

PORT OF BROOKINGS HARBOR
Regular Commission Meeting
Tuesday, November 19, 2019 • 6:00pm
Port Conference Room Suite 202
16350 Lower Harbor Road, OR 97415

TENTATIVE AGENDA

1. CALL MEETING TO ORDER

- Pledge of Allegiance
- Roll Call
- Modifications, Additions, and Changes to the Agenda
- Declaration of Potential Conflicts of Interest

2. APPROVAL OF AGENDA - CONSENT ITEMS

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- A. Approved Minutes of Regular Meeting Tuesday, October 15, 2019.....2
- B. Approved Minutes of Workshop Meeting Wednesday, October 16, 2019.....6
- C. Approved Minutes of Special Meeting Thursday, October 24, 2019.....8

3. PUBLIC COMMENTS (Limited to a maximum of three minutes per person. A “Public Comment Request”, located near the entrance, must be completed and turned into the Chairman prior to the beginning of the meeting.)

4. MANAGEMENT REPORTS

- A. Financial Report – October 2019.....10
- B. Port Manager Report – October 2019.....23
- C. Harbormaster Report – October 2019.....27

5. ACTION ITEMS

- A. Port Audit Report - Fiscal Year 2018-19.....32
- B. Business Oregon Contract for New Marine Fuel Dock Station.....33
- C. Supplemental Budget Approve & Adopt.....52
- D. Credit Cards and Credit Increase.....60
- E. Budget Calendar 2020-21.....64
- F. Strategic Business Plan Review 2020.....66
- G. Port Security Contract Amendment.....70
- H. Port Security Cameras (Revised).....73
- I. Port Manager Performance Evaluation 2019.....84
- J. Curry County Leasing RV Park.....91
- K. RV Park Conceptual Reconstruction.....99
- L. Zola’s on the Water Lease Proposal (Added Item)

6. INFORMATION ITEMS

- A. Flagpoles on Boardwalk.....100
- B. Handrail on Boat Launch Ramp.....105
- C. DOJ Letter to DA September 17, 2019.....109
- D. Port Website.....112
- E. Fish Cleaning Station Discharge.....114
- F. Purchase Containment Boom (Added Item)

7. COMMISSIONER COMMENTS

8. NEXT REGULAR MEETING DATE – December 17, 2019 6:00pm

9. ADJOURNMENT