and indemnify the State of Oregon and Agency and their officers, employees and agents from and against all claims, suits, actions, losses, damages, liabilities, costs, and expenses of any nature whatsoever, including attorneys' fees, resulting from, arising out of, or relating to the activities of Grantee or its officers, employees,

subgrantees, contractors, subcontractors, or agents under this Grant (each of the foregoing individually or collectively a “Claim” for purposes of this Section). If legal limitations apply to the indemnification ability of Grantee, this indemnification must be for the maximum amount of funds available for expenditure, including any available contingency funds, insurance, funds available under ORS 30.260 to 30.300 or other available non-appropriated funds.

- 11.2 Defense.** Grantee may have control of the defense and settlement of any Claim subject to this Section. But neither Grantee nor any attorney engaged by Grantee may defend the Claim in the name of the State of Oregon, nor purport to act as legal representative of the State of Oregon or any of its agencies, without first receiving from the Attorney General, in a form and manner determined appropriate by the Attorney General, authority to act as legal counsel for the State of Oregon. Nor may Grantee settle any Claim on behalf of the State of Oregon without the approval of the Attorney General. The State of Oregon may, at its election and expense, assume its own defense and settlement in the event the State of Oregon determines Grantee is prohibited from defending the State of Oregon, or is not adequately defending the State of Oregon’s interests, or an important governmental principle is at issue and the State of Oregon desires to assume its own defense. Grantee may not use any Grant Funds to reimburse itself for the defense of or settlement of any Claim.
- 11.3 Limitation.** Except as provided in this Section, neither Party will be liable for incidental, consequential, or other direct damages arising out of or related to this Grant, regardless of whether the damages or other liability is based in contract, tort (including negligence), strict liability, product liability or otherwise. Neither Party will be liable for any damages of any sort arising solely from the termination of this Grant in accordance with its terms.

SECTION 12: INSURANCE

- 12.1 Private Insurance.** If Grantee is a private entity, or if any contractors, subcontractors, or subgrantees used to carry out the Project are private entities, Grantee and any private contractors, subcontractors or subgrantees must obtain and maintain insurance covering Agency in the types and amounts indicated in Exhibit B.
- 12.2 Public Body Insurance.** If Grantee is a “public body” as defined in ORS 30.260, Grantee agrees to insure any obligations that may arise for Grantee under this Grant, including any indemnity obligations, through (i) the purchase of insurance as indicated in Exhibit B or (ii) the use of self-insurance or assessments paid under ORS 30.282 that is substantially similar to the types and amounts of insurance coverage indicated on Exhibit B, or (iii) a combination of any or all of the foregoing.
- 12.3 Real Property.** If the Project includes the construction, remodel or repair of real property or improvements to real property, Grantee must insure the real property and improvements against liability and risk of direct physical loss, damage or destruction at least to the extent that similar insurance is customarily carried by entities constructing, operating and maintaining similar property or facilities.

SECTION 13: GOVERNING LAW, JURISDICTION

This Grant is governed by and construed in accordance with the laws of the State of Oregon without regard to principles of conflicts of law. Any claim, action, suit or proceeding (collectively "Claim") between Agency or any other agency or department of the State of Oregon, or both, and Grantee that arises from or relates to this Grant must be brought and conducted solely and exclusively within the Circuit Court of Marion County for the State of Oregon; provided, however, if a Claim must be brought in a federal forum, then it will be brought and conducted solely and exclusively within the United States District Court for the District of Oregon. In no event may this Section be construed as a waiver by the State of Oregon of any form of defense or immunity, whether sovereign immunity, governmental immunity, immunity based on the eleventh amendment to the Constitution of the United States or otherwise, to or from any Claim or from the jurisdiction of any court. GRANTEE, BY EXECUTION OF THIS GRANT, HEREBY CONSENTS TO THE PERSONAL JURISDICTION OF SUCH COURTS.

SECTION 14: ALTERNATIVE DISPUTE RESOLUTION

The Parties should attempt in good faith to resolve any dispute arising out of this Grant. This may be done at any management level, including at a level higher than persons directly responsible for administration of the Grant. In addition, the Parties may agree to utilize a jointly selected mediator or arbitrator (for non-binding arbitration) to resolve the dispute short of litigation. Each Party will bear its own costs incurred for any mediation or non-binding arbitration.

SECTION 15: DEFAULT

- 15.1 Grantee.** Grantee will be in default under this Grant upon the occurrence of any of the following events:
- 15.1.1** Grantee fails to use the Grant Funds for the intended purpose described in Exhibit A or otherwise fails to perform, observe or discharge any of its covenants, agreements or obligations under this Grant;
 - 15.1.2** Any representation, warranty or statement made by Grantee in this Grant or in any documents or reports relied upon by Agency to measure the Project, the expenditure of Grant Funds or the performance by Grantee is untrue in any material respect when made; or
 - 15.1.3** A petition, proceeding or case is filed by or against Grantee under any federal or state bankruptcy, insolvency, receivership or other law relating to reorganization, liquidation, dissolution, winding-up or adjustment of debts; in the case of a petition filed against Grantee, Grantee acquiesces to such petition or such petition is not dismissed within 20 calendar days after such filing, or such dismissal is not final or is subject to appeal; or Grantee becomes insolvent or admits its inability to pay its debts as they become due, or Grantee makes an assignment for the benefit of its creditors.
- 15.2 Agency.** Agency will be in default under this Grant if, after 15 days written notice specifying the

nature of the default, Agency fails to perform, observe or discharge any of its covenants, agreements, or obligations under this Grant; provided, however, Agency will not be in default if Agency fails to disburse Grant Funds because there is insufficient expenditure authority for, or moneys available from, the Funding Source.

