

PORT OF BROOKINGS HARBOR
Regular Commission Meeting
Tuesday, May 21, 2019 • 6:00 pm
Port Conference Room Suite 202
16350 Lower Harbor Road, OR 97415

TENTATIVE AGENDA

1. CALL MEETING TO ORDER

- Pledge of Allegiance
- Roll Call
- Introduction of Guests and Port Staff
- Modifications, Additions, and Changes to the Agenda
- Declaration of Potential Conflicts of Interest

2. APPROVAL OF AGENDA

3. PUBLIC COMMENTS (Limited to a maximum of three minutes per person. A “Public Comment Request”, located near the entrance, must be completed and turned into the President prior to the beginning of the meeting.)

4. CONSENT ITEMS

- A. Tuesday, April 16, 2019, Regular Meeting.....1

5. MANAGEMENT REPORTS

- A. Financial Report – April 2019.....6
B. Port Manager Report – April 2019.....18
C. Harbormaster Report – April 2019.....24

6. ACTION ITEMS

- A. CPA Audit Report FY 2017-18.....27
B. SDIS Group Employee Insurance Program FY 2019-20.....29
C. Business Oregon – IFA Extra Payments.....34
D. Procurement Approval for Boat Yard Fence.....38
E. Port Rates for Fiscal Year 2019-20.....39

7. INFORMATION ITEMS

- A. 2019 Port Events.....93
B. Port Tenant List.....96
C. Liveaboard Policy.....100

8. EXECUTIVE SESSION per ORS 192.660 (2)(f)(h)

- A. ORS 192.660 (2)(f) - to consider information or records that are exempt by law from public inspection and (h) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

ORS 192.660 (6) No executive session may be held for the purpose of taking any final action or making any final decision.

Adjourn out of executive session and reconvene into regular session.

9. COMMISSIONER COMMENTS

10. NEXT REGULAR MEETING DATE – June 18, 2019, 6:00pm

11. ADJOURNMENT

PORT OF BROOKINGS HARBOR
Regular Commission Meeting Minutes
Tuesday, April 16, 2019 • 6:00 pm

1. Call to Order, Pledge of Allegiance, and Roll Call:

Chairman Davis called the meeting to order at 6:00 pm.

Board and audience stated the pledge of allegiance.

Commissioners present: Chairman Roy Davis, Vice Chairman Richard Heap, Secretary Joseph Speir, Treasurer Kenneth Range, and Wesley Ferraccioli.

Staff present: Port Counsel Martha Rice, Port Manager Gary Dehlinger, Harbormaster Travis Webster, and Administrative Assistant Danielle Shepard.

Also present were members of the public and Matt with Curry Coastal Pilot.

2. Approval of Agenda:

Davis asked that the Supplemental Budget be added to the agenda as Action Item I.

Heap made a motion to approve the agenda as amended. Second by Ferraccioli. Motion passed 5-0.

There were no other Modifications, Additions, or Changes to the Agenda. Nor were there any Declaration of Potential Conflicts of Interest.

3. Public Comments:

Natalie Ingram: expressed interest in having liveboards and becoming a liveboard. *Davis* informed Ms. Ingram that this policy needs to be reevaluated and will become an agenda item when management can do more research.

Sean Brown: wanted to comment on the parking passes and wants to be involved in future meetings regarding this and agrees with Ms. Ingram about liveboards, and would like to be a part of those conversation as well. Mentioned the cleanliness in the bathrooms, and suggested a token system for the restrooms.

Sharon Hartung: spoke regarding Port Rates, asked how fair it is to be charged for electricity if you do not use the power or if you don't keep your boat in the slip year around. Mentioned to keep in mind the condition of our slopes and docks before charging to a higher rate. Asked why is the tent camping being closed? Asked the board to consider that there must be other options and to consider what objects everyone else is dealing with before raising the rates. *Davis* informed Mrs. Hartung that these rates are proposals and the rates were not increased last year, doesn't agree with closing tent camping but the Board will be discussed later, and Mr. Dehlinger is in the process of getting a grant to fix the infrastructure.

Dan Fraser: suggested that instead of having Knight Security lock the restrooms at night, and instead install a pin pad for the commercial fleet to have access to them. Couldn't find the new Ordinance or Resolutions on the Port website, *Dehlinger* informed him that they are not there at this time. Suggested that if Knight Security contract states 4 hours, that they are dedicated to the Port for 4 hours. Asked why the rates at the RV park are not increasing. Davis informed Mr. Fraser that Knight Security isn't going to walk around the Port for 4 hours, it just isn't like that anymore, but all time is documented and can be accessed through the Port Office. *Fraser* is just worried about the limited resources that Knight Security may have.

4. Consent Items:

A. Thursday, March 7, 2019 Special Meeting Minutes:

B. Tuesday, March 19, 2019 Regular Meeting Minutes:

C. Tuesday, March 26, 2019, Special Meeting Minutes:

*Heap made a motion to accept consent items A, B, & C. Second by Range.
Motion Passed 5-0.*

5. Management Reports:

A. Financial Report – February 2019:

Dehlinger read over the financial report, the board had no questions.

*Range made a motion to approve the financial report. Second by Heap.
Motion passed 5-0.*

B. Port Manager Report – February 2019:

Dehlinger read over the Manager's report. *Davis* asked about hiring more maintenance personnel, *Dehlinger* informed him that we are looking for two seasonal part time maintenance and one maintenance IV to run the Travelift and equipment.

Ferraccioli made a motion to approve the Port Managers Report. Second by Speir. Motion passed 5-0.

C. Harbormaster Report – February 2019:

Webster read over the Harbormaster report, the board had no questions.

Range made a motion to approve the Harbormaster Report. Second by Speir. Motion passed 5-0.

6. Action Items:

A. Contract Approval for Roof Repairs:

Dehlinger informed the board we have received two quotes back, the Port just needs to add in duration of time to be completed by. Quotes came in from Roofers LLC and Allied, and choose the lowest price.

Range made a motion to approve the contract with Roofers LLC and to be completed by June 16. Second by Heap. Motion passed 5-0.

B. Contract Approval for Backflow Devices:

Dehlinger informed the board we have only received one quote back from 5-R Excavation.

Heap made a motion to approve the contract with 5-R Excavation for double check valve replacement for the amount of \$17,212.00 and completion date of May 16. Second by Davis. Motion passed 5-0.

C. Lease Approval for Pacific Ocean Harvesters Lease:

Ferraccioli made a motion to approve Pacific Ocean Harvesters Lease. Second by Davis. Motion passed 5-0.

D. Service Agreement with South Coast Knight Security:

Dehlinger informed the board that we have done some research on other Ports and what they do for security, which Crescent City would prefer to hire out. *Range* asked *Rice* about liability with a contracted security or in house security. *Rice* informed the board of the liabilities. *James* with Cal/Ore mentioned that it is better to have a third party due to being additionally insured if something was to happen. *Ferraccioli* would like to look into using the Brookings Police Department. *Range* suggested to contact the sheriff's department and Brookings PD for a MOU, but believes they will be too expensive .

Range made a motion to have a one year contract with 4 hour coverage, option 1. Second by Davis. Motion passed 5-0.

Dehlinger mentioned that the contract needs to be updated stating the bathrooms to be reopen at 4 am.

Ferraccioli made a motion to have the bathrooms reopened a 4 am. Second by Heap. Motion passed 5-0.

E. Service Agreement with EMC-Engineers/Scientists, LLC:

Heap made a motion to approve the service agreement with EMC Engineers and Scientists LLC to provide engineering services, not to exceed \$50,000. Second by Ferraccioli. Motion passed 5-0.

F. Green Building Proposals:

Davis asked the public if there were any more proposals, which there were no other proposals. *Ferraccioli* asked what the cost would be to remove the building. *Dehlinger*

informed him that upon rough research it would roughly be \$40,000 to \$170,000, if you can get contractor to take material it could be cheaper, we will have to make sure the building is clean, then can receive a demo permit to demolish the building. *Range* gave the board an overview and history of the green building, and how we got here.

Range made a motion to go with option 2 from our November 20, 2018 meeting and remove the green building. Second by Heap. Motion Passed 5-0.

G. Resolution No. 518, MOU with Harbor Sanitary District:

Heap made a motion to approve Resolution No. 518, MOU with Harbor Sanitary. Second by Davis. Motion passed 5-0.

H. Resolution No. 519, Vacation Benefit Change:

Heap made a motion to approve Resolution No. 519 Vacation Benefit Change. Second by Ferraccioli. Motion passed 5-0.

I. Supplemental Budget:

Heap made a motion to adopt Resolution No. 520, Supplemental Budget. Second by Speir. Motion passed 5-0.

7. Information Items:

A. Port Rates for Fiscal Year 2019-20:

Dehlinger went over that per Resolution 444 rates will be increased by 5% with the possibility of 2% for dredging. *Dehlinger* asked for a 5% increase and for moorage to include power and water. *Ferraccioli* had concerns regarding excessive electric usage, but per his conversation with *Dehlinger* electricity will still be monitored to watch for excessive usage. *Davis* didn't have an issue with the 5% increase, and wouldn't mind a trash fee to be included. *Heap* would like to defer any rate changes in the RV Park until we have a plan. *Speir* mentioned wanting to tackle the trash issue.

B. USACE Maintenance Dredging:

Dehlinger informed the board that the federal government is funding the dredging of the channel for this year and next year. *Dehlinger* has emailed the Corps of Engineers of when they will be coming in since our channel is filling up, but haven't heard anything back yet, usually meet with them a month before they show up.

C. CPA Audit Report FY 2017-18:

Dehlinger informed the board that we are still waiting on this, we are hoping for the end of the month, and if so we will be having a special meeting.

D. Port Staff Chart:

Dehlinger just wanted to inform the board of what updates have been done, looking for temporary help and maintenance IV personnel.

8. Commissioner Comments:

Range mentioned that we have covered a lot of ground.

Heap went over the salmon report, we lost 7 days in May, next to tackle is the whale entanglement, and there will not be a bubble session this year.

Ferraccioli thanked Danielle, Gary & Travis for all that they are doing.

No other commissioner comments.

9. Next Regular Meeting Date – May 21, 2019, 6:00 pm

10. Adjournment:

Davis adjourned the meeting at 8:00 pm.

Secretary, Joseph Speir

Date Signed

An audio recording was made of these proceedings. The recording and the full commission packet are available on the Ports website: www.portofbrookingsharbor.com

FINANCIAL REPORT

DATE: May 21, 2019
RE: Month End Report of Financial Activities for April 2019
TO: Board of Commissioners
PRESENT BY: Gary Dehlinger, Port Manager

Cash Basis – April 2019

OPERATIONS

- Operation Revenue \$201,169
- Operation Expenses \$154,134

Operation Net Income \$47,034

NON-OPERATIONS

- Non-Operating Revenue (Tax Appropriations, Interest & Dividends, Inter-fund Transfers & Misc. Income) \$513,886
- Non-Operating Expenses (FEMA & Grant Expenses & Loan Payments Expense, Inter-fund Transfers) \$326,260

Non-Operating Net Income \$187,626 *Depreciation/Reserve Amount \$29,752 (not factored)*

GENERAL FUND

GENERAL FUND OPERATIONS – NET POSITION

BEACHFRONT RV PARK – Operating Net Income \$14,706

- Revenue \$29,603
- Expenses \$14,897
- Reserve Amount for Depreciation \$1,702
- Loan Payment Amount \$5,063

BOAT YARD – Operating Net Income \$(2,454)

- Revenue \$3,167
- Expenses \$5,621
- Reserve Amount for Depreciation \$2,275
- Loan Payment Amount \$6,024

COMMERCIAL / RETAIL LEASES Operating Net Income \$34,096

- Revenue \$47,653
- Expenses \$13,557
- Reserve Amount for Depreciation \$10,727
- Loan Payment Amount \$11,236
- 33 Tenants with land, dock and retail space leases

FUEL DOCK – Operating Net Income \$28,617

- Revenue \$50,218
- Expenses \$21,604
- Reserve Amount for Depreciation \$833
- Loan Payment Amount \$1,754

MARINA/ADMINISTRATION – Operating Net Income (25,915)

- Revenue \$69,927
- Expenses \$28,409
- Reserve Amount for Depreciation \$14,867
- Loan Payment Amount \$14,913

PROPERTY GROUND USE – Operating Net Income \$481

- Revenue \$600
- Expense \$119

GENERAL FUND Non-Operations – NET POSITION \$116,948

Misc. Non-Operating & Transfers to General Fund/Net Other Income

- Tax Appropriations - \$2,198
- Interest & Dividends Income - \$476
- Misc. Income - \$296
- Total transfers to General Fund from Capital Projects Fund - \$205,157

Misc. Non-Operating & Transfers from General Fund

- Total transfers to Debt Service Fund \$52,312
- Total transfers to Bond Debt Fund \$20,855
- Total transfers to Capital Projects Fund \$28,988
- Total transfers to Reserve Fund \$0

CAPITAL PROJECTS FUND

CAPITAL PROJECTS – NET POSITION (47,940)

- Revenue & Transfers \$150,610
- Expenses & Transfers \$198,550
- Projects in progress (project completed, but not all payment request submitted, Project still open):
Basin 1 Piling Project 65 – *FEMA PW319 Basin 1 Piling Projects expenses, to be reimbursed 100%*

DEBT SERVICE FUND

DEBT SERVICE FUND – NET POSITION \$47,581

- Revenue & Transfers \$52,312
- Expenses/Loan Payments *including principle & interest* \$4,731

USDA REVENUE BOND FUND

USDA REVENUE BOND FUND – NET POSITION \$21,017

- Revenue & Transfers \$21,017
- Expenses & Transfers \$0.0

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RESERVE FUND

RESERVE FUND – NET POSITION 0

- Revenue & Transfers \$0
- Expenses & Transfers \$0

DOCUMENTS

- Financial Report, 3 pages
- Fund Balance Report, 1 page
- Finance Debt Monthly Report, 1 page
- Profit & Loss, 3 pages
- Profit & Loss Budget Performance, 2 pages
- Check Register, 2 pages

COMMISSIONERS ACTION

- **Recommended Motion:**
Motion to accept Financial Report as presented.

Port of Brookings Harbor
Fund Balance Report **April 2019**

• **GENERAL FUND**

UNRESTRICTED FUNDS, AS OF 04/30/2019.

- \$285,850.33 General Fund (Umpqua Bank \$58,037.88 & LGIP \$227,812.45)
- 2,025.41 Cash on Hand/Petty Cash (RV Park, Fuel Dock and Office Drawers)

\$287,875.74 UNRESTRICTED FUNDS, 30-Day reserve amount needed \$181,789 (without depreciation)

RESTRICTED FUNDS, AS OF 04/30/2019.

Capital Projects Fund

- \$10,575.58 *(to keep pace with Deprecation, \$7,533 is needed weekly)*
FEMA PW319 Basin 1 Piling Project – Project completed.

Debt Service Fund

- \$59,927.89 Debt Service Fund \$62,500 Quarterly (IFA Business Oregon)
Payment due June 30, 2019
(\$4807.69 average needed each week to reach payment, currently \$0 short)
- \$6,659.00 Monthly (Travel Lift Lease)
Payment due 22nd of each month – May 22, 2019
(\$1,075.15) average each week to reach payment, currently \$0 short)
- \$1,966.04 Monthly (2018 Genie Reach Forklift)
Payment due 15th of each month – May 15, 2019
(\$338.01 average each week to reach payment, currently \$0 short)

Revenue Bond Fund

- \$88,638.18 Revenue Bond Fund \$143,132 Year (\$13,012 must remain in fund)
USDA Loan - \$130,120, payment due Nov 6, 2019
(\$2502.30 average each week to reach payment, currently \$0 short)

Reserve Fund

- \$24,273.22 (Approx. Total Deprecation to date \$2196.03. Yearly amount \$391,741)

\$192, 040.73 RESTRICTED FUNDS, AS OF 04/30/2019. 30-Day reserve amount needed to transfer monthly from General Fund to Debt Funds approximately \$37,801.

- **\$287, 875.74 UNRESTRICTED FUNDS**
- **\$192, 040.73 RESTRICTED FUNDS**

TOTAL CURRENT CASH & CASH EQUIVALENTS \$479,916.47



PORT
of
BROOKINGS
HARBOR

FINANCE DEBT MONTHLY REPORT

Date: May 21, 2019
Period: April 2019
To: Gary Dehlinger, General Manager
Issued By: Kim Boom, Financial Officer

Debt Service Payments

- IFA
 - L98004/Basin 2 Dock Improvement
PRINCIPAL BALANCE ...\$183,484.05 INTEREST BALANCE...\$300,024.40
 - X03004/Eureka Fishery-Property Improvement
PRINCIPAL BALANCE ...\$206,137.92 INTEREST BALANCE...\$184,140.93
 - 520139/Boardwalk
PRINCIPAL BALANCE ...\$64,488.66 INTEREST BALANCE...\$175,820.25
 - 525172/RV Park Improvement
PRINCIPAL BALANCE ...\$126,574.06 INTEREST BALANCE...\$136,670.57
 - 525176/Green Bldg.
PRINCIPAL BALANCE ...\$289,156.67 INTEREST BALANCE...\$227,824.54
 - 525181/Eureka Fishery-Property Purchase
PRINCIPAL BALANCE ...\$191,735.78 INTEREST BALANCE...\$342,242.90
 - L02001/Marine Fueling Dock
PRINCIPAL BALANCE ...\$189,465.40 INTEREST BALANCE...\$223,229.61
 - L02009/Cold Storage
PRINCIPAL BALANCE ...\$763,394.06 INTEREST BALANCE...\$938,317.54

 - IFA TOTAL PRINCIPLE BALANCE as of April 30, 2019...\$2,014,436.60
IFA TOTAL ACCURED INTEREST as of June 30, 2018...\$2,872,369.28

- Travelift - \$4659.00 paid to m2Lease
BALANCE...\$222,413.15
- 2018 Genie Reach Forklift - \$1464.71 paid to Umpqua Bank
BALANCE...\$86,109.76
- Land Purchase – Kyle Aubin paid \$72.00
BALANCE... \$15,264.00

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Port of Brookings Harbor
Port of Brookings Harbor Profit & Loss
 April 2019

	Apr 19
Ordinary Income/Expense	
Income	
4100 · MARINA/ADMINISTRATION	
4120 · Finance Charges/Income	191.43
4125 · Administrative Fees	400.00
4130 · Boat Launch	610.00
4132 · Annual Parking Pass	150.00
4135 · Storage	8,559.31
4140 · Other Revenue	176.50
4300 · MOORAGE	
4310 · Commercial Slip Rent	15,513.12
4320 · Recreational Slip Rent	38,166.15
4325 · Transient	1,597.78
4340 · Moorage Electric	4,301.77
4350 · Other Fees	260.94
Total 4300 · MOORAGE	59,839.76
Total 4100 · MARINA/ADMINISTRATION	69,927.00
4200 · COMMERCIAL RETAIL	
4210 · Commercial Retail Lease	46,114.22
4211 · CR/ Electric	133.05
4212 · CR/ Water	42.00
4214 · CR/ Sewer	370.02
4222 · CPI-U	993.78
Total 4200 · COMMERCIAL RETAIL	47,653.07
4400 · RV PARK	
4410 · Space Rental	29,523.00
4450 · Wood Sales	40.00
4460 · Dump Charges	10.00
4470 · Misc Purchases & Sales	30.00
Total 4400 · RV PARK	29,603.00
4500 · FUEL SALES	
4505 · DIESEL	47,100.32
4510 · GAS	2,638.62
4515 · OTHER FUEL SALES	479.52
Total 4500 · FUEL SALES	50,218.46
4600 · BOATYARD	
4630 · Other Services & Sales	252.00
4635 · Travel Lift Haul Out	1,325.00
4645 · Telehandler	594.35
4655 · Yard Days	996.00
Total 4600 · BOATYARD	3,167.35
4900 · PROPERTY GROUND USE	
4910 · Grounds Use Fee	600.00
Total 4900 · PROPERTY GROUND USE	600.00
Total Income	201,168.88
Gross Profit	201,168.88
Expense	
5000 · PERSONNEL SERVICES/PAYROLL	
5010 · WAGES & SALARIES	
5012 · OFFICE STAFF	
5014 · Salary/Port Manager	6,058.08
5016 · Wages/Port Office	8,548.81
5018 · Wages/RV Park	4,051.40
Total 5012 · OFFICE STAFF	18,658.29
5020 · OPERATIONS STAFF	
5021 · Wages/Boatyard	2,944.05
5022 · Wages/Comm Retail	306.27
5023 · Wages/Fuel Dock	684.06
5025 · Wages/Marina	5,008.88
5026 · Wages/RV Park	897.61
Total 5020 · OPERATIONS STAFF	9,840.87
5040 · OVERTIME	
5042 · OFFICE/OVERTIME	
5044 · Overtime/Port Office	457.45

Port of Brookings Harbor
Port of Brookings Harbor Profit & Loss
April 2019

	Apr 19
5046 · Overtime/RV Park Office	275.46
Total 5042 · OFFICE/OVERTIME	732.91
5050 · OPERATIONS/OVERTIME	
5051 · Overtime/Boatyard	60.06
5052 · Overtime/Comm Retail	30.03
5053 · Overtime/Fuel Dock	46.36
5055 · Overtime/Marina	208.84
5056 · Overtime/RV Park Operations	22.53
Total 5050 · OPERATIONS/OVERTIME	367.82
Total 5040 · OVERTIME	1,100.73
Total 5010 · WAGES & SALARIES	29,599.89
5060 · EMPLOYEE COSTS & BENEFITS	
5062 · Sick Leave Benefit	222.00
5068 · Vacation	2,408.95
5070 · Payroll Taxes	3,544.73
5074 · Personal Vehicle Allowance	600.00
5090 · SEP Retirement	
5092 · Port Manager	665.80
5094 · Office	1,205.08
5096 · Operations	1,512.16
Total 5090 · SEP Retirement	3,383.04
Total 5060 · EMPLOYEE COSTS & BENEFITS	10,158.72
5076 · Health Care and Dental	5,461.47
Total 5000 · PERSONNEL SERVICES/PAYROLL	45,220.08
6001 · ADVERTISING & NOTIFICATIONS	
6004 · Legal Notices	1,581.91
Total 6001 · ADVERTISING & NOTIFICATIONS	1,581.91
6100 · REPAIRS & MAINTENANCE	
6110 · Maintenance & Repairs	34,881.63
6115 · Services & Supplies	5,098.31
6135 · Security Contract	2,045.00
Total 6100 · REPAIRS & MAINTENANCE	42,024.94
6150 · FUEL purchased for resale	19,951.58
6200 · UTILITIES	
6210 · Telecommunications	852.78
6220 · Electric	8,286.36
6230 · Water	703.04
6240 · Sanitary	3,753.05
6250 · Waste Management	6,368.84
Total 6200 · UTILITIES	19,964.07
6300 · OFFICE EXPENSE	
6315 · Office Services & Supplies	835.42
6320 · Leased Equipment(Incl'g copier)	1,247.31
6348 · Computers & Software Purchases	790.00
Total 6300 · OFFICE EXPENSE	2,872.73
6350 · BANK SERVICE & FINANCE FEES	
6335 · Merchant Services Fees	2,002.99
6360 · Bank Service Charge/Fees	35.95
Total 6350 · BANK SERVICE & FINANCE FEES	2,038.94
6400 · TRAVEL & ENTERTAINMENT	
6425 · Mileage Reimbursement	190.47
Total 6400 · TRAVEL & ENTERTAINMENT	190.47
6800 · INSURANCE; PROP & CAS, BOND	
6810 · Port Self Insurance	5,000.00
6800 · INSURANCE; PROP & CAS, BOND - Other	12,617.00
Total 6800 · INSURANCE; PROP & CAS, BOND	17,617.00
6900 · PROFESSIONAL FEES	
6935 · Legal	2,109.00
6945 · IT Support/Services	324.00

Port of Brookings Harbor
Port of Brookings Harbor Profit & Loss
April 2019

	Apr 19
6955 · Payroll Administration Fee	239.69
Total 6900 · PROFESSIONAL FEES	2,672.69
Total Expense	154,134.41
Net Ordinary Income	47,034.47
Other Income/Expense	
Other Income	
7000 · PROPERTY TAX	
7010 · Previously Levied Tax	527.83
7020 · Current Tax Levy	1,670.29
Total 7000 · PROPERTY TAX	2,198.12
7110 · MISC INCOME	
7120 · Restitution & Settlements	295.50
Total 7110 · MISC INCOME	295.50
7400 · HMGP-FEMA & GRANTS REVENUE	
7410 · FEMA - DR4258-OR-7 B 1 Piling	204,156.75
Total 7400 · HMGP-FEMA & GRANTS REVENUE	204,156.75
7830 · To General from Capital Project	205,079.99
7832 · To Capital Project from General	28,987.97
7836 · To USDA Bond Fund from General	20,855.00
7838 · To Debt Service from General	52,312.42
Total Other Income	513,885.75
Other Expense	
8200 · GRANT EXPENSES	
8215 · MAP Grant	8.37
Total 8200 · GRANT EXPENSES	8.37
8300 · HMGP-FEMA & GRANTS EXPENSE	
8310 · FEMA - DR4258-OR-7 B 1 Piling	
8314 · PW319 Const.-Materials,Supplies	11,274.89
8316 · PW319 Labor Expenses	1,545.18
Total 8310 · FEMA - DR4258-OR-7 B 1 Piling	12,820.07
Total 8300 · HMGP-FEMA & GRANTS EXPENSE	12,820.07
8400 · DEBT SERVICE FUND	
8410 · Principal	
2236P · Property Purch-Kyle Aubin Prin.	72.00
8443P · 50 BFMII Travelift Principal	3,622.72
8444P · 2018 Genie Forklift Principal	1,014.57
Total 8410 · Principal	4,709.29
8430 · Paid Interest	
8443I · 50 BFMII Travelift Interest	1,036.28
8444I · 2018 Genie Forklift Interest	450.14
Total 8430 · Paid Interest	1,486.42
Total 8400 · DEBT SERVICE FUND	6,195.71
8830 · From Capital Project to General	205,079.99
8832 · From General to Capital Project	28,987.97
8836 · From General to USDA Bond Fund	20,855.00
8838 · From General to Debt Service	52,312.42
Total Other Expense	326,259.53
Net Other Income	187,626.22
Net Income	234,660.69

**Port of Brookings Harbor
Profit & Loss Budget Performance**

Cash Basis

July 2018 through April 2019

	Jul '18 - Apr 19	Budget	% of Budget
Ordinary Income/Expense			
Income			
4100 · MARINA/ADMINISTRATION	599,730.37	620,400.00	96.7%
4200 · COMMERCIAL RETAIL	423,025.87	522,700.00	80.9%
4400 · RV PARK	495,030.61	576,349.00	85.9%
4500 · FUEL SALES	515,998.02	458,516.00	112.5%
4600 · BOATYARD	75,654.45	104,437.00	72.4%
4900 · PROPERTY GROUND USE	6,804.00	5,000.00	136.1%
Total Income	2,116,243.32	2,287,402.00	92.5%
Gross Profit	2,116,243.32	2,287,402.00	92.5%
Expense			
5000 · PERSONNEL SERVICES/PAYR...	436,323.63	651,838.03	66.9%
6001 · ADVERTISING & NOTIFICATIONS	11,934.40	12,169.00	98.1%
6100 · REPAIRS & MAINTENANCE	219,251.11	328,174.34	66.8%
6150 · FUEL purchased for resale	425,951.54	373,543.00	114.0%
6200 · UTILITIES	223,206.14	280,891.00	79.5%
6300 · OFFICE EXPENSE	40,594.18	48,004.00	84.6%
6350 · BANK SERVICE & FINANCE FEES	26,942.32	26,803.95	100.5%
6400 · TRAVEL & ENTERTAINMENT	2,120.65	2,725.00	77.8%
6500 · PERMITS, LICENSES, TAXES & ...	17,292.33	18,974.00	91.1%
6585 · HARBOR RFPD SERVICE		15,000.00	
6600 · BAD DEBT		6,482.00	
6800 · INSURANCE; PROP & CAS, BO...	79,611.00	101,299.16	78.6%
6900 · PROFESSIONAL FEES	77,528.99	125,921.00	61.6%
Total Expense	1,560,756.29	1,991,824.48	78.4%
Net Ordinary Income	555,487.03	295,577.52	187.9%
Other Income/Expense			
Other Income			
7000 · PROPERTY TAX	226,939.73	222,504.00	102.0%
7100 · INTEREST & DIVIDENDS INCOME	7,374.77	2,897.53	254.5%
7110 · MISC INCOME	23,866.39	31,384.00	76.0%
7170 · Sale of Assets	300.00	184,000.00	0.2%
7200 · GRANT REVENUES	33,141.98	65,332.00	50.7%
7400 · HMGP-FEMA & GRANTS REVENUE	569,022.91	4,275,868.00	13.3%
7830 · To General from Capital Project	581,963.01	956,700.00	60.8%
7832 · To Capital Project from General	645,671.33	956,700.00	67.5%
7834 · To Reserve Fund from General	12,840.38	25,000.00	51.4%
7836 · To USDA Bond Fund from General	156,470.00	168,120.00	93.1%
7838 · To Debt Service from General	405,410.62	521,549.00	77.7%

