

PORT OF BROOKINGS HARBOR
Special Commission Meeting
Thursday, April 29, 2021 • 2pm
Teleconference / Meeting Room *(limited capacity)*

Teleconference Call-In Number: 1 (253) 215-8782

Meeting ID: 771 205 4017 Passcode: 04292021 (to mute/unmute: * 6)

When calling in, please announce your arrival and state your name when you join the meeting.

TENTATIVE AGENDA

	PAGE
1. CALL MEETING TO ORDER	
• Roll Call	
• Modifications, Additions, and Changes to the Agenda	
• Declaration of Potential Conflicts of Interest	
2. APPROVAL OF AGENDA	
3. PUBLIC COMMENTS – (Limited to a maximum of three minutes per person. Please email your comments to danielle@portofbrookingsharbor.com prior to the meeting. ***Please wait to be called on before speaking***)	
4. FEMA PROJECTS DR-4432 & DR-4452 PRESENTATION BY JACK AKIN.....	3
5. APPROVAL OF MEETING MINUTES	
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*** Sample motion: Motion to approve meeting minutes items A, B and C. ***	
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A request for an interpreter for the hearing impaired, for those who want to participate but do not have access to a telephone, or for other accommodations for persons with disabilities should be made at least 48 hours in advance of the meeting to Port of Brookings Harbor Office at 541-469-2218.

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9. COMMISSIONER COMMENTS

10. NEXT REGULAR MEETING DATE – Tuesday, May 18, 2021 at 6:00pm

11. ADJOURNMENT

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PORT OF BROOKINGS HARBOR

Special Commission Meeting

Item 4 – FEMA Project DR-4432 and DR-4452 Presentation by Jack Akin/EMC Engineers & Scientists

OVERVIEW

A severe storm occurred on February 24, 2019 causing enough damage in the Curry County and to the Port which activated FEMA disaster relief protocol. The Port submitted our storm damage report and throughout the process FEMA has approved the first Phase of engineering and permitting to repair large portion of Basin 2 slopes and approximately 8,000 cubic yards of dredging.

Another severe storm occurred on April 6, 2019 causing enough damage in the Curry County and to the Port which activated FEMA disaster relief protocol again. The Port submitted our storm damage report and throughout the process FEMA has approved the first phase of engineering and permitting to dredge approximately 30,000 cubic yards from Basins 1 and 2.

Once the construction funding phase is approved by FEMA, both disaster repair projects will concurrently progress, but financial accounting of the work will be separated.

The Port has a FEMA approved Hazard Mitigation Grant Program (HMGP) to allow additional funding to mitigate future disasters by repairing existing or building new infrastructure. The Port submitted additional funding requests under the 2019 declared disasters. The Port is optimistic receiving additional construction mitigation funding under DR-4452.

FEMA disasters projects and HMGP require 25% matching. Business Oregon can provide up to \$500,000 match per disaster claim. Total possible matching from Business Oregon would be \$1 million.

Once FEMA approves the funding amounts, Oregon Emergency Management (OEM) handles the contracts and oversees the financial accounting and reimbursements for FEMA. If the Port receives funding from HGMP and Business Oregon, all three agencies oversee their own funding and reimbursements. The Port must pay out funds prior to reimbursement requests.

The Port and OEM currently have a contract and funding of \$120,000 for Phase 1 Engineering and Permitting for the two disasters. Jack Akin with EMC Engineers / Scientists was hired by the Port to produce the engineering and permitting for Phase 1. Today, Jack Akin will present to the Board of Commissioners a presentation of the repairs and mitigation construction. Jack will also have a second presentation for the dredging equipment.

A Feasibility Study Was Done for the Port

IN-HOUSE DREDGING: FEASIBILITY STUDY

By Jack Akin, MS, PE, IC, HMS, AI

For

Port of Brookings Harbor

Gary Dehlinger, Port Manager

Travis Webster, Harbormaster

In Summary

This study investigated the feasibility of implementing an in-house maintenance dredging program and operation at the Port, in comparison to other dredging alternatives.

A continuous reduction in the availability of safe moorage due to shoaling is occurring at the Port. In order to focus on solutions that make sense, a number of options have been considered in the Study. Some of these options have been reviewed in the past and have been determined to be too expensive, cumbersome and/or unpredictable.

Barge and scow, hydraulic suction dredging, mechanical, or clamshell dredging; disposing of sediments upland via storage piling on land, beach nourishment, or other out-of-water beneficial or non-beneficial uses, trucking to a more distant disposal area (e.g. landfill or private property), or in-water, including ocean disposal, beach nourishment, flow-lane and tidal/intertidal storage were evaluated via data and experience.

For the purposes of comparison these dredging and disposal options use a volume of 25,000 cubic yards of sediment.

Barge and scow dredging has been found to be both expensive and impractical, primarily due to considerations of navigability and availability. The standard barge may be as large as 200-foot long and 50-foot wide, with a 12-deep scow. Such a barge would be outfitted with appropriate duty spuds for anchoring and stability once it is in the desired location. The spuds on the barge must be of sufficient length allowing it to anchor itself in harbor depth of water. Out of the USACE's most recent abstract of offers for the barge and scow dredging of several port locations nearby, mobilization and demobilization alone, depending upon the selected sediment placement location, varies in the cited bid from \$477,211 to about \$756,250. Dredging/disposal per cubic yard was bid competitively, based on the large total volume of sediment to be dredged for this multi-locational project.

During third quarter 2019, for example, while McAmis, a barge and scow USACE winning subcontractor, was fulfilling their contract with the USACE at Winchester Bay, they accepted an offer from Salmon Harbor Marina to add to their federally contracted work by “piggybacking” the Marina’s work. A \$21/cubic yard charge was proposed to the Marina, rather than the \$11 or \$12/ cubic yard offered to the USACE as part of the federal project. The Marina would have had to pay hundreds of thousands of dollars to mobilize such equipment for themselves, unless they were able to gain agreement to “piggyback” as described. The cost to dredge 25,000 cubic yards, if “piggybacking” was available, is therefore estimated at the Port of Brookings Harbor to be \$525,000, and, if “piggybacking” was not available, at best, \$777,000 (\$12/cy + \$477,000 mobe/demobe). However, many areas requiring dredging in Basins 1 and 2 would not be accessible via this equipment.

Hydraulic suction dredging utilizing contracting standard swing-ladder dredges has been seen to be a viable method at the Port, but comes with high move/demove costs, and does not lend itself to in-house maintenance dredging at smaller ports and marinas. Move/demove costs to and from nearby locations have been seen to range from \$40,000 to \$55,000. Dredging costs additional to move/demove have been found to range from \$20 to \$35/cubic yard, if sediment is disposed to nearby in-water or upland locations.

However, without development, no nearby in-water or upland disposal locations are available for the Port, and so the only other alternative is that of ocean disposal.

A number of analytical routines have been done for the Port, including selection of an appropriate pipe diameter (14" OD), determination of the required DR or SDR (17 SDR HDPE), determination of the required weighting, and of the design, construction and spacing of ballast weights, buoyant force, weight of pipe and pipe contents, methods of installation, preparation of land-to-water transition zones and, when required, underwater bedding, assembly of individual lengths of pipe into long continuous lengths, launching of pipeline into water, bending radius at which buckling can be initiated, etc. The higher sediment slurry velocities required in long pipelines to prevent clogging result in higher total dynamic head (TDH).

Combinations of pipe thicknesses necessary to resist the high total dynamic head (TDH) created by slurry traveling through 12,000 foot pipe lines at the recommended velocity are not found to be available for reasonably sized dredges, and so, booster pumping would be required.

Additional to the complexities associated with pumping slurry such long distances are those presented by the challenging task of working with a pipeline placed through river and ocean currents, whether floating or sunken. EMC has estimated designed and provided project engineering for ocean disposal and estimates the cost for such a project (25,000 cubic yards to the ocean disposal location via pipeline) from the Port to be \$980,000.

Disposal Limitations

1. Available ocean disposal location is about 12000 feet from the furthest Port reach.
2. Hydraulic suction dredges small enough to navigate throughout the Port docks would be equipped with pump horsepower not sufficient to pump that distance, without at least one in-line booster pump. Potential pipeline pathways require a combination of land and water routes unfriendly to a successful dredging operation during winter weather.
3. USACE has determined in the past that the Chetco River reach and entrance are not approached with enough river flow energy to deliver flow-lane sediments beyond the federal channel.
4. No nearby in-water storage areas are permitted to be used by the Port.

5. When considering upland storage during a dredging event at the Port, it must be taken into account that any possible storage and de-watering area within the Port limits sediment volumes during a single event to 25,000 cubic yards, and reasonable volumes of 6 – 8000. Therefore, use of a large dredge for upland disposal at the Port would require multiple events and subsequently multiple move/demove costs, rendering this option infeasible.

6. Likewise, to utilize barge and scow for upland storage at the Port would present the Port, in addition to multiple handling of the sediment for placement, the same volume limitations and associated multiple move/demove costs.

So this Study concludes that a low cost, in-house dredging operation would bring many advantages to the Port. Flexibility and rapid response to ongoing mooring challenges would bring a level of internal control not often experienced at small ports in Southern Oregon. During our review of practicable alternatives, we concluded that a smaller and more mobile dredging unit could provide the required navigability, and in-house control, that would be affordable and be more able to provide the Port with long-term maintenance dredging.

It is also concluded that annual maintenance dredging volume requirements at the Port are relatively small, because the major portion of shoaled sediments from Port facilities slough to federally maintained channels, and so a modest maintenance program, on an annual basis, could maintain the Port mooring spaces, and additionally could enable the Port to gradually and affordably reduce its backlog, which has been accumulating over decades.

The above conclusions bring us to the analyses of in-house operational scenarios, utilizing small, maneuverable dredges, and local, perhaps even beneficial sediment disposal options.

EMC in the past has specified portable, centrifugal pump-driven slurry pumps, well fitted for the dredging of dock locations (e.g. Port of Port Orford).

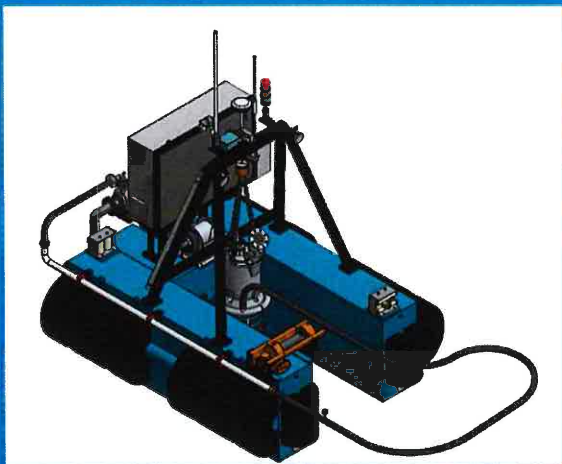
So equipment provided by BPH, Eddy, DragFlow and TOYO Pumps were analyzed and compared.

After considering economic value, equipment design, horsepower, maneuverability, etc., EMC recommends that the Port consider an in-house, small dredge system, utilizing the DragFlow DPR-120 remote controlled dredge, rigged with the EL 1204HH C Model pump system.

Slides and video clips focus on this equipment, its applicability, function and maintenance. We will also briefly review the proposed upland disposal option, permitting requirements and costs associated with this recommended in-house dredging option.

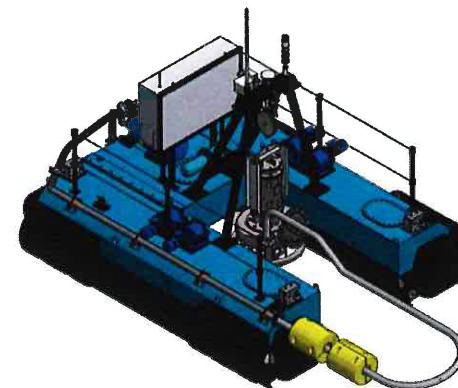
DRP18

Flow up to: 60m³/h
Max solids: 25mm



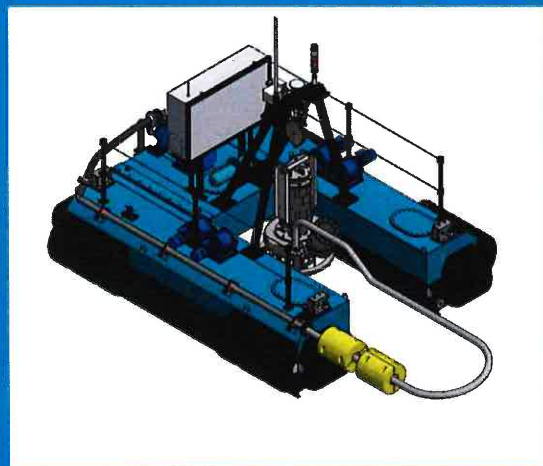
DRP120

Flow up to: 500m³/h
Max solids: 90mm



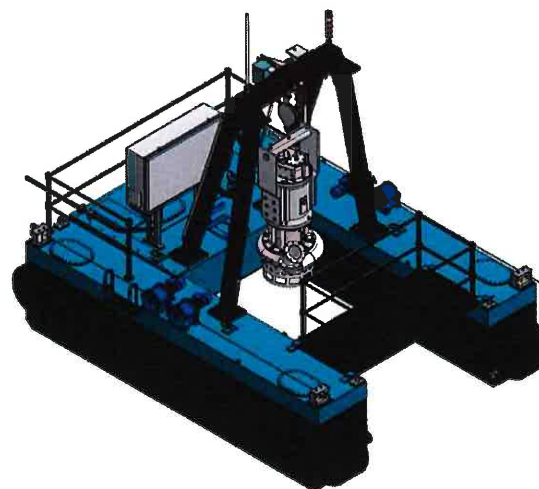
DRP60

Flow up to: 300m³/h
Max solids: 60mm



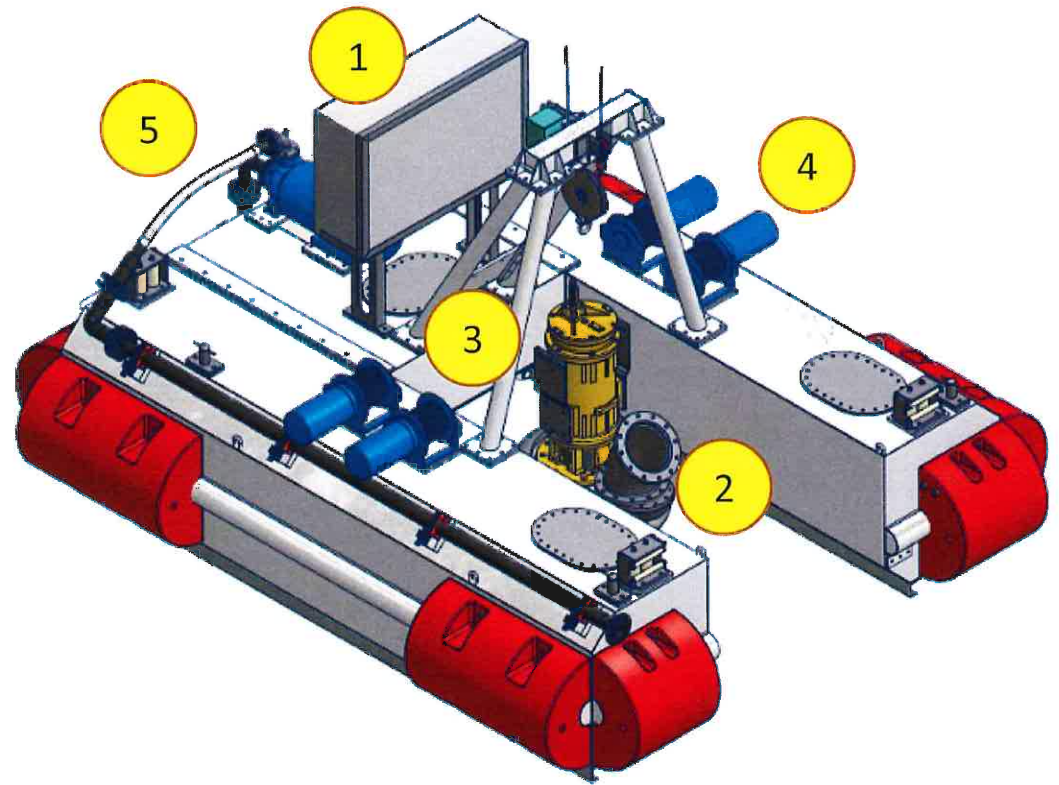
DRP150

Flow up to: 800m³/h
Max solids: 120mm



Dredge Details:

1. Control Panel
2. Dredging pump
3. Electric Hoist
4. 4 Winches (45 – 110m)
5. Jet Ring System for breaking the material to be dredged



A look at some operating clips

Some Video Links of the Dragflow

Videos

Remote control

- Pump ON/OFF
- Jet ring ON/OFF
- Move pump up and down
- Control set of winches
- Reset depth counter
- Check battery level
- Working depth and power absorption
- Emergency Stop



- **Power: from 5 to 400 Horse Power**
- **Capacity: from 30 to 3600 m³/h**
- **Discharge diameter: up to 18 inch**
- **Max. Pumping distance: 2000m**
- **Max. solid handling: 120 mm**
- **Models: 42 models**



Client: Jack Akin - EMC-Engineers-Scientists, LLC-Oregon-US
Project: SHM feasibility-

Date: Oct 28, 2020
Author: Maurice

Mixture Details

Solids concentration in the mixture

% by volume

corresponding to % by weight

Solid Particles Dimension

Particle Median Diameter

Liquid SG

Solids SG

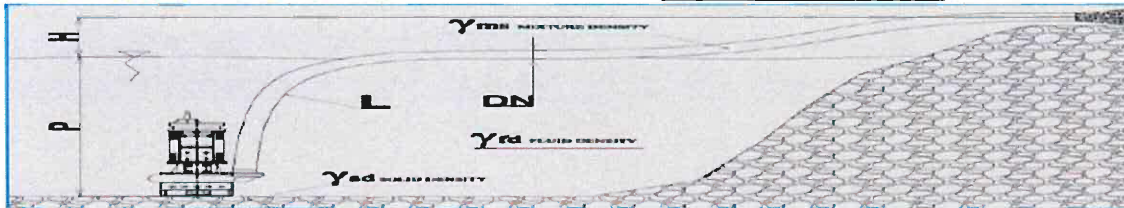
Mixture Specific Gravity

Fluid dynamic viscosity

25	%
40	%

d50 > 15 mm	
1	kg/dm ³
2	kg/dm ³
1.25	kg/dm ³
0.001	Pa s

DRAGFLOW
ULTIMATE EFFICIENCY



Application Details

Geodetic Height (Air) = H

Geodetic Height (Water) = P

Pipeline Total Length = L

Pipe Internal Diameter = DN

Total Mixture Capacity

1.2	m	4	ft
15.2	m	50	ft
914.4	m	3000	ft
198.2	mm	7.803	inch
273	m ³ /h	1200	GPM

System TDH at set capacity

Friction loss along the pipeline

Concentrated pressure drops

Geodetic: [H+(mixSG-liqSG)*P]

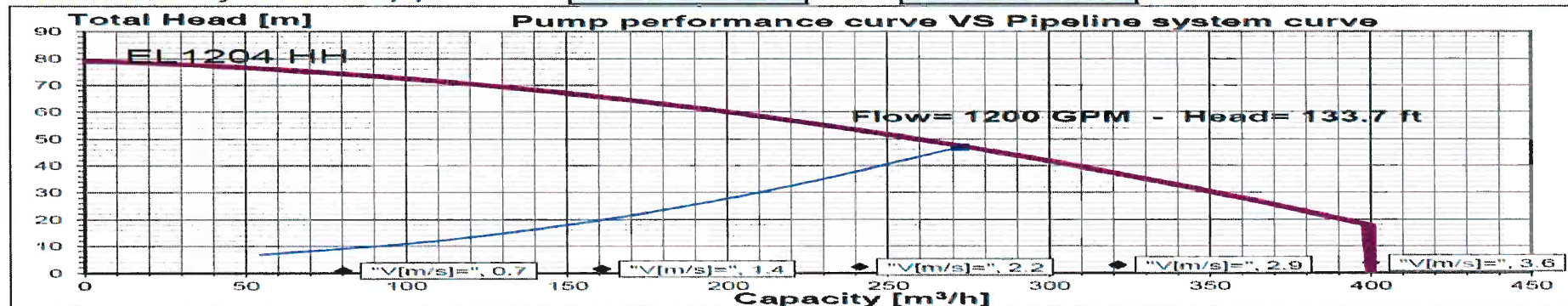
Total Dynamic Head (TDH)

Mixture velocity inside the pipeline

SLURRY [m]	SLURRY [ft]	
35.3	115.7	ft
0.5	1.5	ft
5.0	16.5	ft
40.8	133.7	ft
2.5	8.0	ft/s

REQUIRED POWER
100 HP

PUMP POWER
120 HP



* All the above values come from theoretical calculations. The solid concentration can vary from 10% to 50% pump capacity due

Port of Brookings-Harbor
Calculation Sheet For 6" and 8", SDR 21 Pipeline, 120 hp
 by Jack Akin, MS, PE

Q_{gpm}	1098.00	1200.00	3000.00	1000.00	1720.00	3000.00
C_{HW}	155.00	155.00	155.00	155.00	155.00	155.00
L_n	3000.00	3000.00	3000.00	3000.00	3000.00	3000.00
d_{in}	5.96	5.96	5.96	7.75	7.75	7.75
Q_n^3 / s	2.45	2.67	6.68	2.23	3.83	6.68
V_n / s	12.65	13.82	34.55	6.80	11.69	20.39
e_n	5.00E-06	5.00E-06	5.00E-06	5.00E-06	5.00E-06	5.00E-06
$v_{50''}$	1.45E-05	1.45E-05	1.45E-05	1.45E-05	1.45E-05	1.45E-05
R_e	4.34E+05	4.74E+05	1.19E+06	3.04E+05	5.22E+05	9.11E+05
c/D_n	1.01E-05	1.01E-05	1.01E-05	7.74E-06	7.74E-06	7.74E-06
$R_e^{0.9}$	1.18E+05	1.28E+05	2.93E+05	8.59E+04	1.40E+05	2.31E+05
F Log ₁₀ Precalc	-4.29	-4.32	-4.65	-4.16	-4.37	-4.57
Square of Previous	18.41	18.70	21.63	17.32	19.06	20.88
F Approx.	1.36E-02	1.34E-02	1.16E-02	1.44E-02	1.31E-02	1.20E-02
$1/F^{1/2}$	8.58	8.65	9.30	8.32	8.73	9.14
$1/F^{1/2} Calc$	8.56	8.63	9.30	8.30	8.71	9.13
h_{f-DW}	203.79	239.74	1294.87	48.09	129.30	359.02
h_{e-n}	0.00	0.00	0.00	0.00	0.00	0.00
h_{s-n}	0.00	0.00	0.00	0.00	0.00	0.00
h_{v-n}	2.48	2.97	18.54	0.72	2.12	6.46
h_{f-HW}	198.58	234.04	1274.93	46.31	126.31	353.50
TDH-HW	201.06	237.01	1293.47	47.03	128.44	359.96
TDH-DW	206.28	242.70	1313.41	48.81	131.42	365.48
HP _{Brake-HW}	55.75	71.82	979.90	11.88	55.79	272.70
HP _{Brake-DW}	57.20	73.55	995.01	12.33	57.08	276.88
Assumed total eff	0.65	0.65	0.65	0.65	0.65	0.65
HP _{HW}	85.77	110.49	1507.54	18.27	85.82	419.54
HP _{DW}	87.99	113.15	1530.78	18.96	87.82	425.97
Yds ³ /hr. (Production Rate)	32.62	35.65	89.13	29.71	51.10	89.13
10-Hr Days to Move .000 Yds ³ · 0.10 Solids%	76.64	70.13	28.05	84.15	48.92	28.05

Port of Brookings-Harbor
Calculation Sheet For 6" and 8", SDR 21 Pipeline, 120 hp
 by Jack Akin, MS, PE

Adjusted h_{f-HW}	278.01	327.66	1784.90	64.84	176.84	494.91
Adjusted HP_{HW}^{**}	119.65	154.14	2101.91	25.47	119.59	584.34
Adjusted $v_{50''}$ (assumes 20% slurry)	1.84E-05	1.84E-05	1.84E-05	1.84E-05	1.84E-05	1.84E-05
Adjusted R_e	3.42E+05	3.73E+05	9.33E+05	2.39E+05	4.11E+05	7.17E+05
Adjusted $R_e^{0.9}$	9.55E+04	1.03E+05	2.36E+05	6.93E+04	1.13E+05	1.86E+05
Adjusted F Log ₁₀ Precalc	-4.20E+00	-4.24E+00	-4.57E+00	-4.07E+00	-4.28E+00	-4.48E+00
Adjusted Square of Previous	17.66	17.94	20.87	16.57	18.29	20.09
Adjusted F Approx.	1.42E-02	1.39E-02	1.20E-02	1.51E-02	1.37E-02	1.24E-02
Adjusted $1/F^{1/2}$	8.40	8.47	9.14	8.14	8.55	8.97
Adjusted $1/F^{1/2}$ Calc	8.38	8.45	9.13	8.12	8.53	8.95
Adjusted TDH_{DW}	217.58	255.93	1380.14	51.73	139.09	386.24
Adjusted HP_{DW}	92.82	119.31	1608.56	20.10	92.94	450.16

Notes

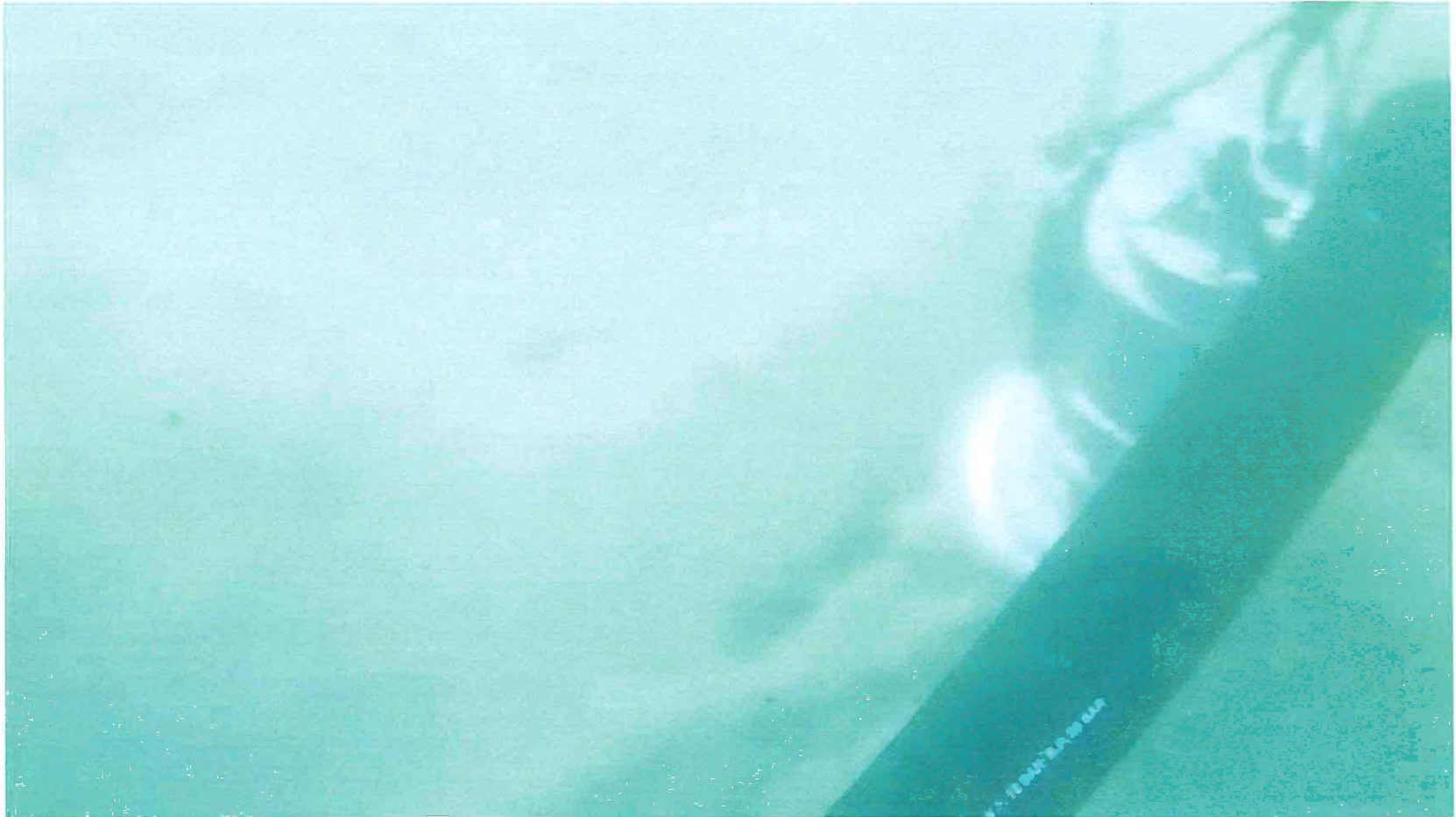
* Production assumes 100% efficiency. The actual production rate and dredging period must be adjusted per project.

** Safe recommended coefficient of 1.4 for various concentrations of slurry when using Hazen Williams.

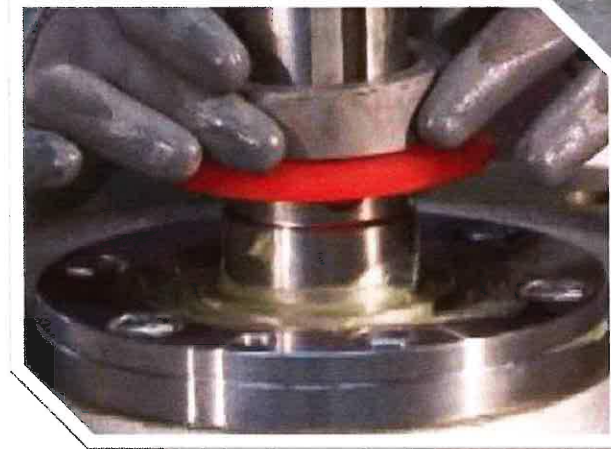
Main benefits of using Dragflow submersible pumps:

- An integrated **double blade AGITATOR** to lift settled material creating a higher % of solids around the pump. Can be used with other cutting mechanisms.
- The pump suction is directly **in front of the material** allowing the pumps to move slurries with solid content up to **70%** by weight.
- High solid concentration means using **energy to move solids** instead of water. It means higher **efficiency**, working with smaller diesel engines with a considerably **reduction** of operating cost **per cubic meter**.

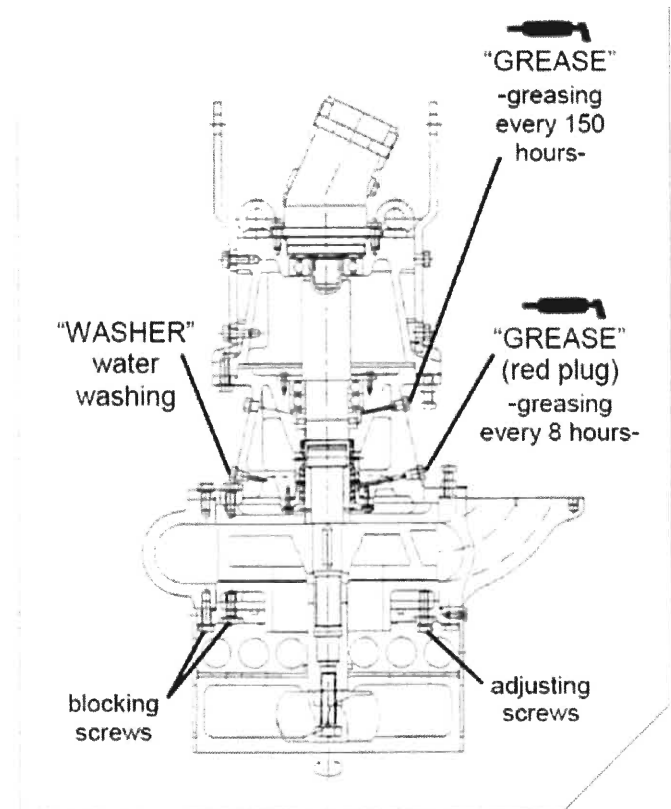




- **Adjustable lower wear plate** maintains **maximum performance** by a simple regulation of the gap between the high chrome wear plate and the impeller through the adjusting screws.
- **Dual thrust bearings** to reduce vibration and counter thrust loads in both directions.
- **Front deflector protecting the seals.** Pumps are equipped with a front deflector to prevent fine materials from penetrating the seal.



- **External Grease Inlet:** the lip seals package can be kept clean for material with an easy manual greasing schedule. After the end of the day or every 8 hours of work, the seals should be greased with 2-3 pumps from the grease gun.
- **Lube oil inspection ports:** A wide-angle port outside the oil chamber ensures easy inspection of shaft seal oil levels as well as providing easy access for oil replacement.
- **A water inlet** to wash the inside of the pump to remove material, provide a better maintenance.



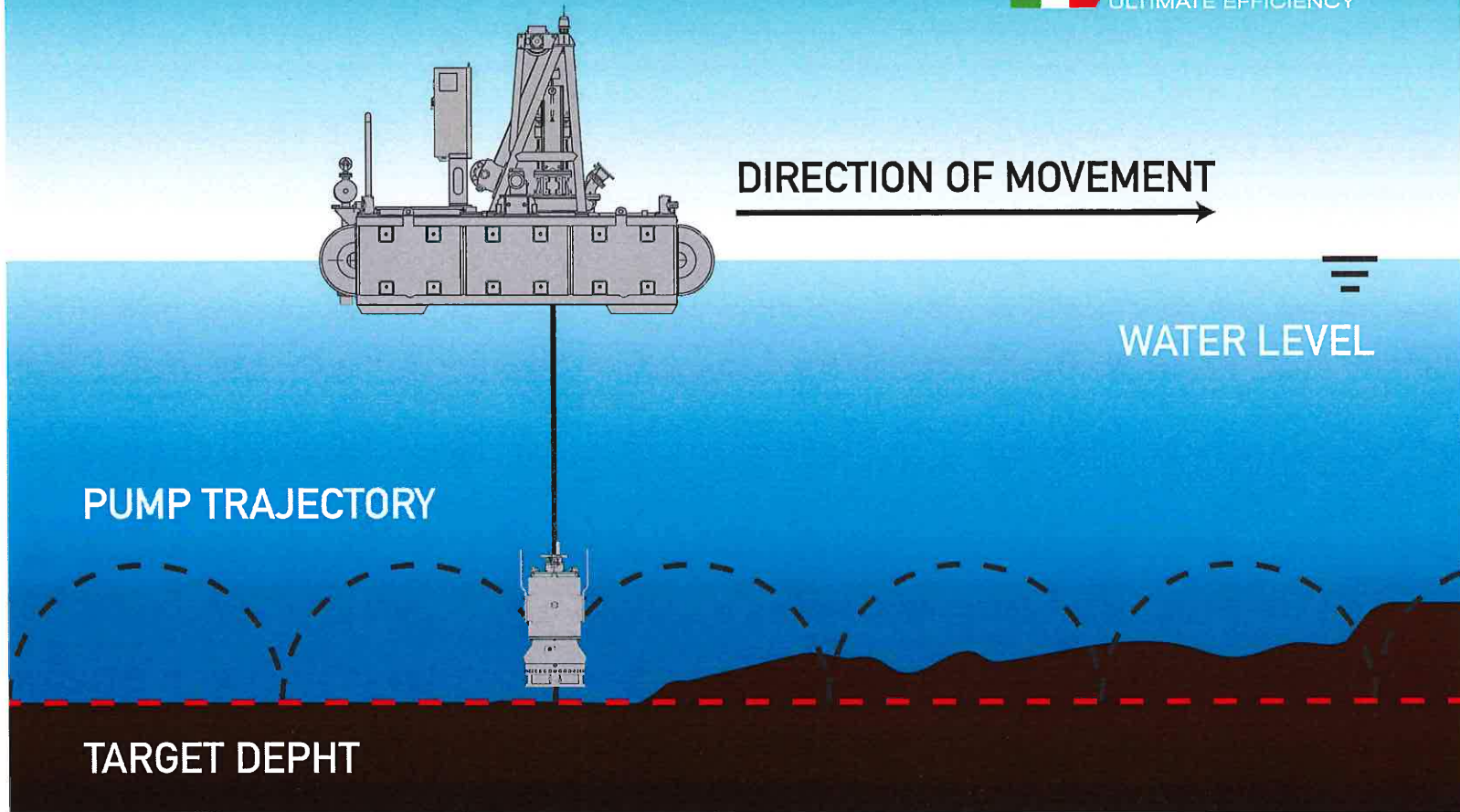
It is possible to **fully automate the operation of a DRP remote controlled dredge** based on the most important project parameters.

