



# Supplemental Budget December 15, 2020

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RESOURCES  
GENERAL FUND

Port of Brookings Harbor

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2020-21				
	Actual		Adopted Budget This Year Year 2019/20		Adopted Budget 06/16/2020 Res. No. 540	Supplemental Budget 12/15/2020 Res. No.			
	Second Preceding Year 2017/18	First Preceding Year 2018/19							
1	107,287	167,030	285,000	1	Cash Carryover	60,000	319,000	1	Increase \$259,000 - actual per audit
2	14,343	6,767	9,000	2	Previously levied taxes estimated to be received	9,500	9,500	2	
3	1,400	6,211	7,304	3	Interest	3,570	3,570	3	
4		656,985	795,500	4	Interfund Transfer from Capital Projects (Due to/From)		-	4	
5				5	OTHER RESOURCES		-	5	
6	558,401	723,837	654,707	6	Administration/Marina/Moorage & Storage	675,255	640,000	6	Decrease \$30,000 due to delinquent accounts
7	573,446	594,985	606,869	7	Beachfront RV Park	546,700	571,000	7	Increase \$25,000 based on higher occupancy
8	90,249	85,856	93,974	8	Boatyard	120,720	70,000	8	Decrease \$50,000 due to leased area as of November 1, 2020
9	517,939	504,262	519,402	9	Commercial Retail	515,000	515,000	9	
10	480,047	621,242	844,000	10	Fuel Dock	900,000	630,000	10	Decrease \$270,000 based on anticipated fishing season and COVID-19 closures
11	8,330	7,629	8,926	11	Land Use Events	8,540		11	Decrease \$8,540 due to COVID-19 Closures
12				12			-	12	
13				13			-	13	
14	79,427	51,908	5,066	14	Asset Sales	6,000	6,000	14	
15	81,854	25,216	20,657	15	Miscellaneous	29,652	29,652	15	
16	100,000		700,000	16	Long Term Debt Borrowings	715,000	700,000	16	Decrease \$15,000 - Actual Funds received
17				17	Grants & Other Funding		100,000	17	Increase \$100,000 for COVID-19 Relief Grant and MAP Grant
18				18			-	18	
19				19			-	19	
20				20			-	20	
21				21			-	21	
22				22			-	- 22	
23	2,612,723	3,451,928	4,550,405	23	Total resources, except taxes to be levied	3,589,937	3,593,722	- 23	
24			225,000	24	Taxes estimated to be received	230,000	245,000	24	Increase Taxes to be received \$15,000 based on Curry County Report of Taxing District Levies released 09/16/2020
25	223,279	229,043		25	Taxes collected in year levied			25	
26	2,836,002	3,680,971	4,775,405	26	TOTAL RESOURCES	3,819,937	3,838,722	- 26	Total Increase in Resources \$18,785

FORM  
LB-30

**REQUIREMENTS SUMMARY  
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM  
GENERAL FUND**

Port of Brookings Harbor

Historical Data				REQUIREMENT TOTALS				Budget For Next Year 2020-21			
Actual		Adopted Budget This Year Year 2019/20		Budget For Next Year 2020-21							
Second Preceding Year 2017/18	First Preceding Year 2018/19			Adopted Budget 06/16/2020 Res. No. 540	Supplemental Budget 12/15/2020 Res. No.						
				PERSONNEL SERVICES							
1	98,300	45,436	84,018	1	Salary Port Manager	84,500	84,500		1	Increase \$98,264 ; moved 2 operations staff to full time status, originally budgeted as part time & additional part time janitorial staff hired in Sept. and Oct. 2020. Management chooses to retain additional staff through the fiscal year. Total Personnel Services Increase \$98,264	
2	94,970	126,196	153,838	2	Hourly / Port Office Staff	116,465	116,465		2		
3	40,297	38,356	46,585	3	Hourly / RV Park Office Staff	48,194	48,194		3		
4	123,087	131,145	248,577	4	Hourly / Operations Staff	192,836	256,620		4		
5	16,520	8,602	10,828	5	Overtime	6,145	10,000		5		
6	112,935	122,339	157,710	6	Costs & Benefits	129,350	141,785		6		
7	22,395	3,748	14,205	7	Workers Comp	18,920	18,920		7		
8	58,838	64,768	85,964	8	Health Care & Dental	63,665	81,855		8		
9	567,342	540,590	801,725	9	TOTAL PERSONNEL SERVICES	660,075	758,339	-	9		
10	9	9	13	10	TOTAL FULL-TIME EQUIVALENT (FTE)	9.5	10.5		10		
				MATERIALS AND SERVICES							
11	12,051	14,038	12,928	11	Advertising & Notifications	14,105	14,105		11	Total Increase \$54,214; Increased \$15,000 for "new Port Shop", Increase \$23,000 for change order Zola's Demo Project, and Increase \$16,214 for other repairs and maintenance. Decrease \$220,000 based on anticipated fishing season and COVID-19 closures	
12	282,518	305,244	556,284	12	Repairs and Maintenance	288,372	342,586		12		
13	414,262	530,615	750,000	13	Fuel Purchased for resale	800,000	580,000		13		
14	272,967	268,928	281,292	14	Utilities	319,483	319,483		14		
15	44,290	63,526	40,000	15	Office Expense	61,011	61,011		15		
16	25,404	32,419	35,131	16	Bank Services & Finance Fees	34,818	34,818		16		
17	2,685	2,691	11,500	17	Travel & Training	10,162	10,162		17		
18	34,333	35,020	29,317	18	Permit, Licenses, Taxes, Misc.	12,085	12,085		18		
19	18,436			19	Bad Debt				19		
20	15,000			20	Harbor RFPD Service				20		
21	88,543	93,503	83,941	21	Insurance - Property, Liability & Bond	86,996	86,996		21	Increase \$16,000 for closing fees associated with RV Park Restroom Facility & Improvements Loan Total Materials & Services Decrease \$149,786	
22	105,380	105,803	114,570	22	Professional Fees	81,463	97,463		22		
23	1,315,869	1,451,787	1,914,963	23	TOTAL MATERIALS AND SERVICES	1,708,495	1,558,709	-	23		
				CAPITAL OUTLAY							
24				24	Golf Carts				24	Increased \$49,000 to purchase security system Decreased \$715,000 , Requirements moved to Port Construction Fund Increased \$6000 for purchase of shelter for Boat Launch Machine Increase \$11,000 for fuel pump purchase Capital Outlay Total Adjustment decrease \$649,000 Total Allocated Requirements Decrease \$700,522	
25	143,227	16,736		25	2018 Genie Forklift				25		
26	20,553			26	2018 Ford F150 Truck				26		
27			30,000	27	Staff Vehicle/s				27		
28				28	Installation of Electrical Basin 1 Dock D				28		
29				29	Security System		49,000		29		
30			50,000	30	RV Park Restroom & Laundry Facility	715,000			30		
31				31	Boat Launch Kiosk Shelter		6,000		31		
32				32	Fuel Pump		11,000		32		
33	163,780	16,736	80,000	33	TOTAL CAPITAL OUTLAY	715,000	66,000	-	33		
34	2,046,991	2,009,113	2,796,688	34	TOTAL ALLOCATED REQUIREMENTS	3,083,570	2,383,048	-	34		
				REQUIREMENTS FOR OTHER ORG. UNITS OR PROGRAMS							
35				35	GENERAL FUND per Department Totals				35	Total General Fund Allocated Requirements Decrease \$700,522	
36	1,095,109	1,023,767	1,318,996	36	Administration/Marina/Moorage & Storage	1,103,530	1,327,008		36		
37	224,937	220,421	316,067	37	Beachfront RV Park	919,660	204,660		37		
38	105,514	55,284	116,014	38	Boat Yard	84,428	84,428		38		
39	170,180	101,214	226,489	39	Commercial Retail	132,218	132,218		39		
40	446,046	606,099	814,615	40	Fuel Dock	841,114	632,114		40		
41	5,205	2,328	4,507	41	Property Ground/Events	2,620	2,620		41		
42				42			-		42		
43				43					43		
44	2,046,991	2,009,113	2,796,688	44	TOTAL ALLOCATED REQUIREMENTS	3,083,570	2,383,048	-	44		