**Port of Brookings Harbor
Profit & Loss Budget Performance**

Cash Basis

July 2018 through April 2019

	<u>Jul '18 - Apr 19</u>	<u>Budget</u>	<u>% of Budget</u>
Total Other Income	2,666,602.00	7,410,054.53	36.0%
Other Expense			
7600 · OPERATING CONTINGENCY		127,773.00	
7700 · CAPITAL OUTLAYS	17,393.67	32,433.82	53.6%
8100 · FEMA EXPENSES		15,000.00	
8200 · GRANT EXPENSES	46,772.42	262,137.27	17.8%
8300 · HMGP-FEMA & GRANTS EXPENSE	695,850.92	2,751,713.81	25.3%
8400 · DEBT SERVICE FUND	270,939.79	471,549.00	57.5%
8600 · USDA REVENUE BOND	130,120.00	130,120.00	100.0%
8830 · From Capital Project to General	581,963.01	956,700.00	60.8%
8832 · From General to Capital Project	645,671.33	956,700.00	67.5%
8834 · From General to Reserve Fund	12,840.38	25,000.00	51.4%
8836 · From General to USDA Bond Fund	156,470.00	168,120.00	93.1%
8838 · From General to Debt Service	405,410.62	521,549.00	77.7%
Total Other Expense	2,963,432.14	6,418,795.90	46.2%
Net Other Income	-296,830.14	991,258.63	-29.9%
Net Income	258,656.89	1,286,836.15	20.1%

Port of Brookings Harbor
Check Registers

April 1, 2018 to April 30, 2019

Cash Basis

Type	Date	Num	Name	Memo	Original Amount	Paid Amount
General Journal	04/01/2019	IFA Pmt #1		Pay No1387779 VP070295 PW319 DR4258 B 1 Piling Business Orgeon Pmt#1 - Matching Funds	121,622.00	121,622.00
General Journal	04/01/2019	Pmt#1 HMGP		Pay No1388360 VP416117 PW319 DR4258 B 1 Piling PW319 DR4258 B 1 Piling-HMGP Pmt#1	19,906.92	19,906.92
General Journal	04/30/2019	IFA May 19		To transfer to Debt Service funds for 2nd QTR IFA 2019 Pmt	-20,833.00	-20,833.00
General Journal	04/30/2019	USDA May 19		To transfer to USDA Revenue Bond - savings for November 2019 pmt	-10,843.00	-10,843.00
Total 1005 - General Fund LGIP 8017						124,851.97
1001 - CASH & CASH EQUIVALENTS - Other						
Total 1001 - CASH & CASH EQUIVALENTS - Other						
Total 1001 - CASH & CASH EQUIVALENTS						-51,774.71
1006 - Cash on Hand/Petty Cash						
1008 - Office/Financial Officer						
Bill Pmt -Check	04/02/2019	cash	Pacific Rim Copy Center	Copies of Survey for Righetti/Port Property	-5.50	-5.50
Total 1008 - Office/Financial Officer						-5.50
Total 1006 - Cash on Hand/Petty Cash						-5.50
1020 - RESTRICTED - CASH/EQUIVALENTS						
1022 - USDA BOND Umpqua MM 9529						
Total 1022 - USDA BOND Umpqua MM 9529						
1024 - Capital Projects Umpqua 8018						
General Journal	04/01/2019	IFA Pmt #1		Pay No1387779 VP070295 PW319 DR4258 B 1 Piling Business Orgeon Pmt#1 - Matching Funds	121,622.00	121,622.00
General Journal	04/01/2019	IFA Pmt #1		Pay No1387779 VP070295 PW319 DR4258 B 1 Piling Business Orgeon Pmt#1 - Matching Funds	-121,622.00	-121,622.00
General Journal	04/01/2019	Pmt#1 HMGP		Pay No1388360 VP416117 PW319 DR4258 B 1 Piling PW319 DR4258 B 1 Piling-HMGP Pmt#1	19,906.92	19,906.92
General Journal	04/01/2019	Pmt#1 HMGP		Pay No1388360 VP416117 PW319 DR4258 B 1 Piling PW319 DR4258 B 1 Piling-HMGP Pmt#1	-19,906.92	-19,906.92
General Journal	04/28/2019	HMGP #3		Pay No1403454 VP417141 PW319 DR4258 B 1 Piling PW319 DR4258 B 1 Piling-HMGP Pmt#3	82,627.83	82,627.83
General Journal	04/28/2019	HMGP #3		Pay No1403454 VP417141 PW319 DR4258 B 1 Piling PW319 DR4258 B 1 Piling-HMGP Pmt#3	-82,627.83	-82,627.83
General Journal	04/24/2019	4/24 Capt		Payments from Cascade Recycling for Ferrous Material (old Piling from Basin 1) removed during April Lease Pmt	9,083.95	9,083.95
General Journal	04/24/2019	USCO 4/24			-923.24	-923.24
Bill Pmt -Check	04/03/2019	233	Conrad Forest Products		-19,358.84	-19,358.84
Bill Pmt -Check	04/22/2019	234	Ken's Ace Hardware Inc	Customer#56 Hardware Supplies	-8.37	-8.37
Total 1024 - Capital Projects Umpqua 8018						-12,206.50
1028 - Debt Service Umpqua MM 8627						
TELEHANDLER						
Check	04/16/2019	DEBIT	Umpqua Bank/Loan#747041620	Genie Reach Financial Loan#747041620 Payment #14	-1,464.71	-1,464.71
General Journal	04/02/2019	DEBT 4/2/19		To transfer to Debt Service Fund LGIP for Telehandler Pmt	1,464.71	1,464.71
General Journal	04/30/2019	DEBT 5/19		To transfer to Debt Service Fund LGIP for Telehandler Pmt	1,464.71	1,464.71
Total TELEHANDLER						1,464.71
TRAVEL LIFT						
Check	04/22/2019	DEBIT	m2 Lease LLC	Customer #107104 Loan#110561 Pmt #30 - 50 BFMi Travelift	-4,659.00	-4,659.00
General Journal	04/02/2019	DEBT 4/2/19		To transfer to Debt Service Fund LGIP for Travelift Pmt	4,659.00	4,659.00
General Journal	04/30/2019	DEBT 5/19		To transfer to Debt Service Fund LGIP for Travelift Pmt	4,659.00	4,659.00
Total TRAVEL LIFT						4,659.00
1028.1 - IFA LOAN SAVINGS						
Total 1028.1 - IFA LOAN SAVINGS						
1028 - Debt Service Umpqua MM 8627 - Other						
Total 1028 - Debt Service Umpqua MM 8627 - Other						8,123.71
Total 1028 - Debt Service Umpqua MM 8627						8,123.71
1030 - Oregon State Treasury LGIP						
1032 - USDA Bond Fund LGIP 6021						
General Journal	04/02/2019	USDA 4/2		To transfer to USDA Revenue Bond - savings for November 2019 pmt	2,503.00	2,503.00
General Journal	04/10/2019	USDA 4/10		To transfer to USDA Revenue Bond - savings for November 2019 pmt	2,503.00	2,503.00
General Journal	04/16/2019	USDA 4/16		To transfer to USDA Revenue Bond - savings for November 2019 pmt	2,503.00	2,503.00
General Journal	04/30/2019	USDA May 19		To transfer to USDA Revenue Bond - savings for November 2019 pmt	10,843.00	10,843.00
General Journal	04/24/2019	USDA 4/24		To transfer to USDA Revenue Bond - savings for November 2019 pmt	2,503.00	2,503.00
Total 1032 - USDA Bond Fund LGIP 6021						20,855.00
1034 - Capital Projects Fund LGIP 6019						
Total 1034 - Capital Projects Fund LGIP 6019						
1036 - Reserve Fund LGIP 6018						
Total 1036 - Reserve Fund LGIP 6018						
1038 - IFA Debt Service Fund LGIP 6020						
IFA LOAN						
Total IFA LOAN						
1038 - IFA Debt Service Fund LGIP 6020 - Other						
General Journal	04/02/2019	IFA 4/2		To transfer to Debt Service funds for 2nd QTR IFA 2019 Pmt	4,808.00	4,808.00
General Journal	04/10/2019	DEBT 4/10		To transfer to Debt Service funds for 2nd QTR IFA 2019 Pmt	4,808.00	4,808.00
General Journal	04/16/2019	IFA 4/16		To transfer to Debt Service funds for 2nd QTR IFA 2019 Pmt	4,808.00	4,808.00
General Journal	04/30/2019	IFA May 19		To transfer to Debt Service funds for 2nd QTR IFA 2019 Pmt	20,833.00	20,833.00
General Journal	04/24/2019	DEBT 4/24		To transfer to Debt Service funds for 2nd QTR IFA 2019 Pmt	4,808.00	4,808.00
Total 1038 - IFA Debt Service Fund LGIP 6020 - Other						40,065.00
Total 1038 - IFA Debt Service Fund LGIP 6020						40,065.00
Total 1030 - Oregon State Treasury LGIP						60,920.00
Total 1020 - RESTRICTED - CASH/EQUIVALENTS						54,837.21
TOTAL						3,087.00



GENERAL MANAGER MONTHLY REPORT

Date: May 21, 2019
Period: April 2019
To: Board of Commissioners
Issued By: Gary Dehlinger, General Manager

Safety & Security

Port of Brookings Harbor safety performance recorded no injuries. Port staff conducts daily, weekly, monthly and quarterly inspections of Port owned facilities.

South Coast Knight Security and Port issued 26 parking violations, 2 no camping, 3 maintenance issues, unattended campfire and vehicle accident on Port properties. April Security Log attached for your review.

Port recorded 2 incidents in April. Minivan crashed through the boat yard fence and struck a vessel on stands. Accident was reported to local authorities and Port insurance carrier. The other incident involved the impounded RV. The RV was removed from the Boat Yard without permission from the Port and they did not pay the bill for impound costs. Curry County Sheriff was notified, Port requested the individual to be trespassed from Port properties and the impound cost will be sent to collections if not paid. April Incident Log attached for your review.

Port Office

DEQ 1200-Z general permit due date is now May 15. Aquarius Environmental conducted onsite review of Port operations for the Stormwater Pollution Control Plan (SWPCP). SWPCP should be ready before May 15 to submit permit application to DEQ.

Port management conducts weekly meetings to review operations, projects and financials.

Met with County Commissioner Boice and staff as well as Sean Stevens with IFA and Tracy Loomis with Business Development Corporation to brainstorm ideas for funding solutions for grant matching funds.

Month of April consumed many hours preparing and reviewing FY 2019-20 Port Budget. I want to express thanks to Kim Boom for the hard work she put in preparing the budget.

Many hours were put in interviewing applicants for the Incident Response Team and Maintenance positions. I would like to express gratitude to all the applicants that submitted applications and their eagerness to work at this Port.

Green Building materials were taken to conduct testing to ensure no asbestos is in any of the building materials. The Port has not received the test results as of this report date. This test is required before a demo permit will be issued by the County Department.

FEMA / Natural Hazard Mitigation Plan

Final inspection of Basin 1 Piling Project was conducted with Jack Akin/EMC, Travis Webster and me. Jack estimates the piles were driven between 27 and 33 feet into the soil. Dock repairs were completed as directed. All the docks are now reopened and available for moorage. I would like to thank everyone from FEMA, Natural Hazard Mitigation Program and Business Oregon, contractor Bergerson Construction, Jack Akin/EMC Engineering and Port Staff for a project well done! This project started in 2016 from a severe storm event. Many hours and meetings were put into preparing for this project and its good to see it finished.

April 6, 2019 brought another round of severe storms to the area that created more damage in the county as well as to the Port. Curry County Emergency Management requested another Initial Damage Assessment (IDA) from the Port for this storm. IDA was provided to Curry County Emergency Management for dredging the basins from Chetco River and culvert sediments.

Met with FEMA and Curry County Emergency Management to conduct a required Preliminary Damage Assessment for the Feb 24 severe storm event. This meeting reviewed the IDA with Port Staff and FEMA to determine what damage might be covered or not and estimated costs. The information from this meeting is then taken back to FEMA for review. Final approval is still unknown.

Natural Hazard Mitigation Program (NHMP) Pre-Disaster Mitigation (PDM) Grant 2020 begins October 1.

Federal Channel Dredging - USACE

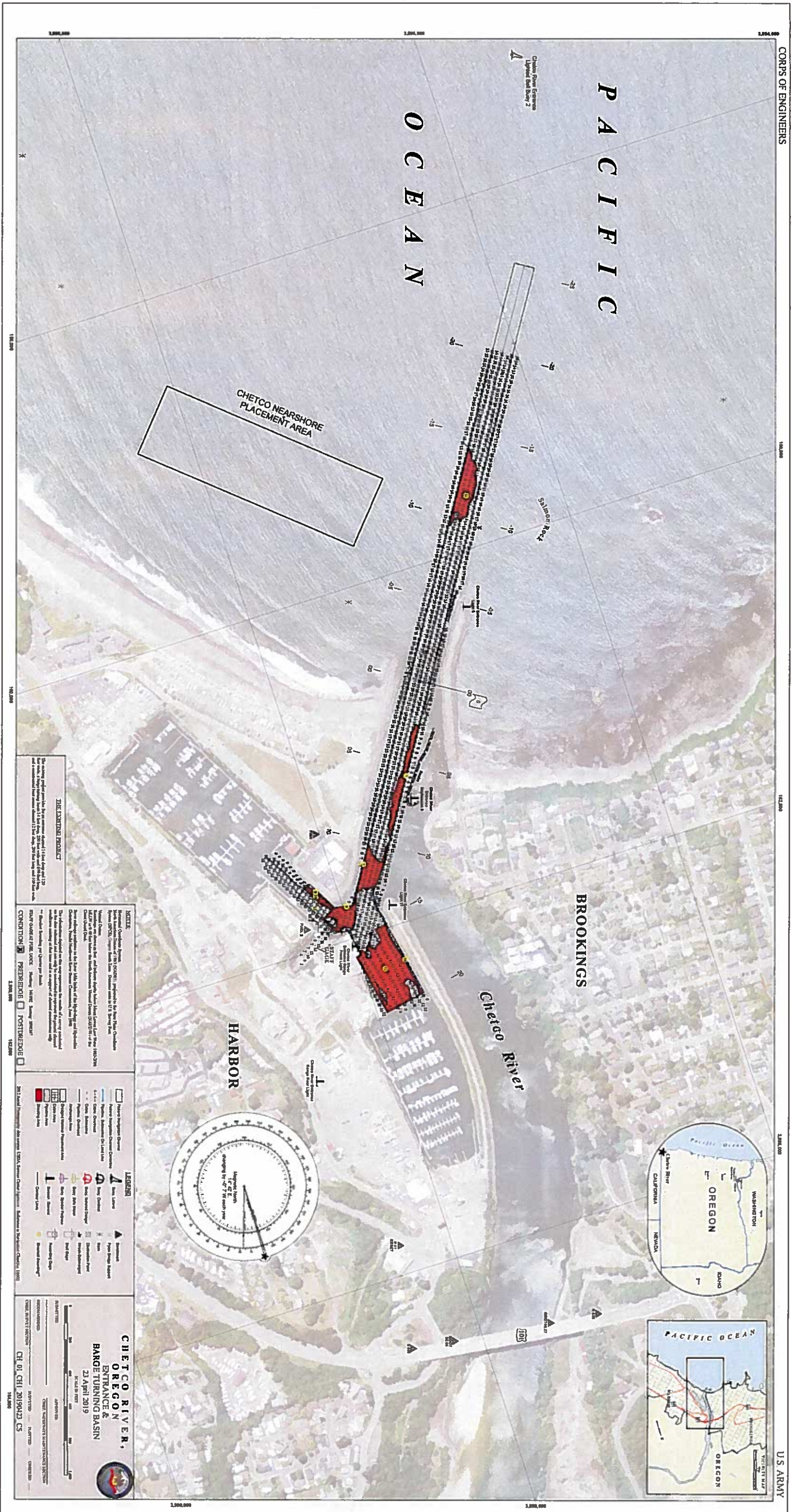
Port requested a survey of the channel after receiving notice of a large mound had developed after the severe storms. USACE conducted the survey and found a large mound had developed in the channel and they plan to address the mound while the YAQUINA is here in early June. Attached are the before and after surveys.

Other Grants

INFRA Grant project awards typically in August. Port submitted projects estimated totals of \$11 million.

#	Date	Reported By	Issue Type	Location	Vehicle Plate	Notes
75	04/01/19	SCKS	Graffiti on walls	Womens Rm Comm Basin		
76	04/03/19	SCKS	Door Wont Close/Lock	Kite Field Mens Restroom		
77	04/03/19	SCKS	Afterhours Parking; and Harassed Park Host on Duty	RV Park Dry Camp	143HWQ	3rd Violation White Toyota Truck
78	04/07/19	SCKS	Overnight Parking	RV Park	380JXS	
79	04/12/19	SCKS	No Valid Parking Pass	Port Parking Lots		22 Violations Issued
80	04/13/19	SCKS	Overnight Parking	Port Main Parking Lot	4JTJ639	
81	04/13/19	SCKS	Overnight Parking	Port Main Parking Lot	VPZ261	
82	04/13/19	SCKS	Overnight Parking	Port Main Parking Lot	657JLB	
83	04/13/19	SCKS	Overnight Parking	Port Main Parking Lot	541HLT	
84	04/13/19	SCKS	No Valid Parking Pass	Port Parking Lots		22 Violations Issued
85	04/14/19	SCKS	Overnight Parking	Port Main Parking Lot	XQT945	
86	04/14/19	SCKS	Overnight Parking	Port Main Parking Lot	4JTJ639	2nd Violation
87	04/14/19	SCKS	Overnight Parking	Port Main Parking Lot	VPZ261	2nd Violation
88	04/14/19	SCKS	Overnight Parking	Port Main Parking Lot	141GDF	
89	04/14/19	SCKS	No Valid Parking Pass	Commerical Basin Lot		13 Violations Issued
90	04/15/19	SCKS	Overnight Parking	Port Main Parking Lot	XQT945	2nd Violation
91	04/15/19	SCKS	Overnight Parking	Port Main Parking Lot	KZD4546	
92	04/15/19	SCKS	Overnight Parking	Port Main Parking Lot	HDHB	
93	04/15/19	SCKS	Overnight Parking	Port Main Parking Lot	141GDF	2nd Violation
94	04/15/19	SCKS	No Valid Parking Pass	Commerical Basin Lot		6 Violations Issued
95	04/16/19	SCKS	Overnight Parking	Commerical Basin Lot		6 Violations Issued
96	04/19/19	POBH	Parking Violation	Trailer Storage		
97	04/20/19	SCKS	No Camping	Kite Field	CL73565	
98	04/20/19	SCKS	No Camping	RV Park	CA654	
99	04/21/19	SCKS	Overnight Parking	Commerical Basin Lot	46082RP	
100	04/21/19	SCKS	Overnight Parking	Commercial Basin Lot	SL70816	
101	04/21/19	SCKS	Overnight Parking	Port Main Parking Lot	812DDW	
102	04/21/19	SCKS	Overnight Parking	Kite Field	5ZCL883	3rd Violation
103	04/21/19	SCKS	Overnight Parking	Kite Field	3KFN572	3rd Violation
104	04/23/19	SCKS	Overnight Parking	RV Park	575HLT	
105	04/24/19	SCKS	Vehicle Accident	Boat Yard	592HNJ	
106	04/27/19	SCKS	Unattended Campfire	RV Park		Fire Extinguished
107	04/28/19	SCKS	Broken / Scattered Glass in parking lot	Commercial Basin Lot		

#	Date	Description of Incident	Location	Corrective Actions
26	04/23/19	Impounded RV missing from Boat Yard	Boat Yard	Notified Curry County Sheriff of missing RV
27	04/24/19	Minivan drove through bushes & fence and struck boat on stands	16060 Lower Harbor Rd	Local Authorities contacted, Curry County Sheriff Case # S201905481



PACIFIC OCEAN

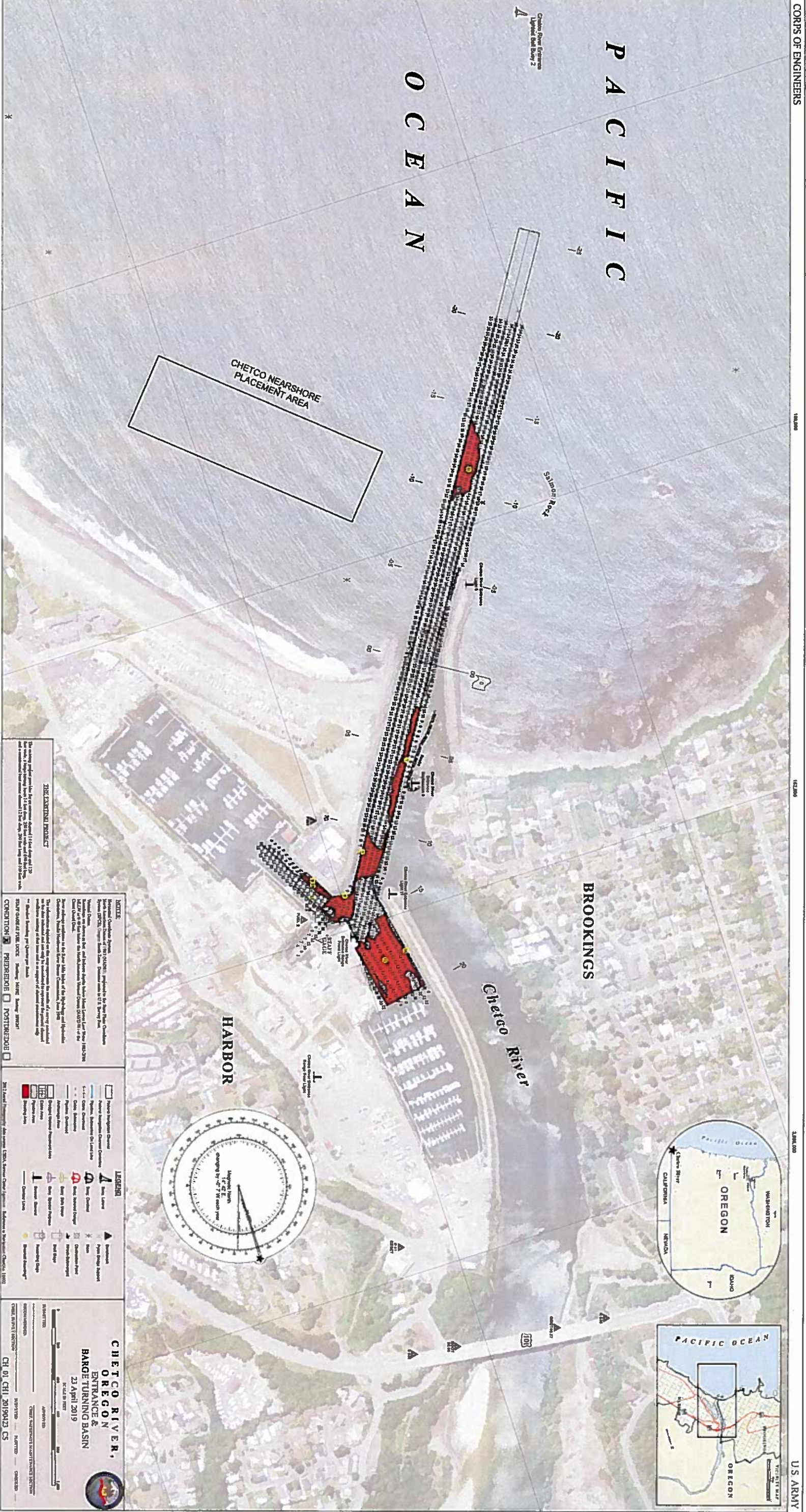
OCEAN

BROOKINGS

Chetco River

HARBOR

CHETCO NEARSHORE PLACEMENT AREA



NOTES:

1. This map is a plan view of the Chetco River and Harbor area. It is not a true scale drawing. The vertical scale is 1 inch = 100 feet. The horizontal scale is 1 inch = 1000 feet. The map is based on aerial photography and other data. It is not a true scale drawing. The vertical scale is 1 inch = 100 feet. The horizontal scale is 1 inch = 1000 feet. The map is based on aerial photography and other data.

THE EXISTING PROJECT:

The existing project consists of a 1.5 mile long and 1.5 mile wide, a major channel 1.5 miles long, 250 feet wide and 10 feet deep, and a secondary channel 1.5 miles long, 150 feet wide and 10 feet deep.

CONDITIONS: PRELIMINARY POSTPONED

162490 2484100

CHETCO RIVER, OREGON
ENTRANCE & BARGE TURNING BASIN
 23 April 2019

162490 2484100

AFTER



HARBORMASTER MONTHLY REPORT

Date: May 21st, 2019
Period: April 2019
To: Gary Dehlinger, General Manager
Issued By: Travis Webster, Harbormaster

Operations

- **RV Park**

The park has been running smoothly! A new 2" double check valve was installed, 2 sidewalk repairs, and a fence repair. Standard work orders are still be issued for maintenance items.

Occupancy by Month & Year

April	2018	2019	Change	YTD 2018	YTD 2019	Change
RV Park	19.92%	13.53%	-6.39%	14.46%	12.10%	-2.36%

- **Marina**

Basin 1 – Final inspection of the pile project was conducted by Port Manager, Harbormaster and Engineer Jack Akin. All piles, pile hoops, and dock fixes are functioning properly. All de mobilization is complete. Port employees have also been focusing on insuring that all walkways are clear, hoses placed on triangles and any other things that may be attached to the docks or in water are picked up or removed. All items have been marked with warning tags that need to be addressed or removed.

Basin 2 -Port employees have also is issued warning tags on dock violations in basin 2. We also placed warning stickers on all vehicles without a parking pass. Parking passes are for all moorage holders. Knight security will continue to issue parking violations for any vehicles that do not have one during their patrol. Work orders continue to be made for small repairs. C dock remains closed. Work orders will be issued next month for finger on N dock and 1 finger on P dock.

Max Capacity – 505 slips

Slips Closed – 16 slips

Available Slips – 489 slips

Moorage Renewals by Month

April	2018	2019	Change	YTD 2018	YTD 2019	Change
Recreational	50	42	-8	203	190	-13
Commercial	4	11	7			
Transient	4	7	3	11	24	13

Total Moorage Rentals

Boat Launches Paid through Launch Machine						
Boat Launch	229	122	-107	505	307	-198

- **Gear & Boat/Trailer Storage**

Inventory was completed of all gear storage, boat storage and trailer storage. Over the next month we will be insuring that all gear is in its proper spot and that customers are paying for their use.

- **Commercial Receiving Docks**

All docks continue to be monitored and inspected for repairs or defects.

Boat Yard

Travel Lift work included 6 boats with various types of maintenance work.
Forklift work included 7 jobs for the commercial fleet.

Billable Services Performed this Month and Boat Yard Inventory

Description	Hours	Quantity	Working	Abandon
Reachlift (Forklift)	9.5	7		
Travel Lift Haul Ins-Outs		7		
Vessels in Boat Yard			4	9

- **Maintenance Crew**

Maintenance crew completed 47 work orders. Please see attached log for descriptions.

We had a total of 8 interviews for maintenance level 1 and 4. We have hired 1 person for maintenance 1 and 1 person for maintenance 4. Level 1 person started May 3rd and maintenance 4 guy will start June 1st. By having new hires, we will be able to focus on larger projects and start to properly staff our Port.

Abandoned Boats

1. Sweet Genevieve
2. Katish
3. 4 play
4. Shelliagh
5. No-Yo
6. Gypsy Lee
7. Stella
8. OR646ADS
9. Kanygo

WORK ORDERS LOG
Port Of Brookings Harbor
April 2019

Date	Location	Description of Work	Corrective Action	Date	
				Completed	Completed By
4/1/19	RV Park	Change wifi password	Done	4/2/19	Sean
4/1/19	RV Park	Need to move picnic tables	Done - back in correct locations	4/2/19	Shawn & Sean
4/1/19	Basin 2, N 21	Cleats are loose on slip	Replaced bolt, installed new cleat	4/2/19	Sean
4/1/19	Basin 2, N 21	Electric Pedestal Burnt, Plug Issues	Reattached faceplate on pedestal	4/2/19	Sean
3/29/19	Basin 1, F Dock	No water on dock	Odd side 25-27 needed T replaced	4/2/19	Shawn
4/3/19	RV Park	Some sites not getting cable	Replaced ends on necessary sites	4/4/19	Brent
4/5/19	Port	Weed eating and mowing lawn	Done	4/15/19	Travis
4/5/19	RV Park	Side walk needs repair	Cleaned out, repoured concrete	4/10/19	Sean & Shawn
4/5/19	Shop	Clean out the breakroom	Done	4/8/19	Sean
4/5/19	Kite Field	Mens Bathroom door won't shut	Fixed door so it shuts and locks	4/5/19	Shawn
4/5/19	Port	Pot holes need repair	Filled and fixed	4/23/19	Travis and 5-R Construction
4/8/19	Basin 1, B Dock	No water on dock	Water to dock turned back on	4/11/19	Sean
4/8/19	Retail Store Boardwalk Mail	Roof leaking in a new location	Sealed areas of concern / leaking	4/10/19	Brent
4/9/19	Retail Storage Bell & Whistle	Door will not close	Fixed siding holes so door closes	4/9/19	Brent
4/9/19	Boat Yard	Port boat battery failing to start	Replaced battery	4/9/19	Brent
4/10/19	RV Park Office	Locks / Door handle are seizing up	Greased both locks & door knob	4/11/19	Shawn
3/19/19	RV Park Side Walk	Pot holes need repair	Filled and fixed	4/10/19	Sean, Shawn, Travis & Brent
4/11/19	Basin 2, O 6	Electric breaker is blown	Called Gowman Electric	4/11/19	Travis
4/10/19	Basin 1, F Dock	No water on dock	Water to dock turned back on	4/12/19	Brent
4/11/19	Port Office	Replace light server/maintenance area	Done	4/12/19	Brent
4/12/19	Port Office	Move desk from outside into office	Done	4/12/19	Travis
4/12/19	Basin 1, at Main Dock	Water Leak	Cut and replaced line	4/12/19	Travis
4/12/19	Basin 1, B 6	Water Leak	Cut line and added coupling	4/12/19	Travis
4/12/19	Secured Trailer Storage	Locks on gate are seizing up	Greased locks on gate	4/16/19	Brent
4/14/19	RV Park, Site 66	Customer said power from pedestal is buzzing	Checked electric no problem detected	4/16/19	Brent
4/15/19	POBH Meeting Room	Place Occupancy sign in meeting rm	Sign installed	4/16/19	Gary
4/15/19	RV Park Office	Move bookcase from Port office	Moved bookcase to RV Park office	4/16/19	Sean & Shawn
4/15/19	RV Park, Site 139	Rehang site # sign	Sign installed	4/16/19	Shawn
4/16/19	Basin 1, F 3	Boats touching bottom, check depth	Close slip F1 and F 3	4/16/19	Danielle
4/17/19	RV Park	Dumpster lids will not open	Checked and functioning properly	4/19/19	Brent
4/19/19	Basin 1, H 10	Hose tagged for hanging on dock	Added grips to secure hose on bib	4/18/19	Brent
4/17/19	RV Park, Site 141	Fence board falling off	Reattached	4/23/19	Shawn
4/19/19	Basin 1 and 2	Secure all water lines	Done	4/20/19	Shawn
4/22/19	RV Park	Move picnic tables	Moved to appropriate locations	4/23/19	Sean & Shawn
4/23/19	RV Park, Site 77	Rebuild fence	Fence rebuilt	4/23/19	Shawn
4/24/19	Port Office	Move Scanner from front to back office	Moved & reinstalled	4/24/19	Brent
4/11/19	Port Office	Move Boatyard & Gear Storage Dry Erase Boards	Moved and rehung	4/25/19	Brent
4/25/19	Port Office	Move spill drums that were delivered today	Moved 2 drums to shop and 1 to the fuel dock	4/25/19	Brent
4/25/19	Basin 1, C 16	Per Moorage holder, needs a bow cleat	Installed bow cleat on slip	4/25/19	Shawn
4/27/19	RV Park, Site 48	Park host has no cable	Jennifer will provide solution	4/29/19	Brent
	Port Shop	Inventory of all welders & torches	Inventory complete		Brent
4/3/19	Kite Field	Pot holes need repair (North Exit)	Filled and fixed	4/30/19	Shawn & Sean
4/29/19	Basin 1, C 9	Needs a cleat Port Side Front	Installed new cleat on slip	4/30/19	Sean
4/26/19	Port Office	Front Door Screen is bent & torn	Fixed screen door	4/30/19	Brent
4/26/19	RV Park	Move or Add DoggiePot Stations	Ordered 3 new bag holders	4/30/19	Brent
4/29/19	RV Park, Site 71	Sewer extension missing	Installed new extension	4/30/19	Shawn
4/27/19	RV Park, Site 55	Part of the fence is damaged	Fence rebuilt	4/30/19	Shawn

ACTION ITEM – A

DATE: May 21, 2019
RE: CPA Port Audit Report for Fiscal Year 2017-18
TO: Board of Commissioners
ISSUED BY: Gary Dehlinger, Port Manager

OVERVIEW

- Fiscal Year Port audits must be reviewed by Certified Public Accountant (CPA) and approved by the Board, then submitted to State of Oregon by December 31st every year.
- The Port requested a deadline extension to the State of Oregon, and it was accepted to March 31, 2019.
- Port had a late start on this year's audit review from securing a CPA to perform the audit. Accounting change also move the completion date back.
- Port is expecting to receive the CPA Port Audit FY 2017-18 by the meeting date. If the audit is not ready by the meeting date, the Port will be requesting a special commissioner meeting for approval.

