

**RESOLUTION No. 2021-05**  
**RESOLUTION ADOPTING THE SUPPLEMENTAL BUDGET**

BE IT RESOLVED that the Board of Directors of the Port of Brookings Harbor hereby adopts the supplemental budget for fiscal year 2020-21 in the amount of \$6,460,808. This supplemental budget is now on file at 16330 Lower Harbor Road, Brookings Oregon or on the Port of Brookings Harbor website: <https://www.portofbrookingsharbor.com/>.

**GENERAL FUND**

Revised Total Resources \$4,112,000 for revenue adjustments for the following; Program Revenues: Administration/Moorage \$760,000, Beachfront RV Park \$800,000, Fuel Dock \$530,000 and General Revenues: Miscellaneous \$50,000 and Grants & Other Funding \$105,000. Decrease interest to be received \$2,500. Revised Total Requirements \$4,112,000 for the following: Increase Personnel Services to \$776,554 for adjustment in SEP IRA and Payroll Taxes. Increase Materials and Services to \$1,578,772. Increase to Total Appropriations \$3,832,000. Increase Unappropriated Ending Fund Balance to \$280,000.

**DEBT SERVICE FUND**

Revised Total Resources \$465,885. Increase Cash Carryover to \$96,102. This increase represents the refund of 2nd quarter 2020 IFA Loan Payment received in July 2020. Increase principal to \$362,500 to pay 2nd quarter 2020 IFA Loan Payment. Revised Total Requirements \$465,855.

**RV PARK IMPROVEMENT DEBT SERVICE FUND**

No adjustments to RV Park Improvement Debt Service Fund. Total Resources \$52,908. Total Requirements \$52,908.

**CAPITAL PROJECTS FUND**

Revised Total Resources \$753,000. Increase State Lottery Funds received for Project No. C20190375 Dock Repair and Improvement to \$586,000. Decrease FEMA matching funds to \$0. The matching funds are to be received at a later date. Decrease requirement \$14,000 for Project No. C20190375 Dock Repair and Improvement to \$631,000 based on actuals. Revised Total Requirements \$753,000.

**PORT CONSTRUCTION FUND**

No adjustments to Port Construction Fund. Total Resources \$689,000. Total Requirements \$689,000.

**RESERVE FUND**

No adjustments to Reserve Fund. Total Resources \$157,000. Total Requirements \$157,000.

**RESOLUTION MAKING APPROPRIATIONS**

**General Fund**

	Existing	Changes	Adjusted
<u>Port Operations</u>			
Total Port Operations.....	2,383,048	38,278	2,421,326
<b>Not Allocated to General Port Operating Fund</b>			
Transfers Out.....	1,334,311	-	1,334,311
Contingency.....	76,363	-	76,363
Subtotal .....	1,410,674	-	1,410,674
<b>Total Appropriations</b>	<b>3,793,722</b>	<b>38,278</b>	<b>3,832,000</b>
Total Unappropriated and Reserve Amounts	45,000	235,000	280,000
<b>General Fund Total Requirements .....</b>	<b>3,838,722</b>	<b>273,278</b>	<b>4,112,000</b>

**Revenue Bond Debt Service Fund**

<b>Total Appropriations</b>	<b>130,120</b>	<b>-</b>	<b>130,120</b>
Total Unappropriated and Reserve Amounts	100,395	-	100,395
<b>Revenue Bond Debt Service Total Requirements ..</b>	<b>230,515</b>	<b>-</b>	<b>230,515</b>

**Debt Service Fund**

<b>Total Appropriations</b>	<b>368,283</b>	<b>72,500</b>	<b>440,783</b>
Total Unappropriated and Reserve Amounts	25,102	-	25,102
<b>Debt Service Total Requirements .....</b>	<b>393,385</b>	<b>72,500</b>	<b>465,885</b>

**RV Park Improvement Debt Service Fund**

<b>Total Appropriations</b>	<b>52,908</b>	<b>-</b>	<b>52,908</b>
Total Unappropriated and Reserve Amounts	-	-	-

**Capital Projects Fund**

Capital Outlay.....	765,000	(14,000)	751,000
<b>Total Appropriations</b>	<b>765,000</b>	<b>(14,000)</b>	<b>751,000</b>
Total Unappropriated and Reserve Amounts	2,500	-	2,500
<b>Capital Projects Total Requirements . . . . .</b>	<b>767,500</b>	<b>(14,000)</b>	<b>753,500</b>

**Port Construction Fund**

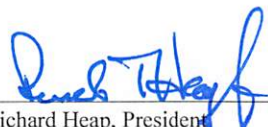
Capital Outlay.....	689,000		689,000
<b>Total Appropriations</b>	<b>689,000</b>	<b>-</b>	<b>689,000</b>
Total Unappropriated and Reserve Amounts	-	-	-

**Reserve Fund**

Capital Outlay.....	-		-
<b>Total Appropriations</b>	<b>-</b>	<b>-</b>	<b>-</b>
Total Unappropriated and Reserve Amounts	157,000	-	157,000

<b>Total APPROPRIATIONS, All Funds . . . . .</b>	<b>5,799,033</b>	<b>96,778</b>	<b>5,895,811</b>
Total Unappropriated and Reserve Amounts, All	329,997	235,000	564,997
<b>TOTAL ADOPTED BUDGET . . . . .</b>	<b>6,129,030</b>	<b>331,778</b>	<b>6,460,808</b>

The above resolution statements were approved and declared adopted on June 15, 2021.

X   
Richard Heap, President

ATTEST:  
X   
Sharon Hartung, Treasurer/Secretary



# Supplemental Budget June 15, 2021

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**FORM  
LB-20**

**RESOURCES  
GENERAL FUND**

Port of Brookings Harbor

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2020-21				
	Actual		Adopted Budget This Year Year 2019/20		Adopted Budget 06/16/2020 Res. No. 540	Supplemental Budget 12/15/2020 Res.	Supplemental Budget 06/15/2021		
	Second Preceding Year 2017/18	First Preceding Year 2018/19							
1	107,287	167,030	285,000	1	Cash Carryover	60,000	319,000	319,000	1
2	14,343	6,767	9,000	2	Previously levied taxes estimated to be received	9,500	9,500	9,500	2
3	1,400	6,211	7,304	3	Interest	3,570	3,570	2,500	3
4		656,985	795,500	4	Interfund Transfer from Capital Projects		-		4
5				5	<b>OTHER RESOURCES</b>		-		5
6	558,401	723,837	654,707	6	Administration/Marina/Moorage & Storage	675,255	640,000	760,000	6
7	573,446	594,985	606,869	7	Beachfront RV Park	546,700	571,000	800,000	7
8	90,249	85,856	93,974	8	Boatyard	120,720	70,000	70,000	8
9	517,939	504,262	519,402	9	Commercial Retail	515,000	515,000	515,000	9
10	480,047	621,242	844,000	10	Fuel Dock	900,000	630,000	530,000	10
11	8,330	7,629	8,926	11	Land Use Events	8,540			11
12				12			-	-	12
13				13			-	-	13
14	79,427	51,908	5,066	14	Asset Sales	6,000	6,000	6,000	14
15	81,854	25,216	20,657	15	Miscellaneous	29,652	29,652	50,000	15
16	100,000		700,000	16	Long Term Debt Borrowings	715,000	700,000	700,000	16
17				17	Grants & Other Funding		100,000	105,000	17
18				18			-		18
19				19			-		19
20				20			-		20
21				21			-		21
22				22			-	-	22
23	2,612,723	3,451,928	4,550,405	23	Total resources, except taxes to be levied	3,589,937	3,593,722	3,867,000	23
24			225,000	24	Taxes estimated to be received	230,000	245,000	245,000	24
25	223,279	229,043		25	Taxes collected in year levied				25
26	<b>2,836,002</b>	<b>3,680,971</b>	<b>4,775,405</b>	26	<b>TOTAL RESOURCES</b>	<b>3,819,937</b>	<b>3,838,722</b>	<b>4,112,000</b>	26

