

## ACTION ITEM – C

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**DATE:** February 26, 2019  
**RE:** Golf Cart Procurement Request  
**TO:** Board of Commissioners  
**ISSUED BY:** Gary Dehlinger, Port Manager

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### OVERVIEW

- RV Park had two golf carts until recently. Both golf carts were in need of repairs, one more serious than the other. Parts were taken from the one to fix the other. This left the RV Park with one good golf cart for Port staff to use.
- Only remaining golf cart was stolen last month, and staff believes it will not be recovered.
- RV Park staff is currently using Port trucks to take care of daily park operations.
- Port staff is recommending the purchase of a new golf cart that will be fully enclosed, with lights and work bed. Carryall 500 should provide the necessary size and towing capacity for RV Park operations.

### DOCUMENTS

- Golf Cart Procurement Request, 16 pages

### COMMISSIONERS ACTION

- **Recommended Motion:**  
Motion to approve the Procurement Request to purchase the 2019 Club Car Carryall 500 for the RV Park operations.

# PORT OF BROOKINGS HARBOR

## Procurement Request

Project Name: 20 Park Golf Cart Contract No. \_\_\_\_\_

Purchase Agreement  Contract  
 Purchase Order No. \_\_\_\_\_

**Award Information:** FOURSON GOLF CARS  
**Company Name:** CLUB CAR 500  
**Contact Person:** MARKET # 4206  
**Address:** \_\_\_\_\_  
 \_\_\_\_\_  
**Telephone:** 503-981-4606

**Special Notes or Comments**  
Club Car offers 20% off to public entities automatically. 20% off

| No. | Proposals / Quotes | Units | Quantity | Total \$                |
|-----|--------------------|-------|----------|-------------------------|
|     | Yamaha             |       |          | \$11,407. <sup>00</sup> |
|     | Club Car 100       |       |          | \$9,046                 |
|     | * → 300            |       |          | \$10,450. <sup>00</sup> |
|     | * → 500            |       |          | \$11,736.60             |

Prepared by: Travis Webster  
 Print Name

Fund Account:  General Fund  Capital Improvements  Debt Service  Revenue Bond  
 Department:  Marina  Boat Yard  RV Park  Port Office  Fuel Dock  Commercial Retail

Approved by GM: \_\_\_\_\_ 2-20-19  
 Signature GAAI DEHUNGM Print Name Date

Approved by Board Commissioner: \_\_\_\_\_  
 Signature \_\_\_\_\_ Print Name \_\_\_\_\_ Date \_\_\_\_\_

Approved by Board Commissioner: \_\_\_\_\_  
 Signature \_\_\_\_\_ Print Name \_\_\_\_\_ Date \_\_\_\_\_

**Foursom Golf Cars**

2380 National Way  
Woodburn, OR 97071

Phone # 503-981-4606

Fax # 503-982-5915



sales@foursomgolfcars.com

www.foursomgolfcars.com

**Quotation**

|             |                |
|-------------|----------------|
| <b>DATE</b> | <b>QUOTE #</b> |
| 2/13/2019   | 4206           |

|                                   |
|-----------------------------------|
| <b>NAME / ADDRESS</b>             |
| Port of Brookings<br>Attn: Travis |

|                |
|----------------|
| <b>SHIP TO</b> |
|                |

|              |                      |            |              |                |
|--------------|----------------------|------------|--------------|----------------|
| <b>TERMS</b> | <b>EST. DEL DATE</b> | <b>REP</b> | <b>EMAIL</b> | <b>PHONE #</b> |
|              | 2/13/2019            | BJB        |              |                |

| QUANTITY | ITEM CODE         | DESCRIPTION  | PRICE EACH | TOTAL            |
|----------|-------------------|--|------------|------------------|
| 1        | 16Carryall_500Ele | 2019 Club Car Carryall 500 Electric Utility Vehicle<br>48 Volt Electric w/ IQ Plus System<br>Serial #:<br>* Front Body Color: Dark Gray, White, Dark Green or Bright Blue<br>* Gray Bench Seat<br>* Standard Front Suspension<br>* Four-Wheel Brakes<br>* Premium Tread 6-Ply Rated Tires - 20x10-10, Set of 4<br>* Eight 6 Volt Battery Configuration<br>* 12V Powerpoint<br>* Hour Meter<br>* Halogen Headlights<br>* DC-DC Converter, 16A<br>* On-Board Hi-Freq Charger w/ Reel<br>IQ Plus Controller Settings:<br>Speed 17.0 mph<br>Fast Accel On<br>Pedal-Up Braking 1 (mild) | 9,634.00   | 9,634.00         |
| 1        | 105122102         | Cargo Box Sides, CA 500, Factory Installed   | 831.00     | 831.00           |
| 1        | Standard_Lights   | Standard Light Package: Headlights, Taillights, Brake Lights, Horn   | 236.00     | 236.00           |
| 1        | 102065101         | Heavy Duty 2" Rear Receiver, Factory Installed (Compatible only with Cargo Box configuration)  | 114.00     | 114.00           |
| 1        | 105072001_NC      | Canopy Top Kit, New Carryall, Installed: Beige, White or Black   | 410.00     | 410.00           |
| 1        | 105109101_NC      | Fold-Down Windshield, New Carryall, Installed  | 175.00     | 175.00           |
| 1        | 105127301         | Tailgate Tether  | 52.00      | 52.00            |
|          |                   | <b>Subtotal</b>  |            | <b>11,452.00</b> |

**Total**

150

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Fax # 503-982-5915



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www.foursomgolfcars.com

**Quotation**

| DATE      | QUOTE # |
|-----------|---------|
| 2/13/2019 | 4206    |

| NAME / ADDRESS                    |
|-----------------------------------|
| Port of Brookings<br>Attn: Travis |

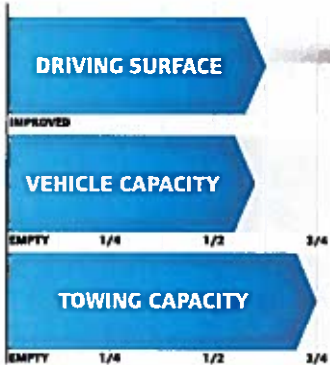
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| TERMS | EST. DEL DATE | REP | EMAIL | PHONE # |
|-------|---------------|-----|-------|---------|
|       | 2/13/2019     | BJB |       |         |

| QUANTITY | ITEM CODE        | DESCRIPTION  | PRICE EACH | TOTAL     |
|----------|------------------|--|------------|-----------|
|          | Discount_New ... | New Car Discount US Communities Contract EV2024-02   | -20.00%    | -2,290.40 |
| 1        | Augfrt           | Freight from Augusta, GA   | 875.00     | 875.00    |
| 1        | DW-CC-CA 300...  | Door Works Enclosure w/ Windseal Kit - Sunbrella Black<br>Fits: Club Car Carryall 300/500/550/700 w/ Short Top & Cargo Box | 900.00     | 900.00    |
| 1        | Dealer_Prep      | Dealer Prep Per US Communities Contract  | 300.00     | 300.00    |
| 1        | 999Del1          | Sales Delivery To Brookings, OR  | 500.00     | 500.00    |

|              |                    |
|--------------|--------------------|
| <b>Total</b> | <b>\$11,736.60</b> |
|--------------|--------------------|

151



# ALL CARRYALL 500

**A-Jack-Of-All-Trades.** Need to carry more weight? The Carryall 500 offers a total vehicle capacity of up to 1,200 lb. (544 kg). That, and its unique fit-to-task bed box design, make it ideal for a range of duties around your site.

### **JOB 743: RESORT LIVING.**

*(Above) Resort to the Carryall 500 for the best all-around work truck. Whether working the docks or performing maintenance around the property, it will take care of all your needs.*

### **JOB 335: GROUNDS MAVERICK.**

*(Right) The Carryall 500 can safely tow and haul a combined 3/4 ton load. That's enough to carry landscape materials and the tools needed to make short work of grounds maintenance.*



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**Quotation**

| DATE      | QUOTE # |
|-----------|---------|
| 2/13/2019 | 4205    |



| NAME / ADDRESS                    |
|-----------------------------------|
| Port of Brookings<br>Attn: Travis |

| SHIP TO |
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| QUANTITY | ITEM CODE         | DESCRIPTION   | PRICE EACH | TOTAL     |
|----------|-------------------|---|------------|-----------|
|          |                   | <b>TERMS</b>  |            |           |
|          |                   | <b>EST. DEL DATE</b>  |            |           |
|          |                   | <b>REP</b>  |            |           |
|          |                   | <b>EMAIL</b>  |            |           |
|          |                   | <b>PHONE #</b>  |            |           |
|          |                   | 2/13/2019   |            |           |
|          |                   | BJB   |            |           |
| 1        | 16Carryall_300Ele | 2019 Club Car Carryall 300 Electric Utility Vehicle<br>48 Volt Electric w/ IQ System<br>Serial #:<br>* Front Body Color: Dark Gray, White, Dark Green or Bright Blue<br>* Gray Bench Seat<br>* Standard Front Suspension<br>* Premium Tire 6-Ply Rated 20x10-10 - Set of 4<br>* Six 8 Volt Heavy-Duty Battery Configuration<br>* 12 Volt Powerpoint<br>* Hour Meter<br>* Halogen Headlights<br>* DC-DC Converter, 16A<br>* ERIC High Frequency Charger w/ 9' DC Cord<br>* Controller Settings:<br>Speed: 17.0 mph<br>Fast Acceleration: On<br>Pedal-Up Braking 1 (mild) | 8,046.00   | 8,046.00  |
| 1        | 105122101         | Cargo Box Sides, CA 300, Factory Installed  | 811.00     | 811.00    |
| 1        | Standard_Lights   | Standard Light Package: Headlights, Taillights, Brake Lights, Horn  | 236.00     | 236.00    |
| 1        | 102065101         | Heavy Duty 2" Rear Receiver, Factory Installed (Compatible only with Cargo Box configuration)   | 114.00     | 114.00    |
| 1        | 105072001_NC      | Canopy Top Kit, New Carryall, Installed: Beige, White or Black  | 410.00     | 410.00    |
| 1        | 105109101_NC      | Fold-Down Windshield, New Carryall, Installed   | 175.00     | 175.00    |
| 1        | 105127301         | Tailgate Tether   | 52.00      | 52.00     |
|          |                   | Subtotal  |            | 9,844.00  |
|          | Discount_New ...  | New Car Discount US Communities Contract EV2024-02  | -20.00%    | -1,968.80 |
| 1        | Augirt            | Freight from Augusta, GA  | 875.00     | 875.00    |

**Total**

153

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Fax # 503-982-5915



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**Quotation**

|             |                |
|-------------|----------------|
| <b>DATE</b> | <b>QUOTE #</b> |
| 2/13/2019   | 4205           |

|                                   |
|-----------------------------------|
| <b>NAME / ADDRESS</b>             |
| Port of Brookings<br>Attn: Travis |

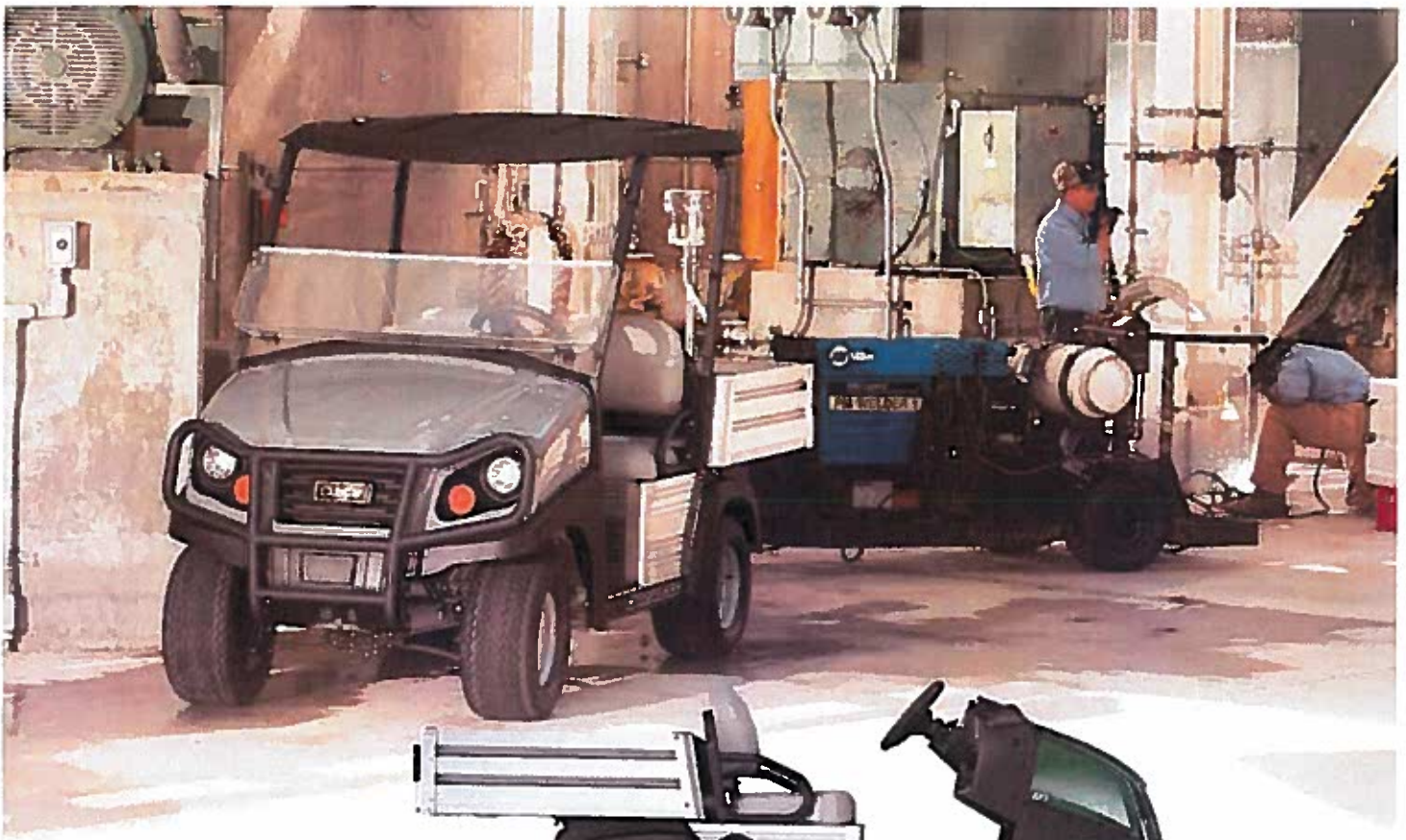
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|--------------|----------------------|------------|--------------|----------------|
| <b>TERMS</b> | <b>EST. DEL DATE</b> | <b>REP</b> | <b>EMAIL</b> | <b>PHONE #</b> |
|              | 2/13/2019            | BJB        |              |                |

| QUANTITY | ITEM CODE       | DESCRIPTION  | PRICE EACH | TOTAL  |
|----------|-----------------|--|------------|--------|
| 1        | DW-CC-CA 300... | Door Works Enclosure w/ Windseal Kit - Sunbrella Black<br>Fits: Club Car Carryall 300/500/550/700 w/ Short Top & Cargo Box | 900.00     | 900.00 |
| 1        | Dealer_Prep     | Dealer Prep Per US Communities Contract  | 300.00     | 300.00 |
| 1        | 999Del1         | Sales Delivery To Brookings, OR  | 500.00     | 500.00 |

|              |                    |
|--------------|--------------------|
| <b>Total</b> | <b>\$10,450.20</b> |
|--------------|--------------------|

154



|                  |     |     |     |       |
|------------------|-----|-----|-----|-------|
| DRIVING SURFACE  |     |     |     |       |
| IMPROVED         |     |     |     |       |
| VEHICLE CAPACITY |     |     |     |       |
| EMPTY            | 1/4 | 1/2 | 3/4 | 1 TON |
| TOWING CAPACITY  |     |     |     |       |
| EMPTY            | 1/4 | 1/2 | 3/4 | 1 TON |

# CARRYALL 300

**When Bigger is Better!** Need a heavier duty vehicle? Consider the Carryall 300. Available in gas or electric, this two-wheel drive vehicle features heavy-duty rustproof aluminum body and a bed built to withstand even harsh industrial conditions.