DOCUMENTS

- Port Audit Fiscal Year 2017-18, ___ pages
- Draft Resolution No. 521 Acceptance of Audit Report for Fiscal Year 2017-18, 1 page

COMMISSIONERS ACTION

- **Recommended Motion:**
Motion to accept Port Audit Fiscal Year 2017-18 as presented by the Certified Public Accountant.

DRAFT

**PORT OF BROOKINGS HARBOR
CURRY COUNTY, OREGON**

RESOLUTION NO. 521

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PORT OF BROOKINGS
HARBOR FOR ACCEPTANCE OF DRAFT AUDIT REPORT FOR FISCAL YEAR 2017-18**

WHEREAS, the Port of Brookings Harbor is a port district, organized and operated under the provisions of ORS Chapter 777, and has the authority to adopt resolutions; and

NOW, THEREFORE, BE IT RESOLVED, that the Port of Brookings Harbor through its Board of Commissioners unanimously approved the Draft Audit Report for fiscal year 2017-18 now on file in the Port Office.

APPROVED and ADOPTED, and made effective the same day, by the Board of Commissioners of the Port of Brookings Harbor and made effective this 26th day of March 2019.

Roy C. Davis, President, Board of Commissioners

ATTEST:

Ken Range, Treasurer, Board of Commissioners

ACTION ITEM – B

DATE: May 21, 2019
RE: SDIS Health Care Plan FY 2019-20
TO: Board of Commissioners
ISSUED BY: Gary Dehlinger, Port Manager

OVERVIEW

- Special Districts Insurance Services (SDIS) provides Special Districts Health Care Plan for employees. This Port been under SDIS insurance since 2005 (current records indicate). May have been covered by SDIS for many years before. At this time, Staff does not have the records for the exact time.
- Every year about this time, SDIS renews the employee coverage. During this time, the Port has the opportunity to change coverage or continue with existing coverage. Or the Port could change the insurance carrier.
- This year SDIS employee insurance rates will increase 8%. Last year the rates increased 2% and 0% the year before.
- Port Staff requested our broker to check on other insurance carriers rates for similar insurance coverage. Only one plan was available with similar coverages with rates \$70 lower, but costs to the employee would be higher.
- Recommendation for this year to continue with existing SDIS Health Care Plan. Next year, with proper planning, complete a thorough review of employee health care plan and coverages to see if any changes are needed.

DOCUMENTS

- 2019 SDIS Insurance Plan Rates, 4 pages

COMMISSIONERS ACTION

- **Recommended Motion:**
Motion to approve continuing with existing SDIS Health Care Plan for employees for the FY 2019-20.

Dear Valued District Member,

Enclosed please find your 2019 renewal with the Special Districts Insurance plan.

8.7% increase

As we conclude our fifth year as a self-funded plan, we are pleased with the progress we've made. While this year's overall average increase of 7.5% is necessary due to the increase in large claim activity, it's important to note that our rates are still lower than they were five years ago, before SDIS became self-insured. We've done the research, and we're confident that our plans and pricing are very competitive in today's marketplace. Please remember that our plans are demographically rated, so some districts will have a higher than average rate increase, and some may even see a slight rate decrease.

This year the SDIS Trust marketed every aspect of the benefits program to maximize cost savings for members. As a result, administrative and pharmacy costs charged to SDIS by Regence and CVS Caremark were significantly reduced. The Trustees also decided to use some of the surplus that has been accumulated during good claims years to bring down the average renewal rate. Without these cost saving strategies, the average rate increase would have been closer to 10.4%.

This renewal packet contains your district's health plan renewal, as well as the enhancements and plan changes that will be adopted with the 2019 renewal. **Please review this important information and share the details with all covered employees and their dependents.**

There are decisions and choices we as consumers make each day that affect the performance of the SDIS health plan. Here are a few examples to keep these strategies fresh in your mind:

- **Use mail order for ongoing prescriptions-** this means the cost of the medication is at wholesale prices vs. retail
- **MDLIVE-**if you haven't yet discovered the convenience of telemedicine, we urge you to get registered and try this amazing service the next time you or a family member needs medical attention. The average wait for medical attention in 2018 for utilizing members was 36.4 minutes. Top that off with **no cost share** for the visit, and that's a winning combination.
- **Comparison shop-** the next time you need a test or procedure, do the research and find out what you and the plan will be charged for the services. You would be amazed how the cost of a service can vary between facilities and providers. We need you out there protecting our plan dollars, and we will all benefit in the long run if we get better at taking this step.

Thank you for your partnership, and the confidence you've placed in Special Districts as your health plan of choice.

PORT OF BROOKINGS HARBOR

Quote February 22, 2019 for rates effective July 1, 2019

The premiums shown below are based on census data submitted with your proposal request. Final rates may vary if actual enrollment differs from the original census.

Minimum Employer Contribution Requirement: 75% employee & 0% dependent OR 50% employee & 50% dependent.
Minimum Participation Requirement: 75% of eligible employees & 75% of eligible dependents.

The premiums below will require review if the effective date is after: July 1, 2019

Census Counts					
	Employee Only	Employee + Spouse	Employee + Family	Employee+ Child(ren)	Total
Subscribers	9	0	0	0	9

Medical Benefit Options Available					
Plan	Employee Only	Employee + Spouse	Employee + Family	Employee+ Child(ren)	Total Monthly Premium
Blue PPO II	\$782.53	\$1,565.07	\$2,230.22	\$1,447.69	\$7,042.77
Blue PPO II-A	\$746.79	\$1,493.59	\$2,128.36	\$1,381.57	\$6,721.11
Blue PPO III	\$716.70	\$1,433.39	\$2,042.58	\$1,325.89	\$6,450.30
Blue PPO IV	\$665.91	\$1,331.82	\$1,897.84	\$1,231.93	\$5,993.19
Blue PPO V	\$641.45	\$1,282.90	\$1,828.14	\$1,186.69	\$5,773.05
Blue PPO VI	\$611.36	\$1,222.71	\$1,742.36	\$1,131.01	\$5,502.24
Blue PPO VII	\$592.55	\$1,185.09	\$1,688.75	\$1,096.21	\$5,382.95
Red PPO C	\$707.29	\$1,414.58	\$2,015.78	\$1,308.49	\$6,365.61
Red PPO D	\$680.96	\$1,361.91	\$1,940.72	\$1,259.77	\$6,128.64
Red PPO E	\$632.05	\$1,264.09	\$1,801.33	\$1,169.29	\$5,688.45
Red PPO F	\$603.83	\$1,207.66	\$1,720.92	\$1,117.09	\$5,434.47
Red PPO H	\$569.97	\$1,139.94	\$1,624.42	\$1,054.45	\$5,129.73
Red PPO J *	\$553.04	\$1,106.08	\$1,576.17	\$1,023.13	\$4,977.36
Red PPO K *	\$537.99	\$1,075.99	\$1,533.28	\$995.29	\$4,841.91
Red PPO L	\$519.18	\$1,038.36	\$1,479.66	\$960.48	\$4,672.62
HSA #1	\$472.15	\$944.31	\$1,345.64	\$873.49	\$4,249.35

Dental Benefit Options Available					
ODS Premier Network	Employee Only	Employee + Spouse	Employee + Family	Employee+ Child(ren)	Total Monthly Premium
Constant Dental Plan (Option I)	\$51.46	\$98.39	\$135.41	\$97.81	\$463.14
Incentive Dental Plan (Option II)	\$55.50	\$101.60	\$147.65	\$105.60	\$499.50
Willamette Dental-Ortho Included					
WDG Standard Plan (Option III)	\$43.25	\$84.90	\$130.15	\$87.65	\$389.25
WDG Standard Plan (Option IV)	\$53.50	\$105.00	\$161.05	\$108.50	\$481.50

Current Rate					
Plan	Employee Only	Employee + Spouse	Employee + Family	Employee+ Child(ren)	Total Monthly Premium
Med	\$548.65	\$1,097.31	\$1,563.66	\$1,015.01	\$4,937.85
Dental	\$50.95	\$92.47	\$134.07	\$96.84	\$458.55

2019 SDIS Plan Enhancements

- Vision coverage-SDIS is happy to be returning to prior plan design managed by Regence- NO network will be required!
- No member cost share for in-network colonoscopy (or ANY form of colorectal cancer screening)
- \$0 Copay for MDLIVE- SDIS will continue to cover all cost of a telehealth visit — on demand access to a doctor
- Protection against 'surprise billing' when a member goes to an in-network facility but unknowingly receives treatment from an out-of-network provider

2019 Out-Of-Pocket Plan Maximum Changes

SDIS will be making the following adjustments to the out-of-pocket plan maximums. Keep in mind that the out-of-pocket maximum is double for spouse, employee+child and family coverage.

PLAN	CURRENT	NEW	PLAN	CURRENT	NEW
Blue II	\$1500	\$2000	Red E	\$4000	\$5000
Blue II-A	\$2000	\$2500	Red F	\$4500	\$5500
Blue III	\$2500	\$3000	Red H	\$5000	\$5500
Blue IV	\$3000	\$4500	<i>Note: While the higher amount will be adopted with the July 1 renewal, the actual change will be effective on January 1, 2020.</i>		
Blue V	\$3500	\$5000			
Blue VI	\$4000	\$5500			
Blue VII	\$4000	\$5500			

\$4500

*effective 7/1/19
Vision - go anywhere!*

2019 SDIS Life & Disability Plans with Standard

The rates for the Life/AD&D plans as well as the STD plans are charged on a Per Employee Per Month (PEPM) basis. The LTD plans rates are charged as a percent of covered payroll.

Life /AD&D Plans

	Option 1	Option 2	Option 3	Option 4
Life/AD&D Schedule	\$10,000	\$20,000	\$50,000	1 X Annual Salary
Rates- PEPM	\$2.37	\$4.73	\$11.84	\$12.08
Dependent Life	\$5,000	\$5,000	\$5,000	\$5,000
Rates-PEPM	\$1.81	\$1.81	\$1.81	\$1.81

Short-Term Disability Plans

	Option 1	Option 2	Option 3	Option 4	Option 5	Option 6
STD Plan	\$100 per week	\$100 per week	\$200 per week	\$200 per week	60% to \$900 per week	60% to \$900 per week
Duration	Up to 90 days	Up to 180 days	Up to 90 days	Up to 180 days	Up to 90 days	Up to 180 days
Rates-PEPM	\$4.86	\$6.68	\$9.68	\$13.35	\$20.70	\$24.84

Long-Term Disability Plans

	Option 1	Option 2
LTD	60% to \$5000	60% to \$5000
Elimination Period	90 Days	180 Days
Benefit Duration	SSNRA	SSNRA
Rates- PEPM	0.525% of covered payroll	0.415% of covered payroll

All LTD participants are also covered by Standard's EAP program.

Note: A current census is required to confirm the monthly premium for a LTD proposal.

ACTION ITEM – C

DATE: May 21, 2019
RE: Business Oregon – IFA Extra Payments
TO: Board of Commissioners
ISSUED BY: Gary Dehlinger, Port Manager

OVERVIEW

- First Tidal Surge Friday, March 11 @ 08:00 PST, as the first Tidal Surge pushed up the Chetco River, it continued to strengthen and as it "met the river", both forces carved their way into the Port and "onlookers" held their breath just waiting for the forces to impact anything in its way.
- According to the Ford Institute, Leadership Class Project: "Tsunami surges traveled between the jetties and into the Port. The force of the Tsunami actually stopped the outward flow of the rain-swollen Chetco River and redirected the water into both basins causing major damage.
- March 22, 2011 Governor Kitzhaber receives Disaster Teams estimation of Port of Brookings-Harbor damages at \$6.7 million and noted that "failure to quickly repair the Port would cost the community \$10 million in lost revenue from commercial and recreational fishing. The tsunami left 40% of docks destroyed or unusable, including one leased by the U.S. Coast Guard".
- Port of Brookings Harbor Debt Payment - Suspended during this same time period, the Governor's office reported that the State Agency has suspended payments on the Port's debt in an attempt to relieve some of the debt burden during this fiscal emergency.
- Port missed six quarterly payments during this period per Port records.
- Extra payments would be made when funds are available.

DOCUMENTS

- QuickBooks record on IFA payments, 2 pages
- Draft Repayment Plan, 1 page

COMMISSIONERS ACTION

- **Recommended Motion:**
Motion to approve the expenditure when funds are available to repay the missed payments during the reconstruction of the Port from the March 11, 2011 Tsunami.

Port of Brookings Harbor All Payments Issued for Infrastructure Finance Authority All Transactions

Type	Num	Date	Memo	Amount
Bill Pmt -Check	DEBIT	03/12/2019	1st QTR 2019 - Depositor's Acct #1230000433	21,000.77
Bill Pmt -Check	DEBIT	03/12/2019	1st QTR 2019-Depositor's Acct#1230000473	17,151.45
Bill Pmt -Check	DEBIT	03/12/2019	1st QTR 2019-Depositor's Acct#1230000995	5,262.92
Bill Pmt -Check	DEBIT	03/12/2019	1st QTR 219-Depositor's Acct#1230001027	19,084.86
Bill Pmt -Check	1016	12/28/2018	80% Net Proceeds from disposal of EQ#3709 Golf Cart 11/30/2018	240.00
Bill Pmt -Check	2764246	12/19/2018		62,500.00
Bill Pmt -Check	1015	11/27/2018	80% Proceeds from ALL Assets Sales for FY 6-30-2018	62,741.92
Bill Pmt -Check	DEBIT	09/13/2018	Loan Payments for 3rd QTR 2018	62,500.00
Bill Pmt -Check	DEBIT	06/15/2018	Loan Payments for 2nd QTR 2018	62,500.00
Bill Pmt -Check	1013	03/14/2018	1st QTR 2018 Loan Pmt & 80% for sale proceeds from Crane Sale of \$1C	63,300.00
Bill Pmt -Check	1010	12/18/2017	Loan Payments for 4th QTR 2017	62,500.00
Bill Pmt -Check	1009	09/14/2017	Loan Payments for 3rd QTR 2017	62,500.00
Bill Pmt -Check	1008	06/29/2017	80% Proceeds from Earnest Deposit for Land Purchase Harbor Sant Dist	800.00
Bill Pmt -Check	1007	06/15/2017	Loan Payments for 2nd QTR 2017	62,500.00
Bill Pmt -Check	1006	06/13/2017	Remaining 80% Proceeds from Public Auction 5/13/17	6,043.08
Bill Pmt -Check	1004	05/31/2017	80% Net Auction Proceeds to IFA	16,576.52
Bill Pmt -Check	1005	05/31/2017	80% Net Proceeds from Sale of Ice House & Cold Storage	8,000.00
Bill Pmt -Check	1003	04/19/2017	Loan Payments for 1st QTR 2017	62,500.00
Bill Pmt -Check	1002	02/27/2017	Loan Payments for 4th QTR 2016	62,500.00
Bill Pmt -Check	31395	11/29/2016	3rd QTR 2016	62,500.00
Bill Pmt -Check	7802	11/10/2016	2nd QTR 2016	62,500.00
Bill Pmt -Check	7480	06/30/2016	1ST QTR 2016	62,500.00
Bill Pmt -Check	7251	03/29/2016	4TH QTR 2015	62,500.00
Check	6877	10/01/2015	3rd Quarter 2015 Repayment - Port of Brookings Harbor	62,500.00
Check	6743	07/01/2015	2nd Quarter 2015 Repayment - Port of Brookings Harbor	62,500.00
Check	6525	04/01/2015	1st Quarter 2015 Repayment - Port of Brookings Harbor	62,500.00
Check	6333	02/01/2015	4th QTR 2014	62,500.00
Bill Pmt -Check	5990	10/01/2014	Quarterly IFA Payment -3rd QTR 2014	62,500.00
Bill Pmt -Check	5679	07/31/2014	Quarly IFA Payment -2nd QTR 2014	62,500.00
Check	5224	04/08/2014	1st QTR 2014	62,500.00
Check	31635	12/31/2013	IFA Loan Repayment - 4th QTR 2013	62,500.00
Check	31256	09/25/2013	IFA Loan Repayment - 3rd QTR 2013	62,500.00
Check	30825	06/27/2013	Loan Repayment - 2nd QTR 2013	62,500.00
Check	30559	04/19/2013	Loan Repayment - 1st QTR 2013	62,500.00
Check	28648	12/16/2011	Loan Repayment - 4th QTR 2011	62,500.00
Check	28339	09/16/2011	3rd QTR 2011	62,500.00
Check	25732	12/06/2010	December 15th 2010 Payment - 4th QTR 2010	62,500.00
Check	25424	09/01/2010	September 15th 2010 Payment - 3rd QTR 2010	62,500.00
Check	25178	06/14/2010	June15th Payment - 2nd QTR 2010	62,500.00
Check	24916	03/22/2010	March 15th Payment - 1st QTR 2010	62,500.00
Check	24679	12/16/2009	December 15th Payment	75,000.00
Check	24393	09/14/2009	September 15th Payment	45,000.00
Check	24131	06/16/2009	June 15th Payment	25,000.00

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Port of Brookings Harbor
All Payments Issued for Infrastructure Finance Authority
All Transactions

Check	23878	03/12/2009 March 15th Payment	25,000.00
Check	23674	12/15/2008 December 15th Payment	25,000.00
Check	23455	09/18/2008 October 15th Payment	10,000.00
Check	23127	06/13/2008 June 15th Payment	79,750.00
Check	22886	03/17/2008 March 15th Payment	79,750.00
Check	22590	12/15/2007 December 15th Payment	79,750.00
Check	22360	09/28/2007	101,447.00
Check	21544	12/19/2006 OPRF #s 95,139,172,176 ,181,L94005 & L96003	100,000.00
Check	21198	09/12/2006 OPRF #s 95,139,172,176 & 181	170,303.00
Bill Pmt -Check	20666	02/23/2006 Reimbursement on Surge Suppression	36,702.04
Total			<u>2,885,403.56</u>

Missed quarterly payments

1st Qtr 2011 - due March 31, 2011

2nd Qtr 2011 - due June 30, 2011

1st Qtr 2012 - due March 31, 2012

2nd Qtr 2012 - due June 30, 2012

3rd Qtr 2012 - due September 30, 2012

4th Qtr 2012 - due December 31, 2012

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PORT OF BROOKINGS HARBOR
PLAN TO REPAY MISSED PAYMENTS

DRAFT

Missed 6 - quarterly payments from the March 11, 2011 Tsunami		\$ 375,000.00
Total payments made to date		\$ 94,961.92
Estimated remaining amount		\$ 280,038.08
Harbor Sanitary parcel of land is getting closer to be finalized. Once the lot line adjustment is completed the final check will be written for \$43k. 80% of this amount will be paid to IFA and 20% to Port Reserve Fund.		\$ 34,400.00
Estimated remaining amount after Harbor Sanitary property is sold		\$ 245,638.08
Proposed added payments per quarter	\$ 10,000.00	
Estimated number of quarterly payments remaining	48	
Estimated number of extra payments - starting September 30, 2019	24	\$ 240,000.00
Estimated date extra payments would end September 30, 2025		
Port has one piece of property on the market for sell, if it does sell, the payments would be reduced.		

DRAFT

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ACTION ITEM – D

DATE: May 21, 2019
RE: Procurement Approval for Boat Yard Fence
TO: Board of Commissioners
ISSUED BY: Gary Dehlinger, Port Manager

OVERVIEW

- Wednesday April 24 a minivan drove through the boat yard fence and struck a vessel on stands that was removed from moorage due to unseaworthy condition.
- Port property damage includes approximately 75 feet of fencing, one boat stand and waterline attached to the fence.
- Accident was reported to the authorities; Curry County Sheriff provide accident report.
- Incident was reported to Port insurance carrier SDAO.
- Port contacted fence companies and advertised in the newspaper and website for Request for Proposals for repairs.
- SDAO insurance will cover costs on Port property repairs after the 5k deductible amount.
- Repair work will entail; repair of the damaged fence (75' to 100'), removal of bushes, replace another 100' of Port fence, repair and replace waterline attached to the fence. Damage fence portion will be submitted to the insurance company and other repairs will be from Port General Fund.
- Port received the accident report from Curry County Sheriff. Driver did not have insurance or valid driver license. Repair costs will be submitted to the DA.
- Boat owner involved was notified by letter of the accident and has not responded to the Port. Port will proceed with further enforcement action on the vessel owner.
- Port Staff estimating all repair costs will not exceed \$10,000. At the time of this report, Staff has not received all proposals for the repairs.

DOCUMENTS

- None attached. Reports are available upon request.

COMMISSIONERS ACTION

- **Recommended Motion:**
Motion to approve the expenditure not to exceed \$10,000 for the repairs to the damaged boat yard fence, repair waterline, remove bushes and replace worn fencing as needed and to allow Port Manager or designee to enter into a contract with contractors to complete the repairs.

ACTION ITEM – E

DATE: May 21, 2019
RE: Port Rates for Fiscal Year 2019-20
TO: Board of Commissioners
ISSUED BY: Gary Dehlinger, Port Manager

OVERVIEW

- Port Rates for Fiscal Year 2018-19 were approved in June 2018. Rates took effect in July 2018 and will remain in effect until the Board approves next set of rates.
- Port Staff has reviewed the current rates and provided recommendations for the Board to consider.
- Board of Commissioners reviewed Port Staff recommendations during April 16, 2019 Regular meeting. Discussion ensued and Board members wanted to include trash cost in the moorage rate or have a separate charge and include 2% dredging surcharge.
- Revised moorage rate increase to include electrical rate, trash and dredging surcharge.
- Resolution No. 444 Dredging Surcharge was approved where the Port may add 2% to the standard annual rate increase of 5%. Last year rates were not increased by the standard 5%.

DOCUMENTS

- Port Staff recommended rates for Board consideration (changes in red font), 13 pages
- Resolution No. 444 Dredging Surcharge, 1 page
- Comparison Annual Rates with other Oregon Ports, 2 pages
- Port of Astoria Moorage Rates, 3 pages
- Port of Garibaldi Moorage Rates, 5 pages
- Port of Newport Rates, 15 pages
- Port of Siuslaw Moorage Rates, 7 pages
- Port of Salmon Harbor Moorage Rates, 5 pages
- Port of Coos Bay (Charleston Marina) Rates, 4 pages
- Draft Resolution No. 522 POBH Port Rates for Fiscal Year 2019-20, 1 page

Recommendations notes:

Increase rates by 5%, unless otherwise noted, and round to the nearest cent or dollar.

Increase moorage rates by 12% which includes electrical, trash and dredging surcharge. Any abuse of utility usage will be charged according.

Fuel pricing: Diesel increased \$0.03 per gallon. Gasoline increased \$0.02 per gallon.

RV Park dry camping and tents sites will remain closed.

Reduce insurance requirements for moorage to bring inline to other Oregon Ports requirements.

Add Port meeting room daily rental rate.

PORT OF BROOKINGS HARBOR RATES

SECTION 1	SERVICE RATES	_____	PAGE 2
SECTION 2	BOAT YARD	_____	PAGE 3
SECTION 3	MOORAGE	_____	PAGE 4
SECTION 4	FUEL	_____	PAGE 5
SECTION 5	RV PARK	_____	PAGE 5
SECTION 6	COMMERCIAL RETAIL	_____	PAGE 6
SECTION 7	FINES	_____	PAGE 6
SECTION 8	ADMINISTRATIVE FEES	_____	PAGE 6
SECTION 9	INSURANCE CERTIFICATE LIMITS	_____	PAGE 7
	SPORT BASIN 1 AND 2 CALCULATED RATES PER LENGTH	_____	APPENDIX A
	SPORT BASIN 1 <u>WATER ONLY</u> CALCULATED RATES PER LENGTH	_____	APPENDIX B
	COMMERCIAL BASIN 1 AND 2 CALCULATED RATES PER LENGTH	_____	APPENDIX C

PORT OF BROOKINGS HARBOR

Section 1. Service Rates

Rates apply to all Port of Brookings Harbor locations unless otherwise noted. Rates become effective July 1, 2019. Port owned equipment to be operated by port personnel. 30-minute minimum on all hourly rates. All port equipment rates include operator.

Proposed 5% Increase
Round to nearest Dollar

A. <u>Forklift, 5 ton capacity</u>				
per hour	\$	60.00	\$	63.00
B. <u>12 K Telehandler</u>				
per hour	\$	120.00	\$	126.00
C. <u>Port Truck</u>				
per hour	\$	60.00	\$	63.00
D. <u>Boat-Tow</u>				
per-hour		Remove		
E. <u>Port Boat</u>				
per hour	\$	120.00	\$	126.00
F. <u>Boat Pump Out</u>				
per hour	\$	100.00	\$	105.00
G. <u>Boat Pump Loan</u>				
per-day		Remove		
I. <u>Welding Machine</u>				
per hour	\$	60.00	\$	63.00
J. <u>Welder-Plug</u>				
per-day		Remove		
K. <u>Fueling Over the Dock</u>				
per gallon		Increase .02 for spill oversite and managing	\$	0.10
L. <u>Pump / Line Service</u>				
per hour	\$	100.00	\$	105.00
M. <u>Boat / Trailer Storage</u>				
1) Unsecured Area				
per day	\$	2.00	\$	2.10
per month	\$	30.00	\$	31.50
2) Secured Area				
per day	\$	3.00	\$	3.15
per month	\$	58.00	\$	60.90
N. <u>Gear Storage</u>				
per SF per month	\$	0.0575	\$	0.06
O. <u>Wood Work Barge</u>				
per day	\$	10.00	\$	10.50
P. <u>Clean-Up</u>				
Fees will be charged for each man-hour at established rates				
Equipment charges are extra				
Q. <u>Disposal Fees</u>				
1) Waste Oil		No Charge		
2) Oil-Water Mix	per gallon	No-Charge	\$	0.50
3) Net / Gear Disposal				
per pound	\$	0.16	\$	0.17
4) Garbage, per pound	\$	0.11	\$	0.12

PORT OF BROOKINGS HARBOR

R. Port Labor

1) All Port Labor including administration staff				
per hour	_____	\$	100.00	
2) Overtime, any service required outside established working hours				
per hour	_____	\$	120.00	
3) Emergency call-out				
Any services requiring a port employee NOT currently on duty to report to duty after hours will be charged twice the normal rate				
per hour, minimum 1 hour	_____	\$	200.00	

S. Keys / Cards

Deposit Fee	_____	\$	20.00	No Change
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T. Permit to Sell Fish from Boat, per year	_____	\$	150.00	\$ 157.50	\$ 158.00
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U. Outside Crane Use on Port Property

Crane certification per OR/OSHA and Insurance required per Section 9A (Port approval prior to work)				
per hour	_____	\$	126.00	

Section 2. Boat Yard

A routine maintenance haul-out or launch is not an emergency. An emergency situation exists only when a vessel is distressed to the degree that it is taking on water at a rate that will cause damage that can be prevented by removing the vessel from the water.