FORM  
LB-30

**REQUIREMENTS SUMMARY**  
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

**GENERAL FUND**

Port of Brookings Harbor

Historical Data				REQUIREMENTS DESCRIPTION	Budget For Next Year 2020-21				
Actual		Adopted Budget This Year Year 2019/20	Adopted Budget 06/16/2020 Res. No. 540			Supplemental Budget 12/15/2020 Res. No.	Adopted By Governing Body		
Second Preceding Year 2017/18	First Preceding Year 2018/19								
				PERSONNEL SERVICES NOT ALLOCATED					
1				1				1	
2				2				2	
3	-	-	-	3	TOTAL PERSONNEL SERVICES	-	-	- 3	
4				4	TOTAL FULL-TIME EQUIVALENT (FTE)			4	
				MATERIALS AND SERVICES NOT ALLOCATED					
5				5				5	
6				6				6	
7	-	-	-	7	TOTAL MATERIALS AND SERVICES	-	-	- 7	
				CAPITAL OUTLAY NOT ALLOCATED					
8				8				8	
9	-	-	-	9	TOTAL CAPITAL OUTLAY	-	-	- 9	
				DEBT SERVICE					
10				10				10	
11	-	-	-	11	TOTAL DEBT SERVICE	-	-	- 11	
				SPECIAL PAYMENTS					
12				12				12	
13				13				13	
14	-	-	-	14	TOTAL SPECIAL PAYMENTS	-	-	- 14	
				INTERFUND TRANSFERS					
15	168,177	167,313	130,120	15	Transfer to Bond Debt Service Fund	130,120	130,120	15	
16	324,617	468,051	397,248	16	Transfer to Debt Service Fund	427,247	368,283	16	
					Transfer to RV Park Improvement Debt Service Fund		52,908		
17	118,187	734,245	625,000	17	Transfer to Capital Projects Fund	75,000	75,000	17	
18				18	Transfer to Port Construction Fund		684,000	18	
19	11,000	21,473	126,200	19	Transfer to Reserve Fund	24,000	24,000	19	
20	621,981	1,391,082	1,278,568	20	TOTAL INTERFUND TRANSFERS	656,367	1,334,311	- 20	
21			10,149	21	OPERATING CONTINGENCY	35,000	76,363	21	
22	621,981	1,391,082	1,288,717	22	TOTAL REQUIREMENTS NOT ALLOCATED	691,367	1,410,674	- 22	
23	2,046,991	2,009,113	2,796,688	23	TOTAL ORG./PROG. REQUIREMENTS	3,083,570	2,383,048	23	
24			4,085,405	24	Total Appropriations	3,774,937	3,793,722	- 24	
25	167,030	280,776	690,000	25	UNAPPROPRIATED ENDING FUND BALANCE	45,000	45,000	25	
26	2,836,002	3,680,971	4,775,405	26	TOTAL REQUIREMENTS	3,819,937	3,838,722	- 26	

Decreased \$58,964 to RV Park Debt Service Fund with amortization adjustment factored in			
Increased \$52,908 interfund transfer to "new fund"			
Decreased \$684,000 General Fund Capital Outlay and increased interfund transfers			
Increase \$677,944 Decreased General Fund Capital Outlay (RV Park Restroom Facility & Improv.) and increased interfund transfers			
Increased \$41,363 Operating Contingency			
Total Requirements Not Allocated Increase \$722,944			
Total Org/Prog Requirements Decrease \$698,879			
Total Appropriations Decrease \$18,785			
Total General Fund Requirements Increase \$18,785			

**FORM  
LB-35**

**RESOURCES AND REQUIREMENTS**  
**REVENUE BOND DEBT SERVICE FUND - USDA**

**Bond Debt Payments are for:**

- ☒ Revenue Bonds or  
☐ General Obligation Bonds

Port of Brookings Harbor

	Historical Data			DESCRIPTION OF RESOURCES AND REQUIREMENTS			Budget For Next Year 2020-21			
	Actual		Adopted Budget This Year Year 2019/20				Adopted Budget 06/16/2020 Res. No. 540	Supplemental Budget 12/15/2020 Res. No.		
	Second Preceding Year 2017/18	First Preceding Year 2018/19								
				Resources						
1	60,044	98,825	98,395	1	Cash Carry Over		98,395	98,395		1
2	724	1,880	700	2	Interest		2,000	2,000		2
3	168,177	167,313	130,120	3	Transferred from General Fund		130,120	130,120		3
4	228,945	268,018	229,215	4	TOTAL RESOURCES		230,515	230,515	-	4
				Requirements						
				Bond Principal Payments						
				Issue Date	Budgeted Payment Date					
5	65,730	69,016	72,487	5	November 6, 2000	November 6, 2020	76,112	76,112		5
6				6						6
7	65,730	69,016	72,487	7	TOTAL PRINCIPAL		76,112	76,112	-	7
				Bond Interest Payments						
				Issue Date	Budgeted Payment Date					
8	64,390	61,104	57,633	8	November 6, 2000	November 6, 2020	54,008	54,008		8
9				9						9
10	64,390	61,104	57,633	10	TOTAL INTEREST		54,008	54,008	-	10
			700,000	Unappropriated Balance for Following Year By						
				Issue Date	Payment Date					
11		38,000		11	Transfer to Capital Projects RES#506					11
12		168,120	130,120	12	Total Appropriations		130,120	130,120	-	12
13	98,825	99,898	99,095	13	UNAPPROPRIATED ENDING FUND BALANCE		100,395	100,395		13
14	228,945	268,018	229,215	14	TOTAL REQUIREMENTS		230,515	230,515	-	14

\*If this form is used for revenue bonds, property tax resources may not be included.