Some of the automation packages include:

- Setting a **desired dredging depth** and let the dredge do the job on its own
- Automatically **monitor discharge density** and make changes to maintain a preset density value
- **Monitor flow** and change the pump speed to maintain a steady flow
- **Move around the dredging area** without intervention from the operator

Example: Automating depth and movement

DRAGFLOW
ULTIMATE EFFICIENCY





A CASE STUDY



Boat parking lots

Limited space due to presence of boats.

Removing the boats is an expensive operation.



Entrance

Traditional dredging vessels are too big and expensive (a Port can't afford such an equipment).

Compared to these, Dragflow systems are easy affordable and a Port can do the maintenance on its own.

HARBOR MAINTENANCE

Port Sveva, Italy 2016

The problem: High volume of sediments inside harbor, causing a shallow draft which created difficult access to the boats.



HARBOR MAINTENANCE

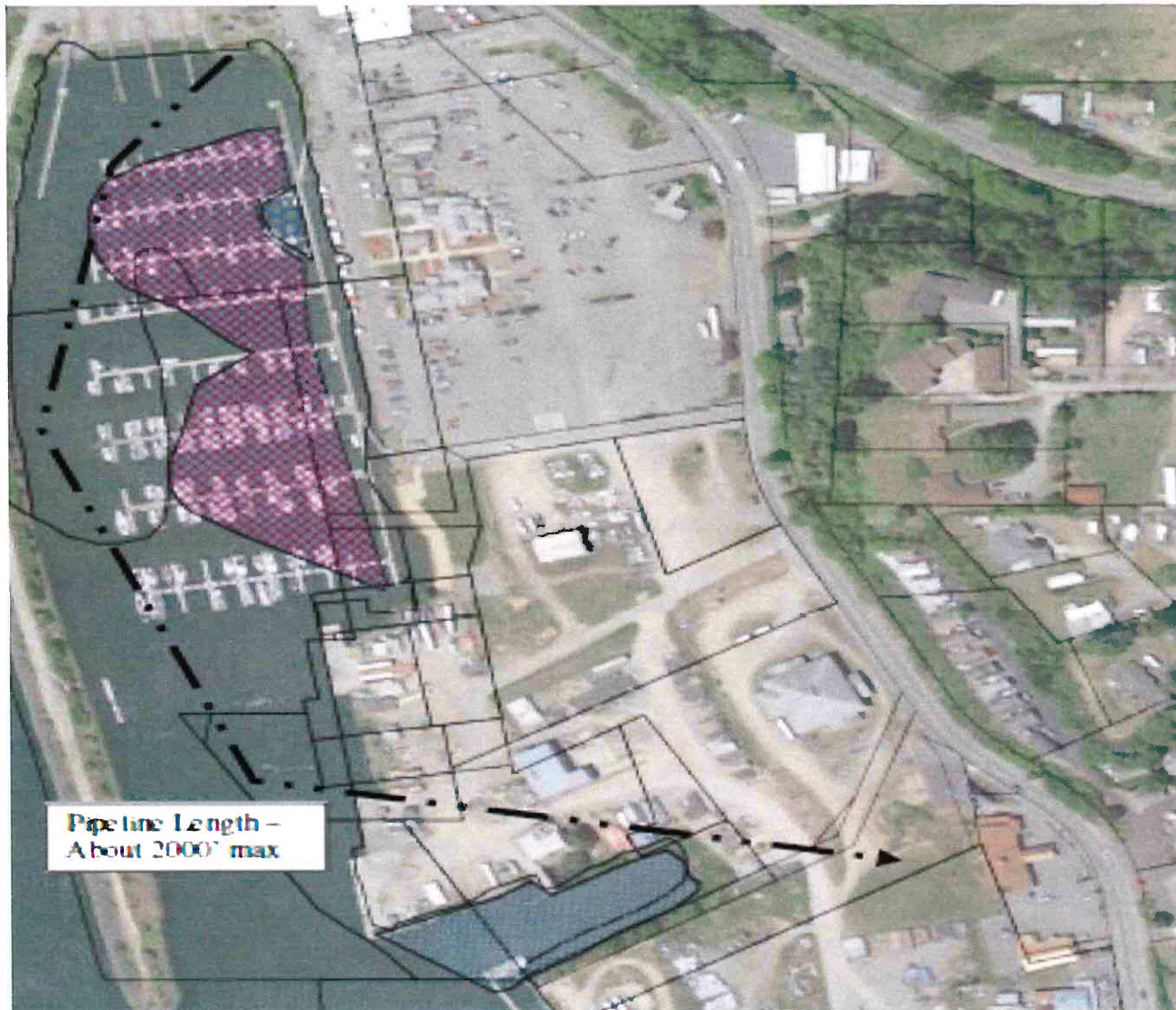
Port Sveva, Italy 2016

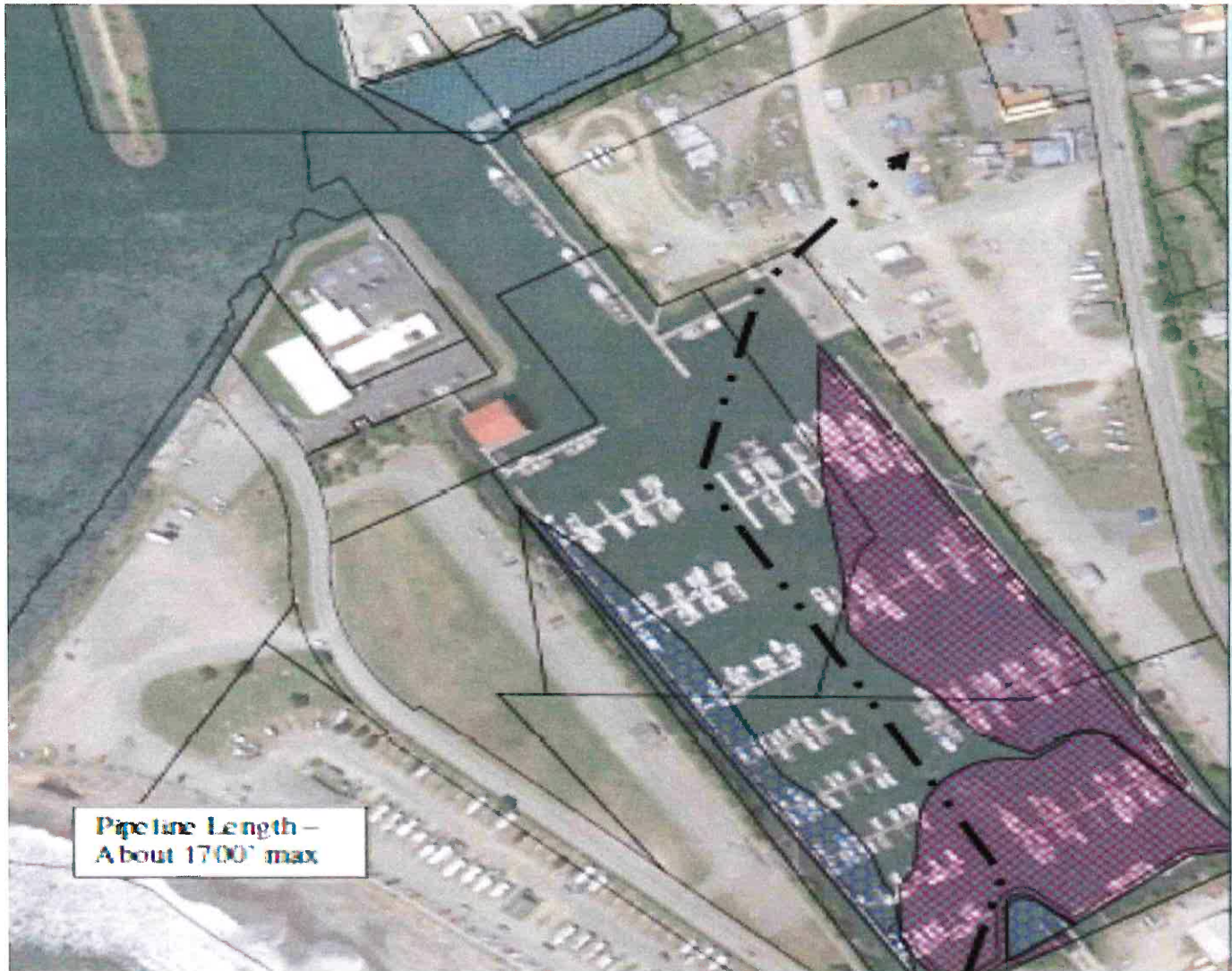
Our solution: Dragflow supplied a Remote controlled dredge (DRP18), equipped with a dredging pump (EL 12.5S), with an output of about 70 m³/h of mixture to a distant of approximately 150m. 2 winches to move the dredge and no operators on board.



Sediment Disposal







Costs

Equipment

- * Dredge – About \$168,800
- * Jet power ring and power jet high-pressure pump, recommended by EMC, about 26,600
- Floating discharge piping, 8 inches, is about \$3900 for 25 foot assembly
- Power control cable with power and lights, is estimated to be about \$13,400.
- HDPE pipe is about 3.15 per foot (SDR 21), for 3000 feet is about \$9450.
- Electric Generator (min. 275 KVA, prime use, New) : \$60,000, with specified trailer.

- Total Estimated Costs for Equipment: **\$281,350**

Maintenance Information – See Next Slides

Maintenance

Most Important Pump Parts Exposed to Wear

These are the agitator, the impeller, the upper and lower wear plates and the casing.

Impeller: 5000 – 6000 hours of operation expected while dredging average beach sand before replacing the impeller.

Lower wear plate: Expect to replace two lower wear plates before replacing the impellor (estimate 2500 – 3000 hrs. ea).

Agitator: Expect to replace two agitators per each lower wear plate (estimate 1250 – 1500 hrs. ea)

Upper wear plate: Expect to replace two impellers before replacing the upper wear plate (estimate 10,000 – 12,000 hrs. ea).

Casing. Expect to replace two impellers before replacing the casing (estimate 10,000 – 12,000 hrs. ea).

Other than this, if preventive maintenance is carried on regularly with greasing schedule and inspection, the pump will operate for a long period of time with no major trouble.

Inspecting the oil in the oil chamber regularly for signs of humidity or moisture will reveal the good standing state of the seals of the pump

**START UP AND MAINTENANCE
OF DRAGFLOW PUMPS WITH AGITATOR
Considerations and Recommendations**

DATA MEASURED AT START UP

	amps	psi
pump operating in air		
pump operating in water (air pocket)		
pump operating normally in water		
pump operating in slurry		
pump operating with very high slurry density		

If, while the pump is working, the amperage or pressure is higher than the values in the initial measure, this is an indication that there are residues in the impeller intake, or trash entangled in the shaft.

With readings higher than the normal values, the pump must be moved to a clean water area, and, if the amperage/pressure does not get lower, you must stop the pump and clean the trash.

Never try to start the pump with the shaft locked. After cleaning the pump, you should be able to turn the pump by hand. During the cleaning, make sure that the pump has been completely disconnected from the power source. Serious accidents have occurred due to negligence with this precaution.

Note: Conversion from electric power to hydraulic is an option. It is estimated that the cost for the Hydraulic Power Pack necessary to do that is likely to be in the range of \$100,000 to \$120,000, plus hoses, plus reel, floaters, etc. This is about twice of the best estimates that we have received for a prime, Tier III new portable electric generator necessary to drive the 120 HP motor.

Dragflow reportedly hasn't had issues to date with oil spills or leakage, as there is a separate drain line that returns to the main oil tank of the preliminarily designed system needed at the Port. Nevertheless, there is always the possibility of accidents and mistakes so the oil hoses must be handled with special care, especially when the dredge is moved from one location to another.

It would appear that cost benefits, if any, gained by an electric-to-hydraulic powered conversion does not justify potential associated environmental risk.

PERMITTING

The project proposes dredging via hydraulic suction dredge, with upland disposal. The Port of Brookings Harbor (POBH) and its consultant has reviewed requirements within OAR 141-085-550 and 141-93-250 through 280, and thus herein puts forth that the proposed project conforms to the applicable requirements therein stated. For example, OAR 141-093-0255, Maintenance Dredging – Definitions, states “ (1) “Baseline Authorization” means a previous removal-fill authorization for a dredge prism of specified area(s) and depth(s) that was executed within fifteen (15) years of the date of application for authorization under this General Permit.” The proposed dredging will occur within the footprint and depths of the existing, authorized prism, as shown in drawings attached to previous Applications. Major maintenance dredging last occurred in 2011.

Sediment Evaluation Requirements

The EPA and USACE have in the past informed the Port that they have concerns about the presence of contaminants (benzyl alcohol) in the south section of Basin 1, and would require further sampling, analyses and characterization prior to issuing a permit to dredge at the Port. However, this concern was expressed with the understanding that sediments were to be disposed in-water. However, upland disposal sediment quality requirements are greatly relaxed. Concern RE the very low acceptable concentration limits of contaminants imposed to protect sensitive aquatic species are eliminated by the change to upland disposal. The very low concentrations of benzyl alcohol and related contaminants pose no concerns for upland storage or use.

Sediment Evaluation Requirements

It may be therefore that sediment evaluation will not even be required.

Permit Term and Frequency

Further, upland disposal lengthens the likely permitting term from the 3-year term, given for in-water disposal, to a 10-year term.

Finally, unlike one-time permitting for large events, when granted, maintenance dredging projects at the Port can be conducted during any and all in-water work periods (10/15 – 3/15) during the 10-year permit term.

Exhibit 9

Some Video Links of the Dragflow DPR-120 Remote Controlled Dredge, Rigged with the EL 1204HH C Model Pump System

Video #1 is a 31 second movie clip of the pump, mounted on the remote-controlled platform, pumping about 30% solids by volume through an 8" diameter nominal HDPE pipe, at <https://www.dropbox.com/s/qurkkrs1r897jet/25%20remote%20with%20cutters.mp4?dl=0>

Video #2 is a 3 minute, 2 second movie clip of a mine slurry pond dredging operation, at <https://www.youtube.com/watch?v=tx5xX400YJM>

Video #3 is a 2 minute, 2 second movie clip of the pump and platform moving via winches, at https://www.dropbox.com/s/ljf3e1zyce5wkyz/Winch-Action-20171221_101310.mp4?dl=0

Video #4 is a 56 second movie clip of the panel control of the dredge platform navigation during positioning. The winches are interlocked and are mounted at the four corners of the platform. See https://www.dropbox.com/s/3ahechvzzpbhtap/Winch-Action-20180408_132422.mp4?dl=0

**DRAFT MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
PORT OF BROOKINGS HARBOR DISTRICT**

Thursday, March 11, 2021

The Port of Brookings Harbor District met in workshop session on the above date at 10:00 A.M. Open session at the Port Conference Room, 16350 Lower Harbor Road Suite 202, Harbor OR, 97415 and also zoom teleconference.

1. CALL MEETING TO ORDER

- **Roll Call**
 - Commissioner's present: Vice President Joseph Speir, Secretary/Treasurer Sharon Hartung, President Richard Heap, and Commissioner Kenneth Range.
 - Staff present: Port Counsel Martha Rice, Port Manager Gary Dehlinger, Harbormaster Travis Webster, and Administration/Safety Danielle King.
- **Modifications, Additions, and Changes to the Agenda**
 - President Heap added Corey Sample and Seal Cove Reality to Information Items.
- **Declaration of Potential Conflicts of Interest**
 - There was no declaration of potential conflicts of interest.

2. APPROVAL OF AGENDA

- *Range made a motion to approve the agenda as written. Second by Speir. **Motion passed 4-0.***

3. PUBLIC COMMENTS

- The following individuals addressed the Commissioners regarding subject matters not on this meeting's agenda: Ed Schreiber and Mike Murphy

4. INFORMATION ITEMS

- A. Hallmark Lease Renewal**
 - I. Port Manager presented item.
 - II. Commission discussed item.
- B. Audit Engagement Letter**
 - I. Port Manager presented item.
 - II. Commission discussed item.
- C. Budget Committee**
 - I. Port Manager presented item.
 - II. Commission discussed item.
 - III. Port Manager discussed item.
- D. Pithitude and Harbor Corner Market Security Gate**
 - I. Port Manager presented item.
 - II. Commission discussed item.

- III. Port Manager discussed item.
- IV. Commission discussed item.

E. Whale's Tail Candy & Gifts Lessor's Consent Agreement

- I. Port Manager presented item.
- II. Port Counsel discussed item.
- III. Commission discussed item.
- IV. Port Counsel discussed item.

F. DEQ Stormwater Tier 1 Report

- I. Port Manager presented item.
- II. Commission discussed item.
- III. Port Manager discussed item.
- IV. Commission discussed item.
- V. Port Manager discussed item.

G. RV Park Exit Road

- I. Port Manager presented item.
- II. Commission discussed item.
- III. Port Manager discussed item.
- IV. Commission discussed item.

H. Fishing Pier Sinkholes

- I. Port Manager presented item.
- II. Commission discussed item.
- III. President allowed public comments.
- IV. President moved discussion back to the board.
- V. Port Manager discussed item.
- VI. Commission discussed item.
- VII. Port Manager discussed item.
- VIII. President allowed public comments.
- IX. President moved discussion back to the board.
- X. Commission discussed item.
- XI. Port Manager discussed item.

I. Boardwalk Condition Update

- I. Port Manager presented item.
- II. Commission discussed item.

J. Ocean Acidification, Salmon Study & Ropeless Fishing System

- I. Port Manager presented item.
- II. Commission discussed item.
- III. Port Manager discussed item.

K. Crow/Clay Associates Contract Amendment No. 4

- I. Port Manager presented item.
- II. Commission discussed item.

L. Business Oregon Commercial Rent Relief Program

- I. Port Manager presented item.
- II. Commission discussed item.
- III. Port Manager discussed item.

M. Abandon & Derelict Vessels

- I. Port Manager presented item.
- II. Commission discussed item.
- III. Port Manager discussed item.
- IV. Commission discussed item.
- V. Harbormaster discussed item.
- VI. Commission discussed item.

N. Sheriff K-9 Training at Port

- I. Harbormaster presented item.
- II. Commission discussed item.
- III. Harbormaster discussed item.
- IV. Commission discussed item.

O. Port Rates 2021-22

- I. Port Manager presented item.
- II. Commission discussed item.
- III. Port Manager discussed item.
- IV. Commission discussed item.
- V. President allowed public comments.
- VI. President moved discussion back to the board.

P. Harbor Sanitary District Agreement

- I. Port Manager presented item.

Q. Pacific Seafood

- I. Port Manager presented item.

R. Corey Sample Account

- I. Port Manager presented item.
- II. Commission discussed item.
- III. Harbormaster discussed item.

S. Seal Cove Reality

- I. Port Manager presented item.
- II. Port Counsel discussed item.
- III. Commission discussed item.

5. FLOATING OFFSHORE WIND IN OREGON

- I. Presentation from Shannon Souza, P.E. Executive Director Oregon Coast Energy Alliance Network.
- II. Commission discussed item.
- III. Mrs. Souza discussed item.
- IV. Commission discussed item.

6. COMMISSIONER COMMENTS

- Commissioners had nothing to report at this time.

7. NEXT REGULAR MEETING DATE – Tuesday, March 16, 2021 at 6:00 P.M.

8. ADJOURNMENT

- President adjourned the meeting at 12:11 pm.

Secretary/Treasurer, Sharon Hartung

Date Signed

An audio recording was made of these proceedings. The recording and the full commission packet are available on the Ports website: www.portofbrookingsharbor.com.

**DRAFT MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
PORT OF BROOKINGS HARBOR DISTRICT**

Tuesday, March 16, 2021

The Port of Brookings Harbor District met in regular session on the above date at 6:00 P.M. Open session at the Port Conference Room, 16350 Lower Harbor Road Suite 202, Harbor OR, 97415 and also via teleconference.

1. CALL MEETING TO ORDER

- **Pledge of Allegiance**
 - All participants stated the Pledge of Allegiance.
- **Roll Call**
 - Commissioner's present: Vice President Joseph Speir, Secretary/Treasurer Sharon Hartung, President Richard Heap, and Commissioner Kenneth Range.
 - Staff present: Port Counsel Martha Rice, Port Manager Gary Dehlinger, Harbormaster Travis Webster, and Administrative Assistant Danielle King.
- **Modifications, Additions, and Changes to the Agenda**
 - There was no modifications, additions, or changes to the agenda.
- **Declaration of Potential Conflicts of Interest**
 - There was no declaration of potential conflicts of interest.

2. APPROVAL OF AGENDA

- *Range made a motion to approve the agenda as written. Second by Speir. **Motion passed 4-0.***

3. APPROVAL OF MEETING MINUTES

- A. **Approve minutes of Special Meeting Thursday, February 4, 2021.**
- B. **Approve minutes of Workshop Meeting Wednesday, February 10, 2021.**
- C. **Approve minutes of Regular Meeting Tuesday, February 16, 2021.**
- D. **Approve minutes of Special Meeting Friday, February 26, 2021.**
 - I. *Speir made a motion to approve meeting minutes for Thursday, February 4, 2021, Wednesday, February 10, 2021, Tuesday, February 16, 2021, and Friday, February 26, 2021. Second by Hartung. **Motion passed 4-0.***

4. PUBLIC COMMENTS

- No public comments.

5. MANAGEMENT REPORTS

- A. **Financial Report – February 2021**
 - I. Port Manager presented item.
- B. **Safety Report – February 2021**
 - I. Safety Coordinator presented item.
 - II. Commission discussed item.

C. Harbormaster Report – February 2021

- I. Harbormaster presented item.

D. Port Manager Report – February 2021

- I. Port Manager presented item.
- II. President allowed public comments.
- III. President moved discussion back to the board.
- IV. *Speir made a motion to approve management reports for February 2021 as discussed. Second by Range. Motion passed 4-0.*

6. ACTION ITEMS

A. Hallmark Lease Renewal

- I. Port Manager presented item.
- II. *Speir made a motion to approve Hallmark Fisheries Lease Agreement No. 1, lease extension for 5-years commencing April 1, 2021 to March 31, 2026. Second by Hartung. Motion passed 4-0.*

B. Audit Engagement Letter

- I. Port Manager presented item.
- II. *Hartung made a motion to accept C.J. Huntsman Audit Engagement Letter for the Fiscal Year 2020-2021 services. Second by Range. Motion passed 4-0.*

C. Appoint Budget Committee

- I. Port Manager presented item.
- II. Commission discussed item.
- III. *Range made a motion to appoint budget committee as presented for the Fiscal Year 2021-11 budget. Second by Speir. Motion passed 4-0.*

D. Pithitude and Harbor Corner Market Security Gate

- I. Port Manager presented item.
- II. *Speir made a motion to approve installing a security gate at the porch entrance behind Pithitude and Corner Market lease premises with the approval of Port Staff on type of materials and construction at no cost to the Port. Second by Hartung. Motion passed 4-0.*

E. Whale's Tail Candy & Gifts Lessor's Consent Agreement

- I. Port Manager presented item.
- II. Commission discussed item.
- III. *Range made a motion to approve Lessor's Consent Agreement with CCD Business Development Corporation for Whale's Tail Candy & Gifts. Second by Speir. Motion passed 4-0.*

F. Crow/Clay & Associates Contract Amendment No. 4

- I. Port Manager presented item.
- II. Commission discussed item.
- III. *Speir made a motion to approve Draft Crow/Clay & Associates Contract Amendment No. 4. Second by Hartung. Motion passed 4-0.*

G. Port Rates 2021-22

- I. Port Manager presented item.
- II. President allowed public comments.
- III. President moved discussion back to the board.
- IV. Port Manager discussed item.
- V. Commission discussed item.
- VI. President allowed public comments.
- VII. President moved discussion back to the board.
- VIII. Port Manager discussed item.
- IX. Commission discussed item.
- X. *Speir made a motion to approve draft Port Rates 2021-22 beginning July 1, 2021. Second by Range. **Motion passed 4-0.***

H. Harbor Sanitary District Agreement

- I. Port Manager presented item.
- II. Commission discussed item.
- III. Port Counsel discussed item.
- IV. *Range made a motion to approve Harbor Sanitary District and Port of Brookings Harbor Waiver of Liability, Hold Harmless and Release Agreement and allow Port Manager to sign the agreement or revised agreement which may add Coast Guard easement documentation. Second by Speir. **Motion passed 4-0.***
- V. Commission discussed item.
- VI. Port Manager discussed item.

7. INFORMATION ITEMS

A. Salmon Season Review

- I. Richard Heap presented item.
- II. President allowed public comments.
- III. President moved discussion back to the board.
- IV. Mr. Heap discussed item.

8. COMMISSIONER COMMENTS

- Commissioners reported on their recent activities.

9. NEXT REGULAR MEETING DATE – Tuesday, April 20, 2021 at 6:00 P.M.

10. ADJOURNMENT

- President adjourned the meeting at 6:55 pm.

Secretary/Treasurer, Sharon Hartung

Date Signed

An audio recording was made of these proceedings. The recording and the full commission packet are available on the Ports website: www.portofbrookingsharbor.com.

**DRAFT MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
PORT OF BROOKINGS HARBOR DISTRICT**

Monday, March 29, 2021

The Port of Brookings Harbor District met in special session on the above date at 10:00 A.M.
Open session via zoom teleconference and webinar.

1. CALL MEETING TO ORDER

- **Roll Call**
 - Commissioner's present: Vice President Joseph Speir, Secretary/Treasurer Sharon Hartung, President Richard Heap, and Commissioner Kenneth Range.
 - Staff present: Port Counsel Martha Rice, Port Manager Gary Dehlinger, Harbormaster Travis Webster, and Admin/Safety Coordinator Danielle King.
- **Modifications, Additions, and Changes to the Agenda**
 - There was no modifications, additions, or changes to the agenda.
- **Declaration of Potential Conflicts of Interest**
 - There was no declaration of potential conflicts of interest.

2. APPROVAL OF AGENDA

- *Speir made a motion to approve the agenda as written. Second by Range. **Motion passed 4-0.***

3. PUBLIC COMMENTS

- No public comments.

4. ACTION ITEMS

A. Blue Fin Sign

- I. Port Manager presented item.
- II. Commission discussed item.
- III. Port Manager and Harbormaster discussed item.
- IV. *Speir made a motion to approve Blue Fin Realty sign plan as presented. Second by Range. **Motion passed 4-0.***

B. Zola's on the Water Construction Plan

- I. Port Manager presented item.
- II. Commission discussed item.
- III. Port Manager discussed item.
- IV. *Range made a motion to allow Port Manager to give approval to proceed with construction once the review of the drawings is completed. Second by Speir. **Motion passed 4-0.***

5. INFORMATION ITEMS

A. Sinkhole Repair at Fishing Pier

- I. Port Manager presented item.

- II. Commission discussed item.
- III. Harbormaster discussed item.

B. Asphalt Repair at RV Park and Fishing Pier

- I. Port Manager presented item.
- II. Commission discussed item.
- III. Harbormaster discussed item.

C. MARPOL Certificate of Adequacy Form C

- I. Port Manager presented item.
- II. Commission discussed item.
- III. Port Manager discussed item.

D. Seal Cove Realty Eviction

- I. Port Manager presented item.
- II. Port Counsel discussed item.
- III. Commission discussed item.
- IV. Port Counsel discussed item.

6. COMMISSIONER COMMENTS

- Commissioners reported on their recent activities.

7. NEXT REGULAR MEETING DATE – Tuesday, April 20, 2021 at 6:00 P.M.

8. ADJOURNMENT

- President adjourned the meeting at 10:25 am.

Secretary/Treasurer, Sharon Hartung

Date Signed

An audio recording was made of these proceedings. The recording and the full commission packet are available on the Ports website: www.portofbrookingsharbor.com

FINANCIAL SUMMARY REPORT

Date: April 29, 2021
Period: Month End Report of Financial Activities for March 2021
To: Honorable Board President and Harbor District Board Members
Issued by: Gary Dehlinger, Port Manager

March 2021 Financial Reports

Overview / Comments

Balance Sheet

End of the month unrestricted cash and equivalents totaled \$388,894. Restricted cash and equivalents totaled \$899,002, with Total Assets (cash) at \$1,420,623.

February Profit & Loss

Total revenues from all funds were \$299,688. Total expenses were \$407,333*. The net income was negative \$107,645.

General Fund program revenues was \$229,233 and expenses was \$182,094.

Revenue Centers		Expenses
Marina**	\$76,240	\$87,667
Beachfront RV Park	\$100,899	\$16,002
Commercial / Retail	\$34,185	\$7,303
Fuel Dock	\$17,899	\$786

**Marina includes Administration costs.

Unusual expenses this month include:

1. \$128,864 to Legacy Contracting for the Fuel Dock Repair Project. Port paid Legacy and reimbursement from Business Oregon did not arrive this month.
2. \$20,216 to Strahm's Sealcoating & Striping for Boat Launch Parking Lot sealcoat project in September 2020. Strahm's invoicing was late arriving to the Port.
3. \$72,500 to Business Oregon IFA 1st Quarter Payment 2021.

\$50,418 was transferred out of the General Fund to Debt, Capital Project and Reserve Funds.

Fiscal Year Profit & Loss vs. Budget Performance

We have completed nine (9) months of the fiscal year; the year is 75% complete.

✓ **Income**

Any number above 75% is ahead of budget.

Total Income is 73% or 2% below budget.

** Depreciation expense is not included in the budget or in our financial reports. If depreciation expense was included in the budget it would be difficult to balance the budget, and depreciation is not a cash expense, required under Generally Accepted Accounting Principles (GAAP), but not Governmental Accounting Standards Board (GASB).*

General Fund Program Revenue is 80.2% or 5.2% above budget. Port general program revenues is on track to meet budgeted expectations.

✓ **Expenses**

Any number below 75% is ahead of budget.

Total Expense is 62.9% or 12.1% below budget. Port has expended less than budgeted.

General Fund Expenditure is 73.2% or 1.8% below budget. Port has expended less than budgeted expectations.

DOCUMENTS

- Port Balance Sheet, 3 pages
- Profit & Loss March 2021, 4 pages
- Profit & Loss and Budget Performance FY 2020-2021, July 2020 thru March 2021, 4 pages
- Check Register, 3 pages
- Vendor Expense Report for January thru March 2021, 5 pages

Port of Brookings Harbor
Balance Sheet
As of March 31, 2021

	Mar 31, 21
ASSETS	
Current Assets	
Checking/Savings	
100 · UNRESTRICTED CASH & EQUIVALENTS	
101 · GENERAL FUND CHECKING & LGIP	
10103 · General Funds Ckg Umpqua 3634	138,417.84
10105 · General Fund LGIP 6017	230,605.71
10107 · Dredging Fund LGIP 6254	18,000.72
Total 101 · GENERAL FUND CHECKING & LGIP	387,024.27
10101 · Petty Cash	369.59
10102 · COUNTER CASH	
10102.1 · Office/Reception Cash Drawer	200.00
10102.2 · RV Park Cash Drawer	500.00
10102.3 · Fuel Dock Cash Drawer	800.00
Total 10102 · COUNTER CASH	1,500.00
Total 100 · UNRESTRICTED CASH & EQUIVALENTS	388,893.86
110 · RESTRICTED CASH & EQUIVALENTS	
104 · RESTRICTED MONEY MKT & CHECKING	
20104 · USDA BOND Umpqua MM 9529	2,520.03
30104 · Debt Service Umpqua MM 8627	2,514.14
40104 · Capital Projects Umpqua 8018	2,500.00
Total 104 · RESTRICTED MONEY MKT & CHECKING	7,534.17
105 · RESTRICTED LGIP	
20105 · USDA Bond Fund LGIP 6021	67,169.95
30105 · IFA Debt Service Fund LGIP 6020	20,154.27
50105 · Reserve Fund LGIP 6018	180,367.70
70105 · Capital Projects Fund 6273	623,776.01
Total 105 · RESTRICTED LGIP	891,467.93
Total 110 · RESTRICTED CASH & EQUIVALENTS	899,002.10
Total Checking/Savings	1,287,895.96
Accounts Receivable	
120 · ACCOUNTS RECEIVABLE	-48,576.22
Total Accounts Receivable	-48,576.22
Other Current Assets	
130 · DUE FROM TRANSFERS	
40130 · Due From Capital Projects	175,982.84
Total 130 · DUE FROM TRANSFERS	175,982.84
150 · Undeposited Funds	5,320.20
Total Other Current Assets	181,303.04

Port of Brookings Harbor
Balance Sheet
As of March 31, 2021

	Mar 31, 21
Total Current Assets	1,420,622.78
TOTAL ASSETS	1,420,622.78
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
200 · ACCOUNTS PAYABLE	
60203 · Port Const. Accounts Payable	-2,920.00
Total 200 · ACCOUNTS PAYABLE	-2,920.00
Total Accounts Payable	-2,920.00
Credit Cards	
106 · RCU VISA ACCT	3,887.24
Total Credit Cards	3,887.24
Other Current Liabilities	
100222 · Payroll Liabilities	
10222 · HealthCare Premium - Dependent	-228.62
Total 100222 · Payroll Liabilities	-228.62
10226 · Lodging Tax Payable	24,968.59
230 · DUE TO TRANSFERS	
40230 · Due To General Fund from CP	175,982.84
Total 230 · DUE TO TRANSFERS	175,982.84
Total Other Current Liabilities	200,722.81
Total Current Liabilities	201,690.05
Total Liabilities	201,690.05
Equity	
300 · Fund Balance	
301 · Unappropriated Balance	
10301 · General Fund Unappropriated Bal	280,775.87
20301 · Revenue Bond Unappropriate Bal	99,897.67
30301 · Debt Service Unappropriated Bal	21,005.79
40301 · Capital Project Unappropriated	10,578.95
50301 · Reserve Fund Unappropriated Bal	33,092.32
Total 301 · Unappropriated Balance	445,350.60
302 · Appropriated Carryover	
10302 · General Fund Appropriated Carry	-280,775.87
20302 · Revenue Bond Appropriated Carry	-99,897.67
30302 · Debt Service Appropriated Carry	-21,005.79
40302 · Capital Proj Appropriated Carry	-10,578.95
50302 · Reserve Fund Appropriated Carry	-33,092.32
Total 302 · Appropriated Carryover	-445,350.60

Port of Brookings Harbor
Balance Sheet
As of March 31, 2021

	Mar 31, 21
Total 300 · Fund Balance	0.00
3900 · RETAINED EARNINGS	603,812.03
Net Income	615,120.70
Total Equity	1,218,932.73
TOTAL LIABILITIES & EQUITY	1,420,622.78

Port of Brookings Harbor
Profit & Loss
March 2021

	Mar 21
Income	
400 · REVENUES	
401 · GENERAL FUND REVENUES	
10412 · Property Tax Current	6,490.75
10413 · Property Tax Prior	679.00
10414 · Interest General Fund	149.45
10418 · Miscellaneous	12,254.50
Total 401 · GENERAL FUND REVENUES	19,573.70
402 · GENERAL FUND PROGRAM REVENUES	
10421 · MARINA	
10421.2 · MOORAGE	
10421.3 · Commercial Slip Rent	22,253.64
10421.4 · Recreational Slip Rent	33,370.13
10421.5 · Transient	27.95
10421.6 · Liveaboard	225.00
10421.7 · Daily Moorage/Kiosk	0.00
Total 10421.2 · MOORAGE	55,876.72
10421.8 · BOAT LAUNCH	495.00
10421.9 · SHOWER REVENUE	131.51
10422 · STORAGE	
10422.1 · Gear Storage	9,243.00
10422.2 · Boat Storage	3,793.00
Total 10422 · STORAGE	13,036.00
10423 · ADMINISTRATIVE FEES	
10423.1 · Charter License Fee	900.00
10423 · ADMINISTRATIVE FEES - Other	214.97
Total 10423 · ADMINISTRATIVE FEES	1,114.97
10424 · MARINE SERVICES	
10424.1 · Travelift	3,394.00
10424.2 · 12 K Telehandler	776.40
10424 · MARINE SERVICES - Other	1,165.60
Total 10424 · MARINE SERVICES	5,336.00
10425 · PROPERTY GROUND EVENT USE	250.00
Total 10421 · MARINA	76,240.20
10426 · BEACHFRONT RV PARK	
10426.1 · Space Rental	97,053.87
10426.2 · Wood Sales	180.00
10426.3 · Transaction Fee	3,655.00
10426.4 · Other Fees	10.00
Total 10426 · BEACHFRONT RV PARK	100,898.87
10427 · COMMERCIAL RETAIL	
10427.1 · Retail Property	25,594.46
10427.2 · Docks	8,189.41
10427.3 · Utilities	372.30
10427.4 · CPI and Other Fees	29.01
Total 10427 · COMMERCIAL RETAIL	34,185.18