Proposed 5% Increase Round to nearest Dollar

Haul-out and repair yard charges must be paid in full prior to launch or at the end of each 30 days the vessel remains in the repair yard. Haul-out includes one hour of in strap for boat wash. 1-hour minimum on hourly rates.

Yard days may be reduced due to inclement weather by port manager approval. No long term storage rates for boats in the boat yard. All boats in storage yard charged as stated below.

A. Haul Out, 50 ton capacity, 28 foot minimum

1) Round Trip, per foot					
less than 40 foot	_____	\$	9.00	\$ 9.45	\$ 9.50
2) greater than 41 foot	_____	\$	11.00	\$ 11.55	\$ 11.50
3) One Way Trip					
60% of Round Trip	_____	Calculate			

B. Remain In Strap, after hour

per hour	_____	\$	185.00	\$ 194.25	\$ 194.00
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C. Lift to Trailer

per hour	_____	\$	185.00	\$ 194.25	\$ 194.00
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D. Moving After Being Blocked

per hour	_____	\$	185.00	\$ 194.25	\$ 194.00
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E. Yard Days

First and last day no charge				
per foot per day	_____	\$	1.00	No Change

F. Boat Wash (pressure washer)

per foot	_____	\$	1.50	No Change
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G. Scaffolding (if available)

per week	_____	\$	165.00	\$ 173.25	\$ 173.00
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H. Stepping Mast One Way

per hour	_____	\$	180.00	\$ 126.00
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I. Boat Stands for Boat Storage

per stand per month	_____	\$	12.00	\$ 12.60	\$ 13.00
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J. Pole Storage

per month	_____	\$	10.00	\$ 10.50	\$ 11.00
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PORT OF BROOKINGS HARBOR

Section 3a. Sport Moorage with Rate includes Power & Water

Per linear foot. All charges for greater length between dock and boat. *See appendix for calculated rates based on length. **Proposed 12% Increase**
 Abuse of utility usage will be charged according.

A. Moorage with Rate includes Power & Water, per linear foot

1) Daily	_____	\$	0.58	\$	0.65
2) Weekly	_____	\$	3.46	\$	3.88
3) Calendar Month	_____	\$	10.39	\$	11.64
4) Semi-Annual	_____	\$	23.59	\$	26.42
5) Annual	_____	\$	41.42	\$	46.39
6) Live aboard. Monthly rate by agreement only.					
a) First person	_____	\$	75.00	No Change	
b) Each additional	_____	\$	75.00	No Change	

B. Charter Boats

Charter License					
per person	_____	\$	50.00	No Change	

C. Dock Box

Purchase (at cost) **Plus Port labor to install**

D. Line Replacement, Hourly labor rate, half hour minimum

per foot, per time	_____	\$	1.00	No Change	
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E. Launch Fee

1) Daily	_____	\$	5.00	No Change	
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F. Parking Pass

1) Annual Parking Pass					
a) Jan - June, to remainder of year	_____	\$	150.00	No Change	
b) July - Sept, to remainder of year	_____	\$	100.00	No Change	
c) Oct - Dec, to remainder of year	_____	\$	75.00	No Change	

Section 3b. Sport Moorage with Water Only (No Power)

Per linear foot. All charges for greater length between dock and boat. *See appendix for calculated rates based on length.
 Abuse of utility usage will be charged according.

A. Moorage, per linear foot

1) Daily	_____	\$	0.55	\$	0.62
2) Weekly	_____	\$	3.30	\$	3.70
3) Calendar Month	_____	\$	9.89	\$	11.08
4) Semi-Annual	_____	\$	22.46	\$	25.16
5) Annual	_____	\$	39.45	\$	44.18

Section 3c. Commercial and Charter Rates (includes power and water where available)

Per linear foot. All charges for greater length between dock and boat. *See appendix for calculated rates based on length.
 Abuse of utility usage will be charged according.

A. Moorage, per linear foot

1) Daily	_____	\$	0.56	\$	0.63
2) Weekly	_____	\$	3.37	\$	3.77
3) Calendar Month	_____	\$	10.12	\$	11.33
4) Semi-Annual	_____	\$	19.35	\$	21.67
5) Annual	_____	\$	34.02	\$	38.10

PORT OF BROOKINGS HARBOR

Section 4. Fuel

Fuel pricing will be adjusted per purchase price. No discounts for credit card or charge purchases. Schedule below is mark-up above fuel purchase price. Proposed Increase

A. Diesel, ULSD #2 Marine Blend			
1) Fuel Rate, Plus	_____	\$ 0.25	\$ 0.28
B. 92 Pre Non Ethanol Gasoline			
per gallon	_____	\$ 1.18	\$ 1.20

Section 5. RV Park

Reservations can be made online, by phone or in person.

A. Peak Season (Summer), April 1 - October 31

1) Daily

• Pull thru full hook-up	_____	\$ 51.00	
• Back in full hook-up	_____	\$ 44.00	
• Partial hook-up	_____	\$ 36.00	
▲ Dry-Camping	Closed	\$ 32.00	
▲ Tent-Sites	Closed	\$ 27.00	

2) Weekly

• Pull thru full hook-up	_____	\$ 306.00	
• Back in full hook-up	_____	\$ 264.00	
• Partial hook-up	_____	\$ 216.00	
▲ Dry-Camping	Closed	\$ 192.00	
▲ Tent-Sites	Closed	\$ 162.00	

B. Off Season (Winter), November 1 - March 31

1) Daily

• Pull thru full hook-up	_____	\$ 43.00	
• Back in full hook-up	_____	\$ 37.00	
• Partial hook-up	_____	\$ 31.00	
▲ Dry-Camping	Closed	\$ 27.00	
▲ Tent-Sites	Closed	\$ 23.00	

2) Weekly

• Pull thru full hook-up	_____	\$ 258.00	
• Back in full hook-up	_____	\$ 222.00	
• Partial hook-up	_____	\$ 186.00	
▲ Dry-Camping	Closed	\$ 162.00	
▲ Tent-Sites	Closed	\$ 138.00	

C. July 4th Holiday, 3 night minimum

1) Daily

• Pull thru full hook-up	_____	\$ 95.00	
• Back in full hook-up	_____	\$ 84.00	
• Partial hook-up	_____	\$ 54.00	
▲ Dry-Camping	Closed	\$ 46.00	
▲ Tent-Sites	Closed	\$ 38.00	

D. Other Holidays, (Labor and Memorial Days 3 night stay min. other holiday are 2 night min.)

1) Daily

• Pull thru full hook-up	_____	\$ 55.00	
• Back in full hook-up	_____	\$ 46.00	
• Partial hook-up	_____	\$ 38.00	
▲ Dry-Camping	Closed	\$ 34.00	
▲ Tent-Sites	Closed	\$ 30.00	

D. Laundry Machines - Currently not in operation

per-load	Closed	\$ 2.00	No-Change
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E. Showers	Closed	\$ 0.50	No-Change
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PORT OF BROOKINGS HARBOR

Section 6. Commercial Retail

Proposed 5% Increase

A. <u>Warehouse - Shop</u>				
per square foot	_____	\$	0.50	\$ 0.53
B. <u>Warehouse - Storage</u>				
per square foot	_____	\$	0.40	\$ 0.42
C. <u>Commercial Docks</u>				
per square foot	_____	\$	0.63	\$ 0.66
D. <u>Surfaced Concrete</u>				
per square foot	_____	\$	0.50	\$ 0.53
E. <u>Surfaced Asphalt</u>				
per square foot	_____	\$	0.30	\$ 0.32
F. <u>Retail Center</u>				
per square foot	_____	\$	1.072	\$ 1.13
G. <u>Bare Ground</u>				
per square foot	_____	\$	0.070	\$ 0.08
H. <u>Port Meeting Room Suite 202</u>				
Flat daily rate from 8am to 8pm	_____	\$	50.00	

Section 7. Fines

A. Failure to pay launch fee	_____	\$	25.00	
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Section 8. Administration Fees

Staff may require payment or deposit in advance of service. (ORS 192.440(4)(a))

A. <u>Public Records Request Fee Schedule</u>				
1) Copies of Public Records, Black & White, 8X11, per page	_____	\$	0.25	No Change
2) Copies of Sound Recordings	_____	\$	10.00	No Change
3) Copies of Port By-Laws, Codes	_____	\$	20.00	No Change
4) Copies of Nonstandard documents	_____			
5) Attorney Review	_____			
			Time and Materials	
			at cost	
B. <u>Research and Computer Time</u>				
Written request required. Hourly rate, half-hour minimum, under 15 min not charge	_____	\$	35.00	No Change
C. <u>CD Fee if available</u>	_____	\$	5.00	No Change
D. <u>Faxes/Emails</u> . Per page				
1) Local	_____	\$	1.00	No Change
2) Long Distance	_____	\$	1.50	No Change
3) Incoming	_____	\$	1.00	No Change
4) Copies	_____	\$	0.25	No Change
E. <u>Long Distance Phone Calls</u>	_____	\$	2.00	No Change
F. <u>Lamination</u> , per page, letter size	_____	\$	2.00	No Change
G. <u>Notice Posting</u> . For non-payment of lease or moorage	_____	\$	50.00	No Change
H. <u>Failure to Register</u> . For research related to unregistered boats	_____	\$	25.00	No Change
I. <u>Returned Check Fee</u>	_____	\$	50.00	No Change
J. <u>Per Annum Interest Rate</u> . Applied to past due accounts	_____		18%	
K. <u>POV Mileage Reimbursement Rate (IRS)</u>	_____	current		
L. <u>Impound Seizure Fee</u> . Vessel impounding	_____	\$	750.00	No Change

PORT OF BROOKINGS HARBOR

			Proposed 5% Increase
M. Property Ground Event Use			
1) Boardwalk Retail, per day	\$ 300.00	\$ 315.00	
2) Boardwalk Retail / Parking Lot, per day	\$ 600.00	\$ 630.00	
3) Kite Field, per day	\$ 300.00	\$ 315.00	
4) RV Park Picnic Area, per day	\$ 125.00	\$ 131.25	
5) Parking Lot behind Port Office	\$ 300.00	\$ 315.00	
6) Parking Lot at Boat Wash	\$ 300.00	\$ 315.00	
7) Saturday Market, per vender	\$ 10.00	\$ 10.50	
8) Car Shows, per vehicle	\$ 5.00	\$ 5.25	
N. <u>Impound Seizure Fee, Car / Truck / Trailer / RV, plus tow fee</u>	<u>Recommend Higher Fee</u>	\$ 100.00	\$ 250.00
Q. <u>Vessel Moving</u>			
per hour, does not include port boat tow rate	REMOVE	\$ 100.00	\$ 105.00
P. <u>Background Check</u>		\$ 25.00	No Change
Q. <u>Credit Check</u>		\$ 35.00	No Change
R. <u>Electrical and Water Meter Readings</u>			
4) <u>Gees Curry Electrical Rate, Plus</u>	REMOVE	\$ 0.03	\$ 0.03
S. <u>Waiting List Application</u>			
1) Annual Renewal		\$ 25.00	No Change
T. <u>Transfer List</u>			
		\$ 25.00	No Change

Section 9. Insurance Certificate Limits

Effective July 1, 2019. Additional coverages may be required based upon business type and Port's discretion. A certificate naming the Port as an additional insured is also required.

Reduced
Coverage

A. Leases / Tenants

1) General Liability, Each Occurrence	\$ 2,000,000.00	
2) Damage to Rented Premises (each occurrence)	\$ 300,000.00	
3) Medical Expenses (any one person)	\$ 5,000.00	
4) Personal and Adverse Injury	\$ 2,000,000.00	
5) General Aggregate	\$ 2,000,000.00	
6) Products - Comp/Op Aggregate	\$ 2,000,000.00	

B. Moorage / Vessels

1) Commercial Vessels		
a. General Liability	\$ 1,000,000.00	\$ 500,000.00
2) Recreational Vessels		
a. General Liability	\$ 500,000.00	
3) Charter / Guide Vessels		
a. General Liability	\$ 1,000,000.00	\$ 500,000.00

SPORT BASIN 1 WATER ONLY CALCULATED RATES PER LENGTH - APPENDIX B
LIVE ABOARD FEE ADDITIONAL: 1st Person \$75 per month, Each Additional Person \$75.00

DRAFT

NOTE: Rates are based on vessel length or slip length - whichever is greater
Price includes shore water (No Power)
Abuse of utility usage will be charged according.

LENGTH	DAILY	12% Increase	WEEKLY	12% Increase	CALENDAR MONTH	12% Increase	SEMI-ANNUAL	12% Increase	ANNUAL	12% Increase
20	11.00	12.40	66.00	74.00	197.80	221.80	449.20	503.20	789.00	883.60
21	11.55	13.02	69.30	77.70	207.69	232.68	471.66	528.36	828.45	927.76
22	12.10	13.64	72.60	81.40	217.58	243.78	494.12	553.52	867.90	971.96
23	12.65	14.26	75.90	85.10	227.47	254.84	516.58	578.68	907.35	1016.14
24	13.20	14.88	79.20	88.80	237.36	265.92	539.04	603.84	946.80	1060.32
25	13.75	15.50	82.50	92.50	247.25	277.00	561.50	629.00	986.25	1104.50
26	14.30	16.12	85.80	96.20	257.14	288.08	583.96	654.16	1025.70	1148.68
27	14.85	16.74	89.10	99.90	267.03	299.16	606.42	679.32	1065.15	1192.86
28	15.40	17.36	92.40	103.60	276.92	310.24	628.88	704.48	1104.60	1237.04
29	15.95	17.98	95.70	107.30	286.81	321.32	651.34	729.64	1144.05	1281.22
30	16.50	18.60	99.00	111.00	296.70	332.40	673.80	754.80	1183.50	1325.40
31	17.05	19.22	102.30	114.70	306.59	343.48	696.26	779.96	1222.95	1369.58
32	17.60	19.84	105.60	118.40	316.48	354.56	718.72	805.12	1262.40	1413.76
33	18.15	20.46	108.90	122.10	326.37	365.64	741.18	830.28	1301.85	1457.94
34	18.70	21.08	112.20	125.80	336.26	376.72	763.64	855.44	1341.30	1502.12
35	19.25	21.70	115.50	129.50	346.15	387.80	786.10	880.60	1380.75	1546.30
36	19.80	22.32	118.80	133.20	356.04	398.88	808.56	905.76	1420.20	1590.48
37	20.35	22.94	122.10	136.90	365.93	409.96	831.02	930.92	1459.65	1634.66
38	20.90	23.56	125.40	140.60	375.82	421.04	853.48	956.08	1499.10	1678.84
39	21.45	24.18	128.70	144.30	385.71	432.12	875.94	981.24	1538.55	1723.02
40	22.00	24.80	132.00	148.00	395.60	443.20	898.40	1006.40	1578.00	1767.20
41	22.55	25.42	135.30	151.70	405.49	454.28	920.86	1031.56	1617.45	1811.38
42	23.10	26.04	138.60	155.40	415.38	465.36	943.32	1056.72	1658.90	1855.56
43	23.65	26.66	141.90	159.10	425.27	476.44	965.78	1081.88	1699.35	1899.74
44	24.20	27.28	145.20	162.80	435.16	487.52	988.24	1107.04	1738.80	1943.92
45	24.75	27.90	148.50	166.50	445.05	498.60	1010.70	1132.20	1778.25	1988.10
46	25.30	28.52	151.80	170.20	454.94	509.68	1033.16	1157.36	1817.70	2032.28
47	25.85	29.14	155.10	173.90	464.83	520.76	1055.62	1182.52	1857.15	2076.46
48	26.40	29.76	158.40	177.60	474.72	531.84	1078.08	1207.68	1896.60	2120.64
49	26.95	30.38	161.70	181.30	484.61	542.92	1100.54	1232.84	1936.05	2164.82
50	27.50	31.00	165.00	185.00	494.50	554.00	1123.00	1258.00	1975.50	2209.00
51	28.05	31.62	168.30	188.70	504.39	565.08	1145.46	1283.16	2014.95	2253.18
52	28.60	32.24	171.60	192.40	514.28	576.16	1167.92	1308.32	2054.40	2297.36
53	29.15	32.86	174.90	196.10	524.17	587.24	1190.38	1333.48	2093.85	2341.54
54	29.70	33.48	178.20	199.80	534.06	598.32	1212.84	1358.64	2133.30	2385.72
55	30.25	34.10	181.50	203.50	543.95	609.40	1235.30	1383.80	2172.75	2429.90
56	30.80	34.72	184.80	207.20	553.84	620.48	1257.76	1408.96	2212.20	2474.08
57	31.35	35.34	188.10	210.90	563.73	631.56	1280.22	1434.12	2251.65	2518.26
58	31.90	35.96	191.40	214.60	573.62	642.64	1302.68	1459.28	2291.10	2562.44
59	32.45	36.58	194.70	218.30	583.51	653.72	1325.14	1484.44	2330.55	2606.62
60	33.00	37.20	198.00	222.00	593.40	664.80	1347.60	1509.60	2370.00	2650.80
61	33.55	37.82	201.30	225.70	603.29	675.88	1370.06	1534.76	2409.45	2694.98
62	34.10	38.44	204.60	229.40	613.18	686.96	1392.52	1559.92	2448.90	2739.16
63	34.65	39.06	207.90	233.10	623.07	698.04	1414.98	1585.08	2488.35	2783.34
64	35.20	39.68	211.20	236.80	632.96	709.12	1437.44	1610.24	2527.80	2827.52
65	35.75	40.30	214.50	240.50	642.85	720.20	1459.90	1635.40	2567.25	2871.70
66	36.30	40.92	217.80	244.20	652.74	731.28	1482.36	1660.56	2606.70	2915.88
67	36.85	41.54	221.10	247.90	662.63	742.36	1504.82	1685.72	2646.15	2960.06
68	37.40	42.16	224.40	251.60	672.52	753.44	1527.28	1710.88	2685.60	3004.24
69	37.95	42.78	227.70	255.30	682.41	764.52	1549.74	1736.04	2725.05	3048.42
70	38.50	43.40	231.00	259.00	692.30	775.60	1572.20	1761.20	2764.50	3092.60
71	39.05	44.02	234.30	262.70	702.19	786.68	1594.66	1786.36	2803.95	3136.78
72	39.60	44.64	237.60	266.40	712.08	797.76	1617.12	1811.52	2843.40	3180.96
73	40.15	45.26	240.90	270.10	721.97	808.84	1639.58	1836.68	2882.85	3225.14
74	40.70	45.88	244.20	273.80	731.86	819.92	1662.04	1861.84	2922.30	3269.32
75	41.25	46.50	247.50	277.50	741.75	831.00	1684.50	1887.00	2961.75	3313.50
76	41.80	47.12	250.80	281.20	751.64	842.08	1706.96	1912.16	2999.20	3357.68
77	42.35	47.74	254.10	284.90	761.53	853.16	1729.42	1937.32	3037.65	3401.86
78	42.90	48.36	257.40	288.60	771.42	864.24	1751.88	1962.48	3077.10	3446.04
79	43.45	48.98	260.70	292.30	781.31	875.32	1774.34	1987.64	3116.55	3490.22
80	44.00	49.60	264.00	296.00	791.20	886.40	1796.80	2012.80	3156.00	3534.40
81	44.55	50.22	267.30	299.70	801.09	897.48	1819.26	2037.96	3195.45	3578.58
82	45.10	50.84	270.60	303.40	810.98	908.56	1841.72	2063.12	3234.90	3622.76
83	45.65	51.46	273.90	307.10	820.87	919.64	1864.18	2088.28	3274.35	3666.94
84	46.20	52.08	277.20	310.80	830.76	930.72	1886.64	2113.44	3313.80	3711.12
85	46.75	52.70	280.50	314.50	840.65	941.80	1909.10	2138.60	3353.25	3755.30
86	47.30	53.32	283.80	318.20	850.54	952.88	1931.56	2163.76	3392.70	3799.48
87	47.85	53.94	287.10	321.90	860.43	963.96	1954.02	2188.92	3432.15	3843.66
88	48.40	54.56	290.40	325.60	870.32	975.04	1976.48	2214.08	3471.60	3887.84
89	48.95	55.18	293.70	329.30	880.21	986.12	1998.94	2239.24	3511.05	3932.02
90	49.50	55.80	297.00	333.00	890.10	997.20	2021.40	2264.40	3550.50	3976.20
91	50.05	56.42	300.30	336.70	899.99	1008.28	2043.86	2289.56	3589.95	4020.38
92	50.60	57.04	303.60	340.40	909.88	1019.36	2066.32	2314.72	3629.40	4064.56
93	51.15	57.66	306.90	344.10	919.77	1030.44	2088.78	2339.88	3668.85	4108.74
94	51.70	58.28	310.20	347.80	929.66	1041.52	2111.24	2365.04	3708.30	4152.92
95	52.25	58.90	313.50	351.50	939.55	1052.60	2133.70	2390.20	3747.75	4197.10
96	52.80	59.52	316.80	355.20	949.44	1063.68	2156.16	2415.36	3787.20	4241.28
97	53.35	60.14	320.10	358.90	959.33	1074.76	2178.62	2440.52	3826.65	4285.46
98	53.90	60.76	323.40	362.60	969.22	1085.84	2201.08	2465.68	3866.10	4329.64
99	54.45	61.38	326.70	366.30	979.11	1096.92	2223.54	2490.84	3905.55	4373.82
100	55.00	62.00	330.00	370.00	989.00	1108.00	2246.00	2516.00	3945.00	4418.00

COMMERCIAL BASIN 1 AND 2 CALCULATED RATES PER LENGTH - APPENDIX C
LIVE ABOARD FEE ADDITIONAL: 1st Person \$75 per month, Each Additional Person \$75

DRAFT

NOTE: Rates are based on vessel length or slip length - whichever is greater

Price includes power and shore water

Abuse of utility usage will be charged according

Electric billed monthly, separately from moorage rates

LENGTH	DAILY	12% Increase	WEEKLY	12% Increase	CALENDAR MONTH	12% Increase	SEMI-ANNUAL	12% Increase	ANNUAL	12% Increase
20	11.20	12.60	67.40	75.40	202.40	228.80	387.00	433.40	680.40	762.00
21	11.76	13.23	70.77	79.17	212.52	237.93	406.35	455.07	714.42	800.10
22	12.32	13.88	74.14	82.94	222.84	249.28	425.70	476.74	748.44	838.20
23	12.88	14.49	77.51	86.71	232.76	260.59	445.05	498.41	782.46	876.30
24	13.44	15.12	80.88	90.48	242.88	271.92	464.40	520.08	816.48	914.40
25	14.00	15.75	84.25	94.25	253.00	283.25	483.75	541.75	850.50	952.50
26	14.56	16.38	87.62	98.02	263.12	294.58	503.10	563.42	884.52	990.60
27	15.12	17.01	90.99	101.79	273.24	305.91	522.45	585.09	918.54	1028.70
28	15.68	17.64	94.36	105.58	283.36	317.24	541.80	608.76	952.56	1066.80
29	16.24	18.27	97.73	109.33	293.48	328.57	561.15	628.43	986.58	1104.90
30	16.80	18.90	101.10	113.10	303.60	339.90	580.50	650.10	1020.60	1143.00
31	17.36	19.53	104.47	116.87	313.72	351.23	599.85	671.77	1054.62	1181.10
32	17.92	20.16	107.84	120.64	323.84	362.56	619.20	693.44	1088.64	1219.20
33	18.48	20.79	111.21	124.41	333.96	373.89	638.55	715.11	1122.66	1257.30
34	19.04	21.42	114.58	128.18	344.08	385.22	657.90	736.78	1156.68	1295.40
35	19.60	22.05	117.95	131.95	354.20	396.55	677.25	758.45	1190.70	1333.50
36	20.16	22.68	121.32	135.72	364.32	407.88	696.60	780.12	1224.72	1371.60
37	20.72	23.31	124.69	139.49	374.44	419.21	715.95	801.79	1258.74	1409.70
38	21.28	23.94	128.06	143.26	384.56	430.54	735.30	823.46	1292.76	1447.80
39	21.84	24.57	131.43	147.03	394.68	441.87	754.65	845.13	1326.78	1485.90
40	22.40	25.20	134.80	150.80	404.80	453.20	774.00	866.80	1360.80	1524.00
41	22.96	25.83	138.17	154.57	414.92	464.53	793.35	888.47	1394.82	1562.10
42	23.52	26.46	141.54	158.34	425.04	475.86	812.70	910.14	1428.84	1600.20
43	24.08	27.09	144.91	162.11	435.16	487.19	832.05	931.81	1462.86	1638.30
44	24.64	27.72	148.28	165.88	445.28	498.52	851.40	953.48	1496.88	1676.40
45	25.20	28.35	151.65	169.65	455.40	509.85	870.75	975.15	1530.90	1714.50
46	25.76	28.98	155.02	173.42	465.52	521.18	890.10	996.82	1564.92	1752.60
47	26.32	29.61	158.39	177.19	475.64	532.51	909.45	1018.49	1598.94	1790.70
48	26.88	30.24	161.76	180.96	485.76	543.84	928.80	1040.16	1632.96	1828.80
49	27.44	30.87	165.13	184.73	495.88	555.17	948.15	1061.83	1666.98	1866.90
50	28.00	31.50	168.50	188.50	506.00	566.50	967.50	1083.50	1701.00	1905.00
51	28.56	32.13	171.87	192.27	516.12	577.83	986.85	1105.17	1735.02	1943.10
52	29.12	32.76	175.24	196.04	526.24	589.16	1006.20	1126.84	1769.04	1981.20
53	29.68	33.39	178.61	199.81	536.36	600.49	1025.55	1148.51	1803.06	2019.30
54	30.24	34.02	181.98	203.58	546.48	611.82	1044.90	1170.18	1837.08	2057.40
55	30.80	34.65	185.35	207.35	556.60	623.15	1064.25	1191.85	1871.10	2095.50
56	31.36	35.28	188.72	211.12	566.72	634.48	1083.60	1213.52	1905.12	2133.60
57	31.92	35.91	192.09	214.89	576.84	645.81	1102.95	1235.19	1939.14	2171.70
58	32.48	36.54	195.46	218.66	586.96	657.14	1122.30	1256.86	1973.16	2209.80
59	33.04	37.17	198.83	222.43	597.08	668.47	1141.65	1278.53	2007.18	2247.90
60	33.60	37.80	202.20	226.20	607.20	679.80	1161.00	1300.20	2041.20	2286.00
61	34.16	38.43	205.57	229.97	617.32	691.13	1180.35	1321.87	2075.22	2324.10
62	34.72	39.06	208.94	233.74	627.44	702.46	1199.70	1343.54	2109.24	2362.20
63	35.28	39.69	212.31	237.51	637.56	713.79	1219.05	1365.21	2143.26	2400.30
64	35.84	40.32	215.68	241.28	647.68	725.12	1238.40	1386.88	2177.28	2438.40
65	36.40	40.95	219.05	245.05	657.80	736.45	1257.75	1408.55	2211.30	2476.50
66	36.96	41.58	222.42	248.82	667.92	747.78	1277.10	1430.22	2245.32	2514.60
67	37.52	42.21	225.79	252.59	678.04	759.11	1296.45	1451.89	2279.34	2552.70
68	38.08	42.84	229.16	256.36	688.16	770.44	1315.80	1473.56	2313.36	2590.80
69	38.64	43.47	232.53	260.13	698.28	781.77	1335.15	1495.23	2347.38	2628.90
70	39.20	44.10	235.90	263.90	708.40	793.10	1354.50	1516.90	2381.40	2667.00
71	39.76	44.73	239.27	267.67	718.52	804.43	1373.85	1538.57	2415.42	2705.10
72	40.32	45.36	242.64	271.44	728.64	815.76	1393.20	1560.24	2449.44	2743.20
73	40.88	45.99	246.01	275.21	738.76	827.09	1412.55	1581.91	2483.46	2781.30
74	41.44	46.62	249.38	278.98	748.88	838.42	1431.90	1603.58	2517.48	2819.40
75	42.00	47.25	252.75	282.75	759.00	849.75	1451.25	1625.25	2551.50	2857.50
76	42.56	47.88	256.12	286.52	769.12	861.08	1470.60	1646.92	2585.52	2895.60
77	43.12	48.51	259.49	290.29	779.24	872.41	1489.95	1668.59	2619.54	2933.70
78	43.68	49.14	262.86	294.06	789.36	883.74	1509.30	1690.26	2653.56	2971.80
79	44.24	49.77	266.23	297.83	799.48	895.07	1528.65	1711.93	2687.58	3009.90
80	44.80	50.40	269.60	301.60	809.60	906.40	1548.00	1733.60	2721.60	3048.00
81	45.36	51.03	272.97	305.37	819.72	917.73	1567.35	1755.27	2755.62	3086.10
82	45.92	51.66	276.34	309.14	829.84	929.06	1586.70	1776.94	2789.64	3124.20
83	46.48	52.29	279.71	312.91	839.96	940.39	1606.05	1798.61	2823.66	3162.30
84	47.04	52.92	283.08	316.68	850.08	951.72	1625.40	1820.28	2857.68	3200.40
85	47.60	53.55	286.45	320.45	860.20	963.05	1644.75	1841.95	2891.70	3238.50
86	48.16	54.18	289.82	324.22	870.32	974.38	1664.10	1863.62	2925.72	3276.60
87	48.72	54.81	293.19	327.99	880.44	985.71	1683.45	1885.29	2959.74	3314.70
88	49.28	55.44	296.56	331.76	890.56	997.04	1702.80	1906.96	2993.76	3352.80
89	49.84	56.07	299.93	335.53	900.68	1008.37	1722.15	1928.63	3027.78	3390.90
90	50.40	56.70	303.30	339.30	910.80	1019.70	1741.50	1950.30	3061.80	3429.00
91	50.96	57.33	306.67	343.07	920.92	1031.03	1760.85	1971.97	3095.82	3467.10
92	51.52	57.96	310.04	346.84	931.04	1042.36	1780.20	1993.64	3129.84	3505.20
93	52.08	58.59	313.41	350.61	941.16	1053.69	1799.55	2015.31	3163.86	3543.30
94	52.64	59.22	316.78	354.38	951.28	1065.02	1818.90	2036.98	3197.88	3581.40
95	53.20	59.85	320.15	358.15	961.40	1076.35	1838.25	2058.65	3231.90	3619.50
96	53.76	60.48	323.52	361.92	971.52	1087.68	1857.60	2080.32	3265.92	3657.60
97	54.32	61.11	326.89	365.69	981.64	1099.01	1876.95	2101.99	3299.94	3695.70
98	54.88	61.74	330.26	369.46	991.76	1110.34	1896.30	2123.66	3333.96	3733.80
99	55.44	62.37	333.63	373.23	1001.88	1121.67	1915.65	2145.33	3367.98	3771.90
100	56.00	63.00	337.00	377.00	1012.00	1133.00	1935.00	2167.00	3402.00	3810.00

PORT OF BROOKINGS HARBOR

CURRY COUNTY, OREGON

RESOLUTION NO. 444 (Amended)

A Resolution of the Board of Commissioners for the Port of Brookings Harbor regarding a Dredging Surcharge in addition to the annual rate increase.