### **JOB 9: WELD THE WELDER.**

*(Above) The Carryall 300 has the strength and dependability of a quality, seamless weld. Consider an optional receiver hitch for towing on job sites.*

### **JOB 228: PAINTING, SIMPLIFIED.**

*The Carryall 300's unique bed box features a configurable track-based attachment system with optional ladder racks and other inventive accessories. This frees room in the bed for other supplies and protects your valuable assets.*

SS



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Fax # 503-982-5915



sales@foursomgolfcars.com  
www.foursomgolfcars.com

**Quotation**

|             |                |
|-------------|----------------|
| <b>DATE</b> | <b>QUOTE #</b> |
| 2/13/2019   | 4203           |

|                                   |
|-----------------------------------|
| <b>NAME / ADDRESS</b>             |
| Port of Brookings<br>Attn: Travis |

|                |
|----------------|
| <b>SHIP TO</b> |
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| QUANTITY     | ITEM CODE        | DESCRIPTION   | PRICE EACH | TOTAL             |
|--------------|------------------|---|------------|-------------------|
|              |                  | <b>TERMS</b>  |            |                   |
|              |                  | <b>EST. DEL DATE</b>  |            |                   |
|              |                  | <b>REP</b>  |            |                   |
|              |                  | <b>EMAIL</b>  |            |                   |
|              |                  | <b>PHONE #</b>  |            |                   |
|              |                  | 2/13/2019   |            |                   |
|              |                  | BJB   |            |                   |
| 1            | 16Carrall_100Ele | 2019 Club Car Carryall 100 Electric Utility Vehicle<br>48 Volt Electric w/ IQ System<br>Serial #:<br>* Body Color: Dark Gray, Gray, White, Beige or Dark Green<br>* Gray Bench Seat<br>* Cargo Box<br>* Cup Holders<br>* Dash Pocket<br>* Headlights Only<br>* 20x10-8 Extra Traction Turf 4-Ply Tires<br>* Automatic Charger | 6,995.00   | 6,995.00          |
| 1            | Standard_Lights  | Standard Light Package: Headlights, Taillights, Brake Lights, Horn  | 339.00     | 339.00            |
| 1            | DC_Converter     | DC Converter: 48 Volt to 12 Volt (For Lighting & Accessories)   | 208.00     | 208.00            |
| 1            | 1011522_NC       | Kit, Trailer Hitch (1-7/8 Ball) Field Install   | 65.00      | 65.00             |
| 1            | 102824001_NC     | Black Canopy Top, XRT 800, CA 232, CA 100, Installed  | 348.00     | 348.00            |
| 1            | 105077801_NC     | Hinged Windshield   | 134.00     | 134.00            |
|              |                  | <b>Subtotal</b>   |            | <b>8,089.00</b>   |
|              | Discount_New ... | New Car Discount US Communities Contract EV2024-02  | -20.00%    | -1,617.80         |
| 1            | Augfrt           | Freight from Augusta, GA  | 875.00     | 875.00            |
| 1            | DW-CC-XRT80...   | Door Works Enclosure w/ Windseal Kit - Sunbrella Black<br>Fits: Club Car XRT 800 / Carryall 100   | 900.00     | 900.00            |
| 1            | Dealer_Prep      | Dealer Prep Per US Communities Contract for Vehicles w/Top and Windshield   | 300.00     | 300.00            |
| 1            | 999Del1          | Sales Delivery to Brookings, OR   | 500.00     | 500.00            |
| <b>Total</b> |                  |   |            | <b>\$9,046.20</b> |

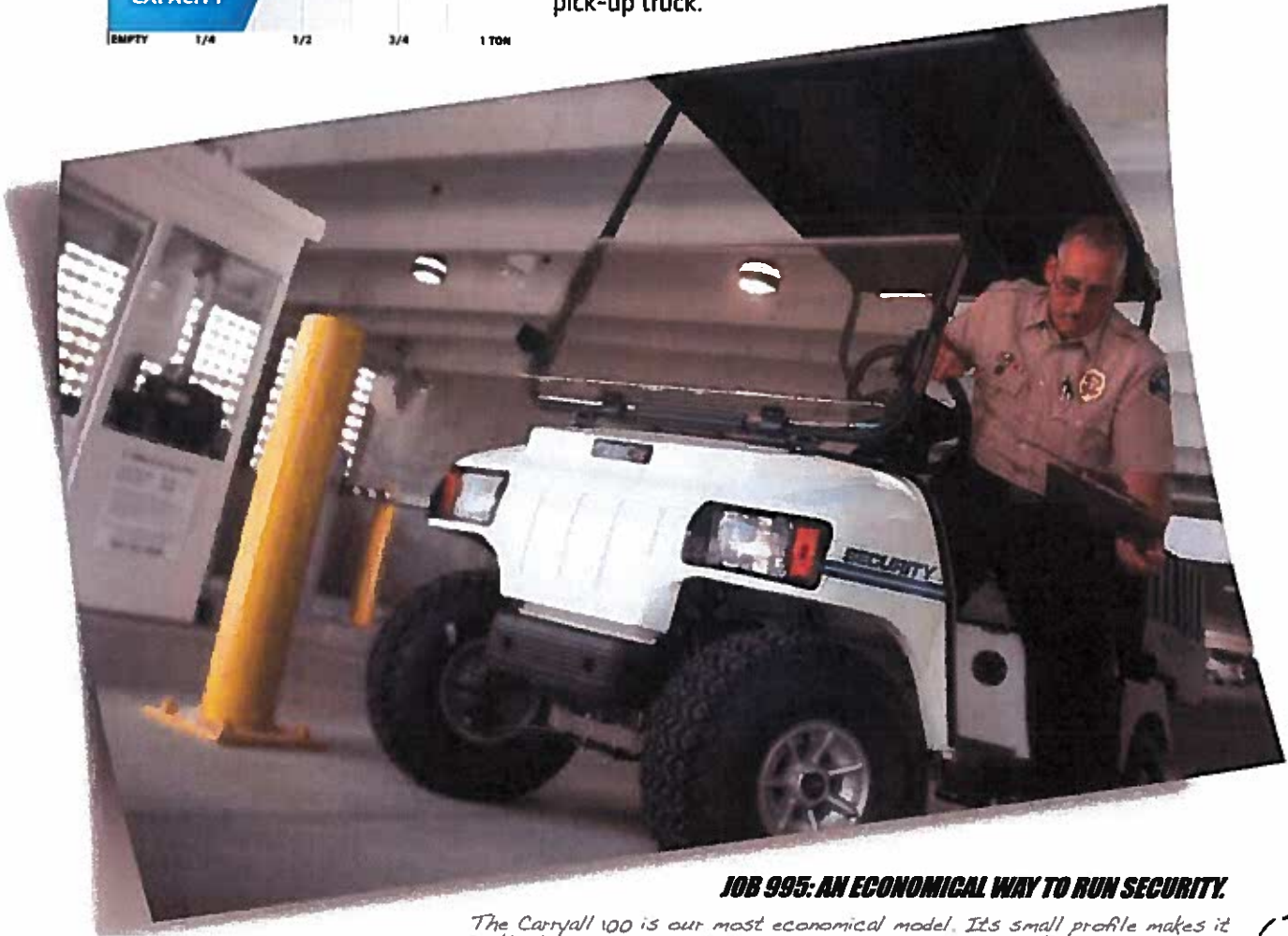
156



|                         |     |     |     |
|-------------------------|-----|-----|-----|
| <b>DRIVING SURFACE</b>  |     |     |     |
| IMPROVED                |     |     |     |
| <b>VEHICLE CAPACITY</b> |     |     |     |
| EMPTY                   | 1/4 | 1/2 | 3/4 |
| <b>TOWING CAPACITY</b>  |     |     |     |
| EMPTY                   | 1/4 | 1/2 | 3/4 |

# CARRYALL 100

**Entry-level Pricing. Full-sized Performance.** The sturdy but affordable Carryall 100 is a great choice for security, parking and lighter duties. Available in gas with a class-leading EFI engine or electric with a high-efficiency charger, it fits into the back of a pick-up truck.



## **JOB 995: AN ECONOMICAL WAY TO RUN SECURITY.**

*The Carryall 100 is our most economical model. Its small profile makes it suitable for security detail in congested areas such as parking garages and its large tires help in climbing curbs or traversing rough terrain.*

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**Foursom Golf Cars**

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Woodburn, OR 97071

Phone # 503-981-4606  
Fax # 503-982-5915



sales@foursomgolfcars.com  
www.foursomgolfcars.com

**Quotation**

| DATE      | QUOTE # |
|-----------|---------|
| 2/13/2019 | 4207    |

| NAME / ADDRESS                    |
|-----------------------------------|
| Port of Brookings<br>Attn: Travis |

| SHIP TO |
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| TERMS    | EST. DEL DATE    | REP   | EMAIL      | PHONE #  |
|----------|------------------|---|------------|----------|
|          | 2/13/2019        | BJB   |            |          |
| QUANTITY | ITEM CODE        | DESCRIPTION   | PRICE EACH | TOTAL    |
| 1        | 16Caryall_300Ele | 2019 Club Car Carryall 300 Electric Utility Vehicle<br>48 Volt Electric w/ IQ System<br>Serial #:<br>* Front Body Color: White<br>* Gray Bench Seat<br>* Standard Front Suspension<br>* Premium Tire 6-Ply Rated 20x10-10 - Set of 4<br>* Six 8 Volt Heavy-Duty Battery Configuration<br>* 12 Volt Powerpoint<br>* Hour Meter<br>* Halogen Headlights<br>* DC-DC Converter, 25A<br>* ERIC High Frequency Charger w/ 9' DC Cord<br>* Controller Settings:<br>Speed: 17.0 mph<br>Fast Acceleration: On<br>Pedal-Up Braking 1 (mild) | 7,849.00   | 7,849.00 |
| 1        | 105122101        | Cargo Box Sides, CA 300, Factory Installed  | 811.00     | 811.00   |
| 1        | 105148101        | Cab Vehicle Key Switch, New Carryall, Factory Installed   | 0.00       | 0.00     |
| 1        | SPWS             | Single Point Watering System  | 236.00     | 236.00   |
| 1        | 104006101        | Hand Pump for SPWS  | 76.00      | 76.00    |
| 1        | 47605991001      | Heavy-Duty Front Brushguard, Factory Installed  | 369.00     | 369.00   |
| 1        | Standard_Lights  | Standard Light Package: Headlights, Taillights, Brake Lights, Horn  | 236.00     | 236.00   |
| 1        | 105106401        | 5-Spoke Silver Wheel Covers, Set of 4, New Carryall, Factory Installed  | 72.00      | 72.00    |
| 1        | 105118701        | Differential Guard, Factory Installed   | 42.00      | 42.00    |
| 1        | 105127301        | Tailgate Tether   | 52.00      | 52.00    |
| 1        | 105139702        | Locking Glove Box Door, New Carryall, Factory Installed   | 114.00     | 114.00   |

*loaded in stock!*

**Total**

*158*

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| 2/13/2019 | 4207    |

| NAME / ADDRESS                    |
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| SHIP TO |
|---------|
|         |

| TERMS | EST. DEL DATE | REP | EMAIL | PHONE # |
|-------|---------------|-----|-------|---------|
|       | 2/13/2019     | BJB |       |         |

| QUANTITY | ITEM CODE        | DESCRIPTION  | PRICE EACH | TOTAL     |
|----------|------------------|--|------------|-----------|
| 1        | 105072003_NC     | Canopy Top Kit, Black, New Carryall, Installed                                     | 410.00     | 410.00    |
| 1        | 105109101_NC     | Fold-Down Windshield, New Carryall, Installed                                      | 175.00     | 175.00    |
| 1        | 102065103        | 2" Rear Receiver Hitch Kit   | 114.00     | 114.00    |
|          |                  | Subtotal   |            | 10,556.00 |
|          | Discount_New ... | New Car Discount US Communities Contract EV2024-02                                 | -20.00%    | -2,111.20 |
| 1        | Augfrt           | Freight from Augusta, GA   | 875.00     | 875.00    |
| 1        | Dealer_Prep      | Dealer Prep  | 300.00     | 300.00    |
| 1        | DW-CC-CA 300...  | Door Works Enclosure w/ Windseal Kit - Sunbrella Black                             | 900.00     | 900.00    |
|          | 999Del1          | Fits: Club Car Carryall 300/500/550/700 w/ Short Top & Cargo Box<br>Sales Delivery | 500.00     | 500.00    |

|              |                    |
|--------------|--------------------|
| <b>Total</b> | <b>\$11,019.80</b> |
|--------------|--------------------|

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Travis Webster <travis@portofbrookingsharbor.com>

## Club Car Carryall quotes

1 message

brian@foursomgolfcars.com <brian@foursomgolfcars.com>

To: travis@portofbrookingsharbor.com

Wed, Feb 13, 2019 at 3:29 PM

Hi Travis,

Thank you for your time earlier.

I worked up 4 quotes for you on the Carryall utility vehicles that we offer.

1. Carryall 100: This is the lightest duty utility vehicle we offer, it has a small polycarbonate box with a 300lb capacity.
2. Carryall 300: This is the smallest heavy duty vehicle that we offer, the body and bed are aluminum with a 300lb capacity. I think that this is the vehicle that would be best for your application based on our conversation.
3. Carryall 500: This is the mid-sized heavy duty vehicle that has the aluminum body and box with a 800lb capacity. It's probably overkill for your needs.
4. Carryall 300 loaded: This is a Carryall 300 that I have in stock, it has several things on it that you didn't ask for (brush guard bumper, single point battery fill system, hubcaps, differential guard and locking glove box) it's about \$650 more but you could have it almost immediately.

Also attached is the Carryall brochure that details each vehicle, options and specifications. The typical lead time is roughly 60 days from the time of order.

I also included a \$500 delivery charge to get it to Brookings, if you had a way to transport it, that would go away. I would also be willing to take the car as far as Eugene at no charge if we could figure something like that out...

Please let me know if you have any questions or if I can get an order started for you.

Best regards,

Brian

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Brian Bovee

2/14/2019

Port Office Mail - Club Car Carryall quotes

Sales Representative

Foursom Golf Cars



2380 National Way, Woodburn Oregon 97071

Office: (503) 981-4606 | Mobile: (503) 360-6621 | Fax: (503) 982-5915

[brian@FoursomGolfCars.com](mailto:brian@FoursomGolfCars.com) | [www.FoursomGolfCars.com](http://www.FoursomGolfCars.com)

5 attachments

 Port of Brookings CA100.pdf


51K

 Port of Brookings CA300.pdf

54K

 Port of Brookings CA500.pdf

54K

 Carryall 2019.pdf

3270K

 Port of Brookings CA300 Loaded.pdf

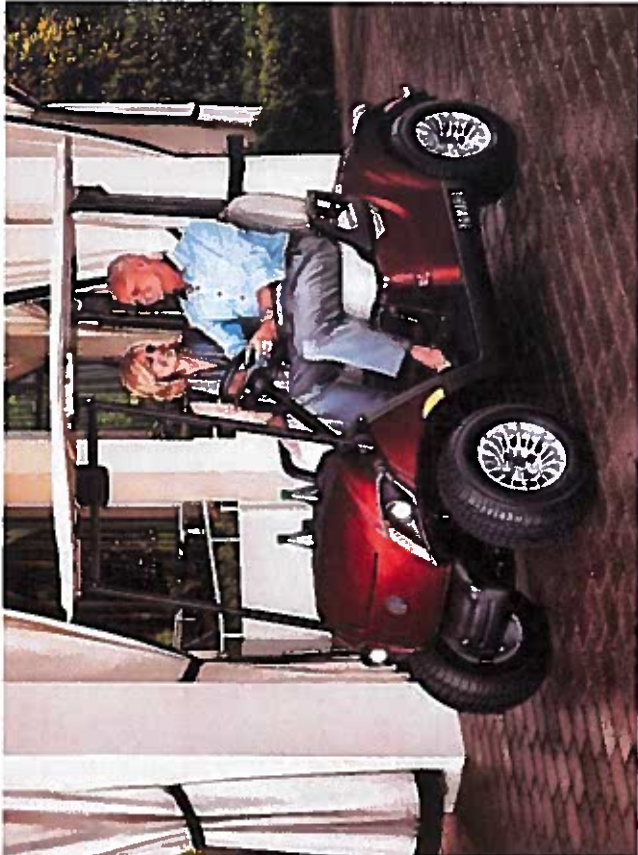
54K

161



# BUILD YOUR OWN CAR

CUSTOMIZED JUST THE WAY YOU LIKE IT.