Port of Brookings Harbor
Profit & Loss
March 2021

	Mar 21
10428 · FUEL DOCK	17,898.96
Total 402 · GENERAL FUND PROGRAM REV...	229,223.21
420 · USDA REVENUE BOND FUND	
20414 · Interest Revenue Bond Fund	34.31
20419 · Transfer to USDA Bond Fund	10,843.00
Total 420 · USDA REVENUE BOND FUND	10,877.31
430 · DEBT SERVICE FUND REVENUE	
30414 · Interest Debt Service Fund	27.30
30419 · Transfer to Debt Service Fund	30,291.71
Total 430 · DEBT SERVICE FUND REVENUE	30,319.01
440 · CAPITAL PROJECTS FUND REVENUE	
40419 · Transfer to Capital Project	2,473.15
Total 440 · CAPITAL PROJECTS FUND REVE...	2,473.15
450 · RESERVE FUND REVENUE	
50414 · Interest Reserve Fund	91.87
50419 · Transfer to Reserve Fund	2,000.00
Total 450 · RESERVE FUND REVENUE	2,091.87
460 · DEBT SERV. RV PARK IMPROV. FUND	
60419 · Transfer OR FFC 2020 Debt Serv.	4,809.87
Total 460 · DEBT SERV. RV PARK IMPROV. F...	4,809.87
470 · PORT CONSTRUCTION FUND REVENUE	
70414 · Interest Port Construction Fund	320.01
Total 470 · PORT CONSTRUCTION FUND RE...	320.01
Total 400 · REVENUES	299,688.13
Total Income	299,688.13
Gross Profit	299,688.13
Expense	
600 · GENERAL FUND EXPENDITURES	
10900 · Operating Transfers Out General	50,417.73
500 · PERSONNEL SERVICES	
10501 · Port Manager	6,217.60
10502 · Port Office Staff	9,531.93
10503 · RV Park Office Staff	2,549.21
10504 · Operations Staff	19,268.16
10505 · Overtime	
10505.1 · Office	389.50
Total 10505 · Overtime	389.50
10506 · Payroll Taxes/Costs/Benefits	
10506.2 · Sick Leave Benefit	
Families First COVID-19 Act	0.00
10506.2 · Sick Leave Benefit - Other	195.38
Total 10506.2 · Sick Leave Benefit	195.38
10506.3 · Vacation	821.40

Port of Brookings Harbor
Profit & Loss
March 2021

	Mar 21
10506.5 · SEP Retirement	
10506.6 · Office	1,280.86
10506.7 · Operations	1,498.30
10506.8 · Port Manager	653.06
Total 10506.5 · SEP Retirement	3,432.22
10506.9 · Personal Vehicle Allowance	313.06
10507 · Payroll Taxes	2,115.47
10506 · Payroll Taxes/Costs/Benefits - O...	2,130.29
Total 10506 · Payroll Taxes/Costs/Benefits	9,007.82
10509 · Health Care and Dental	6,821.10
Total 500 · PERSONNEL SERVICES	53,785.32
601 · GENERAL FUND Material & Service	
10601 · ADVERTISING & NOTIFICATIONS	78.51
10602 · REPAIRS & MAINTENANCE	
10602.1 · Maintenance & Repairs	
10602.5 · Projects	75.28
10602.1 · Maintenance & Repairs - Oth...	4,059.67
Total 10602.1 · Maintenance & Repairs	4,134.95
10602.2 · Contracts and Agreements	2,520.00
10602.3 · Tools & Equipment Purchases	53.74
10602.4 · Supplies & Services	22,332.80
Total 10602 · REPAIRS & MAINTENANCE	29,041.49
10605 · UTILITIES	
10605.1 · Electric	19,016.85
10605.2 · RV Park Cable TV	571.26
10605.3 · Sanitary	3,146.94
10605.5 · Telecommunications	1,125.75
10605.6 · Waste Removal	4,024.43
10605.7 · Water	1,611.96
Total 10605 · UTILITIES	29,497.19
10606 · OFFICE EXPENSE	3,078.73
10607 · BANK SERVICE & FINANCE FEES	4,939.31
10608 · TRAINING & TRAVEL	91.62
10609 · PERMITS, LICENSES, TAXES & MI...	79.80
10610 · INSURANCE; PROP & CAS, BOND	9,216.36
10611 · PROFESSIONAL FEES	
10611.1 · Accounting	500.00
10611.2 · Attorney	646.00
10611.6 · Payroll Administration	263.16
10611.7 · IT/Computer Support	176.47
Total 10611 · PROFESSIONAL FEES	1,585.63
Total 601 · GENERAL FUND Material & Service	77,608.64
710 · GENERAL FUND CAPITAL OUTLAY	
10704 · Equipment	282.62
Total 710 · GENERAL FUND CAPITAL OUTLAY	282.62

Port of Brookings Harbor
Profit & Loss
March 2021

	Mar 21
Total 600 · GENERAL FUND EXPENDITURES	182,094.31
630 · DEBT SERVICE FUND EXPENDITURES	
30802P · IFA PRINCIPAL	
30802.1 · OBDD #520139/Boardwalk Prin	3,793.46
30802.2 · OBDD #525172/RV Park Prin.	3,420.92
30802.3 · OBDD #525176/Green Bldg Prn	6,024.09
30802.4 · OBDD #525181/EurekaFish Prn	3,912.98
30802.5 · SPWF #L02009/Cold Strg Prin	19,084.86
30802.8 · SPWF L02001/MarineFuel Dock P...	31,578.76
30802.9 · SPWF X03004/Eureka Fishery Prin	4,684.93
Total 30802P · IFA PRINCIPAL	72,500.00
801 · Principal	
30803P · 50 BFMII Travelift Principal	4,069.59
30804P · 2018 Genie Forklift Principal	1,173.88
Total 801 · Principal	5,243.47
810 · Interest Payments	
30813I · 50 BFMII Travelift Interest	589.41
30814I · 2018 Genie Forklift Interest	290.83
Total 810 · Interest Payments	880.24
Total 630 · DEBT SERVICE FUND EXPENDITUR...	78,623.71
640 · CAPT. PROJ. EXPENDITURES	
740 · CAPT. PROJ. CAPITAL OUTLAY	
40702 · Land Improvement - Capt Proj	
40702.1 · Engineering/Consultants	930.00
40702.2 · Materials & Services	132,293.49
Total 40702 · Land Improvement - Capt Proj	133,223.49
Total 740 · CAPT. PROJ. CAPITAL OUTLAY	133,223.49
Total 640 · CAPT. PROJ. EXPENDITURES	133,223.49
660 · DEBT SERV. RV PARK EXPENDITURES	
60806P · RV Park Improv. Loan Principal	3,154.98
60815I · RV Park Improv. Loan Interest	1,654.89
Total 660 · DEBT SERV. RV PARK EXPENDITU...	4,809.87
670 · PORT CONST FUND EXPENDITURES	
70100 · PORT CONST. CAPITAL OUTLAY	
70700 · Land Improvement - Port Const.	8,581.46
Total 70100 · PORT CONST. CAPITAL OUTLAY	8,581.46
Total 670 · PORT CONST FUND EXPENDITURES	8,581.46
Total Expense	407,332.84
Net Income	-107,644.71

Port of Brookings Harbor
Profit & Loss Budget Performance FY 2020-2021

July 2020 through March 2021

	Jul '20 - Mar 21	Budget	% of Budget
Income			
400 · REVENUES			
401 · GENERAL FUND REVENUES			
10411 · Cash Carry Over	0.00	319,000.00	0.0%
10412 · Property Tax Current	236,455.50	245,000.00	96.5%
10413 · Property Tax Prior	8,960.00	9,500.00	94.3%
10414 · Interest General Fund	1,525.34	3,570.00	42.7%
10415 · Loans - General Fund	700,000.00	700,000.00	100.0%
10417 · Assets Sales	0.00	6,000.00	0.0%
10418 · Miscellaneous	31,824.98	29,652.00	107.3%
10419 · Transfer to General Fund	30,360.77		
10420 · Grants & Other Funding - GF	87,786.18	100,000.00	87.8%
Total 401 · GENERAL FUND REVENUES	1,096,912.77	1,412,722.00	77.6%
402 · GENERAL FUND PROGRAM REVENUES			
10421 · MARINA			
10421.2 · MOORAGE			
10421.3 · Commercial Slip Rent	116,349.72		
10421.4 · Recreational Slip Rent	266,751.31		
10421.5 · Transient	12,520.90		
10421.6 · Liveaboard	3,900.00		
Total 10421.2 · MOORAGE	399,521.93		
10421.8 · BOAT LAUNCH	19,480.55		
10421.9 · SHOWER REVENUE	3,322.90		
10422 · STORAGE			
10422.1 · Gear Storage	48,723.50		
10422.2 · Boat Storage	27,642.20		
Total 10422 · STORAGE	76,365.70		
10423 · ADMINISTRATIVE FEES			
10423.1 · Charter License Fee	5,100.00		
10423 · ADMINISTRATIVE FEES - Other	3,302.11		
Total 10423 · ADMINISTRATIVE FEES	8,402.11		
10424 · MARINE SERVICES			
10424.1 · Travelift	18,851.70		
10424.2 · 12 K Telehandler	6,194.40		
10424 · MARINE SERVICES - Other	28,018.01	70,000.00	40.0%
Total 10424 · MARINE SERVICES	53,064.11	70,000.00	75.8%
10425 · PROPERTY GROUND EVENT USE	206.25	0.00	100.0%
10421 · MARINA - Other	180.00	640,000.00	0.0%
Total 10421 · MARINA	560,543.55	710,000.00	78.9%
10426 · BEACHFRONT RV PARK			
10426.1 · Space Rental	593,185.99		
10426.2 · Wood Sales	2,575.00		
10426.3 · Transaction Fee	25,790.00		
10426.4 · Other Fees	250.00		
10426 · BEACHFRONT RV PARK - Other	0.00	571,000.00	0.0%
Total 10426 · BEACHFRONT RV PARK	621,800.99	571,000.00	108.9%
10427 · COMMERCIAL RETAIL			
10427.1 · Retail Property	233,585.51		
10427.2 · Docks	141,639.08		
10427.3 · Utilities	6,096.92		
10427.4 · CPI and Other Fees	8,029.42		
10427 · COMMERCIAL RETAIL - Other	0.00	515,000.00	0.0%
Total 10427 · COMMERCIAL RETAIL	389,350.93	515,000.00	75.6%
10428 · FUEL DOCK	375,048.64	630,000.00	59.5%
Total 402 · GENERAL FUND PROGRAM REVENUES	1,946,744.11	2,426,000.00	80.2%
420 · USDA REVENUE BOND FUND			
20411 · Cash Carry Over - USDA Revenue	0.00	98,395.00	0.0%
20414 · Interest Revenue Bond Fund	564.75	2,000.00	28.2%
20419 · Transfer to USDA Bond Fund	97,587.00	130,120.00	75.0%
Total 420 · USDA REVENUE BOND FUND	98,151.75	230,515.00	42.6%
430 · DEBT SERVICE FUND REVENUE			
30411 · Cash Carry Over - Debt Service	0.00	23,602.00	0.0%

Port of Brookings Harbor
Profit & Loss Budget Performance FY 2020-2021

July 2020 through March 2021

	Jul '20 - Mar 21	Budget	% of Budget
30414 · Interest Debt Service Fund	462.76	1,500.00	30.9%
30419 · Transfer to Debt Service Fund	272,625.39	368,283.00	74.0%
Total 430 · DEBT SERVICE FUND REVENUE	273,088.15	393,385.00	69.4%
440 · CAPITAL PROJECTS FUND REVENUE			
40411 · Cash Carry Over - Capt Proj	0.00	2,500.00	0.0%
40416 · Government Funding			
40416.1 · Grant Funding	0.00	0.00	0.0%
40416.2 · FEMA Funding	0.00	120,000.00	0.0%
40416.3 · State Lottery Funding	299,113.00	570,000.00	52.5%
Total 40416 · Government Funding	299,113.00	690,000.00	43.3%
40419 · Transfer to Capital Project	12,306.65	75,000.00	16.4%
Total 440 · CAPITAL PROJECTS FUND REVENUE	311,419.65	767,500.00	40.6%
450 · RESERVE FUND REVENUE			
50411 · Cash Carry Over - Reserve Fund	0.00	130,000.00	0.0%
50414 · Interest Reserve Fund	1,097.90	3,000.00	36.6%
50419 · Transfer to Reserve Fund	18,000.00	24,000.00	75.0%
Total 450 · RESERVE FUND REVENUE	19,097.90	157,000.00	12.2%
460 · DEBT SERV. RV PARK IMPROV. FUND			
60419 · Transfer OR FFC 2020 Debt Serv.	38,478.96	52,908.00	72.7%
Total 460 · DEBT SERV. RV PARK IMPROV. FUND	38,478.96	52,908.00	72.7%
470 · PORT CONSTRUCTION FUND REVENUE			
70414 · Interest Port Construction Fund	3,804.42	5,000.00	76.1%
70419 · Transfers to Port Const. Fund	684,000.00	684,000.00	100.0%
Total 470 · PORT CONSTRUCTION FUND REVENUE	687,804.42	689,000.00	99.8%
Total 400 · REVENUES	4,471,697.71	6,129,030.00	73.0%
Total Income	4,471,697.71	6,129,030.00	73.0%
Gross Profit	4,471,697.71	6,129,030.00	73.0%
Expense			
600 · GENERAL FUND EXPENDITURES			
10900 · Operating Transfers Out General	1,122,998.00	1,334,311.00	84.2%
500 · PERSONNEL SERVICES			
10501 · Port Manager	62,096.24	84,500.00	73.5%
10502 · Port Office Staff	77,898.65	116,465.00	66.9%
10503 · RV Park Office Staff	28,145.00	48,194.00	58.4%
10504 · Operations Staff	174,256.73	256,620.00	67.9%
10505 · Overtime			
10505.1 · Office	2,215.34	863.00	256.7%
10505.2 · Operations	1,716.83		
10505 · Overtime - Other	0.00	9,137.00	0.0%
Total 10505 · Overtime	3,932.17	10,000.00	39.3%
10506 · Payroll Taxes/Costs/Benefits			
10506.1 · Paid Holidays	11,102.40		
10506.2 · Sick Leave Benefit			
Families First COVID-19 Act	1,975.02		
10506.2 · Sick Leave Benefit - Other	2,300.37		
Total 10506.2 · Sick Leave Benefit	4,275.39		
10506.3 · Vacation	23,008.11		
10506.5 · SEP Retirement			
10506.6 · Office	12,700.00		
10506.7 · Operations	14,971.45		
10506.8 · Port Manager	6,911.22		
Total 10506.5 · SEP Retirement	34,582.67		
10506.9 · Personal Vehicle Allowance	3,130.60		
10507 · Payroll Taxes	36,147.78		
10506 · Payroll Taxes/Costs/Benefits - Other	2,130.29	141,785.00	1.5%
Total 10506 · Payroll Taxes/Costs/Benefits	114,377.24	141,785.00	80.7%
10508 · Workers Compensation	7,536.46	18,920.00	39.8%
10509 · Health Care and Dental	62,905.70	81,855.00	76.9%

Port of Brookings Harbor
Profit & Loss Budget Performance FY 2020-2021

July 2020 through March 2021

	Jul '20 - Mar 21	Budget	% of Budget
Total 500 · PERSONNEL SERVICES	531,148.19	758,339.00	70.0%
601 · GENERAL FUND Material & Service			
10601 · ADVERTISING & NOTIFICATIONS	2,745.86	14,105.00	19.5%
10602 · REPAIRS & MAINTENANCE			
10602.1 · Maintenance & Repairs			
10602.5 · Projects	123,714.20		
10602.1 · Maintenance & Repairs - Other	34,763.80	0.00	100.0%
Total 10602.1 · Maintenance & Repairs	158,478.00	0.00	100.0%
10602.2 · Contracts and Agreements	30,984.48		
10602.3 · Tools & Equipment Purchases	2,070.89		
10602.4 · Supplies & Services	139,549.75		
10602 · REPAIRS & MAINTENANCE - Other	0.00	342,586.00	0.0%
Total 10602 · REPAIRS & MAINTENANCE	331,083.12	342,586.00	96.6%
10603 · FUEL purchased for resale	290,570.34	580,000.00	50.1%
10605 · UTILITIES			
10605.1 · Electric	78,588.97		
10605.2 · RV Park Cable TV	5,587.89		
10605.3 · Sanitary	45,007.38		
10605.5 · Telecommunications	8,765.53		
10605.6 · Waste Removal	54,540.76		
10605.7 · Water	18,660.46		
10605 · UTILITIES - Other	0.00	319,483.00	0.0%
Total 10605 · UTILITIES	211,150.99	319,483.00	66.1%
10606 · OFFICE EXPENSE	37,497.39	61,011.00	61.5%
10607 · BANK SERVICE & FINANCE FEES	37,899.37	34,818.00	108.8%
10608 · TRAINING & TRAVEL	927.29	10,162.00	9.1%
10609 · PERMITS, LICENSES, TAXES & MISC	4,973.01	12,085.00	41.2%
10610 · INSURANCE; PROP & CAS, BOND	73,449.47	86,996.00	84.4%
10611 · PROFESSIONAL FEES			
10611.1 · Accounting	4,500.00		
10611.2 · Attorney	12,523.00		
10611.3 · Audit	15,500.00		
10611.4 · Engineering/Consultant	40,385.00		
10611.6 · Payroll Administration	4,005.24		
10611.7 · IT/Computer Support	3,393.35		
10611 · PROFESSIONAL FEES - Other	0.00	97,463.00	0.0%
Total 10611 · PROFESSIONAL FEES	80,306.59	97,463.00	82.4%
Total 601 · GENERAL FUND Material & Service	1,070,603.43	1,558,709.00	68.7%
710 · GENERAL FUND CAPITAL OUTLAY			
10702 · Land Improvements	5,991.50	6,000.00	99.9%
10704 · Equipment	44,743.62	60,000.00	74.6%
Total 710 · GENERAL FUND CAPITAL OUTLAY	50,735.12	66,000.00	76.9%
920 · OPERATING CONTINGENCY	0.00	76,363.00	0.0%
Total 600 · GENERAL FUND EXPENDITURES	2,775,484.74	3,793,722.00	73.2%
620 · USDA REVENUE BOND EXPENDITURES			
20801P · USDA Revenue Bond Principal	76,090.59	76,112.00	100.0%
20810I · USDA Revenue Bond Interest	54,029.41	54,008.00	100.0%
Total 620 · USDA REVENUE BOND EXPENDITURES	130,120.00	130,120.00	100.0%
630 · DEBT SERVICE FUND EXPENDITURES			
30802P · IFA PRINCIPAL			
30802.1 · OBDD #520139/Boardwalk Prin	15,173.84		
30802.2 · OBDD #525172/RV Park Prin.	13,683.68		
30802.3 · OBDD #525176/Green Bldg Prn	24,096.36		
30802.4 · OBDD #525181/EurekaFish Prn	15,651.92		
30802.5 · SPWF #L02009/Cold Strg Prin	76,339.44		
30802.7 · SPWF L98004/Dock Impr Prin	48,789.08		
30802.8 · SPWF L02001/MarineFuel Dock Prn	73,683.36		
30802.9 · SPWF X03004/Eureka Fishery Prin	22,582.32		
30802P · IFA PRINCIPAL - Other	0.00	294,800.00	0.0%
Total 30802P · IFA PRINCIPAL	290,000.00	294,800.00	98.4%
801 · Principal			
30803P · 50 BFMII Travelift Principal	35,522.76	47,754.00	74.4%

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04/12/21

Cash Basis

Port of Brookings Harbor
Profit & Loss Budget Performance FY 2020-2021

July 2020 through March 2021

	Jul '20 - Mar 21	Budget	% of Budget
30804P · 2018 Genie Forklift Principal	10,141.27	13,616.00	74.5%
Total 801 · Principal	45,664.03	61,370.00	74.4%
810 · Interest Payments			
30813I · 50 BFMII Travelift Interest	6,408.24	8,154.00	78.6%
30814I · 2018 Genie Forklift Interest	3,041.12	3,959.00	76.8%
Total 810 · Interest Payments	9,449.36	12,113.00	78.0%
Total 630 · DEBT SERVICE FUND EXPENDITURES	345,113.39	368,283.00	93.7%
640 · CAPT. PROJ. EXPENDITURES			
40602 · Materials & Services Capt Proj	46.00		
40900 · Operating Transfers Out Capital	30,360.77		
740 · CAPT. PROJ. CAPITAL OUTLAY			
40702 · Land Improvement - Capt Proj			
40702.1 · Engineering/Consultants	30,140.00		
40702.2 · Materials & Services	426,902.12		
40702 · Land Improvement - Capt Proj - Other	0.00	765,000.00	0.0%
Total 40702 · Land Improvement - Capt Proj	457,042.12	765,000.00	59.7%
Total 740 · CAPT. PROJ. CAPITAL OUTLAY	457,042.12	765,000.00	59.7%
Total 640 · CAPT. PROJ. EXPENDITURES	487,448.89	765,000.00	63.7%
660 · DEBT SERV. RV PARK EXPENDITURES			
60806P · RV Park Improv. Loan Principal	25,026.89	34,540.00	72.5%
60815I · RV Park Improv. Loan Interest	13,452.07	18,368.00	73.2%
Total 660 · DEBT SERV. RV PARK EXPENDITURES	38,478.96	52,908.00	72.7%
670 · PORT CONST FUND EXPENDITURES			
70100 · PORT CONST. CAPITAL OUTLAY			
70700 · Land Improvement - Port Const.	80,111.03	689,000.00	11.6%
Total 70100 · PORT CONST. CAPITAL OUTLAY	80,111.03	689,000.00	11.6%
Total 670 · PORT CONST FUND EXPENDITURES	80,111.03	689,000.00	11.6%
930 · Fund Balances			
10930 · Unappropriated Balance GF	0.00	45,000.00	0.0%
20930 · Unappropriated Balance-USDA	0.00	100,395.00	0.0%
30930 · Unappropriated Balance Debt	0.00	25,102.00	0.0%
40930 · Unappropriated Balance Capt Pro	0.00	2,500.00	0.0%
50930 · Unappropriated Balance Reserve	0.00	157,000.00	0.0%
Total 930 · Fund Balances	0.00	329,997.00	0.0%
Total Expense	3,856,757.01	6,129,030.00	62.9%
Net Income	614,940.70	0.00	100.0%

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04/13/21

Cash Basis

Port of Brookings Harbor

Check Registers

As of March 31, 2021

Type	Num	Date	Name	Memo	Debit	Credit
100 · UNRESTRICTED CASH & EQUIVALENTS						
101 · GENERAL FUND CHECKING & LGIP						
10103 · General Funds Ckg Umpqua 3634						
Bill Pmt -Check	DEBIT	03/05/2021	US Bank Equipment Finance	Contract No. 500-0623925-000		223.20
Check	DEBIT	03/02/2021	Elavon	FEBRUARY 2021 MERCHANT SERVICE FEE ACCT#316		673.49
Check	DEBIT	03/02/2021	Elavon	FEBRUARY 2021 MERCHANT SERVICE FEE ACCT#873 Ventek Boat Launch		31.82
Check	DEBIT	03/02/2021	Elavon	FEBRUARY 2021 MERCHANT SERVICE FEE ACCT#902		29.99
Check	DEBIT	03/02/2021	Elavon	FEBRUARY 2021 MERCHANT SERVICE FEE ACCT#951		29.99
Check	DEBIT	03/05/2021	ADP	Advice of Debit 575210712 Payroll Date: 02/24/2021		131.58
Check	DEBIT	03/10/2021	Edward Jones	Employer Contribution 03/10/2021 ConfirmationRB25V-9VNCS		140.37
Check	DEBIT	03/10/2021	Edward Jones	Employer Contribution 03/10/2021 ConfirmationRB25V-9WSLQ		197.67
Check	DEBIT	03/10/2021	Edward Jones	Employer Contribution 03/10/2021 ConfirmationRB25V-9WXG1		132.78
Check	DEBIT	03/10/2021	Edward Jones	Employer Contribution 03/10/2021 ConfirmationRB25V-9X038		137.59
Check	DEBIT	03/10/2021	Edward Jones	Employer Contribution 03/10/2021 ConfirmationRB25V-9X38C		179.10
Check	DEBIT	03/10/2021	Edward Jones	Employer Contribution 03/10/2021 ConfirmationRB25V-9X5W4		128.28
Check	DEBIT	03/10/2021	Edward Jones	Employer Contribution 03/10/2021 ConfirmationRB25V-9X8RG		289.20
Check	DEBIT	03/10/2021	TD Ameritrade	Employer Contribution 03/10/2021 ConfirmationRB25V-9XCP1		182.57
Check	DEBIT	03/10/2021	US Bank Sep- IRA	Employer Contribution 03/10/2021 ConfirmationRB25V-9XGYR		326.53
Check	DEBIT	03/19/2021	ADP	Advice of Debit 5576126482 Payroll Date: 03/07/2021		131.58
Bill Pmt -Check	DEBIT	03/16/2021	Chevron Business Card	Account #: 0496007075666		451.01
Bill Pmt -Check	DEBIT	03/19/2021	Intuit	8744861		1,499.99
Bill Pmt -Check	DEBIT	03/19/2021	Pitney Bowes, Inc.	Power Postage Acct# 8000-9000-0324-9186		300.00
Check	DEBIT	03/24/2021	Edward Jones	Employer Contribution 03/24/2021 ConfirmationRCGXK-N7NB4		137.99
Check	DEBIT	03/24/2021	Edward Jones	Employer Contribution 03/24/2021 ConfirmationRCGXK-N91KL		211.67
Check	DEBIT	03/24/2021	Edward Jones	Employer Contribution 03/24/2021 ConfirmationRCGXK-N976M		134.29
Check	DEBIT	03/24/2021	Edward Jones	Employer Contribution 03/24/2021 ConfirmationRCGXK-N9BVS		132.67
Check	DEBIT	03/24/2021	Edward Jones	Employer Contribution 03/24/2021 ConfirmationRCGXK-N9LYY		167.47
Check	DEBIT	03/24/2021	Edward Jones	Employer Contribution 03/24/2021 ConfirmationRCGXK-N9PYY		129.60
Check	DEBIT	03/24/2021	Edward Jones	Employer Contribution 03/24/2021 ConfirmationRCGXK-N9T4S		289.20
Check	DEBIT	03/24/2021	TD Ameritrade	Employer Contribution 03/24/2021 ConfirmationRCGXK-N9WPQ		188.71
Check	DEBIT	03/24/2021	US Bank Sep- IRA	Employer Contribution 03/24/2021 ConfirmationRCGXK-N9ZW0		326.53
General Journal	DEBT 03/01	03/01/2021		Transfer to Debt Service Fund for Travelift Payment		4,659.00
General Journal	DEBT 03/01	03/01/2021		Transfer to Debt Service Fund for Fork Lift Payment		1,464.71
General Journal	DEBT 03/01	03/01/2021		Transfer to Debt Serv. RV Park for Umpqua Bank Loan Acct#97748040835 Payment		4,809.87
General Journal	IFA 03/01	03/01/2021		Transfer to IFA Debt Service for 1st QTR 2021 Pmt		24,168.00
General Journal	RES 03/01	03/01/2021		Transfer to Reserve Fund		2,000.00
General Journal	USDA 03/01	03/01/2021		To transfer to USDA Revenue Bond Fund for November 2021 Payment		10,843.00
General Journal	GF 03/02	03/02/2021		Transfer \$30,000 from Umpqua Bank to LGIP - General Funds		30,000.00
General Journal	CP 03/05	03/05/2021		Transfer to Capital Projects for payment to various invoices		1,157.22
General Journal	PAY 03/10	03/10/2021		Rec 03/10/2021 payroll		15,384.79
General Journal	TAX 03/10	03/10/2021		Rec 03/10/2021 payroll		6,010.93
General Journal	CP 03/12	03/12/2021		Transfer to Capital Projects for payment to Roberts & Associates inv#4885 for C2019375 Dock Repa...		180.00
General Journal	CP 03/12	03/12/2021		Transfer to Capital Projects for payment to Gold Beach Lumber inv#128342/2 for C2019375 Dock Rep...		29.88
General Journal	CP 03/12	03/12/2021		Transfer to Capital Projects for payment to EMC inv#91009-2066 for :FEMA 4432&4452 Engineer/Permits		750.00
General Journal	CP 03/19/21	03/19/2021		Transfer to Capital Projects for payment to various invoices		978.55
General Journal	GF 03/19/21	03/19/2021		Transfer \$50,000 from Umpqua Bank to LGIP - General Funds		50,000.00
General Journal	PAY 03/24	03/24/2021		Rec 03/24/2021 payroll		15,475.41
General Journal	TAX 03/24	03/24/2021		Rec 03/24/2021 payroll		6,068.37
General Journal	CP 03/26	03/26/2021		Transfer to Capital Projects for payment to Harbor Logging inv#11161		1,136.34
General Journal	CP 03/26	03/26/2021		Transfer to Capital Projects for payment to Gowman Electric inv#2556 for C2019375 Dock Repairs &...		127.50
General Journal	USCG 3/26	03/26/2021		MAR 2021 LEASE Pmt	923.24	
Check	10298	03/05/2021	Tillitz, Robert	Refund total charges of \$1,643.46 due to recent sale of vessel		1,643.46
Bill Pmt -Check	10299	03/05/2021	5-R Excavation, LLC	12/21/2020 - Excavation and dump truck working on water break & 01/25/2021 - Sump pump install a...		1,760.00
Bill Pmt -Check	10300	03/05/2021	BI-MART	Account #931481 Water & Supplies		236.83
Bill Pmt -Check	10301	03/05/2021	Coos-Curry Electric Cooperative, Inc.	ACCT # 67601 Electrical Service		9,580.14
Bill Pmt -Check	10302	03/05/2021	Curry Transfer & Recycling	Account #2040-2434-001 Trash Dumpsters		4,024.43
Bill Pmt -Check	10303	03/05/2021	Gerald W. Burns, CPA	MAR Bill #3-2021		500.00
Bill Pmt -Check	10304	03/05/2021	Gowman Electric, Inc.	Electrical Repairs		162.89
Bill Pmt -Check	10305	03/05/2021	Harbor Sanitary District	FEBRUARY 2021 Sanitary Bill		3,146.94
Bill Pmt -Check	10306	03/05/2021	Harbor Water District P.U.D.	01/20/2021 - 02/22/2021 SERVICE/WATER BILL		1,611.96
Bill Pmt -Check	10307	03/05/2021	NAPA Auto Part	ACCT#60285 Vehicle/Equip Maint. & Supplies		29.90
Bill Pmt -Check	10308	03/05/2021	Quill Corporation	ACCT#1932158 Office Supplies		203.92
Bill Pmt -Check	10309	03/05/2021	Strahm's Sealcoat & Striping, Inc.	Sealcoat & Striping Boat Launch Parking Lot per contract & Striping at RV Park		20,126.00
Bill Pmt -Check	10310	03/12/2021	Black & Rice LLP	FEBRUARY 2021 Legal Services		646.00
Bill Pmt -Check	10311	03/12/2021	BOARDWALK MAIL SERVICE	UPS Ground Postage - Northwest Parking Equipment Co		12.69

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Cash Basis

Port of Brookings Harbor

Check Registers

As of March 31, 2021

Type	Num	Date	Name	Memo	Debit	Credit
Bill Pmt -Check	10312	03/12/2021	Country Media, Inc.	CUST# 38747 Curry Coastal Pilot Notices		78.51
Bill Pmt -Check	10313	03/12/2021	Curry Equipment	Account#11052 Equip Repair & Maint. Supplies		58.96
Bill Pmt -Check	10314	03/12/2021	Fastenal Industrial Supplies	Customer No. ORBRK0013 Toiletries & Supplies		131.58
Bill Pmt -Check	10315	03/12/2021	Northwest Parking Equipment Company	Supplies for Boat Launch Kiosk		791.92
Bill Pmt -Check	10316	03/12/2021	Orcal Security Consulting LLC	Security Patrol for FEBRUARY 2021		2,520.00
Bill Pmt -Check	10317	03/12/2021	Spec Dist Assoc of OR- Healthcare	Customer #: 03-0016414 - HEALTHCARE PREMIUM		7,562.24
Bill Pmt -Check	10318	03/12/2021	Spec Dist Assoc of OR- Prop & Cas	Policy#31P16414-203 Customer ID: 01-16414 - 2019 PROPERTY & CASUALTY POLICY		9,216.36
Bill Pmt -Check	10319	03/12/2021	Quill Corporation	ACCT#1932158 Office Supplies		359.72
Bill Pmt -Check	10320	03/19/2021	John Kellum/John's Portable Welding	Labor for Ramps and Railing - C2019375 Dock Repairs & Improve		225.00
Bill Pmt -Check	10321	03/19/2021	Fastenal Industrial Supplies	Customer No. ORBRK0013 Toiletries & Supplies		407.01
Bill Pmt -Check	10322	03/19/2021	Gowman Electric, Inc.	Electrical Repairs		185.28
Bill Pmt -Check	10323	03/26/2021	BI-MART	Account #931481 Water & Supplies		41.78
Bill Pmt -Check	10324	03/26/2021	BOARDWALK MAIL SERVICE	Postage for Payment Check#338 to Legacy		11.25
Bill Pmt -Check	10325	03/26/2021	Fastenal Industrial Supplies	Customer No. ORBRK0013 - SCALING CHISEL		53.74
Bill Pmt -Check	10326	03/26/2021	Harbor Logging Supply, Inc.	Repair on EQ#3714 2019 Utility Trailer		134.64
Bill Pmt -Check	10327	03/26/2021	John Kellum/John's Portable Welding	03/23/2021 LABOR to WELD 2 CAMERA MOUNTS - PROJECTS:Security System		225.00
Bill Pmt -Check	10328	03/26/2021	NAPA Auto Part	ACCT#60285 Vehicle/Equip Maint. & Supplies		195.04
Bill Pmt -Check	10329	03/26/2021	Pacific Rim Copy Center	DRAWINGS: Plans for FEMA Project		50.00
Bill Pmt -Check	10330	03/26/2021	SO Backflow Techs	03/08/2021 Reinspection of backflow device at Ice House/Cold Storage area		28.00
Bill Pmt -Check	10331	03/26/2021	Thermo Fluids, Inc.	03/08/2021-Removal of Bilge Water Drums & Filter Drum & Oily Waters, Oils		178.20
Bill Pmt -Check	10332	03/26/2021	Fastenal Industrial Supplies	Customer No. ORBRK0013 Material for installation of Camera Stand		57.62
Check	10333	03/26/2021	Rogue Credit Union	ACCT #306-89 CREDIT CARD#7681 Statement Period ending 02/24/2021 - 03/23/2021		3,554.46
Bill Pmt -Check	10334	03/26/2021	Curry County Sheriff	FEE TO TRESPASS NOTICE SERVICE		125.00
Bill Pmt -Check	10335	03/26/2021	Coos-Curry Electric Cooperative, Inc.	ACCT # 67601 Electrical Service		9,436.71
Total 10103 · General Funds Ckg Umpqua 3634					923.24	261,491.62
10105 · General Fund LGIP 6017						
Check	DEBIT	03/01/2021		LGIP Fees for FEBRUARY 2021		0.30
General Journal	GF 03/02	03/02/2021		Transfer \$30,000 from Umpqua Bank to LGIP - General Funds	30,000.00	
General Journal	CP 03/19/21	03/19/2021		Transfer to Capital Projects for partial payment to Legacy Pay Estimate #3		128,864.00
General Journal	GF 03/19/21	03/19/2021		Transfer \$50,000 from Umpqua Bank to LGIP - General Funds	50,000.00	
Total 10105 · General Fund LGIP 6017					80,000.00	128,864.30
Total 101 · GENERAL FUND CHECKING & LGIP					80,923.24	390,355.92
10101 · Petty Cash						
Bill Pmt -Check	CASH	03/04/2021	Harbor Corner Market LLC	4 DURACELL AA BATTERIES		19.00
Total 10101 · Petty Cash					0.00	19.00
Total 100 · UNRESTRICTED CASH & EQUIVALENTS					80,923.24	390,374.92
110 · RESTRICTED CASH & EQUIVALENTS						
104 · RESTRICTED MONEY MKT & CHECKING						
20104 · USDA BOND Umpqua MM 9529						
Total 20104 · USDA BOND Umpqua MM 9529						
30104 · Debt Service Umpqua MM 8627						
Check	DEBIT	03/15/2021	Umpqua Bank/Loan#747041620	Genie Reach Forklift Loan#747041620 Payment #37		1,464.71
Check	DEBIT	03/22/2021	m2 Lease LLC	Customer #107104 Loan#110561 Pmt #53 - 50 BFMII Travelift		4,659.00
General Journal	DEBT 03/01	03/01/2021		Transfer to Debt Service Fund for Travelift Payment	4,659.00	
General Journal	DEBT 03/01	03/01/2021		Transfer to Debt Service Fund for Fork Lift Payment	1,464.71	
Total 30104 · Debt Service Umpqua MM 8627					6,123.71	6,123.71
40104 · Capital Projects Umpqua 8018						
General Journal	USCG 3/26	03/26/2021		MAR 2021 LEASE Pmt		923.24
Total 40104 · Capital Projects Umpqua 8018					0.00	923.24
Total 104 · RESTRICTED MONEY MKT & CHECKING					6,123.71	7,046.95
105 · RESTRICTED LGIP						
20105 · USDA Bond Fund LGIP 6021						
General Journal	USDA 03/01	03/01/2021		To transfer to USDA Revenue Bond Fund for November 2021 Payment	10,843.00	

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Cash Basis

Port of Brookings Harbor

Check Registers

As of March 31, 2021

Type	Num	Date	Name	Memo	Debit	Credit
Total 20105 · USDA Bond Fund LGIP 6021					10,843.00	0.00
30105 · IFA Debt Service Fund LGIP 6020						
Check	DEBIT	03/15/2021	Infrastructure Finance Authority	1st QTR 2021 - Depositor's Acct #1230000433 - REF#3259098		4,684.93
Check	DEBIT	03/15/2021	Infrastructure Finance Authority	1st QTR 2021-Depositor's Acct#1230000473 REF#3259101, 3259102, 3259103, 3259104		17,151.45
Check	DEBIT	03/15/2021	Infrastructure Finance Authority	1st QTR 2021-Depositor's Acct#1230000995 REF#3259099		31,578.76
Check	DEBIT	03/15/2021	Infrastructure Finance Authority	1st QTR 2021-Depositor's Acct#1230001027 REF#3259100		19,084.86
General Journal	IFA 03/01	03/01/2021		Transfer to IFA Debt Service for 1st QTR 2021 Pmt	24,168.00	
Total 30105 · IFA Debt Service Fund LGIP 6020					24,168.00	72,500.00
50105 · Reserve Fund LGIP 6018						
General Journal	RES 03/01	03/01/2021		Transfer to Reserve Fund	2,000.00	
Total 50105 · Reserve Fund LGIP 6018					2,000.00	0.00
Total 105 · RESTRICTED LGIP					37,011.00	72,500.00
Total 110 · RESTRICTED CASH & EQUIVALENTS					43,134.71	79,546.95
TOTAL					124,057.95	469,921.87

SAFETY MONTHLY REPORT

Date: April 29, 2021
Period: March 2021
To: Gary Dehlinger, Port Manager
Issued By: Danielle King, Safety Representative

Safety Meetings:

- Port maintenance staff was trained on hazard communications and how to read/find our safety data sheets.