WHEREAS, certain studies and permit applications have been completed with regard to the two inner boat basins owned and operated by the Port of Brookings Harbor determining that in excess of 120,000 cubic yards of silt material has accumulated within said basins which needs to be removed to return the basins to their original project depth and

WHEREAS, silt accumulations are and have been negatively affecting the commercial viability of the Port's operations through limiting access to various areas within the project; and

WHEREAS, dredge removal of the silt accumulations is the only feasible method to return the two basins to their original project depth, thereby preserving the commercial viability of the project.

NOW BE IT RESOLVED THAT:

The Port of Brookings Harbor may increase rate(s) at a margin of 2% in addition to the standard annual rate increase of 5% at the discretion of the Port Manager on an annual basis, which monies shall be accumulated to accomplish dredging as needed within the basin(s) in the most cost-effective method possible and as circumstances allow.

ADOPTED by the Port of Brookings Harbor Board of Commissioners on this 17th day of June 2014.



Roy C. Davis, Chairman

ATTEST:



Jim Relaford, Secretary

MOORAGE RATE COMPARISON TO OTHER PORTS

Boat Length	POBH Current Rate	POBH Proposed Increase 12%	Port of Astoria plus Ele.	Difference	Salmon Harbor	Difference	Garibaldi	Difference	Charleston	Difference	Siuslaw	Difference	Newport	Difference
	Yearly	Yearly	Yearly		Yearly		Yearly		Yearly		Yearly		Yearly	
24	994	1,113	965	(29)	1,187	193			1,181	187	1,122	9	1,440	446
25	1,036	1,160	1,005	(30)	1,229	194	1,272	237	1,230	195	1,177	17	1,500	465
26	1,077	1,206	1,045	(32)	1,271	194	1,272	195	1,279	202	1,177	(29)	1,560	483
27	1,118	1,253	1,085	(33)	1,313	195	1,272	154	1,328	210	1,177	(76)	1,620	502
28	1,160	1,299	1,125	(34)	1,355	195	1,272	112	1,378	218	1,177	(122)	1,680	520
29	1,201	1,345	1,165	(36)	1,396	195	1,272	71	1,427	226	1,345	(0)	1,740	539
30	1,243	1,392	1,205	(37)	1,438	195	1,272	29	1,476	233	1,345	(47)	1,800	557
31	1,284	1,438	1,245	(39)	1,480	196	1,272	(12)	1,525	241	1,345	(93)	1,860	576
32	1,325	1,484	1,285	(40)	1,522	197	1,272	(53)	1,574	249	1,513	29	1,920	595
33	1,367	1,531	1,325	(41)	1,564	197	1,272	(95)	1,624	257	1,513	(18)	1,980	613
34	1,408	1,577	1,365	(43)	1,606	198	1,272	(136)	1,673	265	1,513	(64)	2,040	632
35	1,450	1,624	1,405	(44)	1,648	198	1,272	(178)	1,722	272	1,513	(111)	2,100	650
36	1,491	1,670	1,445	(46)	1,690	199	1,272	(219)	1,771	280	1,513	(157)	2,160	669
37	1,533	1,716	1,485	(47)	1,731	198	1,272	(261)	1,820	288	1,680	(36)	2,220	687
38	1,574	1,763	1,525	(49)	1,773	199	1,272	(302)	1,870	296	1,680	(83)	2,280	706
39	1,615	1,809	1,565	(50)	1,815	200	1,272	(343)	1,919	303	1,680	(129)	2,340	725
40	1,657	1,856	1,605	(51)	1,857	200	1,272	(385)	1,968	311	1,680	(176)	2,400	743
41	1,698	1,902	1,645	(53)	1,899	201			2,017	319	2,015	113	2,460	762
42	1,740	1,948	1,685	(54)	1,941	201			2,066	327	2,015	67	2,520	780
43	1,781	1,995	1,725	(56)	1,983	202			2,116	335	2,015	20	2,580	799
44	1,822	2,041	1,765	(57)	2,025	203			2,165	342	2,015	(26)	2,640	818
45	1,864	2,088	1,805	(58)	2,067	203			2,214	350	2,015	(73)	2,700	836
46	1,905	2,134	1,845	(60)	2,108	203			2,263	358	2,015	(119)	2,760	855
47	1,947	2,180	1,885	(61)	2,150	203			2,312	366	2,015	(165)	2,820	873
48	1,988	2,227	1,925	(63)	2,192	204			2,362	373	2,015	(212)	2,880	892
49	2,030	2,273	1,965	(64)	2,234	204			2,411	381	2,182	(91)	2,940	910
50	2,071	2,320	2,005	(66)	2,276	205			2,460	389	2,182	(138)	3,000	929

MOORAGE RATE COMPARISON TO OTHER PORTS

Boat Length	POBH Current Rate	POBH Proposed Increase 12%	Port of Astoria plus Ele.	Difference	Salmon Harbor	Difference	Garibaldi	Difference	Charleston	Difference	Siuslaw	Difference	Newport	Difference
	Yearly	Yearly												
24	816	914	968	151	1,323	507			1,425	609	1,122	208	1,104	288
25	851	953	1,008	157	1,367	517	1,272	422	1,485	635	1,177	224	1,150	300
26	885	991	1,048	163	1,411	526	1,272	387	1,544	659	1,177	186	1,196	311
27	919	1,029	1,088	169	1,455	536	1,272	353	1,603	684	1,177	148	1,242	323
28	953	1,067	1,128	175	1,499	546	1,272	319	1,663	710	1,177	110	1,288	335
29	987	1,105	1,168	181	1,543	556	1,272	285	1,722	735	1,345	240	1,334	347
30	1,021	1,143	1,208	187	1,587	566	1,272	251	1,782	761	1,345	202	1,380	359
31	1,055	1,181	1,248	193	1,631	576	1,272	217	1,841	786	1,345	164	1,426	371
32	1,089	1,219	1,288	199	1,675	586	1,272	183	1,900	811	1,513	294	1,472	383
33	1,123	1,257	1,328	205	1,719	596	1,272	149	1,960	837	1,513	256	1,518	395
34	1,157	1,295	1,368	211	1,763	606	1,272	115	2,019	862	1,513	218	1,564	407
35	1,191	1,334	1,408	217	1,807	616	1,272	81	2,079	888	1,513	179	1,610	419
36	1,225	1,372	1,448	223	1,851	626	1,272	47	2,138	913	1,513	141	1,656	431
37	1,259	1,410	1,488	229	1,895	636	1,272	13	2,197	938	1,680	270	1,702	443
38	1,293	1,448	1,528	235	1,939	646	1,272	(21)	2,257	964	1,680	232	1,748	455
39	1,327	1,486	1,568	241	1,983	656	1,272	(55)	2,316	989	1,680	194	1,794	467
40	1,361	1,524	1,608	247	2,027	666	1,272	(89)	2,376	1,015	1,680	156	1,840	479
41	1,395	1,562	1,648	253	2,071	676			2,435	1,040	2,015	453	1,886	491
42	1,429	1,600	1,688	259	2,115	686			2,494	1,065	2,015	415	1,932	503
43	1,463	1,638	1,728	265	2,159	696			2,554	1,091	2,015	377	1,978	515
44	1,497	1,677	1,768	271	2,203	706			2,613	1,116	2,015	338	2,024	527
45	1,531	1,715	1,808	277	2,247	716			2,673	1,142	2,015	300	2,070	539
46	1,565	1,753	1,848	283	2,291	726			2,732	1,167	2,015	262	2,116	551
47	1,599	1,791	1,888	289	2,335	736			2,791	1,192	2,015	224	2,162	563
48	1,633	1,829	1,928	295	2,379	746			2,851	1,218	2,015	186	2,208	575
49	1,667	1,867	1,968	301	2,423	756			2,910	1,243	2,182	315	2,254	587
50	1,701	1,905	2,008	307	2,467	766			2,970	1,269	2,182	277	2,300	599



West Basin Moorage Rates

Moorage rate is based on overall length of the vessel or slip size which ever one is longer.

Live aboard fee \$50.00 per month first person and \$40.00 for additional persons.

Moorage Rates

	Annual	Monthly
Recreational	\$40.00 per ft	\$11.00 per ft
Commercial Passenger	\$44.00 per ft	\$15.00 per ft
Commercial Passenger (w/ POA property lease)	\$40.00 per ft	\$11.00 per ft
Commercial non Passenger	\$40.00 per ft	\$11.00 per ft

Daily

20-29 ft	30-39 ft	40-49 ft	50-59 ft	60-69 ft	70-79 ft	80-89 ft	90-99 ft	100-109 ft	110-119 ft
\$20.00	\$25.00	\$30.00	\$40.00	\$45.00	\$50.00	\$60.00	\$70.00	\$80.00	\$100.00

Electrical Rates

		30 amp	50 amp
Monthly	Recreational	\$65.00	\$100.00
	Commercial	\$95.00	\$125.00
Daily	Commercial and Recreational	\$5.00	\$10.00

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Annual	Commercial and Recreational	\$15.00/month plus usage	\$20.00/month plus usage
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Parking

Annual Moorage Tenant will receive 1 parking pass per year.

Extra parking pass for annual moorage tenant	\$100.00
Monthly Parking Pass	\$150.00
Daily Parking Pass - West Basin	\$10.00
Daily Parking Pass - East Basin	\$10.00

Related Miscellaneous Fees:

Emergency Pump Out	\$65.00 plus labor
Oil Pads	\$2.00 each
Oil Boom	\$35.00 per section
Labor	\$79.00 per hour

Contact

For more information, please contact Marina Office at 503 325-8279 (office), 503 791-7730 (cell), or e-mail the Marina Manager at marina@portofastoria.com.

- Commissioner Bios
- Port of Astoria Staff
- Job Openings
- Items for Sale
- Port News
- Port Events
- East Basin
- West Basin
- Terms of Use

Janice Burk <marina@portofastoria.com>

To dodgecummins92@yahoo.com

Feb 11 at 12:10 PM

Daniel,

We have several rates based on length of stay, overall length of the boat and if you are carrying passengers for a fee or a recreational boater. As far as insurance yes we require liability of \$ 300,000.00 or \$ 500,000.00 depending on the type of vessel. We also require that you name the Port as additional insured.

I would be happy to answer your questions if you would like to give the Marina Office a call.

Thanks,

Janice Burk

Port of Astoria

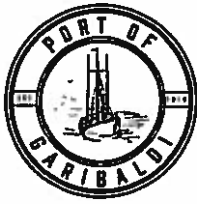
Marina Manager

Office 503-325-8279

Cell 503-791-7731

10 Pier 1 Suite 102

Astoria, OR. 97103



Harbor RV Park About Businesses Events Contact

Moorage

Port Fees

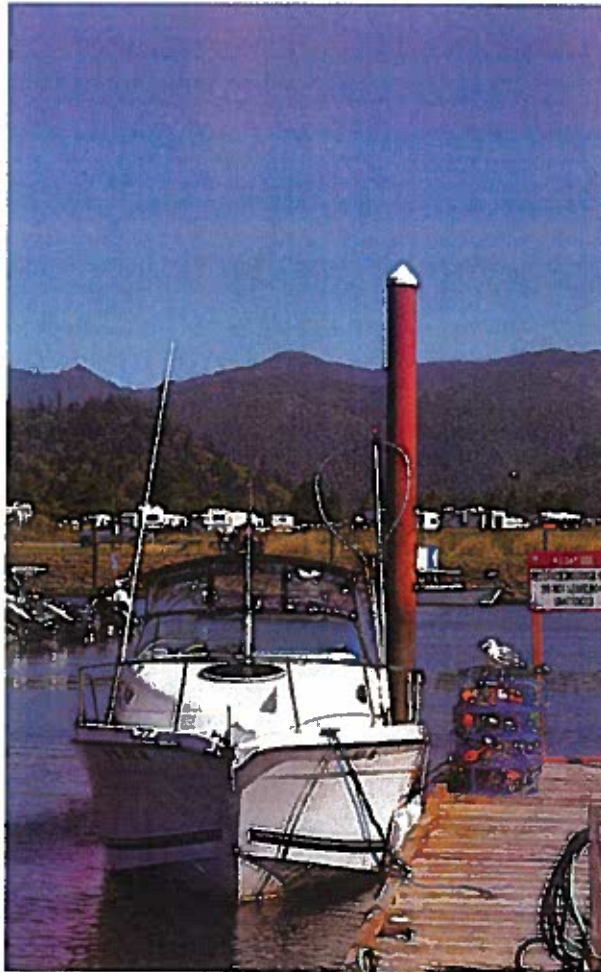
Annual Moorage Rates (Resolution 2014-01)

DOCKS	DESC.	ANNUAL RATES
G-Dock	16- to 18-ft. boats	\$400
E-Dock (inside)	Up to 18-ft. boats, dock has water included. (E-35 to E-67)	\$500
E-Dock (outside)	Up to 20-ft. boats, dock has water included. (E-01 to E-34)	\$674
C/D-Docks	20- to 24-ft. boats, slips have power and water included in rate	\$957

F-Dock	25- to 40-ft. boats (12-ft. wide maximum), slips have power and water included in rate	\$1,272
CH-Dock	Charter/guide vessels up to 40-ft	\$1,535
B-Dock	Commercial dock. Vessels up to 12-ft. wide	\$1,213
A-Dock	Commercial dock. Vessels up to 16-ft. wide	\$1,335

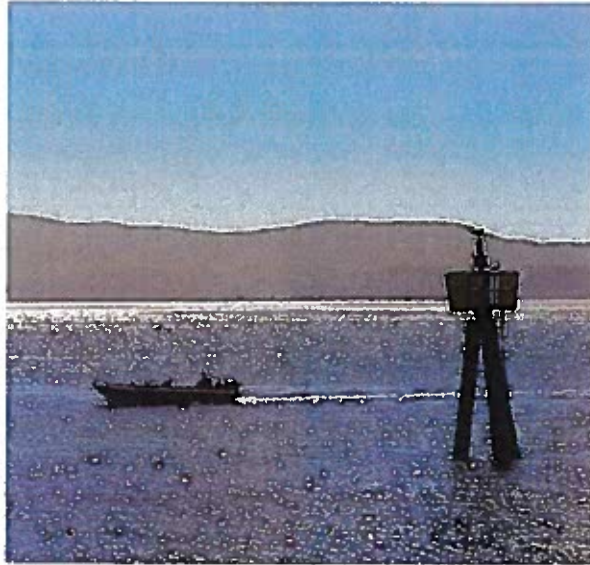
NOTE: All boats over 40' will be charged \$5.00 per foot over 40'.

Moorage rates are subject to annual review by commissioners and are usually updated 3% annually.



Sport Slips

Sport slips are available through waiting list. Renewals occur in August.



DOCKS

SLIPS

G-Dock	28 slips with 16' fingers, no utilities. Up to 18' boat
E-Dock – (inside)	33 slips, 16' fingers, water only. 18' x 8' max. boats
E-Dock – (outside)	34 slips, 18' fingers, water only. 20' x 8' max. boats
C/D-Docks	68 slips, 24' fingers, water & power. Up to 24' x 8 1/2' max.
F-Dock	34 slips, 40' fingers, water & power. For 25' – 40' vessels, max.
CH-Dock	10 slips with 40x 4' fingers, power/water. 40' vessels up to

Commercial Slips

Commercial slips are available through waiting list.

DOCKS

SLIPS

CH-Dock	17 charter slips with 40' x 10' fingers. Power & Water. 40' vessels up to 13' wide.
B-Dock	30 commercial slips with power & water. For boats 12' width max.
A-Dock	23 commercial slips with power & water. A-01 to A-18 is for 16' wide boats.

A-19 to A-23 is for 18' to 22' wide boats.



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Insurance Requirements

1 message

Claudia Maciel <claudia@portofgaribaldi.org>
To: "info@portofbrookingsharbor.com" <info@portofbrookingsharbor.com>

Mon, Apr 8, 2019 at 3:39 PM

Below are our insurance requirements for our commercial and recreational vessels.

Section 11. Insurance Certificate Limits.

- A. Each Occurrence..... \$2.0MM --- n/a
- B. Damaged to Rented Premises (each occurrence)..... \$300,000 --- n/a
- C. Medical Expense (any one person)..... \$5,000 --- n/a
- D. Personal & Adverse Injury..... \$2.0MM --- n/a
- E. General Aggregate..... \$2.0MM --- n/a
- F. Products – Comp/OpAgg..... \$2.0MM --- n/a

Section 12. Moorage Insurance Certificate Limits.

A. Commercial Vessels

- General Liability
 - a. Protection & Indemnity and Wreckage..... \$300,000 --- n/a
 - b. Pollution Coverage..... \$300,000 --- n/a

2. Annual Moorage Holders shall provide the Port with an Additional Insured Certificate with limits included in Section 11 of this Resolution.

3. Transient Vessels shall provide proof of this coverage upon registration with the Port.

B. Recreational Vessels

- 1. Ocean/Marine Liability..... \$300,000 --- n/a
 - a. Pollution Coverage..... \$300,000 --- n/a

2. Annual Moorage Holders shall provide the Port with an Additional Insured Certificate with limits included in Section 11 of this Resolution.

3. Transient Vessels shall provide proof of this coverage upon registration with the Port.

Please let me know if you have any further questions.

Be a great day

Claudia Maciel

Office Manager

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Administrative Offices - 600 SE Bay Blvd. / (541) 265-7758
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**PORT OF NEWPORT
 COMMERCIAL MARINA, INTERNATIONAL TERMINAL,
 RECREATIONAL MARINA AND
 RV PARK RATES**

SERVICE RATES PAGE 1

COMMERCIAL MARINA (BAY FRONT) CHARGES PAGE 3

INTERNATIONAL TERMINAL CHARGES PAGE 4

RECREATIONAL MARINA (SOUTH BEACH) CHARGES PAGE 5

RECREATIONAL VEHICLE PARK FEES PAGE 5

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INSURANCE CERTIFICATE LIMITS PAGE 9

**RETAIL SALES, GIFT CERTIFICATES, PROMOTIONS, SPONSORSHIPS
 AND SUNDRIES PAGE 9**

RECREATIONAL MARINA CALCULATED RATES PER LENGTH APPENDIX A

COMMERCIAL MARINA CALCULATED RATES PER LENGTH APPENDIX B

Section 1. Service Rates. Rates apply to all Port of Newport locations unless otherwise noted. Rates become effective July 1, 2018. Port owned equipment to be operated by port personnel. Rates are per hour, 1 hour minimum, in 15 minute increments, unless otherwise noted. Overtime labor or emergency call out labor are an additional charge.

- A. Forklift. Includes equipment and labor
 - 1. Small. Toyotas.
 - a. per hour \$68.75
 - 2. Large. All at International Terminal (IT).
 - a. per hour \$88.00
- B. Hoist Docks. Tie up fee, per hour. Includes use of hoist.
 - 1. one hour minimum, up to 3hrs \$41.00
 - 2. after 3 hours \$49.00
- C. Hoist Dock Cranes. In addition to hoist dock rate.
 - 1. Large Capacity. Includes equipment and labor.
 - a. per hour \$100.00
 - 2. Launch Sail Boats. Includes recovery, per launch \$47.00
- D. Service Docks.
 - 1. Swede's Dock. In addition to moorage.
 Per day, per linear foot (double transient rate) 1.04
- E. City Watercity rate + 5% administration fee
- F. Fuel Surcharge. International Terminal only. Per gallon \$0.034

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- G. Electricity. Swede's Dock, Dock 1, and IT. Per day charge.
 - 1. 208/220 v, single phase & 208 v three phase \$16.75
 - 2. 120v, IT \$7.25
 - 3. PD 7 Service Dock, 110v pumps \$7.25
 - 4. PD 7 Yard Charge, trucks \$12.75
- H. Hydraulic Crane. Includes equipment and labor. 30 ton capacity, per hour,
 - 1 hour minimum \$202.00
- I. Personnel Lift. In addition to labor rate..... Local rental cost + 5% administration fee
- J. Pump/Line Service. Includes one Port employee only. Additional staff required will be billed at the established hourly labor rate. Per hour \$65.00
- K. Storage.
 - 1. Outside Lot Storage.
 - a. per square foot, monthly charge \$0.24
 - b. minimum monthly charge \$24.00
 - c. boat trailer only, per night \$2.65
 - d. boat on trailer, per night, 10 days limit \$8.50
 - 2. Emergency Storage Fee. Per day billed as guest. For vehicles, boats or trailers prior to being considered unclaimed property in possession (ORS 98.245).
 - 1st day free. Each additional day \$30.00
 - Charge for improper use of parking lot (i.e. boat repair), per day \$24.00
- L. Net & Gear Maintenance. Boat crew is responsible for clean-up. If Port Employees are required to clean up area, the boat account will be billed at the established hourly labor rate.
 - 1. Commercial Marina, per day \$21.00
 - 2. Terminal Lot, per day. (7 calendar days max) \$21.00
 - 3. Recreational Marina, per day \$21.00
- M. Work Barge.
 - 1. Work Boat, per hour. Includes equipment and labor. \$194.00
 - 2. Wood Barge, per day (work boat extra) In addition to labor rate \$26.00
 - 3. Skiff, per hour. Includes equipment and labor \$70.50
- N. Clean-up. Fees will be charged for each man-hour at the established labor. Equipment charges are extra.
 - 1. Oil Spills, per hour (HAZWOPER trained staff) \$102.00
- O. Disposal Fees.
 - 1. Just Oil, per gallon \$0.52
 - 2. Oil-Water Mix, per gallon \$1.05
 - 3. Net Disposal and/or Related Gear, per pound \$0.19
 - 4. Garbage, per pound \$0.16
- P. Port Labor. Includes all staff and fully burdened. Per hour, one hour minimum, In 15 minute increments.
 - 1. Regular Hours \$56.00
 - 2. Overtime. Any services required outside the established working hours, unless otherwise posted. \$84.00
 - 3. Emergency Call-out. Any services requiring a port employee not currently on duty to report to duty after hours \$106.00
- Q. Pallet Charge. Any Port owned pallet leaving yard, each \$6.50
- R. Dredge Spoils. Includes state fees; may be waived for other public agencies
 - Per cubic yard \$2.65

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S. Keys/Cards.

1. South Beach Facilities. Cards.
 - a. Original (1st one) free
 - b. Replacement/additional (each) \$6.50
2. Bay Front Facilities. Keys.
 - a. original/first one \$18.00
 - b. replacement/additional \$32.00

Section 2. Commercial Marina (Bay Front) Charges. (Port Docks 1, 3, 5 and 7). Rates Effective July 1, 2018.

A. Moorage. Per linear foot.

1. Daily (transient) \$0.52
2. Weekly, to be paid in advance \$5.00
3. Calendar Month, to be paid in advance \$9.50
4. Semi-Annual, to be paid in advance \$35.00
5. Annual, to be paid in advance \$46.00

B. Parking Permits. To be paid in advance. (Will be prorated monthly for existing permit holders.)

1. Commercial Fishermen only.
 - Annual: January - December \$23.00
2. Public Parking. Limited availability. Assigned. To be paid in advance
 - a. Quarterly: Jan - Mar, Apr - Jun, Jul - Sep, or Oct - Dec \$325.00
 - b. Semi-Annual: January - June or July - December \$520.00
 - c. Annual: January - December \$780.00



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Section 3. International Terminal Charges. International Terminal Tariff No. 1 adopted via Res. No. 2014-03 on May 22, 2014. All fees authorized via Tariff No. 1. Effective July 1, 2014.

A. <u>Port Security Fee.</u> (§I.13). Per day	\$895.00
B. <u>Materials & Supplies.</u> (§I.31).	Cost plus 25%
C. <u>Dockage Charges.</u> (§III.13). Rate per day, by length.	
1. 000.00 – 351.05 ft.	\$1,627.00
2. 351.05 – 371.02 ft.	\$1,792.00
3. 371.02 – 400.26 ft.	\$1,981.00
4. 400.26 – 426.51 ft.	\$2,203.00
5. 426.51 – 449.48 ft.	\$2,373.00
6. 449.48 – 475.72 ft.	\$2,607.00
7. 475.72 – 498.69 ft.	\$2,960.00
8. 498.69 – 524.93 ft.	\$3,527.00
9. 524.93 – 551.18 ft.	\$3,639.00
10. 551.18 – 574.15 ft.	\$3,822.00
11. 574.15 – 600.39 ft.	\$4,373.00
12. 600.39 – 626.64 ft.	\$5,092.00
13. 626.64 – 649.99 ft.	\$5,787.00
14. Above 650 ft., added on top of above rate, per ft.	\$ 8.90
15. Exceptions for certain vessels. (§II.14), per ft. per day.....	\$ 0.80
D. <u>Service and Facility Charges.</u> (§III.2). Per 1000 board feet, unless noted	
1. Logs. Scribner scale, ex dock	\$ 7.75
2. Cants.	\$ 6.00
3. Lumber. Packaged rough.	\$ 5.22
4. Lumber. Packaged surfaced.	\$4.63
5. Plywood, Veneer, corestock & hardboard, /1000 kilos.	\$5.87
6. Pulp, Linerboard, bales or rolls, 2000 kilos	\$ 3.49
7. Other commodities, per metric ton or 1000 bf.	\$ 6.83
8. Other commodities, per cubic meter	\$ 5.69
E. <u>Wharfage Assessment.</u> (§III.6). Minimum charge for any single bill of lading	\$10.00
F. <u>Wharf Charges.</u> (§III.7). Per 1000 board feet, unless noted.	
In addition to Service and Facility Charges.	
1. Logs. Scribner scale, ex dock	\$ 9.50
2. Cants	\$ 6.00
3. Lumber. Packaged rough	\$ 4.55
4. Lumber. Packaged surfaced.	\$ 4.03
5. Plywood, Veneer, corestock and hardboard, per 1000 kilos	\$ 3.96
6. Pulp, Linerboard, bales or rolls	\$ 2.72
7. Other commodities, per 1000 kilos	\$ 5.57
8. Other commodities, per cubic meter	\$ 4.57
G. <u>Cargo Staging Area.</u> (§IV.2). Base rent for surge area.	
1. per week, seven days	\$2,000.00
2. per day, less than seven days.	\$300.00
H. <u>Line Service.</u> (§V.3). Labor will be charged at the rates set out in the current ILWU/PMA West Coast Contract. Rate schedule per day.	
1. 2 men	\$520-\$656
2. 4 men	\$1,061-\$1,317
3. 6 men	\$1,575-\$1,973
4. 8 men	\$2,153-\$2,631



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Section 4. Recreational Marina (South Beach) Charges. Per linear foot. All charges for greater length between dock and boat, except for F-Dock which is boat length only. Rates effective October 1, 2018. *See appendix A for calculated rates based on length.

A. Moorage. Per linear foot.	
1. Daily	\$0.80
2. Weekly	\$5.00
3. Calendar Month	\$12.00
4. Semi-Annual - to be paid in advance	\$40.00
5. Annual - to be paid in advance.....	\$60.00
6. Cancellation Fee - Semi-Annual or Annual Moorage	
a. 30 days or more before check-in date.....	\$53.00
b. Less than 30 days before check-in, or early check-out.....	\$105.00
7. Electrical Surcharge, per extra plug on dock.	
a. Weekly.....	\$30.00
b. Monthly.....	\$120.00
8. Live aboard, by written agreement only. Monthly rate by person.	
a. Each person	\$80.00
B. South Beach Charter Rates.	
1. Annual Charter Operating Fee.....	\$350.00
2. Annual Charter Moorage, per linear foot, if meeting the requirements of Resolution 2015-08 Section 3.....	\$50.00
C. Dock Box.	
1. Purchase.....	\$375.00
D. Electrical Upgrade. From 20 to 30 amp. One-time	
	\$75.00
E. Service Fee Reimbursement. For electric pedestal amperage overloads May be charged at actual cost to the Port + 5.0% Admin. Fee.....	
	\$100.00
F. Line Replacement. Per foot, per time	
	\$1.50
G. Launch Fee.	
1. Daily	\$10.00
2. Annual	
a. Resident	\$70.00
b. Resident Senior (60+)	\$50.00
c. Non-resident	\$100.00
d. Non-resident Senior (60+).....	\$85.00
e. Military Veterans, Disabled, Retired or Active Duty; with ID proof.....	\$50.00

Section 5. Recreational Vehicle Park Fees. Rates effective October 1, 2018. Applicable state and municipal lodging tax will be an additional charge.

