

NOTICE OF SUPPLEMENTAL BUDGET HEARING

• For supplemental budgets proposing a change in any fund's expenditures by more than 10 percent.

A public hearing on a proposed supplemental budget for Part of Brookings Harbor
for the current fiscal year will be held at Port Meeting Room 16350 Lower Harbor Road Ste. #202 Brookings, Oregon 97415

The hearing will take place on Tuesday, April 16, 2019 at 5:30PM.

The purpose of the hearing is to discuss the supplemental budget with interested persons.

A copy of the supplemental budget document may be inspected or obtained on or after April 8, 2019 12:00 PM

at Port of Brookings Harbor 16330 Lower Harbor Road Brookings, OR 97415 and April 15, 2019 12:00 PM

SUMMARY OF PROPOSED BUDGET CHANGES
AMOUNTS SHOWN ARE REVISED TOTALS IN THOSE FUNDS BEING MODIFIED

FUND: General Fund

Resource	Amount	Requirement	Amount
1 Interest	2,456	1 Transfer to Capital Projects Fund	956,700
2 Transfer IN from Capital Projects	956,700	2 Unappropriated ending fund balance	80,249
Revised Total Fund Resources	3,740,000	Revised Total Fund Requirements	3,740,000

FUND: Capital Projects Fund

Resource	Amount	Requirement	Amount
1 Transferred IN from General Funds	956,700	1 NHMP Basin 1 Piling Project	909,310
2 NHMP Basin 1 Piling Project	800,710	2 L16010 Dock Renovation	41,578
		3 Transfer to General Fund	956,700
		4 Unappropriated ending fund balance	25,000
Revised Total Fund Resources	3,777,973	Revised Total Fund Requirements	3,777,973

Comments:

Amendments to the Capital Projects Fund and the General Fund. Increase the Interfund Transfer from General Fund to Capital Projects for funding the PW319 Basin 1 Piling Project. Increase the Interfund Transfer from Capital Projects Fund to General Fund for FEMA reimbursement. Increase the PW319 Basing Piling Projects resources and requirements in Capital Projects Fund. Increase requirements for L16010 Dock Renovation for completion of project. Decrease Capital Projects Unappropriated Ending Fund Balance. Increase General Fund Unappropriated Ending Fund Balance.

RESOLUTION No.

RESOLUTION ADOPTING THE SUPPLEMENTAL BUDGET

BE IT RESOLVED that the Board of Directors of the Port of Brookings Harbor hereby adopts the supplemental budget for fiscal year 2018-2019 in the total amount of \$8,241,639. This budget is now on file at 16330 Lower Harbor Road in Brookings, Oregon.

Amendments to the Capital Projects Fund and the General Fund. Increase the Interfund Transfer from General Fund to Capital Projects for funding the PW319 Basin 1 Piling Project. Increase the Interfund Transfer from Capital Projects Fund to General Fund for FEMA reimbursement. Increase the PW319 Basing Piling Projects resources and requirements in Capital Projects Fund. Increase requirements for L16010 Dock Renovation for completion of project. Decrease Capital Projects Unappropriated Ending Fund Balance. Increase General Fund Unappropriated Ending Fund Balance.

RESOLUTION MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2018, for the following purposes:

<u>General Fund</u>		<u>Debt Service Fund</u>	
Personnel Services	639,191	Total.....	\$471,549
Materials & Services.....	1,309,418		
<u>Not Allocated to Organizational Unit or Program:</u>		<u>USDA Revenue Bond Fund</u>	
Transfers Out.....	1,583,369	Total.....	\$130,120
Contingency.....	127,773		
Total.....	\$3,659,751	<u>Capital Projects Fund</u>	
		Total.....	\$3,752,973
		Total APPROPRIATIONS, All Funds . . .	\$8,014,393
		Total Unappropriated and Reserve Amounts, All Funds . . .	<u>227,246</u>
		TOTAL ADOPTED BUDGET . . .	\$8,241,639

The above resolution statements were approved and declared adopted on April 16, 2019.