Employee Accidents:

- No employee accidents for the month of March.

Accident / Incident Reports:

1. March 1, staff noticed the vessel in Basin II, N 17 was below the waterline. When staff entered the vessel there was 3ft or more of water inside boat and the dehumidifier was smoking. Staff unplugged all things that could be connected to the electrical and started to pump out the vessel. The Port gave the customer The Boat Shop and More's number to have the vessel hauled out for maintenance.
2. March 1, Harbormaster had checked the fuel dock on Friday before the weekend. On Monday staff was opening the fuel dock for the first time since the fuel dock was closed. When checking the machines, they noticed that over the weekend someone had broken the lock from the premium gas pump and took 24,990 gallons of fuel. At that time, the fuel dock security cameras were not up and running. The Harbormaster checked with the Coast Guard and Bornstein Seafood to see if they had cameras pointing in that direction but neither facility did. The fuel dock camera system is now currently up and running.
3. March 2, staff came across (1) hypodermic needle floating in the water by the fuel dock. Staff was able to get the needle, and properly disposed into the Port's hazardous waste container.
4. March 4, around 1:45am the thief returned and broke the second lock on the gas pump. The lighting was poor preventing better identification of the thief. Staff is now shutting the power off to the pumps and they were not able to dispense gas. Since the thief was not able to steal gas, he took a water hose from the dock, broke the lock tag to the access port at the top of the fuel tank and tried to siphon gas. Something scared the thief because he left all the materials at the scene. Curry County Sheriff's and OrCal security was notified of these incidents. OrCal has also increased patrols in this area.
5. March 5, Port staff was doing their dock walks and noticed the vessel Miss Mee Mee's lines had snapped, causing the vessel to hit the sailboat next to it. Staff brought the boat back to its slip and tied the vessel. Harbormaster contacted both parties to inform them of the incident.
6. March 6, staff found (3) hypodermic needles while weed eating. Staff properly picked up needles and disposed into the Port's hazardous waste container.
7. March 7, staff found (7) hypodermic needles hidden throughout the commercial basin restroom. Staff properly picked up needles and disposed into the Port's hazardous waste container.
8. March 9, Harbormaster and Port Manager were checking the commercial basin restroom and found (1) hypodermic needle hidden in the window frame full of blood. Needle was disposed into the Port's hazardous waste container.
9. March 15, a water leak occurred and flooded the Sheriff's Sub-Station, Hungry Clam and Whale's Tails Candy & Gifts floors. Port staff investigated and could not find the source of the leak. Palm Industries was engaged to perform damage mitigation services in all the flooded spaces. No other leaks have occurred since this incident.

10. March 19, moorage customer notified the Port office of an oil spill in the harbor. Staff investigated the spill and it looked like someone had spilled petroleum on the dock, which then leaked into the harbor. Staff used absorbent booms and pads to clean up the spill. Oregon Emergency Response System and National response Center were notified of the spill.
11. March 19, RV Park had a customer who came in over the week and paid for their site. When the RV was supposed to leave, the customer left in their truck, but never came back for their RV. Park staff tried contacting the customer multiple times but had no luck. The RV was tagged with (3) parking violations over three days. On the fourth day, Port staff impounded the RV from the park. County Sheriff was notified of the incident to trespass the individual from the Port and charge them with littering!
12. March 22, staff placed a vessel back into the water after bottom painting. While the vessel was going to their slip the throttle cable broke causing the vessel to drift, striking multiple vessels in the harbor. Port staff towed the boat and placed it back into its slip. The damage vessel owners were contacted of this incident.
13. March 29, staff was cleaning behind commercial basin restroom, and found (1) hypodermic needle on the ground. Staff properly picked up needle and disposed into the hazardous waste container.

HARBORMASTER MONTHLY REPORT

Date: April 29, 2021
Period: March 2021
To: Gary Dehlinger, Port Manager
Issued By: Travis Webster, Harbormaster

RV Park

McLennan Excavation paved the exit of the rv park and large section at the public fishing pier. Port staff and 5R construction removed the failing part of the fishing pier parking lot and have filled the area back in with large, crushed rock. Port will keep the area unfinished until we are certain that the failing substructure is fixed. Port staff started demo on the restroom. New fixtures have arrived, and subcontracting work is to start the middle of April.

Occupancy by Month & Year

RV Park	2020	2021	Change	Month	2020	2021	Change
January	7.45%	19%	11.45%	July	84.66%		
February	16%	23%	7%	August	70%		
March	16.4%	39%	22.6%	September	51%		
April	0%			October	68%		
May	5.7%			November	22%		
June	71.08%			December	15%		

Marina

Staff walked docks inspect water lines, trip hazards, removed wood debri and cleared walkways. Sealions were on port docks as well as leased dock to coast guard. Port staff made minor repairs to both docks. All work on the transient dock and fuel dock has been completed and is fully reopened.

Equipment services performed by Port staff

Telehandler, 6 jobs, 8 hrs billed
 Travel Lift, 6 haul outs

Boat Launches Paid through Launch Machine

Month	2020	2021	Change	Month	2020	2021	Change
January	5	27	22	July	1095		
February	102	70	(32)	August	768		
March	204	178	(26)	September	583		
April	244			October	713		
May	282			November	109		
June	697			December	40		

Commercial Receiving Dock

Reported no problems.

Commercial Retail Building

Port staff responded to water coming out of the sheriffs building door. Cause was a overflowing drain from one of the tenants. Staff was unable to find a source. Palm cleaning came to dry out the building and normal business has resumed.

Maintenance Crew

Maintenance completed 84 work orders.

WORK ORDERS LOG
Port Of Brookings Harbor
March 2021

	Date	Location	Description of Work	Corrective Action	Date Completed	Completed By	
172	3/1/21	Basin II	FV Spoiler: Tow, Haulout, and put vessel back	Completed	3/1/21	Shawn, Sean, Brent & Travis	1
173	3/1/21	Basin II, N Dock	Vessel low in the water	Pumped out vessel	3/1/21	Shawn & Sean	2
174	3/2/21	Work Dock	Add Cleats	Completed	3/2/21	Shawn	3
175	3/2/21	Launch Ramp Kiosk	Replace defective screen	Completed	3/2/21	Brent	4
176	3/2/21	Fuel Dock	Drill & add new lock on premium pump	Completed	3/2/21	Shawn	5
177	3/2/21	Fuel Dock	Replace block under gangway	Completed	3/2/21	Shawn	6
178	3/2/21	BC Fisheries/Gear Storage	Fix front gate	Completed	3/2/21	Shawn & Sean	7
179	3/2/21	Boat Basin I & II	Remove debris from basins	Completed	3/2/21	Shawn & Sean	8
180	3/2/21	RV Park	Move picnic tables	Completed	3/2/21	Shawn & Sean	9
181	3/3/21	Transient Dock	Install rub boards	Completed	3/3/21	Shawn & Sean	10
182	3/3/21	R.V. Park	Move picnic tables	Completed	3/3/21	Shawn & Sean	11
183	3/3/21	Chetco Shopping Center - Lincare	Unload truck with telehandler	Completed	3/3/21	Shawn, Brent & Travis	12
184	3/3/21	Fuel Dock	Pumpout sensors	Completed	3/3/21	Shawn & Sean	13
185	3/3/21	Fuel Dock	Finish installing ramp	Completed	3/3/21	Shawn & Sean	14
186	3/3/21	Fuel Dock	Replax pex to sani sailor	Completed	3/3/21	Shawn & Sean	15
187	3/3/21	RV Park	Fix torn down fence	Dug out and reset posts	3/3/21	Shawn & Sean	16
188	3/3/21	Hungry Clam	double doors not locking property	Replaced handle set, repaired split door & fixed panel	3/4/21	Brent	17
189	3/4/21	Fuel Dock	Install Camera	Completed	3/4/21	Shawn & Sean	18
190	3/4/21	Fuel Dock	Install hand rails	Completed	3/4/21	Shawn & Sean	19
191	3/4/21	Fuel Dock	Install rub boards	Completed	3/4/21	Shawn & Sean	20
192	3/4/21	RV Park	Replace fence	Completed	3/4/21	Shawn & Sean	21
193	3/5/21	Commercial Basin Restroom - Mens	Pipes clogged	Fixed	3/5/21	Shawn & Sean	22
194	3/5/21	Boat Yard	Pump out FV Poor Daddy and green sailboat	Completed	3/5/21	Shawn & Sean	23
195	3/5/21	Boat Basin I & II	Walk docks	Completed, reties a handful of boats and replaced (5) ropes	3/5/21	Shawn & Sean	24
196	3/8/21	Commercial Basin Restroom - Mens	Clogged drain	Completed	3/8/21	Shawn & Sean	25
197	3/8/21	RV Park Restroom	Start demo work	Work in progress	3/8/21	Shawn, Sean, Marian, & Ralph	26
198	3/9/21	RV Park, Site 89	30amp breaker tripping	Gowman replacing breaker	3/10/21	Travis	27
199	3/9/21	RV Park Restroom	Demo	Work in progress	3/9/21	Shawn & Sean	28
200	3/9/21	Commercial Basin Restroom - Womens	Shower quarter acceptor not working	Cleaned Jam	3/9/21	Brent	29
201	3/5/21	RV Park	Need more cable connectors	Delivered	3/9/21	Brent	30
202	3/10/21	RV Park Restroom	Demo	Work in progress	3/10/21	Shawn & Sean	31
203	3/10/21	Fuel Dock / Transient Dock	Prep rub boards	Completed	3/10/21	Shawn & Sean	32
204	3/11/21	Fuel Dock	Help John's Portable Welding with Ramp	Completed	3/11/21	Shawn	33
205	3/11/21	RV Park, Site 68	Sewer extension was taken off and can not place back on	Threaded riser back on	3/11/21	Brent	34
206	3/11/21	Transient Dock	Install rub boards	Completed	3/11/21	Shawn & Sean	35
207	3/11/21	RV Park	Pot holes	Completed	3/11/21	Shawn & Sean	36
208	3/12/21	Kenny's Boat Shop/Boat Yard	Help John's Portable Welding with Ramp	Completed	3/12/21	Shawn	37
209	3/12/21	RV Park Restroom	Demo	Work in progress	3/12/21	Shawn & Sean	38
210	3/15/21	Bell & Whistle	Door latch broken	Replaced handle set	3/15/21	Brent	39
211	3/15/21	Fuel Dock	Placed gravel at ramp to paved surface	Completed	3/15/21	Brent & Sean	40
212	3/15/21	Coast Guard Dock	Replace rubboards	Completed	3/15/21	Shawn & Sean	41
213	3/15/21	Fuel Dock	Install plates at end of ramp	Completed	3/15/21	Shawn & Sean	42
214	3/15/21	Fuel Dock	Remove fence posts	Completed	3/15/21	Shawn & Sean	43
215	3/15/21	Fuel Dock	Reconnect 3" pipe	Work in progress	3/15/21	Shawn & Sean	44
216	3/15/21	Fish Station	Dump fish carcasses	Completed	3/15/21	Brent	45
217	3/17/21	RV Park Restroom	Demo	Work in progress	3/17/21	Shawn & Sean	46
218	3/17/21	Kite Field Restroom, Mens	Sink plugged	removed plastic caps from drain	3/17/21	Brent	47
219	3/18/21	RV Park Restroom	Demo	Work in progress	3/18/21	Shawn & Sean	48
220	3/18/21	Boardwalk Mail Door	Reattach auto closer	Relocated mount plate	3/18/21	Brent	49
221	3/18/21	Commercial Retail Restroom	Sink faucet running to long	adjusted timing	3/18/21	Brent	50
222	3/18/21	Maintenance Shop Restroom	Tear up floor	Completed	3/18/21	Shawn	51
223	3/19/21	Port Property	Cleaning around basin drains	Completed	3/19/21	Marian	52
224	3/19/21	Maintenance Shop, Commercial Restroom, and Commercial Ramps	Hang signs that sheriffs will be present for training	Completed	3/19/21	Shawn & Sean	53
225	3/19/21	RV Park Restroom	Fix light switch and remove mounting bracket	Completed	3/19/21	Shawn & Sean	54
226	3/19/21	Commercial Restroom, Mens	Secure kick plate and latch	Completed	3/19/21	Shawn & Sean	55
227	3/17/21	Kite Field Restroom, Womens	Toilet paper dispenser not locking properly	placed a new lock bar	3/19/21	Shawn & Sean	56
228	3/19/21	Commercial Restroom, Womens	Replace lightbulb, rescrow sign	Completed	3/19/21	Shawn & Sean	57
229	3/18/21	Boatyard Restroom	Ceiling light fixture loose	Fixed	3/19/21	Shawn & Sean	58
230	3/19/21	Boat Basin I & II	Walk docks	Completed	3/19/21	Shawn & Sean	59
231	3/20/21	Basin II	Clean weeds from catch basin and walkways	Completed	3/20/21	Marian	60
232	3/22/21	RV Park Restroom	Demo	Work in progress	3/22/21	Shawn & Sean	61
233	3/23/21	Basin II, Q 9	Power cord burnt up, now no power	Gowman was contacted to replace	3/23/21	Travis	62
234	3/23/21	Port Office & Boat Launch Restroom	Install camera mounts	Completed	3/23/21	Shawn, Sean & Travis	63
235	3/23/21	Fuel Dock	Sani-Sailor nozzle broken	Rebuilt nozzle	3/23/21	Brent	64
236	3/23/21	Fuel Dock	Rehang fence	Completed	3/23/21	Shawn & Sean	65
237	3/24/21	Port Office	Relevel camera stand	Completed	3/24/21	Shawn	66
238	3/18/21	RV Park	Street light is mainly off	Coos Curry Electric agreed to fix	3/23/21	Brent	67
239	3/8/21	Boat Launch Kiosk	Possible for trailer storage rental	Completed	3/23/21	Brent	68
240	3/24/21	Fuel Dock	Finish Fence	Completed	3/24/21	Shawn & Sean	69
241	3/24/21	RV Park Restroom	Move blocks	Completed	3/24/21	Shawn, Sean & Travis	70
242	3/25/21	RV Park Restroom	Demo	Work in progress	3/25/21	Shawn & Sean	71
243	3/26/21	RV Park Restroom	Demo	Work in progress	3/26/21	Shawn & Sean	72
244	3/27/21	Transient Dock	install cullets	Completed	3/28/21	Marian	73
245	3/18/21	All Restrooms	Tighten toilet seats	Completed	3/28/21	Ralph	74
246	3/29/21	RV Park, Site 36	Hose bib failed	Replaced	3/29/21	Sean	75
247	3/25/21	RV Park, Site 41	Part of fence has fallen down	fixed fence	3/29/21	Shawn & Sean	76
248	3/30/21	RV Park, Site 80	Water leaking underground	Fixed	3/30/21	Sean	77
249	3/30/21	RV Park, Site 42	Leaking Hose Bib	Replaced	3/30/21	Sean	78
250	3/29/21	RV Park, Site 53	Fence falling down	Fixed	3/31/21	Brent	79
251	3/29/21	RV Park, Site 39	Panel cover coming off	Fixed	3/31/21	Brent	80
252	3/31/21	Fuel Dock	Patch hole in sump	Completed	3/31/21	Brent	81
253	3/30/21	Basin II, N-Q Dock	Utility nails sticking up	Hammered back down	3/31/21	Shawn	82
254	3/30/21	Basin II, N 6 & N 12	Water leaks	Fixed	3/31/21	Shawn	83
255	3/31/21	Commercial Retail Restroom, Mens	Plugged urinal	Unclogged	3/31/21	Shawn	84
						Total Work Orders	84

PORT MANAGER

MONTHLY REPORT

Date: April 29, 2021
Period: March 2021
To: Honorable Board President and Harbor District Board Members
Issued By: Gary Dehlinger, Port Manager

Curry County COVID-19 risk level continues to fluctuate between moderate and extreme. Port staff continues to follow the changes as recommended by the State.

Security

OrCal Security and POBH recorded 22 violations in March, (9) nine overnight parking, (9) nine parking violations, (2) two no camping and (2) two unhitched trailers. March 2021 Security Log attached for your review.

Commercial Fishing

Dungeness crab season total for this calendar year (January thru March) is 92,124 pounds. The average between January and March is 1,171,581 pounds. March total was 10,935 pounds. An average March brings in 96,703 pounds.

Port Office

Traffic counter at the RV Park recorded 37,868 vehicles in March, average of 1,306 per day. Counter started June 30 9-month total is 368,090 vehicles.

Received approval from Harbor Sanitary District for the sand interceptor at our RV Park restroom restoration project. Followed up with Curry County plumbing permit and work began on the restroom. Materials and specialty contractors were procured. Most of the materials are on site and ready to be installed. Contractors will be working with our staff completing the restoration.

Vessel Seute Deern abandoned on the transient dock is going through the State process of abandonment. Once the process is completed, the Port will be able to sell the vessel. Number of people have contacted the Port that are interested in purchasing the vessel. The process should be completed within 60 days.

Charles Simpson from Seal Cove Realty has not responded to any Court Orders or notices from the Port. The property within the building is now considered abandon. Shredding company will be on site April 29 to shred all paper documents and will also dispose of all computers. The remaining furniture can be privately sold at a reasonable amount only if the value of an item is less than \$1,000. Anticipating a draft lease going to the Board at the May 18 Regular Meeting.

County Sheriff and City of Brookings K-9 units are now training at Port facilities. Staff has placed warning signs throughout the Port of this training.

Met with Bruce Ellis to review Saturday Farmers Market and Pirate Festival events for this year. Saturday Market will begin June 5 if Curry County enters low risk level. If any restrictions continue, the Pirate Festival will be cancelled.

Allstate is continuing their investigation on the incident regarding the sunk vessel Poor Daddy. No updates to report.

DEQ 1200-Z Industrial Stormwater

Monthly inspections were completed as required by our Stormwater Pollution Control Plan (SWPCP).

Port Upcoming Projects

In the next several months the Port will be looking to continue its maintenance and repair projects:

Maintenance and repair projects may include:

- 1) Sealcoat asphalt at Fishing Pier and stripe parking stalls
- 2) Install fire hydrant at Basin 2 (Lower Harbor Rd side of basin)
- 3) General cleanup across Lower Harbor Road, Port property area
- 4) Repair Basin 2 commercial restroom roof and paint
- 5) Reorganize docks in Boat Yard and general cleanup
- 6) Separating main water source to Basin 1 Docks E, F & G. Adding a new water connection
- 7) Clean all Port signage
- 8) Installing keypad locks on Kite Field and Retail restrooms
- 9) Refurbishing main RV Park restroom for reopening as soon as possible

Large projects include:

- 1) FEMA DR-4432 & 4452 Engineering and Permitting (Jack Akin EMC/Engineers)

2019 FEMA Disasters

Port received approval from Oregon Emergency Management for engineering and permitting for DR-4432 and DR-4452. Jack Akin/EMC Engineering continues working on construction method and drawings.

- FEMA DR-4432 February 24, 2019 storm damage to Basin 2 Slopes (2,000 LF) and dredging 8,000 cubic yards.
- FEMA DR-4452 April 6, 2019 storm damage to basins (dredging 30,000 cubic yards)

FEMA Hazard Mitigation Grant Program was completed, and we are hopeful to receive additional construction mitigation funding under DR-4452. With the additional funding and matching coming from Business Oregon, this disaster repair and mitigation project could total \$4 million.

#	Date	Reported By	Issue Type	Location	Vehicle Plate	Notes
25	03/03/21	OrCal	No Camping	Retail Parking Lot	8PNN151	CA
26	03/11/21	POBH	Parking Violation	RV Park	604EQK	OR
27	03/12/21	OrCal	Overnight Parking	RV Park	75109L2	CA
28	03/15/21	POBH	Parking Violation	RV Park	R880991	OR - Camper
29	03/16/21	POBH	Parking Violation	Retail Parking Lot	36841	OR
30	03/16/21	POBH	Parking Violation	RV Park	R880991	OR - Camper
31	03/17/21	POBH	Parking Violation	RV Park	R880991	OR - Camper
32	03/18/21	POBH	Parking Violation	RV Park	R880991	OR - Camper
33	03/19/21	POBH	Parking Violation	RV Park	R880991	OR - Camper Impounded
34	03/19/21	OrCal	Overnight Parking	RV Park	597HXV	OR
35	03/20/21	OrCal	Overnight Parking	RV Park	491BAS	OR
36	03/20/21	OrCal	Overnight Parking	RV Park	014EZB	OR
37	03/21/21	OrCal	Overnight Parking	RV Park	ZYW108	OR
38	03/22/21	OrCal	Overnight Parking	RV Park	IKB454	IA
39	03/23/21	OrCal	Overnight Parking	RV Park	8DNY904	CA
40	03/26/21	POBH	Parking Violation	Commercial Basin Lot	97449K1	CA
41	03/27/21	POBH	Overnight Parking	Commercial Basin Lot	549LFR	OR
42	03/28/21	OrCal	Overnight Parking	Retail Parking Lot	348MLC	OR
43	03/29/21	POBH	Parking Violation	RV Park	17658Z1	CA
44	03/30/21	OrCal	No Camping	Commercial Basin Lot	488LMW	OR
45	03/31/21	POBH	Unhitched Trailer	Commercial Basin Lot		
46	03/31/21	POBH	Unhitched Trailer	Commercial Basin Lot		

2021 Commissioner Meeting Review

#	Meeting Date	Action Item	Information Item	Commission Vote Approve / Fail / Hold	Notes
1	Tuesday, January 12, 2021		Delinquent Accounts		
2			Blue Fin Realty Lease		
3			DEQ Tier 1 Report		
4			FEMA Projects Update / Planning & Permitting, Phase I		
5			Icehouse Pile and Catwalk Repair Cost		
6			Garbage Reception Facilities at Ports Under MARPOL Annex V		
7			Fuel Dock Project		
8			2021 Events at the Port		
9			Keypad Locks on Restroom Facilities		
10			Port Infrastructure Status		
11			Port Holidays 2021 – 2025		
12			Coronavirus Relief Fund		
13			RV Park Project Update		
14			Financial Consultant Contract		
15			Commissioner Meetings Under COVID-19		
16			Sporthaven Beach Equipment Contribution		
17	Tuesday, January 19, 2021	Blue Fin Realty Lease		Approved	
18		Financial Consultant Contract		Approved	
19		Mike Smith Account		Approved	Reduce amount if paid by Jan 26
20		Corey Sample Account		Approved	Reduce amount if paid by Mar 31
21		Port Restroom Facilities		Approved	Install keypads when funds avail.
22	Wednesday, January 27, 2021	Resolution No. 2021-01 Port Signatures on PLA Deeds		Approved	Righetti Property Line Adjustment
23		Fuel Dock Fender Piles		Approved	Add piles at Hallmark & Icehouse
24	Thursday, February 4, 2021	Commissioner Roy Davis		Approved	Position # 3 vacant
25		Commissioner Roy Davis		Approved	Leave Position # 3 vacant
26		Fuel Dock Project		Approved	Eliminated concrete structure
27	Wednesday, February 10, 2021		DEQ Tier 1 Report		
28			FEMA Projects Update / Planning & Permitting, Phase I		
29			Fuel Dock Project		
30			2021 Events at the Port		
31			Coronavirus Relief Fund		
32			Righetti / Port Property Line Adjustment		
33			Business Credit Card		
34			Appoint Budget Officer FY 2021/22		
35			Roy Davis Memorial		
36			RV Park Project		
37	Tuesday, February 16, 2021	Appoint Budget Officer FY 2021/22		Approved	
38		2021 Port Events		Approved	Approved with additional conditions
39		RV Park Project		Hold	Request additional information
40		Business Credit Card		Approved	
41		Roy Davis Memorial		Approved	Start memorial fund
42			Special District Election		
43			RV Park Reservation Program		
44			Blue Fin Realty Lease		

2021 Commissioner Meeting Review

45	Friday, February 26, 2021	RV Park Restroom Restoration		Approved	Restore old restrtoom
46		RV Park Project		Approved	Change Scope of Project
47		Eviction of Seal Cove Realty		Approved	Begin legal process
48			Potholes in Dry Camp		Exit road condition
49	Thursday, March 11, 2021		Hallmark Lease Renewal		
50			Audit Engagement Letter		
51			Budget Committee		
52			Pithitude and Harbor Corner Market Security Gate		
53			Whale's Tail Candy & Gifts Lessor's Consent Agreement		
54			DEQ Stormwater Tier 1 Report		
55			RV Park Exit Road		
56			Fishing Pier Sinkholes		
57			Boardwalk Condition Update		
58			Ocean Acidification, Salmon Study & Ropeless Fishing System		
59			Crow/Clay Associates Contract Amendment No. 4		
60			Business Oregon Commercial Rent Relief Program		
61			Abandon & Derelict Vessels		
62			Sheriff K-9 Training at Port		
63			Port Rates 2021-22		
64			Harbor Sanitary District Agreement		
65			Pacific Seafood		
66			FLOATING OFFSHORE WIND IN OREGON		
67	Tuesday, March 16, 2021	Hallmark Lease Renewal		Approved	
68		Audit Engagement Letter		Approved	
69		Appoint Budget Committee		Approved	
70		Pithitude and Harbor Corner Market Security Gate		Approved	
71		Whale's Tail Candy & Gifts Lessor's Consent Agreement		Approved	
72		Crow/Clay & Associates Contract Amendment No. 4		Approved	
73		Port Rates 2021-22		Approved	
74		Harbor Sanitary District Agreement		Approved	
75			Salmon Season Review		
76	Monday, March 29, 2021	Blue Fin Sign		Approved	
77		Zola's on the Water Construction Plan		Approved	
78			Sinkhole Repair at Fishing Pier		
79			Asphalt Repair at RV Park and Fishing Pier		
80			MARPOL Certificate of Adequacy Form C		
81			Seal Cove Realty Eviction		
82	Tuesday, April 6, 2021	Draft Resolution No. 2021-02 Business Oregon Commercial Rent Relief Program		Approved	
83		Draft Resolution No. 2021-03 Supporting Funding Efforts for a Wastewater Treatment Plant		Approved	
84		Draft Resolution No. 2021-04 Port Rates Fiscal Year 2021-22		Approved	
85		Port Employee SDIS Health Care Plan Application Renewal		Approved	
86			Roy Davis Memorial Fund Update		
87			Regular Commissioner Meeting April 20, 2021		
88			Special Meeting April 13, 2021 at 6pm		
89			Special Meeting April 29, 2021 at 2pm		

ACTION ITEM – A

DATE: April 29, 2021
RE: Pacific Seafood Processing Consent to Assignment of Agreement
TO: Honorable Board President and Harbor District Board Members
ISSUED BY: Gary Dehlinger, Port Manager

OVERVIEW

- Port received a letter from Pacific Seafood requesting consent from the Port for BC Fisheries plant ground and dock lease space to finalize the purchase of the plant.
- A consent to assignment of agreement and amended and restated lease would be needed to continue the lease for Pacific Seafood.
- Port legal counsel and Pacific Seafood have reviewed the draft document. Some changes will be made and be uploaded for review prior to the meeting.

DOCUMENTS

- Letter from Pacific Seafood Processing, LLC, 1 page
- Draft Consent to Assignment of Agreement (not available at time of packet release)

COMMISSIONERS ACTIONS

- **Recommended Motion:**
Motion to approve draft Consent to Assignment of Agreement with Pacific Seafood Processing, LLC.



March 29, 2021

VIA ELECTRONIC MAIL

Port Master Gary Dehlinger
16330 Lower Harbor Rd
PO Box 848
Brookings, OR 97415

Re: BC Fisheries Lease

Dear Mr. Dehlinger:

I am writing on behalf of Pacific Seafood to kindly request consent from the Port of Brookings Harbor to take assignment of the Port's ground lease with BC Fisheries ("BCF").

Pacific is close to finalizing a deal with BCF's lenders to purchase the seafood plant and equipment. However, before we can close that transaction, we will need approval from the Port to have the ground lease assigned from BCF to Pacific Seafood.

Enclosed is a proposed form of Consent to Assignment. If the Port is agreeable to this form, we would like to get it signed as soon as practicable. Please let me know if there are any questions or if there is anything else needed to advance this request.

Sincerely,

A handwritten signature in blue ink, appearing to read "Dan Occhipinti".

Dan Occhipinti
EVP of Business Development
t: 503-400-2760
e: docchipinti@pacseafood.com

[Enclosure]

ACTION ITEM – B

DATE: April 29, 2021
RE: Pacific Seafood Processing Amended and Restated Lease
TO: Honorable Board President and Harbor District Board Members
ISSUED BY: Gary Dehlinger, Port Manager

OVERVIEW

- Draft amended and restated lease is for the existing BC Fisheries facility ground and dock space to be transferred to Pacific Seafood Processing, LLC.
- This lease will reflect the current conditions for the facility and dock.
- Port legal counsel and Pacific Seafood are continuing their review of the draft lease. Draft lease will be completed prior to the meeting for Board review.

DOCUMENTS

- Draft Amended and Restated Lease (not available at time of packet release)

COMMISSIONERS ACTIONS

- **Recommended Motion:**
Motion to approve draft Amended and Restated Lease with Pacific Seafood Processing, LLC.

ACTION ITEM – C

DATE: April 29, 2021
RE: Legacy Contracting, Inc Change Order No. 2
TO: Honorable Board President and Harbor District Board Members
ISSUED BY: Gary Dehlinger, Port Manager

OVERVIEW

- This change order includes all the construction changes since Change Order No. 1.
- Attached is a breakdown of the changes and costs reviewed by Port engineer Jack Akin, Jeff Howell from Legacy Contracting and Port staff.
- Final inspection was requested by Legacy Contracting and Port engineer and Port staff accepted the work. This change order would complete the project for a final payment to Legacy Contracting.

DOCUMENTS

- Draft Legacy Contracting Change Order No. 2, 2 pages
- Before and After Project Photos, 2 pages

COMMISSIONERS ACTIONS

- **Recommended Motion:**
Motion to approve draft Change Order No. 2 in the amount of \$31,806.25 for Legacy Contracting, Inc. for the Fuel Dock Repair and Dock Pile Replacement Project.

PORT OF BROOKINGS HARBOR

16330 Lower Harbor Road

Telephone (541) 469-2218

Facsimile (541) 469-0672

Project No:

PROJECT TITLE: Port of Brookings Harbor - Fuel Dock Repair and Dock Pile Replacement**DATE:** 4/29/2021**TO:** Legacy Contracting, Inc.
41850 Kingston Jordan Rd
PO Box I
Stayton, OR 97383
Telephone (503) 749-1818
Attn: Jeff Howell**JOB NO:** 8220**CHANGE ORDER:** 2**DESCRIPTION**

Except as herein modified, all terms and conditions of the original Contract or as previously modified remain unchanged and in full force and effect. The modifications to the Contract are as follows:

Line Item Number	Work Activity Description	Units	UOM		Unit Price	Extension
3	Excavated Approx 20 CY (Item #3 on Bid Doc #4)	1.00	LS	\$	(2,485.00)	\$ (2,485.00)
5	Delete backfill excavation (Item #5 on Bid Doc #4)	1.00	LS	\$	(4,800.00)	\$ (4,800.00)
6	Delete Concrete Dock Access, Delete AC Curb; Added Base and AC, Thickened AC Edge, Extra Concrete Demo	1.00	LS	\$	(5,399.00)	\$ (5,399.00)
7	Delete Fasten Rail to new construction (Bid Doc #4, Item #7)	1.00	LS	\$	(1,400.00)	\$ (1,400.00)
8	Add Support Brace to H-pile / Pile (7 Each)	1.00	LS	\$	5,776.00	\$ 5,776.00
11	Add H-pile gangway connection for Fuel Dock Access Gangway	1.00	LS	\$	(9,000.00)	\$ (9,000.00)
15	Refurbish Transient Dock per timesheets	1.00	LS	\$	40,806.25	\$ 40,806.25
16	Drive 2 Steel Fender Pile at Icehouse	1.00	LS	\$	4,154.00	\$ 4,154.00
17	Drive 2 Steel Fender Pile at Hallmark	1.00	LS	\$	4,154.00	\$ 4,154.00
					Total Amount:	\$ 31,806.25

It is understood and agreed by the Contractor and Owner that the following change to the Contract amount constitutes a mutual accord and satisfaction for all changes in the Contract work as set forth in this Change Order. Except as herein modified, all terms and conditions of the said Contract or as previously modified remain unchanged and in full force and effect.

The Original Contract Sum Was	*****	\$ 588,987.00
Net Change by Previously Authorized Requests & Changes	*****	\$ (18,742.26)
The Contract Sum Prior to The Change Order was	*****	\$ 570,244.74
The Contract Sum Will (X) Increase () Decrease by:	*****	\$ 31,806.25
The New Contract sum Including This Change Order	*****	\$ 602,050.99
The Contract Time () Will (X) Will Not : be Changed:	*****	

ACCEPTED:

Richard Heap, Board President

Date

ATTEST: Commissioner

Date

Jeff Howell, Legacy Contracting, Inc.