**REQUIREMENTS SUMMARY  
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM  
GENERAL FUND**

	Historical Data			REQUIREMENT TOTALS	Budget For Next Year 2020-21				
	Actual		Adopted Budget This Year Year 2019/20		Adopted Budget 06/16/2020 Res. No. 540	Supplemental Budget 12/15/2020 Res. No. 549	Supplemental Budget 06/15/2021		
	Second Preceding Year 2017/18	First Preceding Year 2018/19							
				<b>PERSONNEL SERVICES</b>					
1	98,300	45,436	84,018	1	Salary Port Manager	84,500	84,500	84,500	1
2	94,970	126,196	153,838	2	Hourly / Port Office Staff	116,485	116,485	116,485	2
3	40,297	38,356	46,585	3	Hourly / RV Park Office Staff	48,194	48,194	48,194	3
4	123,087	131,145	248,577	4	Hourly / Operations Staff	192,836	256,620	256,620	4
5	16,520	8,602	10,828	5	Overtime	6,145	10,000	10,000	5
6	112,935	122,339	157,710	6	Costs & Benefits	129,350	141,785	160,000	6
7	22,395	3,748	14,205	7	Workers Comp	18,920	18,920	18,920	7
8	58,838	64,768	85,964	8	Health Care & Dental	63,665	81,855	81,855	8
9	567,342	540,590	801,725	9	<b>TOTAL PERSONNEL SERVICES</b>	660,075	758,339	776,554	9
10	9	9	13	10	<b>TOTAL FULL-TIME EQUIVALENT (FTE)</b>	9.5	10.5		10
					<b>MATERIALS AND SERVICES</b>				
11	12,051	14,038	12,928	11	Advertising & Notifications	14,105	14,105	14,105	11
12	282,518	305,244	556,284	12	Repairs and Maintenance	288,372	342,586	432,000	12
13	414,262	530,815	750,000	13	Fuel Purchased for resale	800,000	580,000	480,000	13
14	272,967	268,928	281,282	14	Utilities	319,483	319,483	319,483	14
15	44,290	63,526	40,000	15	Office Expense	61,011	61,011	61,011	15
16	25,404	32,419	35,131	16	Bank Services & Finance Fees	34,818	34,818	49,818	16
17	2,685	2,691	11,500	17	Travel & Training	10,162	10,162	10,162	17
18	34,333	35,020	29,317	18	Permit, Licenses, Taxes, Misc.	12,085	12,085	12,085	18
19	18,436			19	Bad Debt				19
20	15,000			20	Harbor RFPD Service				20
21	88,543	93,503	83,941	21	Insurance - Property, Liability & Bond	88,996	86,996	100,108	21
22	105,380	105,803	114,570	22	Professional Fees	81,463	97,463	100,000	22
23	1,315,869	1,451,787	1,914,963	23	<b>TOTAL MATERIALS AND SERVICES</b>	1,708,495	1,558,709	1,578,772	23
					<b>CAPITAL OUTLAY</b>				
24				24	Golf Carts				24
25	143,227	16,736		25	2018 Genie Forklift				25
26	20,553			26	2018 Ford F150 Truck				26
27			30,000	27	Staff Vehicle/s				27
28				28	Installation of Electrical Basin 1 Dock D				28
29				29	Security System		49,000	49,000	29
30			50,000	30	RV Park Restroom & Laundry Facility	715,000			30
31				31	Boat Launch Kiosk Shelter		6,000	6,000	31
32				32	Fuel Pump		11,000	11,000	32
33	163,780	16,736	80,000	33	<b>TOTAL CAPITAL OUTLAY</b>	715,000	66,000	66,000	33
34	2,046,991	2,009,113	2,796,688	34	<b>TOTAL ALLOCATED REQUIREMENTS</b>	3,083,570	2,383,048	2,421,326	34
					<b>REQUIREMENTS FOR OTHER ORG. UNITS OR PROGRAMS</b>				
35				35	<b>GENERAL FUND per Department Totals</b>				35
36	1,095,109	1,023,767	1,318,996	36	Administration/Marina/Moorage & Storage	1,103,530	1,327,008	1,450,286	36
37	224,937	220,421	316,067	37	Beachfront RV Park	919,660	204,660	219,660	37
38	105,514	55,284	116,014	38	Boat Yard	84,428	84,428	84,428	38
39	170,180	101,214	226,489	39	Commercial Retail	132,218	132,218	132,218	39
40	446,046	606,099	814,615	40	Fuel Dock	841,114	632,114	532,114	40
41	5,205	2,328	4,507	41	Property Ground/Events	2,620	2,620	2,620	41
42				42			-	-	42
43				43					43
44	2,046,991	2,009,113	2,796,688	44	<b>TOTAL ALLOCATED REQUIREMENTS</b>	3,083,570	2,383,048	2,421,326	44