FORM  
LB-35

## RESOURCES AND REQUIREMENTS

### Debt Service Fund

Debt Payments are for:

- ☐ Revenue Bonds or  
☒ General Obligation Bonds

Port of Brookings Harbor

	Historical Data			DESCRIPTION OF RESOURCES AND REQUIREMENTS		Budget For Next Year 2020-21			
	Actual		Adopted Budget This Year Year 2019/20			Adopted Budget 06/16/2020 Res. No. 540	Supplemental Budget 12/15/2020 Res. No.		
	Second Preceding Year 2017/18	First Preceding Year 2018/19							
				Resources					
1	13,689	24,069	23,602	1	Cash Carryover	23,602	23,602		1
2	507	1,025	600	2	Interest	1,500	1,500		2
3	324,617	468,051	397,248	3	Transferred IN from General Fund	427,247	368,283		3
4				4					4
5	338,813	493,145	421,450	5	TOTAL RESOURCES	452,349	393,385	-	5
				Requirements					
				Principal Payments					
				Issue Date		Budgeted Payment Date			
6	864	864	14,500	6	Tidewinds	Monthly			6
7	3,889	12,060	12,803	7	Genie 2018 Forklift	Monthly on the 15th	13,616	13,616	7
8	40,888	42,676	45,202	8	50 BFMII Travelift Lease	Monthly on the 22nd	47,754	47,754	8
9			9,327	9	RV Park Restroom/Laundry Facility & Upgrade	Monthly	38,529		9
10	249,769	344,128	294,500	10	IFA Loans	Quarterly	290,000	290,000	10
11				11	IFA Sale of Assets		4,800	4,800	11
12	295,410	399,728	376,332	12	TOTAL PRINCIPAL		394,699	356,170	-
				Interest Payments					
				Issue Date		Budgeted Payment Date			
13	1,970	5,516	4,773	13	Genie 2018 Forklift	Monthly on the 15th	3,959	3,959	13
14	15,533	13,232	10,706	14	50 BFMII Travelift Lease	Monthly on the 22nd	8,154	8,154	14
15			5,105	15	RV Park Restroom/Laundry Facility & Upgrade	Monthly	20,435		15
16	1,831	3,663	-	16	IFA Loans	Quarterly	-	-	-
17				17					17
18	19,334	22,411	20,584	18	TOTAL INTEREST		32,548	12,113	-
				Unappropriated Balance for Following Year By					
				Issue Date		Payment Date			
19				19					19
20		50,000		20	Transfer to Capital Projects RES #506				20
21		472,139	396,916	21	Total Appropriations		427,247	368,283	21
22	24,069	21,006	24,534	22	UNAPPROPRIATED ENDING FUND BALANCE		25,102	25,102	22
23	338,813	493,145	421,450	23	TOTAL REQUIREMENTS		452,349	393,385	-

Decrease \$58,964 - "New Fund" created. Transfer moved from Debt Service Fund

Total Debt Service Resources Decrease \$58,964

Decrease \$38,529 - "New Fund" created. All Requirements moved from Debt Service Fund

Total Principal Decrease \$38,529

Decrease \$20,435 "New Fund" created. All Requirements moved from Debt Service Fund

Total Interest Decrease \$20,435

Total Debt Service Fund Requirements Decrease \$58,964

# RESOURCES AND REQUIREMENTS

FORM  
LB-35

## RV Park Improvement Debt Service Fund

Debt Payments are for:

- ☐ Revenue Bonds or  
☒ General Obligation Bonds

Port of Brookings Harbor

	Historical Data			DESCRIPTION OF RESOURCES AND REQUIREMENTS	Budget For Next Year 2020-21			
	Actual		Adopted Budget This Year Year 2019/20		Adopted Budget 06/16/2020 Res. No. 540		Supplemental Budget 12/15/2020 Res. No.	
	Second Preceding Year 2017/18	First Preceding Year 2018/19						
				Resources				
1				1	Cash Carryover		-	1
2				2	Interest		-	2
3				3	Transferred IN from General Fund	52,908		3
4				4				4
5	-	-	-	5	TOTAL RESOURCES	-	52,908	5
				Requirements				
				Principal Payments				
				Issue Date		Budgeted Payment Date		
6				6	RV Park Restroom/Laundry Facility & Upgrade	Monthly	34,540	6
7				7				7
8	-	-	-	8	TOTAL PRINCIPAL		-	34,540
				Interest Payments				
				Issue Date		Budgeted Payment Date		
9				9	RV Park Restroom/Laundry Facility & Upgrade	Monthly	18,368	9
10				10				10
11	-	-	-	11	TOTAL INTEREST		-	18,368
				Unappropriated Balance for Following Year By				
				Issue Date		Payment Date		
12				12				12
13				13	Total Appropriations		-	52,908
14				14	UNAPPROPRIATED ENDING FUND BALANCE		-	-
15	-	-	-	15	TOTAL REQUIREMENTS		-	52,908

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"New Fund" created for Full Faith and Credit Financing Agreement with Umpqua Bank

Increase \$52,908 "New Fund" All Resources for this loan moved from Debt Service Fund, adjusted per amortization schedule

Increase Total RV Park Improvement Debt Service Fund Resources \$52,908

Increase Total Principal \$34,540 "New Fund" All Requirements moved from Debt Service Fund, Adjusted per amortization schedule