Date

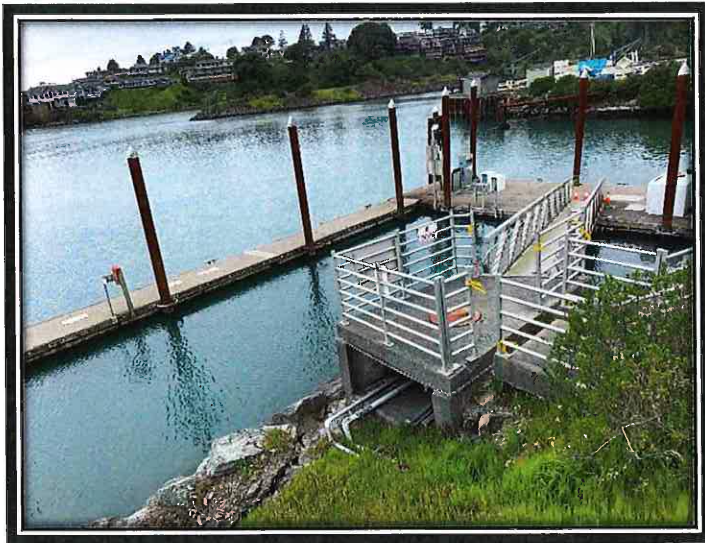
Fuel Dock Project

Change Order No. 2 Detail List

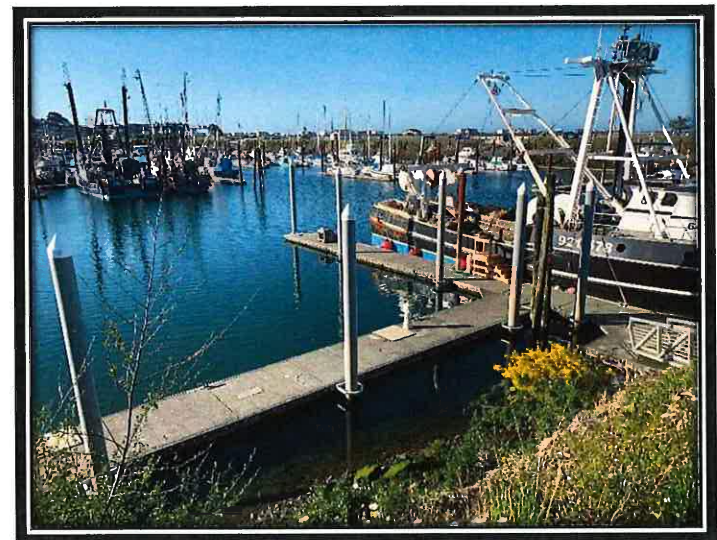
Change Order No .2 # Proposed	Description	Change Amount
3	Excavated Approx 20 CY (Item #3 on Bid Doc #4)	(2,485.00)
5	Delete backfill excavation (Item #5 on Bid Doc #4)	(4,800.00)
6	Detete Concrete Dock Access Pad (Item #6 of Bid Doc #4)	(15,261.00)
6	Delete Curb for asphalt approach, 214 ft. @ \$19/ft.	(4,066.00)
6	Add for additional 450 sf of asphalt approach, @ 3.50/sf	1,575.00
6	Add rock for additional 450 sf of sub-grade beneath asphalt, including purchase, delivery and Site prep @ \$4/sf (\$108/cy)	1,800.00
6	Add 214' of thickened asphalt edge @ \$6.50/ft.	1,391.00
6	Add for removal and disposal of about 6.7 cy of concrete steps, @ 1.8 cy/ton and \$290/ton	3,480.00
6	Extra Concrete Demo beneath old dock access pad	5,682.00
7	Delete Fasten Rail to new construction (Bid Doc #4, Item #7)	(1,400.00)
8	Add Support Brace to H-pile / Pile (7 Each)	5,776.00
11	Add H-pile gangway connection for Fuel Dock Access Gangway	(9,000.00)
15	Refurbish Transient Dock per timesheets	40,806.25
16	Drive 2 Steel Fender Pile at Icehouse	4,154.00
17	Drive 2 Steel Fender Pile at Hallmark	4,154.00
	Total Change Order No. 2 Amount	31,806.25

Fuel Dock Repair and Pile Replacement Project 2020-21

Before

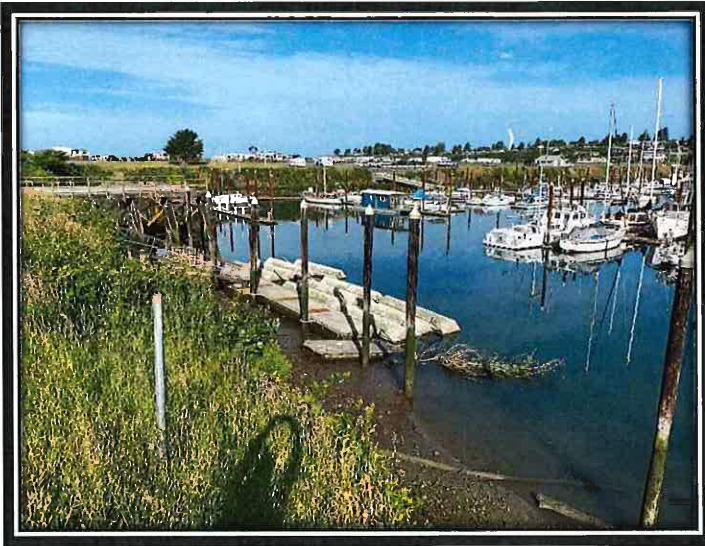


After

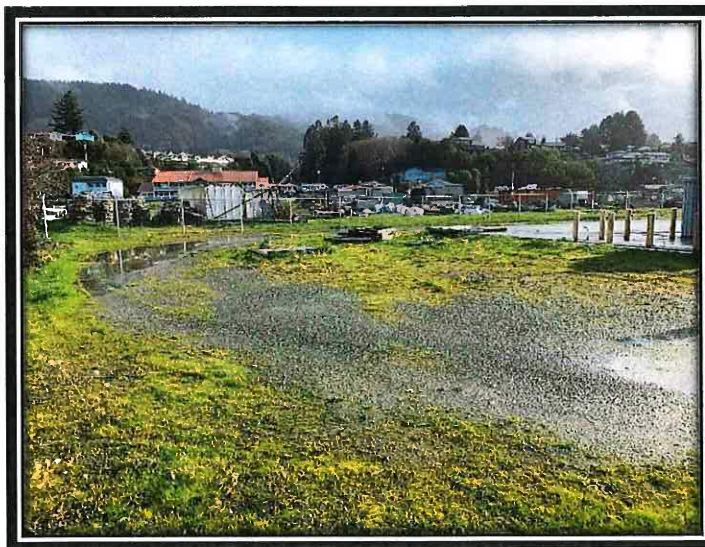
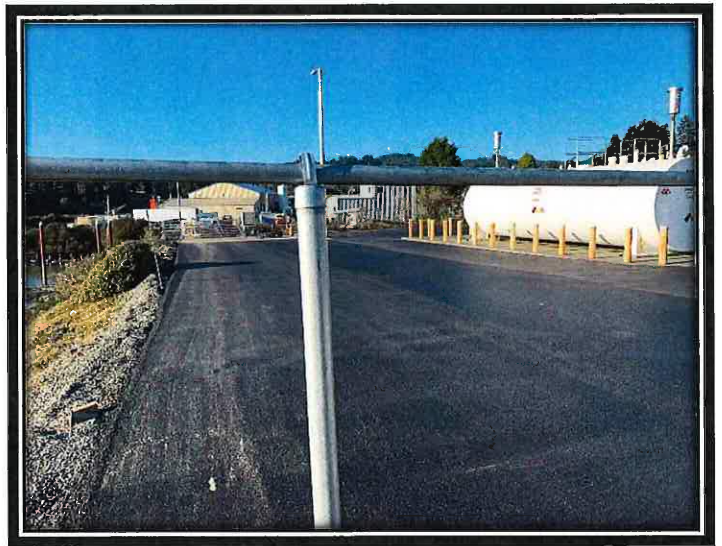
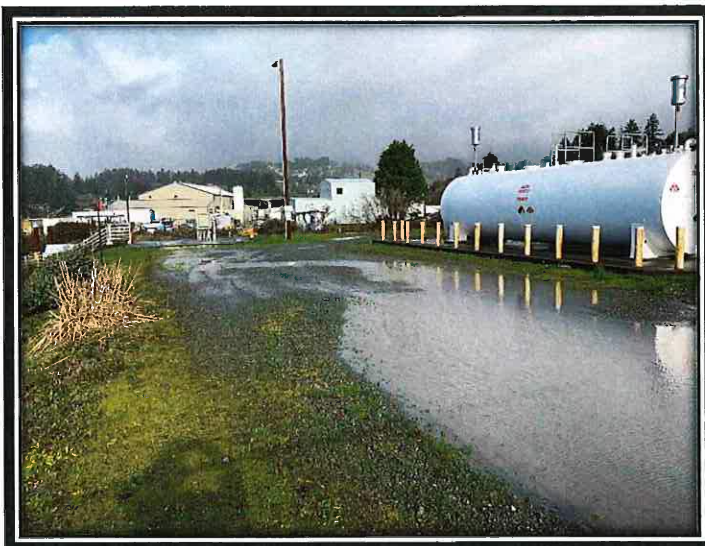


Fuel Dock Repair and Pile Replacement Project 2020-21

Before



After



ACTION ITEM – D

DATE: April 29, 2021
RE: Sporthaven Beach Equipment
TO: Honorable Board President and Harbor District Board Members
ISSUED BY: Gary Dehlinger, Port Manager

OVERVIEW

- Earlier this year the Board reviewed an idea for donated beach cleanup, life jackets and toys stationed along Sporthaven beach during the summertime.
- Access ramps to the beach will be placed in a few weeks. The donated equipment, if approved, would be installed around the same time.

DOCUMENTS

- Loaner Life Jackets, 1 page
- Beach Cleanup Totes, 1 page
- Beach Toy Library, 1 page

COMMISSIONERS ACTIONS

- **Recommended Motion:**
Motion to approve equipment, life jackets and toys positioned along Sporthaven beach as directed by Port staff.

Loaner Life Jackets

Henry Johnson

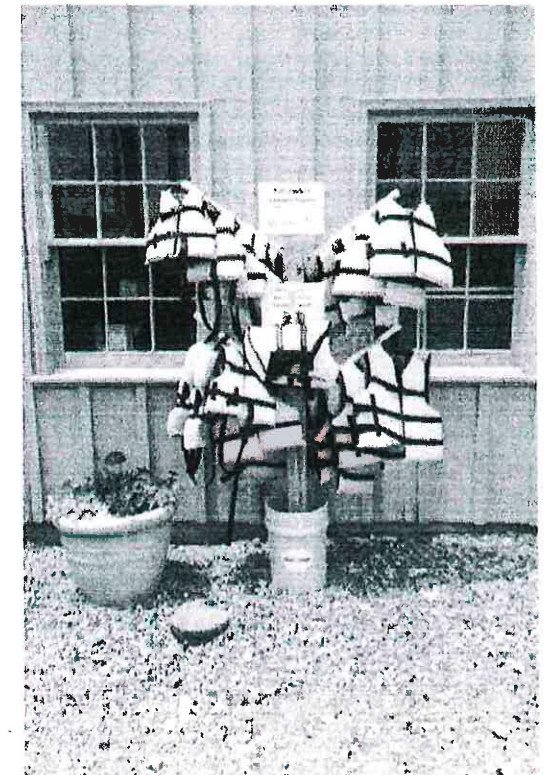
I would like to request that the Port of Brookings Harbor allow me the opportunity to build 1 Life Jacket Station at the entrance to Sporthaven Beach. This station would provide life jackets or Personal Floatation Devices to people on a trust system.

I believe that not only will this help keep people safe while they are near the water, but also encourage a spirit of community within our local area.

Based on the success of this project, I hope to roll my idea to the Winchuck, Harris Beach & Lone Ranch.

There will be no upfront costs for the Port. All materials and supplies will be provided by volunteers. We do ask however that any of the supplies be returned if they are found on the beach or the park by your employees.

Thank you for your consideration.



Beach Cleanup Totes

Henry Johnson



I would like to request that the Port of Brookings Harbor allow me the opportunity to build 2 Beach Cleanup racks on Sporthaven. One rack would be located next to each of the two beach ramps, or we could locate them next to the trash bins on the sidewalk.

Sporthaven is a natural wonder, and I believe that providing these racks would help keep our beaches as pristine as possible.

Based on the success of this project, I hope to roll my idea to the Winchuck, Harris Beach & Lone Ranch.

There will be no upfront costs for the Port. All materials and bins will be provided by volunteers. We do ask however that we are able to use the garbage bins on your site to help collect the trash once it is collected.

Thank you for your consideration.

Beach Toy Library

Henry Johnson

I would like to request that the Port of Brookings Harbor allow me the opportunity to build 3 Beach Toy libraries on Sporthaven. One library would be by the beach entry near the Beachfront Inn. The other two would be next to the beach ramps. I believe that these "Libraries" would help make our beaches a more fun, and family experience. I also believe that it would help keep our beaches a little bit more clean in terms of toys left behind.

If this works, I hope to roll my idea to the Winchuck, Harris Beach & Lone Ranch.

There will be no upfront costs for the Port. All materials and toys will be provided by volunteers. We do ask that any items found on your property be returned to an appropriate library.

Thank you for your consideration.



ACTION ITEM – E

DATE: April 29, 2021
RE: US Relay Contract – Bar Cam Streaming Service
TO: Honorable Board President and Harbor District Board Members
ISSUED BY: Gary Dehlinger, Port Manager

OVERVIEW

- The bar cam view is up and running.
- Port of Bandon is currently using US Relay and pleased with their streaming service.
- The contract is for 24 months at \$99 per month. Advertising can be placed on the screen. Port will search for advertisers once this is in operation. Pacific Seafood is supplying the power and building the camera is attached. Port and Pacific Seafood logos would be placed on the viewing screen.
- Contract has a cancellation fee of \$1500 in the first two years.
- Port legal counsel reviewed the contract.
- Port staff will place a link to the live streaming on the Port website for public access after the contract is approved.

DOCUMENTS

- US Relay Contract, 5 pages

COMMISSIONERS ACTIONS

- **Recommended Motion:**
Motion to approve US Relay contract for the live streaming of the Bar Cam and allow Port Manager to sign the contract.



HD RELAY
Advanced Streaming
● Live | Rewind | Control



CONSTRUCTION VIDEO SPECIALISTS SINCE 1998

VIDEO TRANSFER SERVICE LEVEL AND RATE PLAN AGREEMENT FOR LIVE IP VIDEO STREAMING/REBROADCASTING SERVICE

US Relay's IP Video Transfer Rate Plan (hereinafter referred to as "eLiveStream™ Rate Plan") is available for live streaming/rebroadcasting service for IP Cameras. This eLiveStream™ Rate Plan relates to the customer account and any service in the account that may require a rate plan.

Customer Name: **Port of Brookings Harbor**

NEW SERVICE

Live Streaming Service for IP Cameras

Number of Camera(s): _____

Camera Brand(s): _____

Camera Model(s)/ IP Address: _____

Effective Date: _____

Just Streaming offered at VIP per camera price of \$99/month. (Public service/non-profit discount)

Includes live view and social share options via Facebook Live and YouTube Live.

\$139 One-Time Complete System Configuration

Just Streaming service

Up to 500GB

LIVE IP Camera Streaming

facebook YouTube AccuWeather

Broadcast your Business
24/7 LIVE with Full Support
Typically 1080p

All Inclusive service

- Most Popular Plan -

Up to 1TB

Streaming plus Time-Lapse and
7 Day Video Recording

facebook LIVE YouTube AccuWeather

Full Feature Broadcast and Timelapse
24/7 LIVE with Full Support

Just Timelapse service

Long term timelapse image storage
with end/complete project post
production videos

Plus hourly time-lapse
automation recording available

Rewind, Record, and Create
Timelapse Movies

1 or 5 minute image capture intervals.



\$255/mo Special Pricing Only w/ 24 Month Commitment
Notes: _____



\$429/mo Special Pricing Only w/ 24 Month Commitment
Notes: _____



\$179/mo Special Pricing Only w/ 24 Month Commitment
Notes: _____

Please see special VIP pricing above.

Jobsite Service & Hardware

3G/4G INCLUDED!

Ultra High Refinition Time-Lapse Image Capture
and Storage with Video Security Recording

End project post production videos
Rewind, Record, and Create Timelapse Movies
24/7 Support

Choose between:

Pan Tilt Zoom

or



Long
Range

\$539/mo Special Pricing Only w/ 24 Month Commitment
Notes: _____

A La Carte Services

Instant Rewind \$199/mo

Cloud recording with customizable storage for 24 hours, 3 days, 7 days, 1 month, 1 year, and up to 5 years.

Fast Forward Playback \$99/mo

Customizable viewing playback experience with speeds from 30x to 1,000 depending camera type.

Panoramic Auto Capture \$99/mo

Ultra High Definition full panoramic image capture set for every 5, 10, 15, 30, or 60 minutes.

Point-n-click Live Images \$109/mo

Live still shot image player that reduces data upstream and is ideal for low bandwidth areas or limitations.

Hourly Timelapse \$99/mo

High resolution timelapse image playback with timelapse video creation - 60 minute intervals.

Extended Bandwidth Packs

• \$99 for 500GB • \$198 for 1,000GB
• \$297 for 1,500GB • \$396 for 2,000+GB

Panoramic timelapse and user controls requires a working PTZ camera.



HD RELAY
Advanced Streaming
● Live | Rewind | Control



EXISTING CUSTOMER INFORMATION (Skip New Customer Information if no changes are to be made)

Account Name/Ownership:

NEW CUSTOMER INFORMATION (Or if Existing Customer Information has changed)

Business:

Address:

City:

State/Province:

Zip/Postal Code:

Country:

Website:

Fax:

Account Contact:

Email:

Phone:

Technical Contact:

Email:

Phone:

Web Master:

Email:

Phone:

Accounting Contact:

Email:

Phone:

Credit Card:

Visa

Mastercard

AMEX

Card No:

Name on Card:

Expiration:

Zip Code:

Billing Address (if different than above):

City:

State/Province:

Country:

Charge Credit Card for Hardware Purchase Yes _____ No _____

Charge Credit Card for Monthly Invoices Yes _____ No _____



US RELAY ELIVESTREAM™ TERMS OF SERVICE

PLEASE READ THIS AGREEMENT CAREFULLY TO COMPLETE YOUR ORDER FOR THE PRODUCT/AND OR SERVICE YOU'VE REQUESTED, YOU MUST FIRST READ AND ACCEPT THE TERMS AND CONDITIONS OF THIS AGREEMENT ("AGREEMENT"). SUBMISSION OF YOUR ORDER CONSTITUTES ACCEPTANCE OF THESE TERMS AND CONDITIONS.

1. Scope: US Relay, Inc, (a Nevada S Corporation) hereby called ("US Relay"), is a network camera service provider used to supplement the user's ("Customer's") web site, live monitoring and hardware monitoring. US Relay's services include, but are not limited to: the conversion of Customer's camera materials into streaming video, archive and web media ("streaming media"), the hosting of Customer's streaming media and related components on US Relay's server (that portion of the server allocated for Customer's use is hereafter referred to as "Customer's Allotted Space") and the granting of permission to link Customer's web site to Customer's Allotted Space. US Relay may provide any other services, as necessary, for the operation of its business.

2. Standard Term/Length for eLiveStream™ live streaming service for IP cameras rate plans: The Term/Length of this Agreement shall be 24 months from the Effective Date of the Agreement. Terms of any US Relay Written Agreement between US Relay and Customer shall override any inconsistencies or contradictory terms of this Agreement. The term of this Agreement shall automatically renew for successive one (1) year terms unless prior written notification or termination or non-renewal is delivered by one of the parties in accordance with the notice provision of this Agreement.

3. Early Termination Fees apply for Committed Rate Plans (CRP) if 1) Customer terminates this Agreement prior to the expiration of any Term, for reasons other than for "Cause" or 2) US Relay terminates this Agreement for Cause, Customer will be required to pay, in addition to all accrued but unpaid charges through the date of such termination, an early termination fee of US \$1,500.00. As used herein, "Cause" shall mean a failure of the other party to perform a material obligation under this Agreement which failure is not remedied by the defaulting party within thirty (30) days of written notice thereof. If HD Relay hardware is not installed within 6 months and prevents service start then the ETF will be applied.

4. US Relay Written Agreement: For special services, or customized solutions, a written US Relay Written Agreement may accompany these Terms and Conditions. If such document accompanies these Terms and Conditions, the terms of the written US Relay Written Agreement shall override any inconsistencies or contradictory Terms and Conditions that may arise between the two agreements.

5. Encoding - Conversion of Customer's Live Camera Feed: US Relay, upon Customer's request and subject to all payment requirements and any other conditions described herein, shall convert, through its own efforts and those of its sub-contractors, Customer's multimedia materials into a streaming video and/or audio format with a copy of the materials to be converted in the format as specified on the Customer's quote submitted to US Relay. Customer should not provide US Relay with the original of the materials to be converted and, in no instance, shall US Relay be liable to Customer for direct damages for loss of, or other damage to, Customer's materials greater than the cost of the medium on which the materials were transmitted to US Relay. Customers wishing this service must complete the Contact Request form at www.HDRelay.com. Customer will then receive the Quote for the costs of conversion which must be signed and returned to US Relay prior to commencement of service. Customers utilizing this service shall be bound by the terms and conditions of this Agreement. Customer shall retain all rights, including all trademark, licensing and copyright rights, in both the original multimedia materials as well as the streaming media materials.

Customer represents and warrants that materials Customer provides for encoding by US Relay, and US Relay's encoding of those materials as Customer requests, will not infringe upon, violate or misappropriate any patent, copyright, trade secret, trademark, contract, or any other publicity right, privacy right, or proprietary right of any third party. US Relay shall not be liable for any such infringement, violation, or misappropriation, and Customer shall indemnify US Relay against all losses and expenses, including for all attorneys' fees and other costs, relating to Customer's breach of that representation and warranty.

6. Price and Payment: Customer shall pay US Relay monthly recurring fees, in U.S. Dollars, as indicated at <http://www.HDRelay.com> or, if a US Relay Written Agreement accompanies this document, as indicated by those terms, which include charges for use and occupancy of Customer's Allotted Space. In addition to any recurring fees, Customer may be charged non-recurring fees as indicated at this same Web site, or as a US Relay Written Agreement specifies. US Relay reserves the right to increase or decrease prices for its services upon the expiration of the Customer's contracted term. Price increases or decreases for any or all services shall be posted on US Relay's web site 30 days prior to taking effect. US Relay agrees to submit written notice to the primary email address on record for the Customer at least 30 days prior to any price increases taking effect. Price decreases shall automatically reflect on Customer's next billing cycle, without advanced notice, after such price decreases are posted online. Customer will receive an invoice for charges and payment is due upon receipt, unless otherwise stated. It is our policy to bill our clients on a monthly basis, and in the absence of any agreement or arrangement to the contrary, we expect to be paid no later than the due date stated on the invoice. Customer agrees that payment for the minimum amount (Plan of service + License Fee) of service will be due for the duration of the agreement even when no data transfer has taken place on the account. Invoices over Thirty Days are subject to a 1.5% Late Fee.

7. Methods of Payment: US Relay accepts payment by Credit Card, Check, Postal Money Order, and Wire Transfer. US Relay charges \$20.00 for each check returned (rejected) by the bank. US Relay accepts Visa, Mastercard, and American Express for Credit Card payments, the name, "US Relay," shall appear on your credit card statement

8. Service Upgrades or Downgrades: For customers upgrading or downgrading their Service, the upgrade or downgrade shall become effective as of the date that the Upgrade or Downgrade order was submitted to US Relay. For the current billing cycle, US Relay will pro- rate daily, the service charges, as posted online at US Relay's Web site, at the time of Customer's request, and recalculate the service based on the upgraded or downgraded service price, and charge the remainder of the current period at the new upgraded or downgraded service pricing. Data Transfer measurements are conducted daily (every twenty-four hours) based on Greenwich Mean Time (GMT).



The monthly minimum commitment for "Seasonal" Rate Plan shall be one month. For calculation purposes, US Relay assumes 1,024 Megabytes are in one Gigabyte.

For customers upgrading between Plans, the upgrade shall become effective as of the beginning of the current billing cycle, which is the first of the month during the month that the upgrade occurs.

For customers downgrading between rate plans, the downgrade shall become effective as of the first calendar day following the end of the Service Term. For Data Transfer Rate Plans with a Service Minimum of one month, then the downgrade shall become effective as of the first of the next calendar month.

9. Cancellation of Service by US Relay: Customer agrees that the use of the Service is subject to US Relay's "Early Termination Policy" under section 3.

10. Service Level: US Relay uses best efforts to keep its service up and running. However, US Relay cannot and will not guarantee 100% uptime of its service. In the case required System Maintenance or in the event US Relay determines that it is necessary to interrupt Service or that there is a potential for Services to be interrupted for the performance of system maintenance, US Relay will use good faith efforts to notify Customer prior to performing these tasks. US Relay service is available and capable of forwarding IP packets 99.0% (ninety-nine percent) of the time, as averaged over the life of the Service Period, as defined in US Relay Terms of Service Policy.

Customer shall remain liable to US Relay for all other fees associated with the service, including one-time setup fees and any excess bandwidth usage fees incurred prior to the termination of the service. Disruption of service to end-user that is due to network congestion on the Internet or other related disruptions on the Internet are not related to US Relay's service. It is very possible that US Relay's service is fully operational, but the end-user's access to the media is disrupted by means of independent backbone or ISP carrier issues. **For continual (24x7x365) monitoring of its primary and backup systems, Customer understands that response time is within reasonable amount of time and within 24 hours.**

For end user support, Customer agrees to include on pages showing the live presentation support language with live support link, i.e: "Please contact HD Relay (<http://www.hdrelay.com/support/>) for technical support related to the live camera presentation."

11. Copyright & Trademark: Customer agrees the use of the Service is subject to US Relay's "Copyright & Trademark Policy". Nothing in this Agreement shall be construed to grant US Relay any right, title, or interest in or to any content of Customer other than those rights necessary for the sole purpose of enabling US Relay to perform the services described herein or in any US Relay Written Agreement, pursuant to the terms of this Agreement and/or such US Relay Written Agreement.

12. Privacy Policy: Customer agrees the use of the Service is subject to US Relay's "Privacy Policy".

13. Regulatory: Customer is responsible for reimbursement to US Relay for any fees, taxes, or surcharges paid by US Relay that are imposed or authorized by regulatory and governmental entities.

14. Security of Integrity Customer's Media: US Relay provides best efforts to insure integrity and security of Customer's archive Media, including the use of automated tape-back up systems, secure servers, and restricted access to back office systems. However, such procedures cannot guarantee complete security and integrity of media. Therefore, US Relay makes no guarantee and assumes no liability for the security of any media on any server including "secure servers." Customer agrees to maintain separate backups of any media other than the backup systems that US Relay has in place and US Relay shall not be liable for the loss, or modification, of any Customer materials due to any breach of security. US Relay's backup systems are reserved for US Relay's use and are not available to Customer for the purposes of requesting media whereby such missing or defective media is a result of circumstances not related to US Relay's system failures or breach of security.

15. Disclaimer of Warranty: US RELAY WARRANTS THAT THE SERVICE WILL OPERATE SUBSTANTIALLY IN CONFORMANCE WITH THE SPECIFICATIONS DEPICTED IN THEIR PACKAGE. TO THE EXTENT PERMITTED BY LAW, US RELAY DISCLAIMS ALL OTHER WARRANTIES, EITHER EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY, NON-INFRINGEMENT OF THIRD PARTY RIGHTS, AND FITNESS FOR PARTICULAR PURPOSE. THE DURATION OF ANY STATUTORILY REQUIRED WARRANTY PERIOD SHALL BE LIMITED TO THE TERM OF THE LIMITED WARRANTY.

16. Indemnity: Customer agrees to indemnify and hold harmless US Relay, their affiliates, and officers, directors, partners, shareholders, employees, successors, assigns and independent contractors of US Relay and US Relay affiliates, from and against all loss, claims, damages, liabilities or expenses of any description (including, but not limited to reasonable attorney fees and costs) arising out of Customer's acts or omissions (or those of its officers, directors, partners, shareholders or employees, if and any), including, but not limited to misrepresentation of US Relay services or prices. Customer agrees to promptly defend against any of these losses, claims, damages, liabilities or expenses but will not settle without consulting US Relay and obtaining its prior written consent.

Customer agrees to indemnify and hold harmless US Relay, their affiliates, and officers, directors, partners, shareholders, employees, successors, assigns and independent contractors of Partner and Partners affiliates, from and against all loss, claims, damages, liabilities or expenses of any description (including, but not limited to reasonable attorney fees and costs) arising out of US Relay' acts or omissions (or those of its officers, directors, partners, shareholders or employees, if and any), including, but not limited to misrepresentation of US Relay' services or prices.

17. Limitation of Liability: UNDER NO CIRCUMSTANCES WILL US Relay BE LIABLE TO CUSTOMER FOR DIRECT DAMAGES GREATER



THAN THE SUM TOTAL OF PAYMENTS MADE BY CUSTOMER FOR THE USE AND OCCUPANCY OF CUSTOMER'S SPACE OR IN THE CASE OF SPECIAL SERVICES, INCLUDING ENCODING, REBROADCASTING AND ARCHIVING SERVICES, THE SUM TOTAL OF PAYMENTS MADE BY CUSTOMER TO US RELAY FOR THE SERVICE FOR WHICH DAMAGES ARE CLAIMED. IN NO EVENT SHALL US RELAY BE LIABLE FOR ANY INDIRECT, INCIDENTAL, PUNITIVE OR OTHER CONSEQUENTIAL DAMAGES (INCLUDING, WITHOUT LIMITATION, LOST PROFITS) ARISING OUT OF AND IN RELATION TO THIS AGREEMENT EVEN IF ADVISED BEFORE HAND OF THE POSSIBILITY OF SUCH LIABILITY. UNDER NO CIRCUMSTANCES WILL US RELAY BE LIABLE TO CUSTOMER FOR ANY MARKETING, ADVERTISING, PROMOTIONAL EXPENSES OR ANY EXPENSES RELATED TO THE CUSTOMER'S USE OF US RELAY'S SERVICE, REGARDLESS OF ANY EVENT, INCLUDING INTERRUPTION OF US RELAY'S SERVICE, OR US RELAY'S REMOVAL OF CUSTOMER'S MATERIAL.

18. Taxes: In the event that they are applicable, Customer shall be solely responsible for the payment of all sales, use and similar taxes relating to their use of US Relay's services.

19. Governing Law: The laws of the State of California shall govern the validity, construction and performance of this Agreement.

20. Arbitration: The parties agree to submit any dispute arising out of or in connection with this Agreement to binding arbitration in California before an arbitrator agreed to by both parties and subject to the rules of the American Arbitration Association. The parties agree that such arbitration will be in lieu of either party's rights to assert any claim, demand or suit in any court action, (provided that either party may elect either binding arbitration or a court action with respect to obtaining injunctive relief to terminate the violation by the other party of such party's proprietary rights, including, without limitation any trade secrets, copyrights or trademarks). Any arbitration shall be final and binding and the parties agree not to contest the enforceability of the arbitrator's order.

21. Assignment and Account Ownership: Customer may not assign its rights or obligations arising under this Agreement without submitting a request to do so in writing, complete with original signatures, and without US Relay's prior written consent. Should ownership of a US Relay Account be disputed between two or more parties, priority shall first be given to the original name on the account for which invoices are submitted, supported by the billing address. If ownership of an Account remains in dispute, US Relay reserves the right to interplead the dispute to binding arbitration as depicted in this General Terms and Conditions in the state of California, and suspend service and withhold Customer's content until court action determines otherwise. US Relay may assign its rights and obligations under this Agreement, but must provide written notice to Customer within 30 days of doing so.

22. General Provisions: BOTH PARTIES REPRESENT AND WARRANT THAT THEY HAVE FULL POWER (INCLUDING CORPORATE POWER) AND AUTHORITY TO EXECUTE AND DELIVER THIS AGREEMENT AND TO PERFORM THEIR OBLIGATIONS HEREUNDER, AND THAT THE PERSON (AND COMPANY, IF APPLICABLE) WHO ACCEPTS THIS AGREEMENT BY SIGNING THE "I ACCEPT THESE TERMS AND CONDITIONS" BELOW IS DULY AUTHORIZED TO ENTER INTO THIS AGREEMENT ON BEHALF OF THE PARTY.

23. Amendment of Agreement: Unless a US Relay Written Agreement specifies otherwise, US Relay may amend this Agreement from time to time on an as-needed basis by placing an update of this Agreement on-line at US Relay's web site at this location or at any other location designated at said site. Any changes to this Agreement take effect upon the renewal date of the Agreement. Therefore, it is Customer's responsibility to monitor this Agreement on-line. If Customer does not agree with the terms and conditions of US Relay, Customer must immediately cease the use of US Relay's service. US Relay agrees to give written notice, via email to the primary email address on record, of any material changes that affect the length, pricing, privacy, or cancellation of this Agreement. This Agreement is also subject to, and Customer agrees to comply with, all local laws, and regulations, rulings, and orders of local, state and federal governmental agencies, including but not limited to the Communications Act of 1934, the Telecommunications Act of 1996, and rules and regulations of the Federal Communications Commission.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement by their duly authorized representatives. The individual signing on behalf of the Company below represents and warrants that he or she has full authority to sign this Agreement and bind Company to perform all duties and obligations contemplated by this Agreement.

Please email this signed Agreement to US Relay Corp. at help@hdrelay.com or mail to US Relay Corp., 3688 Midway Drive, San Diego, CA 92110 USA.

Client: _____

US Relay Corp.

Signature: _____

Signature: _____

Print Name: _____

Print Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

INFORMATION ITEM – A

DATE: April 29, 2021
RE: Roy Davis Memorial
TO: Honorable Board President and Harbor District Board Members
ISSUED BY: Gary Dehlinger, Port Manager

OVERVIEW

- Total fund amount to date is \$3,270.
- The feedback we have received selected a bench located at the boardwalk. Estimated cost of a concrete type of bench would be \$1,000.
- Bronze plaque size would be 10"x12" with post if a decision were not to attach the plaque to the bench. Estimated cost for the plaque and post would be \$800. The cost of having a plaque built into the bench is estimated at \$2,500.
- Bench location could be at the south end of the boardwalk. A bench is already there that would be removed. The site could be improved with stamped concrete and the bench would be placed on the concrete overlooking Basin 1 and the bar. Estimated cost for the site work including concrete would be \$1,000.

DOCUMENTS

- Feedback Totals, 1 page
- Picture of Potential Bench Site, 2 pages
- Type of Benches, 7 pages
- Type of Plaques, 4 pages
- Sample Plaques, 3 pages

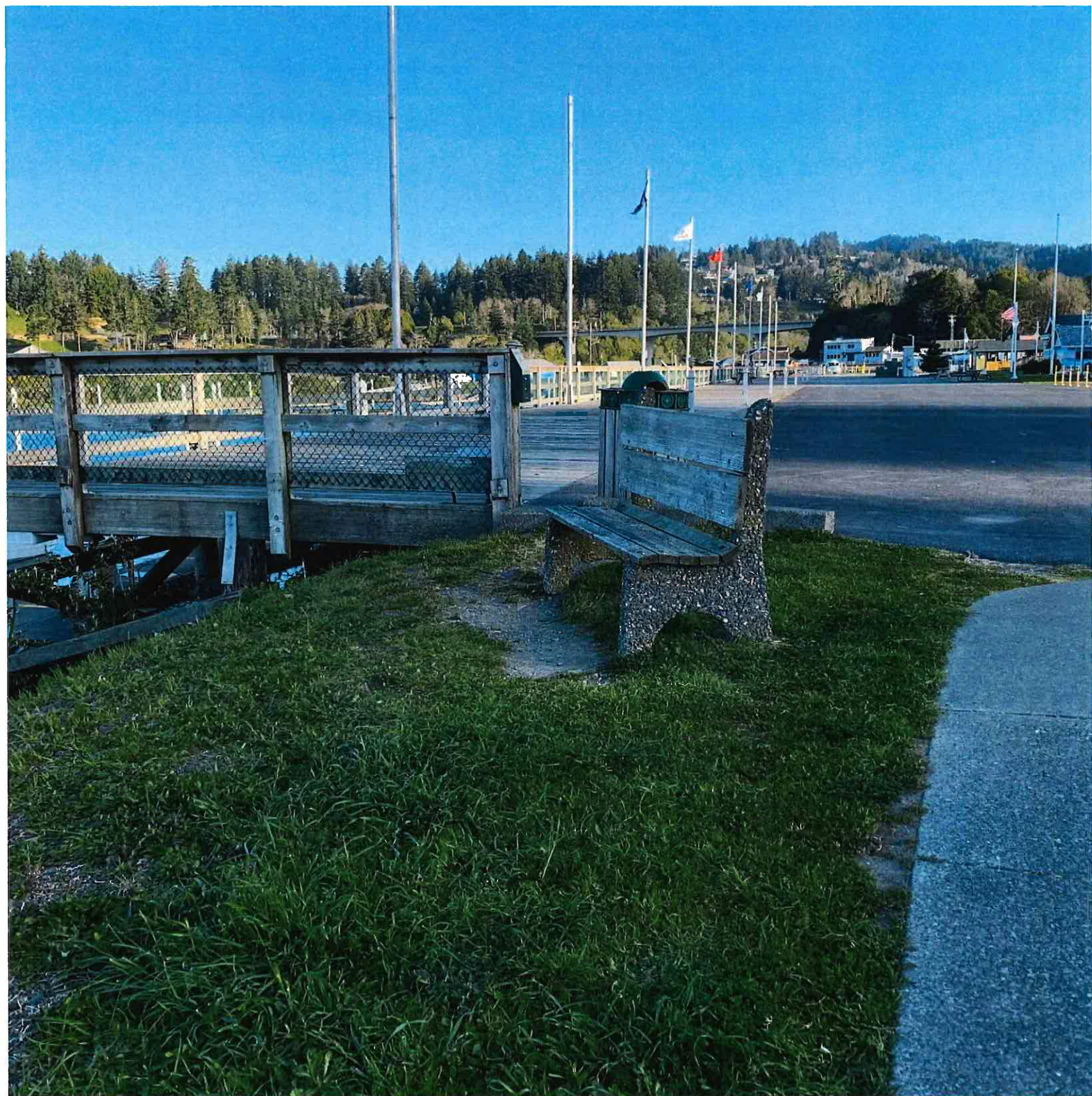
Proy Davis Memorial Public Feedback

Type:

- Bench
THH THH II
- Monument/Plaque
THH I
- Plaque
II
- Other
III

Location:

- Boardwalk
THH THH II
- Retail Courtyard
II
- Basin 1 or 2 area
THH
- RV Park
- Boat launch
III
- Port office
I







Home [\(https://www.theparkcatalog.com/\)](https://www.theparkcatalog.com/) / Maricopa Concrete Bench with Back

Maricopa Concrete Bench With Back

\$918.00 / each

Item # 154-1214 [Print \(https://www.theparkcatalog.com/maricopa-concrete-bench-with-back?cleanprint=1\)](https://www.theparkcatalog.com/maricopa-concrete-bench-with-back?cleanprint=1)

Buy 3 for **\$905.90** each and **save 2%**
Buy 6 for **\$893.80** each and **save 3%**
Buy 11 for **\$881.70** each and **save 4%**

Size *

84Lx23Wx33H

▼

Seat Color *

Smooth Finish-Dove Gray

▼

Concrete Color and Finish *

Sand Blasted Finish-Dove Gray

▼

Engraving Setup Fee *

Engraving

▼

1

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Need Help? Chat with a representative now.