FORM  
LB-30

**REQUIREMENTS SUMMARY**  
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

**GENERAL FUND**

Port of Brookings Harbor

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2020-21			
	Actual		Adopted Budget This Year Year 2019/20		Adopted Budget 06/16/2020 Res. No. 540	Supplemental Budget 12/15/2020 Res. No. 549	Supplemental Budget 06/15/2021	
	Second Preceding Year 2017/18	First Preceding Year 2018/19						
				PERSONNEL SERVICES NOT ALLOCATED				
1				1				1
2				2				2
3	-	-	-	3 TOTAL PERSONNEL SERVICES	-	-	-	3
4				4 TOTAL FULL-TIME EQUIVALENT (FTE)				4
				MATERIALS AND SERVICES NOT ALLOCATED				
5				5				5
6				6				6
7	-	-	-	7 TOTAL MATERIALS AND SERVICES	-	-	-	7
				CAPITAL OUTLAY NOT ALLOCATED				
8				8				8
9	-	-	-	9 TOTAL CAPITAL OUTLAY	-	-	-	9
				DEBT SERVICE				
10				10				10
11	-	-	-	11 TOTAL DEBT SERVICE	-	-	-	11
				SPECIAL PAYMENTS				
12				12				12
13				13				13
14	-	-	-	14 TOTAL SPECIAL PAYMENTS	-	-	-	14
				INTERFUND TRANSFERS				
15	168,177	167,313	130,120	15 Transfer to Bond Debt Service Fund	130,120	130,120	130,120	15
16	324,617	468,051	397,248	16 Transfer to Debt Service Fund	427,247	368,283	368,283	16
				Transfer to RV Park Improvement Debt Service Fund		52,908	52,908	
17	118,187	734,245	625,000	17 Transfer to Capital Projects Fund	75,000	75,000	75,000	17
18				18 Transfer to Port Construction Fund		684,000	684,000	18
19	11,000	21,473	126,200	19 Transfer to Reserve Fund	24,000	24,000	24,000	19
20	621,981	1,391,082	1,278,568	20 TOTAL INTERFUND TRANSFERS	656,367	1,334,311	1,334,311	20
21			10,149	21 OPERATING CONTINGENCY	35,000	76,363	76,363	21
22	621,981	1,391,082	1,288,717	22 TOTAL REQUIREMENTS NOT ALLOCATED	691,367	1,410,674	1,410,674	22
23	2,046,991	2,009,113	2,796,688	23 TOTAL ORG./PROG. REQUIREMENTS	3,083,570	2,383,048	2,421,326	23
24			4,085,405	24 Total Appropriations	3,774,937	3,793,722	3,832,000	24
25	167,030	280,776	690,000	25 UNAPPROPRIATED ENDING FUND BALANCE	45,000	45,000	280,000	25
26	2,836,002	3,680,971	4,775,405	26 TOTAL REQUIREMENTS	3,819,937	3,838,722	4,112,000	26

FORM  
LB-35

**RESOURCES AND REQUIREMENTS  
REVENUE BOND DEBT SERVICE FUND - USDA**

Bond Debt Payments are for:

- Revenue Bonds or  
 General Obligation Bonds

Port of Brookings Harbor

	Historical Data			DESCRIPTION OF RESOURCES AND REQUIREMENTS	Budget For Next Year 2020-21					
	Actual		Adopted Budget This Year Year 2019/20		Adopted Budget 06/16/2020 Res. No. 540	Supplemental Budget 12/15/2020 Res. No. 549	Supplemental Budget 06/15/2021			
	Second Preceding Year 2017/18	First Preceding Year 2018/19								
				<b>Resources</b>						
1	60,044	98,825	98,395	1	Cash Carry Over	98,395	98,395	98,395	1	
2	724	1,880	700	2	Interest	2,000	2,000	2,000	2	
3	168,177	167,313	130,120	3	Transferred from General Fund	130,120	130,120	130,120	3	
4	<b>228,945</b>	<b>268,018</b>	<b>229,215</b>	4	<b>TOTAL RESOURCES</b>	<b>230,515</b>	<b>230,515</b>	<b>230,515</b>	4	
					<b>Requirements</b>					
					<b>Bond Principal Payments</b>					
					Issue Date	Budgeted Payment Date				
5	65,730	69,016	72,487	5	November 6, 2000	November 6, 2020	76,112	76,112	76,112	5
6				6						6
7	<b>65,730</b>	<b>69,016</b>	<b>72,487</b>	7	<b>TOTAL PRINCIPAL</b>		<b>76,112</b>	<b>76,112</b>	<b>76,112</b>	7
					<b>Bond Interest Payments</b>					
					Issue Date	Budgeted Payment Date				
8	64,390	61,104	57,633	8	November 6, 2000	November 6, 2020	54,008	54,008	54,008	8
9				9						9
10	<b>64,390</b>	<b>61,104</b>	<b>57,633</b>	10	<b>TOTAL INTEREST</b>		<b>54,008</b>	<b>54,008</b>	<b>54,008</b>	10
					<b>Unappropriated Balance for Following Year By</b>					
					Issue Date	Payment Date				
11		38,000		11	Transfer to Capital Projects RES#506					11
12		168,120	130,120	12	<b>Total Appropriations</b>		<b>130,120</b>	<b>130,120</b>	<b>130,120</b>	12
13	98,825	99,898	99,095	13	UNAPPROPRIATED ENDING FUND BALANCE		100,395	100,395	100,395	13
14	<b>228,945</b>	<b>268,018</b>	<b>229,215</b>	14	<b>TOTAL REQUIREMENTS</b>		<b>230,515</b>	<b>230,515</b>	<b>230,515</b>	14

\*If this form is used for revenue bonds, property tax resources may not be included.

**RESOURCES AND REQUIREMENTS**

Debt Payments are for:

- Revenue Bonds or
- General Obligation Bonds

FORM  
LB-35

**Debt Service Fund**

Port of Brookings Harbor

Historical Data				DESCRIPTION OF RESOURCES AND REQUIREMENTS	Budget For Next Year 2020-21					
Actual		Adopted Budget This Year Year 2019/20	Adopted Budget 06/16/2020 Res. No. 540		Supplemental Budget 12/15/2020 Res. No. 549	Supplemental Budget 06/15/2021				
Second Preceding Year 2017/18	First Preceding Year 2018/19									
<b>Resources</b>										
1	13,689	24,069	23,602	1	Cash Carryover	23,602	23,602	96,102	1	
2	507	1,025	600	2	Interest	1,500	1,500	1,500	2	
3	324,617	468,051	397,248	3	Transferred IN from General Fund	427,247	368,283	368,283	3	
4				4					4	
5	338,813	493,145	421,450	5	<b>TOTAL RESOURCES</b>	<b>452,349</b>	<b>393,385</b>	<b>465,885</b>	<b>5</b>	
<b>Requirements</b>										
<b>Principal Payments</b>										
				Issue Date	Budgeted Payment Date					
6	864	864	14,500	6	Tidewinds	Monthly			6	
7	3,889	12,060	12,803	7	Genie 2018 Forklift	Monthly on the 15th	13,616	13,616	13,616	7
8	40,888	42,676	45,202	8	50 BFMII Travelift Lease	Monthly on the 22nd	47,754	47,754	47,754	8
9			9,327	9	RV Park Restroom/Laundry Facility & Upgrade	Monthly	38,529			9
10	249,769	344,128	294,500	10	IFA Loans	Quarterly	290,000	290,000	362,500	10
11				11	IFA Sale of Assets		4,800	4,800	4,800	11
12	295,410	399,728	376,332	12	<b>TOTAL PRINCIPAL</b>		<b>394,699</b>	<b>356,170</b>	<b>428,670</b>	<b>12</b>
<b>Interest Payments</b>										
				Issue Date	Budgeted Payment Date					
13	1,970	5,516	4,773	13	Genie 2018 Forklift	Monthly on the 15th	3,959	3,959	3,959	13
14	15,533	13,232	10,706	14	50 BFMII Travelift Lease	Monthly on the 22nd	8,154	8,154	8,154	14
15			5,105	15	RV Park Restroom/Laundry Facility & Upgrade	Monthly	20,435			15
16	1,831	3,663	-	16	IFA Loans	Quarterly	-	-	-	16
17				17						17
18	19,334	22,411	20,584	18	<b>TOTAL INTEREST</b>		<b>32,548</b>	<b>12,113</b>	<b>12,113</b>	<b>18</b>
<b>Unappropriated Balance for Following Year By</b>										
				Issue Date	Payment Date					
19				19						19
20		50,000		20	Transfer to Capital Projects RES #506					20
21		472,139	396,916	21	<b>Total Appropriations</b>		<b>427,247</b>	<b>368,283</b>	<b>440,783</b>	<b>21</b>
22	24,069	21,006	24,534	22	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>		<b>25,102</b>	<b>25,102</b>	<b>25,102</b>	<b>22</b>
23	338,813	493,145	421,450	23	<b>TOTAL REQUIREMENTS</b>		<b>452,349</b>	<b>393,385</b>	<b>465,885</b>	<b>23</b>