## QUIETECH EFI

Our Quietech EFI cars, now equipped with Independent Rear Suspension, are the quietest, most comfortable on the road. And if you're worried about emissions, don't be! Our gas cars feature the lowest fuel emissions around, and with over 60 years of gas motor manufacturing experience under our belts, you can trust the dependability and performance known to Yamaha owners around the world.

- Smallest carbon footprint
- Fewest emissions and up to 76% less pollutants than competitors<sup>(1)</sup>
- Up to 23% better gas mileage than the competition at 45 MPG<sup>(1)</sup>
- Over 26.1 miles on a single fill-up

### Yamaha Drive<sup>2</sup> PTV

#### SUMMARY

|                               |           |
|-------------------------------|-----------|
| MOONSTONE METALLIC.....       | \$150.00  |
| BEIGE SEATS .....             | \$0.00    |
| BEIGE CLIMA-GUARD SUNTOP..... | \$0.00    |
| 4-SPOKE ALLOY WHEELS .....    | \$659.96  |
| ELECTRIC, POWERTECH AC.....   | \$9250.00 |
| ENCLOSURE.....                | \$509.99  |
| FUEL GAUGE / HOUR METER.....  | \$0.00    |
| LED TAIL LIGHTS.....          | \$53.90   |

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|   |          |
|---|----------|
| PREMIUM LIGHT KIT .....                       | \$479.00 |
| SAND BUCKET KIT .....                         | \$82.99  |
| POLYCARBONATE WINDSHIELD, TINTED HINGED ..... | \$221.99 |

TOTAL

**\$11,407.83**

MSRP



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### ACCESSORY SUMMARY



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## **ACTION ITEM – D**

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**DATE:** February 26, 2019  
**RE:** Basin 1 Piling Project – Change Order Request  
**TO:** Board of Commissioners  
**ISSUED BY:** Gary Dehlinger, Port Manager

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### OVERVIEW

- This is the second change order to this project. The first change included redesign of the pile hoops and reduction of piles installed. Net change was a credit to the project.
- Survey of Basin 1 dock conditions and found areas of extreme wear at the failed pile locations. After the review, Port staff found 25 locations with various lengths of damage. These areas are within the new pile locations that we believe will significantly affect the function of the new dock system.
- The additional work was discussed with FEMA Hazard Mitigation Grant Program (HMGP) staff. HMGP staff requested a “Scope of Work” change to include the additional work. The additional work cost should stay under the FEMA budget for the project. No additional Port funding is needed.

### DOCUMENTS

- Port Letter to Project Engineer Jack Akin, 33 pages

### COMMISSIONERS ACTION

- **Recommended Motion:**  
Motion to approve additional work as needed to repair Basin 1 damaged dock system under the current contract with Bergerson Construction.



February 15, 2019

EMC-Engineers/Scientists, LLC  
450 Conestoga Drive  
Jacksonville, OR 97530

Attention: Jack Akin

Port of Brookings Harbor surveyed Basin 1 dock conditions and found areas of extreme wear at the failed pile locations. After the review, Port staff found 25 locations with various lengths of damage. These areas are within the new pile locations that we believe will significantly affect the function of the new dock system.

Attached is a spreadsheet with estimated lengths, materials and costs for the repairs. Map of each location with pictures for reference.

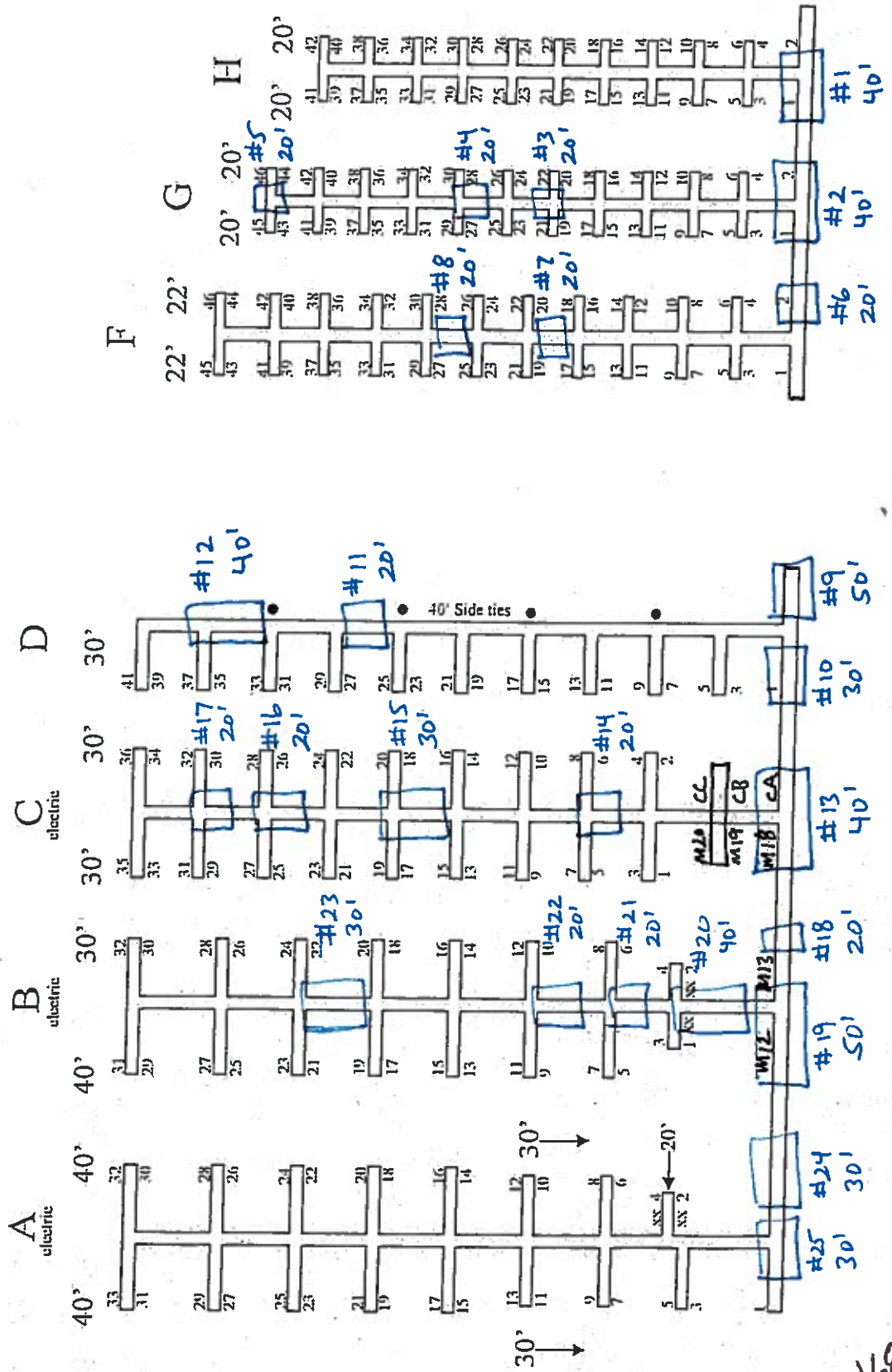
Sincerely,

Port of Brookings Harbor  
Gary Dehlinger  
Port Manager

| Location # | Dock #  | Dock LF | Water Board LF | Rubboard LF | Number of Rods w/washers & nuts | Material Cost Estimate | Labor Cost Estimate | Estimated Total |
|------------|---------|---------|----------------|-------------|---------------------------------|------------------------|---------------------|-----------------|
| 1          | H-Main  | 40      | 160            | 80          | 6                               | 960.00                 | 3,200.00            | 4,160.00        |
| 2          | G-Main  | 40      | 160            | 80          | 6                               | 960.00                 | 3,200.00            | 4,160.00        |
| 3          | G-21/22 | 20      | 80             | 40          | 3                               | 480.00                 | 1,600.00            | 2,080.00        |
| 4          | G-27/28 | 20      | 80             | 40          | 3                               | 480.00                 | 1,600.00            | 2,080.00        |
| 5          | G-45/46 | 20      | 80             | 40          | 3                               | 480.00                 | 1,600.00            | 2,080.00        |
| 6          | F-Main  | 20      | 80             | 40          | 3                               | 480.00                 | 1,600.00            | 2,080.00        |
| 7          | F-19/20 | 20      | 80             | 40          | 3                               | 480.00                 | 1,600.00            | 2,080.00        |
| 8          | F-27/28 | 20      | 80             | 40          | 3                               | 480.00                 | 1,600.00            | 2,080.00        |
| 9          | D-Main  | 50      | 200            | 100         | 7                               | 1,200.00               | 4,000.00            | 5,200.00        |
| 10         | D-Main  | 30      | 120            | 60          | 4                               | 720.00                 | 2,400.00            | 3,120.00        |
| 11         | D-25/27 | 20      | 80             | 40          | 3                               | 480.00                 | 1,600.00            | 2,080.00        |
| 12         | D-31/37 | 40      | 160            | 80          | 6                               | 960.00                 | 3,200.00            | 4,160.00        |
| 13         | C-Main  | 40      | 160            | 80          | 6                               | 960.00                 | 3,200.00            | 4,160.00        |
| 14         | C-7/8   | 20      | 80             | 40          | 3                               | 480.00                 | 1,600.00            | 2,080.00        |
| 15         | C-19/20 | 30      | 120            | 60          | 4                               | 720.00                 | 2,400.00            | 3,120.00        |
| 16         | C-27/28 | 20      | 80             | 40          | 3                               | 480.00                 | 1,600.00            | 2,080.00        |
| 17         | C-31/32 | 20      | 80             | 40          | 3                               | 480.00                 | 1,600.00            | 2,080.00        |
| 18         | B-Main  | 20      | 80             | 40          | 3                               | 480.00                 | 1,600.00            | 2,080.00        |
| 19         | B-Main  | 50      | 200            | 100         | 7                               | 1,200.00               | 4,000.00            | 5,200.00        |
| 20         | B-1/2   | 40      | 160            | 80          | 6                               | 960.00                 | 3,200.00            | 4,160.00        |
| 21         | B-7/8   | 20      | 80             | 40          | 3                               | 480.00                 | 1,600.00            | 2,080.00        |
| 22         | B-11/12 | 20      | 80             | 40          | 3                               | 480.00                 | 1,600.00            | 2,080.00        |
| 23         | B-23/24 | 30      | 120            | 60          | 4                               | 720.00                 | 2,400.00            | 3,120.00        |
| 24         | A-Main  | 30      | 120            | 60          | 4                               | 720.00                 | 2,400.00            | 3,120.00        |
| 25         | A-Main  | 30      | 120            | 60          | 4                               | 720.00                 | 2,400.00            | 3,120.00        |
|            |         | 710     | 2,840          | 1,420       | 101                             | 13,680.00              | 56,800.00           | 59,280.00       |

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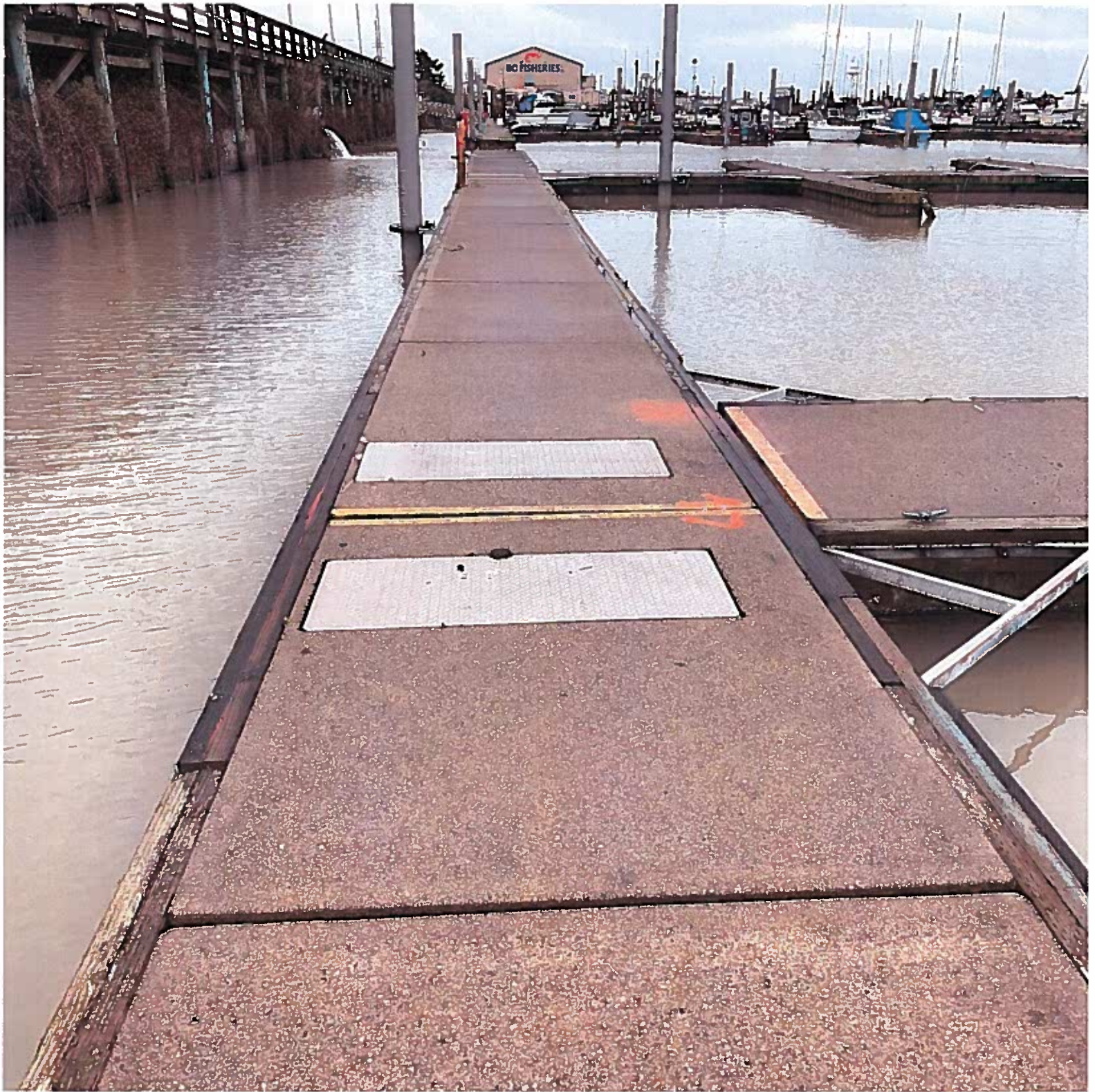
# PORT OF BROOKINGS HARBOR BASIN I, SPORT



LAUNCH RAMP



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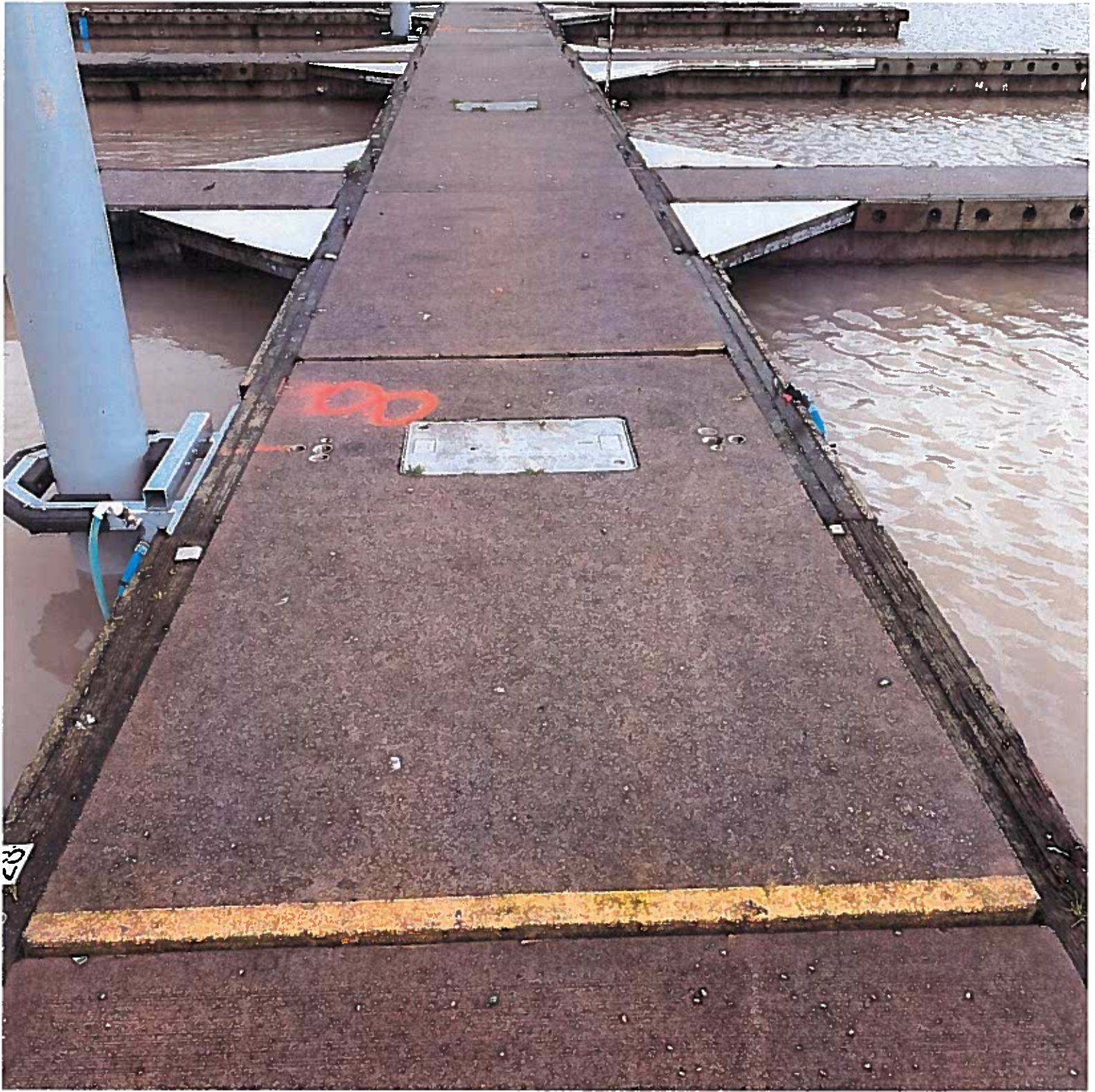