Increase Total Principal \$34,540

Requirements moved from Debt Service Fund,

Increase Total Interest \$18,368

Total Appropriations Increase \$52,908

Increase Total RV Park Improvement Debt Service Fund Requirements \$52,908

RESOURCES AND REQUIREMENTS

CAPITAL PROJECTS FUND

Port of Brookings Harbor

Historical Data				Budget For Next Year 2020-21						
Actual		Adopted Budget This Year Year 2019/20	RESOURCES AND REQUIREMENTS							
Second Preceding Year 2017/18	First Preceding Year 2018/19				Adopted Budget 06/16/2020 Res. No. 540	Supplemental Budget 12/15/2020 Res. No.				
			RESOURCES							
1	46,509	3,897	11,000	1	Cash Carryover	2,500	2,500	1	Decrease \$4,825 - Moved to General Fund	
2	350	6		2	Interest		-	2		
3	118,187	734,245	625,000	3	Interfund Transfer from General Funds	75,000	75,000	3		
5		38,000		5	Interfund Transfer from Revenue Bond Fund		-	5		
6		50,000		6	Interfund Transfer from Debt Service Fund		-	6		
8	4,785	4,825	4,785	8	OSMB MAP Grant	4,825		8		
9	270,613	3,591		9	OSMB Boarding Dock Agreement #1587		-	9		
10		3,601		10	FEMA PW22 Storm Damage		-	10		
11		619,371	182,000	11	FEMA DR-2458 PW319 Basin 1 Piling Project		-	11		
12				12	FEMA DR-4432-OR DREDGING	656,250		12		Decrease \$2,550,000 These Phases of Projects not to be started this fiscal year
13				13	FEMA DR-4432-OR SLOPE REPAIR	566,250		13		
14				14	FEMA DR-4452-OR	1,327,500		14		
15				15	FEMA DHS Grant Security System	75,000		15	Decrease \$75,000 - Grant not approved	
16				16	FEMA Matching Funds	850,000	30,000	16	Decrease \$820,000 The decrease is correlated with Phase 1 Engineering & Permitting	
17				17	FEMA DR-4432 & DR 4452 Phase 1 Engineering & Permitting		90,000	17	Increase \$90,000 Phase 1 to begin this fiscal year	
18		39,244		18	State Lottery Funds - IFA L16010 Dock Renovation		-	18		
19			600,000	19	State Lottery Funds - C2019375 Dock Repair & Improvement	570,000	570,000	19		
20	440,444	1,496,780	1,422,785	20	TOTAL RESOURCES	4,127,325	767,500	- 20	Total Resources Decrease \$3,359,825	
				REQUIREMENTS						
21	205	3,897	4,785	21	OSMB MAP Grant	4,825		21	Decrease \$4,825 - Moved to General Fund	
22	401,586	3,296		22	OSMB Boarding Dock Agreement #1587		-	22	Decrease \$2,550,000 These Phases of Projects not to be started this fiscal year	
23	33,527	766,257		23	FEMA DR-2458 PW319 Basin 1 Piling Project		-	23		
24			5,000	24	FEMA DR-4432-OR DREDGING	875,000		24		
25			5,000	25	FEMA DR-4432-OR SLOPE REPAIR	755,000		25		
26			10,000	26	FEMA DR-4452-OR	1,770,000		26		
27				27	FEMA DHS Grant Security System	100,000		27		Decrease \$100,000 - Grant not approved
28				28	FEMA DR-4432 & DR 4452 Phase 1 Engineering & Permitting		120,000	28		Increase \$120,000 Phase 1 to begin this fiscal year
29		39,244		29	State Lottery Funds - IFA L16010 Dock Renovation		-	29		
30		1,232	600,000	30	State Lottery Funds - C2019375 Dock Repair & Improv	620,000	645,000	30		Increase \$25,000 to help supplement this project
31	1,229	14,933		31	FEMA Forced Labor Expenses		-	31		
32		357		32	OSMB Grant Forced Labor Expenses		-	32		
33		656,985	795,500	33	Interfund Transfer from Capital Projects (Due to/From)		-	33		
34	436,547	1,486,201	1,420,285	34	Total Appropriations	4,124,825	765,000	- 34	Total Capital Projects Appropriations Decrease \$3,359,825	
35	3,897	10,579	2,500	35	UNAPPROPRIATED ENDING FUND BALANCE	2,500	2,500	35	Total Capital Projects Requirements Decrease \$3,359,825	
36	440,444	1,496,780	1,422,785	36	TOTAL REQUIREMENTS	4,127,325	767,500	- 36		

Decrease \$4,825 - Moved to General Fund

Decrease \$2,550,000 These Phases of Projects not to be started this fiscal year

Decrease \$75,000 - Grant not approved

Decrease \$820,000 The decrease is correlated with Phase 1 Engineering & Permitting

Increase \$90,000 Phase 1 to begin this fiscal year

Total Resources Decrease \$3,359,825

Decrease \$4,825 - Moved to General Fund

Decrease \$2,550,000 These Phases of Projects not to be started this fiscal year

Decrease \$100,000 - Grant not approved

Increase \$120,000 Phase 1 to begin this fiscal year

Increase \$25,000 to help supplement this project

Total Capital Projects Appropriations Decrease \$3,359,825

Total Capital Projects Requirements Decrease \$3,359,825



RESOURCES AND REQUIREMENTS

Port Construction Fund

Port of Brookings Harbor

	Historical Data			RESOURCES AND REQUIREMENTS		Budget For Next Year 2020-21			
	Actual		Adopted Budget This Year Year 2019/20			Adopted Budget 06/16/2020 Res. No. 540	Supplemental Budget 12/15/2020 Res. No.		
	Second Preceding Year 2017/18	First Preceding Year 2018/19							
				RESOURCES					
1				1	Cash Carryover		-		1
2				2	Interest		5,000		2
3				3	Interfund Transfer from General Funds		684,000		3
4				4			-		4
5	-	-	-	5	TOTAL RESOURCES	-	689,000	-	5
					REQUIREMENTS				
6				6	RV Park Restroom/Laundry Facility & Improvements		689,000		6
7				7			-	-	7
8				8			-	-	8
9				9			-	-	9
10				10			-	-	10
11				11			-	-	11
12				12	Total Appropriations	-	689,000	-	12
13				13	UNAPPROPRIATED ENDING FUND BALANCE		-	-	13
14	-	-	-	14	TOTAL REQUIREMENTS	-	689,000	-	14

"New Fund" created for RV Park Restroom & Improvement Project and future Port Funded Construction Projects

**FORM  
LB-11**

Resolution #307 established this fund in 1998 for dock maintenance and future dock replacements. Eq, Land and Buildings (See attached Schedule C)

**RESOURCES AND REQUIREMENTS**

**RESERVE FUND**

Port of Brookings Harbor

	Historical Data			DESCRIPTION		Budget For Next Year 2020-21			
	Actual		Adopted Budget This Year Year 2019/20			Adopted Budget 06/16/2020 Res. No. 540		Supplemental Budget 12/15/2020 Res. No.	
	Second Preceding Year 2017/18	First Preceding Year 2018/19		RESOURCES AND REQUIREMENTS					
				RESOURCES					
1		11,908	24,390	1	Cash Carryover	130,000	130,000		1
2	98	521	2,500	2	Interest	3,000	3,000		2
3	11,000	21,473	126,200	3	Transferred IN from General Fund	24,000	24,000		3
4			-	4			-		4
5			-	5			-		5
6				6					6
7	11,098	33,902	153,090	7	TOTAL RESOURCES	157,000	157,000	-	7
				REQUIREMENTS					
8				8	Transferred OUT to General Fund				8
9				9	Transferred OUT to Capital Projects Fund				9
10				10					10
11				11					11
12				12					12
13				13					13
14	-	-	-	14	Total Appropriations	-	-		14
15	11,908	33,902	153,090	15	UNAPPROPRIATED ENDING FUND BALANCE	157,000	157,000		15
16	11,908	33,902	153,090	16	TOTAL REQUIREMENTS	157,000	157,000	-	16