FORM  
LB-35

RESOURCES AND REQUIREMENTS

RV Park Improvement Debt Service Fund

Debt Payments are for:

- Revenue Bonds or
- General Obligation Bonds

Port of Brookings Harbor

Historical Data			DESCRIPTION OF RESOURCES AND REQUIREMENTS	Budget For Next Year 2020-21					
Actual		Adopted Budget This Year Year 2019/20		Adopted Budget 06/16/2020 Res. No. 540	Supplemental Budget 12/15/2020 Res. No. 549	Supplemental Budget 06/15/2021			
Second Preceding Year 2017/18	First Preceding Year 2018/19								
			<b>Resources</b>						
1			1	Cash Carryover		-		1	
2			2	Interest		-		2	
3			3	Transferred IN from General Fund		52,908	52,908	3	
4			4					4	
5	-	-	-	5	<b>TOTAL RESOURCES</b>	-	52,908	52,908	5
			<b>Requirements</b>						
			Principal Payments						
			Issue Date		Budgeted Payment Date				
6			6	RV Park Restroom/Laundry Facility & Upgrade	Monthly		34,540	34,540	6
7			7						7
8	-	-	-	8	<b>TOTAL PRINCIPAL</b>	-	34,540	34,540	8
			Interest Payments						
			Issue Date		Budgeted Payment Date				
9			9	RV Park Restroom/Laundry Facility & Upgrade	Monthly		18,368	18,368	9
10			10						10
11	-	-	-	11	<b>TOTAL INTEREST</b>	-	18,368	18,368	11
			Unappropriated Balance for Following Year By						
			Issue Date		Payment Date				
12			12						12
13			13	<b>Total Appropriations</b>		-	52,908	52,908	13
14			14	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>			-	-	14
15	-	-	-	15	<b>TOTAL REQUIREMENTS</b>	-	52,908	52,908	15

RESOURCES AND REQUIREMENTS

CAPITAL PROJECTS FUND

Port of Brookings Harbor

	Historical Data			RESOURCES AND REQUIREMENTS	Budget For Next Year 2020-21			
	Actual		Adopted Budget This Year Year 2019/20		Adopted Budget 06/16/2020 Res. No. 540	Supplemental Budget 12/15/2020 Res. No. 549	Supplemental Budget 06/15/2021	
	Second Preceding Year 2017/18	First Preceding Year 2018/19						
<b>RESOURCES</b>								
1	46,509	3,897	11,000	1 Cash Carryover	2,500	2,500	2,500	1
2	350	6		2 Interest		-	-	2
3	118,187	734,245	625,000	3 Interfund Transfer from General Funds	75,000	75,000	75,000	3
5		38,000		5 Interfund Transfer from Revenue Bond Fund		-	-	5
6		50,000		6 Interfund Transfer from Debt Service Fund		-	-	6
8	4,785	4,825	4,785	8 OSMB MAP Grant	4,825			8
9	270,613	3,591		9 OSMB Boarding Dock Agreement #1587		-	-	9
10		3,601		10 FEMA PW22 Storm Damage		-	-	10
11		619,371	182,000	11 FEMA DR-2458 PW319 Basin 1 Piling Project		-	-	11
12				12 FEMA DR-4432-OR DREDGING	656,250			12
13				13 FEMA DR-4432-OR SLOPE REPAIR	566,250			13
14				14 FEMA DR-4452-OR	1,327,500			14
15				15 FEMA DHS Grant Security System	75,000			15
16				16 FEMA Matching Funds	850,000	30,000	-	16
17				17 FEMA DR-4432 & DR 4452 Phase 1 Engineering & Permitting		90,000	90,000	17
18		39,244		18 State Lottery Funds - IFA L16010 Dock Renovation		-	-	18
19			600,000	19 State Lottery Funds - C2019375 Dock Repair & Improvement	570,000	570,000	586,000	19
20	440,444	1,496,780	1,422,785	20 TOTAL RESOURCES	4,127,325	767,500	753,500	20
<b>REQUIREMENTS</b>								
21	205	3,897	4,785	21 OSMB MAP Grant	4,825			21
22	401,586	3,296		22 OSMB Boarding Dock Agreement #1587		-	-	22
23	33,527	766,257		23 FEMA DR-2458 PW319 Basin 1 Piling Project		-	-	23
24			5,000	24 FEMA DR-4432-OR DREDGING	875,000			24
25			5,000	25 FEMA DR-4432-OR SLOPE REPAIR	755,000			25
26			10,000	26 FEMA DR-4452-OR	1,770,000			26
27				27 FEMA DHS Grant Security System	100,000			27
28				28 FEMA DR-4432 & DR 4452 Phase 1 Engineering & Permitting		120,000	120,000	28
29		39,244		29 State Lottery Funds - IFA L16010 Dock Renovation		-	-	29
30		1,232	600,000	30 State Lottery Funds - C2019375 Dock Repair & Improv	620,000	645,000	631,000	30
31	1,229	14,933		31 FEMA Forced Labor Expenses		-	-	31
32		357		32 OSMB Grant Forced Labor Expenses		-	-	32
33		656,985	795,500	33 Interfund Transfer to General Funds		-	-	33
34	436,547	1,486,201	1,420,285	34 Total Appropriations	4,124,825	765,000	751,000	34
35	3,897	10,579	2,500	35 UNAPPROPRIATED ENDING FUND BALANCE	2,500	2,500	2,500	35
36	440,444	1,496,780	1,422,785	36 TOTAL REQUIREMENTS	4,127,325	767,500	753,500	36