SECTION 16: REMEDIES

- 16.1 Agency Remedies.** In the event Grantee is in default under Section 15.1, Agency may, at its option, pursue any or all of the remedies available to it under this Grant and at law or in equity, including, but not limited to: (i) termination of this Grant under Section 18.2, (ii) reducing or withholding payment for Project activities or materials that are deficient or Grantee has failed to complete by any scheduled deadlines, (iii) requiring Grantee to complete, at Grantee's expense, additional activities necessary to satisfy its obligations or meet performance standards under this Grant, (iv) initiation of an action or proceeding for damages, specific performance, or declaratory or injunctive relief, (v) exercise of its right of recovery of overpayments under Section 17 of this Grant or setoff, or both, or (vi) declaring Grantee ineligible for the receipt of future awards from Agency. These remedies are cumulative to the extent the remedies are not inconsistent, and Agency may pursue any remedy or remedies singly, collectively, successively or in any order whatsoever.
- 16.2 Grantee Remedies.** In the event Agency is in default under Section 15.2 and whether or not Grantee elects to terminate this Grant, Grantee's sole monetary remedy will be, within any limits set forth in this Grant, reimbursement of Project activities completed and accepted by Agency and authorized expenses incurred, less any claims Agency has against Grantee. In no event will Agency be liable to Grantee for any expenses related to termination of this Grant or for anticipated profits.

SECTION 17: WITHHOLDING FUNDS, RECOVERY

Agency may withhold from disbursements of Grant Funds due to Grantee, or Grantee must return to Agency within 30 days of Agency's written demand:

- 17.1** Any Grant Funds paid to Grantee under this Grant, or payments made under any other agreement between Agency and Grantee, that exceed the amount to which Grantee is entitled;
- 17.2** Any Grant Funds received by Grantee that remain unexpended or contractually committed for payment of the Project at the end of the Performance Period;
- 17.3** Any Grant Funds determined by Agency to be spent for purposes other than allowable Project activities; or
- 17.4** Any Grant Funds requested by Grantee as payment for deficient activities or materials.

SECTION 18: TERMINATION

- 18.1 Mutual.** This Grant may be terminated at any time by mutual written consent of the Parties.

18.2 By Agency. Agency may terminate this Grant as follows:

- 18.2.1 At Agency's discretion, upon 30 days advance written notice to Grantee;
- 18.2.2 Immediately upon written notice to Grantee, if Agency fails to receive funding, or appropriations, limitations or other expenditure authority at levels sufficient in Agency's reasonable administrative discretion, to perform its obligations under this Grant;
- 18.2.3 Immediately upon written notice to Grantee, if federal or state laws, rules, regulations or guidelines are modified or interpreted in such a way that Agency's performance under this Grant is prohibited or Agency is prohibited from funding the Grant from the Funding Source; or
- 18.2.4 Immediately upon written notice to Grantee, if Grantee is in default under this Grant and such default remains uncured 15 days after written notice thereof to Grantee.

18.3 By Grantee. Grantee may terminate this Grant as follows:

- 18.3.1 If Grantee is a governmental entity, immediately upon written notice to Agency, if Grantee fails to receive funding, or appropriations, limitations or other expenditure authority at levels sufficient to perform its obligations under this Grant.
 - 18.3.2 If Grantee is a governmental entity, immediately upon written notice to Agency, if applicable laws, rules, regulations or guidelines are modified or interpreted in such a way that the Project activities contemplated under this Grant are prohibited by law or Grantee is prohibited from paying for the Project from the Grant Funds or other planned Project funding; or
 - 18.3.3 Immediately upon written notice to Agency, if Agency is in default under this Grant and such default remains uncured 15 days after written notice thereof to Agency.
- 18.4 Cease Activities.** Upon receiving a notice of termination of this Grant, Grantee must immediately cease all activities under this Grant, unless Agency expressly directs otherwise in such notice. Upon termination, Grantee must deliver to Agency all materials or other property that are or would be required to be provided to Agency under this Grant or that are needed to complete the Project activities that would have been performed by Grantee.

SECTION 19: MISCELLANEOUS

- 19.1 Conflict of Interest.** Grantee by signature to this Grant declares and certifies the award of this Grant and the Project activities to be funded by this Grant, create no potential or actual conflict of interest, as defined by ORS Chapter 244, for a director, officer or employee of Grantee.
- 19.2 Nonappropriation.** Agency's obligation to pay any amounts and otherwise perform its duties under this Grant is conditioned upon Agency receiving funding, appropriations, limitations, allotments, or other expenditure authority sufficient to allow Agency, in the exercise of its reasonable administrative discretion, to meet its obligations under this Grant. Nothing in this Grant may be construed as permitting any violation of Article XI, Section 7 of the Oregon Constitution or any other law limiting the activities, liabilities or monetary obligations of Agency.

- 19.3 Amendments.** The terms of this Grant may not be altered, modified, supplemented or otherwise amended, except by written agreement of the Parties.
- 19.4 Notice.** Except as otherwise expressly provided in this Grant, any notices to be given under this Grant must be given in writing by email, personal delivery, or postage prepaid mail, to a Party's Grant Manager at the physical address or email address set forth in this Grant, or to such other addresses as either Party may indicate pursuant to this Section. Any notice so addressed and mailed becomes effective five (5) days after mailing. Any notice given by personal delivery becomes effective when actually delivered. Any notice given by email becomes effective upon the sender's receipt of confirmation generated by the recipient's email system that the notice has been received by the recipient's email system.
- 19.5 Survival.** All rights and obligations of the Parties under this Grant will cease upon termination of this Grant, other than the rights and obligations arising under Sections 11, 13, 14, 16, 17 and subsection 19.5 hereof and those rights and obligations that by their express terms survive termination of this Grant; provided, however, termination of this Grant will not prejudice any rights or obligations accrued to the Parties under this Grant prior to termination.
- 19.6 Severability.** The Parties agree if any term or provision of this Grant is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions will not be affected, and the rights and obligations of the Parties will be construed and enforced as if the Grant did not contain the particular term or provision held to be invalid.
- 19.7 Counterparts.** This Grant may be executed in several counterparts, all of which when taken together constitute one agreement, notwithstanding that all Parties are not signatories to the same counterpart. Each copy of the Grant so executed constitutes an original.
- 19.8 Compliance with Law.** In connection with their activities under this Grant, the Parties must comply with all applicable federal, state and local laws.
- 19.9 Intended Beneficiaries.** Agency and Grantee are the only parties to this Grant and are the only parties entitled to enforce its terms. Nothing in this Grant provides, is intended to provide, or may be construed to provide any direct or indirect benefit or right to third persons unless such third persons are individually identified by name herein and expressly described as intended beneficiaries of this Grant.
- 19.10 Assignment and Successors.** Grantee may not assign or transfer its interest in this Grant without the prior written consent of Agency and any attempt by Grantee to assign or transfer its interest in this Grant without such consent will be void and of no force or effect. Agency's consent to Grantee's assignment or transfer of its interest in this Grant will not relieve Grantee of any of its duties or obligations under this Grant. The provisions of this Grant will be binding upon and inure to the benefit of the Parties hereto, and their respective successors and permitted assigns.
- 19.11 Contracts and Subgrants.** Grantee may enter into contracts or subgrants for any of the Project activities required of Grantee under this Grant, however Grantee is required to communicate subgrantee information to Agency in such a manner and timing as prescribed by Agency that Agency considers necessary to fulfill its federal reporting obligations.