# SCHEDULES

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**Schedule A**  
**GENERAL FUND BY DEPARTMENT**  
**REQUIREMENTS FOR: ADMINISTRATION/MARINA**

Port of Brookings Harbor

Historical Data				DESCRIPTION		Budget For Next Year 2020-21				
Actual		Adopted Budget This Year Year 2019/20	Adopted Budget 06/16/2020 Res. No. 540			Supplemental Budget 12/15/2020 Res. No.				
Second Preceding Year 2017/18	First Preceding Year 2018/19									
				PERSONNEL SERVICES						
1	98,300	45,436	84,018	1	Salary Port Manager	84,500	84,500	1	Increase \$98,264 ; moved 2 operations staff to full time status, originally budgeted as part time & additional part time janitorial staff hired in Sept. and Oct. 2020	
2	94,970	123,446	153,838	2	Hourly / Port Office Staff	116,465	116,465	2		
3	55,502	79,335	102,645	3	Hourly / Operations Staff	192,836	256,620	3		
4		2,750		4	Bonus		-	4		
5	6,516	4,670	6,511	5	Overtime	5,282	9,137	5		
6	112,935	122,339	157,710	6	Costs & Benefits	129,350	141,785	6		
7	22,395	3,748	14,205	7	Workers Comp	18,920	18,920	7		
8	58,838	64,768	85,964	8	Health Care & Dental	63,665	81,855	8		
9				9				9		
10	449,456	446,492	604,891	10	TOTAL PERSONNEL SERVICES	611,018	709,282	-	Increase \$98,264 Total Marina Personnel Services	
11	4	4	11	11	TOTAL FULL-TIME EQUIVALENT (FTE)	7.25	7.25	11		
				MATERIALS AND SERVICES					Total Increase \$54,214; Increased \$15,000 for "new Port Shop", Increase \$23,000 for change order Zola's Demo Project, and Increase \$16,214 for other repairs and maintenance.	
12	10,963	12,392	11,544	12	Advertising & Notifications	13,000	13,000	12		
13	93,091	171,190	325,557	13	Repairs and Maintenance	132,009	186,223	13		
14	142,466	130,659	140,790	14	Utilities	133,220	133,220	14		
15	36,540	54,639	37,940	15	Office Expense	54,462	54,462	15		
16	9,192	10,069	13,000	16	Bank Services & Finance Fees	7,160	7,160	16		
17	2,685	2,691	11,500	17	Travel & Training	10,162	10,162	17		
18	21,606	23,316	9,147	18	Permit, Licenses, Taxes, Misc.	8,284	8,284	18		
19	18,436			19	Bad Debt		-	19		
20	66,846	73,583	65,883	20	Insurance - Property, Liability & Bond	68,069	68,069	20		
21	80,048	93,736	68,744	21	Professional Fees	66,146	82,146	21		Increase \$16,000 for closing fees associated with RV Park Restroom Facility & Improvement Loan
22	481,873	572,275	684,105	22	TOTAL MATERIALS AND SERVICES	492,512	562,726	-		Total Material & Services Increase \$70,214
				CAPITAL OUTLAY					Increase \$49,000 to purchase Security System	
23		5,000		23	Golf Carts			23		
24	143,227			24	2018 Genie Forklift			24		
25	20,553			25	2018 Ford F150 Truck			25		
26	-	-	30,000	26	Vehicle/s			26		
27				27	Security System		49,000	27		
28				28	Boat Launch Kiosk Shelter		6,000	28		Increase \$6000 for purchase of shelter for Boat Launch
29	163,780	5,000	30,000	29	TOTAL CAPITAL OUTLAY	-	55,000	-	Total Marina Dept. Capital Outlay Increase \$55,000	
30	1,095,109	1,023,767	1,318,996	30	TOTAL DEPT. REQUIREMENTS	1,103,530	1,327,008	-	Total Marina Dept. Increases \$223,623	

**Increase \$98,264 ; moved 2 operations staff to full time status, originally budgeted as part time & additional part time janitorial staff hired in Sept. and Oct. 2020**

**Increase \$98,264 Total Marina Personnel Services**

**Total Increase \$54,214; Increased \$15,000 for "new Port Shop", Increase \$23,000 for change order Zola's Demo Project, and Increase \$16,214 for other repairs and maintenance.**

**Increase \$16,000 for closing fees associated with RV Park Restroom Facility & Improvement Loan**

**Total Material & Services Increase \$70,214**

**Increase \$49,000 to purchase Security System**

**Increase \$6000 for purchase of shelter for Boat Launch**

**Total Marina Dept. Capital Outlay Increase \$55,000**

**Total Marina Dept. Increases \$223,623**

	Historical Data			DESCRIPTION		Budget For Next Year 2020-21			
	Actual		Adopted Budget This Year Year 2019/20			06/16/2020 Res. No. 540		Supplemental Budget 12/15/2020 Res. No.	
	Second Preceding Year 2017/18	First Preceding Year 2018/19							
				PERSONNEL SERVICES					
1	40,297	38,356	46,585	1	Hourly / RV Park Office Staff	48,194	48,194		1
2	7,242	11,620	28,153	2	Hourly / RV Park Operations Staff		-		2
3	3,566	2,748	2,096	3	Overtime	863	863		3
4				4					4
5				5					5
6				6					6
7	51,105	52,724	76,834	7	TOTAL PERSONNEL SERVICES	49,057	49,057	-	7
8	1.50	1.5	2	8	TOTAL FULL-TIME EQUIVALENT (FTE)	1.25	1.25		8
				MATERIALS AND SERVICES					
9	1,089	1,646	1,384	9	Advertising & Notifications	1,105	1,105		9
10	46,727	46,078	43,047	10	Repairs and Maintenance	42,802	42,802		10
11	75,883	70,409	78,964	11	Utilities	79,503	79,503		11
12	7,544	8,553	1,755	12	Office Expense	6,324	6,324		12
13	12,871	14,411	14,131	13	Bank Services & Finance Fees	17,500	17,500		13
14	10,446	11,625	19,136	14	Permit, Licenses, Taxes, Misc.	2,771	2,771		14
15	15,000			15	Harbor RFPD Service		-		15
16	932	761	816	16	Insurance - Property, Liability & Bond	1,066	1,066		16
17	3,340	2,478	30,000	17	Professional Fees	4,532	4,532		17
18	173,832	155,961	189,233	18	TOTAL MATERIALS AND SERVICES	155,603	155,603	-	18
				CAPITAL OUTLAY					
19				19					19
20			50,000	20	RV Park Restroom & Laundry Facility	715,000			20
21	-			21				-	21
22	-	-		22				-	22
23				23					23
24	-	-	50,000	24	TOTAL CAPITAL OUTLAY	715,000	-	-	24
25	224,937	208,685	316,067	25	TOTAL DEPT. REQUIREMENTS	919,660	204,660	-	25