Classic Precast Concrete Park Bench



Model TF5029 | Precast Concrete Bench

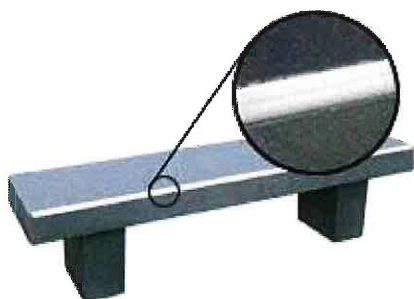
The Classic Concrete Park Bench

Precast concrete park bench; a timeless classic, yielding a smart look that is agreeable in any environment. This classic precast concrete park bench is made from Portland cement (**ASTM C150**, all aggregates meet **ASTM C33**) reinforced with 3/8" diameter steel rebar.

Dimensions

TF5029: 72"L x 20"W x 18"H

TF5030: 96"L x 20"W x 18"H



Model TF5029M
Single Side Stainless Steel
Skate Edging



Models offered with both one and two sided stainless steel skate edging. Protective edging extends life span by minimizing damage cause by skater use and thus helps maintain the concrete park bench's comfort. Available in variety of finish options; Weatherstone, Smooth Stained and Ground Glass Concrete; each concrete finish style offers specific color options as shown.

Concrete Finish Options



acid wash



acid wash
stain



weatherstone



weatherstone
stain

Standard Matrix/Stain Color Options



white



buff



sand



grey



brick
red



brown



charcoal

Premium Stain Color Options



Weatherstone Glass Concrete Color Options (* -CUS4 | ◇ -CUS7)



▼ Item Specific Details Available on Linked Model Numbers Below



Tweet

6' Classic Concrete Bench				Qty
TF5029	Choose Color	▼	(940 lbs)	\$566.00
6' Classic Concrete Bench Stained Concrete Finish				Qty
TF5029-CUS1	Choose Color (Standard)	▼	(940 lbs)	\$623.00
TF5029-CUS3	Choose Color (Premium)	▼	(940 lbs)	\$736.00
6' Classic Concrete Bench Ground Glass Concrete Finish				Qty
TF5029-CUS4	Choose Color	▼	(940 lbs)	\$792.00
TF5029-CUS7	Choose Color	▼	(940 lbs)	\$991.00
8' Classic Concrete Bench				Qty
TF5030	Choose Color	▼	(1,000 lbs)	\$588.00
8' Classic Concrete Bench Stained Concrete Finish				Qty
TF5030-CUS1	Choose Color (Standard)	▼	(1,000 lbs)	\$647.00
TF5030-CUS3	Choose Color (Premium)	▼	(1,000 lbs)	\$764.00
8' Classic Concrete Bench Ground Glass Concrete Finish				Qty
TF5030-CUS4	Choose Color	▼	(1,000 lbs)	\$823.00
TF5030-CUS7	Choose Color	▼	(1,000 lbs)	\$1,029.00
6' Classic Concrete Bench Stainless Steel Edging 1 Side				Qty
TF5029M	Choose Color	▼	(940 lbs)	\$799.00
6' Classic Concrete Bench Stainless Steel Edging Stained Concrete Finish				Qty
TF5029M-CUS1	Choose Color (Standard)	▼	(940 lbs)	\$879.00
TF5029M-CUS3	Choose Color (Premium)	▼	(940 lbs)	\$1,039.00
6' Classic Concrete Bench Stainless Steel Edging Ground Glass Concrete Finish				Qty
TF5029M-CUS4	Choose Color	▼	(940 lbs)	\$1,119.00

Contemporary Classic Concrete Park Bench



Classic Solid Durability

Durable aggregate frame with smooth finish concrete seats and back are one of the defining features of this contemporary style park bench. Suited for every environment this bench integrates within any park setting just as well as a 'Park Avenue' motif. Several color and finish options are available as shown to fit almost any setting. Comfortably seats 2-3 people. Some assembly is required.

Dimensions

Model PB-44: 44"L x 23"W x 33"H

Model PB-58: 58"L x 23"W x 33"H

Model PB-72: 72"L x 23"W x 33"H

Model PB-84: 84"L x 23"W x 33"H

Smooth Finish Options



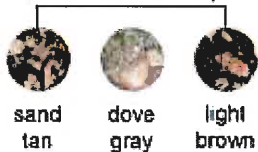
LSB Finish Options



Etch Finish Options



Perma Stone Finish Options



Dura Brite Finish Options



Model PB-58

Finish Options

- **Tops & Seats** - Smooth Finish Options.
- **Frame** - LSB, Etch, Perma Stone & Dura Brite Finish Options.

Upgrade Color Options

'Slate Stone Etch' color upgrade options available with model numbers ending with '-CUS1'.

'White Matrix' color upgrade options available with model numbers ending with '-CUS2'.

Slate Stone



Etch

White Finish Options



Smooth



LSB



Etch



Perma Stone

▼ Item Specific Details Available on Linked Model Numbers Below



Tweet

Contemporary Classic Concrete Park Bench | 44" Length

Qty

PB-44	Choose Seat Color ▼	Choose Frame Color ▼	(400 lbs) \$511.00	<input type="text"/>
PB-44-CUS1	Choose Seat Color ▼	Slate Stone Etch Frame	(400 lbs) \$562.00	<input type="text"/>
PB-44-CUS2	Choose Seat Color ▼	Choose Frame Color ▼	(400 lbs) \$613.00	<input type="text"/>

Contemporary Classic Concrete Park Bench | 58" Length

Qty

PB-58	(420 lbs) \$605.00
--------------	--------------------



Park Benches 7 Ft. Concrete Custom Memorial Bench

PREV NEXT



7 Ft. Concrete Custom Memorial Bench

Concrete Custom Memorial or Logo Park Bench, 84", Easily Customized. 1,500 lbs.

Manufacturer: Wausau Tile

SKU: WATF5065

Live Chat

All Concrete Classic Memorial Bench w/ Plaque Built into Back.

Cost: \$2,500.00



Product Description

ITEM NUMBER

B4550M

DETAIL

60" L X 26" W X 36" H

FEATURES

Shown with 8" x 3" bronze plaque installed.

WEIGHT

570 lbs.

STANDARD FINISHES AVAILABLE

Standard EX (Exposed Aggregate) Finishes

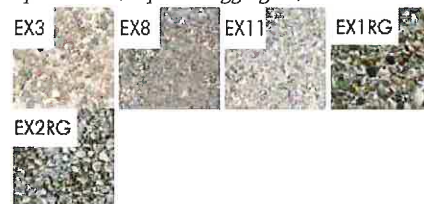


Standard SB (Sandblast) Finishes



SPECIAL FINISHES AVAILABLE BY SPECIAL ORDER

Special EX (Exposed Aggregate) Finishes



Special SB (Sandblast) Finishes



We offer other special colors not shown here.
Please call or email for more complete information.

Interested in this Product?

REQUEST A FREE QUOTE NOW!



Or call 800-233-3907 to talk to an associate (available 7am – 5pm).

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US



772-924-0083

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(tel:+17729240083)

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Lowest Prices | Don't Overpay | Buy Direct 50,000+ Clients Served

We Can Make (with no additional cost), custom Sizes, Shape, Border, Color. All words included in Price. Cost is based on Plaque Size not letters.



(reviews.php)

"Lives Up To Their Website Promises" ... (reviews.php#live)



VIEW OUR VIDEOS ▶

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Outside Garden Plaques | Bench Plaques | Tree Plaques

We can *personalize* any size, starting from 3" x 6" to larger! | Our Outside Garden, Tree & Bench Plaques are guaranteed to last 100 years!

Orders starting at \$225.00



Bronze Tree (Bronzeplaque.php) Plaque

Custom Bubble Top Bronze Tree Plaque (memorialplaques.php) | Photo | 45 degree, Garden Post



Bronze Outside (Bronzeplaque.php) Garden Plaque

6" x 6" Bronze Outside Tree Plaque | Single line border | Garden Post

\$ Instant Price Quote (<https://secure.bronzememorials.net/quote-form/>)



Bronze Bench (Bronzeplaque.php) Plaque

8" x 4" Photo Bench (Picture-Plaque.php) Plaque.

Call Now! For Personal Service ☎ 772-924-0083 (tel:+17729240083)



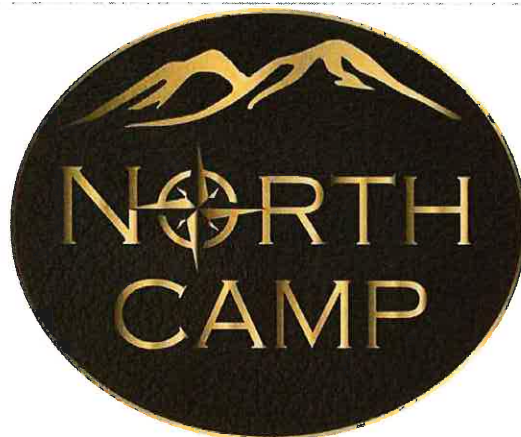
Bronze Garden (Bronzeplaque.php) Plaque

Custom Shape Outside Tree Plaque | Picture (Picture-Plaque.php) | 45 degree, Garden Post

Plaque Mounting Options

Product	Description	Recommended uses	Prices
SMALL GARDEN PLAQUE	Copy is limited to 1 1/2 characters per square inch	No photo's or logo's can be added to these small plaques.	
BRASS ROD STAKE MOUNT	Special mounting brackets are cast in place on the back of the casting to accommodate a 24" x 3/8" threaded brass rod. Stake mounts are angled 45° for positioning plaque at an angle.	Mounting into ground For plaques 12" or less in width Maximum plaque size 12"w x 8"h	\$95 per stake additional to plaque price

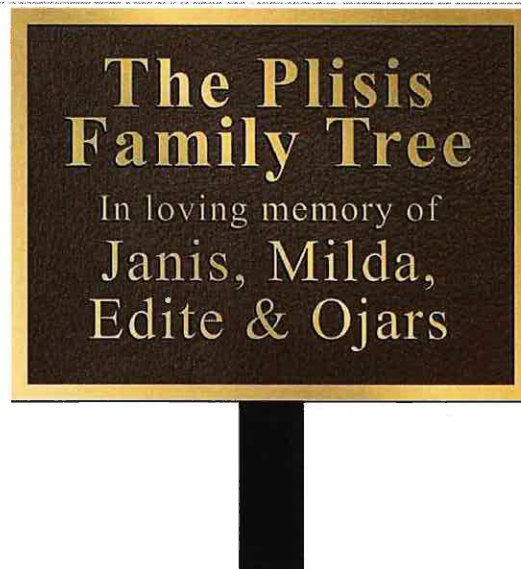
Product	Description	Recommended uses	Prices
GARDEN STAKE	Bronze stake measuring 24" x 1-1/2" and attached to back of plaque with 10-24 machine screws. Stake is painted to match the background color of the plaque.	Mounting into ground For flat-backed plaques 3/8" thick Maximum plaque size is 12" x 8" for 1 stake or 20" x 8" for 2 stakes.	\$95 per stake additional to plaque price
SQUARE POST	Back Mount Black enamel-coated steel square posts attach to the back of a cast plaque with machine screws.	Larger Garden or Tree Plaques	
	SQUARE POST size: 3/4" x 48" long (plaques up to 100 sq, in.)		\$150
	SQUARE POST size: 1 " x 60" long (plaques 80 - 250 sq, in.)		\$195
	SQUARE POST size: 1 1/2" x 80" long (plaques 200 - 450 sq, in.)		\$225
	SQUARE POST size: 2" x 80" long (plaques over 450sq, in.)		\$295



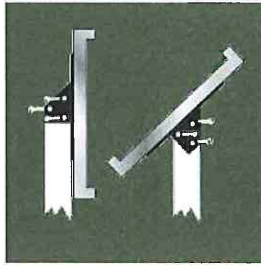
Oval Bench Plaque

Oval Shaped Bronze Garden Plaque or Bench Plaque with Raised Gold Letters & Border

Call Now! For Personal Service ☎ 772-924-0083 (tel:+17729240083)



Bronze Outside (Bronzeplaque.php) Garden Plaque



TYPE F SQUARE POST MOUNT

Black enamel-coated steel square posts attach to the back of the plaque with machine screws. Plaque can be mounted at a 90° or a 45° angle. \$225.00



"I opened it and saw my Mom's beautiful smile I couldn't stop crying. Your work is amazing"

[Read More \(reviews.php#blas\)](#)



TYPE E GARDEN STAKE MOUNT

Machine screws going through 3/8" thick black anodized stakes into back of plaque. Maximum plaque size is 12" x 8" for 1 stake or 20" x 8" for 2 stakes. \$95.00

Call Now! For Personal Service ☎ 772-924-0083 (tel:+17729240083)



Garden Plaque Mounted at 45 Degree Angle

Garden Plaque Mounted at 45 Degree Angle

\$ Instant Price Quote

(<https://secure.bronzememorials.net/quote-form/>)

In Honor of

Roy C. Davis

Commissioner and Friend

Your dedication, unsurpassed knowledge, and guidance
will be missed by the Port of Brookings Harbor Community.

Your memory lives on through all of us
who had the pleasure of knowing you.

(Picture)

Dedicated (date)

The Port of Brookings Harbor dedicates this area in the memory and honor of

Roy C. Davis

Dec 23, 1960 – Feb 3, 2021



Roy C. Davis moved to Brookings Oregon in 1990 and immediately became an active member of the community. His love and dedication to the fishing industry led him to become a successful and passionate board member to the Port of Brookings Harbor Commissioners from 2007 until his passing. His passion to help others, deep loyalty, genuine spirit, service, leadership, and commitment will never be forgotten and will continue to be honored. You will forever be in our hearts and will be missed by all.

Dedicated (date)

In Honor of



Roy C. Davis

1960 – 2021

DEDICATED IN RECOGNITION OF SERVICE,
LEADERSHIP, AND COMMITMENT TO THE
PORT OF BROOKINGS HARBOR, COMMERCIAL
AND RECREATIONAL FISHING FLEETS.

YOU WILL BE FOREVER BE IN OUR HEARTS
AND WILL BE MISSED BY ALL.

INFORMATION ITEM – B

DATE: April 29, 2021
RE: Travel Oregon Competitive & Recovery Grants 2021
TO: Honorable Board President and Harbor District Board Members
ISSUED BY: Gary Dehlinger, Port Manager

OVERVIEW

- We received notice of this grant couple days before the deadline. After reviewing the details of the grant, I continued to apply before the March 31 deadline. The grant parameters would refurbish the main retail restroom fixtures to hand free devices and replace dividers and sinks.
- Total funding available for the Competitive & Recovery Grants program is \$2.3 million. Requests up to \$100,000 will be accepted, depending on project type. Restroom facilities maximum is \$50,000. No cash match is required. Projects must be completed by Nov. 30, 2021. Complete overview of the grant is attached.
- The grant can't be used to reimburse expenses prior to the April 30 date.
- Grant amount requested was \$50,000 with no matching or contributions from the Port.
- Grant award notifications begin April 30.

DOCUMENTS

- Travel Oregon Competitive Recovery Grants Program, 4 pages
- Grant Application Email Confirmation, 1 page

[Access the COVID-19 Toolkit →](#)

[Home](#) > [Opportunities](#) > [Grants](#) > [Competitive & Recovery Grants](#)

[Balloons Over Bend Festival, Photo Program](#)
by Christian Heeb

Competitive & Recovery Grants Program

The application process is now closed. Applications were accepted March 15-March 31.

The mission of Travel Oregon is to inspire travel that drives community enhancement and economic development. Through innovation and partnerships, we share the stories of Oregon's people and places, deliver world-class experiences, strengthen the industry, work to ensure all travelers feel welcome and preserve Oregon's way of life and its natural places. As we enter the peak visitor season amidst the ongoing COVID-19 pandemic, recommendations from state and federal public health

officials continue to affirm that, in addition to protocols like wearing a face cover and maintaining physical distance, in social settings it is better to spend time outdoors rather than indoors.

Travel Oregon believes improved infrastructure is needed to enhance and expand the visitor experience over both the short and long-term and that these enhancements can help in economic recovery efforts.

Total funding available for the Competitive & Recovery Grants program is \$2.3 million. Requests up to \$100,000 will be accepted, depending on project type. No cash match is required. Projects must be completed by Nov. 30, 2021.

Eligible Applicants

Eligible applicants include those listed below that are doing business in Oregon and can demonstrate direct work in support of improving the economic impacts of Oregon's travel and tourism industry:

- Local government
- Port districts
- Federally-recognized tribes
- Non-profit entities registered with the Oregon Secretary of State's Office
- Oregon-based tour operators, guides and outfitters

Project Eligibility

Eligible projects must be focused on the infrastructure needed to create or provide a COVID-19 appropriate visitor experience. Project categories include:

Outdoor Recreation

Eligible projects include:

- Trail development and improvements (includes wayfinding/signage/kiosks).
- Recreation site improvements and stewardship (includes wayfinding/signage/kiosks).
- Water recreation (includes access points/wayfinding/mile markers/signage).
- Cycling infrastructure (includes repair stations, restrooms, seating)
- Garbage/waste management solutions.
- Parking/transportation strategies and solutions.

Business District/Main Street

Eligible projects include:

- Creation of outdoor public spaces for people to sit, eat, drink and patronize businesses safely, and following state guidelines.
- Wayfinding enhancements.

- Clean-up/beautification in a business district.

Ticketed/Paid Events and Attractions

Eligible projects include:

- Online ticketing systems.
- Virtual streaming.
- Hand-washing stations.
- Restroom facilities.
- Amenities for outdoor programming.
- Wayfinding/interpretive signage.

Tour Operators/Guides/Outfitters (This is the ONLY category available for For-Profit Businesses to apply under – if you are NOT a Tour Operator, Guide or Outfitter you may not apply under this project category)

Eligible projects include:

- Configuration of vehicles/watercraft to maximize spacing.
- Safety placards or messaging.
- New or existing enhancements to online booking technology.
- Personal protective equipment.

Award Decision

The application process is open from 8 a.m. PST on Mar. 15 until 5 p.m. PST on Mar. 31. No applications or materials will be accepted after the 5 p.m. PST deadline. Award decisions will be announced by April 30 via email. Applications will be reviewed and decisions to award will be made based on the following:

- Demonstrates an immediate need for the project.
- Demonstrates the ability to complete the project in the required timeline (by Nov. 30, 2021).
- Demonstrates that applicant and project meet the eligibility requirements of Section II and Section III and that the application is complete and contains all information required by these grant guidelines.
- Preference given to projects that demonstrate they ensure accessibility and inclusion of all visitors, including under-represented communities.
- Preference given to entities with required permitting (if needed) secured.

Travel Oregon reserves the right to award grants in amounts totaling less than all funds that are available under the Competitive & Recovery Grants Program, to award a different amount than is

requested in a grant application, to make changes to the Grant Guidelines or to cancel the Competitive & Recovery Grants Program in its entirety.

To Get Started

Review the complete [Travel Oregon Competitive & Recovery Grants Guidelines](#) available on the [Application Documents](#) page.

Timeline

- March 15, 2021 (8 a.m. PST) – Online application opens
- March 31, 2021 (5 p.m. PST) – Online application closes
- April 30, 2021 – Competitive & Recovery Grants application status notification
- Nov. 30, 2021 – Project completion deadline (grant funds spent)
- Dec. 15, 2021 – Project Status Report due (final budget, proof of spending, written account of how grant funds were used and the impact of the grant dollars)

Questions?

Reach out to our staff



Michelle Woodard PRIMARY
Grants Manager
michellew@traveloregon.com



Courtney Brie Doss
Coordinator, Regional Meetings & Grants
courtney@traveloregon.com



Recovery Grants FAQs ➡



Recovery Grants Application Documents ➡

From: Travel Oregon <administrator@grantinterface.com>
Sent: Tuesday, March 30, 2021 11:38 AM
To: portmanager@portofbrookingsharbor.com
Subject: 2021 Competitive & Recovery Grants Program Application Submission Received

Dear Gary Dehlinger,
Thank you for submitting your grant application for Travel Oregon's 2021 Competitive & Recovery Grants Program.

This email serves as confirmation that your application has been received. The grants team will review your submission and notify you if there are questions or needed clarification on your project.

If you have additional questions, please contact Courtney Brie Doss at Courtney@TravelOregon.com or Grants@TravelOregon.com.

Sincerely,

Travel Oregon

Applicant Information

Gary Dehlinger

16330 Lower Harbor Road
Brookings, OR 97415
541-469-2218
portmanager@portofbrookingsharbor.com

Organization: Port of Brookings Harbor

Form Name: Travel Oregon Competitive & Recovery Grants Program

Process Name: 2021 Competitive & Recovery Grants Program

Project Name: Public Restroom Renovations

INFORMATION ITEM – C

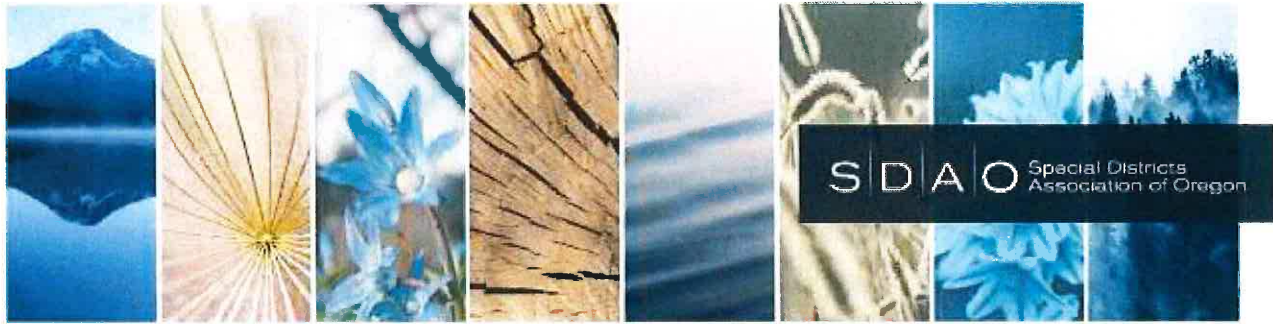
DATE: April 29, 2021
RE: SDAO Call to Action Letters to Secure Funding for Special Districts
TO: Honorable Board President and Harbor District Board Members
ISSUED BY: Gary Dehlinger, Port Manager

OVERVIEW

- SDAO was seeking help securing funding for Special Districts. The request from SDAO was to send letters from Special Districts to the Governor and Legislators. SDAO provided a template for this letter and for immediate action.
- Port staff prepared the letters and were reviewed with Board President prior to mailing.

DOCUMENTS

- SDAO Call to Action, 2 pages
- Port Letter to Governor Kate Brown, 2 pages
- Port Letter to Senator Dallas Heard and Representative David Brock Smith, 2 pages



Call to Action: Your Help is Needed to Secure Funding for Special Districts

On March 11th, President Biden signed the American Rescue Plan Act of 2021. As part of that funding package, \$6.4 billion will be disbursed to the State of Oregon and Oregon's cities and counties. The National Special Districts Coalition aggressively advocated for inclusion of language in the final version of the Act that would provide direct federal assistance to special districts across the country. Despite reintroduction of proposed federal legislation and gathering support from nearly 500 national organizations, state associations, businesses, and individual special districts, **direct relief for special districts was not included**. However, language was included that enabled state and local government recipients of direct assistance to transfer funding to special districts.

Based on member feedback, Oregon's special districts are anticipating a \$562.3 million impact through this year due to the pandemic. More than half – 53 percent – will have reduced essential services provided to Oregonians while 35 percent will have reduced their frontline workforce through this year. All of the nearly 300 fire, rescue and emergency districts have felt some degree of impact due to the pandemic and anticipate ongoing effects as they provide first-response services to their communities, and Oregon's port districts have taken a 20 percent hit on their annual operating budgets.

We understand the difficulties you have faced during the pandemic and are working extremely hard to ensure that special districts receive funding ([see the SDAO letter sent to Governor Brown](#)). We have also been urging legislators to assist us with requesting the Governor use the transfer authority as intended to distribute a portion of the state fiscal recovery funding to Oregon's special districts, but **we need your help!**

CALL TO ACTION

Contact Your Local Legislators

- **Contact your local house representative and senator by email and mail.** We have developed a [template letter](#) (Microsoft Word) for you to use for your legislators. To identify your house representative and senator and find contact information, use this handy [Legislator Lookup Tool](#).

Contact Governor Kate Brown and Legislative Leaders

- **Mail a letter to Governor Kate Brown.** We have developed a [template letter](#) (Microsoft Word) for your district to use.
Honorable Governor Kate Brown
Office of the Governor
900 Court St NE, Suite 254
Salem, Oregon 97301
- **Email your [letter](#) to the following individuals:**
 - Legislative Director at Office of the Governor: Elana.pirtle-guiney@oregon.gov
 - Leah Horner, Director of Regional Solutions: Leah.horner@oregon.gov
 - And CC the following individuals:
 - Senate President, Peter Courtney: Sen.petercourtney@oregonlegislature.gov
 - Speaker of the House, Tina Kotek: Rep.tinakotek@oregonlegislature.gov
 - Senate Majority Leader, Robert Wagner: Sen.fredgirod@oregonlegislature.gov

- House Majority Leader, Barbara Smith Wagner:
Rep.christinedrazan@oregonlegislature.gov
- Senate Republican Leader, Fred Girod: Sen.robwagner@oregonlegislature.gov
- House Republican Leader: Christine Drazan:
Rep.barbarasmithwarner@oregonlegislature.gov
- Joint Committee on Ways and Means Co-Chair, Senator Betsy Johnson:
Sen.BetsyJohnson@oregonlegislature.gov
- Joint Committee on Ways and Means Co-Chair, Senator Elizabeth Steiner Hayward:
Sen.ElizabethSteinerHayward@oregonlegislature.gov
- Joint Committee on Ways and Means Co-Chair, Representative Dan Rayfield:
rep.danrayfield@oregonlegislature.gov

Thank you for joining us in advocating for Oregon's special districts. Contact Governor Kate Brown and your local legislators as soon as possible to ensure special districts are not overlooked.

To ensure you receive emails from us, please add the domain @sdao.com to your white list.

Click [here](#) to unsubscribe from Trainings

[Manage your email preferences](#)



April 1, 2021

Honorable Governor Kate Brown
Office of the Governor
900 Court St NE, Suite 254
Salem, Oregon 97301

RE: \$130 million American Rescue Plan Act Funding Request for Oregon's Special Districts

Dear Honorable Governor Brown:

On behalf of Port of Brookings Harbor, I would like to thank you and your administration for your efforts to protect and assist Oregonians in response to the COVID-19 pandemic. We are especially thankful for the financial support that was provided to special districts from the first round of federal COVID-19 relief funds. Your allocation of these funds to our district helped address the critical needs of our community. **I am writing to you to request a \$130 million allocation from the State's American Recovery Plan Act (ARPA) funding for Oregon's special districts.**

Port of Brookings Harbor provides a full-service recreational and commercial marina to the people of Curry County. With a population of approximately 16,000 people that rely on our district to provide them with serving the public interest by encouraging economic growth. Our district and the community it serves have been hit especially hard by the COVID-19 pandemic. Multiple businesses continue to be impacted with ongoing regulations. The full COVID-19 pandemic financial impact to our district is still unknown.

In your 10-Point Plan for Oregon's equitable and rapid economic recovery, you specifically identified supporting resilient rural communities and investing in Oregon's infrastructure. Port of Brookings Harbor is essential for supporting our disadvantaged rural community. These funds would help our district rebound from this pandemic. Investing infrastructure improvements would keep this vital Port operating for the district community and State of Oregon.

Based on a recent survey conducted by the Special Districts Association of Oregon (SDAO), Oregon's special districts are anticipating a \$562.3 million impact through this year due to the pandemic. More than half – 53 percent – will have reduced essential services provided to Oregonians while 35 percent will have reduced their frontline workforce through this year. All of the nearly 300 fire, rescue and emergency districts have felt some degree of impact due to the pandemic and anticipate ongoing effects as they provide first-response services to their communities, and Oregon's port districts have taken a 20 percent hit on their annual operating budgets.

We are grateful that Congress has approved \$2.628 billion for the State of Oregon and \$1.5 billion for Oregon's cities and counties, but unfortunately special districts – a large sector of Oregon's local governments – have the potential to be overlooked during this distribution of Coronavirus Relief Fund monies. This year, SDAO, in partnership with the National Special Districts Coalition (NSDC),



supported federal legislation which would have required states to allocate 5% of their relief funds to assist special districts. This bill had the support of Senator Wyden and Congressman DeFazio.

Congress provided a flexible solution to this problem in the ARPA, empowering states with authority to transfer Coronavirus State Fiscal Recovery monies specifically to special districts. Accordingly, my district urges you to use this new transfer authority as intended to distribute a portion of your State Fiscal Recovery funding to Oregon's special districts. Fortunately, a process was already created during the first round of COVID-19 relief funds to distribute funds to districts through DAS; we encourage you to utilize this mechanism in this next round of fund distribution.

As indicated in SDAO's polling, the estimated fiscal impact to Oregon's special districts is \$562.3 million. We know this is not a reasonable amount to expect for special districts considering the State's other needs, but we do believe that the 5% allocation (\$130 million), as previously proposed at the federal level, is fair and reasonable, especially considering that cities and counties are receiving a direct allocation of approximately \$1.5 billion. In many rural areas of our state, more citizens receive the majority of their municipal services from special districts rather than from cities or counties.

Thank you for your consideration of our request to secure a \$130 million allocation from the State's ARPA funding for Oregon's special districts. Securing this support will relieve some of the financial stress felt by not only my district but over 900 local government entities in the state, especially in our rural communities. With the majority of special districts operating in rural Oregon, this funding is essential to maintain services and support community infrastructure.

Port of Brookings Harbor is ready and excited to work with you as we continue to protect Oregonians and facilitate our state's recovery. If there are any questions or need further information, your staff is welcome to contact me or our staff.

Sincerely,

Gary Dehlinger, Port Manager
Port of Brookings Harbor
P.O. Box 848
Brookings OR 97415
(541)254-4162

cc: Senate President, Peter Courtney
Speaker of the House, Tina Kotek
Senate Majority Leader, Rob Wagner
House Majority Leader, Barbara Smith Warner
Senate Republican Leader, Fred Girod
House Republican Leader, Christine Drazan
Ways & Means Co-Chairs
CRF Round #1 Legislative Workgroup Members



April 1, 2021

Senator Dallas Heard

900 Court St NE, S-316
Salem, OR, 97301

Representative David Brock Smith

900 Court St NE, H-379
Salem, OR, 97301

RE: \$130 million American Rescue Plan Act Funding Request for Oregon's Special Districts

Dear Senator Heard and Representative Brock Smith:

On behalf of Port of Brookings Harbor, I would like to thank the Oregon Legislature for your efforts to protect and assist Oregonians in response to the COVID-19 pandemic. We are especially thankful for the financial support that was provided to special districts from the first round of federal COVID-19 relief funds. Your allocation of these funds to our district helped address the critical needs of our community. **I am writing to you to ask for your support in securing a \$130 million allocation from the State's American Recovery Plan Act funding.**

Port of Brookings Harbor provides a full-service recreational and commercial marina to the people of Curry County. With a population of approximately 16,000 people that rely on our district to provide them with serving the public interest by encouraging economic growth. Our district and the community it serves have been hit especially hard by the COVID-19 pandemic. Multiple businesses continue to be impacted with ongoing regulations. The full COVID-19 pandemic financial impact to our district is still unknown.

The Governor's 10-Point Plan for Oregon's equitable and rapid economic recovery specifically identified supporting resilient rural communities and investing in Oregon's infrastructure. Port of Brookings Harbor is essential for supporting our disadvantaged rural community Port of Brookings Harbor is essential for supporting our disadvantaged rural community. These funds would help our district rebound from this pandemic. Investing infrastructure improvements would keep this vital Port operating for the district community and State of Oregon.

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We are grateful that Congress has approved \$2.628 billion for the State of Oregon and \$1.5 billion for Oregon's cities and counties, but unfortunately special districts – a large sector of Oregon's local governments – have the potential to be overlooked during this distribution of Coronavirus Relief Fund monies. This year, SDAO, in partnership with the National Special Districts Coalition (NSDC), supported federal legislation which would have required states to allocate 5% of their relief funds to assist special districts. This bill had the support of Senator Wyden and Congressman DeFazio.

Congress provided a flexible solution to this problem in the American Rescue Plan Act, empowering states with authority to transfer Coronavirus State Fiscal Recovery monies specifically to special districts. Accordingly, we urge you to support this new transfer authority as intended to distribute a portion of the State Fiscal Recovery funding to Oregon's special districts.

As indicated in SDAO's polling, the estimated fiscal impact to Oregon's special districts is \$562.3 million. We know this is not a reasonable amount to expect for special districts considering the State's other needs, but we do believe that the 5% allocation (\$130 million), as previously proposed at the federal level, is fair and reasonable, especially considering that cities and counties are receiving a direct allocation of approximately \$1.5 billion. In many rural areas of our state, more citizens receive the majority of their municipal services from special districts rather than from cities or counties.

Thank you for your consideration to support securing a \$130 million allocation from the State's American Recovery Plan Act funding for Oregon's special districts. Securing this support will relieve some of the financial stress felt by not only my district but over 900 local government entities in the state, especially in our rural communities. With the majority of special districts operating in rural Oregon, this funding is essential to maintain services and support community infrastructure.

Port of Brookings Harbor is ready and excited to work with you as we continue to protect Oregonians and facilitate our state's recovery. If there are any questions or need further information, your staff is welcome to contact me or our staff.

Sincerely,

Gary Dehlinger, Port Manager
Port of Brookings Harbor
P.O. Box 848
Brookings OR 97415
(541) 254-4162

INFORMATION ITEM – D

DATE: April 29, 2021
RE: Salmon Season Review
TO: Honorable Board President and Harbor District Board Members
ISSUED BY: Gary Dehlinger, Port Manager

OVERVIEW

- Richard Heap will provide update on this year salmon season.

DOCUMENTS

- None

INFORMATION ITEM – E

DATE: April 29, 2021
RE: Umpqua Joe Chapter 1859 Monument
TO: Honorable Board President and Harbor District Board Members
ISSUED BY: Gary Dehlinger, Port Manager

OVERVIEW

- Umpqua Joe Chapter 1859 is requesting a monument located somewhere within the Port. The monument would be regarding the I-25 Japanese Submarine Events of September 9th, 1942.
- Their preference location would be near the beach in Beachfront RV Park.