- 19.12 Time of the Essence.** Time is of the essence in Grantee’s performance of the Project activities under this Grant.
- 19.13 Records Maintenance and Access.** Grantee must maintain all financial records relating to this Grant in accordance with generally accepted accounting principles. In addition, Grantee must maintain any other records, whether in paper, electronic or other form, pertinent to this Grant in such a manner as to clearly document Grantee’s performance. All financial records and other records, whether in paper, electronic or other form, that are pertinent to this Grant, are collectively referred to as “Records.” Grantee acknowledges and agrees Agency and the Oregon Secretary of State’s Office and the federal government and their duly authorized representatives will have access to all Records to perform examinations and audits and make excerpts and transcripts. Grantee must retain and keep accessible all Records for a minimum of six (6) years, or such longer period as may be required by applicable law, following termination of this Grant, or until the conclusion of any audit, controversy or litigation arising out of or related to this Grant, whichever date is later.
- 19.14 Headings.** The headings and captions to sections of this Grant have been inserted for identification and reference purposes only and may not be used to construe the meaning or to interpret this Grant.
- 19.15 Grant Documents.** This Grant consists of the following documents, which are incorporated by this reference and listed in descending order of precedence:
- This Grant less all exhibits
 - Exhibit A (the “Project”)
 - Exhibit B (Insurance)
 - Exhibit C (Federal Terms and Conditions)
 - Exhibit D (Federal Award Identification)
- 19.16 Merger, Waiver.** This Grant and all exhibits and attachments, if any, constitute the entire agreement between the Parties on the subject matter hereof. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this Grant. No waiver or consent under this Grant binds either Party unless in writing and signed by both Parties. Such waiver or consent, if made, is effective only in the specific instance and for the specific purpose given.

SECTION 20: SIGNATURES

EACH PARTY, BY SIGNATURE OF ITS AUTHORIZED REPRESENTATIVE, HEREBY ACKNOWLEDGES IT HAS READ THIS GRANT, UNDERSTANDS IT, AND AGREES TO BE BOUND BY ITS TERMS AND CONDITIONS. The Parties further agree that by the exchange of this Grant electronically, each has agreed to the use of electronic means, if applicable, instead of the exchange of physical documents and manual signatures. By inserting an electronic or manual signature below, each authorized representative acknowledges that it is their signature, that each intends to execute this Grant, and that their electronic or manual signature should be given full force and effect to create a valid and legally binding agreement.

IN WITNESS WHEREOF, the Parties have executed this Grant as of the dates set forth below.

STATE OF OREGON acting by and through its Department of Administrative Services

By: _____
Name, Title

Date

Port of Brookings Harbor

By: _____
Authorized Signature

06/25/2020
Date

Roy Davis
Printed Name

President, Board of Commission
Title

93-6013807
Federal Tax ID Number

052042553
DUNS Number

Approved for Legal Sufficiency in accordance with ORS 291.047

By: s/ Sam Zeigler
Senior Assistant Attorney General
Oregon Department of Justice

by email dated 6/10/20
Date

EXHIBIT A THE PROJECT

SECTION I. BACKGROUND AND GOALS

To support local government actions in the statewide fight against the Coronavirus by providing reimbursement of federally eligible expenses under the CARES Act. Coronavirus Relief Funds may be used to cover costs that are:

- 1. Necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);*
- 2. Were not accounted for in the Grantee's budget most recently approved as of March 27, 2020; and*
- 3. Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.*

SECTION II. PROJECT ACTIVITIES, SCHEDULE, AND BUDGET

Agency will disburse Grant Funds only for eligible costs incurred by Grantee for the First Cost Period and in accordance with criteria and guidance established by US Treasury:

<https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Guidance-for-State-Territorial-Local-and-Tribal-Governments.pdf>

Additionally, the US Treasury has provided answers to frequently asked questions regarding eligible costs under the Coronavirus Relief Fund:

<https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Frequently-Asked-Questions.pdf>

Indirect/Administrative Costs. Grantee will not be reimbursed for any indirect costs with Grant Funds in accordance with U.S. Treasury guidance. The information described in this paragraph overrides any other verbal or written rate(s) or information provided by Agency

SECTION III. RESERVED

SECTION IV. REPORTING REQUIREMENTS

In a form provided by Agency, Grantee shall report eligible costs to Agency when seeking reimbursement for costs incurred during the Performance Period. Agency may require additional reporting in form and at such times as Agency specifies by notification to Grantee through its Grant Manager identified in Section 4.2.

If the Performance Period begins prior to the Executed Date, any reports for Project activities shown in this Exhibit A as due prior to the Executed Date must be provided to Agency, if not already provided to Agency despite the lack of an executed Grant. Grantee will not be in default for failure to perform any reporting requirements prior to the Executed Date.

SECTION V. DISBURSEMENT PROVISIONS

Agency will disburse the Grant Funds upon receipt and approval of Grantee's request for disbursement.

To be processed for payment, Grantee's request must include the following information at the minimum:

- Request date;
- Period covered by request;
- Agency's Grant number;
- Amount being requested; and
- Aggregated costs by available cost category.