RESOURCES AND REQUIREMENTS

Port Construction Fund

Port of Brookings Harbor

	Historical Data			RESOURCES AND REQUIREMENTS	Budget For Next Year 2020-21				
	Actual		Adopted Budget This Year Year 2019/20		Adopted Budget 06/16/2020 Res. No. 540	Supplemental Budget 12/15/2020 Res. No. 549	Supplemental Budget 06/15/2021		
	Second Preceding Year 2017/18	First Preceding Year 2018/19							
				RESOURCES					
1				1	Cash Carryover		-		1
2				2	Interest		5,000	5,000	2
3				3	Interfund Transfer from General Funds		684,000	684,000	3
4				4			-		4
5	-	-	-	5	<b>TOTAL RESOURCES</b>	-	<b>689,000</b>	<b>689,000</b>	<b>5</b>
					REQUIREMENTS				
6				6	RV Park Restroom/Laundry Facility & Improvements		689,000	689,000	6
7				7			-	-	7
8				8			-	-	8
9				9			-	-	9
10				10			-	-	10
11				11			-	-	11
12				12	<b>Total Appropriations</b>	-	<b>689,000</b>	<b>689,000</b>	<b>12</b>
13				13	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>		-	-	<b>13</b>
14	-	-	-	14	<b>TOTAL REQUIREMENTS</b>	-	<b>689,000</b>	<b>689,000</b>	<b>14</b>

**FORM  
LB-11**

**RESOURCES AND REQUIREMENTS**

Resolution #307 established this fund in 1998 for dock maintenance and future dock replacements. Eq, Land and Buildings (See attached Schedule C)

**RESERVE FUND**

Port of Brookings Harbor

	Historical Data			DESCRIPTION	Budget For Next Year 2020-21				
	Actual		Adopted Budget This Year Year 2019/20		RESOURCES AND REQUIREMENTS	Adopted Budget 06/16/2020 Res. No. 540	Supplemental Budget 12/15/2020 Res. No. 549		Supplemental Budget 5/18/21
	Second Preceding Year 2017/18	First Preceding Year 2018/19							
				RESOURCES					
1		11,908	24,390	1	Cash Carryover	130,000	130,000	130,000	1
2	98	521	2,500	2	Interest	3,000	3,000	3,000	2
3	11,000	21,473	126,200	3	Transferred IN from General Fund	24,000	24,000	24,000	3
4			-	4			-	-	4
5			-	5			-	-	5
6				6					6
7	11,098	33,902	153,090	7	<b>TOTAL RESOURCES</b>	<b>157,000</b>	<b>157,000</b>	<b>157,000</b>	<b>7</b>
				REQUIREMENTS					
8				8	Transferred OUT to General Fund				8
9				9	Transferred OUT to Capital Projects Fund				9
10				10					10
11				11					11
12				12					12
13				13					13
14	-	-	-	14	<b>Total Appropriations</b>	-	-		14
15	11,908	33,902	153,090	15	UNAPPROPRIATED ENDING FUND BALANCE	157,000	157,000	157,000	15
16	11,908	33,902	153,090	16	<b>TOTAL REQUIREMENTS</b>	<b>157,000</b>	<b>157,000</b>	<b>157,000</b>	<b>16</b>

# SCHEDULES

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## REQUIREMENTS FOR: ADMINISTRATION/MARINA

	Historical Data			DESCRIPTION	Budget For Next Year 2020-21			
	Actual		Adopted Budget This Year Year 2019/20		Adopted Budget 06/16/2020 Res. No. 540	Supplemental Budget 12/15/2020 Res. No. 549	Supplemental Budget 06/15/21	
	Second Preceding Year 2017/18	First Preceding Year 2018/19						
				<b>PERSONNEL SERVICES</b>				
1	98,300	45,436	84,018	1 Salary Port Manager	84,500	84,500	84,500	1
2	94,970	123,446	153,838	2 Hourly / Port Office Staff	116,465	116,465	116,465	2
3	55,502	79,335	102,645	3 Hourly / Operations Staff	192,836	256,620	256,620	3
4		2,750		4 Bonus		-	-	4
5	6,516	4,670	6,511	5 Overtime	5,282	9,137	9,137	5
6	112,935	122,339	157,710	6 Costs & Benefits	129,350	141,785	160,000	6
7	22,395	3,748	14,205	7 Workers Comp	18,920	18,920	18,920	7
8	58,838	64,768	85,964	8 Health Care & Dental	63,665	81,855	81,855	8
9				9				9
10	449,456	446,492	604,891	10 <b>TOTAL PERSONNEL SERVICES</b>	611,018	709,282	727,497	10
11	4	4	11	11 <b>TOTAL FULL-TIME EQUIVALENT (FTE)</b>	7.25	7.25	7.25	11
				<b>MATERIALS AND SERVICES</b>				
12	10,963	12,392	11,544	12 Advertising & Notifications	13,000	13,000	13,000	12
13	93,091	171,190	325,557	13 Repairs and Maintenance	132,009	186,223	275,637	13
14	142,466	130,659	140,790	14 Utilities	133,220	133,220	133,220	14
15	36,540	54,639	37,940	15 Office Expense	54,462	54,462	54,462	15
16	9,192	10,069	13,000	16 Bank Services & Finance Fees	7,160	7,160	7,160	16
17	2,685	2,691	11,500	17 Travel & Training	10,162	10,162	10,162	17
18	21,606	23,316	9,147	18 Permit, Licenses, Taxes, Misc.	8,284	8,284	8,284	18
19	18,436			19 Bad Debt		-	-	19
20	66,846	73,583	65,883	20 Insurance - Property, Liability & Bond	68,069	68,069	81,181	20
21	80,048	93,736	68,744	21 Professional Fees	66,146	82,146	84,683	21
22	481,873	572,275	684,105	22 <b>TOTAL MATERIALS AND SERVICES</b>	492,512	562,726	667,789	22
				<b>CAPITAL OUTLAY</b>				
23		5,000		23 Golf Carts				23
24	143,227			24 2018 Genie Forklift				24
25	20,553			25 2018 Ford F150 Truck				25
26	-	-	30,000	26 Vehicle/s				26
27				27 Security System		49,000	49,000	27
28				28 Boat Launch Kiosk Shelter		6,000	6,000	28
29	163,780	5,000	30,000	29 <b>TOTAL CAPITAL OUTLAY</b>	-	55,000	55,000	29
30	1,095,109	1,023,767	1,318,996	30 <b>TOTAL DEPT. REQUIREMENTS</b>	1,103,530	1,327,008	1,450,286	30