A. High Traffic Surcharge. Per night (2 night min.) Added to all RV Park stays in Marina RV Park, RV Park Annex, and Dry Camping.	
1. Memorial Day, Labor Day, 4 th of July.....	\$20.00
2. Seafood & Wine Festival, Marina & Annex RV Parks.....	\$50.00
3. Seafood & Wine Festival, Dry Camping.....	\$20.00
4. Other Special Events	varies
B. Peak Season (Summer). April 1 - October 31. Base rate before taxes.	
1. All Marina Park Sites	
a. Daily	
• Regular	\$50.00
• Good Sam OR Military Veterans, Disabled, Retired or Active Duty; with ID proof (not both)	\$45.00
b. Monthly	\$900.00



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2.	The Annex	
a.	Daily	\$38.00
b.	Monthly	\$750.00
3.	Dry Camping, daily	\$27.00
C.	<u>Off Season (Winter)</u> , November 1 – March 31.	
1.	All Marina Park Sites	
a.	Daily	
	• Regular	\$43.00
	• Good Sam OR Military Veterans, Disabled, Retired or Active Duty; with ID proof (not both)	\$38.70
b.	Monthly	\$800.00
2.	The Annex	
a.	Daily	\$37.00
b.	Monthly	\$750.00
3.	Dry Camping, daily	\$25.00
D.	<u>South Beach Meeting Room</u> . Must be pre-arranged and authorized. Keys must be obtained and returned. Certain waivers by management	
1.	1/3 Day (morning, afternoon or evening)	\$40.00
2.	Full Day	\$100.00
E.	<u>Pet Fee</u> . Charged additionally; 3 pet limit.	
1.	Daily. First pet free; each additional	\$4.00
2.	Weekly. First pet free; each additional	\$11.00
3.	Monthly. Charge per pet including first	\$11.00
F.	<u>Individual Fee</u> . First two people free; each additional person charged.	
1.	Daily	\$4.00
2.	Monthly	\$42.00
G.	<u>Vehicle Fee</u> . Any combination of three axle pieces of equipment (i.e. trailer, Fifth wheel, truck/car, storage trailer.) Charged for fourth piece.	
1.	Daily	\$10.00
2.	Monthly	\$50.00
H.	<u>Reservation Deposit</u> . Payable at booking. Deposit will be applied to actual stay, subject to cancellation fee if applicable.	
1.	Daily	first night's rate
2.	Monthly	first month's rate
I.	<u>Cancellation Fee</u> .	
1.	Daily reservation, except holiday or special event.	
a.	72 hours or more before check-in date	\$15.00
b.	Less than 72 hours before check-in date	first night's rate
2.	Daily reservation, holiday or special event other than Seafood & Wine Festival.	
a.	14 days or more before check-in date	\$15.00
b.	Fewer than 14 days before check-in date	first night's rate
3.	Monthly reservations.	
a.	30 days or more before check-in date	\$53.00
b.	Less than 30 days before check-in, or early check-out	\$105.00
4.	Seafood & Wine Festival. All cancellations are charged for a 2-night's rate. No grace period.	
J.	<u>Laundry Machines</u> . Per load	\$2.00
K.	<u>Showers</u>	
1.	Marina RV Park and Annex RV Sites	free
2.	Marina Slips & Dry Camping, per 5 minutes	\$1.50



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Section 6. Civil Penalties. Penalties found in PONFC (Sec. 7.4(a)). Paid in full. Effective July 1, 2018.

A. Class A Violation	
1. 0-14 days, per day	\$315.00
2. 15-29 days, per day	\$630.00
3. 30+ days, per day	\$1,050.00
B. Class B Violation	
1. 0-14 days, per day	\$158.00
2. 15-29 days, per day	\$315.00
3. 30+ days, per day	\$525.00
C. Class C Violation	
1. 0-14 days, per day	\$32.00
2. 15-29 days, per day	\$63.00
3. 30+ days, per day	\$105.00
D. Class D Violation	
1. 0-14 days, per day	\$16.00
2. 15-29 days, per day	\$32.00
3. 30+ days, per day	\$53.00
E. Parking Violation. Per event, both vehicles and trailers	
1. 0-10 days, paid within	\$42.00
2. 11-20 days, paid within	\$89.00
3. 21+ days	\$131.00
F. Dumping Violation. Per event.....	
	\$525.00

Section 7. Administrative Fees. Staff may require payment or deposit in advance of service. (ORS 192.440(4)(a)). Effective July 1, 2018.

A. Public Records Request Fee Schedule	
1. Copies of Public Records, per page	\$0.50
2. Copies of Nonstandard documents, per page	\$21.00
3. Copies of Sound Recordings (each).....	\$12.00
B. Research. Written request required. Hourly rate, half hour minimum	
	\$53.00
C. Computer Time. Port operator. Hourly rate, half hour minimum	
	\$53.00
D. Faxes/Emailing. Per page.	
1. Local.....	\$1.10
2. Long Distance	\$2.00
3. Incoming	\$1.50
4. Copies	\$0.30
E. Long Distance Phone Calls. 5 minute maximum	
	\$2.50
F. Lamination. Per page, letter size	
	\$2.50
G. Notice Posting. For non-payment of lease or moorage	
	\$75.00
H. Failure to Register. For research related to unregistered boats	
	\$40.00
I. International Terminal Meeting Room. Must be pre-arranged and authorized.	
1. Half day	\$40.00
2. Full day.....	\$80.00
J. Returned Check Fee. Bank fees will be added	
	\$50.00
K. Per Annum Interest Rate. Applied to past due accounts	
	19%
L. Impound Seizure Fee.	
1. Vessel Impounding.....	\$850.00
2. Car/Truck/Trailer.....	\$125.00
3. Towing	Actual Cost + 5% Administration Fee



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M. <u>Process Fees</u>	
Any additional fees incurred by the Port as part of an eviction process.	
1. Notice.....	\$75.00
2. FED Complaint	\$250.00
3. Court Hearing	\$200.00
4. Writ of Execution	\$160.00
N. <u>Special Use Permit Fee. GM has authority to adjust usage fee based upon non-profit status and other criteria</u>	
1. Application Fee	\$110.00
2. Usage Fee, Number of Participants, Attendees, Contestants and Volunteers at Event	
a. 1-200	\$420.00
b. 201-500	\$683.00
c. 501-1000	\$945.00
d. 1001-5000	\$1,470.00
e. 5001-10,000	\$1,995.00
f. 10,001-20,000	\$2,520.00
g. More than 20,000	\$5,250.00
3. Vendors, per each	\$50.00
4. Insurance Certificate Limits	
a. General Liability, per occurrence	\$2MM
b. General Liability, in aggregate	\$2MM
O. <u>Security</u>.....(TCB) costs reviewed and passed along to applicant + 5% administration cost	
P. <u>Background Check</u>	\$40.00
Q. <u>Credit Check</u>	\$40.00
R. Notary Fees (OAR 160-100-0410). Acknowledgement, Affidavit/Jurat, Oath/Affirmation, Witness/Attest	\$10.00



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Section 8. Insurance Certificate Limits. Effective July 1, 2018. Limits are subject to review and risk assessment by management and/or the Port’s insurance agent of record. A certificate naming the Port as an additional insured is also required.

1.	<u>Leases/Tenants</u> General Liability, Each Occurrence	\$2MM
2.	Damage to Rented Premises (each occurrence)	\$300K
3.	Medical Expenses (any one person)	\$5K
4.	Personal and Adverse Injury	\$2MM
5.	General Aggregate	\$2MM
6.	Products – Comp/Op Aggregate	\$2MM
B.	<u>Commercial Vessels, Liability Coverage Requirements.</u>	
1.	Protection and Indemnity, must not exclude Wreck Removal	\$250K
2.	Pollution Liability	\$300K
3.	If Pollution and Indemnity Combined	\$600K
4.	Port of Newport to be named as additional insured on Liability Coverage	
C.	<u>Recreational Vessels, Liability Coverage Requirements</u>	
1.	Protection & Indemnity, must not exclude Wreck Removal	\$250K
2.	Pollution Liability	\$300K
3.	–or- Water Craft Liability, must include both wreck removal and pollution liability coverage. Umbrella clauses must identify boats exceeding 25 ft.	\$500K
4.	Port of Newport to be named as an additional insured on Liability Coverage	
D.	<u>Charter/Guide Vessels.</u>	
1.	General Liability	\$2MM
E.	<u>International Terminal Vessels (Tariff No. 1(\$17))</u>	
1.	Maritime Employer’s Liability (Jones Act)	\$1MM
2.	Commercial and/or Comprehensive Marine General Liability	\$5MM
F.	<u>NOAA Visiting Vessels</u>	
1.	Commercial and/or Comprehensive Marine General Liability	\$5MM
G.	<u>Vendors.</u> (reserved)	

Subject to periodic review by Insurance Agent, and subsequent changes by the Port of Newport Board of Commissioners

Section 9. Retail Sales, Gift Certificates, Promotions, Sponsorships and Sundries.

The Commission delegates to the Manager the ability to set prices for sundries, cards, Magnets, cups, DVDs, gift certificates, coupons, promotions, advertising, sponsorships, and other retail and marketing items.

RECREATIONAL MARINA (SOUTH BEACH) RATES -- APPENDIX A

LIVE-ABOARD FEE ADDITIONAL: Each Person - \$80.00

NOTE: Rates are based on vessel length or slip length - whichever is greater. Charge at F-Dock based on boat length.

SOUTH BEACH MARINA RATES -- APPENDIX A

LENGTH	DAILY	WEEKLY	CALENDAR MONTH	SEMI-ANNUAL	ANNUAL
24	19.20	120.00	288.00	960.00	1440.00
25	20.00	125.00	300.00	1000.00	1500.00
26	20.80	130.00	312.00	1040.00	1560.00
27	21.60	135.00	324.00	1080.00	1620.00
28	22.40	140.00	336.00	1120.00	1680.00
29	23.20	145.00	348.00	1160.00	1740.00
30	24.00	150.00	360.00	1200.00	1800.00
31	24.80	155.00	372.00	1240.00	1860.00
32	25.60	160.00	384.00	1280.00	1920.00
33	26.40	165.00	396.00	1320.00	1980.00
34	27.20	170.00	408.00	1360.00	2040.00
35	28.00	175.00	420.00	1400.00	2100.00
36	28.80	180.00	432.00	1440.00	2160.00
37	29.60	185.00	444.00	1480.00	2220.00
38	30.40	190.00	456.00	1520.00	2280.00
39	31.20	195.00	468.00	1560.00	2340.00
40	32.00	200.00	480.00	1600.00	2400.00
41	32.80	205.00	492.00	1640.00	2460.00
42	33.60	210.00	504.00	1680.00	2520.00
43	34.40	215.00	516.00	1720.00	2580.00
44	35.20	220.00	528.00	1760.00	2640.00
45	36.00	225.00	540.00	1800.00	2700.00
46	36.80	230.00	552.00	1840.00	2760.00
47	37.60	235.00	564.00	1880.00	2820.00
48	38.40	240.00	576.00	1920.00	2880.00
49	39.20	245.00	588.00	1960.00	2940.00
50	40.00	250.00	600.00	2000.00	3000.00
51	40.80	255.00	612.00	2040.00	3060.00
52	41.60	260.00	624.00	2080.00	3120.00
53	42.40	265.00	636.00	2120.00	3180.00
54	43.20	270.00	648.00	2160.00	3240.00
55	44.00	275.00	660.00	2200.00	3300.00
56	44.80	280.00	672.00	2240.00	3360.00
57	45.60	285.00	684.00	2280.00	3420.00
58	46.40	290.00	696.00	2320.00	3480.00
59	47.20	295.00	708.00	2360.00	3540.00
60	48.00	300.00	720.00	2400.00	3600.00
61	48.80	305.00	732.00	2440.00	3660.00
62	49.60	310.00	744.00	2480.00	3720.00
63	50.40	315.00	756.00	2520.00	3780.00
64	51.20	320.00	768.00	2560.00	3840.00
65	52.00	325.00	780.00	2600.00	3900.00
66	52.80	330.00	792.00	2640.00	3960.00
67	53.60	335.00	804.00	2680.00	4020.00
68	54.40	340.00	816.00	2720.00	4080.00
69	55.20	345.00	828.00	2760.00	4140.00
70	56.00	350.00	840.00	2800.00	4200.00
71	56.80	355.00	852.00	2840.00	4260.00
72	57.60	360.00	864.00	2880.00	4320.00
73	58.40	365.00	876.00	2920.00	4380.00
74	59.20	370.00	888.00	2960.00	4440.00
75	60.00	375.00	900.00	3000.00	4500.00
76	60.80	380.00	912.00	3040.00	4560.00
77	61.60	385.00	924.00	3080.00	4620.00
78	62.40	390.00	936.00	3120.00	4680.00
79	63.20	395.00	948.00	3160.00	4740.00
80	64.00	400.00	960.00	3200.00	4800.00
81	64.80	405.00	972.00	3240.00	4860.00

SOUTH BEACH MARINA RATES – APPENDIX A

LENGTH	DAILY	WEEKLY	CALENDAR MONTH	SEMI-ANNUAL	ANNUAL
82	65.60	410.00	984.00	3280.00	4920.00
83	66.40	415.00	996.00	3320.00	4980.00
84	67.20	420.00	1008.00	3360.00	5040.00
85	68.00	425.00	1020.00	3400.00	5100.00
86	68.80	430.00	1032.00	3440.00	5160.00
87	69.60	435.00	1044.00	3480.00	5220.00
88	70.40	440.00	1056.00	3520.00	5280.00
89	71.20	445.00	1068.00	3560.00	5340.00
90	72.00	450.00	1080.00	3600.00	5400.00
91	72.80	455.00	1092.00	3640.00	5460.00
92	73.60	460.00	1104.00	3680.00	5520.00
93	74.40	465.00	1116.00	3720.00	5580.00
94	75.20	470.00	1128.00	3760.00	5640.00
95	76.00	475.00	1140.00	3800.00	5700.00
96	76.80	480.00	1152.00	3840.00	5760.00
97	77.60	485.00	1164.00	3880.00	5820.00
98	78.40	490.00	1176.00	3920.00	5880.00
99	79.20	495.00	1188.00	3960.00	5940.00
100	80.00	500.00	1200.00	4000.00	6000.00
101	80.80	505.00	1212.00	4040.00	6060.00
102	81.60	510.00	1224.00	4080.00	6120.00
103	82.40	515.00	1236.00	4120.00	6180.00
104	83.20	520.00	1248.00	4160.00	6240.00
105	84.00	525.00	1260.00	4200.00	6300.00
106	84.80	530.00	1272.00	4240.00	6360.00
107	85.60	535.00	1284.00	4280.00	6420.00
108	86.40	540.00	1296.00	4320.00	6480.00
109	87.20	545.00	1308.00	4360.00	6540.00
110	88.00	550.00	1320.00	4400.00	6600.00
111	88.80	555.00	1332.00	4440.00	6660.00
112	89.60	560.00	1344.00	4480.00	6720.00
113	90.40	565.00	1356.00	4520.00	6780.00
114	91.20	570.00	1368.00	4560.00	6840.00
115	92.00	575.00	1380.00	4600.00	6900.00
116	92.80	580.00	1392.00	4640.00	6960.00
117	93.60	585.00	1404.00	4680.00	7020.00
118	94.40	590.00	1416.00	4720.00	7080.00
119	95.20	595.00	1428.00	4760.00	7140.00
120	96.00	600.00	1440.00	4800.00	7200.00
121	96.80	605.00	1452.00	4840.00	7260.00
122	97.60	610.00	1464.00	4880.00	7320.00
123	98.40	615.00	1476.00	4920.00	7380.00
124	99.20	620.00	1488.00	4960.00	7440.00
125	100.00	625.00	1500.00	5000.00	7500.00
126	100.80	630.00	1512.00	5040.00	7560.00
127	101.60	635.00	1524.00	5080.00	7620.00
128	102.40	640.00	1536.00	5120.00	7680.00
129	103.20	645.00	1548.00	5160.00	7740.00
130	104.00	650.00	1560.00	5200.00	7800.00
131	104.80	655.00	1572.00	5240.00	7860.00
132	105.60	660.00	1584.00	5280.00	7920.00
133	106.40	665.00	1596.00	5320.00	7980.00
134	107.20	670.00	1608.00	5360.00	8040.00
135	108.00	675.00	1620.00	5400.00	8100.00
136	108.80	680.00	1632.00	5440.00	8160.00
137	109.60	685.00	1644.00	5480.00	8220.00
138	110.40	690.00	1656.00	5520.00	8280.00
139	111.20	695.00	1668.00	5560.00	8340.00
140	112.00	700.00	1680.00	5600.00	8400.00
141	112.80	705.00	1692.00	5640.00	8460.00
142	113.60	710.00	1704.00	5680.00	8520.00
143	114.40	715.00	1716.00	5720.00	8580.00

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SOUTH BEACH MARINA RATES – APPENDIX A

LENGTH	DAILY	WEEKLY	CALENDAR MONTH	SEMI-ANNUAL	ANNUAL
144	115.20	720.00	1728.00	5760.00	8640.00
145	116.00	725.00	1740.00	5800.00	8700.00
146	116.80	730.00	1752.00	5840.00	8760.00
147	117.60	735.00	1764.00	5880.00	8820.00
148	118.40	740.00	1776.00	5920.00	8880.00
149	119.20	745.00	1788.00	5960.00	8940.00
150	120.00	750.00	1800.00	6000.00	9000.00
151	120.80	755.00	1812.00	6040.00	9060.00
152	121.60	760.00	1824.00	6080.00	9120.00
153	122.40	765.00	1836.00	6120.00	9180.00
154	123.20	770.00	1848.00	6160.00	9240.00
155	124.00	775.00	1860.00	6200.00	9300.00
156	124.80	780.00	1872.00	6240.00	9360.00
157	125.60	785.00	1884.00	6280.00	9420.00
158	126.40	790.00	1896.00	6320.00	9480.00
159	127.20	795.00	1908.00	6360.00	9540.00
160	128.00	800.00	1920.00	6400.00	9600.00
161	128.80	805.00	1932.00	6440.00	9660.00
162	129.60	810.00	1944.00	6480.00	9720.00
163	130.40	815.00	1956.00	6520.00	9780.00

COMMERCIAL MOORAGE RATES – APPENDIX B

LENGTH	DAILY	WEEKLY	CALENDAR MONTH	SEMI-ANNUAL	ANNUAL
22	11.44	110.00	209.00	770.00	1012.00
23	11.96	115.00	218.50	805.00	1058.00
24	12.48	120.00	228.00	840.00	1104.00
25	13.00	125.00	237.50	875.00	1150.00
26	13.52	130.00	247.00	910.00	1196.00
27	14.04	135.00	256.50	945.00	1242.00
28	14.56	140.00	266.00	980.00	1288.00
29	15.08	145.00	275.50	1015.00	1334.00
30	15.60	150.00	285.00	1050.00	1380.00
31	16.12	155.00	294.50	1085.00	1426.00
32	16.64	160.00	304.00	1120.00	1472.00
33	17.16	165.00	313.50	1155.00	1518.00
34	17.68	170.00	323.00	1190.00	1564.00
35	18.20	175.00	332.50	1225.00	1610.00
36	18.72	180.00	342.00	1260.00	1656.00
37	19.24	185.00	351.50	1295.00	1702.00
38	19.76	190.00	361.00	1330.00	1748.00
39	20.28	195.00	370.50	1365.00	1794.00
40	20.80	200.00	380.00	1400.00	1840.00
41	21.32	205.00	389.50	1435.00	1886.00
42	21.84	210.00	399.00	1470.00	1932.00
43	22.36	215.00	408.50	1505.00	1978.00
44	22.88	220.00	418.00	1540.00	2024.00
45	23.40	225.00	427.50	1575.00	2070.00
46	23.92	230.00	437.00	1610.00	2116.00
47	24.44	235.00	446.50	1645.00	2162.00
48	24.96	240.00	456.00	1680.00	2208.00
49	25.48	245.00	465.50	1715.00	2254.00
50	26.00	250.00	475.00	1750.00	2300.00
51	26.52	255.00	484.50	1785.00	2346.00
52	27.04	260.00	494.00	1820.00	2392.00
53	27.56	265.00	503.50	1855.00	2438.00
54	28.08	270.00	513.00	1890.00	2484.00
55	28.60	275.00	522.50	1925.00	2530.00
56	29.12	280.00	532.00	1960.00	2576.00
57	29.64	285.00	541.50	1995.00	2622.00
58	30.16	290.00	551.00	2030.00	2668.00
59	30.68	295.00	560.50	2065.00	2714.00
60	31.20	300.00	570.00	2100.00	2760.00
61	31.72	305.00	579.50	2135.00	2806.00
62	32.24	310.00	589.00	2170.00	2852.00
63	32.76	315.00	598.50	2205.00	2898.00
64	33.28	320.00	608.00	2240.00	2944.00
65	33.80	325.00	617.50	2275.00	2990.00
66	34.32	330.00	627.00	2310.00	3036.00
67	34.84	335.00	636.50	2345.00	3082.00
68	35.36	340.00	646.00	2380.00	3128.00
69	35.88	345.00	655.50	2415.00	3174.00
70	36.40	350.00	665.00	2450.00	3220.00
71	36.92	355.00	674.50	2485.00	3266.00
72	37.44	360.00	684.00	2520.00	3312.00
73	37.96	365.00	693.50	2555.00	3358.00
74	38.48	370.00	703.00	2590.00	3404.00
75	39.00	375.00	712.50	2625.00	3450.00
76	39.52	380.00	722.00	2660.00	3496.00
77	40.04	385.00	731.50	2695.00	3542.00
78	40.56	390.00	741.00	2730.00	3588.00

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COMMERCIAL MOORAGE RATES – APPENDIX B

LENGTH	DAILY	WEEKLY	CALENDAR MONTH	SEMI-ANNUAL	ANNUAL
79	41.08	395.00	750.50	2765.00	3634.00
80	41.60	400.00	760.00	2800.00	3680.00
81	42.12	405.00	769.50	2835.00	3726.00
82	42.64	410.00	779.00	2870.00	3772.00
83	43.16	415.00	788.50	2905.00	3818.00
84	43.68	420.00	798.00	2940.00	3864.00
85	44.20	425.00	807.50	2975.00	3910.00
86	44.72	430.00	817.00	3010.00	3956.00
88	45.76	440.00	836.00	3080.00	4048.00
89	46.28	445.00	845.50	3115.00	4094.00
90	46.80	450.00	855.00	3150.00	4140.00
91	47.32	455.00	864.50	3185.00	4186.00
92	47.84	460.00	874.00	3220.00	4232.00
93	48.36	465.00	883.50	3255.00	4278.00
94	48.88	470.00	893.00	3290.00	4324.00
95	49.40	475.00	902.50	3325.00	4370.00
96	49.92	480.00	912.00	3360.00	4416.00
97	50.44	485.00	921.50	3395.00	4462.00
98	50.96	490.00	931.00	3430.00	4508.00
99	51.48	495.00	940.50	3465.00	4554.00
100	52.00	500.00	950.00	3500.00	4600.00
101	52.52	505.00	959.50	3535.00	4646.00
102	53.04	510.00	969.00	3570.00	4692.00
103	53.56	515.00	978.50	3605.00	4738.00
104	54.08	520.00	988.00	3640.00	4784.00
105	54.60	525.00	997.50	3675.00	4830.00
106	55.12	530.00	1007.00	3710.00	4876.00
107	55.64	535.00	1016.50	3745.00	4922.00
108	56.16	540.00	1026.00	3780.00	4968.00
109	56.68	545.00	1035.50	3815.00	5014.00
110	57.20	550.00	1045.00	3850.00	5060.00
111	57.72	555.00	1054.50	3885.00	5106.00
112	58.24	560.00	1064.00	3920.00	5152.00
113	58.76	565.00	1073.50	3955.00	5198.00
114	59.28	570.00	1083.00	3990.00	5244.00
115	59.80	575.00	1092.50	4025.00	5290.00
116	60.32	580.00	1102.00	4060.00	5336.00
117	60.84	585.00	1111.50	4095.00	5382.00
118	61.36	590.00	1121.00	4130.00	5428.00
119	61.88	595.00	1130.50	4165.00	5474.00
120	62.40	600.00	1140.00	4200.00	5520.00
121	62.92	605.00	1149.50	4235.00	5566.00
122	63.44	610.00	1159.00	4270.00	5612.00
123	63.96	615.00	1168.50	4305.00	5658.00
124	64.48	620.00	1178.00	4340.00	5704.00
125	65.00	625.00	1187.50	4375.00	5750.00
126	65.52	630.00	1197.00	4410.00	5796.00
127	66.04	635.00	1206.50	4445.00	5842.00
128	66.56	640.00	1216.00	4480.00	5888.00
129	67.08	645.00	1225.50	4515.00	5934.00
130	67.60	650.00	1235.00	4550.00	5980.00
131	68.12	655.00	1244.50	4585.00	6026.00
132	68.64	660.00	1254.00	4620.00	6072.00
133	69.16	665.00	1263.50	4655.00	6118.00
134	69.68	670.00	1273.00	4690.00	6164.00
135	70.20	675.00	1282.50	4725.00	6210.00
136	70.72	680.00	1292.00	4760.00	6256.00

COMMERCIAL MOORAGE RATES – APPENDIX B

LENGTH	DAILY	WEEKLY	CALENDAR MONTH	SEMI-ANNUAL	ANNUAL
137	71.24	685.00	1301.50	4795.00	6302.00
138	71.76	690.00	1311.00	4830.00	6348.00
139	72.28	695.00	1320.50	4865.00	6394.00
140	72.80	700.00	1330.00	4900.00	6440.00
141	73.32	705.00	1339.50	4935.00	6486.00
142	73.84	710.00	1349.00	4970.00	6532.00
143	74.36	715.00	1358.50	5005.00	6578.00
144	74.88	720.00	1368.00	5040.00	6624.00



Select Page



Recreation Rates



East Basin Moorage Rates

Rates effective July 1, 2015

Dock	Day	Week	Month	Amenities
E Dock	\$12	\$60	\$180	None
F Dock	\$13	\$65	\$195	Security Gate, Water.
G Dock	\$15	\$75	\$225	Security Gate, Water, Electric.



West Basin Moorage Rates - Sport Seasonal

Vessel Length	Day	Week	Month
0'-24'	\$15	\$75	\$225

West Basin Moorage Rates - Long term contracts over six months

Vessel Length	Day	Week	Month	Semi-Annual	Annual
Up to 20'	\$12	\$48	\$132	\$420	\$840
21'-24'	\$13	\$60	\$176	\$561	\$1,122
25'-28'	\$14	\$66	\$182	\$589	\$1,177
29'-31'	\$15	\$75	\$206	\$673	\$1,345
32'-36'	\$16	\$84	\$231	\$757	\$1,513
37'- 40'	\$17	\$91	\$261	\$840	\$1,680
41'-44'	\$18	\$94	\$291	\$924	\$1,848
45'-48'	\$19	\$97	\$321	\$1,008	\$2,015
49'-60'	\$20	\$100	\$351	\$1,091	\$2,182

Vessel Length	Day	Week	Month	Semi-Annual	Annual
61'-70'	\$25	\$105	\$391	\$1,198	\$2,396
71'-80'	\$30	\$110	\$421	\$1,316	\$2,632
81'-90'	\$35	\$120	\$460	\$1,463	\$2,925
91'-100'	\$40	\$140	\$510	\$1,650	\$3,300

Liveaboard Fee: \$40 per person per month additional

Please Note: All moorage customers must show proof of driver's license and a copy of their current boat registration and insurance.

E Dock: Wooden Floats, No Utilities

F Dock: Concrete Floats, Water, No Electricity

G Dock: Concrete Floats, Water, Electricity

*West: All concrete floats, water & electric included.

Weekly rates are based on a seven (7) day week. Monthly rates are based on a thirty (30) day month.

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Port of Siuslaw
Florence
Oregon

about 3 weeks ago

The Port of Siuslaw is accepting applications for Camp Host. This is a year round, volunteer position for a single person or a couple. Computer experience required. Camp Host experience preferred. Must have own RV. Responsibilities include RV Park and Marina reservations

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100 Harbor St
Florence, OR 97439

Phone Numbers:

Port Business:

541-997-3426

541-997-9407 (Fax)

Campground & Marina:

541-997-3040

Review Us

Share Your Experience

Review this Park now!





f

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Amy Wilson <Office@PortofSiuslaw.com>

To dodgecummins92@yahoo.com

Feb 25 at 10:19 AM

Good Morning-

First off, I would need to know the length of the boat, as we don't have many slips available, if any.

In order moor a commercial boat here in our Marina, we would need \$500,000.00 in liability insurance & \$500,000 salvage/pollution insurance and the Port of Siuslaw needs to be listed as a certificate holder. We would need to have copies of fish tickets for this year or the prior year. We would also need a copy of your commercial license, boat registration, 2-3 references from marinas that you have moored at and the boat would need to be inspected by our harbor master before we would enter you into a contract.

Please let me know if you have any other questions.

Amy Wilson

Services Lead - Port of Siuslaw

100 Harbor Street

Florence, OR 97439

Phone: 541-997-4900

Fax: 541-997-9407

amy@portofsiuslaw.com



MOORAGE RATES

ALL MOORAGE IS TO BE PAID IN ADVANCE (RATES SUBJECT TO CHANGE WITHOUT NOTICE)
(Effective April 1, 2018)

REGULAR MOORAGE RATES

Moorage is charged per foot or dock slip, whichever is greater.
Utilities included at all docks.

BOAT LENGTH	DAILY PRICE \$	WEEKLY PRICE \$	MONTHLY PRICE \$
24' - 29'	\$10.00	\$60.00	\$180.00
30' - 34'	\$11.00	\$66.00	\$198.00
35' - 39'	\$12.00	\$72.00	\$216.00
40' - 44'	\$13.00	\$78.00	\$234.00
45' - 49'	\$14.00	\$84.00	\$252.00
50' - 54'	\$15.00	\$90.00	\$270.00
55' - 59'	\$16.00	\$96.00	\$288.00
60' - 64'	\$17.00	\$102.00	\$306.00
65' - 69'	\$18.00	\$108.00	\$324.00
70' - 74'	\$19.00	\$114.00	\$342.00

There is a moratorium on living aboard your vessel at Salmon Harbor Marina and **LIVING ABOARD THE VESSEL WILL BE CAUSE FOR IMMEDIATE REVOCATION OF MOORAGE**

AFTER HOURS MOORAGE INSTRUCTIONS

Please use the launch envelope provided for you at the launch station or on A-Dock. When filling out the envelopes include your name, the dock, slip and boat registration number.