**Decrease \$715,000 - "New Fund" created for RV Park Restroom & Improv. Project- Requirements moved to Port Construction Fund**

**Total RV Park Requirements Decrease \$715,000**

**Schedule A  
GENERAL FUND BY DEPARTMENT  
REQUIREMENTS FOR: BOATYARD**

Port of Brookings Harbor

	Historical Data			DESCRIPTION		Budget For Next Year 2020-21			
	Actual		Adopted Budget This Year Year 2019/20			Adopted Budget 06/16/2020 Res. No. 540		Supplemental Budget 12/15/2020 Res. No.	
	Second Preceding Year 2017/18	First Preceding Year 2018/19							
				PERSONNEL SERVICES					
1	45,168	23,867	76,304	1	Hourly / Operations Staff				1
2	4,876	336	879	2	Overtime				2
3				3					3
4				4					4
5				5					5
6	50,044	24,203	77,183	6	TOTAL PERSONNEL SERVICES	-	-	-	6
7	1	1	1	7	TOTAL FULL-TIME EQUIVALENT (FTE)				7
				MATERIALS AND SERVICES					
8	44,532	13,640	25,367	8	Repairs and Maintenance	32,558	32,558		8
9	187	7,872	3,227	9	Utilities	43,505	43,505		9
10	10,454	9,569	10,237	10	Insurance - Property, Liability & Bond	8,365	8,365		10
11	297			11	Permit, Licenses, Taxes, Misc.				11
12				12					12
13				13					13
14	55,470	31,081	38,831	14	TOTAL MATERIALS AND SERVICES	84,428	84,428	-	14
				CAPITAL OUTLAY					
15				17					15
16				18					16
17	-	-	-	19	TOTAL CAPITAL OUTLAY	-	-	-	17
18	105,514	55,284	116,014	20	TOTAL DEPT. REQUIREMENTS	84,428	84,428	-	18

**Schedule A  
GENERAL FUND BY DEPARTMENT  
REQUIREMENTS FOR: COMMERCIAL RETAIL**

Port of Brookings Harbor

	Historical Data			DESCRIPTION		Budget For Next Year 2020-21				
	Actual		Adopted Budget This Year Year 2019/20			Adopted Budget 06/16/2020 Res. No. 540		Supplemental Budget 12/15/2020 Res. No.		
	Second Preceding Year 2017/18	First Preceding Year 2018/19								
				PERSONNEL SERVICES						
1	7,011	5,284	19,613	1	Hourly / Operations Staff				1	
2	656	223	586	2	Overtime				2	
3				3					3	
4				4					4	
5	7,667	5,507	20,199	5	TOTAL PERSONNEL SERVICES	-	-	-	5	
6	1	1	1	6	TOTAL FULL-TIME EQUIVALENT (FTE)				6	
				MATERIALS AND SERVICES						
7	87,999	24,257	135,421	7	Repairs and Maintenance	57,791	57,791		7	
8	47,141	54,247	51,831	8	Utilities	56,480	56,480		8	
9	1,984	79	1,034	9	Permit, Licenses, Taxes, Misc.	1,030	1,030		9	
10	7,747	9,590	5,723	10	Insurance - Property, Liability & Bond	8,387	8,387		10	
11	17,642	7,534	12,281	11	Professional Fees	8,530	8,530		11	
12				12					12	
13	162,513	95,707	206,290	13	TOTAL MATERIALS AND SERVICES	132,218	132,218	-	13	
				CAPITAL OUTLAY						
14				14					14	
15				15				-	15	
16	-			16				-	16	
17	-	-		17				-	17	
18				18					18	
19	-	-	-	19	TOTAL CAPITAL OUTLAY	-	-	-	19	
20	170,180	101,214	226,489	20	TOTAL DEPT. REQUIREMENTS	132,218	132,218	-	20	

Schedule A  
GENERAL FUND BY DEPARTMENT  
**REQUIREMENTS FOR: FUEL DOCK**

Port of Brookings Harbor

	Historical Data			DESCRIPTION		Budget For Next Year 2020-21			
	Actual		Adopted Budget This Year Year 2019/20			Adopted Budget 06/16/2020 Res. No. 540		Supplemental Budget 12/15/2020 Res. No.	
	Second Preceding Year 2017/18	First Preceding Year 2018/19							
				PERSONNEL SERVICES					
1	7,854	10,023	20,383	1	Hourly / Operations Staff				1
2	676	626	697	2	Overtime				2
3				3					3
4				4					4
5	8,530	10,649	21,080	5	TOTAL PERSONNEL SERVICES	-	-	-	5
6	0.25	0.5	1	6	TOTAL FULL-TIME EQUIVALENT (FTE)				6
				MATERIALS AND SERVICES					
7	7,211	50,078	25,392	7	Repairs and Maintenance	22,212	22,212		7
8	414,262	530,615	750,000	13	Fuel Purchased for resale	800,000	580,000		13
9	5,625	4,429	5,011	9	Utilities	5,155	5,155		9
10	164	335	305	10	Office Expense	225	225		10
11	3,341	7,938	8,000	11	Bank Services & Finance Fees	10,158	10,158		11
12	2,563		1,282	12	Insurance - Property, Liability & Bond	1,109	1,109		12
13	4,350	2,055	3,545	13	Professional Fees	2,255	2,255		13
14				14					14
15	437,516	595,450	793,535	15	TOTAL MATERIALS AND SERVICES	841,114	621,114	-	15
				CAPITAL OUTLAY					
16				16	Fuel Pump		11,000		
17	-	-		17				-	
19	-	-	-	19	TOTAL CAPITAL OUTLAY	-	11,000	-	
20	446,046	606,099	814,615	20	TOTAL DEPT. REQUIREMENTS	841,114	632,114	-	20