**REQUIREMENTS FOR: BEACHFRONT RV PARK**

	Historical Data			DESCRIPTION	Budget For Next Year 2020-21				
	Actual		Adopted Budget This Year Year 2019/20		Adopted Budget 06/16/2020 Res. No. 540	Supplemental Budget 12/15/2020 Res. No. 549			
	Second Preceding Year 2017/18	First Preceding Year 2018/19							
<b>PERSONNEL SERVICES</b>									
1	40,297	38,356	46,585	1	Hourly / RV Park Office Staff	48,194	48,194	48,194	1
2	7,242	11,620	28,153	2	Hourly / RV Park Operations Staff		-	-	2
3	3,566	2,748	2,096	3	Overtime	863	863	863	3
4				4					4
5				5					5
6				6					6
7	51,105	52,724	76,834	7	<b>TOTAL PERSONNEL SERVICES</b>	<b>49,057</b>	<b>49,057</b>	<b>49,057</b>	7
8	1.50	1.5	2	8	<b>TOTAL FULL-TIME EQUIVALENT (FTE)</b>	<b>1.25</b>	<b>1.25</b>		8
<b>MATERIALS AND SERVICES</b>									
9	1,089	1,646	1,384	9	Advertising & Notifications	1,105	1,105	1,105	9
10	46,727	46,078	43,047	10	Repairs and Maintenance	42,802	42,802	42,802	10
11	75,883	70,409	78,964	11	Utilities	79,503	79,503	79,503	11
12	7,544	8,553	1,755	12	Office Expense	6,324	6,324	6,324	12
13	12,871	14,411	14,131	13	Bank Services & Finance Fees	17,500	17,500	32,500	13
14	10,446	11,625	19,136	14	Permit, Licenses, Taxes, Misc.	2,771	2,771	2,771	14
15	15,000			15	Harbor RFPD Service		-	-	15
16	932	761	816	16	Insurance - Property, Liability & Bond	1,066	1,066	1,066	16
17	3,340	2,478	30,000	17	Professional Fees	4,532	4,532	4,532	17
18	173,832	155,961	189,233	18	<b>TOTAL MATERIALS AND SERVICES</b>	<b>155,603</b>	<b>155,603</b>	<b>170,603</b>	18
<b>CAPITAL OUTLAY</b>									
19				19					19
20			50,000	20	RV Park Restroom & Laundry Facility	715,000			20
21	-			21				-	21
22	-	-		22				-	22
23				23					23
24	-	-	50,000	24	<b>TOTAL CAPITAL OUTLAY</b>	<b>715,000</b>	<b>-</b>	<b>-</b>	24
25	224,937	208,685	316,067	25	<b>TOTAL DEPT. REQUIREMENTS</b>	<b>919,660</b>	<b>204,660</b>	<b>219,660</b>	25

Schedule A  
GENERAL FUND BY DEPARTMENT  
**REQUIREMENTS FOR: BOATYARD**

	Historical Data			DESCRIPTION	Budget For Next Year 2020-21				
	Actual		Adopted Budget This Year Year 2019/20		Adopted Budget 06/16/2020 Res. No. 540	Supplemental Budget 12/15/2020 Res. No. 549	Supplemental Budget 06/15/21		
	Second Preceding Year 2017/18	First Preceding Year 2018/19							
<b>PERSONNEL SERVICES</b>									
1	45,168	23,867	76,304	1	Hourly / Operations Staff				1
2	4,876	336	879	2	Overtime				2
3				3					3
4				4					4
5				5					5
6	50,044	24,203	77,183	6	<b>TOTAL PERSONNEL SERVICES</b>	-	-	-	6
7	1	1	1	7	<b>TOTAL FULL-TIME EQUIVALENT (FTE)</b>				7
<b>MATERIALS AND SERVICES</b>									
8	44,532	13,640	25,367	8	Repairs and Maintenance	32,558	32,558	32,558	8
9	187	7,872	3,227	9	Utilities	43,505	43,505	43,505	9
10	10,454	9,569	10,237	10	Insurance - Property, Liability & Bond	8,365	8,365	8,365	10
11	297			11	Permit, Licenses, Taxes, Misc.				11
12				12					12
13				13					13
14	55,470	31,081	38,831	14	<b>TOTAL MATERIALS AND SERVICES</b>	84,428	84,428	84,428	14
<b>CAPITAL OUTLAY</b>									
15				17					15
16				18					16
17	-	-	-	19	<b>TOTAL CAPITAL OUTLAY</b>	-	-	-	17
18	105,514	55,284	116,014	20	<b>TOTAL DEPT. REQUIREMENTS</b>	84,428	84,428	84,428	18



**REQUIREMENTS FOR: COMMERCIAL RETAIL**

	Historical Data			DESCRIPTION	Budget For Next Year 2020-21				
	Actual		Adopted Budget This Year Year 2019/20		Adopted Budget 06/16/2020 Res. No. 540	Supplemental Budget 12/15/2020 Res. No.	Supplemental Budget 06/15/21		
	Second Preceding Year 2017/18	First Preceding Year 2018/19							
<b>PERSONNEL SERVICES</b>									
1	7,011	5,284	19,613	1	Hourly / Operations Staff				1
2	656	223	586	2	Overtime				2
3				3					3
4				4					4
5	7,667	5,507	20,199	5	<b>TOTAL PERSONNEL SERVICES</b>	-	-	-	5
6	1	1	1	6	<b>TOTAL FULL-TIME EQUIVALENT (FTE)</b>				6
<b>MATERIALS AND SERVICES</b>									
7	87,999	24,257	135,421	7	Repairs and Maintenance	57,791	57,791	57,791	7
8	47,141	54,247	51,831	8	Utilities	56,480	56,480	56,480	8
9	1,984	79	1,034	9	Permit, Licenses, Taxes, Misc.	1,030	1,030	1,030	9
10	7,747	9,590	5,723	10	Insurance - Property, Liability & Bond	8,387	8,387	8,387	10
11	17,642	7,534	12,281	11	Professional Fees	8,530	8,530	8,530	11
12				12					12
13	162,513	95,707	206,290	13	<b>TOTAL MATERIALS AND SERVICES</b>	132,218	132,218	132,218	13
<b>CAPITAL OUTLAY</b>									
14				14					14
15				15					15
16	-			16					16
17	-	-		17					17
18				18					18
19	-	-	-	19	<b>TOTAL CAPITAL OUTLAY</b>	-	-	-	19
20	170,180	101,214	226,489	20	<b>TOTAL DEPT. REQUIREMENTS</b>	132,218	132,218	132,218	20