Agency may request, at its discretion, additional information it considers necessary to determine the eligibility of costs for reimbursement. For the First Cost Period, Grantee must send its requests for disbursement via email to Agency's Grant Manager identified in Section 4. Future reimbursement requests shall be submitted via an Agency-developed grant website portal.

EXHIBIT B INSURANCE

INSURANCE REQUIREMENTS

Grantee must obtain at Grantee's expense, and require its first tier contractors and subgrantees, if any, to obtain the insurance specified in this exhibit prior to performing under this Grant, and must maintain it in full force and at its own expense throughout the duration of this Grant, as required by any extended reporting period or tail coverage requirements, and all warranty periods that apply. Grantee must obtain and require its first tier contractors and subgrantees, if any, to obtain the following insurance from insurance companies or entities acceptable to Agency and authorized to transact the business of insurance and issue coverage in Oregon. Coverage must be primary and non-contributory with any other insurance and self-insurance, with the exception of professional liability and workers' compensation. Grantee must pay and require its first tier contractors and subgrantees to pay, if any, for all deductibles, self-insured retention and self-insurance, if any.

WORKERS' COMPENSATION

All employers, including Grantee, that employ subject workers, as defined in ORS 656.027, shall comply with ORS 656.017 and provide workers' compensation insurance coverage for those workers, unless they meet the requirement for an exemption under ORS 656.126(2). Grantee shall require and ensure that each of its subgrantees, contractors, and subcontractors complies with these requirements. If Grantee is a subject employer, as defined in ORS 656.023, Grantee shall also obtain employers' liability insurance coverage with limits not less than \$500,000 each accident. If Grantee is an employer subject to any other state's workers' compensation law, Grantee shall provide workers' compensation insurance coverage for its employees as required by applicable workers' compensation laws including employers' liability insurance coverage with limits not less than \$500,000, and shall require and ensure that each of its out-of-state subgrantees, contractors, and subcontractors complies with these requirements.

COMMERCIAL GENERAL LIABILITY

Required Not required

Commercial general liability insurance covering bodily injury and property damage in a form and with coverage that are satisfactory to Agency. This insurance must include personal and advertising injury liability, products and completed operations, contractual liability coverage for the indemnity provided under this Grant, and have no limitation of coverage to designated premises, project or operation. Coverage must be written on an occurrence basis in an amount of not less than \$1,000,000 per occurrence. Annual aggregate limit may not be less than \$2,000,000.

AUTOMOBILE LIABILITY INSURANCE

Required Not required

Automobile liability insurance covering Grantee's business use including coverage for all owned, non-owned, or hired vehicles with a combined single limit of not less than \$1,000,000 for bodily injury and property damage. This coverage may be written in combination with the commercial general liability insurance (with separate limits for commercial general liability and automobile liability). Use of

personal automobile liability insurance coverage may be acceptable if evidence that the policy includes a business use endorsement is provided.

PROFESSIONAL LIABILITY

Required Not required

Professional liability insurance covering any damages caused by an error, omission or any negligent acts related to the activities performed under this Grant by the Grantee and Grantee's contractors, subgrantees, agents, officers or employees in an amount not less than \$_____ per claim. Annual aggregate limit may not be less than \$_____. If coverage is on a claims made basis, then either an extended reporting period of not less than 24 months must be included in the professional liability insurance coverage, or the Grantee must provide tail coverage as stated below.

NETWORK SECURITY AND PRIVACY LIABILITY

Required Not required

Grantee must provide network security and privacy liability insurance for the duration of the Grant and for the period of time in which Grantee (or its business associates, contractors, or subgrantees) maintains, possesses, stores or has access to Agency or client data, whichever is longer, with a combined single limit of no less than \$_____ per claim or incident. This insurance must include coverage for third party claims and for losses, thefts, unauthorized disclosures, access or use of Agency or client data (which may include, but is not limited to, Personally Identifiable Information ("PII"), payment card data and Protected Health Information ("PHI")) in any format, including coverage for accidental loss, theft, unauthorized disclosure access or use of Agency data.

POLLUTION LIABILITY

Required Not required

Pollution liability insurance covering Grantee's or appropriate contractor or subgrantee's liability for bodily injury, property damage and environmental damage resulting from sudden, accidental, or gradual pollution and related cleanup costs incurred by Grantee, all arising out of the Project activities (including transportation risk) performed under this Grant is required. Combined single limit per occurrence may not be less than \$_____. Annual aggregate limit may not be less than \$_____.

An endorsement to the commercial general liability or automobile liability policy, covering Grantee's, contractor, or subgrantee's liability for bodily injury, property damage and environmental damage resulting from sudden, accidental, or gradual pollution and related clean-up costs incurred by Grantee that arise from the Project activities (including transportation risk) performed by Grantee under this Grant is also acceptable.

DIRECTORS, OFFICERS AND ORGANIZATION LIABILITY

Required Not required

Directors, officers and organization liability insurance covering the Grantee's organization, directors, officers, and trustees actual or alleged errors, omissions, negligent, or wrongful acts, including improper governance, employment practices and financial oversight - including improper oversight and/or use of Grant Funds and donor contributions - with a combined single limit of no less than \$_____ per claim.

CRIME PROTECTION COVERAGE: EMPLOYEE DISHONESTY or FIDELITY BOND

Required Not required

Employee dishonesty or fidelity bond covering loss of money, securities and property caused by dishonest acts of Grantee’s employees. Coverage limits may not be less than \$_____.

PHYSICAL ABUSE AND MOLESTATION INSURANCE COVERAGE

Required Not required

Abuse and molestation insurance in a form and with coverage satisfactory to the State covering damages arising out of actual or threatened physical abuse, mental injury, sexual molestation, negligent: hiring, employment, supervision, investigation, reporting to proper authorities, and retention of any person for whom the Grantee, its contractors, subcontractors or subgrantees (“Covered Entity”) is responsible including but not limited to any Covered Entity’s employees and volunteers. Policy endorsement’s definition of an insured must include the Covered Entity and its employees and volunteers. Coverage must be written on an occurrence basis in an amount of not less than \$_____ per occurrence. Any annual aggregate limit may not be less than \$_____. Coverage can be provided by a separate policy or as an endorsement to the commercial general liability or professional liability policies. The limits must be exclusive to this required coverage. Incidents related to or arising out of physical abuse, mental injury, or sexual molestation, whether committed by one or more individuals, and irrespective of the number of incidents or injuries or the time period or area over which the incidents or injuries occur, must be treated as a separate occurrence for each victim. Coverage must include the cost of defense and the cost of defense must be provided outside the coverage limit.