X _____
President

X _____
Attest

**FORM
LB-20**

**RESOURCES
GENERAL FUND**

Port of Brookings Harbor

	Historical Data		Adopted Budget This Year 17 / 18	RESOURCE SUMMARY	Budget for Next Year 2018-19			
	Actual				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 15 / 16	First Preceding Year 16 / 17						
1				1 Available cash on hand* (cash basis) or				1
2	19,428	23,023	50,000	2 Net working capital (accrual basis)	67,554	67,554	67,554	2
3	5,653	6,917	5,000	3 4010 Previously levied taxes estimated to be received	8,800	8,800	8,800	3
4	345	315	350	4 4050 Interest	2,400	2,456	2,456	4
5			-	5 Transfer IN from Capital Projects Fund	956,700	956,700	956,700	5
6				6 OTHER RESOURCES			-	6
7	587,204	635,080	731,532	7 4300 Admin / Moorage / Marina	620,400	620,400	620,400	7
8	613,160	563,943	545,395	8 4400 Beachfront RV Park	546,156	576,349	576,349	8
9	34,851	-	-	9 4100 Bell & Whistle	-	-	-	9
10	55,628	70,761	222,240	10 4600 Boat Yard	104,437	104,437	104,437	10
11	39,856	19,222	-	11 4365 Cold Storage	-	-	-	11
12	481,016	422,404	559,042	12 4210 Commercial Retail	522,700	522,700	522,700	12
13	130,051	-	-	13 4900 Dredging	-	-	-	13
14	586,616	444,877	564,761	14 4500 Fuel Dock	448,516	458,516	458,516	14
15	188,866	88,065	-	15 4700 Ice House	-	-	-	15
16		4,510	12,100	16 4910 Land Use Events	5,000	5,000	5,000	16
17	83,956	33,491	-	17 4550 Special Events	-	-	-	17
18				18			-	18
19	14,951	47,833	-	19 Asset Sales	184,000	184,000	184,000	19
20	42,286	126,694	50,000	20 Miscellaneous	19,384	19,384	19,384	20
21								21
22								22
23								23
24								24
25								25
26								26
27	2,883,867	2,487,135	2,740,420	27 Total resources, except taxes to be levied	3,486,047	3,526,296	3,526,296	27
28			200,000	28 Taxes estimated to be received	213,704	213,704	213,704	28
29	187,206	214,368		29 Taxes collected in year levied				29
30	3,071,073	2,701,504	2,940,420	30 TOTAL RESOURCES	3,699,751	3,740,000	3,740,000	30

*Includes ending balance from prior year

FORM
LB-30

REQUIREMENTS SUMMARY
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM
GENERAL FUND
Port of Brooking Harbor

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2018-19			
	Actual		Adopted Budget This Year 17 / 18		Proposed By Budget Officer	Approved By Budget Committee	Amended and Adopted by Governing Body	
	Second Preceding Year 15 / 16	First Preceding Year 16 / 17						
				PERSONNEL SERVICES NOT ALLOCATED				
1				1				1
2				2				2
3	-	-	-	3 TOTAL PERSONNEL SERVICES	-	-	-	3
4				4 TOTAL FULL-TIME EQUIVALENT (FTE)				4
				MATERIALS AND SERVICES NOT ALLOCATED				
5				5				5
6				6				6
7	-	-	-	7 TOTAL MATERIALS AND SERVICES	-	-	-	7
				CAPITAL OUTLAY NOT ALLOCATED				
8				8				8
9				9				9
10	-	-	-	10 TOTAL CAPITAL OUTLAY	-	-	-	10
				DEBT SERVICE				
11				11				11
12				12				12
13				13				13
14	-	-	-	14 TOTAL DEBT SERVICE	-	-	-	14
				SPECIAL PAYMENTS				
15				15				15
16				16				16
17	-	-	-	17 TOTAL SPECIAL PAYMENTS	-	-	-	17
				INTERFUND TRANSFERS				
18	130,120	177,152	130,120	18 Transfer to Bond Debt Service Fund	130,120	130,120	130,120	18
19	180,016	388,028	366,297	19 Transfer to Debt Service Fund	471,549	471,549	471,549	19
20	-	136,430	310,024	20 Transfer to Capital Project Fund	956,700	956,700	956,700	20
21	-	-	51,000	21 Transfer to Reserve Fund	25,000	25,000	25,000	21
22	310,136	701,610	857,441	22 TOTAL INTERFUND TRANSFERS	1,583,369	1,583,369	1,583,369	22
23			91,823	23 OPERATING CONTINGENCY	107,774	127,773	127,773	23
24	310,136	701,610	949,264	24 TOTAL REQUIREMENTS NOT ALLOCATED	1,691,143	1,711,142	1,711,142	24
25	2,737,914	1,904,468	1,991,156	25 TOTAL ORG./PROG. REQUIREMENTS	1,993,609	1,948,609	1,948,609	25
26			-	26 RESERVED FOR FUTURE EXPENDITURE	-	-	-	26
27	23,023	95,426		27 Ending balance (prior years)				27
28			-	28 UNAPPROPRIATED ENDING FUND BALANCE		80,249	80,249	28
29	3,071,073	2,701,504	2,940,420	29 TOTAL REQUIREMENTS	3,684,752	3,740,000	3,740,000	29

**CAPITAL PROJECTS FUND
RESOURCES AND REQUIREMENTS
CAPITAL PROJECTS FUND**

Port of Brookings Harbor

(Fund)