**Decrease \$220,000 based on anticipated fishing season and COVID-19 closures**

**Total Fuel Dock Material & Services  
Decrease \$220,000**

**Increase \$11,000 for fuel pump purchase**

**Total Capital Outlay for Fuel Dock  
Increase \$11,000**

**Total Fuel Dock Requirements Decrease  
\$259,000**



**REQUIREMENTS FOR: PROPERTY GROUND USE**

	Historical Data			DESCRIPTION		Budget For Next Year 2020-21				
	Actual		Adopted Budget This Year Year 2019/20			Adopted Budget 06/16/2020 Res. No. 540		Supplemental Budget 12/15/2020 Res. No.		
	Second Preceding Year 2017/18	First Preceding Year 2018/19								
				PERSONNEL SERVICES						
1	310	1,017	1,479	1	Hourly / Operations Staff				1	
2	230		59	2	Overtime				2	
3				3					3	
4				4					4	
5	540	1,017	1,538	5	TOTAL PERSONNEL SERVICES				5	
6	0.15	0.10	0.10	6	TOTAL FULL-TIME EQUIVALENT (FTE)				6	
				MATERIALS AND SERVICES						
7	3,000		1,500	7	Repairs and Maintenance	1,000	1,000		7	
8	1,665	1,311	1,469	8	Utilities	1,620	1,620		8	
9				9					9	
10				10					10	
11				11					11	
12				12					12	
13	4,665	1,311	2,969	13	TOTAL MATERIALS AND SERVICES	2,620	2,620	-	13	
				CAPITAL OUTLAY						
14				14	Golf Carts				14	
15				15	2018 Genie Forklift			-	15	
16	-			16	2018 Ford F150 Truck			-	16	
17	-	-		17	Vehicle/s			-	17	
18				18	Security System				18	
19	-	-	-	19	TOTAL CAPITAL OUTLAY	-	-	-	19	
20	5,205	2,328	4,507	20	TOTAL DEPT. REQUIREMENTS	2,620	2,620	-	20	

**REQUIREMENTS SUMMARY  
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM**

**GENERAL FUND DEPARTMENT TOTALS**

Port of Brookings Harbor

Historical Data												
Actual			Adopted Budget This Year Year 2019/20	REQUIREMENT TOTALS				Budget For Next Year 2020-21				
Second Preceding Year 2017/18	First Preceding Year 2018/19	Adopted Budget 06/16/2020 Res. No. 540						Supplemental Budget 12/15/2020 Res. No.				
				PERSONNEL SERVICES								
1	98,300	45,436	84,018	1	Salary Port Manager	84,500	84,500	-	1	Total Increase \$54,214; Increased \$15,000 for "new Port Shop", Increase \$23,000 for change order Zola's Demo Project, and Increase \$16,214 for other repairs and maintenance.		
2	94,970	126,196	153,838	2	Hourly / Port Office Staff	116,465	116,465	-	2			
3	40,297	38,356	46,585	3	Hourly / RV Park Office Staff	48,194	48,194	-	3			
4	123,087	131,145	248,577	4	Hourly / Operations Staff	192,836	256,620	-	4			
5	16,520	8,602	10,828	5	Overtime	6,145	10,000	-	5			
6	112,935	122,339	157,710	6	Costs & Benefits	129,350	141,785	-	6			
7	22,395	3,748	14,205	7	Workers Comp	18,920	18,920	-	7			
8	58,838	64,768	85,964	8	Health Care & Dental	63,665	81,855	-	8			
9	567,342	540,590	801,725	9	TOTAL PERSONNEL SERVICES	660,075	758,339	-	9			
10	9	9	13	10	TOTAL FULL-TIME EQUIVALENT (FTE)	8	9.5		10			
				MATERIALS AND SERVICES								
11	12,051	14,038	12,928	11	Advertising & Notifications	14,105	14,105	-	11	Decrease \$220,000 based on anticipated fishing season and COVID-19 closures		
12	282,518	305,244	556,284	12	Repairs and Maintenance	288,372	342,586	-	12			
13	414,262	530,615	750,000	13	Fuel Purchased for resale	800,000	580,000	-	13			
14	272,967	268,928	281,292	14	Utilities	319,483	319,483	-	14			
15	44,290	63,526	40,000	15	Office Expense	61,011	61,011	-	15			
16	25,404	32,419	35,131	16	Bank Services & Finance Fees	34,818	34,818	-	16			
17	2,685	2,691	11,500	17	Travel & Training	10,162	10,162	-	17			
18	34,333	35,020	29,317	18	Permit, Licenses, Taxes, Misc.	12,085	12,085	-	18			
19	18,436			19	Bad Debt				19			
20	15,000			20	Harbor RFPD Service				20			
21	88,543	93,503	83,941	21	Insurance - Property, Liability & Bond	86,996	86,996	-	21	Increase \$16,000 for fees associated with RV Park Improv. Loan closing		
22	105,380	105,803	114,570	22	Professional Fees	81,463	97,463	-	22			
23	1,315,869	1,451,787	1,914,963	23	TOTAL MATERIALS AND SERVICES	1,708,495	1,558,709	-	23		Total Material & Services Decrease \$149,786	
				CAPITAL OUTLAY								
24				24	Golf Carts				24			
25	143,227	16,737		25	2018 Genie Forklift				25			
26	20,553			26	2018 Ford F150 Truck				26			
27			30,000	27	Staff Vehicle/s				27			
28				28	Installation of Electrical Basin 1 Dock D				28			
29				29	Security System		49,000		29		Increased \$49,000 to purchase Security System	
30			50,000	30	RV Park Restroom & Laundry Facility	715,000	-	-	30	Decrease \$715,000 - "New Fund" created for RV Park Restroom & Improv. Project- Requirements moved to new fund		
31				31	Boat Launch Shelter		6,000		31	Increased \$6000 for purchase of shelter for Boat Launch		
32				32	Fuel Pump		11,000		32	Increase \$11,000 for fuel pump purchase		
33	163,780	16,737	80,000	33	TOTAL CAPITAL OUTLAY	715,000	66,000	-	33	Total Capital Outlay Decrease \$649,000		
34	2,046,991	2,009,114	2,796,688	34	TOTAL ALLOCATED REQUIREMENTS	3,083,570	2,383,048	-	34	Total Allocated Requirements Decrease \$700,522		
				REQUIREMENTS FOR OTHER ORG. UNITS OR PROGRAMS								
35				35	GENERAL FUND per Department Totals				35			
36	1,095,109	1,023,767	1,318,996	36	Administration/Marina/Moorage & Storage	1,103,530	1,327,008		36			
37	224,937	220,421	316,067	37	Beachfront RV Park	919,660	204,660		37			
38	105,514	55,284	116,014	38	Boat Yard	84,428	84,428		38			
39	170,180	101,214	226,489	39	Commercial Retail	132,218	132,218		39			
40	446,046	606,099	814,615	40	Fuel Dock	841,114	632,114		40			
41	5,205	2,328	4,507	41	Property Ground/Events	2,620	2,620		41			
42	2,046,991	2,009,113	2,796,688	42	TOTAL ALLOCATED REQUIREMENTS	3,083,570	2,383,048	-	42	Total Allocated Requirements Decrease \$700,522		