**Schedule A**  
**GENERAL FUND BY DEPARTMENT**  
**REQUIREMENTS FOR: FUEL DOCK**

	Historical Data			DESCRIPTION	Budget For Next Year 2020-21				
	Actual		Adopted Budget This Year Year 2019/20		Adopted Budget 06/16/2020 Res. No. 540	Supplemental Budget 12/15/2020 Res. No. 549	Supplemental Budget 06/15/21		
	Second Preceding Year 2017/18	First Preceding Year 2018/19							
				<b>PERSONNEL SERVICES</b>					
1	7,854	10,023	20,383	1	Hourly / Operations Staff				1
2	676	626	697	2	Overtime				2
3				3					3
4				4					4
5	8,530	10,649	21,080	5	<b>TOTAL PERSONNEL SERVICES</b>	-	-	-	5
6	0.25	0.5	1	6	<b>TOTAL FULL-TIME EQUIVALENT (FTE)</b>				6
				<b>MATERIALS AND SERVICES</b>					
7	7,211	50,078	25,392	7	Repairs and Maintenance	22,212	22,212	22,212	7
8	414,262	530,615	750,000	13	Fuel Purchased for resale	800,000	580,000	480,000	13
9	5,625	4,429	5,011	9	Utilities	5,155	5,155	5,155	9
10	164	335	305	10	Office Expense	225	225	225	10
11	3,341	7,938	8,000	11	Bank Services & Finance Fees	10,158	10,158	10,158	11
12	2,563		1,282	12	Insurance - Property, Liability & Bond	1,109	1,109	1,109	12
13	4,350	2,055	3,545	13	Professional Fees	2,255	2,255	2,255	13
14				14					14
15	437,516	595,450	793,535	15	<b>TOTAL MATERIALS AND SERVICES</b>	841,114	621,114	521,114	15
				<b>CAPITAL OUTLAY</b>					
16				16	Fuel Pump		11,000	11,000	
17	-	-		17					-
19	-	-	-	19	<b>TOTAL CAPITAL OUTLAY</b>	-	11,000	11,000	19
20	446,046	606,099	814,615	20	<b>TOTAL DEPT. REQUIREMENTS</b>	841,114	632,114	532,114	20

**REQUIREMENTS FOR: PROPERTY GROUND USE**

	Historical Data			DESCRIPTION	Budget For Next Year 2020-21				
	Actual		Adopted Budget This Year Year 2019/20		Adopted Budget 06/16/2020 Res. No. 540	Supplemental Budget 12/15/2020 Res. No. 549	Supplemental Budget 06/15/21		
	Second Preceding Year 2017/18	First Preceding Year 2018/19							
<b>PERSONNEL SERVICES</b>									
1	310	1,017	1,479	1	Hourly / Operations Staff				1
2	230		59	2	Overtime				2
3				3					3
4				4					4
5	540	1,017	1,538	5	TOTAL PERSONNEL SERVICES				5
6	0.15	0.10	0.10	6	TOTAL FULL-TIME EQUIVALENT (FTE)				6
<b>MATERIALS AND SERVICES</b>									
7	3,000		1,500	7	Repairs and Maintenance	1,000	1,000	1,000	7
8	1,665	1,311	1,469	8	Utilities	1,620	1,620	1,620	8
9				9					9
10				10					10
11				11					11
12				12					12
13	4,665	1,311	2,969	13	TOTAL MATERIALS AND SERVICES	2,620	2,620	2,620	13
<b>CAPITAL OUTLAY</b>									
14				14	Golf Carts				14
15				15	2018 Genie Forklift				- 15
16	-			16	2018 Ford F150 Truck				- 16
17	-	-		17	Vehicle/s				- 17
18				18	Security System				18
19	-	-	-	19	TOTAL CAPITAL OUTLAY	-	-	-	- 19
20	5,205	2,328	4,507	20	TOTAL DEPT. REQUIREMENTS	2,620	2,620	2,620	20

REQUIREMENTS SUMMARY  
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM

GENERAL FUND DEPARTMENT TOTALS

Historical Data			REQUIREMENT TOTALS	Budget For Next Year 2020-21				
Actual		Adopted Budget This Year Year 2019/20		Adopted Budget 08/16/2020 Res. No. 540	Supplemental Budget 12/15/2020 Res. No. 549	Supplemental Budget 06/15/21		
Second Preceding Year 2017/18	First Preceding Year 2018/19							
<b>PERSONNEL SERVICES</b>								
98,300	45,436	84,018	1	Salary Port Manager	84,500	84,500	84,500	1
94,970	126,196	153,838	2	Hourly / Port Office Staff	116,465	116,465	116,465	2
40,297	38,356	46,585	3	Hourly / RV Park Office Staff	48,194	48,194	48,194	3
123,087	131,145	248,577	4	Hourly / Operations Staff	192,836	256,620	256,620	4
16,520	8,602	10,828	5	Overtime	6,145	10,000	10,000	5
112,935	122,339	157,710	6	Costs & Benefits	129,350	141,785	160,000	6
22,395	3,748	14,205	7	Workers Comp	18,920	18,920	18,920	7
58,838	64,768	85,964	8	Health Care & Dental	63,665	81,855	81,855	8
567,342	540,590	801,725	9	<b>TOTAL PERSONNEL SERVICES</b>	<b>660,075</b>	<b>758,339</b>	<b>776,554</b>	9
9	9	13	10	<b>TOTAL FULL-TIME EQUIVALENT (FTE)</b>	<b>8</b>	<b>9.5</b>		10
<b>MATERIALS AND SERVICES</b>								
12,051	14,038	12,928	11	Advertising & Notifications	14,105	14,105	14,105	11
282,518	305,244	556,284	12	Repairs and Maintenance	288,372	342,586	432,000	12
414,262	530,615	750,000	13	Fuel Purchased for resale	800,000	580,000	480,000	13
272,967	268,928	281,292	14	Utilities	319,483	319,483	319,483	14
44,290	63,526	40,000	15	Office Expense	61,011	61,011	61,011	15
25,404	32,419	35,131	16	Bank Services & Finance Fees	34,818	34,818	49,818	16
2,685	2,691	11,500	17	Travel & Training	10,162	10,162	10,162	17
34,333	35,020	29,317	18	Permit, Licenses, Taxes, Misc.	12,085	12,085	12,085	18
18,436			19	Bad Debt				19
15,000			20	Harbor RFPD Service				20
88,543	93,503	83,941	21	Insurance - Property, Liability & Bond	86,996	86,996	100,108	21
105,380	105,803	114,570	22	Professional Fees	81,463	97,463	100,000	22
1,315,869	1,451,787	1,914,963	23	<b>TOTAL MATERIALS AND SERVICES</b>	<b>1,708,495</b>	<b>1,558,709</b>	<b>1,578,772</b>	23
<b>CAPITAL OUTLAY</b>								
			24	Golf Carts				24
143,227	16,737		25	2018 Genie Forklift				25
20,553			26	2018 Ford F150 Truck				26
		30,000	27	Staff Vehicle/s				27
			28	Installation of Electrical Basin 1 Dock D				28
			29	Security System		49,000	49,000	29
		50,000	30	RV Park Restroom & Laundry Facility	715,000	-	-	30
			31	Boat Launch Shelter		6,000	6,000	31
			32	Fuel Pump		11,000	11,000	32
163,780	16,737	80,000	33	<b>TOTAL CAPITAL OUTLAY</b>	<b>715,000</b>	<b>66,000</b>	<b>66,000</b>	33
2,046,991	2,009,114	2,796,688	34	<b>TOTAL ALLOCATED REQUIREMENTS</b>	<b>3,083,570</b>	<b>2,383,048</b>	<b>2,421,326</b>	34
REQUIREMENTS FOR OTHER ORG. UNITS OR PROGRAMS								
			35	<b>GENERAL FUND per Department Totals</b>				35
1,095,109	1,023,767	1,318,996	36	Administration/Marina/Moorage & Storage	1,103,530	1,327,008	1,450,286	36
224,937	220,421	316,067	37	Beachfront RV Park	919,660	204,660	219,660	37
105,514	55,284	116,014	38	Boat Yard	84,428	84,428	84,428	38
170,180	101,214	226,489	39	Commercial Retail	132,218	132,218	132,218	39
446,046	606,099	814,615	40	Fuel Dock	841,114	632,114	532,114	40
5,205	2,328	4,507	41	Property Ground/Events	2,620	2,620	2,620	41
2,046,991	2,009,113	2,796,688	42	<b>TOTAL ALLOCATED REQUIREMENTS</b>	<b>3,083,570</b>	<b>2,383,048</b>	<b>2,421,326</b>	42