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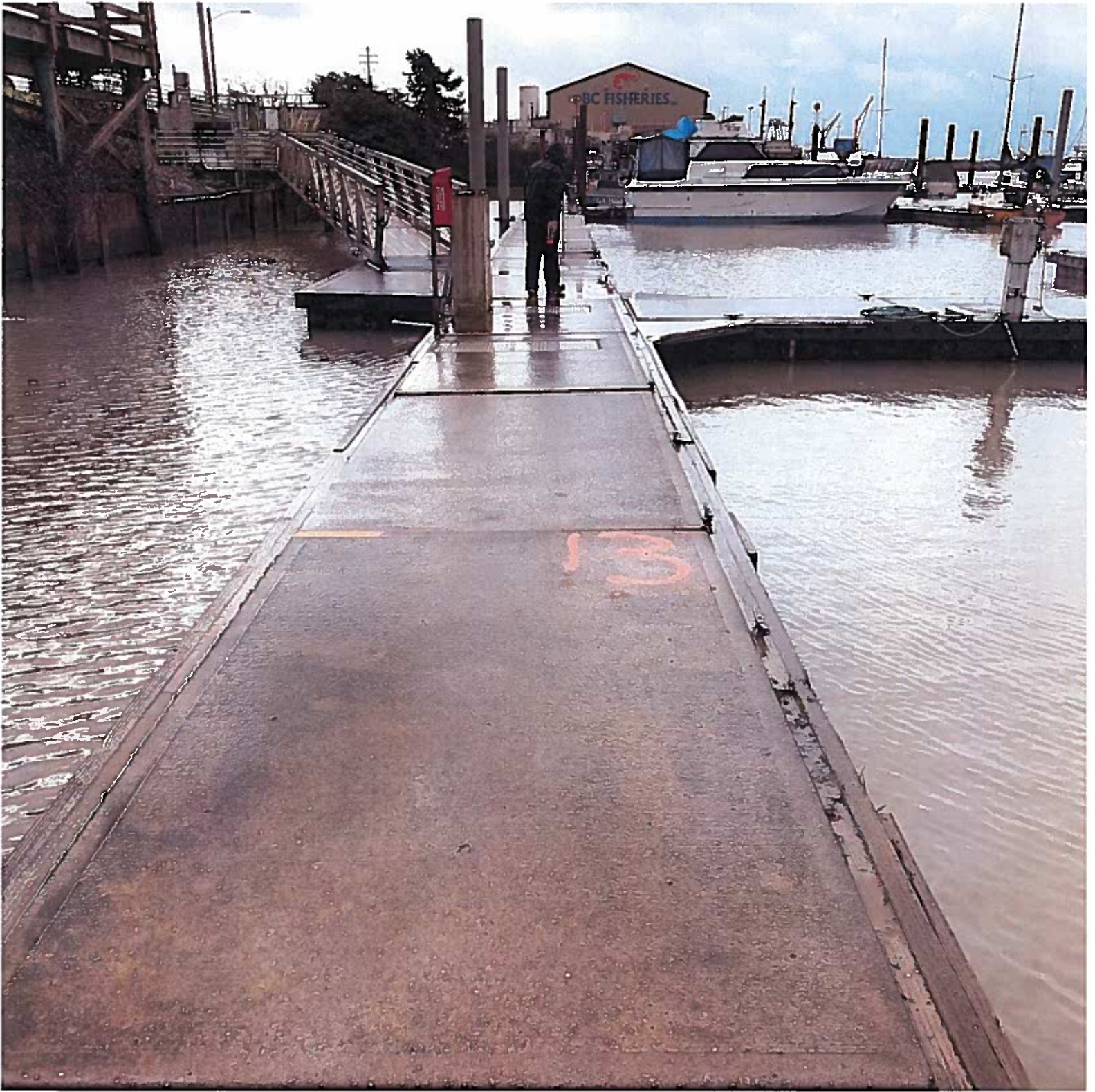








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P.O. Box 387  
Astoria, OR 97103  
Office 503-325-7130  
Fax 503-325-0174  
24 Hour Service



*“for a job well done”*

TIN # 93-0600594  
OR CCB# 63328  
WA CC01 BERGECI 1210H  
info@bergerson-const.com  
www.bergerson-const.com

February 14, 2019

Port of Brookings Harbor  
Attn: Jack Akin  
16330 Lower Harbor Rd  
Brookings, OR 97415

Project: Port of Brookings Harbor – Pile Replacement Project  
**Change Order Proposal (COP) No. 002 – Miscellaneous Time and Material Work**

Dear Mr. Akin,

Per your request, Bergerson Construction is pleased to submit this change order proposal for Miscellaneous Time and Material (T&M) Work as directed by the Port for additional repairs and modifications to the Marina Facility.

Enclosed is a daily log with a breakdown of the rates and details associated with the T&M Work. Hourly craft worker and superintendent rates also include per diem. Daily T&M logs will be provided to the Port at the end of each shift or as requested.

If any additional information is required or if clarification is needed, please feel free to contact me at your earliest convenience.

Sincerely,  
Chad Curs

Project Manager

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## TIME & MATERIAL DAILY LOG

PROJECT:   Pile Replacement Project  

PROJECT NO.:   18110  

PRIME CONTRACTOR:   Bergerson Construction, Inc.  

CONTRACT NO.:   PW319  

OWNER/ENGINEER:   Port of Brookings Harbor  

DATE: \_\_\_\_\_

**Description of Work:**

| MATERIALS USED | QTY | UNIT | UNIT COST | TOTAL |
|----------------|-----|------|-----------|-------|
|                |     |      |           | \$ -  |
|                |     |      |           | \$ -  |
|                |     |      |           | \$ -  |
|                |     |      |           | \$ -  |
|                |     |      |           | \$ -  |
|                |     |      |           | \$ -  |

| RENTAL EQUIPMENT USED                    | QTY | UNIT | RATE     | TOTAL |
|--|-----|------|----------|-------|
| APE 150T Vibratory Hammer and Power Pack |     | MTH  | 8,000.00 | \$ -  |

| EQUIPMENT USED                       | QTY | UNIT | RATE   | TOTAL |
|--------------------------------------|-----|------|--------|-------|
| 40'x80'x5' Sectional Barge Float     |     | HR   | 72.00  | \$ -  |
| Work Skiff (90 HP)                   |     | HR   | 10.00  | \$ -  |
| Conex 20' w/ Basic Tools             |     | HR   | 3.00   | \$ -  |
| Miller Trailblazer 325D Welder       |     | HR   | 10.00  | \$ -  |
| Wirefeed Box                         |     | HR   | 3.00   | \$ -  |
| Delmag D8 Impact Hammer              |     | HR   | 28.00  | \$ -  |
| Pettibone Super 20 Cary-Lift         |     | HR   | 35.00  | \$ -  |
| Manitowoc 2900 Crawler Crane         |     | HR   | 75.00  | \$ -  |
| Deck Winch                           |     | HR   | 12.00  | \$ -  |
| 185 CFM Air Compressor               |     | HR   | 12.50  | \$ -  |
| "Lou II" Work Boat                   |     | HR   | 20.00  | \$ -  |
| CRAFTS EMPLOYED                      | QTY | UNIT | RATE   | TOTAL |
| Superintendent - ST/OT               |     | HR   | 105.00 | \$ -  |
| Carpenter - ST                       |     | HR   | 80.72  | \$ -  |
| Carpenter - OT                       |     | HR   | 109.66 | \$ -  |
| Operator (70 Ton Crawler Crane) - ST |     | HR   | 82.45  | \$ -  |
| Operator (70 Ton Crawler Crane) - OT |     | HR   | 112.49 | \$ -  |
| Carpenter/Foreman - ST               |     | HR   | 87.16  | \$ -  |
| Carpenter/Foreman - OT               |     | HR   | 119.06 | \$ -  |

OH&P @ 15%: \$ -

**DAILY TOTAL COST: \$ -**

We jointly certify that the above work was performed, and the quantities are correct as listed.

\_\_\_\_\_  
Contractor's Representative

\_\_\_\_\_  
Inspector

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# Quotation



|            |
|------------|
| QUOTE NO.  |
| 02969      |
| DATE       |
| 01/08/2019 |

**SOLD TO:** PORTOFBR  
 Port of Brookings Harbor  
 PO Box 848  
 Brookings, OR 97415

**SHIP TO:**  
 Port of Brookings Harbor  
 16408 Lower Harbor Rd  
 Brookings, OR 97415

Ph: 541-469-2218 Fax: 541-469-0672

Ph: 541-469-2218 Fax: 541-469-0672

| VIA   | F.O.B. | EST. SHIP DATE | SLM | CUST. P.O.# |
|-------|--------|----------------|-----|-------------|
| TRUCK | CFP    | 01/08/2019     | MA  | Travis      |

TERMS 1% 10 ADI ADF Net 30 Days

| Item# / Description   | Quantity | Price        | Amount   |
|---|----------|--------------|----------|
| DS38202      3x8-20 2&B DF S4S w/ 3/4" holes<br>ACZA .60 INC<br>Add \$1.50 for 3/4" each hole<br>Add \$50 flat set up   | 108PC    | 1,225.00 MBF | 5,292.00 |
| DS28202      2x8-20 2&B DF S4S w/ 3" holes<br>ACZA .60 INC<br>Add \$2.00 each for 3" thru holes<br>Add \$50 flat for set up fee<br><br>Approx 3 weeks out from date of order<br>FOB Brookings Harbor<br><br>thank you, Travis ~ Maryann | 48PC     | 895.00 MBF   | 1,145.60 |

| SUBTOTAL | TOTAL TAX | TOTAL AMOUNT |
|----------|-----------|--------------|
| 6,437.60 | 0.00      | 6,437.60     |

BY \_\_\_\_\_

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# Portland Bolt & MANUFACTURING COMPANY

PO Box 2866 | Portland, OR 97208  
 Phone: 800-547-6758 | Fax: 503-323-0433



|              |             |
|--------------|-------------|
| INVOICE DATE | INVOICE NO. |
| 10/04/2018   | 114082      |

**REMIT TO:**  
 P.O. Box 2866  
 Portland, OR 97208

## invoice

**SOLD TO:**  
 PORT OF BROOKINGS HARBOR  
 PO BOX 848  
 BROOKINGS, OR 97415

**SHIP TO:**  
 PORT OF BROOKINGS HARBOR  
 LOWER HARBOR ROAD  
 BROOKINGS, OR 97415

|  |                    |              |  |              |                  |                      |                |
|--|--------------------|--------------|--|--------------|------------------|----------------------|----------------|
| CUSTOMER NO.   | CUSTOMER ORDER NO. | ORDERED BY   | DATE ORDERED                             | DATE PROMISE | SALESMAN         | B/O INVOICE NO.      | PAGE           |
| 48618  | TRAVIS             | TRAVIS       | 9/20/2018                                | 10/02/2018   | STEVEN W         |                      | 1              |
| SHIP VIA   | TRACKING           |              |  |              | TERMS            |                      |                |
|  |                    |              |  |              | NET 30           |                      |                |
| QUANTITY ORDERED   | B.O.               | PRODUCT CODE | DESCRIPTION                              |              | QUANTITY SHIPPED | UNIT PRICE           | TOTAL          |
| 100  |                    | 12378        | 5/8 X 84-1/4 GALV A36 ROD 4"TEE          |              | 100              | 25.28 /E             | 2528.00        |
| 200  |                    | 14188        | FREIGHT CHARGES                          |              | 200              |                      | 225.60         |
| 200  |                    | 11704        | 5/8 GAL HEX NUT A563A                    |              | 200              |                      | N/C            |
|  |                    | 19280        | 5/8 X 2-1/2 X 1/4 GAL ROUND PLATE WASHER |              | 200              |                      | N/C            |
| <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="border: 2px solid blue; padding: 10px; text-align: center;"> <p style="color: red; font-weight: bold; font-size: 2em;">RECEIVED</p> <p style="color: red; font-weight: bold;">OCT 5 2018</p> </div> <div style="text-align: center;"> <p style="color: red; font-weight: bold; font-size: 2em;">PAID</p> <p style="color: red; font-size: 1.2em;">check 193</p> <p style="color: red; font-size: 1.2em;">Capt. Projects</p> </div> </div> |                    |              |  |              |                  |                      |                |
|  |                    |              |  |              |                  | WEIGHT               | 704            |
|  |                    |              |  |              |                  | FREIGHT              |                |
|  |                    |              |  |              |                  | <b>INVOICE TOTAL</b> | <b>2753.60</b> |

No credit will be issued for goods returned without our permission. Special order merchandise will not be accepted for credit. No claim for shortages allowed unless reported immediately upon receipt of shipment. A service charge of one and one-half percent (1-1/2%) per month which is an A.P.R. of eighteen percent (18%) will be charged on all past due accounts. We hereby certify that these goods were produced in compliance with all applicable requirements of Section 6, 7 and 12 of the Fair Labor Standards Act as amended and of regulations and orders of the US Department of Labor issued under Section 14 there of.

# INFORMATION ITEM - A

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**DATE:** February 26, 2019  
**RE:** DEQ 1200-Z Permit  
**TO:** Board of Commissioners  
**ISSUED BY:** Gary Dehlinger, Port Manager

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## OVERVIEW

- Port received Oregon Department of Environmental Quality (DEQ) letter February 11, 2019. The Port falls under the permit guidelines per the Standard Industrial Classifications (SIC).
- Port SIC numbers are under 44 Water Transmissions. More specifically, 4493 Marinas, 4491 Marine Cargo Handling and 4489 Water Transportation of Passengers.
- Port has several direct discharges into Chetco River (Boat Basins).
  - 1) Boat yard has a wash down area where the wastewater flows into the basin and stormwater also flows from the boat yard into the basin.
  - 2) Fuel tanks have an oil/water separator and it drains into the basin behind the fuel dock.
  - 3) Commercial receiving docks wash down and use water for unloading product which drains into the basin.
  - 4) Sport boat wash drains into the basin.
- Discharge areas may require water discharge testing. These areas may also require water treatment.
- Permit Application 1200-Z Permit is completed. Land Use Compatibility Statement (LUCS) was delivered to County Planning for review and approval. County Planning required additional information for each Port tax lot number. This information was provided on February 21, 2019.
- Stormwater Pollution Control Plan (SWPCP) will need to be developed and submitted with the 1200-Z application and LUCS.