EXCESS/UMBRELLA INSURANCE

A combination of primary and excess/umbrella insurance may be used to meet the required limits of insurance.

ADDITIONAL INSURED

All liability insurance, except for workers’ compensation, professional liability, and network security and privacy liability (if applicable), required under this Grant must include an additional insured endorsement specifying the State of Oregon, its officers, employees and agents as Additional Insureds, including additional insured status with respect to liability arising out of ongoing operations and completed operations, but only with respect to Grantee’s activities to be performed under this Grant. Coverage must be primary and non-contributory with any other insurance and self-insurance. The Additional Insured endorsement with respect to liability arising out of Grantee’s ongoing operations must be on ISO Form CG 20 10 07 04 or equivalent and the Additional Insured endorsement with respect to completed operations must be on ISO form CG 20 37 04 13 or equivalent.

WAIVER OF SUBROGATION

Grantee waives, and must require its first tier contractors and subgrantees waive, rights of subrogation which Grantee, Grantee’s first tier contractors and subgrantees, if any, or any insurer of Grantee may acquire against the Agency or State of Oregon by virtue of the payment of any loss. Grantee must obtain, and require its first tier contractors and subgrantees to obtain, any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the Agency has received a waiver of subrogation endorsement from the Grantee or the Grantee’s insurer(s).

TAIL COVERAGE

If any of the required insurance is on a claims made basis and does not include an extended reporting period of at least 24 months, Grantee must maintain, and require its first tier contractors and subgrantees, if any, maintain, either tail coverage or continuous claims made liability coverage, provided the effective date of the continuous claims made coverage is on or before the Effective Date of this Grant, for a minimum of 24 months following the later of (i) Grantee's completion and Agency's acceptance of all Project activities required under this Grant, or, (ii) Agency or Grantee termination of Grant, or, (iii) the expiration of all warranty periods provided under this Grant.

CERTIFICATE(S) AND PROOF OF INSURANCE

At Agency's request, Grantee must provide to Agency a Certificate(s) of Insurance for all required insurance. The Certificate(s) must list the State of Oregon, its officers, employees and agents as a Certificate holder and as an endorsed Additional Insured. The Certificate(s) must also include all required endorsements or copies of the applicable policy language effecting coverage required by this Grant. If excess/umbrella insurance is used to meet the minimum insurance requirement, the Certificate of Insurance must include a list of all policies that fall under the excess/umbrella insurance. As proof of insurance, Agency has the right to request copies of insurance policies and endorsements relating to the insurance requirements in this Grant. Grantee must furnish acceptable insurance certificates to: CoronavirusReliefFund@oregon.gov or by mail to: Department of Administrative Services, Attention: Coronavirus Relief Fund, 155 Cottage Street NE, Salem, OR, 97301 prior to commencing the work.

NOTICE OF CHANGE OR CANCELLATION

Grantee or its insurer must provide at least 30 days' written notice to Agency before cancellation of, material change to, potential exhaustion of aggregate limits of, or non-renewal of the required insurance coverage(s).

INSURANCE REQUIREMENT REVIEW

Grantee agrees to periodic review of insurance requirements by Agency under this Grant, and to provide updated requirements as mutually agreed upon by Grantee and Agency.

STATE ACCEPTANCE

All insurance providers are subject to Agency acceptance. If requested by Agency, Grantee must provide complete copies of insurance policies, endorsements, self-insurance documents and related insurance documents to Agency's representatives responsible for verification of the insurance coverages required under this exhibit.

EXHIBIT C FEDERAL TERMS AND CONDITIONS

1. FEDERAL FUNDS

1.1. If specified below, Agency's payments to Grantee under this Grant will be paid in whole or in part by funds received by Agency from the United States Federal Government. If so specified then Grantee, by signing this Grant, certifies neither it nor its employees, contractors, subcontractors or subgrantees who will perform the Project activities are currently employed by an agency or department of the federal government.

Payments will will not be made in whole or in part with federal funds.

1.2. In accordance with the Chief Financial Office's Oregon Accounting Manual, policy 30.40.00.104, Agency has determined:

Grantee is a subrecipient Grantee is a contractor Not applicable

1.3. Catalog of Federal Domestic Assistance (CFDA) #(s) of federal funds to be paid through this Grant: 21.019

2. FEDERAL PROVISIONS

2.1. The use of all federal funds paid under this Grant are subject to all applicable federal regulations, including the provisions described below.

2.2. Grantee must ensure that any further distribution or payment of the federal funds paid under this Grant by means of any contract, subgrant, or other agreement between Grantee and another party for the performance of any of the activities of this Grant, includes the requirement that such funds may be used solely in a manner that complies with the provisions of this Grant.

2.3. Grantee must include and incorporate the provisions described below in all contracts and subgrants that may use, in whole or in part, the funds provided by this Grant.

2.4. Grantee must comply, and ensure the compliance by subcontractors or subgrantees, with 41 U.S.C. 4712, Program for Enhancement of Employee Whistleblower Protection. Grantee must inform subrecipients, contractors and employees, in writing, in the predominant language of the workforce, of the employee whistleblower rights and protections under 41 USC § 4712.

In accordance with U.S. Treasury guidance – Grantee is subject to the following provisions, as applicable.

For purposes of these provisions, the following definitions apply:

"Contract" means this Grant or any contract or subgrant funded by this Grant.

"Contractor" and **"Subrecipient"** and **"Non-Federal entity"** mean Grantee or Grantee's contractors or subgrantees, if any.

