

**APPROVED MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
PORT OF BROOKINGS HARBOR DISTRICT**

Thursday, October 24, 2019

The Port of Brookings Harbor District met in regular session on the above date at 10:00 A.M. open session at the Port Conference Room, 16350 Lower Harbor Road Suite 202, Harbor OR, 97415.

1. Call Meeting to Order:

I. Pledge of Allegiance

II. Roll Call:

- Commissioners present: Treasurer Joseph Speir, Secretary Sharon Hartung, Chairman Roy Davis via phone, Vice Chairman Richard Heap, and Kenneth Range.
- Staff present: Port Counsel Martha Rice, Port Manager Gary Dehlinger, and Harbormaster Travis Webster.

III. Modifications, Additions, and Changes to the Agenda:

- There was no modifications, additions or changes to the agenda.

IV. Declaration of Potential Conflicts of Interest:

- There was no declaration of potential conflicts of interest.

2. Approval of Agenda:

- I. Hartung made a motion to approve the agenda as written. Second by Speir. **Motion passed 5-0.**

3. Public Comments:

- I. No public comments.

4. Action Items:

A. Curry County Plan for Beachfront RV Park:

- I. Port Manager presented item, and moved the discussion to Josh Hopkins Curry County Parks Director and Julie Schmelzer Curry County Director of Operations.
- II. Mr. Hopkins presented item.
- III. Commission discussed item.
- IV. Range made a motion to create a draft contract with a working group which would include two of our commissioners, Port Manager, and staff to meet with the County representatives as soon as possible and work on it. And to cancel the loan request and constructions drawing for the pull out sites. Second by Speir. **Motion Passed 5-0.**

B. Crow/Clay Associates RV Park Conceptual Reconstruction Review:

- I. Mr. Crow presented item.
- II. Range had pictures of Crow/Clay's restrooms to present.
- III. Commission went into recess.
- IV. Commission went back into session.
- V. Commission discussed item.

- VI. Hartung made a motion that if Board accepts Curry County Plan for the RV Park to cancel the development of RV Park conceptual drawings for reconfiguration of the entrance and new RV Park office, laundromat, restroom, mini-mart and hotel type rooms. Second by no one. Motion failed due to lack of a second.
- VII. Range made a motion to continue this until our next meeting for a decision. Second by Speir. **Motion passed 4-0.**

C. Seawall Alternatives Review:

- I. Jack Akin presented item.
- II. Commission discussed item.
- III. Hartung made a motion for the design of the seawall to go with timbers. Second by Range. **Motion passed 4-0.**
- IV. Hartung made a motion to direct port manager to pursue a pre disaster grant and to have the committee then work with the County. Second by Speir. **Motion passed 4-0.**

- Range and Speir volunteered to be on the RV Park sub-committee to review the county's draft lease.
- Vice Chairman appointed Range and Speir to be on the sub-committee.

5. Information Items:

A. None

6. Next Regular Meeting Date – November 19, 2019, 6:00 pm

7. Adjournment:

Vice Chairman adjourned the meeting at 11:38 am.


Secretary, Sharon Hartung

11-19-19
Date Signed

An audio recording was made of these proceedings. The recording and the full commission packet are available on the Ports website: www.portofbrookingsharbor.com