## DOCUMENTS

- DEQ Letter dated February 8, 2019, 1 page
- DEQ Application for New NPDES General Permit 1200-Z, 5 pages
- Land Use Compatibility Statement (LUCS), 11 pages
- Stormwater Permit Stormwater Pollution Control Plan (SWPCP) Check List, 4 pages

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# Oregon

Kate Brown, Governor

Western Region Office/Water Quality  
165 E. 7<sup>th</sup> Avenue, Suite 100  
Eugene, OR 97410  
(541) 686-7838  
FAX (541) 686-7551  
TTY 711

February 8, 2019

ATTN: Harbor Master  
Port of Brookings Harbor  
PO Box 848  
Brookings, Oregon 97415

**RE: Industrial Stormwater Permit Coverage**  
**Facility Name: Port of Brookings Harbor**  
**Location: 16330 Lower Harbor Road, Brookings**  
**Curry County**

Dear Harbor Master,

The Oregon Department of Environmental Quality has received notice that your facility may require coverage under the 1200-Z NPDES Industrial Stormwater general permit. Industrial facilities that discharge stormwater to waters of the state<sup>1</sup> or to a conveyance that discharges to waters of the state and whose Standard Industrial Classification (SIC)<sup>2</sup> code is identified in Table 1 of the permit (located on page 3) are required to apply for coverage under the 1200-Z NPDES general permit.

Should you meet these conditions for coverage, please submit the following documentation to DEQ by March 15, 2019:

- The facility SIC code
- Completed Permit Application Form
- Land Use Compatibility Statement (LUCS) signed by local authority
- Required permit fees
- Stormwater Pollution Control Plan (SWPCP)
- No Exposure Certification (restrictions apply)

Industrial Stormwater permit: <https://www.oregon.gov/deq/FilterPermitsDocs/Final1200Zpermit.pdf>

If your facility does not meet the conditions for coverage, please send us a reply indicating your exemption by February 28, 2019.

For more information regarding application materials and DEQ's industrial stormwater permit program, please visit: <https://www.oregon.gov/deq/wq/wqpermits/Pages/Stormwater-Industrial.aspx>

If you have questions regarding this letter please contact me, or the 1200-Z general permit application, please contact Deborah Kimball, the stormwater permit coordinator, at 541-686-7930.

Respectfully,

Kathy Jacobsen  
Stormwater Specialist  
Oregon Department of Environmental Quality – Western Region

RECEIVED

FEB 11 2019

PM MA HM FO

1. Waters of the state as defined in ORS 468B.005(10).
2. The Standard Industrial Classification (SIC) was developed for use in the classification of establishments by type of activity in which they are engaged.

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OREGON DEPARTMENT OF ENVIRONMENTAL QUALITY  
APPLICATION FOR NEW NPDES GENERAL PERMIT 1200-Z

Instructions for Completion of 1200-Z Industrial Stormwater Application: Please answer all questions. An incomplete application will not be processed. If the information requested is not applicable, please indicate as such.

**A. REFERENCE INFORMATION**

1. Enter the legal name of the applicant. This must be the legal Oregon name (i.e., Acme Products, Inc.) or the legal representative of the company if it operates under an assumed business name (i.e., John Smith, dba Acme Products). The name must be a legal, active name registered with the Oregon Department of Commerce, Corporation Division (503) 378-4752, ([http://egov.sos.state.or.us/br/pkg\\_web\\_name\\_srch\\_inq\\_login](http://egov.sos.state.or.us/br/pkg_web_name_srch_inq_login)), unless otherwise exempted by their regulations. The permit will be issued to the legal name of the applicant.
2. Enter the common name of the facility or operation if different than the legal name.
3. Enter the physical location of the facility (not mailing address), including city, state, zip code, and county.
  4. Enter the latitude and longitude of the approximate center of the facility or site in degrees/minutes/seconds to the nearest 15 seconds. Latitude and longitude can be obtained from DEQ's location finder web site at <http://deqapp1/website/lt/data.asp>. To get the longitude and latitude to appear you can also zoom in and re-center until you find the area. You may want to turn off DEQ interests to eliminate the yellow dots and you may want to turn on the Aerial Photos to help you locate the site (note that the aerial photos are over ten years old). The latitude and longitude will be indicated on the left side of the page once you have checked the locate place at the top of the page and clicked on a location.
5. Provide the primary Standard Industrial Classification (SIC) Code and Title for the facility and any additional SIC Codes that apply to the site. The SIC Code is a four digit number assigned to different businesses. The SIC Title corresponds to the Code and is a short description of activities that occur at a business. Typically, SIC Codes are used by the fire marshal or insurance companies. They are also used when filing taxes or registering as a corporation with the state. This may or may not be the SIC Codes(s) that you will use. The SIC Code must be the one(s) that pertain to the site industrial activities and may differ from that used for other purposes. If you do not know your SIC Code and Title, try the OSHA Web Site at [http://www.osha.gov/pls/imis/sic\\_manual.html](http://www.osha.gov/pls/imis/sic_manual.html) or contact DEQ or Agent office for assistance.
6. Indicate if the applicant is the owner of the facility.
7. Enter the name, telephone number, and mailing address of the Legal Contact. The Legal Contact is the person that receives official correspondence from DEQ, such as renewal notices or notices of noncompliance, and may be contacted if there are questions about this application.
8. Enter the name, telephone number and mailing address of the Facility Contact if different from the Legal Contact. The Facility Contact is the person located at the facility that has specific knowledge of the facility or operation under permit (e.g., the treatment plant operator), and may be contacted if there are specific questions about this application.
9. Enter invoicing information for billing purposes if different from the Legal Contact (e.g., "Invoice To: Business Office - Accounts Payable"). This must be the same company as the applicant.

**B. STORMWATER DISCHARGE INFORMATION**

1. Briefly describe the activities at the site that have the potential to contaminate stormwater. Such activities include the storage of materials or equipment outside, unloading and loading activities, maintenance activities, etc.
2. Indicate the name(s) of the receiving water(s) (i.e., indicate where stormwater runoff during construction will flow). Request information from local authority or other resource to determine the name of the receiving waterbody. Your receiving water may be a lake, stream, river, wetland or other waterbody, and may or may not be located adjacent to the site. Your stormwater may discharge directly to the receiving water or indirectly via a storm sewer system, an open drain or ditch, or other conveyance structure. Do NOT list a man-made conveyance, such as a storm sewer system, as your receiving water. If you discharge to an irrigation channel or ditch you must also indicate the owner or operator of the irrigation channel or ditch. Indicate the first natural receiving water your stormwater discharge enters.

*For example, if your discharge enters a storm sewer system, that empties into Trout Creek, which flows into Pine River, your receiving water is Trout Creek, because it is the first natural waterbody your discharge will reach. Similarly, a discharge into a ditch that feeds Spring Creek should be identified as "Spring Creek" since the ditch is a manmade conveyance. If you discharge into a municipal separate storm sewer system (MS4), you must identify the waterbody into which that portion of the storm sewer discharges. That information should be readily available from the operator of the MS4.*
3. Determine if stormwater from your site will discharge to an impaired waterbody and identify the impairment pollutant(s) if the answer is yes. You can find this information by searching the database at: <http://www.deq.state.or.us/wq/assessment/rpt2012/search.asp>.

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When searching the database, be sure the waterbody selected is in the correct watershed (basin) and choose Water Quality Limited TMDL needed – 303(d) (Category 5).

If you answered 'Yes' to the previous question, your site must meet one of the following conditions to obtain coverage under this permit:

- i. Prevent all pollutants for which the waterbody is impaired from exposure to stormwater and document in the Stormwater Pollution Control Plan (SWPCP) procedures taken to prevent exposure on-site; or
- ii. Document in SWPCP that the pollutant(s) for which the waterbody is impaired are not present at the site; or
- iii. Provide data and other technical information that demonstrates that the discharge is not expected to cause or contribute to an exceedance of the water quality standard for which the waterbody is impaired at the point of discharge to the waterbody if the pollutant(s) for which the waterbody is impaired are likely to be present at the site and DEQ has not issued a TMDL for the pollutant(s). Indicate if any tests have been done on the facility's stormwater runoff associated with industrial activities on the site. Attach any sampling results that may be available.

If a new discharger is unable to meet the above conditions, discharge must cease; or obtain coverage under an individual permit

4. The federal stormwater regulations (40 CFR 122.26(c)) require that your facility be investigated for the presence of non-stormwater discharges. Non-stormwater discharges are any discharges not associated with rain events such as discharges of wash water, boiler blowdown, non-contact cooling water, process wastewater, etc. Certain non-stormwater discharges are authorized under this permit (please see Schedule A, condition 5 of the permit).

Please describe the method used to evaluate your site for the presence of non-stormwater discharges. Methods may include conducting a visual inspection of activities at the site during periods of dry weather to determine if there is any unusual drainage off the site; inspecting site plans or testing drainage lines to confirm that drains being used for non-stormwater discharges are connected to sanitary sewer (sewage treatment plant); or some combination of the above. By signing the application, you certify that such an investigation has been performed. Indicate if any non-stormwater discharges were found during the investigation that are not authorized by this permit or any other existing DEQ permit. For example, if flow was noted, describe the source of the non-stormwater discharge. At the time the application is reviewed, a determination will be made as to whether the non-stormwater discharge needs a permit.

5. Indicate if any leaks or spills of materials or wastes have occurred at the facility within the last three years.
6. Indicate if there are any other DEQ permits issued for this site. If so, please describe the permits and provide the permit numbers. Indicate if you are using any of the stormwater outfalls on site to discharge wastewater that is authorized under a different permit.

### C. LAND USE COMPATABILITY STATEMENT

Land Use Compatibility Statement (LUCS) must be signed by local planning official. If there are any conditions placed on the land use approval, the findings must be included. The LUCS form may be obtained from DEQ at:  
<http://www.oregon.gov/deq/Permits/Pages/LUCS.aspx>.

### D. SIGNATURE OF LEGALLY AUTHORIZED REPRESENTATIVE

A legally authorized representative must sign the application. The following are authorized to sign the document:

- ◆ **Corporation** — President, secretary, treasurer, vice-president, or any person who performs principal business functions; or a manager of one or more facilities employing more than 250 persons or having gross annual sales or expenditures exceeding \$25 million that is authorized in accordance to corporate procedure to sign such documents
- ◆ **Partnership** — General partner *[list of general partners, their addresses and telephone numbers]*
- ◆ **Sole Proprietorship** — Owner(s) *[each owner must sign the application]*
- ◆ **City, County, State, Federal, or other Public Facility** — Principal executive officer or ranking elected official
- ◆ **Limited Liability Company** — Member
- ◆ **Trusts** — Acting trustee *[list of trustees, their addresses and telephone numbers]*

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**E. APPLICATION SUBMITTAL**

Please send the following completed application materials to the appropriate DEQ regional office or Agents office: **Application form; Stormwater Pollution Control Plan (SWPCP); SWPCP checklist; Land Use Compatibility Statement (LUCS), and fees.** If applicable, also send a demonstration that your discharge does not or will not contribute to water quality impairments for any pollutant listed in Table 4, Schedule B.1 of the permit. For more information on preparing a SWPCP, please see DEQ's guidance document, located at <http://www.oregon.gov/deq/wq/wqpermits/Pages/Stormwater-Industrial.aspx> DEQ has entered into agreements with jurisdictions known as "Agents" to process the permit applications and administer the permits on DEQ's behalf. If your project is located in one of these areas, please submit your application materials to the Agent, including one electronic and one paper copy of the SWPCP.

| DEQ Northwest Region   | DEQ Western Region  |         | DEQ Eastern Region   |            |          |
|--|---|---------|--|------------|----------|
| 700 Lloyd Building at 700 NE Multnomah St., Suite #600, Portland, OR 97232<br>503-229-5438   | 165 East 7th Avenue, Suite 100<br>Eugene, OR 97401<br>541-686-7930  |         | 800 SE Emigrant Avenue, Suite 330<br>Pendleton, OR 97801<br>541-278-4605                                 |            |          |
| Clackamas  | Benton  | Lane    | Baker  | Hood River | Sherman  |
| Clatsop  | Coos  | Lincoln | Crook  | Jefferson  | Umatilla |
| Columbia   | Curry   | Linn    | Deschutes  | Klamath    | Union    |
| Multnomah  | Douglas   | Marion  | Gilliam  | Lake       | Wallowa  |
| Tillamook  | Jackson   | Polk    | Grant  | Malheur    | Wasco    |
| Washington   | Josephine   | Yamhill | Harney   | Marrow     | Wheeler  |
| AGENT OFFICES  |   |         |  |            |          |
| <b>Clean Water Services</b><br>2550 SW Hillsboro Highway<br>Hillsboro, OR 97123<br>503-681-5175<br><i>Includes Banks, Beaverton, Cornelius, Durham, Forest Grove, Gaston, Hillsboro, King City, North Plains, Sherwood, Tigard, Tualatin, and portions of Washington Co.</i> | <b>City of Portland</b><br>Bureau of Environmental Services<br>Water Pollution Control Laboratory<br>6543 N. Burlington Ave.<br>Portland, OR 97203-5452<br>503-823-7584 |         | <b>City of Eugene</b><br>Industrial Source Control<br>410 River Ave.<br>Eugene, OR 97404<br>541-682-8616 |            |          |

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**DEQ USE ONLY**

File #: \_\_\_\_\_

Application #: \_\_\_\_\_

LLID/RM: \_\_\_\_\_

River Mile: \_\_\_\_\_

Legal Name Confirmed:

Notes: \_\_\_\_\_



**DEPARTMENT OF ENVIRONMENTAL QUALITY  
APPLICATION FOR NEW  
NPDES GENERAL  
PERMIT 1200-Z**

**DEQ USE ONLY**

Date Received: \_\_\_\_\_

Amount: \$ \_\_\_\_\_

Check #: \_\_\_\_\_

Check Name: \_\_\_\_\_

Deposit #: \_\_\_\_\_

Receipt #: \_\_\_\_\_

Notes: \_\_\_\_\_

**A. REFERENCE INFORMATION**

|   |   |
|---|---|
| 1. Legal Name: <b>Port of Brookings Harbor</b>  | 2. Common Name: <b>Port of Brookings Harbor</b>   |
| 3. Facility Physical Address: <b>16330 Lower Harbor Road</b><br>City, State, Zip Code: <b>Harbor, OR 97415</b><br>County: <b>Curry County</b> | 4. Site Location by Latitude and Longitude:<br>Latitude: <b>42 /03 /03</b><br>Degrees/Minutes/Seconds<br>Longitude: <b>124 /16 /02</b><br>Degrees/Minutes/Seconds |
| 5. Primary SIC code and Title: <b>4493 Marinas, 4491 Marine</b><br>Additional SIC Codes: <b>Cargo Handling &amp; 4489</b>                     | 6. Is the applicant the owner of the facility? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  |
| 7. Legal Contact : <b>Gary Dehlinger</b><br>Mailing Address: <b>P.O. Box 848</b>  | Telephone #: <b>541-469-2218</b> Email: <b>portmanager@portofbrookingsharbor.com</b><br>City, State, Zip Code: <b>Brookings, OR 97415</b>                         |
| 8. Facility Contact: <b>Travis Webster</b><br>Mailing Address: <b>P.O. Box 848</b>  | Telephone #: <b>541-469-2218</b> Email: <b>travis@portofbrookingsharbor.com</b><br>City, State, Zip Code: <b>Brookings, OR 97415</b>                              |
| 9. Invoice to: <b>Kim Boom</b><br>Billing Address: <b>P.O. Box 848</b>  | Telephone #: <b>541-469-2218</b> Email: <b>accounts@portofbrookingsharbor.com</b><br>City, State, Zip Code: <b>Brookings, OR 97415</b>                            |

**B. STORMWATER DISCHARGE INFORMATION**

1. Briefly describe the various activities that take place on your site that may result in industrial pollutants contaminating stormwater runoff from the site:  
Port Operations - Boat yard for repairs and maintenance, storage of commercial gear and equipment, commercial unloading product and equipment, sport fishing and storage of sport boats, moorage of vessels

2. Receiving waterbody: List the name(s) of the water(s) that receive stormwater from your facility: **Chetco River**

Direct Discharge  
 Indirect Discharge through a Municipal Storm Sewer System (MS4), infiltration device or other manmade conveyance system  
 Irrigation channel or ditch and owner or operator of irrigation channel

3. Does your facility discharge stormwater to a waterbody that is impaired without a Total Maximum Daily Load (TMDL), based on EPA-approved 303(d) list (Category 5) that is in effect on May 1, 2017:  Yes  No

If you answered 'Yes' to the previous question, your site must meet one of the following conditions to obtain coverage under this permit:

i. Prevent all pollutants for which the waterbody is impaired from exposure to stormwater and document in the Stormwater Pollution Control Plan (SWPCP) procedures taken to prevent exposure on-site;  
 ii. Document in SWPCP that the pollutant(s) for which the waterbody is impaired is not present at the site, or  
 iii. Provide data and other technical information that demonstrates that the discharge is not expected to cause or contribute to an exceedance of the water quality standard for which the waterbody is impaired at the point of discharge to the waterbody if the pollutant(s) for which the waterbody is impaired are likely to be present at the site and DEQ has not issued a TMDL for the pollutant(s).

