

*An audio recording and transcript was made of these proceedings. The recording and the full commission agenda is available on the Ports website: [www.portofbrookingsharbor.com](http://www.portofbrookingsharbor.com) and the transcript is available only by request at the Port Office.*

**PORT OF BROOKINGS HARBOR**  
**Board of Commissioners**  
**Special Meeting Agenda**  
Former Port Office  
16340 Lower Harbor Rd, Suite 103  
Harbor OR 97415

**Monday, November 5, 2018 • 3:00 pm**

Commissioners present: Position 1, Secretary Joe Speir (was tardy) Position 3, Chairman Roy Davis via Phone, Position 4, Vice Chairman Richard Heap, and Position 5, Treasurer Kenneth Range. Also, present were, Kathy Lindley Hall, Interim Manager, Travis Webster, Harbormaster, participating staff members and members of the public.

**1. Call to Order, Pledge of Allegiance, and Roll Call:**

*Heap* called the meeting to order at 3:55 pm. Board and audience stated the pledge of allegiance.

**2. Approval of Agenda:**

*Heap* declared to remove Executive Session. *Lindley Hall* requested for Operational report to be added under Old Business. *Range* made a motion to approve the agenda as amended. Second by *Davis*. Motion passed 3-0.

**3. Agenda Related Public Comments:**

No agenda related comments.

**4. Old Business:**

**a. Resolution 499 – Records Request for DOJ:**

*Heap* went over the intent of the Resolution. *Range* made a motion to approve resolution 499. Second by *Speir*. Motion passed 4-0.

**b. Operational Report:**

*Webster* gave the board an update on the dock piling project, fuel dock tanks, RV Park dump station, RV Park Bathroom, brushing the property behind Harbor Sanitary pump station, and the fuel dock pump.

**5. New Business:**

- a. Letter of support for the Near shore whiting (hake) fleet to seek Federal relief for the Buy Back Loan:

*Lindley Hall* gave a brief background history of why this letter was presented to the board. The trawl fishery is hoping for a letter support from the Port of Brookings, in a effort to have as much as 10 million dollars applied to the debt that currently exists with the federal government. The board had some questions and concerns, which representative *Todd Whaley* was able to answer. *Range* made a motion to authorize the Interim Port Manager write a letter of support and send it to the appropriate places. Second by *Speir*. Motion passed. 4-0.

- b. Berguson Contract:

*Lindley Hall* informed the board that this contract was produced by our Port Counsel. *Speir* made a motion to accept the Berguson contract, Project PW319. Second by *Range*. Motion passed 4-0. *Lindley Hall* informed the board that the 25% share from the Port is being picked up by the Business Oregon.

**6. Non - Agenda Related Public Comments:**

No non-agenda related public comments.

*Heap* asked for any Commissioners comments. *Range* mentioned what a great job *Webster* is doing. *Heap* went over what he had learned from his PFMC Meeting in San Diego, that may affect us.


~~7. Executive Session ORS 192.660 (2)(h):~~ \* SEE AGENDA ITEM 2 \*


~~h. To consult with counsel concerning legal rights and duties regarding current litigation and litigation likely to be filed.~~

~~Adjourn out of executive session and reconvene into regular session.~~

**8. Adjournment:**

*Heap* adjourned the meeting at 3:40 pm.

  
Signature

  
Date Signed

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