(A) 2 CFR §200.303 Internal Controls

(B) 2 CFR §§ 200.330 through 200.332 Subrecipient Monitoring and Management

(C) Subpart F – Audit Requirements of 2 CFR §200.5XX

- i. Contractor must comply, and require any subcontractor to comply, with applicable audit requirements and responsibilities set forth in this Contract and applicable state or federal law.
- ii. If Contractor receives federal awards in excess of \$750,000 in a fiscal year, Contractor is subject to audit conducted in accordance with the provisions of 2 CFR part 200, subpart F. Copies of all audits must be submitted to Agency within 30 days of completion.
- iii. Contractor must save, protect and hold harmless Agency from the cost of any audits or special investigations performed by the Secretary of State with respect to the funds expended under this Contract. Contractor acknowledges and agrees that any audit costs incurred by Contractor as a result of allegations of fraud, waste or abuse are ineligible for reimbursement under this or any other agreement between Contractor and State.

(D) System for Award Management. Grantee must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov>. This includes applicable requirements regarding registration with SAM, as well as maintaining current information in SAM. The Grantee also must comply with applicable restrictions on subawards ("subgrants") to first-tier subrecipients (first-tier "subgrantees"), including restrictions on subawards to entities that do not acquire and provide (to the Grantee) the unique entity identifier required for SAM registration.

3. ADDITIONAL FEDERAL REQUIREMENTS

None.

EXHIBIT D
FEDERAL AWARD IDENTIFICATION
(Required by 2 CFR 200.331(a))

(i) Grantee Name: <i>(must match DUNS registration)</i>	PORT OF BROOKINGS HARBOR
(ii) Grantee's DUNS number:	052042553
(iii) Federal Award Identification Number (FAIN):	
(iv) Federal award date: <i>(date of award to DAS by federal agency)</i>	March 27, 2020
(v) Grant period of performance start and end dates:	Start: March 1, 2020 End: December 30, 2020
(vi) Total amount of federal funds obligated by this Grant:	
(vii) Total amount of federal award committed to Grantee by Agency: <i>(amount of federal funds from this FAIN committed to Grantee)</i>	\$3,057.47
(viii) Federal award project description:	Coronavirus Relief Fund
(ix) Federal awarding agency:	U.S. Department of the Treasury
Name of pass-through entity:	Oregon Department of Administrative Services
Contact information for awarding official of pass-through entity:	Gerold Floyd, CoronavirusReliefFund@Oregon.gov
(x) CFDA number, name, and amount:	Number: 21.019 Name: Coronavirus Relief Fund Amount: \$1,388,506,837.10
(xi) Is award research and development?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
(xii) Indirect cost rate:	Not allowed per U.S. Treasury guidance
Is the 10% de minimis rate being used per §200.414?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>



KATH BROWN
Governor

May 18, 2020

Special Districts Association of Oregon
Frank Stratton, Executive Director
727 Center St. NE
PO Box 12613
Salem, OR 97301

Dear Mr. Stratton,

Thank you for your leadership during these challenging times. I value the state's partnership with local government and know that we will only succeed in keeping Oregonians safe and healthy during the COVID-19 pandemic if there is close collaboration among all levels of government. You have a tremendous role to play in the state's success as community leaders, protecting the lives of Oregonians in every corner of our state.

With the passage of the federal Coronavirus Aid, Relief, Economic Security Act ("CARES Act"), Oregon received over \$1.6 billion through the Coronavirus Relief Fund (CRF). I am working with legislative leaders to strategically utilize these funds in the statewide fight against the virus.

Support for local governments is an important component of our effort to address pandemic-related costs. As you know, the federal government already sent \$246.8 million directly to jurisdictions with populations over 500,000: Washington County, Multnomah County, and the city of Portland. For cities, counties, and special districts that did not receive CRF funds directly from the federal government, I am committing \$400 million of the state's CRF funds: \$200 million will be set aside to directly reimburse them for expenses they have incurred related to COVID-19; and \$200 million will be used to continue covering costs related to personal protective equipment, testing, contact tracing, and isolation/quarantine.

Local Government Reimbursement Plan

The first phase of reimbursements will cover costs incurred between March 1 and May 15, 2020 by local governments outside Multnomah and Washington Counties. We will prioritize eligible costs related to medical expenses, public health costs, payroll for employees dedicated to COVID-19, and expenses to facilitate compliance with COVID-19 measures. We assume this first phase will use less than \$50 million of the \$200 million allocated. After we complete this first phase, the state will issue guidance for a second round of submissions in July.

Special Districts Association of Oregon
May 18, 2020
Page 2

Local governments interested in seeking reimbursement must complete the attached Federal Funding Certification and Request Forms by May 22, 2020. Funding requests (both the certification and request form) should be submitted to CoronavirusReliefFund@Oregon.gov.

All requests for reimbursement must comply with all federal restrictions for the CRF funds. The U.S. Department of Treasury has provided guidance¹ to interpret these criteria. In particular, please note that CRF resources are **not** allowed to replace lost government revenue. I am, however, continuing to push the federal government to provide \$1 trillion in direct and flexible relief to states and local governments to help make-up for COVID-19 revenue losses.

It is clear that COVID-19 will be at the center of our efforts to serve Oregonians for the foreseeable future, and we must continue working together in all aspects of the recovery effort.

Thank you for your continued partnership.

Sincerely,



Governor Kate Brown

¹ Guidance available at <https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Guidance-for-State-Territorial-Local-and-Tribal-Governments.pdf> (4/22/2020)

COVID-19 Expense Relief Funds Now Available for Special Districts - APPLICATION DEADLINE MAY 22ND


1 message


SDAO News <aNews@sdao.com>
To: accounts@portofbrookingsharbor.com


Mon, May 18, 2020 at 2:08 PM


If this e-mail does not display properly or if you have difficulty opening any links, click here to open the online version.


SDAO Coronavirus - COVID-19
Stay at home if you are sick.



Screen for symptoms


Maintain social distance


Proper hand hygiene


Use protective equipment


Clean and disinfect work areas


Monitor for compliance

When workers return to your facilities, implement these practices before and during their work shift.

