

**APPROVED MINUTES
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
PORT OF BROOKINGS HARBOR DISTRICT**

Wednesday, September 18, 2024

This is not an exact transcript. The audio of the session is available on the Port's website.

The Port of Brookings Harbor District met in regular session on the above date at 2:00pm. Open session at the Port Conference Room, 16350 Lower Harbor Road Suite 202, Harbor OR, 97415, teleconference and webinar.

1. CALL MEETING TO ORDER

Commission President Sharon Hartung called the Regular Meeting of the Port of Brookings Harbor of Commissioners to order at 2:00pm.

- **Port of Brookings Harbor Commissioners Present:**
Joseph Speir, Vice-President (Pos. #1); Sharon Hartung, President (Pos. #2); Larry Jonas (Pos. #3); Wesley Ferraccioli (Pos. #4); Daniel Fraser Secretary/Treasurer (Pos. #5).
- **Port of Brookings Harbor Management and Staff:**
Travis Webster, Port Manager; April Walker, Office Manager; and Danielle King, Safety/Administrative.
- There were no modifications, additions, or changes to the agenda.
- There were no declarations of potential conflicts of interest.

2. APPROVAL OF AGENDA – Audio time 0:01:57

A motion was made by Jonas and seconded by Speir to approve the agenda as written. The motion passed 5 – 0.

3. APPROVAL OF MEETING MINUTES – Audio time 0:02:14

- A. Approve Minutes of Regular Commissioner Meeting Wednesday, August 21, 2024.**
Fraser mentioned that his motion for Joe Speir as President did not fail, and that he redacted the motion. Webster suggested to remove motion failed from the minutes after no second on Joe Speirs President motion.

A motion was made by Jonas and seconded by Speir to approve the meeting minutes for Regular Commissioner Meeting Wednesday, August 21, 2024 with changes. The motion passed 5 – 0.

4. PUBLIC COMMENTS – Audio time 0:04:15

There were no public comments.

5. CURRY COUNTY COMMISSIONER, JAY TROST – OFFSHORE WIND ENERGY

– Audio Time 0:04:31

Curry County Commissioner Jay Trost spoke to the Board regarding Curry County's position on Offshore Wind Energy that BOEM is proposing. Trost requested the Board to support

Curry County with opposing Offshore Wind Energy. Trost explained why Curry County is requesting to slow down and work with local counties and requested for the Board to write a Resolution regarding their stance of approving or opposing Offshore Wind Energy. The Board made some remarks and agreed to have a discussion on this item at the next meeting.

6. MANAGEMENT REPORTS / APPROVAL – Audio Time 0:29:04

Webster reported on maintenance items Port staff completed in the RV Park, maintenance repairs made throughout the Marina. Fraser asked about the pole barn and materials. King reviewed the Safety, Security & Environmental Report. Walker reviewed the Financial Report. Fraser asked about fuel but agreed to come into the office to discuss.

A motion was made by Speir and seconded by Fraser to approve the Management & Financial Reports. The motion passed 5 – 0.

7. ACTION ITEMS

A. Approve Signature Card for Business Oregon – Audio time 0:36:06

Webster reviewed item with the Board. Fraser asked about what FEMA Project this is related to; Webster stated the Dredging Project 189.

A motion was made by Speir and seconded by Jonas to approve Authorized Signature Card for Cash Payments on Oregon Business Development Department Awards for project L22009. The motion passed 5 – 0.

B. Engineering Contract – Audio time 0:37:52

Webster reviewed item with the Board. Fraser asked about the insurance requirements. Fraser expressed concerns with Akin's services and would like to speak with Akin at a later date.

A motion was made by Jonas and seconded by Speir to approve Amended and Restated Agreement for Professional Services to EMC – Engineers/Scientists, LLC. The motion passed 4 – 1. Yes: Jonas, Ferraccioli, Speir, Hartung. No: Fraser.

C. Security Contract – Audio time 0:48:18

Webster reviewed item with the Board. Fraser asked about afterhours phone number available to patrons.

A motion was made by Speir and seconded by Jonas to approve contract with Apex Private Security for two years beginning September 21, 2024. The motion passed 5 – 0.

D. Basin II Clamshell Dredging & Slope Repair Contract – Audio Time 0:53:10

Webster reviewed item with the Board. Walker did give the Board reassurance that the money was in the account. Fraser had some questions regarding the sediment area.

A motion was made by Jonas and seconded by Speir to approve contract to Billeter Marine, LLC for the Basin 2 Clamshell Dredging and Slope Repair Project. The motion passed 5 – 0.

8. INFORMATION ITEMS

A. FEMA PW-189 Dredging Update – Audio Time 0:59:31

Webster reviewed item with the Board. Jonas asked about the reimbursements. Walker explained the reimbursements.

B. Atlas Coffee Lease – Audio Time 1:03:56

Webster reviewed item with the Board and asked the Board how they would like to see that space used, suggested a calendar system for food and truck vendors to use. Board asked about two vendors, SDC fees, other options besides food and agreed to continue discussion at the next regular meeting.

9. COMMISSIONER COMMENTS – Audio time 1:12:50

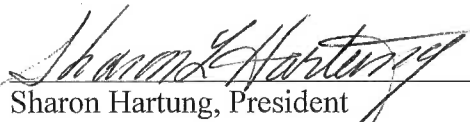
Commissioner Jonas gave Hartung praises for her first meeting.

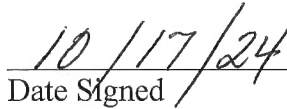
Commissioner Hartung thanked the staff for all their hard work.

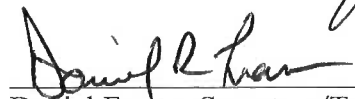
10. NEXT REGULAR MEETING DATE – Wednesday, October 16, 2024, at 2:00 PM

11. ADJOURNMENT – Audio time 1:13:36

Having no further business, the meeting adjourned at 3:13 pm.


Sharon Hartung, President


Date Signed


Daniel Fraser, Secretary/Treasurer

Date Signed

An audio recording was made of these proceedings. The recording and the full commission packet are available on the Ports website: www.portofbrookingsharbor.com.