Transient Moorage Customers

For temporary moorage or boaters who enter the Harbor after hours, please use the following slips:

A-Dock Slips 15 & 16 Transient End North or South

Boat Length: 10' - 29' \$10.00 daily
Boat Length: 30' - 60' \$15.00 daily

-- OR --

Dock-2 Slips 22-29 North Side Only
Boat Length: 10' - 30' \$10.00 daily

\$175.00 FINE FOR THEFT OF SERVICES

BOAT LAUNCHING

Two launch ramps available: East and West Boat Ramps
Annual pass goes from April 1 to March 31 of the following year.

- Home
- Rates
- Location Map
- Camping Diagram
- Rules and Regs
- Activities
- Community Links
- Meetings
- Bids Documents
- Development Opportunities
- Aerial Photo
- Contact Us
- WB RV Resort
- Events Center

P.O. Box 1007
100 Ork Rock Road
Winchester Bay,
Oregon 97467

PH (541) 271-3407
FX (541) 271-2060

@salmonharbororegon
#salmonharbor

Office Hours:
Mon-Fri, 8am-4:30pm
Closed Weekends

Fuel Station Hours:
7:15am-4:30pm
(summer)
8:15am-3:30pm
(winter)

Sewer Dump Station:
8:00am-4:30pm
Closed Major
Holiday Weekends

SH MANAGEMENT COMMITTEE

Tom Huebner, Chair
Coastal Douglas County
Representative

Carey Jones, Port of
Umpqua Representative

Chris Boice, Douglas
County Commissioner
Representative

Daily Launch Pass \$5.00 Annual Launch Pass \$60.00
 Daily Launch Pass \$4.00 Annual Launch Pass \$35.00

Discount Qualifications:

1. Oregon Senior age 65+
2. Oregon Disabled Veteran

ANNUAL MOORAGE RATES

Annual moorage effective April 1 through March 31 of the following year

There is a moratorium on living aboard your vessel at Salmon Harbor Marina and **LIVING ABOARD THE VESSEL WILL BE CAUSE FOR IMMEDIATE REVOCATION OF MOORAGE.**



Salmon Harbor Sport Fishing Window Decals available for \$3.00



BOAT SIZE	SPORT PRICE \$	COMM PRICE \$	BOAT SIZE	SPORT PRICE \$	COMM PRICE \$
20'	1020	1147	51'	2318	2511
21'	1061	1191	52'	2360	2555
22'	1103	1235	53'	2402	2599
23'	1145	1279	54'	2443	2643
24'	1187	1323	55'	2485	2687
25'	1229	1367	56'	2527	2731
26'	1271	1411	57'	2569	2775
27'	1313	1455	58'	2611	2819
28'	1355	1499	59'	2653	2863
29'	1396	1543	60'	2695	2907
30'	1438	1587	61'	2737	2951
31'	1480	1631	62'	2778	2995
32'	1522	1675	63'	2820	3039
33'	1564	1719	64'	2862	3083
34'	1606	1763	65'	2904	3127
35'	1648	1807	66'	2946	3171
36'	1690	1851	67'	2988	3215
37'	1731	1895	68'	3030	3259
38'	1773	1939	69'	3072	3303
39'	1815	1983	70'	3114	3347
40'	1857	2027	71'	3155	3391
41'	1899	2071	72'	3197	3435
42'	1941	2115	73'	3239	3479
43'	1983	2159	74'	3281	3523
44'	2025	2203	75'	3323	3567
45'	2067	2247	76'	3365	3611
46'	2108	2291	77'	3407	3655

47'	2150	2335		78'	3449	3699
48'	2192	2379		79'	3490	3743
49'	2234	2423		80'	3532	3787
50'	2276	2467		85'	3742	4006
<i>*New rates updated 03 05 2019</i>				95'	4161	4446

CAMPING RATES

Self-contained camping on the asphalt

SITE AREA	SITE #	DAILY	WEEKLY	MONTHLY
C-Camping	1-12 / 18-27	\$17.00	\$102.00	\$306.00
C-Super Sites	13-17	\$23.00	\$138.00	\$414.00
D-Camping	1-13 / 18-27	\$17.00	\$102.00	\$306.00
D-Super Sites	14-17	\$23.00	\$138.00	\$414.00
E-Camping	1-16	\$17.00	\$102.00	\$306.00
E-Parallel	1-7	\$17.00	\$102.00	\$306.00
B-(Breakwater)	20-29	\$17.00	\$102.00	\$306.00
G-Camping	1-18	\$17.00	\$102.00	\$306.00
B, C, D & E-Parallel Campsites include Picnic Table and Barbecue Stand				
Follow this link to view a diagram of the Middle Spit Campground				

QUICK REFERENCE RULES

Please refer to the Salmon Harbor Rules and Regulations in it's entirety, available at the Salmon Harbor Marina office.

CAMPING & PAYMENT

1. All sites are first come, first served.
2. Every RV pays
3. Check out time is 2:00pm
4. Camping permit must be displayed in window of RV
5. Permits are non-transferable.

QUIET HOURS

10pm to 6:00am. Generator/music off

DUMP STATION

All campers \$10.00 fee at north end of peninsula. See camp host for coupon.

PETS

Must be leashed at all times when outside your RV. Pick up after your pets. Doggie bags are located throughout the facilities for your convenience.

TENTS

B-Camping area only. Other sections only as an auxiliary to your RV. Must be self supporting, no stakes.

ATVs

10 MPH max speed

AMENITIES AVAILABLE

SEWER DUMP	
Public	\$10.00
Salmon Harbor Marina Campers	\$5.00 w/Coupon
PUBLIC SHOWERS	
Coin Operated	
WATER FILL STATION	
Everyone	\$5.00

[Top of page](#)

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This Page was last updated: Wednesday, March 6, 2019 at 12:42:35 PM

April 8, 2019 at 3:15 pm

Astoria

- Security: In house, all questions were to be directed to security's number. Has (2) fulltime day time employees, (4) part time night, and (8-10) on call. Unarmed, depending on the situation depends on if they call law enforcement or not.

Garibaldi

- Security: In house, title: code enforcer. Comes in at random hours throughout the day and night, checks security camera's, helps with any "problem" vessels or if any notice's need to be placed.
- Insurance: requirement for all vessels even for a day.

Salmon Harbor

- Security: contracted out
- Insurance: Commercial vessel are on their own, it is suggested to have it but not required. Recreational now is required if staying for a month plus to have some type of minimum boaters' insurance. Guides and Charters must have \$500,000.

Charleston 4:10 no answer

- Insurance:



Oregon International Port of Coos Bay Charleston Marina Moorage Rates

Vessel Length Overall 15' or Less

	Day	Week	Month
Base rate per foot	\$ 0.43	\$ 0.33	\$ 0.22
Rate per period	\$6.45	\$34.65	\$99

Vessel Length Overall 16' or Greater

Vessel Length Overall (ft)	Day	Month	Semi-Annual	Annual
Base rate per foot per day	\$ 0.500	\$ 0.255	\$ 0.185	\$ 0.165
16	\$8.00	\$122.40	\$532.80	\$950.40
17	\$8.50	\$130.05	\$566.10	\$1,009.80
18	\$9.00	\$137.70	\$599.40	\$1,069.20
19	\$9.50	\$145.35	\$632.70	\$1,128.60
20	\$10.00	\$153.00	\$666.00	\$1,188.00
21	\$10.50	\$160.65	\$699.30	\$1,247.40
22	\$11.00	\$168.30	\$732.60	\$1,306.80
23	\$11.50	\$175.95	\$765.90	\$1,366.20
24	\$12.00	\$183.60	\$799.20	\$1,425.60
25	\$12.50	\$191.25	\$832.50	\$1,485.00
26	\$13.00	\$198.90	\$865.80	\$1,544.40
27	\$13.50	\$206.55	\$899.10	\$1,603.80
28	\$14.00	\$214.20	\$932.40	\$1,663.20
29	\$14.50	\$221.85	\$965.70	\$1,722.60
30	\$15.00	\$229.50	\$999.00	\$1,782.00
31	\$15.50	\$237.15	\$1,032.30	\$1,841.40
32	\$16.00	\$244.80	\$1,065.60	\$1,900.80
33	\$16.50	\$252.45	\$1,098.90	\$1,960.20
34	\$17.00	\$260.10	\$1,132.20	\$2,019.60
35	\$17.50	\$267.75	\$1,165.50	\$2,079.00

36	\$18.00	\$275.40	\$1,198.80	\$2,138.40
37	\$18.50	\$283.05	\$1,232.10	\$2,197.80
38	\$19.00	\$290.70	\$1,265.40	\$2,257.20
39	\$19.50	\$298.35	\$1,298.70	\$2,316.60
40	\$20.00	\$306.00	\$1,332.00	\$2,376.00
41	\$20.50	\$313.65	\$1,365.30	\$2,435.40
42	\$21.00	\$321.30	\$1,398.60	\$2,494.80
43	\$21.50	\$328.95	\$1,431.90	\$2,554.20
44	\$22.00	\$336.60	\$1,465.20	\$2,613.60
45	\$22.50	\$344.25	\$1,498.50	\$2,673.00
46	\$23.00	\$351.90	\$1,531.80	\$2,732.40
47	\$23.50	\$359.55	\$1,565.10	\$2,791.80
48	\$24.00	\$367.20	\$1,598.40	\$2,851.20
49	\$24.50	\$374.85	\$1,631.70	\$2,910.60
50	\$25.00	\$382.50	\$1,665.00	\$2,970.00
51	\$25.50	\$390.15	\$1,698.30	\$3,029.40
52	\$26.00	\$397.80	\$1,731.60	\$3,088.80
53	\$26.50	\$405.45	\$1,764.90	\$3,148.20
54	\$27.00	\$413.10	\$1,798.20	\$3,207.60
55	\$27.50	\$420.75	\$1,831.50	\$3,267.00
56	\$28.00	\$428.40	\$1,864.80	\$3,326.40
57	\$28.50	\$436.05	\$1,898.10	\$3,385.80
58	\$29.00	\$443.70	\$1,931.40	\$3,445.20
59	\$29.50	\$451.35	\$1,964.70	\$3,504.60
60	\$30.00	\$459.00	\$1,998.00	\$3,564.00
61	\$30.50	\$466.65	\$2,031.30	\$3,623.40
62	\$31.00	\$474.30	\$2,064.60	\$3,682.80
63	\$31.50	\$481.95	\$2,097.90	\$3,742.20
64	\$32.00	\$489.60	\$2,131.20	\$3,801.60
65	\$32.50	\$497.25	\$2,164.50	\$3,861.00
66	\$33.00	\$504.90	\$2,197.80	\$3,920.40
67	\$33.50	\$512.55	\$2,231.10	\$3,979.80
68	\$34.00	\$520.20	\$2,264.40	\$4,039.20
69	\$34.50	\$527.85	\$2,297.70	\$4,098.60
70	\$35.00	\$535.50	\$2,331.00	\$4,158.00
71	\$35.50	\$543.15	\$2,364.30	\$4,217.40

72	\$36.00	\$550.80	\$2,397.60	\$4,276.80
73	\$36.50	\$558.45	\$2,430.90	\$4,336.20
74	\$37.00	\$566.10	\$2,464.20	\$4,395.60
75	\$37.50	\$573.75	\$2,497.50	\$4,455.00
76	\$38.00	\$581.40	\$2,530.80	\$4,514.40
77	\$38.50	\$589.05	\$2,564.10	\$4,573.80
78	\$39.00	\$596.70	\$2,597.40	\$4,633.20
79	\$39.50	\$604.35	\$2,630.70	\$4,692.60
80	\$40.00	\$612.00	\$2,664.00	\$4,752.00

For vessels greater than 80 feet, see the Harbormaster for terms and arrangements by calling 541-888-2548 or e-mailing info@charlestonmarina.com.

DRAFT

**PORT OF BROOKINGS HARBOR
CURRY COUNTY, OREGON**

RESOLUTION NO. 522

**A RESOLUTION OF THE PORT OF BROOKINGS HARBOR
PORT RATES FOR FISCAL YEAR 2019-20**

WHEREAS, the Port of Brookings Harbor Board of Commissioners do establish the following rates for all areas within the port properties, identified as Exhibit A to this resolution, attached hereto and incorporated herein by this reference; and

WHEREAS, the Board of Commissioners shall review and modify Port Rates on annual basis between January and June; and

WHEREAS, the Board of Commissioners desire to confirm, adopt and ratify Exhibit A, Port Rates by way of formal resolution and declare the Port Rates effective as of July 1, 2019.

NOW THEREFORE, BE IT RESOLVED, that the Port of Brookings Harbor Board of Commissioners do hereby confirm, adopt and ratify Exhibit A, Port Rates for all areas within the port properties effective as of July 1, 2019.

ADOPTED by the Port of Brookings Harbor Board of Commissioners this 21st day of May, 2019

Port Commission President

ATTEST:

Port Commissioner

INFORMATION ITEM – A

DATE: May 21, 2019
RE: 2019 Events
TO: Board of Commissioners
ISSUED BY: Gary Dehlinger, Port Manager

OVERVIEW

- Curry County Cruiser is organizing a Show N Shine for May 25 & 26 from 6am – 5pm at the retail parking lot.
- Chetco Brew is organizing the Saturday Market, taking place almost every Saturday and some Sundays starting May 25 through October 12 from 8am – 6pm on the boardwalk area.
- Fund the Fourth / Brookings Harbor Visitor Travel Center is organizing the 4th of July event. This event will be held July 4th from 6am – 11pm at the Kite Field, RV Park and South Jetty.
- Chetco Brew is organizing the Dogs Day of Summer. This event will be held July 6 & 7 from 8am – 10pm on the boardwalk area. Planning cardboard boat race.
- Southern Oregon Kite Festival will be held on July 20 & 21 from 7am – 7pm at the Kite Field.
- Bruce Ellis is organizing the Pirates of the Pacific Festival, August 9, 10, & 11 on the boardwalk and part of the retail parking lot.
- Brookings Harbor Rotary Club is organizing Raining Cats & Dogs Fundraiser. This event will be held August 27 & 29 from 9am – 5 pm at the Kite Field.
- Crissy Cooper is organizing the Slamin' Salmon Ocean Derby, Salmon BBQ, and Vendor Fair. This event will start August 29 - September 1, from Dawn to Dusk on the boardwalk area.
- Brookings Harbor Rotary Club is organizing Raining Cats & Dogs Fundraiser. This event will be held September 27 & 28 from 9am – 5 pm at the Kite Field

DOCUMENTS

- 2019 Event Calendar, 1 page
- 4th of July planned activities, 1 page

Events for 2019

	JANUARY							FEBRUARY							MARCH							APRIL													
	m	t	w	t	f	s	s	m	t	w	t	f	s	s	m	t	w	t	f	s	s	m	t	w	t	f	s	s							
	1	2	3	4	5	6		1	2	3	4	5	6	7	4	5	6	7	8	9	10	1	2	3	4	5	6	7							
	7	8	9	10	11	12	13	4	5	6	7	8	9	10	11	12	13	14	15	16	17	8	9	10	11	12	13	14							
	14	15	16	17	18	19	20	11	12	13	14	15	16	17	18	19	20	21	22	23	24	15	16	17	18	19	20	21							
	21	22	23	24	25	26	27	18	19	20	21	22	23	24	25	26	27	28				22	23	24	25	26	27	28							
	28	29	30	31				25	26	27	28																								
	MAY							JUNE							JULY							AUGUST													
	m	t	w	t	f	s	s	m	t	w	t	f	s	s	m	t	w	t	f	s	s	m	t	w	t	f	s	s							
	1	2	3	4	5			1	2	3	4	5	6	7	1	2	3	4	5	6	7	5	6	7	8	9	10	11							
	6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14	12	13	14	15	16	17	18							
	13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21	19	20	21	22	23	24	25							
	20	21	22	23	24	<u>25</u>	<u>26</u>	17	18	19	20	21	<u>22</u>	23	22	23	24	25	26	<u>27</u>	28	26	27	28	<u>29</u>	<u>30</u>	<u>31</u>								
	27	28	29	30	31			24	25	26	27	28	<u>29</u>	30	29	30	31																		
	SEPTEMBER							OCTOBER							NOVEMBER							DECEMBER													
	m	t	w	t	f	s	s	m	t	w	t	f	s	s	m	t	w	t	f	s	s	m	t	w	t	f	s	s							
	1	2	3	4	5	<u>1</u>		1	2	3	4	<u>5</u>	6	1	2	3	4	5	6	7	1	2	3	4	5	6	7								
	2	3	4	5	6	<u>7</u>	8	7	8	9	10	11	<u>12</u>	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8							
	9	10	11	12	13	<u>14</u>	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15							
	16	17	18	19	20	<u>21</u>	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22							
	23	24	25	26	<u>27</u>	<u>28</u>	29	28	29	30	31			25	26	27	28	29	30	30	31														
	30																																		
	May 25 – Saturday Market							Jun 29 – Saturday Market							Jul 21 – Southern Oregon Kite Festival							Aug 24 – Saturday Market							Sept 14 – Saturday Market						
	May 25 – Curry County Cruisers							Jul 4 – 4 th of July Event							Jul 27 – Saturday Market							Sept 21 – Saturday Market							Sept 27 – Raining Cats & Dogs						
	May 26 – Curry County Cruisers							Jul 6 – Dog Days of Summer							Aug 3 – Saturday Market							Aug 30 – Slamin' Salmon Ocean Derby							Sept 28 – Raining Cats & Dogs						
	Jun 1 – Saturday Market							Jul 7 – Dog Days of Summer							Aug 9 – Pirates of the Pacific							Aug 31 – Slamin' Salmon Ocean Derby							Sept 28 – Saturday Market						
	Jun 8 – Saturday Market							Jul 13 – Saturday Market							Aug 10 – Pirates of the Pacific							Aug 31 – Saturday Market							Oct 5 – Saturday Market						
	Jun 15 – Saturday Market							Jul 20 – Saturday Market							Aug 11 – Pirates of the Pacific							Sept 1 – Slamin' Salmon Ocean Derby							Oct 12 – Saturday Market						
	Jun 22 – Saturday Market							Jul 20 – Southern Oregon Kite Festival							Aug 17 – Saturday Market							Sept 7 – Saturday Market													

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TIMELINE FOR 4TH – 2019

- 8AM – 10AM PANCAKE BREAKFAST ()
- 9AM – 10AM WALK RUN – SPONSORED BY CHETCO BREWING CO.
- 11AM SANDCASTLE CONTEST STARTS AT SPORHAVEN BEACH (ROTARY CLUB)
- 11AM – 7PM VENDOR BOOTHS AND FOOD TRUCKS OPEN
- SOUTH COAST FISHERMAN ASSN. – TRI – TIP BBQ
- CHETCO BREWING CO. - BEER & BEVERAGES
- BANDON'S BEST KETTLE KORN & SWEETS
- 12PM – 1PM BIKE PARADE (possible Hospice Group)
- 1PM – 4PM SHOW & SHINE BY KITE FIELD (CURRY COUNTY CRUISERS)
- 2PM – 3PM CHILI COOKOFF (PILOT)
- 3PM SANDCASTLE CONTEST ENDS – AWARDS GIVEN
- 3:30 – 4PM GAMES BEGIN - BALLOON TOSS & KIDS GAMES (_____? _____)
- 4PM – 5PM BAND – FLEETWOOD BACK – LOCAL BAND
- 5PM – 5:30 GAMES - SACK RACES - DIFFERENT AGES
- 5:30 – 6:30 BAND – FLEETWOOD BACK – LOCAL BAND
- 6:30 – 7PM WATERMELON EATING CONTEST (Chetco Activity Center)
- 7PM – 8PM BAND – BOYS OF SUMMER
- 8PM – 8:45 BOAT PARADE (SOUTH COAST HUMANE SOCIETY)
- 8:45 – 9:45 BAND – BOYS OF SUMMER
- 9:45PM FIREWORKS DISPLAY COORDINATED WITH RADIO STATION KURY

INFORMATION ITEM – B

DATE: May 21, 2019
RE: Port Tenant List
TO: Board of Commissioners
ISSUED BY: Gary Dehlinger, Port Manager

OVERVIEW

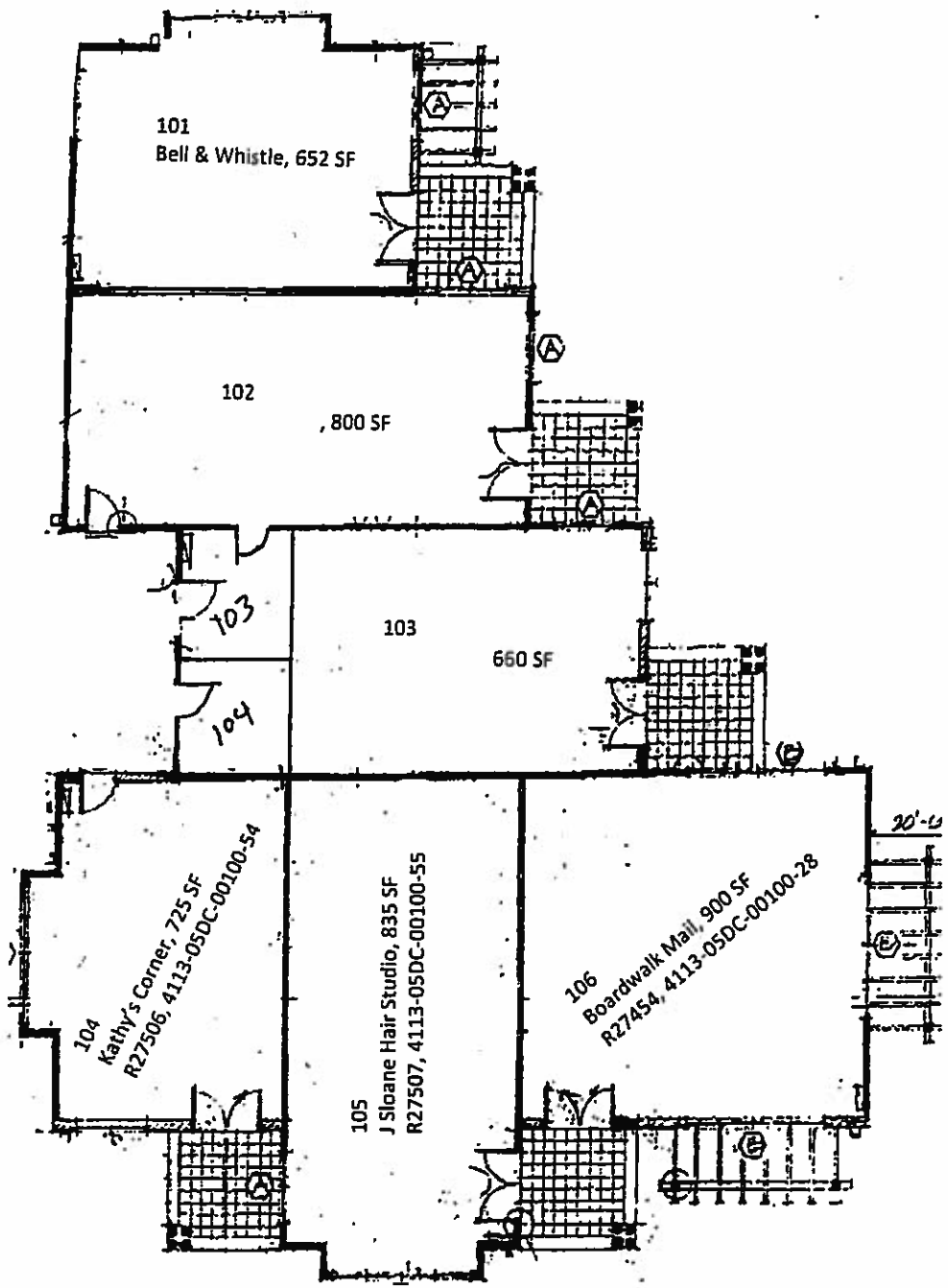
- Port currently has 36 tenants that rent various type of Port property. The types of rental range from docks, ground, shop and retail building.
- 13 businesses lease building space.
- 7 businesses lease receiving docks and/or dock space.
- 7 businesses lease ground space.
- 8 businesses lease building and ground space.
- 1 building space used by Curry County Sheriff Department rental free. Lease Agreement should be done regardless of rental rate.
- 2 building spaces are currently empty (Suites 102 & 103 former Port Office)
- Chetco Seafood lease is currently under review with Port and Catalyst Seafood.
- D & R Equipment will not be renewing the lease and will be moving out in couple of months. Tenant will be on month-to-month for couple of months to remove tools and equipment.
- Sporthaven Marina lease under review by tenant.
- 4 leases are month-to-month. 2 of which were in negotiations to buy the leased land over a year ago. 1 is a month-to-month lease and the other was under review over a year ago but never was completed. These leases will be a priority to complete.
- 3 more leases will renew, extend or end by the end of this year.
- Kathy's Corner Market draft lease is under review with Port Counsel. Current owner is planning to sell the business to the store manager. Draft lease will be written with new owner of the business.
- South Coast Tours draft lease is under review with Port Counsel. New lease for a business that is currently in operation under a moorage license on Basin 1 docks.
- There will be at least 9 leases to renew, extend or end in year 2020.

DOCUMENTS

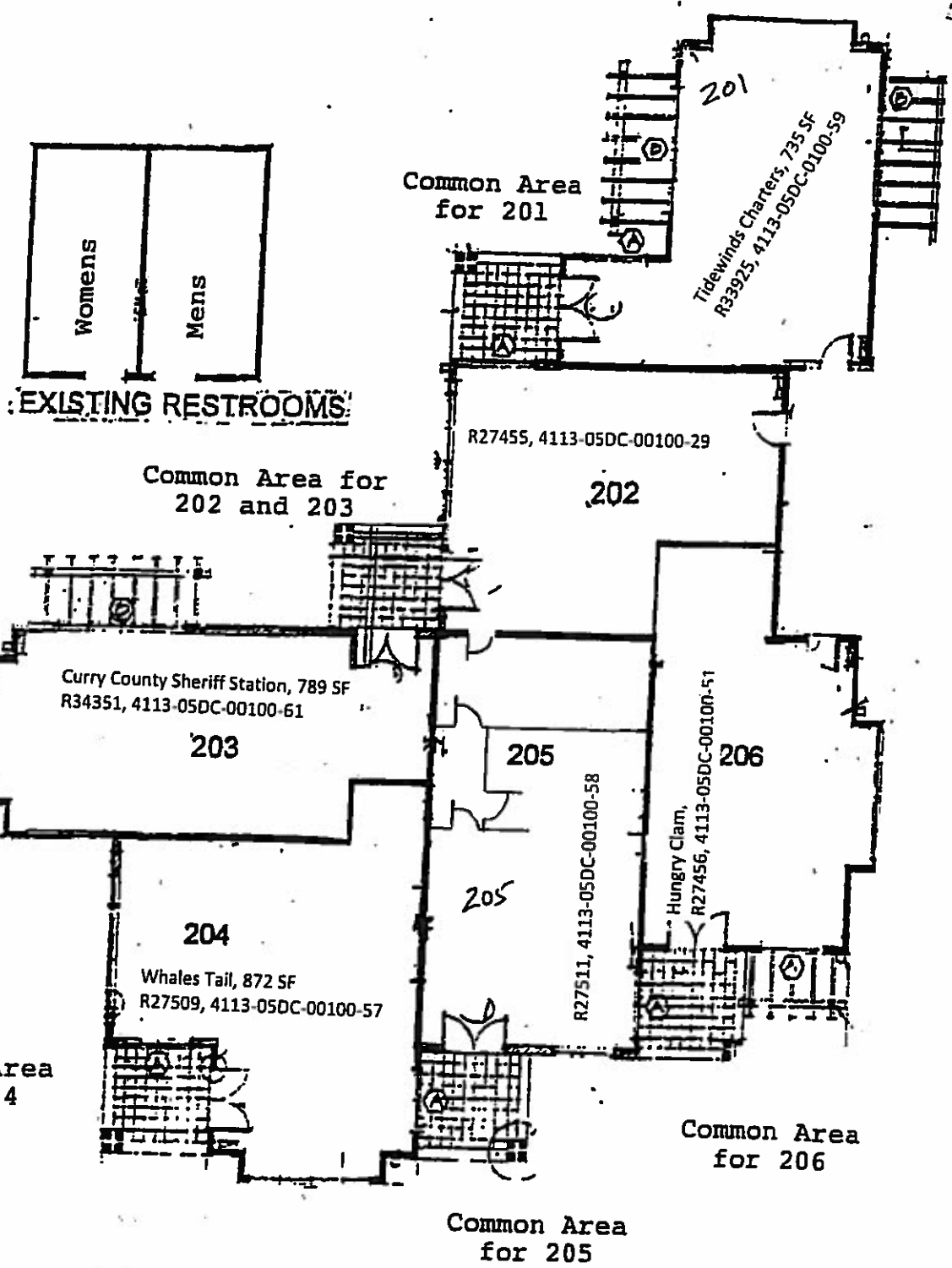
- Port Tenant List and retail buildings floor plans, 3 pages

