

PORT OF BROOKINGS HARBOR
Regular Commission Meeting Minutes
Tuesday, May 21, 2019 • 6:00 pm

1. Call Meeting to Order:

Chairman Davis called the meeting to order at 6:00 pm.

Board and audience stated the pledge of allegiance.

Commissioners present: Chairman Roy Davis, Vice Chairman Richard Heap, Secretary Joseph Speir, Treasurer Kenneth Range, and Wesley Ferraccioli.

Staff present: Port Counsel Martha Rice, Port Manager Gary Dehlinger, Harbormaster Travis Webster, and Administrative Assistant Danielle Shepard.

Also present were members of the public and Curry Coastal Pilot.

2. Approval of Agenda:

Davis made the board aware of an agenda change, striking Action Item A due to not being available at this time, and add Action Item F regarding New Signs at Boat Basin Ramps.

Heap made a motion to approve the agenda as amended. Second by Range. Motion passed 5-0.

There were no further modifications, additions, or changes to the agenda. Nor were there any declaration of potential conflicts of interest.

3. Public Comments:

Sharon Hartung: commented on the Port Rates and questioned electricity charges for moorage holders. Asked for a Department of Justice update.

4. Consent Items:

A. Tuesday, April 16, 2019 Regular Meeting Minutes:

Ferraccioli made a motion to accept April 16, 2019 meeting minutes. Second by Range. Motion Passed 4-0, Davis abstained due to not being present at the meeting.

5. Management Reports:

A. Financial Report – April 2019:

The board had no questions for *Dehlinger* regarding the Financial Report.

Ferraccioli made a motion to approve the financial report. Second by Davis. Motion passed 5-0.

B. Port Manager Report – April 2019:

Heap asked about security and repeat offenders, which *Dehlinger* has already spoke with Knight Security about trespassing.

The board had no further questions for *Dehlinger* regarding the Manager's report.

Range made a motion to approve the Port Managers Report. Second by Heap. Motion passed 5-0.

C. Harbormaster Report – April 2019:

Range asked for clarification on the boat getting hit in the boat yard and the most we will be out is \$5000, *Dehlinger* stated property damage has a \$5000 deductible which will be turned over to the court.

The board had no further questions for *Webster* regarding the Harbormaster report.

Heap made a motion to approve the Harbormaster Report. Second by Davis. Motion passed 5-0.

6. Action Items:

A. CPA Audit Report FY 2017-18:

See agenda item 2.

Dehlinger informed the board that we are hoping to receive the audit next week and will be asking for a special meeting.

B. SDIS Group Employee Insurance Program FY 2019-20:

Dehlinger informed the board that this is our employees current insurance, but the rates have increased by 8%, and next year we will do more research on rates.

Range made a motion to approve continuing with existing SDIS Health Care Plan for employees for the FY 2019-20. Second by Speir. Motion passed 5-0.

C. Business Oregon – IFA Extra Payments:

Dehlinger informed the board that if we have the funds than we will make extra payments of \$10,000 towards the tsunami loan payments.

Speir made a motion to approve the expenditure when funds are available to repay the missed payments during the reconstruction of the Port from the March 11, 2011 Tsunami. Second by Range. Motion passed 5-0.

D. Procurement Approval for Boat Yard Fence:

Dehlinger informed the board that we need to get the fence in the boat yard replaced due to someone driving over it and striking a boat in the boat yard.

Heap made a motion to approve the expenditure not to exceed \$10,000 for the repairs to the damaged boat yard fence, repair waterline, remove

*bushes and replace worn fencing as needed and to allow Port Manager or designee to enter into a contract with contractors to complete the repairs.
Second by Range. Motion passed 5-0.*

E. Port Rates for Fiscal Year 2019-20:

The board did not have any questions, but requested to have the rate sheet state trash is included.

Heap made a motion to approve Port Rates for FY 2019-20. Second by Speir. Motion passed 5-0.

F. New Signs at Basin Ramps:

Dehlinger informed the board that there are up to 7 different signs at our ramps, and the new sign combine all the signs into one.

*Ferraccioli made a motion to approve new signs at the basin ramps.
Second by Range. Motion passed 5-0.*

7. Information Items:

A. 2019 Port Events:

Dehlinger wanted to update the board about upcoming 2019 events. There was concern regarding 4th of July and alcohol, which *Dehlinger* and *Webster* have already spoke to the event organizer regarding these concerns.

B. Port Tenant List:

Heap asked about Sportshaven Marina, *Dehlinger* stated that we are waiting on them to come back to us.

The board had no further questions.

C. Liveboard Policy:

The board had no question, and agreed to proceed.

8. Executive Session per ORS 192.660 (2)(f)(h):

A. ORS 192.660 (2)(f) - to consider information or records that are exempt by law from public inspection and (h) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Davis adjourned into executive session at 6:58 pm, and reconvened back into regular session at 8:23 pm.

9. Commissioner Comments:

Range likes the agenda and the packets, and commented on how the Port is getting cleaned up and looks good.

Heap discussed that a black rock fish stock assessment will be taking place. Complimented Kim Boom and staff regarding the budget.


Davis thanked the board for keeping the meetings going during this time, when he came back he noticed a ton of good things happening. Has dealt with Mike Bethers with D.O.J., but there is no conclusion, no indication of wrong doing, and no criminal injustice at this time.

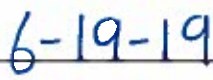
Ferraccioli and Speir thanked staff for everything and commented how great of a job they are doing.

10. Next Regular Meeting Date – June 18, 2019, 6:00 pm

11. Adjournment:

Davis adjourned the meeting at 8:30 pm.


Secretary, Joseph Speir


Date Signed

An audio recording was made of these proceedings. The recording and the full commission packet are available on the Ports website: www.portofbrookingsharbor.com