Has any stormwater analytical data been collected for the site?  Yes (If 'Yes', please attach the Laboratory Results)  No

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4. Have all stormwater outfalls associated with industrial activities on your site been evaluated for the presence of non-stormwater discharges not otherwise authorized by this permit or another NPDES permit?

If unauthorized or unpermitted non-stormwater discharges were discovered during the investigation, please list the wastewater source(s):

Boat Yard - boat wash, Sport boat wash, Receiving Docks - dock cleaning, Fuel Tank oil-water separator

By signing this application, you certify that this investigation has occurred and there are no unauthorized or unpermitted discharges.

5. Have any leaks or spills or other instances of stormwater contamination occurred at the site within the last three (3) years?

Yes  No If Yes, please describe below:

6. Are there other DEQ water quality permits issued for this site?  Yes  No If Yes, please describe the permits and provide the permit No(s):

Are you using any stormwater outfalls on site to discharge permitted wastewater? If so, describe:

No

### G. LAND USE COMPATABILITY STATEMENT

Attach the *original* and complete Land Use Compatibility Statement (LUCS) signed by the local land use authority. The application will not be processed unless the local land use authority approves it and it meets statewide planning goals.

### D. SIGNATURE OF LEGALLY AUTHORIZED REPRESENTATIVE

I hereby certify that the information contained in this application is true and correct to the best of my knowledge and belief. In addition, I agree to pay all permit fees required by Oregon Administrative Rules 340-45. This includes a renewal application fee to renew the permit and a compliance determination fee invoiced annually by DEQ to maintain the permit.

Gary Dehlinger

Port Manager

Name of Legally Authorized Representative (Type or Print)

Title

Signature of Legally Authorized Representative

Date

### E. APPLICATION SUBMITTAL

The following application materials must be completed and submitted to the DEQ regional office or to a DEQ Agent (see instructions for list of DEQ regional office and Agents):

- Signed Application form.
- Land Use Compatibility Statement with signature of the local land use planning official and the LUCS Findings, if applicable.
- Stormwater Pollution Control Plan and Checklist.
- Application fee. Appropriate fees are available at: <http://www.oregon.gov/deq/Rulemaking%20Docs/340-045-0075WQFeeTables.pdf>. Both the application and first annual fee must be included with the application materials. An annual fee will be assessed each year coverage is maintained. Make the check payable to DEQ

If you are sending your application to a DEQ Agent, check with the DEQ Agent for the appropriate fees and make check payable to the DEQ Agent.

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# Oregon Department of Environmental Quality Land Use Compatibility Statement

COPY



**DEQ**  
State of Oregon  
Department of  
Environmental  
Quality

## What is a land use compatibility statement?

A LUCS is a form developed by DEQ to determine whether a DEQ permit or approval will be consistent with local government comprehensive plans and land use regulations.

## Why is a LUCS required?

DEQ and other state agencies with permitting or approval activities that affect land use are required by Oregon law to be consistent with local comprehensive plans and have a process for determining consistency. DEQ activities affecting land use and the requirement for a LUCS may be found in Oregon Administrative Rules (OAR) Chapter 340, Division 18.

## When is a LUCS required?

A LUCS is required for nearly all DEQ permits and certain approvals of plans or related activities that affect land use prior to issuance of a DEQ permit or approval. These permits and activities are listed in section 1.D on p. 2 of this form. A single LUCS can be used if more than one DEQ permit or approval is being applied for concurrently.

Permit modifications or renewals also require a LUCS when any of the following applies:

1. Physical expansion on the property or proposed use of additional land;
2. Alterations, expansions, improvements or changes in method or type of disposal at a solid waste disposal site as described in OAR 340-093-0070(4)(b);
3. A significant increase in discharges to water;
4. A relocation of an outfall outside of the source property; or
5. Any physical change or change of operation of an air pollutant source that results in a net significant emission rate increase as defined in OAR 340-200-0020.

## How to complete a LUCS:

| Step | Who Does It?                   | What Happens?   |
|------|--------------------------------|---|
| 1    | Applicant                      | Applicant completes Section 1 of the LUCS and submits it to the appropriate city or county planning office.   |
| 2    | City or County Planning Office | City or county planning office completes Section 2 of the LUCS to indicate whether the activity or use is compatible with the acknowledged comprehensive plan and land use regulations, attaches written findings supporting the decision of compatibility, and returns the signed and dated LUCS to the applicant. |
| 3    | Applicant                      | Applicant submits the completed LUCS and any supporting information provided by the city or county to DEQ along with the DEQ permit application or approval request.  |

## Where to get help:

For questions about the LUCS process, contact the DEQ staff responsible for processing the permit or approval. DEQ staff may be reached at 1-800-452-4011 (toll-free, inside Oregon) or 503-229-5630. For general questions, please contact DEQ land use staff listed on our [Land Use Compatibility Statement page](#) online.

**CULTURAL RESOURCES PROTECTION LAWS:** Applicants involved in ground-disturbing activities should be aware of federal and state cultural resources protection laws. ORS 358.920 prohibits the excavation, injury, destruction, or alteration of an archeological site or object or removal of archeological objects from public and private lands without an archeological permit issued by the State Historic Preservation Office. 16 USC 470, Section 106, National Historic Preservation Act of 1966 requires a federal agency, prior to any undertaking, to take into account the effect of the undertaking that is included on or eligible for inclusion in the National Register. For further information, contact the State Historic Preservation Office at 503-378-4168, ext. 232.

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Land Use Compatibility Statement

| SECTION 1 - TO BE COMPLETED BY APPLICANT            |   |
|---|---|
| <b>1A. Applicant Name:</b> PORT OF BROOKINGS HARBOR | <b>1B. Project Name:</b> PORT OF BROOKINGS HARBOR       |
| <b>Contact Name:</b> GARY DEHLINGER                 | <b>Physical Address:</b> 16330 LOWER HARBOR ROAD        |
| <b>Mailing Address:</b> P.O. BOX 848                | <b>City, State, Zip:</b> HARBOR, OR 97415               |
| <b>City, State, Zip:</b> BROOKINGS, OR 97415        | <b>Tax Lot #:</b> 1700, 1798, 0200, 0299, 05400         |
| <b>Telephone:</b> 541-469-2218                      | <b>Township:</b> 41 <b>Range:</b> 13W <b>Section:</b> 5 |
| <b>Tax Account #:</b> 936013807                     | <b>Latitude:</b> 42°/03'/03"                            |
|   | <b>Longitude:</b> 124°/16'/02"                          |

**1C. Describe the project, include the type of development, business, or facility and services or products provided (attach additional information if necessary):**

- PORT OPERATIONS INCLUDE: 1) BOAT YARD - BOAT HAULOUTS, REPAIRS + MAINTENANCE  
 2) COMMERCIAL FISHING - RECEIVING DUCKS, UNLOADING MARINE CONSUMABLES  
 3) COMMERCIAL GEAR STORAGE - LOADING + UNLOADING COMMERCIAL FISHING EQUIPMENT  
 4) MARINE FUELING  
 5) RV PARK  
 6) RETAIL CENTER

- CONTINUES TO NEXT PAGE -

**1D. Check the type of DEQ permit(s) or approval(s) being applied for at this time.**

- |  |   |
|--|---|
| <input type="checkbox"/> Air Quality Notice of Construction<br><input type="checkbox"/> Air Contaminant Discharge Permit (excludes portable facility permits)<br><input type="checkbox"/> Air Quality Title V Permit<br><input type="checkbox"/> Air Quality Indirect Source Permit<br><input type="checkbox"/> Parking/Traffic Circulation Plan<br><input type="checkbox"/> Solid Waste Land Disposal Site Permit<br><input type="checkbox"/> Solid Waste Treatment Facility Permit<br><input type="checkbox"/> Solid Waste Composting Facility Permit (includes Anaerobic Digester)<br><input type="checkbox"/> Conversion Technology Facility Permit<br><input type="checkbox"/> Solid Waste Letter Authorization Permit<br><input type="checkbox"/> Solid Waste Material Recovery Facility Permit<br><input type="checkbox"/> Solid Waste Energy Recovery Facility Permit<br><input type="checkbox"/> Solid Waste Transfer Station Permit<br><input type="checkbox"/> Waste Tire Storage Site Permit | <input type="checkbox"/> Pollution Control Bond Request<br><input type="checkbox"/> Hazardous Waste Treatment, Storage, or Disposal Permit<br><input type="checkbox"/> Clean Water State Revolving Fund Loan Request<br><input type="checkbox"/> Wastewater/Sewer Construction Plan/Specifications (includes review of plan changes that require use of new land)<br><input type="checkbox"/> Water Quality NPDES Individual Permit<br><input type="checkbox"/> Water Quality WPCF Individual Permit (for onsite construction-installation permits use the DEQ Onsite LUCS form)<br><input checked="" type="checkbox"/> Water Quality NPDES Stormwater General Permit (1200-A, 1200-C, 1200-CA, 1200-COLS, and 1200-Z)<br><input type="checkbox"/> Water Quality General Permit (all general permits, except 600, 700-PM, 1700-A, and 1700-B when they are mobile.)<br><input type="checkbox"/> Water Quality 401 Certification for federal permit or license |
|--|---|

**1E. This application is for:**     Permit Renewal     New Permit     Permit Modification     Other:

**SECTION 2 - TO BE COMPLETED BY CITY OR COUNTY PLANNING OFFICIAL**

**Instructions:** Written findings of fact for all local decisions are required; written findings from previous actions are acceptable. For uses allowed outright by the acknowledged comprehensive plan, DEQ will accept written findings in the form of a reference to the specific plan policies, criteria, or standards that were relied upon in rendering the decision with an indication of why the decision is justified based on the plan policies, criteria, or standards.

**2A. The project proposal is located:**     Inside city limits     Inside UGB     Outside UGB

**2B. Name of the city or county that has land use jurisdiction (the legal entity responsible for land use decisions for the subject property or land use):**

Land Use Compatibility Statement

| SECTION 1 - TO BE COMPLETED BY APPLICANT            |   |
|---|---|
| <b>1A. Applicant Name:</b> PORT OF BROOKINGS HARBOR | <b>1B. Project Name:</b> PORT OF BROOKINGS HARBOR       |
| <b>Contact Name:</b> GARY DEHLINGER                 | <b>Physical Address:</b> 16330 LOWER HARBOR ROAD        |
| <b>Mailing Address:</b> P.O. BOX 848                | <b>City, State, Zip:</b> HARBOR, OR 97415               |
| <b>City, State, Zip:</b> BROOKINGS, OR 97415        | <b>Tax Lot #:</b> 1700, 1798, 0200, 0299, 05400         |
| <b>Telephone:</b> 541-469-2218                      | <b>Township:</b> 41 <b>Range:</b> 13W <b>Section:</b> 5 |
| <b>Tax Account #:</b> 936013807                     | <b>Latitude:</b> 42°/03'/03"                            |
|   | <b>Longitude:</b> 124°/16'/02"                          |

**1C. Describe the project, include the type of development, business, or facility and services or products provided (attach additional information if necessary):**

7) BOAT MOORAGES  
 8) CHARTER BOAT FISHING + SIGHT SEEING.  
 9) SPORT FISHING + BOAT STORAGE  
 10) EVENTS

**1D. Check the type of DEQ permit(s) or approval(s) being applied for at this time.**

|   |   |
|---|---|
| <input type="checkbox"/> Air Quality Notice of Construction<br><input type="checkbox"/> Air Contaminant Discharge Permit ( <i>excludes portable facility permits</i> )<br><input type="checkbox"/> Air Quality Title V Permit<br><input type="checkbox"/> Air Quality Indirect Source Permit<br><input type="checkbox"/> Parking/Traffic Circulation Plan<br><input type="checkbox"/> Solid Waste Land Disposal Site Permit<br><input type="checkbox"/> Solid Waste Treatment Facility Permit<br><input type="checkbox"/> Solid Waste Composting Facility Permit (includes Anaerobic Digester)<br><input type="checkbox"/> Conversion Technology Facility Permit<br><input type="checkbox"/> Solid Waste Letter Authorization Permit<br><input type="checkbox"/> Solid Waste Material Recovery Facility Permit<br><input type="checkbox"/> Solid Waste Energy Recovery Facility Permit<br><input type="checkbox"/> Solid Waste Transfer Station Permit<br><input type="checkbox"/> Waste Tire Storage Site Permit | <input type="checkbox"/> Pollution Control Bond Request<br><input type="checkbox"/> Hazardous Waste Treatment, Storage, or Disposal Permit<br><input type="checkbox"/> Clean Water State Revolving Fund Loan Request<br><input type="checkbox"/> Wastewater/Sewer Construction Plan/Specifications ( <i>includes review of plan changes that require use of new land</i> )<br><input type="checkbox"/> Water Quality NPDES Individual Permit<br><input type="checkbox"/> Water Quality WPCF Individual Permit ( <i>for onsite construction-installation permits use the DEQ Onsite LUCS form</i> )<br><input checked="" type="checkbox"/> Water Quality NPDES Stormwater <b>General</b> Permit (1200-A, 1200-C, 1200-CA, 1200-COLS, and 1200-Z)<br><input type="checkbox"/> Water Quality General Permit ( <i>all general permits, except 600, 700-PM, 1700-A, and 1700-B when they are mobile.</i> )<br><input type="checkbox"/> Water Quality 401 Certification for federal permit or license |
|---|---|

**1E. This application is for:**  Permit Renewal  New Permit  Permit Modification  Other:

**SECTION 2 - TO BE COMPLETED BY CITY OR COUNTY PLANNING OFFICIAL**

**Instructions:** Written findings of fact for all local decisions are required; written findings from previous actions are acceptable. For uses allowed outright by the acknowledged comprehensive plan, DEQ will accept written findings in the form of a reference to the specific plan policies, criteria, or standards that were relied upon in rendering the decision with an indication of why the decision is justified based on the plan policies, criteria, or standards.

**2A. The project proposal is located:**  Inside city limits  Inside UGB  Outside UGB

**2B. Name of the city or county that has land use jurisdiction (the legal entity responsible for land use decisions for the subject property or land use):**

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**Land Use Compatibility Statement**

**SECTION 2 - TO BE COMPLETED BY CITY OR COUNTY PLANNING OFFICIAL**

|                        |                      |
|------------------------|----------------------|
| <b>Applicant Name:</b> | <b>Project Name:</b> |
|------------------------|----------------------|

**2C. Is the activity allowed under Measure 49 (2007)?**  No, Measure 49 is not applicable  Yes; if yes, then check one:

Express; approved by DLCD order #:

Conditional; approved by DLCD order #:

Vested; approved by local government decision or court judgment docket or order #:

**2D. Is the activity a composting facility?**  
 No  Yes; Senate Bill 462 (2013) notification requirements have been met.

**2E. Is the activity or use compatible with your acknowledged comprehensive plan as required by OAR 660-031?**  
*Please complete this form to address the activity or use for which the applicant is seeking approval (see 1.C on the previous page). If the activity or use is to occur in multiple phases, please ensure that your approval addresses the phases described in 1.C. For example, if the applicant's project is described in 1.C as a subdivision and the LUCS indicates that only clearing and grading are allowed outright but does not indicate whether the subdivision is approved, DEQ will delay permit issuance until approval for the subdivision is obtained from the local planning official.*

The activity or use is specifically exempt by the acknowledged comprehensive plan; explain:

Yes, the activity or use is pre-existing nonconforming use allowed outright by (provide reference for local ordinance):

Yes, the activity or use is allowed outright by (provide reference for local ordinance):

Yes, the activity or use received preliminary approval that includes requirements to fully comply with local requirements; findings are attached.

Yes, the activity or use is allowed; findings are attached.

No, see 2.C above, activity or use allowed under Measure 49; findings are attached.