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2018-19			
	Actual		Adopted Budget This Year 17 / 18		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 15 / 16	First Preceding Year 16 / 17						
				RESOURCES				
1	35,420	33,403	-	1 Working Capital (accrual basis)	5,000	5,000	5,000	2
2	-	136,430	310,024	2 Transferred IN from General Funds	956,700	956,700	956,700	5
3		4,785		3 MAP Grant	4,785	4,785	4,785	
4	95,233	-	819,761	4 8074 FEMA Revenues			-	6
5			400,000	5 OSMB Boarding Dock Agreement #1587			-	
6				6 8125 NHMP Fuel Dock	300,000	300,000	300,000	
7	-	-		7 8240 NHMP Basin 1 Piling Project	800,710	800,710	800,710	7
8				8 8127 NHMP Boardwalk North Deck Project			-	
9				9 Commercial Receiving Docks	1,069,200	1,069,200	1,069,200	
10				10 Brookings Harbor Dock Fund - State Lottery Funds	600,000	600,000	600,000	
11	100,231	234,833	-	11 7311 FEMA PW29 Ice House Dredging			-	8
12	6,632	-	-	12 7250 Strategic Business Plan			-	9
13	833,290	687,289	728,867	13 8300 IFA Bridge Loan L16010 - Dock Renovation	41,578	41,578	41,578	10
14	1,070,806	1,096,740	2,258,652	14 TOTAL RESOURCES	3,777,973	3,777,973	3,777,973	14
				REQUIREMENTS				
15	20,139		-	15 Capital Outlay	-	-	-	15
16		4,785		16 MAP Grant	4,785	4,785	4,785	
17	49,911		1,000,000	17 6700 FEMA Expenses			-	16
18		107		18 OSMB Boarding Dock Agreement #1587			-	
19		6,137		19 8125 NHMP Fuel Dock	400,000	400,000	400,000	
20		9,060		20 8240 NHMP Basin 1 Piling Project	909,310	909,310	909,310	
21		1,620		21 8127 NHMP Boardwalk North Deck Project			-	
22				22 Commercial Receiving Docks	1,425,600	1,425,600	1,425,600	
23	-	9,060	529,785	23 6730 Grant Expenses			-	17
24				24			-	
25	79,884	232,440	-	25 8120 FEMA PW29 Ice House Dredging			-	18
26	842,297	687,289	728,867	26 8300 IFA Bridge Loan L16010 - Dock Renovation	41,578	41,578	41,578	19
27	-	-	-	27 7250 Strategic Business Plan			-	20
28	2,784	-	-	28 8010 Consultants, Professional Fees	15,000	15,000	15,000	21
29		24,360		29 Transfer to General Funds	956,700	956,700	956,700	22
30	33,403	60,941		30 Ending balance (prior years)				25
31				31 UNAPPROPRIATED ENDING FUND BALANCE	25,000	25,000	25,000	26
32	1,028,418	1,035,799	2,258,652	32 TOTAL REQUIREMENTS	3,777,973	3,777,973	3,777,973	27

FORM
LB-30

REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
CAPITAL PROJECTS FUND
Port of Brooking Harbor

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2018-19			
	Actual		Adopted Budget This Year 17 / 18		Proposed By Budget Officer	Approved By Budget Committee	Adopted by Governing Body	
	Second Preceding Year 15 / 16	First Preceding Year 16 / 17						
				PERSONNEL SERVICES				
1	-	-	3,000	1 5018 Hourly / Port Office Staff				1
2	20,920	17,149	25,000	2 5024 Hourly / Operations Staff				2
3	17,965	3,000	8,000	3 5030 Overtime				3
4	3,503	1,879	19,080	4 5040 Costs & Benefits				4
5				5				5
6				6				6
7				7				7
8				8				8
9	42,388	22,029	55,080	9 TOTAL PERSONNEL SERVICES	-	-	-	9
10	0.5	0.5	0.5	10 TOTAL FULL-TIME EQUIVALENT (FTE)				10
				MATERIALS AND SERVICES				
11		19,589	33,000	11 6000 Materials & Services (Equipment)				11
12			25,000	12 6250 Waste Management				12
13			6,000	13 6900 Professional Fees				13
14				14				14
15				15				15
16	-	19,589	64,000	16 TOTAL MATERIALS AND SERVICES	-	-	-	16
				CAPITAL OUTLAY NOT ALLOCATED				
17				17				17
18				18				18
19	42,388	41,617	119,080	19 TOTAL REQUIREMENTS CAPITAL OUTLAY	-	-	-	19
				SPECIAL PAYMENTS				
20				20				20
21				21				21
22	-	-	-	22 TOTAL SPECIAL PAYMENTS	-	-	-	22
				INTERFUND TRANSFERS				
23				23				23
24				24				24
25				25				25
26	-	-	-	26 TOTAL INTERFUND TRANSFERS	-	-	-	26
27	-	-	-	27 OPERATING CONTINGENCY	-	-	-	27
28	-	-	-	28 TOTAL REQUIREMENTS NOT ALLOCATED	-	-	-	28
29	1,037,403	1,035,799	2,258,652	29 TOTAL ORG./PROG. REQUIREMENTS				29
30			-	30 RESERVED FOR FUTURE EXPENDITURE	-	-	-	30
31	33,403	60,941		31 Ending balance (prior years)				31
32			-	32 UNAPPROPRIATED ENDING FUND BALANCE				32
33	1,070,806	1,096,740	2,258,652	33 TOTAL REQUIREMENTS	-	-	-	33