

An audio recording and transcript was made of these proceedings. The recording and the full commission agenda is available on the Ports website: www.portofbrookingsharbor.com and the transcript is available only by request at the Port Office.

PORT OF BROOKINGS HARBOR

Board of Commissioners

Regular Meeting Agenda

Previous Port Office
16340 Lower Harbor Road Suite 103
Harbor OR 97415

Wednesday, June 27, 2018 • 3:30 pm

Commissioners present: Position 1, Commissioner Joe Speir, Position 2, Commissioner Wesley Ferraccioli, Position 3, Chairman Roy Davis, and Position 4, Vice Chairman Richard Heap. Also present were, Kathy Lindley Hall, Interim Manager, Travis Webster, Harbormaster, by phone Martha Rice, Port Attorney, participating staff members and members of the public.

1. Call to Order, Pledge of Allegiance, and Roll Call

Davis called the meeting to order at 6:06 pm. Board and audience stated the pledge of allegiance.

2. Approval of Agenda

Heap made a motion to approve the agenda as written. Second by Speir. Motion passed 4-0.

3. Agenda Related Public Comments *

No agenda related public comments, but Davis asked if anyone from the public had an agenda related public comment.

Al Cornell wants to know about the “wish list” that prioritized a lot of projects that have to be done or should be done in the future. Suggested to put together a committee to go ahead and look at some things that should be done and make it apparent to the public what you guys want done.

4. Old Business

- a. No Old Business:

5. New Business

- a. Accounts Receivable Write Offs:

Lindley Hall explained that this doesn't mean that the board will cease to make the attempt to collect but through this action allows us to turn these over to collections where necessary. Ferraccioli made a motion to accept the accounts receivable write offs. Second by Speir. Motion passed 4-0.

- b. Property Listing with Dave Cardwell - Blue Pacific Reality:

Lindley Hall explained Mr. Cardwell is listing the property next to State Farm insurance, asking to extend the contract. Mr. Cardwell has suggested to brush that piece of property.

Heap made a motion to keep the property listed with Dave Caldwell from Blue Pacific Realty and to brush the property. Second by Ferraccioli. Motion passed 4-0.

c. Length of time for leases:

Lindley Hall is requesting for the board to think about some guidelines for the length of time for leases, right now she is only finding a maximum of 3 years no matter what their financial investment is in their particular business. Heap believes that its in the best interest of the port to have longer leases and maybe they should be different depending on the type of business.

6. Executive Session ORS 192.660 (2)(e) and ORS 192.660(2)(h)

Board went into executive session at 3:51 pm.

- e. To conduct deliberations with persons designated by the governing body to negotiate real property transactions.
- h. To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Board came out of executive session and back into regular session at 4:40 pm.

Lindley Hall explained that Resolution 496 address the sale of a small partial of property at the intersection of Lower Harbor Road and Boat Basin Road that Harbor Sanitary will be purchasing for a total of \$45,000. This resolution shows that the board has approved the sale and authorizes myself, Kathy Lindley Hall to sign all sale documents. Heap made a motion to approve Resolution 496 as written. Second by Ferraccioli. Motion passed 4-0.

7. Commissioners Report

Davis thanked the new board.

Heap gave an update on the fishing season.

Davis mentioned transient dock in Basin 1, if we could meet with OSMB or talk with them about the fishing boats being able to use that dock to bring product to Pacific Ocean Harvesters. The consensus of the board was to have Heap talk to OSMB.

8. Non-Agenda Related Public Comments *

No non-agenda related public comments.

9. Adjournment

Davis adjourned the meeting at 4:55 pm.

8/29/2018
~~President~~ Date

Joseph M. Spin
Secretary

J.C.D.
Date Signed President

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