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## **PORT SECURITY**

# **REQUEST FOR PROPOSALS**

### **DUE February 15, 2019**

1. Daily operations must include, but not limited to the following:
  - a. Provide nightly security patrol of all Port docks, parking lots, RV Park, shipyard and all leased property within the Port complex.
  - b. Insure and enforce proper parking of vehicles, RV's, campers, travel trailers or any other vehicle.
  - c. Enforce all Port ordinances and policies as required by Port Authority.
  - d. Provide assistance to the general public.
  - e. Provide and obtain assistance to all local law enforcement and emergency services personnel as needed.
  - f. Lock restrooms at 10 pm and reopen at 4am (four restroom facilities).
  - g. Lock RV Park gate at 10 pm and reopen at 7 am.
2. Provide properly trained and uniformed personnel to perform the above operations.
3. Provide a clearly and properly marked vehicle for patrol.
4. Provide the necessary communications equipment.
5. Provide additional security during special events for Port properties (Event planners must provide their own security).
6. Hours of security patrol are 7 pm to 7 am, seven days a week.
7. Report directly to the Harbormaster by means of daily shift reports and occurrence reports.

#### **Request for Proposals**

Proposals must be submitted to the Port Office located at 16330 Lower Harbor Road, Brookings Oregon on or before 4:00 p.m. on February 15, 2019.

**Note:** The Port of Brookings Harbor reserves the right to waive, or reject any or all proposals and reserves the right to negotiate with any terms with any selected proposer.



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**DUE February 15, 2019**

## **ADDENDUM NO. 1**

### **1. Insurance Requirements**

Insurance on an occurrence basis, with a general liability limit of not less than \$1,000,000 per occurrence and aggregate limit of not less than \$2,000,000 for each occurrence of bodily injury, personal injury and property damage.

#### **Auto Liability**

Auto liability limits shall be no lower than \$1,000,000

#### **Workers Compensation**

Workers Compensation insurance of no less than \$500,000

#### **Certificate Of Insurance**

A certificate of insurance shall be provided showing all required limits on an occurrence form.

**The Port of Brookings Harbor, its managers and affiliates shall be listed as an additional insured.**

### **2. Security Guard Training and Security Manager License Certification as required by State of Oregon.**

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