DOCUMENTS

- Umpqua Joe Chapter 1859 information and request, 3 pages

E Clampus Vitus
Umpqua Joe Chapter 1859

E Clampus Vitus is a fraternal organization. There are currently about 50 chapters, all located in the Western States. It was started during the 1849 Gold Rush by miners, in bars, collecting gold dust to support women and children of miners that had perished. As then, today most of the members are blue collar workers.

The objectives of the organization are two fold. The first is to provide charitable assistance to those less fortunate in the community. For example, our chapter provides a scholarship each year for a local C student to attend a trade school, supplies firewood for seniors in need, adopts a family for Christmas, repairs appliances etc. Also, the group participates in the ODOT Road Clean Up Program. Our adopted section of Hwy. 199 is milepost 7 thru 9...

Our second objective is the preservation of history. We have placed hundreds of monuments throughout the Western United States (see attached photos) to identify places/people of historical significance. Also, we repair older monuments, clean historical areas and provide funding for historical projects.

Each chapter is named after a person related to the history of the area. For example, the Portland group has taken on the name of **Robert Gray** who, in 1792, discovered the Columbia River. The Eugene group is named after Abernethy, an early businessman in the Willamette Valley. Our group is **Umpqua Joe** and followed by the number, **1859**, the year Oregon became a state.

Umpqua Joe was a Rogue or Takilma Indian who was instrumental in warning miners along Rogue River of a planned attack by Indians in May, 1851. His daughter, Indian Mary, was granted land on the Rogue River where Joe had a ferry business. The Takilma Tribe extended to Brookings and Gold Beach!

Our funding comes from various forms. Most of the money is raised from donations by members, our famous BBQ Oysters stand as well as hamburgers/hot dogs and beer wagon sales. The most profitable events are the July 4th fireworks stands in Cave Junction and Selma...

Thoughts related to the monument in Brookings, Oregon

Attached, or following, are pictures of other monuments we have built. The most important message is that our group is not dictatorial with regard to the verbiage, where the monument is placed or what it is mounted on. As far as the Brookings area goes, it may be best to work closely with the Port Authority, State Highways or thru the local Chamber of Commerce or Historical Association.

Lately, the verbiage has been engraved on granite slabs and glued to the mount. Of course, we prefer to use bronze plaques but, unfortunately, the metal has often been stolen and used for scrap by pinheads. If security cameras are present in a very well traveled/protected area - bronze would be the plaque of choice?

Most of the monument bases are constructed from concrete. Colored concrete may be used if left uncovered. However, most monuments are covered with river rock or native rock from the area. Boulders have also been utilized and we do have tools to cut into the face and then inlay the plaque.

Preferably, the monument would be placed near the beach by the Brookings oceanfront R.V. Park but, in reality, this is just a wish and an acceptable location needs to be researched.

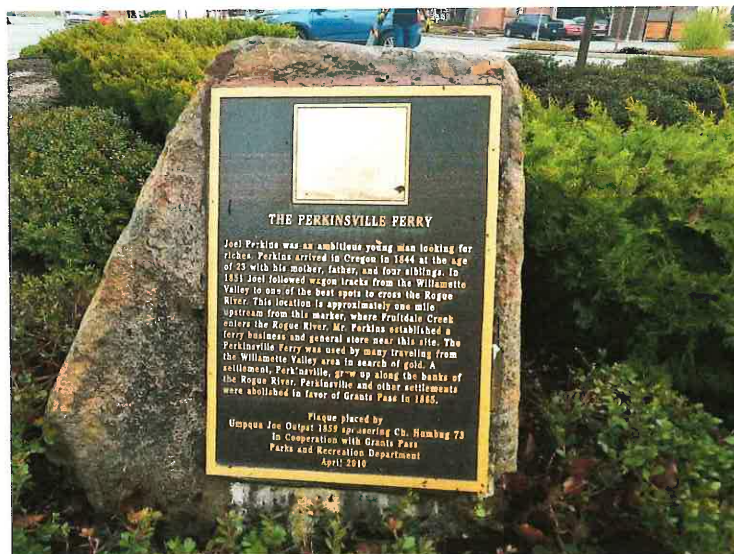
Examples of E Clampus Vitus - Umpqua Joe Chapter 1859 Monuments



Topsy Trail Klamath River Mile Post 45 on Hwy. 66



Kerbyville Museum in Kerby, Oregon



Perkinsville Ferry Crossing Between 6th & 7th Streets on Rogue River in Grants Pass, Oregon

*I-25 Japanese Submarine
Events of September 9th, 1942*

On the 15th of August 1942 the I-25 departed the home port of Yokusuka, Japan on its fourth deployment. The 356.6 foot long submarine carried 94 crew, 17 torpedoes, 1 14cm/40 deck gun, 6 168lb. incendiary bombs and 1 E 14Y pontoon plane modified to carry 2 bombs. A large water tight chamber was added to the deck to store the aircraft along with tracks and a catapult for launching the plane. The vessel's Lieutenant Commander Meiji Tagami had orders to bomb the forests east of Brookings to start large forest fires.

After several days of rough seas, calm came on Wednesday, 9th September, 1942. Early in the morning, about 35 miles directly west of Brookings, the plane was assembled, fitted with two bombs and pilot Nubuo Fujita and flight observer/gunner Shoji Okuda departed. They first flew north before turning inland at the Cape Blanco Lighthouse, used for submarine and plane bearings. The submarine submerged and headed to the landing point (42 22'00.0"N 125 12'00.0"W), approximately 35 miles off the coast of Gold Beach.

The events of the day had just began. The plane sounded like a loud “ *sputtering* ” Model A Ford and was spotted by a soldier at an aircraft observation post near Cape Blanco who contacted the Roseburg Filter Station. The station ‘goofed’ sending P-38 interceptor fighters to the Bend, Oregon area...

Truck driver Marvin Johnson and his son, Dave, had stopped just north of Port Orford when they heard, and then saw, the plane thru breaks in the coastal fog. Johnson said “ *I went and phoned from a farm house - called the Coast Guard who told me, ‘You wouldn’t know what a plane looks like’ and hung up!* ”

Following orders, Fujita flew inland directly east of Brookings. He dropped the first bomb, circled and reported later that it exploded - it did. The second bomb was dropped - probably did not detonate - and has never been found. The first bomb, probably because of the low elevation it was dropped from, appeared to have landed on its side, not exploding properly, yet several phosphoreus thermite pellets (burn at 5,000 degrees Fahrenheit) ignited, starting a small fire. The fire was contained in an area of 50 ft. by 75 ft.

The plane was seen again at 6:24am by Forest Service Lookout Tower guards, Howard Gardner and Bob Larson. They thought the plane unusual. Having never seen one of this type and, as it also had pontoons, (rare to this area), they radioed Gold Beach that forwarded the message onto the Roseburg Filter Station. At 12:20pm Gardner reported a fire on Wheeler Ridge near Mt. Emily. Joined by Keith Johnson, the two men went to the site, controlled the fire and reported it was started by a bomb. If it had not been for an early wet Fall bringing cool, moist weather and coastal fog, a fire of this nature could have been tumultuous...

The plane returned to Cape Blanco arriving about 6:30am PWT. Once over water, Fujita saw two merchant vessels. Not wishing to be detected, they flew at 40 foot above the ocean to rendezvous with the I-25. The course led them directly to the submarine, the plane was quickly dismantled and stored in the sub's hanger!

At the same moment the crew finished the on-deck tasks, an American A-29 Lockheed Hudson bomber flown by Captain Jean Daugherty appeared above. The crew scrambled to submerge the sub as the A-29 circled. At the time of the bomber's return, the ship was starting the dive. Daugherty dropped 3 bombs - reporting later he felt he missed. He ordered the tail gunner to fire the twin 50 caliber machine guns at the sub as they passed. Much to their surprise, due to the barrels of the guns having been cleaned the night prior, yet not replaced, no shots were fired! However, one of the bombs had hit close enough to the I-25 to create a water leak into the radio room. For the next 20 days the I-25 remained submerged by day, repairing the damage at night...

On September 29th the pontoon plane was again launched and 2 more 168lb. incendiary bombs were dropped east of Brookings. No evidence of these bombs has been found to date. The sub then moved to the north and, with torpedoes, on October 4th disabled the tanker *Camden* at the mouth of the Columbia River; on October 5th sank the oil tanker *Larry Doheny* and on October 11 sank the Russian submarine *L-16*. The I-25 then returned to Japan.

INFORMATION ITEM – F

DATE: April 29, 2021
RE: Hungry Clam Proposed Storage Alteration
TO: Honorable Board President and Harbor District Board Members
ISSUED BY: Gary Dehlinger, Port Manager

OVERVIEW

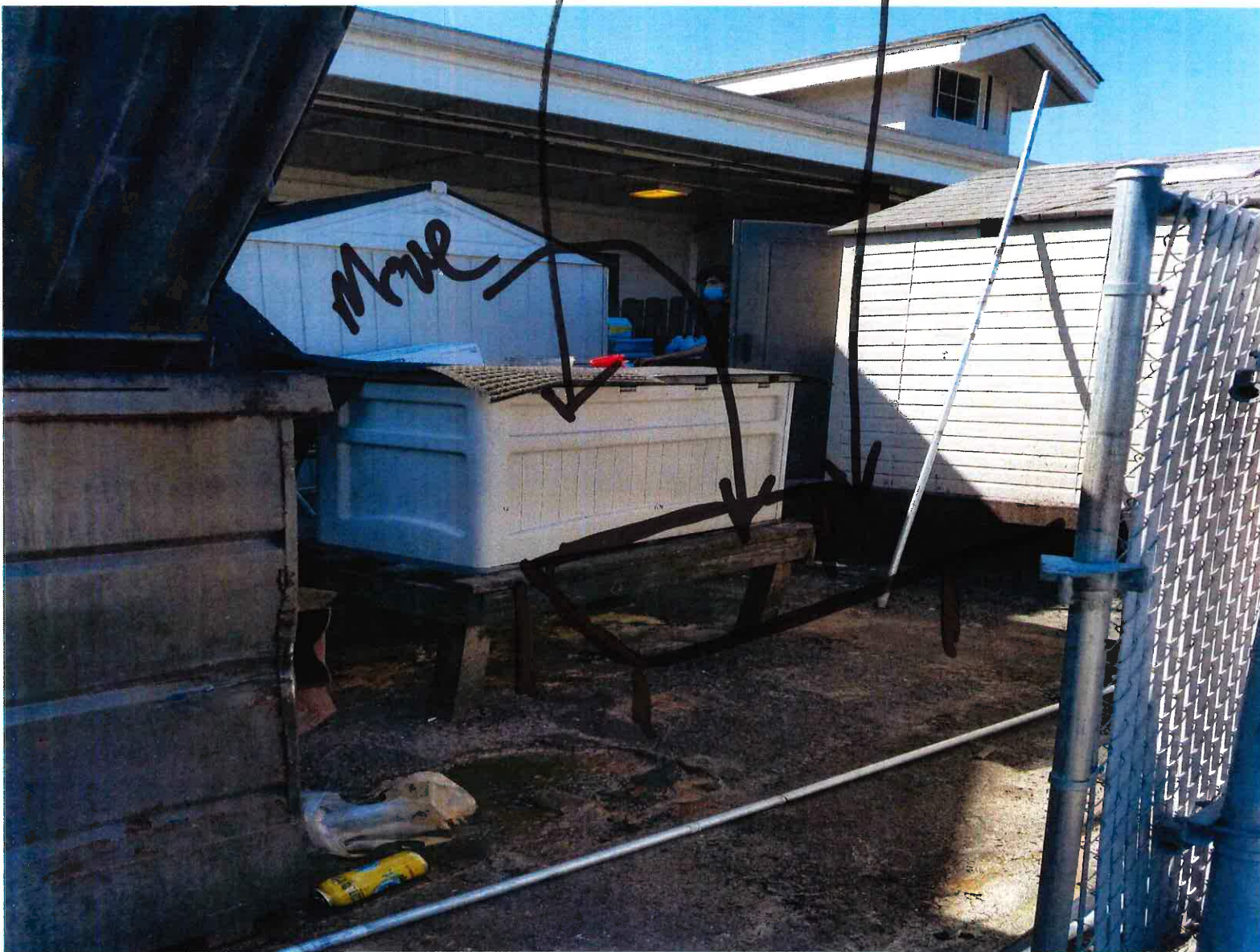
- Hungry Clam manager approached the Port with a plan to move storage sheds, add a platform and 4-door freezer. A new electrical circuit would be needed for the 4-door freezer.
- Hungry Clam would cover all costs associated with this alteration.
- Hungry Clam would be looking to complete this work by the end of summer.
- Requested a formal request from Hungry Clam owner of the alteration plan prior to Board action.

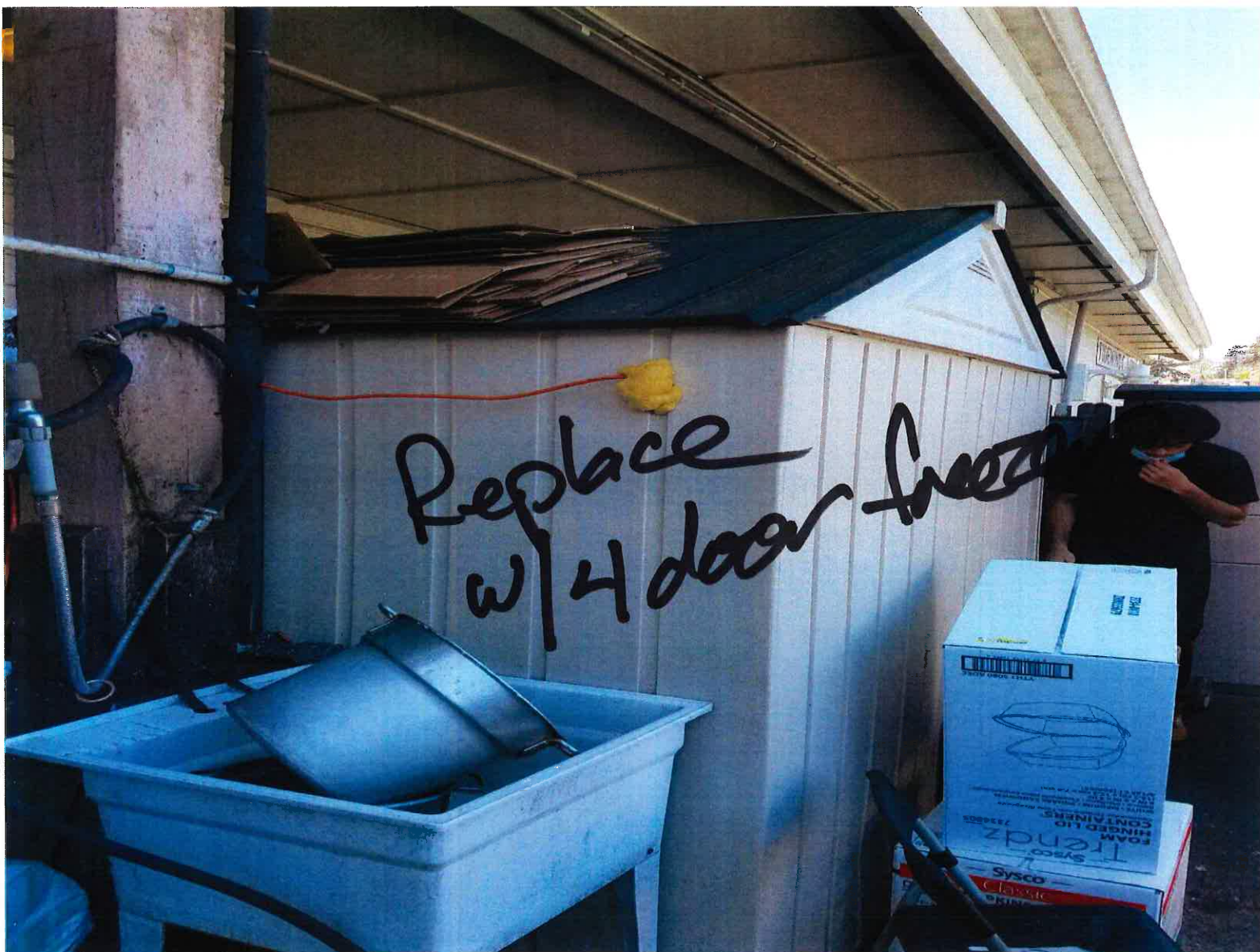
DOCUMENTS

- Photos of the proposed changes, 3 pages



Remove Add Platform
to match





Will need new elec.
Circuit.

INFORMATION ITEM – G

DATE: April 29, 2021
RE: Business Oregon Commercial Rent Relief Program
TO: Honorable Board President and Harbor District Board Members
ISSUED BY: Gary Dehlinger, Port Manager

OVERVIEW

- Five applications were selected to the second round of Business Oregon process for rent relief. The Port (Landlord) submitted the required documentation for each applicant.
- As of the packet release the Port received a notice of award for Zola's on the Water. The Port and tenant must accept the Grant Contract and upon further review it appears to qualify for the award of \$8,000. The Port accepted the Grant Contract and is waiting for the Zola's on the Water and Business Oregon to complete to process.
- Business Oregon will be starting another round of Commercial Rent Relief similar to the last program mid-April.
- The other applicants are on hold waiting for the tenant to respond. Port sent notices as well as Business Oregon to reply. April 30 is the deadline to respond.

DOCUMENTS

- None

INFORMATION ITEM – H

DATE: April 29, 2021
RE: Seal Cove Eviction
TO: Honorable Board President and Harbor District Board Members
ISSUED BY: Gary Dehlinger, Port Manager

OVERVIEW

- Charles Simpson did not respond to the Port's notice of intent to dispose of abandon property at 16110 Lower Harbor Road.
- The Port will be shredding all of his paper documents in files, bookshelves, boxes and desks, including computers and hard drives from a shredding company. Scheduled date for shredding is April 29.
- Any furniture under \$1,000 can be privately sold at a reasonable amount.
- Port is consulting these activities with legal counsel.
- Expect a draft lease for this space at the Regular Board Meeting on May 18, 2021.

DOCUMENTS

- None

INFORMATION ITEM – I

DATE: April 29, 2021
RE: 2022 Community Funding Projects – DeFazio Earmark Application
TO: Honorable Board President and Harbor District Board Members
ISSUED BY: Gary Dehlinger, Port Manager

OVERVIEW

- 2022 Community Funding Projects – DeFazio Earmark Application was completed and submitted before the April 15 deadline.
- Support resolutions, support letter, related newspaper articles and Port Strategic Business Plan information were submitted.
- Since the application, DeFazio's office is getting guidance from the Appropriations Committee to keep requests closer to \$1 million. The appropriators are looking to spread a limited amount of funding across as many projects as they can.
- The latest discussions with DeFazio's office places the funding amount to \$3.5 million.

DOCUMENTS

- Support documentation related to the application, 17 pages

**PORT OF BROOKINGS HARBOR
RESOLUTION NO. 2021-03**

**A RESOLUTION SUPPORTING FUNDING EFFORTS FOR A
WASTEWATER TREATMENT PLANT**

WHEREAS, Congressman Peter DeFazio is accepting applications for individual Community Funding Projects within the Fourth District of Oregon; and

WHEREAS, the Port of Brookings Harbor desires to participate in this program to the greatest extent possible as a means of providing needed infrastructure improvements and enhancements; and

WHEREAS, economic development and support of wastewater treatment plant is included in the vision of the Port of Brookings Harbor Strategic Business Plan; and

WHEREAS, leadership and service are governing values of the Port of Brookings Harbor, which are guided by a pursuit of economic progress, support of the fishing fleet, and support for the tourism industry for the betterment of the citizens in the Port District; and

WHEREAS, the Commercial Fishing Industry is the cornerstone of the current economic base in the region, and vital to the success of the Maritime Industry in Southern Oregon; and

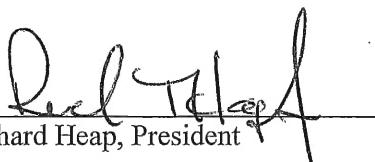
WHEREAS, the fish processing plant is a state-of-the-art facility supporting more than 60 high paying positions and many other businesses in the commercial marina; and

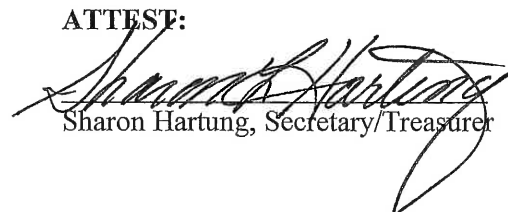
WHEREAS, the wastewater treatment plant is critical infrastructure that will sustain the future of the fish processing plant, and can accommodate additional businesses and jobs to Curry County in support of the regional economy.

NOW THEREFORE, be it resolved by the Board of Commissioners of the Port of Brookings Harbor, Curry County, Oregon as follows:

1. That the Port of Brookings Harbor Board of Commissioners authorizes the Port Manager to apply for Congressman Peter DeFazio's Community Funding Projects for the funding of the construction of a wastewater treatment plant at the Port of Brookings Harbor and to sign the application on the behalf of the Board of Commissioners.
2. The Port Commission intends to follow through with the construction of a wastewater treatment plant after securing funding and permitting. The project cost is estimated to be \$5,000,000.

APPROVED AND ADOPTED and made effective the same day by the Board of Harbor Commissioners of the Port of Brookings Harbor this 6th day of April, 2021.


Richard Heap, President

ATTEST:

Sharon Hartung, Secretary/Treasurer

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
IN AND FOR THE COUNTY OF CURRY, OREGON**

**In the Matter of Supporting Funding
Efforts for Wastewater Treatment
Plant at the Port of Brookings Harbor**

)
)
)

ORDER NO. 21075

WHEREAS, Oregon's 4th District Congressman Peter DeFazio is accepting applications for individual Community Funding Projects within the Fourth District of Oregon; and

WHEREAS, the Port of Brookings Harbor desires to participate in this program to the greatest extent possible as a means of providing needed infrastructure improvements and enhancements; and

WHEREAS, economic development and support of wastewater treatment plant is included in the vision of the Port of Brookings Harbor Strategic Business Plan; and

WHEREAS, the pursuit of economic progress, support of the fishing fleet, and support for the tourism industry for the betterment of the citizens in Curry County; and

WHEREAS, the Commercial Fishing Industry is the cornerstone of the current economic base in the region, and vital to the success of the Maritime Industry in Southern Oregon; and

WHEREAS, the fish processing plant is a state of the art facility supporting more than 60 high paying positions and many other businesses in Curry County; and

WHEREAS, the wastewater treatment plant is critical infrastructure that will sustain the future of the fish processing plant, and can accommodate additional businesses and jobs to Curry County in support of the regional economy.

**NOW, THEREFORE, THE BOARD OF CURRY COUNTY COMMISSIONERS HEREBY
ORDERS**

1. Supports Port of Brookings Harbor application for Congressman Peter DeFazio Community Funding Projects within the Fourth District of Oregon.
2. Supporting Port of Brookings Harbor vision constructing a wastewater treatment plant for the betterment of the citizens and regional economy in Curry County.

DATED this 14th day of April, 2021.

CURRY COUNTY BOARD OF COMMISSIONERS



Court Boice, Chair

4-14-21



John Herzog, Vice Chair



Christopher S Paasch, Commissioner



GOVERNMENT AFFAIRS

April 15, 2021

Congressman Peter DeFazio
2134 Rayburn House Office Building
Washington, DC 20515
PDefazio@mail.house.gov

Re: Wastewater Treatment Plant in Brookings, Oregon

Congressman DeFazio,

I write on behalf of the Pacific Seafood Group ("Pacific Seafood"), a family-owned, Oregon-based company that has grown from humble origins in 1941 to become one of the largest seafood companies in North America.

The Port of Brookings Harbor in Brookings, Oregon has requested federal funding to support construction of a new wastewater treatment plant. As you know, wastewater treatment is an issue of significant concern for all municipalities. Those concerns are particularly acute for coastal communities which often lack the tax-base that many larger, more urban communities have to fund the significant costs associated with installation, operation and maintenance.

The lack of wastewater treatment systems in coastal communities creates severe challenges for seafood companies who are then unable to discharge to the Port. The inability to discharge to a port treatment plant requires installation of expensive treatment systems by the companies themselves prior to discharge to main waterways – costs that jeopardize the company's ability to continue operation. A \$5 million designation would enable the Port of Brookings Harbor to process and treat wastewater quickly, efficiently, and safely. Pacific Seafood supports the Port's request in this regard.

Pacific Seafood very much appreciates your leadership in this area, and we thank you for your continuous support of coastal interest and communities. Please do not hesitate to contact me if you require any additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "Anthony J. Dal Ponte".

Anthony J. Dal Ponte
General Counsel | Asst. Corporate Secretary
Pacific Seafood Group
e: TDalPonte@Pacseafood.com
t: 503-905-4298

Official: Discharge from new fish processing plant safe

By Jayati Ramakrishnan
Pilot staff writer

A white haze floating in the water outside the new fish processing plant drew concern from some citizens last week, but port officials and DEQ officials assured them that it's harmless — it's a waste product from the processing plant — a protein residue from the shrimp being prepared in the new facility.

"All the waste that comes out of the plant comes through two systems," said Mike Manning, a port commissioner and owner of B.C. Fisheries, which owns and operates the processing facility. "Everything that goes out into the bay is filtered, screened water."

The shrimp processing facility at the plant is now fully operational. On one side of the plant, raw shrimp product is cooked using a steam technology. After it's peeled, sorted and cleaned, the shrimp is cryogenically frozen using liquid nitrogen. Finally, it's put into bags and prepared for sale.

The systems, called 40-mesh sieve screens, filter the debris taken off of shrimp after they

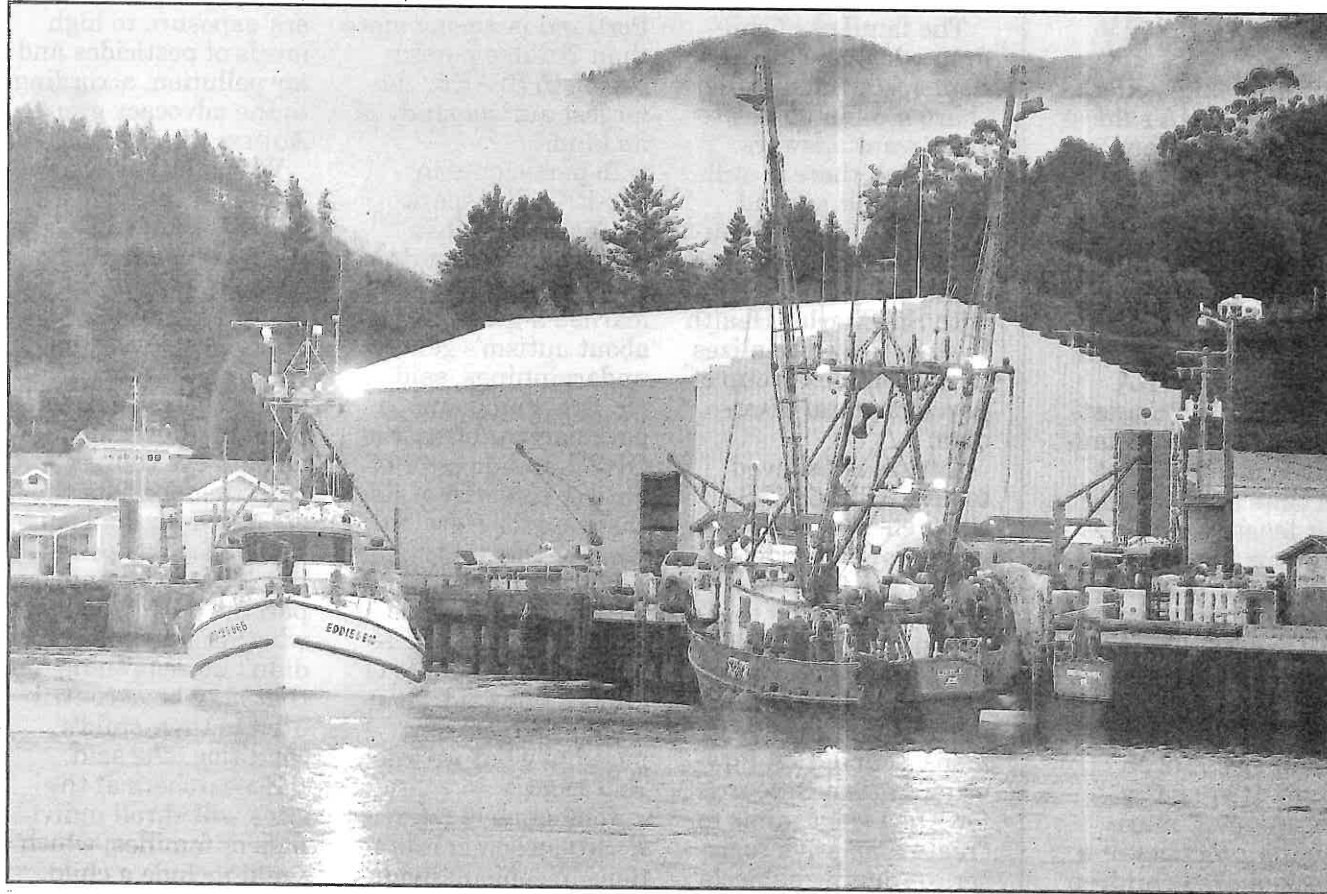


Photo by Grant Fraley

The new processing plant at the Port of Brookings Harbor uses seafood caught by commercial trawlers. The operators estimate the new plant has created about 25 jobs for the community.

Department of Environmental Quality has made three visits so far to the processing plant, and that the plant has passed all the agency's requirements.

"People are worried about hot water contamination from the plant," Manning

shells and heads are run through the two sieves. Some of the solids left over are sold to farms and used as a fertilizer base.

Port Manager Ted Fitzgerald said the protein residue which flows into the boat basin is within the

engineer with the DEQ, was in Brookings last week examining the plant, and said that because the plant has been operational for less than a month and has yet to deliver their first official report, he doesn't have all the data yet. But he said

oil and gas and pH."

But McFetridge noted that while B.C. Fisheries has applied for its DEQ permit and has fulfilled all the requirements to obtain one, the permit has not officially been granted to them yet — a problem he said falls on the

evaluate how to handle seafood processing plants."

McFetridge said the permit has been expired since 2011, and that any processing plant that has applied for a permit since then — including the new one at the Port of Brookings Harbor — have not officially received a permit yet.

"They've made a good faith effort to get one," McFetridge said. "It appears to me at this point that they're in compliance with the expired permit, but we can't assign it to them yet. It's more our problem than theirs."

He added that B.C. Fisheries has been in communication with the DEQ since the beginning of the process, and from what he has seen so far, they have done everything correctly.

Manning said the equipment in the processing plant, including the 40-mesh sieve screens, are all unique designs, and 90 percent of the machines are made in the United States.

Manning said he plans to host a grand opening for the plant

into the bay is filtered, screened water."

The shrimp processing facility at the plant is now fully operational. On one side of the plant, raw shrimp product is cooked using a steam technology. After it's peeled, sorted and cleaned, the shrimp is cryogenically frozen using liquid nitrogen. Finally, it's put into bags and prepared for sale.

The systems, called 40-mesh sieve screens, filter the debris taken off of shrimp after they have been peeled and deveined.

"The waste and peel after the shrimp have been cooked come through one sieve," Manning said, "and everything else is pumped through the other."

Manning said the

Department of Environmental Quality has made three visits so far to the processing plant, and that the plant has passed all the agency's requirements.

"People are worried about hot water contamination from the plant," Manning said, running his hand through the water that rushed out of the sieve before flowing into the basin. "But there's no hot water being used." He estimated the water was about 52 degrees.

Debris from the shrimp such as viscera,

shells and heads are run through the two sieves. Some of the solids left over are sold to farms and used as a fertilizer base.

Port Manager Ted Fitzgerald said the protein residue which flows into the boat basin is within the amount the DEQ allows.

"It's regulated by particulates (debris)," he said. "There's a maximum amount allowed in any waterway every day."

Tim McFetridge, a senior environmental

engineer with the DEQ, was in Brookings last week examining the plant, and said that because the plant has been operational for less than a month and has yet to deliver their first official report, he doesn't have all the data yet. But he said based on his initial observations, he expects the plant to fall within the requirements for pollutants.

"The permit limits four pollutants," McFetridge said. "Biochemical oxygen demand, total suspended solids,

oil and gas and pH."

But McFetridge noted that while B.C. Fisheries has applied for its DEQ permit and has fulfilled all the requirements to obtain one, the permit has not officially been granted to them yet — a problem he said falls on the DEQ itself.

"The permit is expired on our end," McFetridge said. "We can't assign it to them legally. Once we renew it, we'd be happy to assign it to them. We have to go through a process where we

The new processing plant at the Port of Brookings Harbor uses seafood caught by commercial trawlers. The operators estimate the new plant has created about 25 jobs for the community.

Photo by Grant Fraley

communication with the DEQ since the beginning of the process, and from what he has seen so far, they have done everything correctly.

Manning said the equipment in the processing plant, including the 40-mesh sieve screens, are all unique designs, and 90 percent of the machines are made in the United States.

Manning said he plans to host a grand opening for the plant sometime in July.

Curry Medical Center receives state recognition

Curry Health Network announced that Curry Medical Center, the network's clinic in Brookings, has been recognized by the Oregon Health Authority as a Tier 3 Patient-Centered Primary Care Home, the highest level awarded by the state.

"It's very satisfying," said Virginia (Ginny) Razo, CEO of Curry Health Network (CHN). "We've worked hard for the last year to improve our processes and the care we

eral Hospital in Gold Beach.

The three-tier system of rating primary care practices recognized as Patient-Centered Primary Care Homes (PCPCHs) like Curry Medical Center takes into account six areas of care: accessibility, accountability, comprehensiveness, continuity, coordination of care, and patient- and family-centeredness.

The PCPCH model of primary care has the potential to advance

people are taken care of proactively."

Danyell Thomson, director of clinics, offered more details. "Changes to the clinic included increasing the focus on patient outcomes and quality — even simple things such as process improvement in prescription refills and returning calls makes for a better experience for our patients.

"We're also working toward the future implementation of population manage-

through AllCare may be up to \$100,000 per year, although that number will fluctuate based on the number of AllCare members," Razo said. "This additional revenue will help support the additional services people want and need in order to stay healthy."

When asked what happens after achieving Tier 3 PCPCH status, Razo said going through the process creates new opportunities to improve

PCPCH guidelines, we look forward to taking every opportunity we can to provide extraordinary care," she said.

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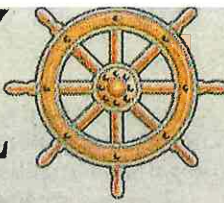
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4/27/14



Pacific Seafood reopens closed plant to process shrimp

By CLAUDIA ELLIOTT
Editor

Jobs at the modern seafood processing plant in the Port of Brookings Harbor were among the casualties of the COVID-19 pandemic.

The \$9.6 million plant built by BC Fisheries LLC in 2016 closed earlier this year, leaving 30-some people without jobs and 15 local shrimp trawlers without convenient access to a buyer.

But recently the Clackamas-based Pacific Seafood — which is one of the largest seafood companies in North America — took over the lease and reopened the plant to begin processing shrimp — at least for the remainder of the season.

Yelena Nowak of the Brookings-based Oregon Trawl Commission applauded the company's action.

"Part of the mission of the Oregon Trawl Commission is to increase opportunities to ensure a sustainable and profitable trawl fishing industry," Nowak said. "It's in this spirit that we would like to recognize and thank the Port of Brookings, the state Department of Environmental Quality, Pacific Seafood and the State of Oregon for their efforts to ensure that 15 local shrimp trawlers have a buyer and processor here in our community."

Nowak said the company's

"To the returning employees from BC Fisheries, your leadership has been instrumental in re-opening the plant and ensuring 34 local jobs were saved. We are proud to be part of such an industrious and supportive community."

A spokesperson for Pacific Seafood said the company has agreed to lease and operate the facility for the balance of the 2020 shrimp season in order to preserve markets for the independent commercial fishing fleet in this area, but is still evaluating the company's ability to continue operating there in future years.

Among the concerns is compliance with environmental standards.

"BC Fisheries did not maintain current permit coverage for the discharge associated with its processing operations," the spokesperson said. "DEQ partnered with us to temporarily authorize discharge while a more robust environmental analysis takes place this fall. Pacific Seafood would not have been able to re-open the facility without DEQ's active and continuing partnership."

The plant reopened on July 20 and hopes to process three to five million pounds of shrimp through the end of the season in October. According to the spokesperson, many employees and management team members



Photos by Claudia Elliott, The Pilot

Holly Christian, right, of Pacific Seafood, checks Rep. Peter DeFazio's temperature Wednesday morning. The congressman accompanied officials from the Port of Brookings Harbor on a tour of the port, including the area around the seafood processing plant recently reopened by Pacific Seafood. Christian said anyone entering or on the grounds of the processing plant must sign in, have their temperature taken, and be monitored for any symptoms of COVID-19.