COVID-19 Expense Relief Funds Now Available for Special Districts – APPLICATION DEADLINE MAY 22ND

Our government affairs team has spent countless hours urging Governor Brown and members of the Legislature to allocate funding to special districts through the Oregon Coronavirus Relief Fund (CRF). We were gravely concerned that special districts had not been considered for inclusion in resources already offered to corporations and other entities. We are excited to share that we have recently learned that special districts are eligible to seek reimbursement through the CRF. However, districts must act quickly as the deadline is this Friday, May 22nd.

Under the provisions of the \$150 billion CRF in the CARES Act, the federal government sent \$246.8 million directly to jurisdictions with populations over 500,000. This included Washington County, Multnomah County, and the City of Portland. Local governments (including special districts) who did not receive CRF funds directly from the federal government will now, as a result of the Governor and State Legislature's action, be eligible for CRF funding. **Special districts are included as units of local government for purposes of the Governor and Legislature's decision to provide some of the state's CRF funding to local governments.**

The State of Oregon received \$1.39 billion in CARES Act funds. On Friday, May 15th, the Legislature (via Emergency Board action) authorized \$400 million in CRF funds to be allocated to local governments (including special districts). \$200 million will be set aside to directly reimburse local governments (including special districts) for expenses they have incurred related to COVID-19; and \$200 million will be used to continue covering costs related to personal protective equipment, testing, contact tracing, and isolation/quarantine.

The first phase of reimbursements **will cover costs incurred between March 1 and May 15, 2020** for local governments (including special districts) outside Multnomah and Washington Counties. Eligible costs related to medical expenses, public health costs, payroll for employees dedicated to COVID-19, and expenses to facilitate compliance with COVID-19 measures will be prioritized.

Examples of Eligible Expenditures include the following:

- I. Medical Expenses
 - A. Public hospitals, clinics, and similar facilities
 - B. Temporary public medical facilities
 - C. COVID-19 testing, including serological testing
 - D. Emergency medical response expenses
 - E. Telemedicine capabilities
- II. Public Health Expenses
 - A. Communication and enforcement
 - B. Medical and protective supplies
 - C. Disinfecting public areas and other facilities
 - D. Technical assistance on COVID-19 threat mitigation
 - E. Public safety measures
 - F. Quarantining individuals
- III. Payroll expenses for employees dedicated to COVID-19
- IV. Expenses to facilitate compliance with COVID-19-measures
 - A. Food delivery to residents
 - B. Distance learning tied to school closings
 - C. Telework capabilities
 - D. Paid sick and paid family and medical leave
 - E. COVID-19-related expenses in county jails
 - F. Care for homeless populations

CRF resources are not allowed to replace lost government revenue.

How to Apply
Special districts interested in seeking reimbursement must complete the Federal Funding Certification and Request Forms by May 22, 2020. Funding requests (both the certification and request form) should be submitted to CoronavirusReliefFund@Oregon.gov. Please copy SDAO on your email at memberservices@sdao.com.

Documents to be submitted for funding consideration:

- Federal Funding Certification (Word)
- CRF Request Form (Excel)

Once this first round/first phase of funding is exhausted (estimated to be \$50 million), we expect a second round of submissions to begin in July. We will continue to keep you informed as we learn of new information.

To ensure you receive emails from us, please add the domain @sdao.com to your white list.

SDAO PO Box 12613 Salem, OR 97309-0613 800-285-5481 Contact SDAO

[Click here](#) to unsubscribe from Notifications
[Manage my email preferences](#)

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Name: Port of Brookings Harbor

	Costs Incurred to Date
Eligible Expenditures	
I. Medical Expenses	
A. Public hospitals, clinics, and similar facilities	-
B. Temporary public medical facilities	-
C. COVID-19 testing, including serological testing	-
D. Emergency medical response expenses	-
E. Telemedicine capabilities	-
II. Public Health Expenses	
A. Communication and enforcement	-
B. Medical and protective supplies	559
C. Disinfecting public areas and other facilities	98
D. Technical assistance on COVID-19 threat mitigation	-
E. Public safety measures	452
F. Quarantining individuals	-
III. Payroll expenses for employees dedicated to COVID-19	
IV. Expenses to facilitate compliance with COVID-19-measures	
A. Food delivery to residents	-
B. Distance learning tied to school closings	-
C. Telework capabilities	-
D. Paid sick and paid family and medical leave	1,948
E. COVID-19-related expenses in county jails	-
F. Care for homeless populations	-
V. Other Eligible Expenses (Specifically Identify)	
A.	-
B.	-
C.	-
D.	-
E.	-
Total Current Request for COVID-19 Funding	3,057