No, (complete below or attach findings for noncompliance and identify requirements the applicant must comply with before compatibility can be determined):  
 Relevant specific plan policies, criteria, or standards:  
  
 Provide the reasons for the decision:

Additional comments (attach additional information as needed):

**Planning Official Signature:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_ **Telephone #:** \_\_\_\_\_ **Date:** \_\_\_\_\_

If necessary, depending upon city/county agreement on jurisdiction outside city limits but within UGB:

**Planning Official Signature:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_ **Telephone #:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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## PORT OF BROOKINGS HARBOR

| #  | Tax Lot # | Port Location Description        | Description of Use  |
|----|-----------|----------------------------------|---|
| 1  | 1700      | Boat Launch                      | Boat Launch Parking, Boat Launch Ramp, Retail Tenants & Fish Cleaning Station           |
| 2  | 1799      | Basin 1                          | Moorage of Commercial, Charter and Sport Boats  |
| 3  | 1798      | Basin 1                          | Moorage of Commercial, Charter and Sport Boats  |
| 4  | 3400      | Basin 1                          | Moorage of Commercial, Charter and Sport Boats  |
| 5  | 299       | Basin 1                          | Moorage of Commercial, Charter and Sport Boats  |
| 6  | 298       | Basin 1                          | Moorage of Commercial, Charter and Sport Boats  |
| 7  | 200       | Wood Boardwalk                   | Retail, Events, Public Boardwalk  |
| 8  | 1500      | Zola's Pizza                     | Retail Tenant and Public Parking  |
| 9  | 1400      | Retail Parking Lot               | Public Parking  |
| 10 | 1300      | Retail Parking Lot               | Public Parking  |
| 11 | 100       | Retail Buildings                 | Retail Tenants, Public Parking and Sport Boat Wash Station                              |
| 12 | 300       | Concrete Boardwalk               | Events, Public Boardwalk  |
| 13 | 404       | Concrete Boardwalk               | Events, Public Boardwalk  |
| 14 | 401       | Retail Parking Lot               | Public Parking  |
| 15 | 403       | Retail Parking Lot               | Public Parking and Coast Guard Navigation Tower Marker                                  |
| 16 | 400       | Retail Building                  | Retail Tenant and Boat Secured Storage  |
| 17 | 402       | Concrete Boardwalk               | Events, Public Boardwalk & Chetco Indian Memorial                                       |
| 18 | 500       | Basin 1                          | Moorage of Commercial, Charter and Sport Boats  |
| 19 | 900       | Basin 1                          | Moorage of Commercial, Charter and Sport Boats  |
| 20 | 800       | Receiving Dock                   | Commercial Receiving Dock - Lease Tenant  |
| 21 | 1100      | Receiving Dock                   | Commercial Receiving Dock - Lease Tenant  |
| 22 | 1000      | Receiving Dock                   | Commercial Receiving Dock - Lease Tenant  |
| 23 | 1200      | Receiving Dock                   | Commercial Receiving Dock - Lease Tenant  |
| 24 | 700       | Gear Storage                     | Commercial Fishing Gear Storage   |
| 25 | 1500      | Federal Water                    | Channel Way to Access Receiving Docks and Basin 1                                       |
| 26 | 1400      | Receiving Dock                   | Commercial Receiving Dock - Lease Tenant  |
| 27 | 1600      | Gear Storage                     | Commercial Storage - Lease Tenant   |
| 28 | 1700      | Federal Water                    | Channel Way to Access Receiving Docks and Basin 1                                       |
| 29 | 1800      | Federal Water                    | Channel Way to Access Receiving Docks and Basin 1                                       |
| 30 | 2000      | Federal Water                    | Channel Way to Access Receiving Docks and Basin 1                                       |
| 31 | 1900      | Receiving Dock                   | Commercial Receiving Dock - Lease Tenant  |
| 32 | 2100      | Receiving Dock                   | Commercial Receiving Dock - Lease Tenant  |
| 33 | 3200      | Receiving Dock                   | Commercial Receiving Dock - Lease Tenant  |
| 34 | 2200      | Gear Storage                     | Commercial Storage - Lease Tenant   |
| 35 | 2300      | Gear Storage                     | Commercial Storage - Lease Tenant   |
| 36 | 2400      | Ice House & Cold Storage         | Ice House Dock, Ice Production, Cold Storage Building & Fish Gear Storage (Tenant)      |
| 37 | 2600      | Gear Storage                     | Commercial Fishing Gear Storage   |
| 38 | 2500      | Green Building & Gear Storage    | Unfinished Commercial Building and Commercial Fishing Gear Storage                      |
| 39 | 2700      | Gear Storage                     | Commercial Fishing Gear Storage   |
| 40 | 2800      | Gear Storage                     | Commercial Fishing Gear Storage   |
| 41 | 2900      | Green Building & Gear Storage    | Unfinished Commercial Building and Commercial Fishing Gear Storage                      |
| 42 | 2999      | Gear Storage                     | Commercial Fishing Gear Storage   |
| 43 | 3100      | Barge Channel - Ice House        | Ice House Dock Water Way  |
| 44 | 3300      | Federal Water                    | Channel Way to Access Ice House Dock and Fuel Dock                                      |
| 45 | 3000      | Gear Storage & Fuel Dock         | Commercial Fishing Gear Storage and Fuel Dock   |
| 46 | 402       | Gear Storage & Fuel Dock         | Commercial Fishing Gear Storage and Fuel Dock   |
| 47 | 1100      | Transient Channel Way            | Transient Vessel Moorage, Access to Basin 2, Coast Guard Vessel Station and Parking Lot |
| 48 | 400       | Gear Storage, Retail and Parking | Commercial Fishing Gear Storage, Commercial Retail Tenants and Public Parking           |
| 49 | 499       | Basin 2 and Receiving Dock       | Moorage of Commercial, Sport Boats and Commercial Receiving Dock                        |
| 50 | 498       | Basin 2                          | Moorage of Commercial and Sport Boats   |
| 51 | 1200      | Basin 2 & Travel Lift Ramp       | Moorage of Commercial and Sport Boats, Boat Haul Out Ramp                               |
| 52 | 401       | Kite Field Parking               | Public Parking Lot  |
| 53 | 1400      | Kite Field & Parking             | Events and Public Parking Lot   |
| 54 | 1100      | RV Park Dry Camping              | Dry Camping and Tent Camping - No Sewer or Power Hook-ups                               |
| 55 | 1500      | RV Park                          | RV Camping with Sewer, Power and Water Hook-ups   |
| 56 | 1300      | Boat Yard and Public Parking     | Boat Haul Out for Repairs & Maintenance, Public Parking, Warehouse & Material Storage   |
| 57 | 1100      | Property Across Lower Harbor Rd  | Undeveloped Property Between Lower Harbor Road and Shopping Center Drive                |



**ArcGIS Web Map**

Lane County, Oregon



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The information on this map was derived from digital databases on the Lane County regional geographic information system. Care was taken in the creation of this map, but it is provided "as is". Lane County cannot accept any responsibility for errors, omissions or positional accuracy in the digital data or the underlying records. Current plan obsolescence, zoning, etc., for specific parcels should be verified with the appropriate agency. However, notification of any errors will be appreciated.

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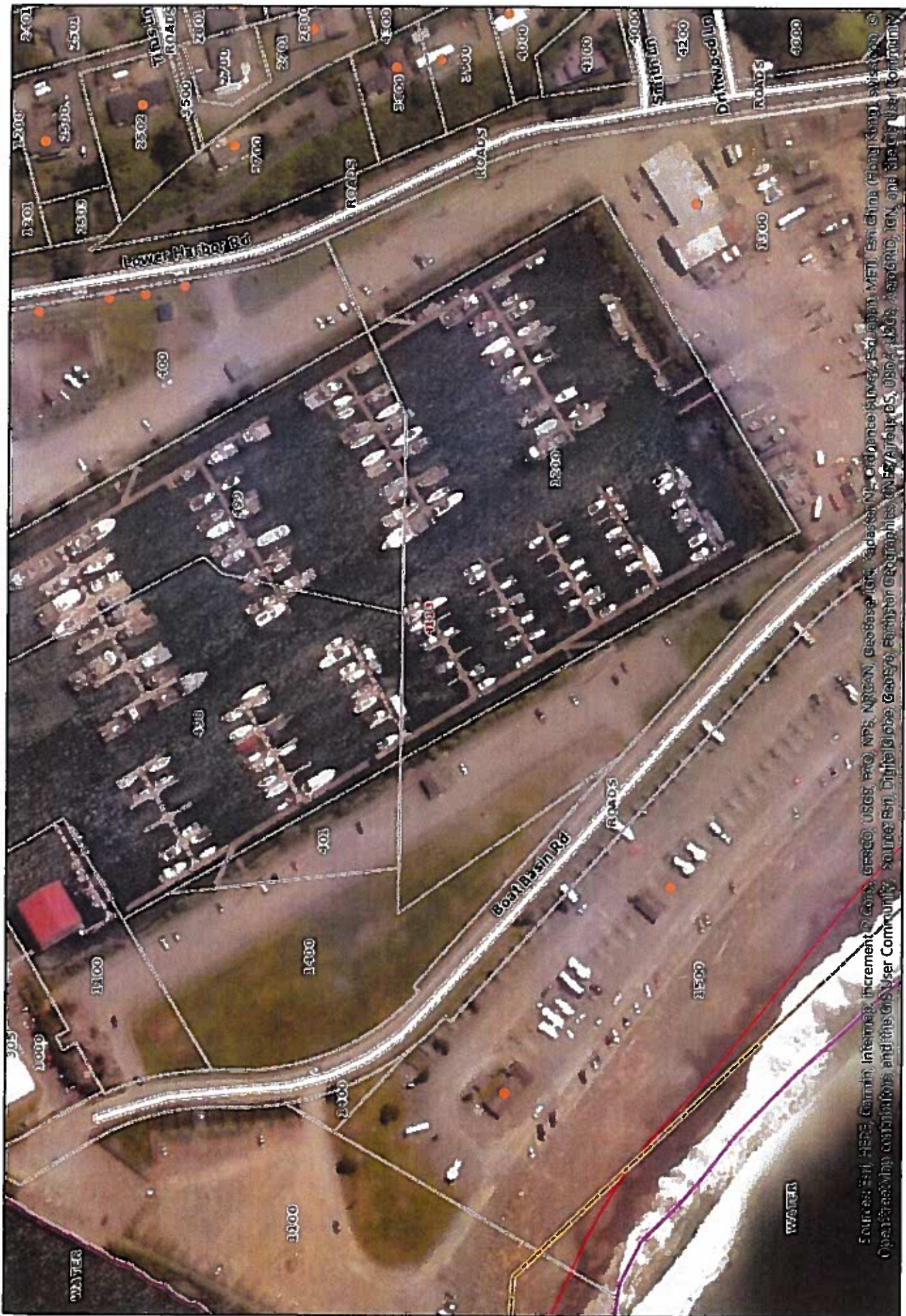
212



# ArcGIS Web Map

Lane County, Oregon





Source: Esri, HERE, Garmin, Intermap, increment corp., GEBCO, USGS, NOAA, NPS, NRCAN, Geobase, IGN, Swisstopo, Mapbox, OpenStreetMap contributors, and the GIS User Community. Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNR/Airphoto, IGN, and the GIS User Community.

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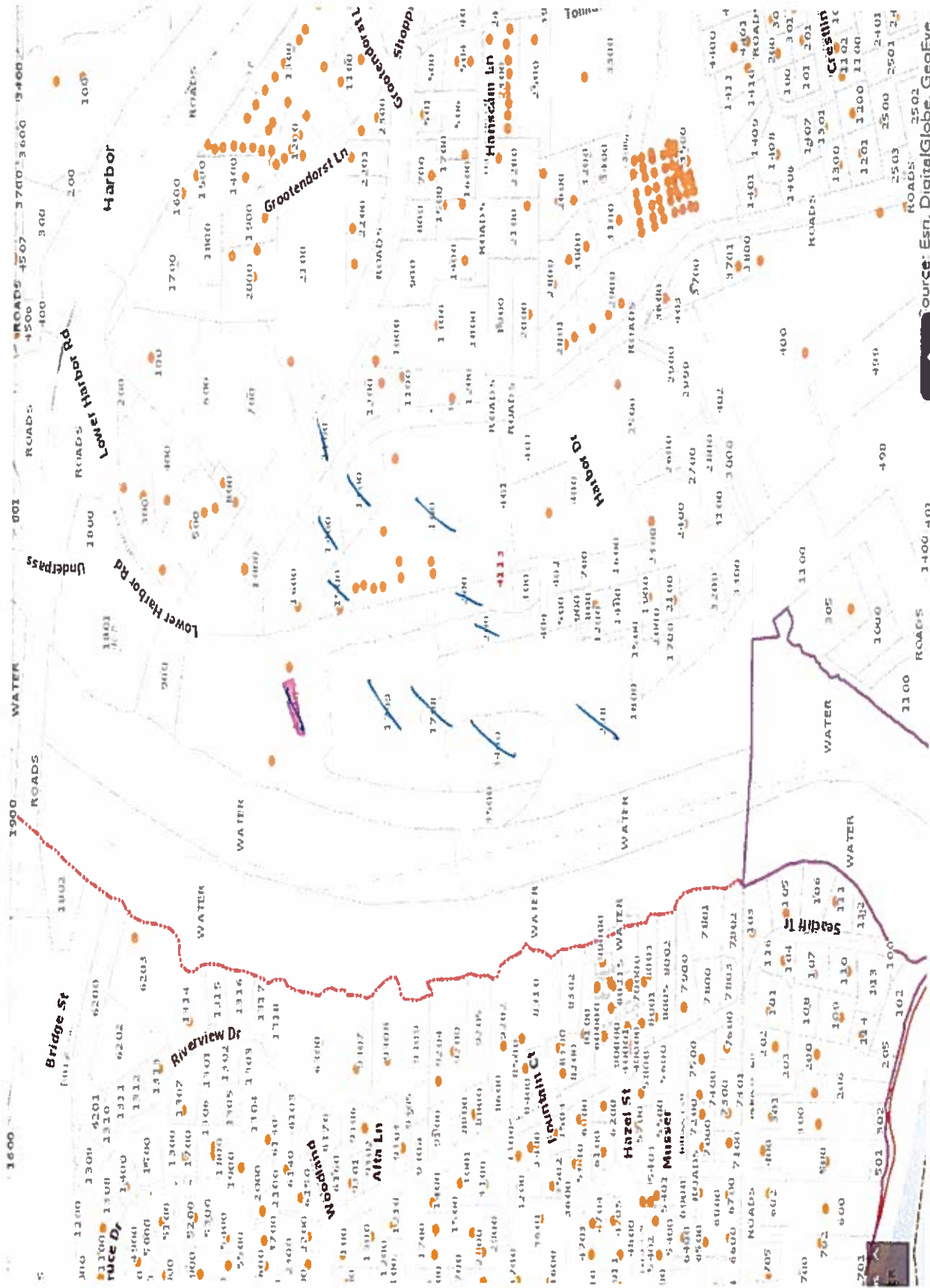
213