**Schedule B**  
**Detailed Comparison of Personal Services to Prior Year's Budgets**  
**GENERAL FUND PERSONNEL SERVICES**

Port of Brookings Harbor

	Historical Data			DESCRIPTION	Budget For Next Year 2020-21			
	Actual		Adopted Budget This Year Year 2019/20		Adopted Budget 06/16/2020 Res. No. 540	Supplemental Budget 12/15/2020 Res. No. 549	Supplemental Budget 06/15/21	
	Second Preceding Year 2017/18	First Preceding Year 2018/19						
	<b>PERSONNEL SERVICES</b>							
1	98,300	45,436	84,018	1 Salary Port Manager	84,500	84,500	84,500	1
2	94,970	123,446	153,838	2 Hourly / Port Office Staff, (3.5)	116,465	116,465	116,465	2
3	40,297	38,356	46,585	3 Hourly / RV Office (1.5)	48,194	48,194	48,194	3
4	123,087	131,145	248,577	4 Hourly / Operations Staff, (3.5)	192,836	256,620	256,620	4
5		2,750		5 Bonus				5
6	16,520	8,602	10,828	6 Overtime	6,145	10,000	10,000	6
7	112,935	122,339	157,710	7 Costs & Benefits	129,350	141,785	160,000	7
8	22,395	3,748	14,205	8 Workers Comp	18,920	18,920	18,920	8
9	58,838	64,768	85,964	9 Health Care & Dental	63,665	81,855	81,855	9
10				10				10
11	567,342	540,590	801,725	11 Total Personnel Services	660,075	758,339	776,554	11
12	9.5	9.5	13	12 TOTAL FULL-TIME EQUIVALENT (FTE)	8.50	9.50	9.5	12

**Schedule C**

**Debt Service Fund Detailed Amortization Schedules**

Creditor	Payment Dates	Principal Amt	Interest Amount	Pmt Amount	Balance 6/30/2020	Balance 7/1/2021
Umpqua Bank	7/1/2020			-	700,000	
RV Park Restroom/Laundry Facility & Upgrade	8/1/2020	3,102	1,708	4,810		
	9/1/2020	3,109	1,700	4,809		
	10/1/2020	3,117	1,693	4,810		
	11/1/2020	3,125	1,685	4,810		
	12/1/2020	3,132	1,678	4,810		
	1/1/2021	3,140	1,670	4,810		
	2/1/2021	3,148	1,662	4,810		
	3/1/2021	3,155	1,655	4,810		
	4/1/2021	3,163	1,647	4,810		
	5/1/2021	3,171	1,639	4,810		
	6/1/2021	3,178	1,631	4,809		
<b>RV Park Restroom/Laundry Facility &amp; Upgrades Total</b>		<b>34,540</b>	<b>18,368</b>	<b>52,908</b>		<b>665,460</b>
m2Lease	Payment Dates	Principal Amt	Interest Amount	Pmt Amount	Balance 6/30/2020	Balance 7/1/2021
50BFMII Travelift Lease	7/22/2020	3,880	779	4,659	169,916	
	8/22/2020	3,898	761	4,659		
	9/22/2020	3,916	743	4,659		
	10/22/2020	3,934	725	4,659		
	11/22/2020	3,952	707	4,659		
	12/22/2020	3,970	689	4,659		
	1/22/2021	3,988	671	4,659		
	2/22/2021	4,006	653	4,659		
	3/22/2021	4,025	634	4,659		
	4/22/2021	4,043	616	4,659		
	5/22/2021	4,062	597	4,659		
	6/22/2021	4,080	579	4,659		
<b>50BFMII Travelift Lease Total</b>		<b>47,754</b>	<b>8,154</b>	<b>55,908</b>		<b>122,162</b>

**Schedule C**

**Debt Service Fund Detailed Amortization Schedules**

Creditor	Payment Dates	Principal Amt	Interest Amount	Pmt Amount	Balance 6/30/2020	Balance 7/1/2021
Umpqua Bank Loan#747041620	7/15/2020	1,108	356	1,464	71,246	
2018 Genie Reach Forklift	8/15/2020	1,102	362	1,464		
	9/15/2020	1,108	357	1,465		
	10/15/2020	1,125	340	1,465		
	11/15/2020	1,120	345	1,465		
	12/15/2020	1,136	328	1,464		
	1/15/2021	1,131	333	1,464		
	2/15/2021	1,137	328	1,465		
	3/15/2021	1,174	291	1,465		
	4/15/2021	1,149	315	1,464		
	5/15/2021	1,165	300	1,465		
6/15/2021	1,161	304	1,465			
<b>Loan for Forklift Total</b>		<b>13,616</b>	<b>3,959</b>	<b>17,575</b>		<b>57,630</b>

IFA Business Oregon	Payment Dates	Principal Amt	Interest Amount	Pmt Amount	Balance 6/30/2020	Balance 7/1/2021
3rd Quarter & 2nd Quarter 2020	9/30/2020	145,000	-	145,000	1,622,892	
4th Quarter	12/31/2020	72,500	-	72,500		
1st Quarter	3/31/2021	72,500	-	72,500		
2nd Quarter	6/30/2021	72,500	-	72,500		
80% for Asset Sales		4,800	-	4,800		
<b>IFA Total</b>		<b>367,300</b>	<b>-</b>	<b>367,300</b>		<b>1,255,592</b>
<b>TOTAL DEBT SERVICE</b>		<b>463,210</b>	<b>30,481</b>	<b>493,691</b>	<b>2,564,054</b>	<b>2,100,844</b>

Creditor	Payment Dates	Principal Amt	Interest Amount	Pmt Amount	Balance 6/30/2020	Balance 7/1/2021
USDA Revenue Bond	11/6/2020	76,112	54,008	130,120	1,080,588	1,004,476
<b>All Debt Totals</b>		<b>539,322</b>	<b>84,489</b>	<b>623,811</b>	<b>3,644,642</b>	<b>3,105,320</b>