****Ensure Contact Information is entered on the preceding tab****

Port of Brookings Harbor Expenses incurred due to COVID-19

March 1 through May 15, 2020

Type	Date	Num	Name	Memo	Amount
600 - MATERIALS & SERVICES					
Medical & Protective Supplies					
Bill	04/01/2020	5778-277612	Dan's Auto Parts	CLEAR GRINDING SHIELD (Face Shield)	26.49
Bill	04/06/2020	ORBRK47065	Fastenal Industrial Supplies	XL COVERALL	113.46
Bill	04/20/2020	ORBRK47165	Fastenal Industrial Supplies	S SERIES 6MIL BLACK NITRILE DISPOSABLE GLOVE	0.27
Bill	04/20/2020	ORBRK47157	Fastenal Industrial Supplies	L YELLOW LATEX DISPOSABLE BOOTIES PAIR	30.95
Bill	04/20/2020	ORBRK47157	Fastenal Industrial Supplies	2XL YELLOW LATEX DISPOSABLE BOOTIES PAIR	40.90
Bill	04/20/2020	ORBRK47157	Fastenal Industrial Supplies	SIZE 10 1/2" 4.7 MIL BLUE NITRILE DISPOSABLE GLOVE	191.20
Bill	04/21/2020	K15552/3	Gold Beach Lumber Yard, Inc.	ATLAS GOLVES SM	5.99
Bill	05/01/2020	ORBRK47246	Fastenal Industrial Supplies	Xlg4mil Blue Glove	71.68
Bill	05/01/2020	ORBRK47246	Fastenal Industrial Supplies	Xlg4mil Blue Glove	17.92
Bill	05/01/2020	ORBRK47246	Fastenal Industrial Supplies	L 6mil Black Glove	48.48
Bill	05/01/2020	ORBRK47246	Fastenal Industrial Supplies	L 6mil Black Glove	12.12
					559.46
Public Safety Measures					
Bill	03/23/2020	inv12550181	ZOOM	Video/Telephone Comm. - Service Period 03/23/2020 - 04/22/2020	14.99
Bill	04/23/2020	INV16977646	ZOOM	Video/Telephone Comm. - Service Period 04/23/2020 - 05/22/2020	14.99
Bill	04/29/2020	7332	Brookings Glass	ATLAS PLEXIGLASS SHIELD - COVID-19 Barrier at Port Office	376.00
Bill	05/12/2020	21282658	Dollar Tree	PLASTIC DRAWER ORGANIZER	2.00
Bill	05/12/2020	6867	BI-MART	HAND SANITIZER	17.94
Bill	05/12/2020	6868	BI-MART	HAND SANITIZER	5.98
Bill	05/12/2020	40002000120	Dollar General	9 ROLL PREMIUM TOILET PAPER	13.50
Bill	05/12/2020	40002000120	Dollar General	BLUE PENS 10PK	6.60
Bill	05/12/2020	40002000120	Dollar General	PAPER BAG FEE	0.05
					452.05
Disinfecting public areas and other facilities					
Bill	05/12/2020	549805	FRED MEYER	LYSOL CLEANER SPRAY	6.38
Bill	05/12/2020	549805	FRED MEYER	ARM&HAMMER WIPES	9.98
Bill	05/12/2020	40002000120	Dollar General	GLADE GAIN ORG Garbage Bags	7.00
Bill	05/12/2020	487266	Kerr's Ace Hardware Inc	PINE SOL CLEANER 144OZ	12.99
Bill	05/12/2020	487266	Kerr's Ace Hardware Inc	BLEACH HE REGULAR GL	3.59
Bill	05/12/2020	487266	Kerr's Ace Hardware Inc	POWER SPRAYER 360DG 32OZ	4.59
Bill	05/12/2020	487266	Kerr's Ace Hardware Inc	BUFFALO MICROFIBER CLOTH 12/PK	11.89
Bill	05/13/2020	21234324	Dollar Tree	PLASTIC DRAWER ORGANIZER	1.00
Bill	05/13/2020	534773	FRED MEYER	ARM&HAMMER WIPES	4.99
Bill	05/13/2020	7000	BI-MART	HAND SANITIZER	5.98
Bill	05/13/2020	7000	BI-MART	SOAP PUMP	6.39
Bill	05/13/2020	7000	BI-MART	FORMULA 409	3.29
Bill	05/13/2020	7000	BI-MART	HAND SANITIZER	19.99
					98.06
					1,109.57
					165

Total 10602.4 - Supplies & Services

TOTAL

3:59 PM

05/19/20

Accrual Basis

Port of Brookings Harbor
Account QuickReport
 July 1, 2019 through May 19, 2020

Type	Date	Num	Name	Memo	Amount
500 - PERSONNEL SERVICES					
10506 - Payroll Taxes/Costs/Benefits					
10506.2 - Sick Leave Benefit					
Families First COVID-19 Act					
General Journal	04/06/2020	PAY 4/6	[REDACTED]	Rec 04/06/2020 payroll-Port Office	210.40
General Journal	04/22/2020	PAY 4/22 #1	[REDACTED]	Rec 04/22/2020 payroll #1-Port Office	841.60
General Journal	05/06/2020	PAY 5/6	[REDACTED]	Rec 05/06/2020 payroll-Port Office	895.90
Total Families First COVID-19 Act					
Total 10506.2 - Sick Leave Benefit					1,947.90
Total 10506 - Payroll Taxes/Costs/Benefits					
Total 500 - PERSONNEL SERVICES					1,947.90
TOTAL					1,947.90

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FEDERAL FUNDING CERTIFICATION

I, Gary Dehlinger, am the chief executive of Port of Brookings Harbor, and I certify that:

1. I have the authority and approval from the governing body on behalf of Port of Brookings Harbor to request direct payment from the State of Oregon from the allocation of the Coronavirus Relief Fund as created in section 5001 of H.R.748, the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act") for reimbursement of the expenditures included on the attached Funding Request Form.
2. I understand that as additional federal guidance becomes available, an additional agreement between the State of Oregon and Port of Brookings Harbor may become necessary.
3. I understand that the State of Oregon will rely on this certification as a material representation in making a direct payment to Port of Brookings Harbor.
4. I certify Port of Brookings Harbor's use of the funds provided as direct payment from the Coronavirus Relief Fund were used only to cover those costs that –
 - a. Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19) ("necessary expenditures");
 - b. Were not accounted for in the budget most recently approved as of March 27, 2020; and
 - c. Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.
5. I understand funds provided as a direct payment from the State of Oregon pursuant to this certification must adhere to official federal guidance issued or to be issued on what constitutes a necessary expenditure. We have reviewed the guidance established by U.S. Department of the Treasury¹ and certify costs meet the required guidance. Any funds expended by a political subdivision or its grantee(s) in any manner that does not adhere to official federal guidance shall be returned to the State of Oregon.
6. I understand any local government entity receiving funds pursuant to this certification shall retain documentation of all uses of the funds, including but not limited to invoices and/or sales receipts in a manner consistent with §200.333 *Retention requirements for records* of 2 CFR Part 200 *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Such documentation shall be produced to the State of Oregon upon request and may be subject to audit by the Secretary of State.
7. I understand any funds provided pursuant to this certification cannot be used as a revenue replacement for lower than expected tax or other revenue collections.



E-MAILED

5/20/2020



SCANNED

Footnote:

1 – Guidance available at <https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Guidance-for-State-Territorial-Local-and-Tribal-Governments.pdf> (4/30/2020)

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8. I understand funds received pursuant to this certification cannot be used for expenditures for which a local government entity has received any other supplemental funding (whether state, federal or private in nature) for that same expense.

I certify that I have read the above certification and my statements contained herein are true and correct to the best of my knowledge.

Printed Name and Title:

GARY DEHLINGER, PORT MANAGER

Signature:



Date:

5-19-2020