**Total Increase \$54,214; Increased \$15,000 for "new Port Shop", Increase \$23,000 for change order Zola's Demo Project, and Increase \$16,214 for other repairs and maintenance.**

**Decrease \$220,000 based on anticipated fishing season and COVID-19 closures**

**Increase \$16,000 for fees associated with RV Park Improv. Loan closing**

**Total Material & Services Decrease \$149,786**

**Increased \$49,000 to purchase Security System**

**Decrease \$715,000 - "New Fund" created for RV Park Restroom & Improv. Project- Requirements moved to new fund**

**Increased \$6000 for purchase of shelter for Boat Launch**

**Increase \$11,000 for fuel pump purchase**

**Total Capital Outlay Decrease \$649,000**

**Total Allocated Requirements Decrease \$700,522**

**Schedule B**  
**Detailed Comparison of Personal Services to Prior Year's Budgets**  
**GENERAL FUND PERSONNEL SERVICES**

Port of Brookings Harbor

	Historical Data			DESCRIPTION	Budget For Next Year 2020-21				
	Actual		Adopted Budget This Year Year 2019/20						
	Second Preceding Year 2017/18	First Preceding Year 2018/19			Adopted Budget 06/16/2020 Res. No. 540	Supplemental Budget 12/15/2020 Res. No.			
				PERSONNEL SERVICES					
1	98,300	45,436	84,018	1	Salary Port Manager	84,500	84,500	-	1
2	94,970	123,446	153,838	2	Hourly / Port Office Staff, (3.5)	116,465	116,465	-	2
3	40,297	38,356	46,585	3	Hourly / RV Office (1.5)	48,194	48,194	-	3
4	123,087	131,145	248,577	4	Hourly / Operations Staff, (3.5)	192,836	256,620	-	4
5		2,750		5	Bonus				5
6	16,520	8,602	10,828	6	Overtime	6,145	10,000	-	6
7	112,935	122,339	157,710	7	Costs & Benefits	129,350	141,785	-	7
8	22,395	3,748	14,205	8	Workers Comp	18,920	18,920	-	8
9	58,838	64,768	85,964	9	Health Care & Dental	63,665	81,855	-	9
10				10					10
11	567,342	540,590	801,725	11	Total Personnel Services	660,075	758,339	-	11
12	9.5	9.5	13	12	TOTAL FULL-TIME EQUIVALENT (FTE)	8.50	9.50		12

Increase \$98,264 ; moved 2 operations staff to full time status, originally budgeted as part time & additional part time janitorial staff hired in Sept. and Oct. 2020. Management chooses to retain additional staff through the fiscal year.

General Fund Total Personnel Services Increase \$98,264

Increase 1 Full-Time Equivalent

**Increase \$98,264 ; moved 2 operations staff to full time status, originally budgeted as part time & additional part time janitorial staff hired in Sept. and Oct. 2020. Management chooses to retain additional staff through the fiscal year.**

**General Fund Total Personnel Services Increase \$98,264**

**Increase 1 Full-Time Equivalent**

**Schedule C**  
**Debt Service Fund Detailed Amortization Schedules**

Creditor	Payment Dates	Principal Amt	Interest Amount	Pmt Amount	Balance 6/30/2020	Balance 7/1/2021
Umpqua Bank	7/1/2020			-	700,000	
RV Park Restroom/Laundry Facility & Upgrade	8/1/2020	3,102	1,708	4,810		
	9/1/2020	3,109	1,700	4,809		
	10/1/2020	3,117	1,693	4,810		
	11/1/2020	3,125	1,685	4,810		
	12/1/2020	3,132	1,678	4,810		
	1/1/2021	3,140	1,670	4,810		
	2/1/2021	3,148	1,662	4,810		
	3/1/2021	3,155	1,655	4,810		
	4/1/2021	3,163	1,647	4,810		
	5/1/2021	3,171	1,639	4,810		
	6/1/2021	3,178	1,631	4,809		
RV Park Restroom/Laundry Facility & Upgrades Total		34,540	18,368	52,908		665,460

  

m2Lease	Payment Dates	Principal Amt	Interest Amount	Pmt Amount	Balance 6/30/2020	Balance 7/1/2021
50BFMII Travelift Lease	7/22/2020	3,880	779	4,659	169,916	
	8/22/2020	3,898	761	4,659		
	9/22/2020	3,916	743	4,659		
	10/22/2020	3,934	725	4,659		
	11/22/2020	3,952	707	4,659		
	12/22/2020	3,970	689	4,659		
	1/22/2021	3,988	671	4,659		
	2/22/2021	4,006	653	4,659		
	3/22/2021	4,025	634	4,659		
	4/22/2021	4,043	616	4,659		
	5/22/2021	4,062	597	4,659		
	6/22/2021	4,080	579	4,659		
50BFMII Travelift Lease Total		47,754	8,154	55,908		122,162

**Schedule C**  
**Debt Service Fund Detailed Amortization Schedules**

Creditor	Payment Dates	Principal Amt	Interest Amount	Pmt Amount	Balance 6/30/2020	Balance 7/1/2021
Umpqua Bank Loan#747041620	7/15/2020	1,108	356	1,464	71,246	
2018 Genie Reach Forklift	8/15/2020	1,102	362	1,464		
	9/15/2020	1,108	357	1,465		
	10/15/2020	1,125	340	1,465		
	11/15/2020	1,120	345	1,465		
	12/15/2020	1,136	328	1,464		
	1/15/2021	1,131	333	1,464		
	2/15/2021	1,137	328	1,465		
	3/15/2021	1,174	291	1,465		
	4/15/2021	1,149	315	1,464		
	5/15/2021	1,165	300	1,465		
	6/15/2021	1,161	304	1,465		
Loan for Forklift Total		13,616	3,959	17,575		57,630

  

Creditor	Payment Dates	Principal Amt	Interest Amount	Pmt Amount	Balance 6/30/2020	Balance 7/1/2021
IFA Business Oregon						
3rd Quarter	9/30/2020	72,500	-	72,500	1,622,892	
4th Quarter	12/31/2020	72,500	-	72,500		
1st Quarter	3/31/2021	72,500	-	72,500		
2nd Quarter	6/30/2021	72,500	-	72,500		
80% for Asset Sales		4,800	-	4,800		
IFA Total		294,800	-	294,800		1,328,092
TOTAL DEBT SERVICE		390,710	30,481	421,191	2,564,054	2,173,344

  

Creditor	Payment Dates	Principal Amt	Interest Amount	Pmt Amount	Balance 6/30/2020	Balance 7/1/2021
USDA Revenue Bond	11/6/2020	76,112	54,008	130,120	1,080,588	1,004,476

  

All Debt Totals		466,822	84,489	551,311	3,644,642	3,177,820
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