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Nowak said the company's decision to reopen the shuttered facility not only supports local fishermen but also 34 local jobs that would have otherwise been lost.

Pacific Seafood General Manager Rick Harris also expressed appreciation to all concerned.

"We want to thank the Port of Brookings, DEQ, and the state of Oregon for their tremendous partnership in getting the plant up and running quickly," he said.

dent commercial fishing fleet in this area, but is still evaluating the company's ability to continue operating there in future years.

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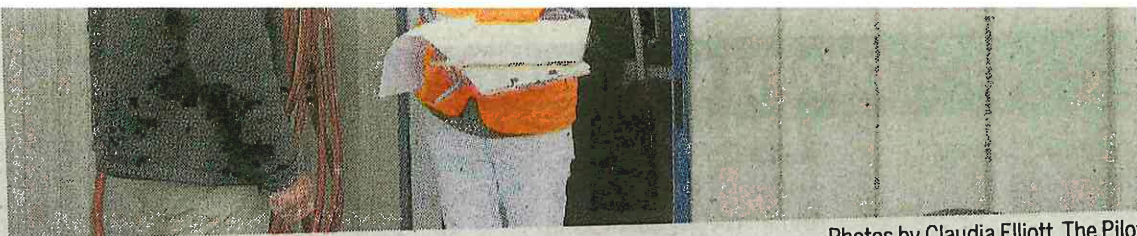
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The plant reopened on July 20 and hopes to process three to five million pounds of shrimp through the end of the season in October. According to the spokesperson, many employees and management team members from BC Fishers were welcomed back to jobs at the plant.

Pacific Seafood also is operating the nearby ice house to ensure that local fishermen have access to the materials they need to continue to fish out of Brookings, the company spokesperson said.

COVID-19 has been a concern at other Pacific Seafood operations, requiring temporary

More **Seafood** on Page A2



Photos by Claudia Elliott, The Pilot

Holly Christian, right, of Pacific Seafood, checks Rep. Peter DeFazio's temperature Wednesday morning. The congressman accompanied officials from the Port of Brookings Harbor on a tour of the port, including the area around the seafood processing plant recently reopened by Pacific Seafood. Christian said anyone entering or on the grounds of the processing plant must sign in, have their temperature taken, and be monitored for any symptoms of COVID-19.



Shrimp arriving at the Port of Brookings Harbor for processing by Pacific Seafood Wednesday morning. The company has taken over operation of the former BC Fisheries LLC plant at the port for the remainder of the season.

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FORECAST

FRIDAY



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SATURDAY



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SUNDAY



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SUNRISE/SUNSET

	Friday	Saturday	Sunday	Monday
RISE	6:32 AM	6:33 AM	6:34 AM	6:35 AM
SET	8:08 PM	8:07 PM	8:05 AM	8:04 PM



\$1.50

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Harbor High School and graduated from Brookings-Harbor High School In 1999.

He grew up in the woods, above Brookings, learning to love hunting, fishing, playing and driving in the snow. He was

always said the Chetco would bring him back as he loved swimming and boating the river.

He will be missed by his mother, family and many friends.



Lyle G. Marrington

August 4, 1956 – July 8, 2020

Lyle was born August 4, 1956 in Portland, Oregon to Don and Jean Marrington. He passed away July 8, 2020.

Lyle attended and graduated from Brookings Harbor High School. Throughout his life he worked at the local mill and in the logging industry. Most recently Lyle was a commercial fisherman working on several boats and then becoming the owner and captain of the F/V Tammyran and then the F/V Free Spirit.

He enjoyed camping and fishing with his wife, Debbie. Hunting for mule deer and elk with his family and friends was a yearly tradition. He thoroughly enjoyed the special memories of hunting with his grandparents, parents,

brother, family and friends in Eastern Oregon at special spots called Coyote Springs and Reynolds Creek. Lyle loved gathering around the campfire and he would be the first to get it going, was always seen gathering wood and putting another log on the fire.

Lyle will be dearly missed and leaves behind his loving wife, Debbie of 27 years; stepson, Sean; grandchildren, Nathaniel and Katelyn; sister, Lou Anne and husband, Carl and their children, April and Carl Robert; brother, Lonnie and wife Deanna and their children, Tyler and Alaura and husband, Alex; an aunt, uncle, several cousins, and many friends.



Lyle was preceded in death by his parents and infant son, Matthew K. Marrington.

Arrangements are under the care of Coos Bay Chapel, 541-267-3131. Friends and family are encouraged to sign the online guestbook at www.coosbayareafunerals.com

Louis Paul Lillis

February 19, 1942 - August 10, 2020

Louis Paul Lillis, age 78, passed away august 10, 2020, after a year long struggle with cancer.

Lou was born February 19, 1942 in

In 2002 they moved to Brookings, OR. one of their favorite places on the Oregon Coast.

Over the years they enjoyed many RV

people can say that they went to their first fire at only 9 months old, but is the case for Tom because he was in Bob's care and Bob had to respond, so off he went with child in tow.

Of course, that's just one of the stories of how-things-used-to-be that the Kerrs can tell you. Phyllis managed all of that in part because she was used to her father, John Darger, had been on the fire department also. While Bob was chief, she recalls, there

Bob Kerr points out current location of Fred Meyer in Brookings in old photo from days before the property at the north end of Brookings was developed. Sons Tom, center, and Steve, far right, look on.

were two phones in their bedroom — one for their home and the other for the fire department. And when they wanted to be away from home, such as on a holiday, they had to get a phone-sitter to answer the fire department phone.

Yes, the Kerrs have seen

many changes in Brookings. Ups — and downs — through the years. And now they look forward to much-deserved retirements (and, Steve and Tom said with a laugh last Thursday, getting rid of all the red Ace Hardware shirts in their closets!)

Seafood

From A1

suspension of processing during multiple outbreaks in other locations.

"COVID-19 has caused new and continuing challenges for all businesses," the spokesperson said. "Pacific Seafood maintains robust protocols at all facilities to ensure the continuing safety of our team members, families, customers, and communities, including heightened cleaning and sanitation procedures, health screening stations, social distancing protocols, cloth face coverings for all team members, and other similar items."

Longer-term issues for operating the plant were among the items discussed by port officials



Built in 2016, the former BC Fisheries LLC plant was said to have been the first cool steam processing facility of its kind on the west coast. The plant closed earlier this year but has been reopened for the remainder of the shrimp season by Pacific Seafood.

Wednesday in a meeting with Rep. Peter DeFazio, which included a Pacific Seafood representative via teleconference. (See related article on page 2).

"Commercial fishing is tremendously important to Oregon's coastal communities," the Pacific Seafood spokesperson said,

"and often ranks among the highest local contributors to net earnings. We're extremely proud to be able to support the local fishing fleet by operating during the 2020 season, and look forward to continuing conversations with our local partners about the future."

COVID-19 update

Cases increase; death

Legislating during the COVID-19 pandemic

By CLAUDIA ELLIOTT
Editor

It's August and under normal circumstances, Rep. Peter DeFazio would be holding town hall meetings throughout Oregon's 4th District. He'd be shaking lots of hands, listening to constituents and sharing news of legislation to help some of his long-standing concerns — including the health of Oregon's ports.

Instead, he and aides wore face masks and attempt social distancing as they listened to concerns of also-masked officials from the Port of Brookings Harbor in a meeting Wednesday morning. The scene is replicated as DeFazio attempts to connect with community leaders elsewhere in his district. Town halls are impossible — but listening remains important and local officials all hope that their continued efforts to solve problems might be aided by federal funding or changes in law.

On that count, DeFazio is somewhat optimistic.

As chair of the U.S. House Committee on Transportation and Infrastructure, he said he's passed a number of landmark bipartisan bills in Congress to create and maintain southwest Oregon jobs, improve area roads and bridges, dredge local ports and fund loans to local business — along with protecting the environment.

Seven of Oregon's coastal harbors — including the Port of Brookings Harbor and ports at Gold Beach and Port Orford — are in DeFazio's district. He said he had all of these in mind when he wrote and passed the bipartisan Water Resources Development Act of 2020 (HR 7575). Among the benefits — a change in law that will allow the U.S. Army Corps of Engineers to dredge marinas at small harbors such as the Port of Brookings Harbor and Port of Gold Beach.

And perhaps more importantly, he said, his legislation has unlocked nearly \$10 billion in previously collected fees sitting in the Harbor Maintenance

Trust Fund and requires that 20 percent of the funds be spent on small, emerging harbors like those in southwest Oregon.

He said the legislation also directs the Army Corps to provide further information on design solutions for the Port of Port Orford breakwater and authorized assistance at the Port of Bandon and Port of Coos Bay further up the coast.

In a meeting with Port of Brookings Harbor Port Manager Gary Dehlinger and two commissioners — Richard Heap and Sharon Hartung — DeFazio learned of challenges the port is facing as it works to achieve compliance with state Department of Environmental Quality standards and further develop the port to support jobs such as those at the recently-reopened seafood processing plant.

The congressman encouraged port officials to work with local partners, including Harbor Sanitary District



Claudia Elliott, The Pilot

Congressman Peter DeFazio, center, met with officials from the Port of Brookings Harbor Wednesday morning and toured the port. Here he reviews a schematic of port improvement plans with Port Commissioner Richard Heap, far left, Port Commissioner Sharon Hartung, far right, and Port Manager Gary Dehlinger.

and Business Oregon.

He'll be flying back to Washington, D.C., for an in-person vote on the postal service soon. Crowded flights are among the perils of travel during the pandemic.

One thing he would like

to see is for President Donald Trump to use the War Powers Act for production of what he described as a 10-minute COVID-19 test that he has personally experienced.

"It was just a pin prick of my finger and ten

minutes later I knew I was negative," he said, noting that the test is 95% accurate. Short of a vaccine, masking and a virtually instantaneous test is the best opportunity we have to get through the pandemic, he said.

State provides aid via credit unions



October 6, 2020

Gary Dehlinger, Port Manager
Port of Brookings Harbor
P.O. Box 848
Brookings OR 97415

Re: Strategic Business Plan 5 Year Mid-Point

Dear Mr. Dehlinger,

Business Oregon is in receipt of the Port of Brookings Harbor, Strategic Business Plan, 5 Year Mid-Point Update, and is pleased to officially accept this document.

Although strategic business plans are required of ports by law (ORS 285A.660, OAR Chapter 123, Division 025), planning is a valuable exercise that enables an organization to establish goals, prioritize initiatives, carefully allocate limited resources and measure progress. Strategic business plans help the State of Oregon and public port to define common:

- Roles, interests and investments,
- Markets, economic and business development opportunities,
- Infrastructure, equipment, administrative, regulatory, governance needs,
- Ways the port system can best serve residents, and
- A successful relationship between state government and ports.

Business Oregon first wishes to complement the Port of Brookings Harbor on its thoughtfulness in pursuing a 5 Year Mid-Point Update. The port first contacted our agency in March 2020, to gain clarification and find a mutually beneficial path forward. Although Port Planning and Marketing Funds could have been accessed, leadership opted to keep costs down and facilitate a process in-house. Despite sudden and immense challenges due a global pandemic, the port nevertheless held two (2) public workshops and solicited public comment through newspaper advertisements and on its website. Discussion with commissioners honored the strategic business plan format as outlined in the 2010 Strategic Business Plan for Oregon's Statewide Port System. Finally, at a regular board meeting, commissioners approved the draft Strategic Business Plan 5-Year Mid-Point Update. Thank you again for including supporting documentation to this end with your submission and for posting this document on the port's website.

After study, Business Oregon understands the port's focus continues to be servicing its commercial fishing fleet and capitalizing undeveloped port property, which stand to improve the regional economy. The decision to remove plans to relocate the boatyard frees up resources to pursue such focus and is a normal part of regularly reviewing strategic business plans as a living document. Respect is due for the delicate balance commissioners and management strive to achieve; thank you again for taking a hard look at the port's priorities.

October 6, 2020
Page Two (2)

The agency further reviewed sections that were updated, including the Capital Improvement Plan, Project Opportunities, Action Plan and Concept Plan sections. Because this update is approved, Business Oregon wishes to work with the port on the implementation of its strategic business plan, starting with matters that were identified as high priority via this process.

For example, we appreciate the port's perspective that it will seek a combination of tenant and private investment to update its fish market and cleaning station, since it is permitted work and conflicts are not anticipated. Likewise, a grant from the Oregon Marine Board may further updates to the marina parking area, which is also permitted work with unforeseen conflicts. However, help facilitating intergovernmental discussion and seeking in water work permits may be something the agency may assist with regarding the regional marina improvements and/or the receiving dock and fishing processing facility upgrades. Port Planning and Marketing grants or a one-stop with the United States Department of Agriculture (USDA) regarding financing options may give the port best information in moving forward. Please contact Sean Stevens, Regional Development Officer (541-954-0903/ sean.stevens@oregon.gov), as he would appreciate the opportunity to work with you.

Finally, Business Oregon recommends the port meet with the Oregon Public Ports Dredging Partnership (OPDP) regarding its going dredging needs. OPDP has since 'replaced' the South Ports Coalition and guides the state's Dredging Program. Initial information about how to access the state's dredge is publically available here: <https://www.orinfrastructure.org/Infrastructure-Programs/Oregon-Ports/Dredging-Partnership/>. Stephanie Prybyl, Ports Programming, will reach out to you regarding scheduling and can further connect you with the United States Army Corps of Engineers (US ACE), if so desired.

Thank you again for your hard work during this challenging time; our agency continues to be impressed with each step the Port of Brookings Harbor takes, which keeps the best interests of the port in mind. Please pass our sincere regards onto the Port Commission, staff and community for this effort.

Respectfully,

A handwritten signature in black ink, appearing to read "Chris Cummings", with a stylized flourish at the end.

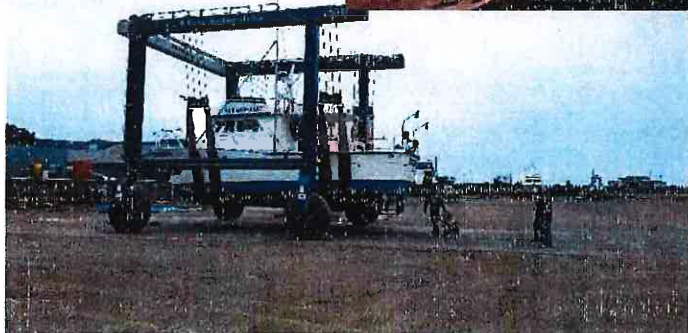
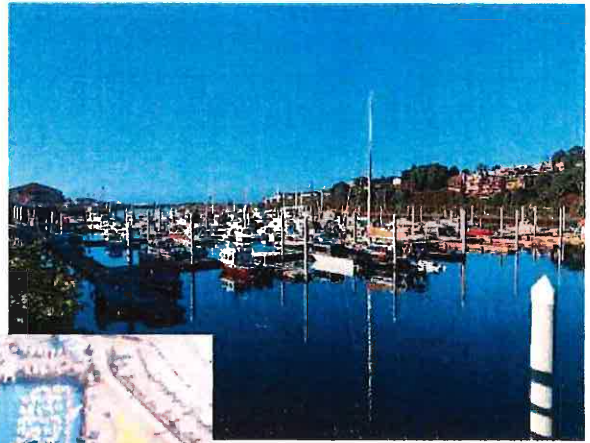
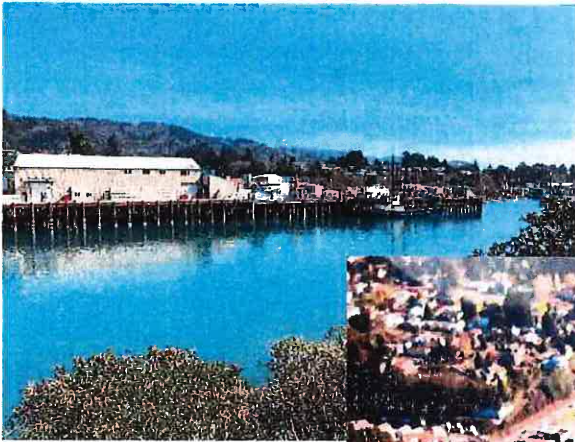
Chris Cummings
Interim Director

Port of Brookings Harbor

Strategic Business Plan

5-Year Mid-Point Update

July 2020





July 2020

Strategic Business Plan 5-Year Mid-Point Update

Prepared by

Port of Brookings Harbor Staff

Acknowledgements

This strategic business plan was updated by the Port of Brookings Harbor. For more information about the Port of Brookings Harbor, please visit www.portofbrookingsharbor.com

Port of Brookings Harbor Commissioners

Roy Davis, President
Richard Heap, Vice President
Joseph Speir, Treasurer
Sharon Hartung, Secretary
Kenneth Range, Commissioner

Port of Brookings Harbor Staff

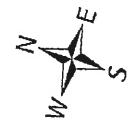
Gary Dehlinger, Port Manager
Travis Webster, Harbormaster
Kim Boom, Financial Officer
Danielle Shepard, Administration Assistant
Brent Ferguson, Leadman
Jennifer Buchnoff, RV Park Manager
April Sachanowski, Office/RV Park Assistant
Sean Armstrong, Maintenance
Shawn Hall, Maintenance
Marian Sikora Jr., Maintenance

- | | | | |
|--|--|-------------------------------------|----------------------------------|
| 1 Third Retail / Professional Building | 5 Self-Storage Buildings | 9 Boat Yard Upgrade | --- Pedestrian Sidewalks |
| 2 Professional / Sheriff / Port Offices | 6 Receiving Dock Upgrades / Relocate Ice House | 10 Public – Private Partnership | Round-About Entryways |
| 3 Boardwalk Expansion | 7 Port Wastewater Treatment Plant | 11 RV Park Development/Improvements | Roads / Utility Easements |
| 4 Public Parking / Boat Rinse / Playground | 8 Boat Shop Relocation | Facility Upgrades | Public / Private Partnership |
| | | Public Amenities | Commercial / Marine Improvements |



Port of Brookings Harbor – Project Opportunities

Curry County, Oregon | Concept Plan – Figure 4 | July 2020



Map Summary

Completing the sidewalk along Lower Harbor Road would provide better public access and enhance the look for the Port and community.

Building internal roads would be essential for future development of Port property. The roads would allow for easements to contain the utility (water, power, sewer, gas, communication, etc.) infrastructure needed for the development and access to the new and existing facilities. The roads and utility infrastructure should be completed prior to any site developments in this area.

A round-about intersection could help with access into the boat launch parking lot and could provide a safer intersection. A new Port sign could be placed in the center of the round-about. This also would as fall in line with the original plan for a Port Entryway.

1

Third Retail / Professional Building

Keeping the original plan to expand the retail space with a third retail building, but this building could be designed to include a convention center with restaurants and retail space.

2

Professional / Sheriff / Port Offices

The land across Lower Harbor Road could be developed into professional offices, County Sheriff Substation and Port Office.

3

Boardwalk Expansion

Keeping the original plan for increasing public amenities. Repairing the existing boardwalk could be completed at the same time while extending the boardwalk to cover the entire Basin.

4

Public Parking / Boat Rinse / Playground

Existing Boat Shop would be relocated into the Boat Yard, see No. 8. Playground and picnic area could be installed for public amenities. Boat rinse facility could be relocated with additional public parking space. Approximately 2 acres.

5

Self-Storage Buildings

Self-Storage Buildings with a wide variety of uses. Boat/trailer, crab pots, RV's, etc. Area should also include crab pot cleaning and net repair area. Approximately 5.5 acres.

6 Receiving Dock Upgrades / Relocate Ice House

Receiving Dock Upgrades / Relocate Ice House – repair damaged receiving docks. Pave surfaces for employee parking, equipment gear staging and product transportation.

7 Port Wastewater Treatment Plant

In order for economic development to occur at the Port or in Harbor a wastewater treatment plant will be needed in Harbor. The location of this wastewater treatment plant is in an ideal location for the Port and/or Harbor. Filling in the barge area will require environmental offsets. Creating an ecosystem in that area for the effluent could be a possibility. Approximately 2.8 acres

8 Boat Shop Relocation

The Boat Shop from area No. 4 could be relocated in the existing boat yard. This would keep all boat work in one area of the Port and access would be ideal for customers.

9 Boat Yard Upgrade

Demolish existing warehouse and develop a new warehouse building that would encompass existing tenants and expand to house the Port travel lift and equipment. Housing of Port equipment would extend the life span tremendously. Paving roads, work areas and parking areas with proper stormwater drainage and treatment may be required under Clean Water Act. Rebuilding the travel lift ramp would also be needed.

10 Public – Private Partnership

This area is in prime location for development that could include RV Park expansion or hotel / resort. Approximately 2.3 acres

11 RV Park Development / Improvements

New restroom/shower and laundry building, nine new pull-thru sites and electrical upgrades are in the works for construction. Other improvements for additional restrooms, paving and seawall should be planned.

Strategy 1.1.7: Continue to promote the Port to West Coast markets in Oregon, California, and where appropriate beyond to increase visitation, capture industrial users, and optimize facility use.

7.0 Implementation and Action Plan. The Port's strategic business plan is designed to be a working document and will require ongoing review and updates to complete the planned capital, marketing, and maintenance projects successfully. Table 17 sets out an action plan for the Port's identified short-, mid-, and long-term projects. This action plan will be updated annually.

Table 17 - Action Plan

Project		Timeline	Priority	Potential Funding Sources	Action Plan
1	Fuel Dock Access Pad Replacement and Restoration; Transient and Work Dock Repairs	1 - Year	Extreme	Business Oregon - Lottery Funds	Contractor selected, waiting for In-Water Work period Oct thru Feb to complete project
2	Basin 2 West, South and East Embankment Repair - Reconstruction	1 - Year	Extreme	FEMA - Port - Business Oregon	FEMA approval; Bid Package development, permitting requirements with County, State and Federal agencies
3	Basins 1 and 2 Dredging	1 - Year	Extreme	FEMA - Port - Business Oregon	FEMA Approval; Bid Package development, permitting requirements with County, State and Federal agencies
4	RV Park Facility Improvements	1 - Year	Extreme	Port Private Bank Loan	Bid Package development, permitting requirements with County, State and Federal agencies
5	Wastewater Treatment Plant	1 - 5 years	High	USDA Rural Grant / Port / Curry County / Grants	Identify funding sources for engineering and construction; obtaining permits from County, State and Federal agencies
6	Stormwater Drainage and Paving Commercial Storage Area (Infrastructure Upgrade)	1 - 5 Years	High	Port - Business Oregon	DEQ stormwater testing for 2-years; tests results will determine direction of Commercial Storage Area. Identify required permits, obtain cost estimates for project development
7	Receiving Docks	1 - 5 Years	High	Port - Private Investment - Business Oregon	Work with existing tenants and identify potential upgrades; obtaining permits from County, State and Federal agencies
8	Stormwater Drainage and Paving Basin 2 East Parking Area	1 - 5 Years	Medium	Port	Identify funding sources for engineering and construction
9	Stormwater Drainage and Paving Basin 2 West Parking Lot	1 - 5 Years	Medium	Port	Identify funding sources for engineering and construction
10	Stormwater Drainage and Paving RV Park	1 - 5 Years	Medium	Port	Identify funding sources for engineering and construction
11	Green Building Area	5 - 10 Years	Medium	Port - Business Oregon - Grant	Identify funding sources for engineering and construction; obtaining permits from County, State and Federal agencies
12	RV Park Protection Wall	5 - 10 Years	Medium	Port - Business Oregon - Grant	Identify funding sources for engineering and construction; obtaining permits from County, State and Federal agencies
13	Basin 2	5 - 10 Years	Medium	Port - Business Oregon - Grant	Identify funding sources for engineering and construction; obtaining permits from County, State and Federal agencies
14	Boardwalk Expansion / Replacement	5 - 10 Years	Medium	Port - Business Oregon - Grant	Identify funding sources for engineering and construction; obtaining permits from County, State and Federal agencies
15	Commercial Center Upgrade	5 - 10 Years	Low	Port - Business Oregon - Grant	Identify funding sources for engineering and construction; obtaining permits from County, State and Federal agencies
16	Development Potential of Port Bare Ground	5 - 10 Years	Low	Port - Private Investment - Business Oregon - Grants	Identify funding sources for engineering and construction; obtaining permits from County, State and Federal agencies

Additional potential grant sources include: the Department of Land Conservation and Development Technical Assistance Program, and Infrastructure Finance Authority Port Planning and Marketing Fund; the Economic Development Administration (EDA) Public Work and Economic Adjustment Program; EDA Planning and Technical Assistance Program; and the US Department of Transportation INFRA (Transportation Investment Generating Economic Recovery) grants. INFRA grants are highly competitive for road, rail, transit and port projects that achieve national objectives.

INFORMATION ITEM – J

DATE: April 29, 2021
RE: Oregon Department of Environmental Quality Regulation Changes
TO: Honorable Board President and Harbor District Board Members
ISSUED BY: Gary Dehlinger, Port Manager

OVERVIEW

- Port received a letter from Oregon DEQ regarding our 1220-Z Industrial Stormwater Discharge Permit. New regulation changes will begin July 1, 2021.
- Aquarius Environmental prepared our Stormwater Pollution Control Plan (SWPCP) which we currently follow. Engineers at Aquarius Environmental are aware of the new regulation changes and will provide the Port necessary updates to our SWPCP.

DOCUMENTS

- Oregon DEQ Letter dated March 31, 2021, 2 pages



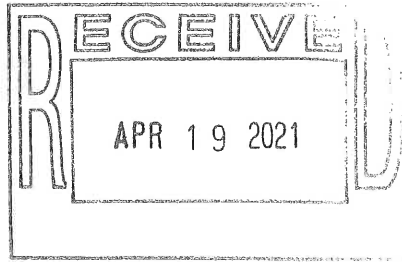
Oregon

Kate Brown, Governor

Department of Environmental Quality
Northwest Region Portland Office/Water Quality
700 NE Multnomah Street, Suite 600
Portland, OR 97232
(503) 229-5263
FAX (503) 229-6957
TTY 711

March 31, 2021

GARY DEHLINGER
PORT OF BROOKINGS HARBOR
PO BOX 848
BROOKINGS, OR 97415-0015



Re: NPDES 1200-Z Industrial Stormwater Discharge General Permit Coverage
File Number: 126385 EPA Number: : ORR807337
Facility: PORT OF BROOKINGS HARBOR, 16330 LOWER HARBOR ROAD, HARBOR
CURRY County
Primary SIC Code: 4493

Continue to operate and monitor under the 2018 permit until July 1, 2021

Dear GARY DEHLINGER:

On March 25, 2021, the Oregon Environmental Quality Commission adopted a revised National Pollutant Discharge Elimination System Industrial Stormwater Discharge General Permit No. 1200-Z.

Coverage under the renewed 2021 permit will become effective on **July 1, 2021**; at such time, all existing facilities must comply with the renewed permit conditions. The 2018 permit will no longer be in effect as of July 1, 2021. **All existing permit registrants with approved monitoring waivers must reinstate monitoring on July 1, 2021.** DEQ or agent will identify and communicate monitoring requirements under the 2021 permit.

Please bookmark or print a copy of the permit located on DEQ's Industrial Stormwater Permits webpage and read it carefully as there are new conditions and requirements. It is the responsibility of the permit registrant to comply with conditions established in the permit to help protect Oregon's waterways. The following are some of the key permit requirements.

New Permit Requirements

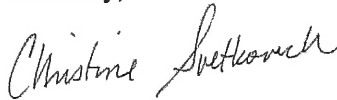
- A revised stormwater pollution control plan must be submitted to DEQ or agent by **August 31, 2021**.
- Monitoring changes include:
 - Expanded georegions for benchmarks;
 - Decreased impairment monitoring;
 - Concentration updates of sector-specific benchmarks;
 - Water-quality effluent limits for discharges on the 303(d) list;
 - Revised monitoring waiver qualifications; and
 - Expansion of visual observations requirements.
- Impairment monitoring is required for discharges into a Category 5: 303(d) listed receiving streams for pH, copper, lead, zinc, iron and E. coli. Exceedance of impairment sampling may lead to numeric or narrative water-quality effluent limits. Effluent limit exceedances are violations.
- If stormwater does not discharge into a Category 5: 303(d) impaired water for one or more of the pollutants listed above, no impairment monitoring is required and the permit registrant will not be subject to escalating water quality-based effluent limits.

- **By Dec. 31, 2021**, submit a professional engineer or certified engineering geologist stamped re-certification for discharges from mass reduction measures (infiltration devices) reducing the mass of pollutants at or above DEQ-approved design storm criteria.
- DEQ is transitioning to electronic reporting soon.

DEQ developed tools to assist with implementing the new permit requirements. This includes an interactive map for identification of georegion, impaired waters status, and basin, as well as a comparison between current and renewed permit conditions. The tools, in addition to other information such as technical assistance on best management practices, can be found on the Industrial Stormwater Permits webpage: <https://www.oregon.gov/deq/wq/wqpermits/Pages/Stormwater-Industrial.aspx>

If you have any questions about this permit, please contact Krista Ratliff at krista.ratliff@deq.state.or.us or 503-893-0669.

Sincerely,



Christine Svetkovich
Water Quality Manager

INFORMATION ITEM – K

DATE: April 29, 2021
RE: Fred Meyer Container Storage
TO: Honorable Board President and Harbor District Board Members
ISSUED BY: Gary Dehlinger, Port Manager

OVERVIEW

- Project Manager and Construction Manager for Fred Meyer contacted the Port inquiring storage container laydown space for approximately 5 to 6 months while the Fred Meyer store is being remodeled.
- The best location that the Port could provide is in the previous Green Building site. Port would section off an area for their use and reduce the boat/trailer storage. The standard rate for gear storage is \$.06 per square foot, space requested approximately 20,000 square feet.
- If Fred Meyer chooses to use this area, containers would begin to arrive mid-May.

DOCUMENTS

- Port Map of Container Storage Area, 1 page



INFORMATION ITEM – L

DATE: April 29, 2021
RE: Public Hoist
TO: Honorable Board President and Harbor District Board Members
ISSUED BY: Gary Dehlinger, Port Manager

OVERVIEW

- Bandon Pacific (Pacific Seafood) dock and ground lease on the steel wall ends October 31, 2021. The lease has a provision for one additional five-year term. Pacific Seafood will be using the new receiving dock which could free up this space.
- Back in 2016, Bandon Pacific leased dock was shut down and their operation was relocated to the steel wall where the public hoist was used. If both parties agree to end the lease on October 31, 2021, the public hoist could return.

DOCUMENTS

- None

INFORMATION ITEM – M

DATE: April 29, 2021
RE: Curry County Potholing Storm Drain
TO: Honorable Board President and Harbor District Board Members
ISSUED BY: Gary Dehlinger, Port Manager

OVERVIEW

- On May 18, 2021 Curry County Road Department will be potholing existing storm drain in the boat launch parking lot island near Harbor Sanitary District. This work could be within or very close to the County Right-of-Way.
- After the County potholes the storm drain they may determine to install an access way to the storm drain.

DOCUMENTS

- Photo of area, 1 page



INFORMATION ITEM – N

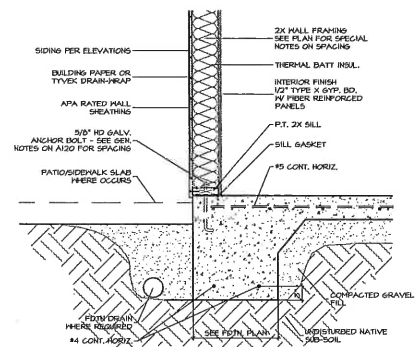
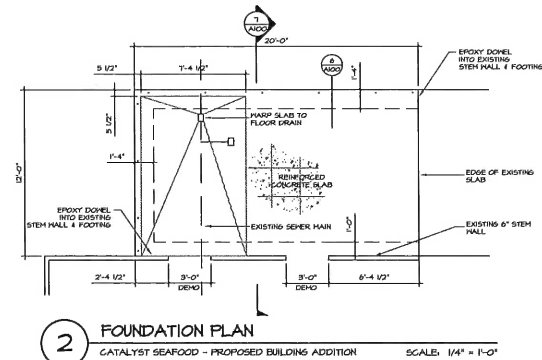
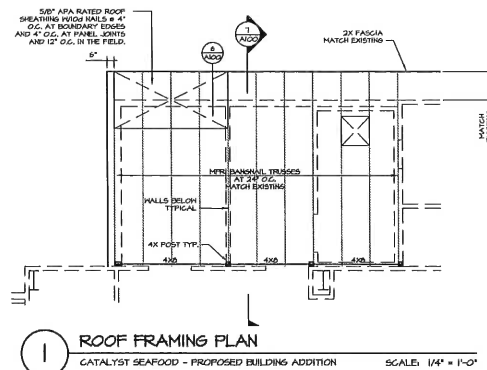
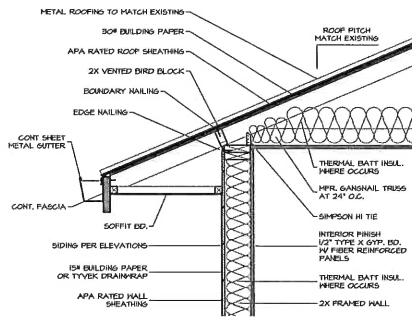
DATE: April 29, 2021
RE: Catalyst Seafood Building Expansion
TO: Honorable Board President and Harbor District Board Members
ISSUED BY: Gary Dehlinger, Port Manager

OVERVIEW

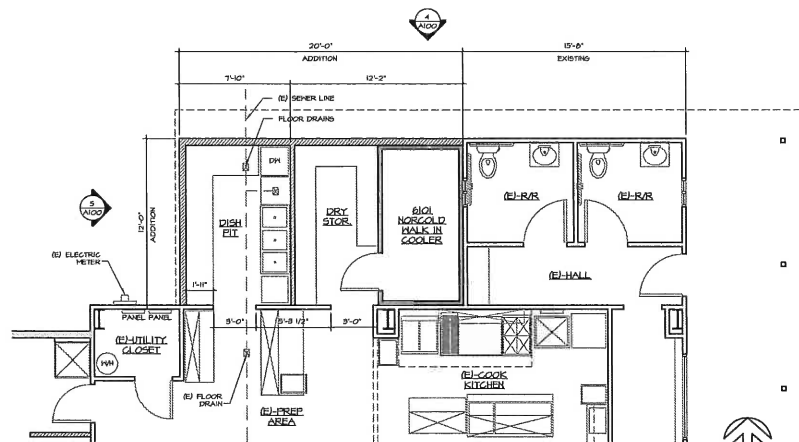
- Port received drawings for Catalyst Seafood expansion to their kitchen area. The expansion would include a dish pit, dry storage and walk-in cooler.
- Port requested additional information and a formal request from Catalyst Seafood prior to Board action. The additional information would include; when will this project begin, who is paying for the expansion, building permits and SDC fees.
- Amendment to the lease agreement would be necessary once the building expansion is completed.

DOCUMENTS

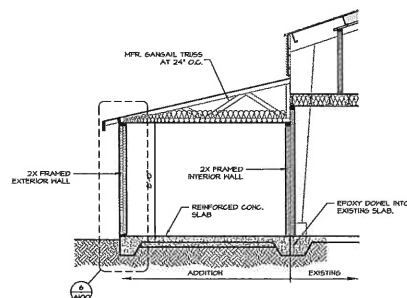
- Drawings of the proposed expansion, 2 pages



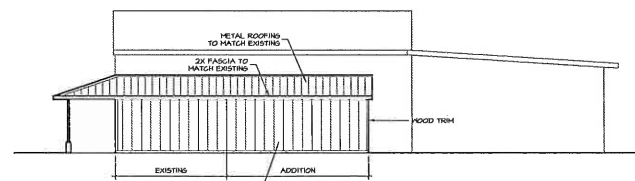
6 WALL SECTION
SCALE: 1/8" = 1'-0"



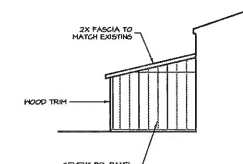
3 FLOOR PLAN
CATALYST SEAFOOD - PROPOSED BUILDING ADDITION
SCALE: 1/4" = 1'-0"



7 BUILDING SECTION
SCALE: 1/8" = 1'-0"



4 NORTH ELEVATION
SCALE: 1/8" = 1'-0"



5 WEST ELEVATION
SCALE: 1/8" = 1'-0"

**BARON
DESIGNS**
ANTHONY BARON
11244 S. PARSLEY RD
BROOKINGS OREGON
97415
PH: (541)-661-4085

**CATALYST
SEAFOOD**
16182 LOWER HARBOR RD
HARBOR, OR 97145

PLANS

DRAWN: ASB
DATE: 2/20/21

A100