# ArcGIS Web Map

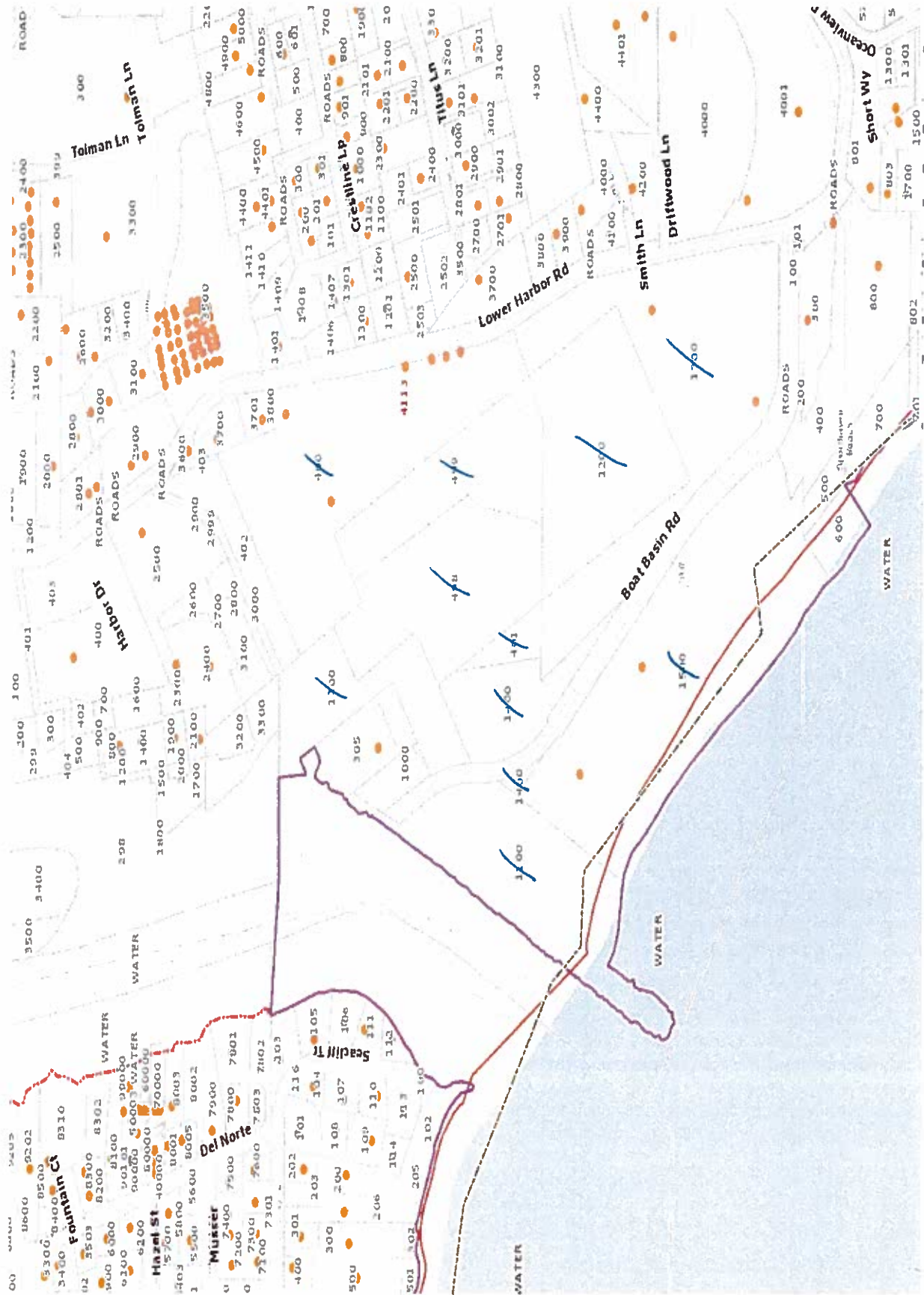


Lane County, Oregon

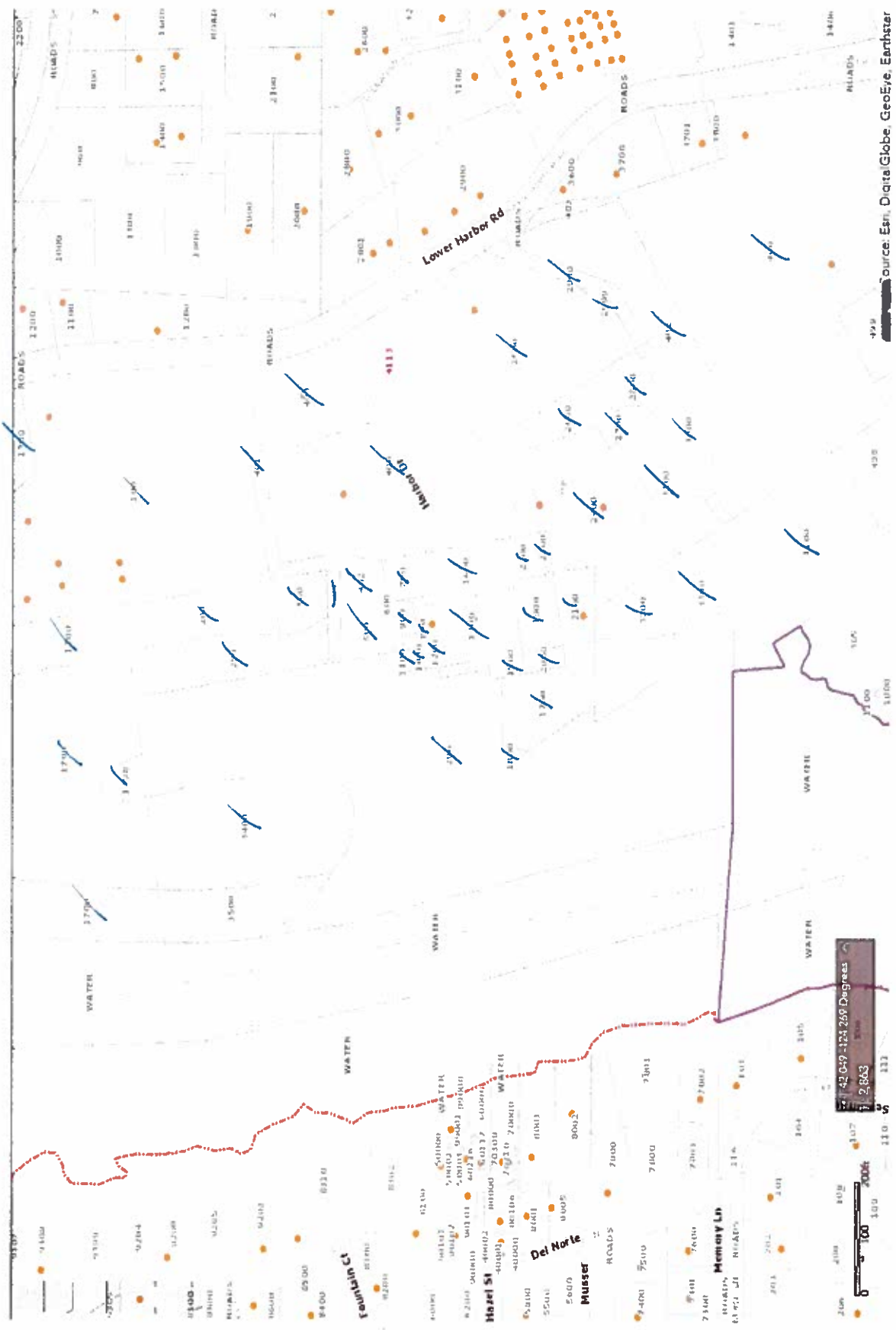


Source: Esri, DigitalGlobe, GeoEye,

214



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Source: Esri, DigitalGlobe, GeoEye, Earthstar

216



## Appendix II

# DEQ Industrial Stormwater Permit Stormwater Pollution Control Plan (SWPCP) Check List

**Instructions:** Complete this form and submit with SWPCP. Fill in the appropriate page number(s) indicating the location of information in the SWPCP. New requirements are italicized. At a minimum, the SWPCP must include the components below and describe how the permit registrants intends to comply with the narrative technology-based effluent limit to eliminate or reduce the potential to contaminate stormwater and prevent any violation of instream water quality standards.

|                         |                        |
|-------------------------|------------------------|
| <b>Site Name:</b> _____ | <b>File No.:</b> _____ |
|-------------------------|------------------------|

| Permit Schedule                            |                            | Requirement   | Page # | Comments (For official use only) |
|--|----------------------------|---|--------|----------------------------------|
| <b>New Discharger</b>                      | Permit Cover and Exclusion | A new discharger to an impaired water without a TMDL must meet one of the conditions in this section of the permit to obtain coverage   |        |                                  |
| <b>Tier II Status</b>                      | A.3                        | <i>Facility triggered Tier II under previous permit term</i> <input type="checkbox"/> Yes<br><i>Facility triggered Tier II under current permit term</i> <input type="checkbox"/> Yes<br>Provide a description of treatment controls or source control or mass load reduction waiver, including low impact development, in response to corrective action requirements and operation and maintenance procedures. |        |                                  |
| <b>Signature</b>                           | A.6.b                      | Signed and certified in accordance with 40 CFR 122.22   |        |                                  |
| <b>Title Page</b>                          | A.7.a                      | <i>Plan date</i>  |        |                                  |
|  |                            | Name of the site  |        |                                  |
|  |                            | Name of the site operator or owner  |        |                                  |
|  |                            | The name of the person(s) preparing the SWPCP   |        |                                  |
|  |                            | File No. and EPA permit No.   |        |                                  |
|  |                            | <i>Primary SIC code and any co-located SIC codes</i>  |        |                                  |
|  |                            | Contact person(s) name, telephone number and email  |        |                                  |
|  |                            | Physical address, including county  |        |                                  |
| <b>Site Description*</b>                   | A.7.b.ii                   | A description of industrial activities conducted at the site and significant materials stored, used, treated or disposed of in a manner which exposes those activities or materials to stormwater. Include in the description the methods of storage, usage, treatment or disposal  |        |                                  |
|  | A.7.b.iii                  | <i>Location and description, with any available characterization data, of areas of known or discovered significant materials from previous operations</i>   |        |                                  |
|  | A.7.b.iv                   | <i>Regular business hours of operation</i>  |        |                                  |
| <b>General Location Map</b>                | A.7.b.i                    | General location of the site in relation to surrounding properties, transportation routes, surface waters and other relevant features   |        |                                  |
| <b>Site Map* (please identify clearly)</b> | A.7.b.i                    | 2. Drainage patterns  |        |                                  |
|  |                            | 3. Conveyance and discharge structures, such as piping or ditches   |        |                                  |
|  |                            | 4. All discharge points assigned a unique three-digit identifying number starting with 001, 002 used for electronic reporting   |        |                                  |
|  |                            | 5. Outline of the drainage area for each discharge point  |        |                                  |
|  |                            |   |        |                                  |

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| Permit Schedule  | Requirement | Page #  | Comments (For official use only) |
|--|-------------|---|----------------------------------|
| <b>Site Map*</b><br>(please identify clearly)  | A.7.b.i     | 6. Paved areas and buildings within each drainage area  |                                  |
|  |             | 7. Areas used for outdoor manufacturing, treatment, storage, or disposal of significant materials   |                                  |
|  |             | 8. Existing structural control measures for minimizing pollutants in stormwater runoff  |                                  |
|  |             | 9. Structural features that reduce flow or minimize impervious areas  |                                  |
|  |             | 10. Material handling and access areas  |                                  |
|  |             | 11. Hazardous waste treatment, storage and disposal facilities  |                                  |
|  |             | 12. Location of wells including waste injection wells, seepage pits, drywells   |                                  |
|  |             | 13. Location of springs, wetlands and other surface waterbodies both on-site and adjacent to the site   |                                  |
|  |             | 14. Location of groundwater wells   |                                  |
|  |             | 15. Location and description of authorized non-stormwater discharges  |                                  |
|  |             | 16. Exact location of monitoring points, indicating if any discharge points are "substantially similar" and not being monitored   |                                  |
|  |             | 17. Location and description of spill prevention and cleanup materials  |                                  |
|  |             | 18. Locations of the following materials and activities if they are exposed to stormwater and applicable:   |                                  |
|  |             | A. Fueling stations   |                                  |
|  |             | B. Vehicle and equipment maintenance cleaning areas   |                                  |
|  |             | C. Loading/unloading areas  |                                  |
|  |             | D. Locations used for the treatment, storage, or disposal of wastes   |                                  |
|  |             | E. Liquid storage tanks   |                                  |
| F. Processing and storage areas  |             |   |                                  |
| G. Immediate access roads and rail lines used or traveled by carriers of raw materials, manufactured products, waste material, or by-products used or created by the facility; |             |   |                                  |
| H. Transfer areas for substances in bulk   |             |   |                                  |
| I. Machinery   |             |   |                                  |
| J. Locations and sources of run-on to your site from adjacent property   |             |   |                                  |
| <b>Potential Pollutants</b>  | A.7.b.v     | For each area of the site where a reasonable potential exists for contributing pollutants to stormwater runoff, a description of the potential pollutant sources that could be present in stormwater discharges <i>and if associated with a co-located SIC code</i> |                                  |
| <b>Impervious Area</b>   | A.7.b.viii  | An estimate of the amount of impervious surface area (including paved areas and building roofs) and the total area drained by each stormwater discharge point to be reported in area units  |                                  |
| <b>Receiving Waters</b>  | A.7.b.ix    | The name(s) of the receiving water(s) for stormwater drainage. If drainage is to a municipal storm sewer system, the name(s) of the ultimate receiving waters and the name of the municipality  |                                  |
| <b>Monitoring Locations*</b>   | A.7.b.x     | The identification of each discharge point and the location(s) where stormwater monitoring will occur as required by Schedule B.2. The monitoring location must also be labeled in the SWPCP as "monitoring location"   |                                  |
|  |             | Existing discharge points excluded from monitoring must include a description of the discharge point(s) and data or analysis  |                                  |

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| Permit Schedule          | Requirement   | Page #   | Comments (For official use only) |
|--------------------------|---|--|----------------------------------|
|                          | supporting that the discharge point(s) are substantially similar as described in Schedule B.2.c.ii of this permit SWPCP as "monitoring location"  |  |                                  |
| Site Controls*           | A.7.b.vi  |  |                                  |
|                          |   | A description of the control measures installed and implemented to meet the technology and water quality based requirements below and any applicable sector specific requirements (Sch.E)  |                                  |
|                          |   | a. Minimize Exposure   |                                  |
|                          |   | b. Oil and Grease  |                                  |
|                          |   | c. Waste chemicals and material disposal   |                                  |
|                          |   | d. Erosion and sediment control  |                                  |
|                          |   | e. Debris control  |                                  |
|                          |   | f. Dust generation and vehicle tracking  |                                  |
|                          |   | g. Housekeeping  |                                  |
|                          |   | h. Spill prevention and response   |                                  |
|                          |   | i. Preventative maintenance  |                                  |
|                          | j. Employee education   |  |                                  |
|                          | k. Non-stormwater discharges  |  |                                  |
| Procedures and Schedules | A.7.c.i   |  |                                  |
|                          |   | <b>Spill Prevention and Response Procedures.</b> Procedures for preventing and responding to spills and cleanup and notification procedures. <i>Indicate who is responsible for on-site management of significant materials and include their contact information.</i> Spills prevention plans required by other regulations may be substituted for this provision if the spill prevention plan addresses stormwater management concerns and the plan is included with the SWPCP |                                  |
|                          |   | <i>Indicate how spill response will be coordinated between the permit registrant and otherwise unpermitted tenants. The permit registrant is ultimately responsible for spills of the tenant and appropriate response</i>  |                                  |
|                          | A.7.c.ii  | <b>Preventative Maintenance Procedures.</b> Procedures for conducting inspections, maintenance and repairs to prevent leaks, spills, and other releases from drums, tanks and containers exposed to stormwater and the scheduled regular pickup and disposal of waste materials. Include the schedule or frequency for maintaining all control measures and waste collection   |                                  |
| A.7.c.iii                | <b>Operations and Maintenance Plan.</b> <i>Include an operation and maintenance plan for active treatment systems, such as electro-coagulation, chemical flocculation, or ion-exchange. The O&amp;M plan must include, as appropriate to the type of treatment system, items such as system schematic, manufacturer's maintenance/operation specifications, chemical use, treatment volumes and a monitoring or inspection plan and frequency. For passive treatment and low impact development control measures, include routine maintenance standards</i> |  |                                  |
| A.7.c.iv                 | <b>Employee Education Schedule.</b> Orientation no later than 30 calendar days of hire or change in duties, education annually. <i>Include a description of the training content and the required frequency</i>   |  |                                  |

\* Some facilities must meet sector specific requirements (Schedule E) and include additional information in SWPCP, including the site map. If applicable, ensure that the SWPCP includes the sector specific information.

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| For Official Use Only         |  |   |  |
|-------------------------------|--|---|--|
| <b>New applicant:</b>         | <input type="checkbox"/> Yes <input type="checkbox"/> No |   |  |
| <b>New discharger:</b>        | <input type="checkbox"/> Yes <input type="checkbox"/> No | <b>New discharger to impaired waters condition met:</b>       | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <b>Existing facilities:</b>   | <input type="checkbox"/> Yes <input type="checkbox"/> No | <b>SWPCP update per renewal:</b>                              | <input type="checkbox"/> Yes <input type="checkbox"/> No |
|                               |  | <b>SWPCP update per Schedule A.8:</b>                         | <input type="checkbox"/> Yes <input type="checkbox"/> No |
|                               |  | <b>Facility triggered Tier II under previous permit term:</b> | <input type="checkbox"/> Yes <input type="checkbox"/> No |
|                               |  | <b>Facility triggered Tier II under current permit term:</b>  | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <b>Sector E Requirements:</b> | <input type="checkbox"/> Yes <input type="checkbox"/> No | <b>Sch. E additional information in SWPCP and site plan</b>   | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <b>Date received:</b>         |  | <b>Plan Accepted:</b>   | <input type="checkbox"/> Yes <input type="checkbox"/> No |

**Reviewed by:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
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