PORT TENANTS

#	Lease#	Commercial Retail	Owner	Type	Term Commencement	Term End
1	CL0001	Bandon Pacific	Pacific Seafood Processing	Dock & Work Area (Steel Wall)	November 1, 2016	October 31, 2021
2	CL0006	Bandon Pacific/Brookings Harbor Cold Storage	Pacific Seafood Processing	Ground	March 1, 2017	March 1, 2032
3	CL0007	Bandon Pacific/Brookings Harbor Ice House	Pacific Seafood Processing	Ground	March 1, 2017	March 1, 2032
4	CL0003	Bandon Pacific/Pacific Seafood Processing	Pacific Seafood Processing	Dock & Ground (old BC Fisheries)	July 1, 2008	July 31, 2019
5	CL0008	Bornstein Seafood	Bornstein Seafood	Dock & Work Area (Steel Wall)	January 1, 2013	December 31, 2023
6	CL0002	BC Fisheries LLC	Mike Manning	Dock & Ground	July 1, 2015	June 30, 2045
7	CL0004	Boardwalk Mail Service	Nanette Villalvazo	Building	June 1, 2017	May 31, 2020
8	CL0005	Boat Shop & More, LLC	Ken Francis	Building & Ground	May 1, 2018	April 30, 2021
9	CL0009	Busch Marilyn & Robert	Marilyn & Robert Busch	Ground	month to month	July 31, 2015
10	CL0034	Bounder's Crab Shack	Bill Wood	Linear foot dock space	June 1, 2018	May 31, 2021
11	CL0010	CBN Enterprises	Barbara Ciaramella	Building	December 1, 2016	November 30, 2019
12	CL0011	Chetco Seafood (Catalyst)	William Goergen	Building & Ground	April 1, 2013	May 1, 2017
13		Curry County Sheriff Office	Curry County	Building		
14	CL0035	D&R Equipment Repair LLC	Dave Jones	Building	May 1, 2018	April 30, 2019
15	CL0012	Hallmark Fisheries	Scott Adams General Manager	Dock & Ground	April 1, 2016	March 31, 2021
16	CL0013-01	Hungry Clam	Kristi Daniels	Building & Ground	June 1, 2017	May 31, 2020
17	CL0014	J Sloane Hair Studio LLC	Tabitha Wilson	Building	July 1, 2017	June 30, 2020
18	CL0015	Kathy's Corner Market	Scott Mathey	Building	May 1, 2017	April 30, 2018
19	CL0017	Mountain View Customer Cycles	Al Mills	Building & Ground	May 1, 2017	February 28, 2022
20	CL0018	Oceanside Suites	Don Griffith	Building	July 1, 2017	June 30, 2020
21	CL0019	Pacific Fishing LLC	Pacific Fishing LLC	Building	May 1, 2017	April 30, 2020
22	CL0020	Pacific Ocean Harvesters	Russell Burkman	Building & Ground	September 1, 2014	September 1, 2024
23	CL0021	Pacifica Boat Basin, LLC - Restaurant Area	Pacifica Boat Basin, LLC	Ground	June 1, 2011	May 31, 2041
24	CL0022	Pacifica Boat Basin, LLC - Beachfront Inn	Pacifica Boat Basin, LLC	Ground	June 1, 2011	May 31, 2041
25	CL0023	Portside RV Park	Ken Byrtus	Ground	March 1, 2003	month to month
26	CL0036	Rogue Credit Union		Ground	August 1, 2018	July 31, 2021
27	CL0025	Seal Cove Realty	Charles Simpson	Building	May 1, 1996	month to month
28	CL0026	Slug'n Stones'n Ice Cream	Darla Winegarden	Building	November 1, 2017	October 31, 2020
29	CL0027	Speir, Joe & Davis, Roy	Roy Davis & Joe Speir	Building	May 1, 2017	April 30, 2020
30	CL0034	Speir, Joe F/V:MISS EMILIE	Joe Speir	Building & Ground	November 1, 2017	October 31, 2018
31	CL0028	Sporthaven Marina	Howard Jones & Cynthia Oreilly	Building & Ground		May 1, 2031
32	CL0029	The Bell & Whistle Coffee House, Inc.	Misty Crawford	Building	December 1, 2016	February 28, 2021
33	CL0030	Tidewind Sport Fishing	Kyle Aubin	Building	May 1, 2015	May 31, 2020
34	CL0031	US Coast Guard		Dock	September 30, 2017	September 30, 2021
35	CL0032	Whales Tail Candy & Gifts	Becky Hannen	Building	May 1, 2019	April 30, 2020
36	CL0033	Zola's Pizzeria	Eian Savas	Building & Ground	month to month	January 31, 2014
37		Suite 102 - Empty	Port of Brookings Harbor	Building		
38		Suite 103 - Empty	Port of Brookings Harbor	Building		
39		Suite 202 - Meeting Room	Port of Brookings Harbor	Building		



Building 1
16340 Lower Harbor Road



Building 2
16350 Lower Harbor Road

INFORMATION ITEM – C

DATE: May 21, 2019
RE: Liveboard Policy
TO: Board of Commissioners
ISSUED BY: Gary Dehlinger, Port Manager

OVERVIEW

- Port currently has four paying authorized liveboards. One liveboard in Basin 1 and three liveboards in Basin 2.
- Port Staff believes eleven (11) other vessels have liveboards that are not paying and not authorized to be a liveboard by the Port.
- Port of Brookings Harbor never established a Liveboard Policy. Port had created a Liveboard Authorization Form. Three of the four current paying liveboards have completed the form.
- If the Board of Commissioners desire to continue allowing liveboards in the marina, then a Liveboard Policy is needed for Port Staff and liveboards to follow.
- The current specific rule for liveboards must have permission after 72 hours. The rule does not specify 72 hours in any period of time. Abuse of this rule has occurred and will continue to occur unless a period of time is established.
- Port Staff propose to revise the rule to be 72 hours in a 7-day period and no more than 15 days in a 30-day period. Anyone that stays on a vessel for more than 3 days in a week or exceeds 15 days in a 30-day period is in violation.
- Port Ordinance will need to be changed if revision is accepted.
- Liveboard Policy and draft resolution were reviewed by Port Counsel.

DOCUMENTS

- Draft Liveboard Policy, 6 pages
- Port Ordinance 4.16, 1 page
- Draft Ordinance 23, 1 page
- Ordinance Procedure, 3 pages



LIVE-ABOARD APPLICATION AND AUTHORIZATION

Slip No.: _____ Moorage License Terms: _____ to _____
(Term of Authorization for Live-aboard Use)

Name of Moorage Licensee: _____ Owner
 Operator

Boat Name: _____ Doc/Registration No.: _____

Names of all persons who will be living aboard this vessel, also noting the relationship to the vessel owner:

Name: _____	Mailing Address: _____
Relationship: _____	Phone Number: _____
Name: _____	Mailing Address: _____
Relationship: _____	Phone Number: _____

License of vehicle that will be parked on Port property: _____ Permit #: _____
License #: _____ Year/Make/Model: _____ Color: _____

Select the type of marine sanitation devices that is used aboard your vessel:

Port-a-potty Type I MSD Type II MSD Type III MSD Other: _____

MSD tank capacity: _____ Holding tank capacity: _____

Complete and sign registration on reverse side. Not valid for live-aboard authority until signed by the Port Manager.

Completed by Harbormaster - Inspection Date: _____ Signature: _____

Harbormaster recommendation: Yes / No

Reason if No: _____

PORT OF BROOKINGS HARBOR

LIVE-ABOARD APPLICATION AND AUTHORIZATION

According to the Clean Water Act, vessels are prohibited from discharging any sewage, whether treated by an MSD or not, into freshwater rivers. Sewage discharges have potentially wide-ranging impacts on all aquatic environments. The discharge of holding tanks within the marina is prohibited at all times. Vessel pump out stations are located at the Fuel Station and Sport Transient Dock.

Live-aboards will be given a Discharge Monitoring Report to use during the term of their authorized stay. It is the live-aboard's responsibility to report the vessel pump out activity to the Port Office by the first of every month. A complete Discharge Monitoring Report needs to be submitted at the end of the live-aboard's authorized stay in order for renewal to be considered. Failure to comply with submitting the Discharge Monitoring Report will result in the termination of this authorization.

In consideration of the attached rules and regulations, and in accordance with the Port of Brookings Harbor ordinances and policies, the undersigned agree(s) as follows:

- In addition to annual moorage, I will be charged a live-aboard fee of \$75.00 per month per person.
- Port personnel will determine if my vessel is properly equipped to be eligible for live-aboard status including the use of proper marine sanitation devices.
- I will not rent or sub-license my boat. Only the persons named on this application will reside aboard this vessel.
- I agree to enhance Port security and advise Port personnel of possible violations.
- I will conform to all laws, statutes or ordinances pertaining to the discharge of any waste on the water.
- My vessel must be capable of leaving the harbor under its own power, and the method of power must be that of a standard type of machinery typically used on said vessel as main propulsion.
- I understand that the Port of Brookings Harbor does not guarantee the provision or condition of water, electricity, or other services.
- Marine dye will be added to all holding tanks while live-aboard vessel is moored in the Port.
- Inspections will be performed by an independent recognized Marine Tradesman semiannually, at the cost of the vessel owner.
- Any pollution violation is cause for immediate termination of live-aboard status. In addition, all violators will be prosecuted.
- I understand that live-aboard authorization may be terminated by either party with a ten (10) day written notice. I understand and agree that this application and authorization are a use authorization under my agreement to moor the vessel. I further understand and agree that this document is not a residential lease agreement for the lease of a residence or residence space, and the residential landlord-tenant relationship is not intended to apply to the parties.
- All live-aboard terms, rules and regulations are subject to change without notice.

Living aboard does not create residential tenancy and is not permitted without live-aboard authorization signed by the Port Manager. **This application is nontransferable.**

Vessel Owner Signature: _____

Date: _____

Print Name: _____

Port Manager Authorization: _____

Date: _____

Board of Commissioners Approval

Date _____

Resolution No. _____

**PORT OF BROOKINGS HARBOR
LIVE-ABOARD POLICY**

Live-aboard status is considered a privilege and is granted to Port of Brookings Harbor moorage customers as a revocable license. Live-aboard tenants provide an important service to the marina; serving as neighbors that promote safety and security for all boaters. As such, the Port has an important responsibility to assure live-aboard residents set a good example for other tenants and guests. Therefore, the application for live-aboard status is carefully considered and can be revoked, when necessary, if it is deemed necessary for the enjoyment of all boaters and for a safe secure marina.

Live-aboard eligibility does not insure residency at the Port of Brookings Harbor Marina may continue nor does it create a landlord-tenant relationship between the Port and the live-aboard customer. It is the responsibility of the live-aboard, not the Port, to comply with any applicable regulations of any agency with jurisdiction. Recognition by the Port in this policy does not alter the live-aboard's responsibility nor create an obligation on the Port to make changes or incur obligations to allow live-aboard's continued residency.

Live-aboard vessels are to be dispersed throughout the marinas based upon the overall safety and security of the entire Port of Brookings Harbor facility and provide support to the marina and boater security.

Definitions

“Live-aboard” for the purpose of this policy is defined as any moorage customer who maintains a boat or vessel as a dwelling for more than 3 days in any 7-day period or for more than 15 days in any 30-day period. Live-aboard is also defined in Port Ordinance No. 1-1998 as any person sleeping overnight, preparing food, or any other activity normally connected with temporary or permanent lodging. The use of the term “live-aboard” in this policy is meant to be consistent with the definition in the Port Ordinance Section 1.9, Live-aboard.

“Dwelling” means a boat or vessel that has sleeping, cooking and/or plumbing fixtures fit for human occupancy and that is used for a temporary residential purpose.

Terms – Conditions - Eligibility

The Port of Brookings Harbor shall permit a limited number of people the privileged of living aboard their vessels in the Port of Brookings Harbor operated marinas as a use subordinate to the Moorage Agreement. The Port of Brookings Harbor may limit the number of vessels that have live-aboards within its marinas to a number which can be reasonably sustained by the marina facilities and which do not conflict with its berthing objectives.

The Port of Brookings Harbor marinas were designed for berthing commercial and recreational boats, not as a living facility. The Port of Brookings Harbor therefore allows live-aboards as an exception to the first objective for the marinas, and it is considered a privilege. The Port reserves the right to deny, suspend or cancel this privilege at will, if in the opinion of the Port Manager, live-aboards interfere with the primary objectives of the marina, individually or in the marina as a whole.

Written Agreement- All customers seeking to obtain liveaboard privileges must fill out and sign a written live-aboard application at the Port Office. The live-aboard authorization must be renewed on an annual basis. All required documents showing proof of liability insurance and proof of vessel registration/ownership must be supplied along with the application for consideration prior to approval of any application. Live-aboards are required to have a “Live-aboard Application and Authorization” on file in the Port Office. This authorization shall be kept current and run concurrently with the moorage agreement. Liveaboard authorizations are subordinate to and terminate upon the termination of the moorage agreement. Live-aboard authorizations will also terminate with sale of the vessel. If a new boat is purchased that replaces the boat registered under the live-aboard authorization, a new liveaboard authorization must be obtained. No subleasing of live-aboard authorizations is allowed. The failure to register for live-aboard use may result in termination of the moorage agreement.

Background Check - An applicant for live-aboard privileges may be subject to credit and/or criminal background checks at their expense. Existing live-aboard tenants may be subject to annual credit/criminal background checks at the Port’s discretion if deemed by the Port to be necessary.

Board of Commissioners Approval

Date _____

Resolution No. _____

Policies - All customers must agree and adhere to the Port of Brookings Harbor live-aboard policy as well as all items referenced in the Port Ordinance document regarding parking, noise ordinances, and conduct. Any illegal activities committed by live-aboards and/or their guests may cause live-aboard privileges to be revoked.

Inspections - The Port may regularly inspect and document the use of vessels with live-aboards to verify compliance with all Port policies.

Number of Liveaboards per vessel - The Port Manager may limit the number of registered live-aboards on any one vessel. Only legal owners and identified family members residing with them, or operators or crew members designated by the legal owners, may register to live-aboard vessels. All persons authorized to live-aboard must be identified by name and relationship to vessel owner. No minor may be a registered live-aboard without his/her parent/legal guardian being a registered live-aboard on the same vessel.

BMP's - All live-aboard customers must comply with marina Best Management Practices (BMP's); including, but not limited to, the proper handling and disposal of fuel, oil, chemicals, hazardous waste, grey water and other solid waste. Garbage services are included with the applicant's Moorage Agreement exclusively for waste generated in the normal use of the vessel. The Port does not offer waste pick-up or removal from vessels or finger floats. Live-aboard customers are responsible for disposing of waste in the provided dumpsters.

Waste - The Port acknowledges that a Live-aboard will typically generate more waste than a recreational or commercial boater, the additional cost of which is accounted for in the live-aboard fee. The Port does not authorize disposal of any waste generated elsewhere, large items (mattresses, boat parts, etc.), appliances, or electronics in the Port's dumpsters. The Applicant agrees that such items will be disposed of by Applicant at Applicant's cost by taking them to a location such as the Curry Transfer & Recycling Station for proper recycling and disposal.

Pets - Pets are allowed on vessels with live-aboard authorization on a limited basis, with pre-approval from the Port Manager. All pet waste must be bagged and disposed of properly. Pets must be controlled by their owner and follow applicable County and State laws. Dogs must be on a leash when on Port Property.

Reporting - Under no circumstances does the Port authorize live-aboard customers to act as agents or employees of the Port of Brookings Harbor. Live-aboard customers are not directed to act beyond reporting suspicious activity or suspected marina violations to the Port Office, Port Security or the County Sheriff, if necessary. In case of medical, fire or any other emergency, immediately call 911.

Conduct and Behavior – Live-aboards shall not engage in behavior that creates a nuisance, disturbs the peace or interferes with Port staff operations and the normal operations of commercial and recreation moorage in the marinas. Live-aboards are responsible for the behavior of their guests in the marina. Quiet hours are 2200-0700 (10:00 pm – 7:00 am) on a daily basis. However, live-aboards must understand that commercial fishing operations may take place at any hour of the day or night.

Boat Qualifications - After July 1, 2019, only vessels registered/documented at 32' or longer are eligible to be considered for liveaboard status. Vessels must also meet Federal, State and local laws at all times which include those pertaining to navigation and safety equipment. Vessels must be seaworthy and operable, immediately ready for cruising in local waters. The Port reserves the right to inspect vessels for compliance where these qualifications may be in question. A boat or vessel that is being used only to live-board, and not maintained in operable condition such that it is capable of being used for transportation on the water, is not eligible for moorage and must be made seaworthy within 30 days or it will be required to leave the Port.

Mail – Live-aboards must establish a mailing address other than the Port of Brookings Harbor Office or marinas at which to receive their mail. The Port office does not offer mail services nor accept mail or packages on behalf of live-aboards. Live-aboards are responsible for providing a valid mailing address to the Port and to keep all contact information on file up to date.

Board of Commissioners Approval

Date _____

Resolution No. _____

Fees - The vessel owner shall be responsible for and pay for all live-aboard fees for those registered and living aboard their vessel. These fees are subject to change and may be established by the Port of Brookings Harbor Board of Commissioners. The Port may require information on live-aboard applicant's credit, finances, or conduct. The Port will not treat this information as confidential and the Port will not release this information without the written consent of the applicant.

Unpaid Balances - Balances unpaid after 60 days (including monthly moorage and live-aboard fees) will be in default and moorage will be subject to termination. To maintain live-aboard status, the fee will continue even if the customer is temporarily off the vessel or the vessel is out of the slip.

Parking - Live-aboards may use the public parking areas in common with other marina users. Live-aboard permit holders are subject to the same allocation of overnight automobile parking permits as other moorage licensees. While on Port property, vehicles must be legally registered, licensed, insured, include current applicable permits and be in running condition. Vehicle maintenance on Port property is prohibited. Live-aboard vessels are eligible for a permit to use the Port's upper parking lot for one vehicle per live-aboard vessel, regardless of the number of people living aboard. The Port will occasionally close and clear the parking lots for events or maintenance.

Utilities - Live-aboard use is restricted to full-service docks. The Port does not guarantee the continuity or characteristics of electrical service, or the quality or supply of water service. Live-aboards must accept Port premises as-is and the Port is not obligated to install additional utilities or facilities to accommodate live-aboards. The Port is not responsible for damages due to failure of services. Live-aboards shall not affix or install any equipment to or on Port property without consent of the Port Manager. Use of Port property and electrical and water service is at the live-aboard's own risk.

Dock Debris - The docks must remain free from materials that may cause a safety hazard including, but not limited to, hoses, planters, bicycles, barbecues, etc. Any personal or boating related items must be stored onboard the vessel and are not allowed on the docks or slips, with the exception of loading and unloading. Vessel exteriors must be kept in a clean, neat and orderly manner. Proper size access steps are allowed.

Compliance and Enforcement

All live-aboards must comply with all applicable federal, State, and local regulations pertaining to the discharge of wastes in Oregon marinas. Live-aboards must adhere to any applicable best management practices adopted (such as the clean marina guidelines recognized by the Oregon Marine Board) or established by the Port of Brookings Harbor for vessel maintenance and repair, hazardous materials and waste, and sanitary waste. Pump out station(s) are available and should be used on a regular basis.

All live-aboards must understand and acknowledge that their vessel is a boat, not a "floating home" as defined by ORS 830.700 and the provisions of ORS 90.505, et. seq. regarding "floating home" rentals space does not apply to live-aboard boats and vessels.

Periodic Review

The Port of Brookings Harbor Commission may periodically review the Live-aboard Policy. The Commission has the authority to change or update this policy as deemed necessary. It is the responsibility of Live-aboard customers to review the updated policy.

Penalty

The penalty for failure to file a live-aboard application or providing false information is immediate termination of all live-aboard privileges and Moorage Agreement.

As an applicant for live-aboard privileges, I have read, understand and agree to the terms above:

Applicant Signature: _____ Date: _____

Print Name: _____

Board of Commissioners Approval

Date _____

Resolution No. _____

DRAFT

**DISHCHARGE MONITORING REPORT
FOR PORT OF BROOKINGS HARBOR LIVE-ABOARDS**

Per the Clean Water Act, vessels are prohibited from discharging any sewage, whether treated by an MSD or not, into freshwater rivers. Sewage discharges have potentially wide-ranging impacts on all aquatic environments. Vessel pump out stations are located at the Fuel Dock and Sport Transient dock.

The Discharge of Holding Tanks Within the Marina Is Prohibited at All Times.

Liveaboards must use this Discharge Monitoring Report. You must report your vessel pump out activity to the Port Office by the first of every month. Failure to comply with submitting the Discharge Monitoring Report will result in the termination of your Live-aboard Authorization.

Slip No: _____

Vessel Name: _____

Term: Monthly Yearly

From _____ To _____

Owner Name: _____

Phone Number: _____

Date	Gallons Pumped	Date	Gallons Pumped

By signing below, I certify that the above information is correct.

Vessel Owner Signature: _____ Date: _____

Approved by the Board of Commissioners
Date
Resolution No.

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person under 21 years of age is prohibited. Engaging in the use or being instrumental in the exchange of unlawful controlled substances on Port property is prohibited and shall be cause for immediate expulsion from Port facilities and immediate termination of Port Use Agreement.

4.16 Live-aboards must have Port permission after 72 hours. Application for a live-aboard permit may be obtained at the Port office. If Port permission is obtained, a permit will be issued for a fee as set forth in the fee schedule in effect at the time of application. The permit is valid for the length of the Port Use Agreement, unless otherwise specified, and must be renewed immediately upon expiration.

4.16.1 Live-aboards must agree to enhance Port Security by calling to the attention of the Port Manager or Port office damage to any vessels or pier, unauthorized persons visiting pier, possible theft, unsafe practices, etc.

4.17 Vessel movement within the moorage area shall be in compliance with the posted speed limits, rules and regulations as determined by the Port Manager. A "No Wake" speed limit is determined to be in the best interest of the Port users.

4.18 No person(s) shall fuel, or cause to be fueled, a vehicle or watercraft on properties of the Port except at areas designated by the Fire Marshal and approved by the Port Authority for that purpose.

4.18.1 No person(s) shall store, or cause to be stored, any fuel for any vehicle or watercraft in or upon any vehicle or watercraft on or upon the Port properties or waters of the Port except in tanks or containers designated for that purpose, and in areas where such tanks or containers shall not come into contact with sparks or excess heat or other conditions which may cause it to ignite.

4.19 No person(s) shall throw, place, leave, deposit, abandon, cause or permit to be thrown, placed, left, deposited or abandoned, any industrial waste, litter, or sewage on any Port properties or waters controlled by the Port, except in receptacles designated by the Port for the disposal of such materials or substances. The fact that proper receptacles are not furnished by the Port is not excuse or defense.

4.19.1 No person(s) shall use refuse or waste containers provided by the Port for other than wastes, litter, or sewage generated on Port properties or waters controlled by the Port, except for those wastes, litter or sewage generated from a vessel's voyage.

DRAFT

Ordinance No. 23

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE PORT OF BROOKINGS HARBOR AMENDING ORDINANCE NO. 1 – 1998 REGARDING LIVE-ABOARD REGULATIONS

WHEREAS, on May 26, 1998, the Board of Commissioners of the Port of Brookings Harbor adopted Ordinance No. 1-1998; and

WHEREAS, the Board of Commissioners find it is in the best interest of the Port of Brookings Harbor to revise its policy and procedure for live-aboards within the marina.

Now, therefore, the Board of Commissioners of the Port of Brookings Harbor ordains as follows:

Section 1. Ordinance Identified. The ordinance amends Ordinance No. 1-1998 adopted May 26, 1998.

Section 2. Amendment One. Section 4.16 of Part IV, Specific Rules and Regulations, of Ordinance No. 1-1998 is hereby repealed and amended to read as follows:

4.16 Live-aboards must have Port permission after 72 hours in any 7-day period or more than 15 days in any 30-day period. Application for live-aboard authorization may be obtained at the Port Office. If Port permission is obtained, written authorization to live-aboard will be issued for a fee as set forth in the fee schedule in effect at the time of application. The written authorization to live-aboard will be valid for the length of the Port Use Agreement, unless otherwise specified, and must be renewed immediately upon expiration.

Section 3. Effective Date. This ordinance will be effective 30 days following the date of its adoption.

INTRODUCED on the ___ day of _____, 2019.

APPROVED and ADOPTED on the ___ day of _____, 2018 by the following vote: on a motion by Commissioner _____, seconded by Commissioner _____, and carried on a ___ - ___ vote.

Chair of the Board of Commissioners

Secretary of the Board of Commissioners

777.190 Ordinances for policing or regulating of port property. A port may by ordinance in accordance with ORS 198.510 to 198.600 make, modify or abolish regulations to provide for the policing, control, regulation and management of property owned, operated, maintained or controlled by the port. A port, for the purpose of enforcing such ordinances, may appoint peace officers who shall have the same authority, for the purpose of the enforcement of the ordinances, as other peace officers. [1955 c.699 §§2,3,4; 1959 c.255 §1; 1971 c.268 §21; 1971 c.728 §42]

ORDINANCES AND REGULATIONS

198.510 Definitions for ORS 198.510 to 198.600. As used in ORS 198.510 to 198.600, unless the context requires otherwise:

(1) "County" means the county in which the district, or the greater portion of the assessed value of the district, is located.

(2) "County board" means the board of county commissioners or the county court of the county.

(3) "County clerk" means the county clerk of the county.

(4) "District" has the meaning given that term in ORS 198.010 (2), (4), (5), (11), (12), (14), (16), (17), (19), (20) to (23), (25), (26) and (27). In addition, "district" means any one of the following:

(a) A county service district organized under ORS chapter 451.

(b) The Port of Portland established by ORS 778.010.

(5) "District board" means the governing body of a district and the term includes a county board that is in the governing body of a district.

(6) "Presiding officer" means the chairperson, president or other person performing the office of presiding officer of the district board.

(7) "Principal Act" means the law, other than ORS 198.510 to 198.600, applicable to a district. [1971 c.268 §2; 2007 c.179 §5; 2007 c.562 §22b; 2009 c.584 §22; 2015 c.544 §17; 2015 c.560 §12]

198.520 [1971 c.268 §1; 1975 c.782 §48b; 1977 c.756 §3; 1981 c.226 §20; repealed by 2007 c.179 §9]

198.530 Procedure for adopting, amending or repealing ordinances or regulations. When a district board is authorized by the principal Act of a district to enact, amend or repeal regulations, it shall do so in accordance with ORS 198.510 to 198.600. In all counties which do not provide by ordinance or charter for the manner of enacting, amending or repealing ordinances and regulations, this section applies when a county board pursuant to statute is acting as the governing body of a district. [1971 c.268 §3]

198.540 Notice prior to adoption of ordinance affecting regulation. (1) Except in an emergency, an ordinance adopting, amending or repealing a regulation shall not be considered or voted upon by a district board unless the ordinance is included in the published agenda of the meeting. The agenda of a meeting shall state the time, date and place of the meeting, give a brief description of the ordinances to be considered at the meeting and state that copies of the ordinances are available at the office of the district board.

(2) The presiding officer shall cause the agenda to be published not more than 10 days nor less than four days before the meeting, in one or more newspapers of general circulation within the district or, if there is no such newspaper, in a newspaper of general circulation in each county in which the district is located. The presiding officer may also cause the agenda:

(a) To be posted in three public places within the district at least 10 days before the meeting; or

(b) To be published by radio and television stations broadcasting in the district as provided by ORS 193.310 and 193.320. [1971 c.268 §4]

198.550 Publication of ordinance; emergency ordinance procedure. (1) Except as provided by subsection (3) of this section, before an ordinance is adopted it shall be read during regular meetings of the district board on two different days at least six days apart. The reading of an ordinance shall be full and distinct unless at the meeting:

(a) A copy of the ordinance is available for each person who desires a copy; and

(b) The board directs that the reading be by title only.

(2) Except as provided by subsection (3) of this section, the affirmative vote of a majority of the members of the district board is required to adopt an ordinance.

(3) An ordinance to meet an emergency may be introduced, read once and put on its final passage at a regular or special board meeting, without being described in a published agenda, if the reasons requiring immediate action are described in the ordinance. The unanimous approval of all members of the board at the meeting, a quorum being present, is required to adopt an emergency ordinance. [1971 c.268 §5]

198.560 Filing of ordinance; notice of adoption of emergency ordinance. (1) Within seven days after adoption of an ordinance, the enrolled ordinance shall be:

(a) Signed by the presiding officer;

(b) Attested by the person who served as recording secretary of the district board at the session at which the board adopted the ordinance; and

(c) Filed in the records of the district.

(2) A certified copy of each ordinance shall be filed with the county clerk, available for public inspection.

(3) Within 15 days after adoption of an emergency ordinance, notice of the adoption of the ordinance shall be published as provided by ORS 198.540 (2) for notice of proposed ordinances. The notice shall:

(a) Briefly describe the ordinance;

(b) State the date when the ordinance was adopted and the effective date of the ordinance; and

(c) State that a copy is on file at the district office and at the office of the county clerk of the county, available for public inspection. [1971 c.268 §6]

198.570 When ordinances take effect. (1) Except as provided by subsection (2) of this section, an ordinance shall take effect on the 30th day after it is adopted, unless a later date is prescribed by the ordinance. If an ordinance is referred to the electors of the district, it shall not take effect until approved by a majority of those voting on the ordinance.

(2) An emergency ordinance may take effect upon adoption. [1971 c.268 §7; 1983 c.350 §3]

198.580 [1971 c.268 §8; repealed by 1979 c.190 §431]

198.590 **Petition to adopt, amend or repeal ordinance.** Any interested person who is a landowner within the district or an elector registered in the district may petition the district board to adopt, amend or repeal an ordinance. Any such person may appear at any regular meeting of the board and shall be given a reasonable opportunity to be heard. [1971 c.268 §9; 1983 c.83 §6]

198.600 **Penalty for violation of regulations; jurisdiction; enforcement.** (1) If a penalty for a violation is not otherwise provided, violation of any regulation adopted by a district board under ORS 198.510 to 198.600 is a Class C misdemeanor.

(2) Actions to impose punishment shall be brought in the name of the district or county, as the case may be, in any court having jurisdiction of misdemeanors under state laws. The action shall be brought in the county in which the district, or the greater portion of the area of the district, is located.

(3) Any peace officer may enforce an ordinance adopted under ORS 198.510 to 198.600. ORS 221.333 is applicable to the enforcement of such ordinances. [1971 c.268 §10; 2011 c.597 §170]